

**AGENDA
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
SEPTEMBER 7, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION AT OR AFTER 6:00 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

UPCOMING MEETING ANNOUNCEMENTS

COUNCIL REPORTS

DEPARTMENT REPORTS

The Mayor and Council may consider and/or take action on the items listed below:

ORDER OF BUSINESS: MAYOR WILL REVIEW THE ORDER OF THE MEETING

INFORMATIONAL ITEMS

1. Public Safety Providers Quarterly Reports
2. DIS Customer Feedback Forms

CALL TO AUDIENCE – At this time, any member of the public is allowed to address the Mayor and Town Council on any issue *not listed on today's agenda*. Pursuant to the Arizona Open Meeting Law, individual Council Members may ask Town Staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Mayor and Council may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

PRESENTATIONS

1. Proclamation Recognizing September 2011 as National Emergency Preparedness Month
2. Presentation of National Purchasing Institute (NPI) Achievement of Excellence in Procurement Award to Brian Garrity, C.P.M., CPPB, Procurement Administrator
3. Presentation of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to Mary Rallis, CPA, Accounting Supervisor and Linda Ragsdale, CPA, Senior Accountant

CONSENT AGENDA

(Consideration and/or possible action)

- A. Minutes - April 27, May 4, May 18, June 1, June 15, July 6, July 20 2011
- B. Fiscal Year 2010/11 Year-End Financial Update
- C. Procurement Division Quarterly Report - April 1, 2011 through June 30, 2011
- D. Economic Development Division Quarterly Report: April 1, 2011 - June 30, 2011
- E. Metropolitan Tucson Convention and Visitors Bureau Quarterly Report: April 1, 2011 - June 30, 2011
- F. Police Department Statistics - June 2011
- G. DIS Permitting Division Reports - July 2011
- H. DIS Transit Division Report - July 2011
- I. Approval of a Final Plat Resubdivision of San Jose Plaza, Lot 4
- J. Resolution No. (R)11-55 Authorizing and approving a task force agreement between the Drug Enforcement Administration ("DEA") and the Town of Oro Valley ("Town") for the participation of two Oro Valley police officers in the High Intensity Drug Trafficking Area (HIDTA) Pima County/Tucson Metro Counter Narcotics Alliance (CNA) Task Force and one police officer in the Pima County HIDTA Investigative Task Force (PCHITF).
- K. Resolution No. (R)11-56 Authorizing and approving a drainage easement acquisition agreement between the Town of Oro Valley and Danny J. and Donna Lynn Hughes for a portion of Parcel 224-27-299B for the Lambert Lane Project between La Canada Drive and Pusch View Lane
- L. Resolution No. (R)11-57 Authorizing and approving a Slope Easement Acquisition Agreement between the Town of Oro Valley and Frank and Sherry Greth for a portion of Parcel 224-27-2890 for the Lambert Lane Project between La Canada Drive and Pusch View Lane
- M. Resolution No. (R)11-58 Authorizing and approving a license agreement between the Town of Oro Valley and Evergreen-Steam Pump, L.L.C. for the National Night Out Event
- N. Resolution No. (R)11-59 Authorizing and approving an amendment to the Town Financial and Budgetary Policies, adding a new Section C.5, authorizing signatures on checks

REGULAR AGENDA

- 1. PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 10 (BEER & WINE STORE) LIQUOR LICENSE FOR QUIKTRIP #1475 LOCATED AT 11045 N. ORACLE ROAD
- 2. PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 10 (BEER AND WINE STORE) LIQUOR LICENSE FOR GIANT #617 LOCATED AT 8080 N. ORACLE ROAD

3. PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR AMARSI RISTORANTE LOCATED AT 12152 N. RANCHO VISTOSO BLVD. #170
4. PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR CARLOTA'S AUTHENTIC MEXICAN CUISINE LOCATED AT 10420 N. LA CANADA DR. #170
5. DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE STEAM PUMP VILLAGE MASTER SIGN PROGRAM
6. DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE SHOPS AT ORO VISTA MASTER SIGN PROGRAM

FUTURE AGENDA ITEMS (The Council may bring forth general topics for future meeting agendas. Council may not discuss, deliberate or take any action on the topics presented pursuant to ARS 38-431.02H).

CALL TO AUDIENCE – At this time, any member of the public is allowed to address the Mayor and Town Council on any issue *not listed on today's agenda*. Pursuant to the Arizona Open Meeting Law, individual Council Members may ask Town Staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Mayor and Council may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

ADJOURNMENT

POSTED: 8/26/11 at 5:00 PM by tlg

When possible, a packet of agenda materials as listed above is available for public inspection at least 24 hours prior to the Council meeting in the Town Clerk's Office between the hours of 8:00 a.m. – 5:00 p.m.

The Town of Oro Valley complies with the Americans with Disabilities Act (ADA). If any person with a disability needs any type of accommodation, please notify the Town Clerk's Office at least five days prior to the Council meeting at 229-4700.

INSTRUCTIONS TO SPEAKERS

Members of the public have the right to speak during any posted public hearing. However, those items not listed as a public hearing are for consideration and action by the Town Council during the course of their business meeting. Members of the public may be allowed to speak on these topics at the discretion of the Council.

If you wish to address the Town Council on any item(s) on this agenda, please complete a blue speaker card located on the Agenda table at the back of the room and give it to the Town Clerk. **Please indicate on the speaker card which item number and topic you wish to speak on, or if you wish to speak during "Call to Audience," please specify what you wish to discuss when completing the blue speaker card.**

Please step forward to the podium when the Mayor announces the item(s) on the agenda which you are

interested in addressing.

1. For the record, please state your name and whether or not you are a Town resident.
2. Speak only on the issue currently being discussed by Council. Please organize your speech, you will only be allowed to address the Council once regarding the topic being discussed.
3. Please limit your comments to 3 minutes.
4. During "Call to Audience" you may address the Council on any issue you wish.
5. Any member of the public speaking must speak in a courteous and respectful manner to those present.

Thank you for your cooperation.



Town Council Regular Session

Item # 1.

Meeting Date: 09/07/2011

Submitted By: Arinda Asper, Town Manager's
Office

Information

Subject

Public Safety Providers Quarterly Reports

Attachments

[Public Safety Providers Quarterly Reports](#)

[Public Safety Providers Quarterly Reports](#)

TOWN OF ORO VALLEY

Page 1 of 1

COUNCIL COMMUNICATION

MEETING DATE: September 7, 2011

TO: HONORABLE MAYOR AND COUNCIL

FROM: GREG CATON, INTERIM TOWN MANAGER

SUBJECT: PUBLIC SAFETY FIRE AND EMERGENCY MEDICAL SERVICE PROVIDERS QUARTERLY REPORT TO COUNCIL

SUMMARY:

Attached please find the Public Safety Fire and Emergency Medical Service Providers Quarterly Report covering April 1, 2011 through June 30, 2011. The report, prepared by the Golder Ranch Fire District, includes a summary of response criteria, call load, work activity, and public education with data from Golder Ranch Fire District, Mountain Vista Fire Department, and Southwest Ambulance.

ATTACHMENTS:

1. Public Safety Fire and Emergency Medical Service Providers Quarterly Report to Council by Golder Ranch Fire District (including Mountain Vista Fire Department and Southwest Ambulance).

Golder Ranch Fire District - Oro Valley Call Summary FY 2010/11 Qtr 4 (Apr – Jun 2011)

Sun City Station 374	# of calls	%
Dispatch to At Scene <5:00 minutes -EMS	192	81%
Dispatch to At Scene <6:00 minutes -FIRE	1	100%
Average Dispatch to At Scene Time	4:09	

Woodburne Station 375	# of calls	%
Dispatch to At Scene <5:00 minutes -EMS	150	84%
Dispatch to At Scene <6:00 minutes -FIRE	0	
Average Dispatch to At Scene Time	4:01	

Lambert Station 376	# of calls	%
Dispatch to At Scene <5:00 minutes -EMS	135	88%
Dispatch to At Scene <6:00 minutes -FIRE	2	100%
Average Dispatch to At Scene Time	4:06	

Oracle Rd. Station 377	# of calls	%
Dispatch to At Scene <5:00 minutes -EMS	195	89%
Dispatch to At Scene <6:00 minutes -FIRE	1	100%
Average Dispatch to At Scene Time	3:49	

Average Total All Oro Valley Stations	# of calls	%
Dispatch to At Scene <5:00 minutes -EMS	672	86%
Dispatch to At Scene <6:00 minutes -FIRE	4	100%
Average Dispatch to At Scene Time	4:01	

Average Total All Oro Valley Stations -2nd Fire Unit	# of calls	%
2 nd Fire Unit Dispatch to At Scene <8:00 minutes -FIRE	2	100%
Average Dispatch to At Scene Time for 2nd Fire Unit	4:16	

Other Miscellaneous Fire Calls -All Oro Valley Stations	# of calls	%
Dispatch to At Scene <6:00 minutes -FIRE	18	88%
Average Dispatch to At Scene Time	4:37	

**Golder Ranch Fire District – Oro Valley
Detailed Fire Response Report
FY 2010/11 Qtr 4 (Apr – Jun 2011)**

Date	Call#	Type	Disp. time	Unit	Respond	On-scene	Total Resp. Time
4/8/11	6597	FNUNK	10:29:08	EN376	10:29:30	10:33:29	4:21
St.376		HOUSE	10:30:52	EN377	10:30:58	10:33:57	3:05
Originally dispatched as a fire nature unknown with the calling party stating that they were burning weeds outside but now thinks the house may have caught fire as the walls are now hot. Call was upgraded to a house fire by EN376 as there was a report of structural involvement. This was a WORKING INCIDENT							

Date	Call#	Type	Disp. Time	Unit	Respond	On-scene	Total Resp. Time
4/30/11	8200	BUILD	05:45:40	EN377	05:47:37	05:50:38	4:58
St.377				EN376	05:47:04	05:51:28	5:48
Odor of something burning inside a coffee shop. Upon investigation it was determined to be a faulty appliance inside the restaurant with no fire extension. NEGATIVE INCIDENT.							

Date	Call#	Type	Disp. time	Unit	Respond	On-scene	Total Resp. Time
5/13/11	9149	BUILD	08:15:08	EN374	08:16:12	08:18:23	3:15
St.374							
Reported as smoke inside building. EN374 can handle. NEGATIVE INCIDENT.							

Date	Call#	Type	Disp. time	Unit	Respond	On-scene	Total Resp. Time
5/31/11	10508	HOUSE	14:21:32	EN376	14:22:53	14:27:17	5:45
St.376							
Reported as flames coming from house. Upon arrival, the resident had extinguished what were hot coals in a trash container. EN376 cancelled other responding units. NEGATIVE INCIDENT.							

SWA - Oro Valley Transport Units	Time	#of Calls	Adopted %	Actual %	Description of Variance
Dispatch to At Scene - ALS Transport Unit	< 8:00	350	90%	94%	Calls are in compliance
Time to achieve Adopted Standard of 90%	Achieved				
Average Dispatch to At Scene Time	7:34				

Golder Ranch - Oro Valley Call Load Breakdown

April - June 2011

CALL TYPE	Sun City	Woodburne	Lambert	Oracle		TOTAL
Aircraft						
Brush / Vegetation	4	2	1			7
Building			1			1
Electrical / Motor			1			1
Fires - All Other	2		1			3
Gas Leak		1		3		4
Hazmat		4	2	3		9
Trash / Rubish			1			1
Unauthorized Burning	1	1	3			5
Vehicle			1			1
Total Fire Calls	7	8	11	6		32
Animal Problem	2	1		4		7
Animal Rescue	4	3	3	1		11
Assist -Other	1	3	6	5		15
Battery Change	23	17	21	13		74
Bee Swarm			2	1		3
Defective Appliance						
Invalid Assist	50	5	6	10		71
Snake	107	169	184	84		544
Lockout		1	3	1		5
Fire Now Out						
Total Service Calls	187	199	225	119		730
Alarms (Fire, Smoke, CO)	5	11	14	11		41
Cancelled / Negative Incident	9	5	4	3		21
Smoke / Odor Investagation	4	2	2	3		11
Total Good Intent Calls	18	18	20	17		73
Motor Vehicle Accident	2	8	6	10		26
Rescue (high, trench, water)						
All Other EMS Incidents	190	142	129	185		646
Total EMS Type Calls	192	150	135	195		672
TOTAL ALL CALLS	404	375	391	337		1507

SWA - Oro Valley Transport Units	Time	#of Calls	Adopted %	Actual %	Description of Variance
Dispatch to At Scene - ALS Transport Unit	< 8:00	80	90%	93%	
Time to achieve Adopted Standard of 90%	Achieved				
Average Dispatch to At Scene Time	4:54				

TOWN OF ORO VALLEY

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COUNCIL COMMUNICATION

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Lockout		1	3	1		5
Fire Now Out						
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Town Council Regular Session

Item # 2.

Meeting Date: 09/07/2011

Submitted By: Arinda Asper, Town Manager's
Office

Information

Subject

DIS Customer Feedback Forms

Attachments

DIS Customer Feedback Forms



Development and Infrastructure Services Department
11000 N. La Cañada Drive • Oro Valley, Arizona 85737
www.orovalleyaz.gov

AUG 2 - 2011

EVONNE DAMIANOS

Aug. 2, 2011

Customer Name (Please Print)

Contact Phone (Optional)

Date

Meeting our Customer's needs is important to us. We welcome your suggestions and comments and encourage you to fill out this form.

1. Were the steps for the development, permit, or inspection process clearly explained and understandable?

Yes? No?

2. Were the development, permit, and/or inspection approval (s) received within the timeline goals prescribed?

Yes? No? AND GREATER!!! ☺

3. Was the service professional, courteous and helpful?

Yes? No? Would you like to name any employee(s) that you feel provided exceptional service? William Vicens - Greatest!! professional and very helpful

4. Did you experience any problem getting the information you needed? If yes, what aspect? _____

5. Any general comments?

Thank you I am so excited!!

Thank you for taking your time to help us improve!

62918 247 3105



AUG 15 2011

Development and Infrastructure Services Department
11000 N. La Cañada Drive • Oro Valley, Arizona 85737
www.orovalleyaz.gov

Norman L. Weed

219-1759

8/10/11

Customer Name (Please Print)

Contact Phone (Optional)

Date

Meeting our Customer's needs is important to us. We welcome your suggestions and comments and encourage you to fill out this form.

1. Were the steps for the development, permit, or inspection process clearly explained and understandable?

Yes? No?

2. Were the development, permit, and/or inspection approval (s) received within the timeline goals prescribed?

Yes? No?

3. Was the service professional, courteous and helpful?

Yes? No? Would you like to name any employee(s) that you feel provided exceptional service? _____

4. Did you experience any problem getting the information you needed? If yes, what aspect? The recording system on the # 229-4899 was

totally useless

5. Any general comments?

Improve the recording system

Thank you for taking your time to help us improve!



Town Council Regular Session

Item # 1.

Meeting Date: 09/07/2011

Proclamation Recognizing September 2011 as National Emergency Preparedness Month

Information

Subject

Proclamation Recognizing September 2011 as National Emergency Preparedness Month

Summary

The President of the United States has declared September to be National Emergency Preparedness Month. In recognition of this event, the Mayor of the Town of Oro Valley will issue a proclamation supporting this effort.

Oro Valley is committed to providing for the needs of its residents in the event of a community-wide event. With resources dedicated to the Town's emergency preparedness plan, the Town regularly conducts table-top exercises and on-the-ground drills to ensure every staff member is properly trained to respond appropriately to a major emergency. Additionally, employees are trained in Incident Command System training and certified federally after each level of proficiency is attained.

Attachments

[National Preparedness Month Proclamation](#)

Office of the Mayor
Oro Valley, Arizona
Proclamation

**NATIONAL PREPAREDNESS MONTH
SEPTEMBER 2011**

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of Oro Valley to prepare their homes, businesses and communities for any type of emergency including natural disasters and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families, businesses and communities can reduce fatalities and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency's Ready Campaign, Citizen Corps and other federal, state, local, private and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every citizen of Oro Valley and all citizens are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families and communities are prepared for disasters and emergencies of any type; and

WHEREAS, all citizens of Oro Valley are encouraged to participate in citizen preparedness activities and asked to review the Ready Campaign's web sites at ready.gov or listo.gov (in Spanish) and become more prepared.

NOW THEREFORE, I, Dr. Satish I. Hiremath, Mayor of the Town of Oro Valley, Arizona, hereby proclaim September, 2011 as NATIONAL PREPAREDNESS MONTH, and encourages all citizens and businesses to develop their own emergency preparedness plan and work together toward creating a more prepared society.

Dated this 7th day of September, 2011.

Dr. Satish I. Hiremath, Mayor



ATTEST:

Julie K. Bower, Town Clerk



Town Council Regular Session

Item # 2.

Meeting Date: 09/07/2011

Requested by: Stacey Lemos

Submitted By:

Stacey Lemos, Finance

Department: Finance

Information

SUBJECT:

Presentation of National Purchasing Institute (NPI) Achievement of Excellence in Procurement Award to Brian Garrity, C.P.M., CPPB, Procurement Administrator

RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

For the fourth year in a row, Oro Valley's Procurement Division, headed by Brian Garrity, Procurement Administrator, has received national recognition. The National Purchasing Institute has honored the Town with its 16th annual Achievement of Excellence in Procurement (AEP) Award.

The AEP award is sponsored by every major public procurement association in the country and is recognized as the benchmark of excellence in the profession. This award is earned by those organizations that demonstrate excellence by obtaining a high score based on standardized criteria designed to measure innovation, professionalism, productivity, e-procurement and leadership attributes of the procurement organization.

The Town of Oro Valley is 1 of only 15 government agencies in Arizona and 1 of only 57 cities in the United States to receive the award.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

N/A

Attachments

AEP Award Letter

National Purchasing Institute



Achievement of Excellence in Procurement®

June 30, 2011

Jerene Watson, Town Manager
Town of Oro Valley
11000 N La Canada
Oro Valley, AZ 85737

Subject: Achievement of Excellence in Procurement Award

Dear Mr. Watson:

The Achievement of Excellence in Procurement award is designed to recognize organizational excellence in procurement. The award is achieved by those organizations that demonstrate excellence in procurement by obtaining a high score on a rating of standardized criteria. The program is designed to measure innovation, professionalism, e-procurement, productivity, and leadership attributes of the procurement function. The Achievement of Excellence in Procurement is sponsored by the National Purchasing Institute (NPI), the California Association of Public Procurement Officers (CAPPO), the Florida Association of Public Procurement Officers (FAPPO), the Institute of Supply Management (ISM), the National Institute of Governmental Purchasing (NIGP), the National Association of State Procurement Officials (NASPO), the National Association of Educational Procurement (NAEP), and the Texas Public Purchasing Association (TxPPA).

It is my pleasure to notify you that the Procurement Department of your agency has earned the 16th Annual Achievement of Excellence in Procurement Award for 2011.

Moreover, the Town of Oro Valley is 1 of only 15 government agencies in Arizona and 1 of only 57 cities in the United States to receive the award. The Town of Oro Valley has received the award for 4 consecutive years. The Town of Oro Valley is fortunate to have Brian Garrity, C.P.M., CPPB, to represent their agency on this national committee.

A beautiful trophy, which has developed into the AEP icon, will be presented to your entity at either the conference specified or mailed as indicated on the application.

Congratulations on the Achievement of Excellence in Procurement Award!

Sincerely,



Kathleen Bender, C.P.M., CPPB
Chairperson
Achievement of Excellence in Procurement Award Committee

cc: Brian Garrity, C.P.M., CPPB, Procurement Administrator



Town Council Regular Session

Item # 3.

Meeting Date: 09/07/2011

Requested by: Stacey Lemos

Submitted By:

Stacey Lemos, Finance

Department: Finance

Information

SUBJECT:

Presentation of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting to Mary Rallis, CPA, Accounting Supervisor and Linda Ragsdale, CPA, Senior Accountant

RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the Town of Oro Valley by the Government Finance Officers Association of the United States and Canada (GFOA) for our FY 2010 Comprehensive Annual Financial Report (CAFR). This is the 17th consecutive year that the Town has received this honor.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

N/A



Town Council Regular Session

Item # A.

Meeting Date: 09/07/2011

Requested by: Julie Bower, Town Clerk

Submitted By:

Mike Standish, Town
Clerk's Office

Department: Town Clerk's Office

Information

SUBJECT:

Minutes - April 27, May 4, May 18, June 1, June 15, July 6, July 20 2011

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

N/A

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (approve, approve with the following changes) the April 27, May 4, May 18, June 1, June 15, July 6, July 20 2011 minutes.

Attachments

[April 27, 2011 Minutes](#)

[May 4, 2011 Minutes](#)

[May 18, 2011 Minutes](#)

[June 1, 2011 Minutes](#)

[July 6, 2011 Minutes](#)

[July 20, 2011 Minutes](#)

MINUTES
ORO VALLEY TOWN COUNCIL
April 27, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE

SPECIAL SESSION

CALL TO ORDER - At 5:00 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

SPECIAL SESSION

**1. DISCUSSION AND POSSIBLE ACTION ON RECOMMENDED
EMPLOYEE MEDICAL & ANCILLARY BENEFIT PROVIDERS FOR
PLAN YEAR 2011-12**

Human Resources Director Betty Dickens gave an overview of what staff had worked on and to reinforce the recommendation for benefits. CBIZ, the town's Health Insurance Broker, also attended the session and were available to answer questions.

Ms. Dickens stated that staff had reviewed three different components:

- Benefits
- Employee contribution for retirement (ASRS) and (PSPRS)
- Pay compensation

On July 1, 2011, each employee would have to start contributing a larger percentage to their retirement. She stated the current budget proposal would not include COLA's or bonuses toward employee compensation, making it the third year that employees had not received a pay increase.

Ms. Dickens stated United Healthcare had proposed a match to the recommendation of the 2% of the 90/10 adjustment renewal rate. Staff recommended remaining with United Healthcare for health insurance.

CBIZ broker Oscar Diaz spoke to the Council regarding premium increases nationwide and increased liability for insurance carriers. Specialty drugs had entered the marketplace and shortfalls had been made up by providers through commercial buyers. Trend increases had been running 11-12% per year which CBIZ had kept a close eye on for the town.

Councilmember Bill Garner asked Mr. Diaz if the Governor passed a bill that would allow other insurers to come in, what type of impact would that bring and how many bidders were there initially.

Mr. Diaz stated there were six bidders. He said consolidation had slowed down in Arizona.

Councilmember Garner stated the town's loss ratio had come back at 77% and asked for clarification.

Mr. Diaz exclaimed that the loss ratio was calculated by taking claims paid by the insurance company compared to the amount of premiums paid by the employer. Anything under 80% was favorable. United Healthcare loss ratio favorability was 79% and the additional 21% was made up of administrative costs. Within that figure was the 2% profit.

Councilmember Garner asked if there was a steady decline in the loss ratio since the 80/20 split.

Mr. Diaz stated there had been a small decline.

Councilmember Waters asked if there was any good news.

Mr. Diaz explained that through the negotiations, United Healthcare came back with no increase.

Councilmember Waters asked if the administrative savings would be significant by staying with United Healthcare.

Mr. Diaz stated the soft costs would be for administration to process all the changes. The real impact would be felt by the employees.

Councilmember Solomon asked what the total cost for insurance would be at 80/20 and 90/10 co-insurance split for Aetna and United.

Finance Director Stacey Lemos stated the total for the current renewal was about \$2.1 million dollars for the 80/20 plan. To go to a 90/10 plan, there would be an increase of around \$43,000.

Vice Mayor Snider asked if staying with the same carrier would be beneficial.

Mr. Diaz responded that longevity did have its merits, however, due to cost increases, companies shop around on a yearly basis.

Councilmember Garner stated that 20% of the employees had met the deductibles.

Councilmember Hornat asked if the employee could select either the high or the low dental plan and if the town's contribution would stay the same.

Ms. Dickens confirmed the town's contribution would stay the same.

Councilmember Garner asked for an explanation of what the benefits would be for having a health savings account.

Mr. Diaz stated it was to encourage individuals to put their own dollars into a pre-taxed basis. By having employees participate with their own dollars, they would become better consumers of healthcare. An education process would be necessary in order to inform employees of all the benefits that a health savings account would offer.

Mayor Hiremath asked for clarification about the \$500.00 deductible. If the deductible would stay the same, it would cost the employee more for a 90/10 plan and less for a 80/20 plan.

Mr. Diaz stated that it could cost the insurance company more, which would mean that employees could pay more for insurance premiums.

Councilmember Garner talked about the employees who actually paid the deductible and how it affected them.

Ellen Galloway from CBIZ explained that there would be a \$500.00 deductible under both plans and then the co-insurance would kick in. Every employee who incurred a service that was subject to a deductible co-insurance would have to pay the first \$500.

Vice Mayor Snider asked if both plans had a fourth quarter rollover for the deductible if the limit wasn't reached.

Ms. Galloway stated no.

Councilmember Gillaspie asked what the maximum out of pocket expense would be for employees.

Ms. Galloway stated it was \$2500.00.

CALL TO AUDIENCE

Oro Valley resident Mona Gentz commented on the cost of percentage paid by the town and compared it to other municipalities and encouraged that town employee's share the cost.

Oro Valley resident Bill Gentz, a former Human Resources Executive, advised to help control escalating costs by having employees contribute to the health system.

Councilmember Solomon asked staff about other municipalities that were surveyed and the Town Clerk distributed the League's annual report that showed what municipalities within the state were doing.

Ms. Dickens stated that a majority of the municipalities within the state were providing 100% for employees and a variety of percentages for dependents and families.

Councilmember Solomon asked what would the percentage be if the town would go from 100% to 90%.

Finance Director Stacey Lemos gave an overview of the amount that would be saved if the town would cover 90% for the employee and 50% for the dependant coverage. The savings would amount to approximately \$370,000 a year in all funds and around \$280,000 a year in the General Fund.

Councilmember Gillaspie asked about lowering the employee portion to 90% and leaving family at the 75%.

Ms. Lemos stated it would save the town approximately \$250,000 town wide and \$175,000 savings from the General Fund.

Councilmember Solomon asked about the timeline for making a final decision.

Ms. Dickens stated that a decision as soon as possible would be best because if there were changes, staff would have to assemble the new materials for employee distribution.

Councilmember Solomon asked if the Town were to stay with the current provider, would there be any concern about the timeline.

Town Attorney Tobin Rosen stated that the town would have to give at least 14 days written notice regarding changes to the policy.

Mayor Hiremath stated that these were difficult times and employees had not received raises. He felt that consideration should be given to them for the work they did.

Vice Mayor Snider had requested a survey from other municipalities in Pima County of co-insurance rates and the 90/10 option would be in line with what other municipalities offered.

Councilmember Solomon felt that the town should stay at the 80/20 option and hold it at a zero increase to employees.

Mayor Hiremath stated that the Town Manager's budget was balanced with the 100% employee contribution and the 90/10 percentages. Nickel and diming the staff would not benefit the community.

Councilmember Hornat stated if the town could maintain what they had and not spend more money on benefits that would be the preferable way to go.

Councilmember Garner stated that at 90/10, the town would incur additional costs. He would like to give staff direction at looking at health savings accounts.

Vice Mayor Snider agreed with Councilmember Garner regarding looking into health savings accounts but it would take time to educate the employees.

Councilmember Hornat stated if the town would go to the 90/10 option it would cost \$43,000.

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Solomon to maintain the 80/20 option with United Healthcare as recommended by staff.

MOTION carried, 7-0.

MOTION: A motion was made by Mayor Hiremath and seconded by Councilmember Solomon to retain 100% of the employee only medical premium cost.

MOTION carried, 7-0.

MOTION: A motion was made by Mayor Hiremath and seconded by Vice Mayor Snider to maintain the 100% dental and 75% dependent coverage.

MOTION carried, 7-0.

MOTION: A motion was made by Mayor Hiremath and seconded by Councilmember Hornat to maintain the current ancillary benefits.

MOTION carried, 7-0.

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Waters to maintain coverage at the participation rate of 80/20.

MOTION carried, 6-1 with Mayor Hiremath opposed.

FUTURE AGENDA ITEMS

Councilmember Garner, with a second by Councilmember Waters requested that the Human Resources Director explore health savings accounts as another opportunity for healthcare for next fiscal year 2012/13.

Vice Mayor Snider stated they would both be offered and the choice would be up to the employee.

Councilmember Gillaspie would like to see the cost comparison.

Vice Mayor Snider stated that CBIZ would be able to provide those figures.

ADJOURNMENT

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Hornat to adjourn the meeting at 5:53 p.m.

MOTION carried, 7-0.

Prepared by:

Sylvia Sepulveda
Licensing & Customer Service Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 27th day of April 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2011.

Julie K. Bower, CMC-MMC
Town Clerk

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
May 4, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER - 5:00 p.m.

ROLL CALL

PRESENT: Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Joe Hornat, Councilmember
Lou Waters, Councilmember
Steve Solomon, Councilmember

ABSENT: Bill Garner, Councilmember
Barry Gillaspie, Councilmember

EXECUTIVE SESSION AT OR AFTER 5:00 PM

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to go into Executive Session pursuant to ARS §38-431.03(A)(3) to seek legal advice regarding annexation.

MOTION carried, 5-0.

Mayor Hiremath requested the Town Manager Jerene Watson, Assistant Town Manager Greg Caton, Town Attorney Tobin Rosen, Finance Director Stacey Lemos, Economic Development Manager Amanda Jacobs, Assistant to the Town Manager Kevin Burke, and Financial Analyst Art Cuaron all attend the Executive Session.

RESUME REGULAR SESSION AT OR AFTER 6:00 PM

CALL TO ORDER - At 6:03 p.m.

ROLL CALL

PRESENT: Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember

Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Lou Waters, Councilmember
Steve Solomon, Councilmember

Councilmember Garner attended the meeting via teleconference call.

PLEDGE OF ALLEGIANCE

Mayor Hiremath led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Assistant Town Manager Greg Caton reviewed the upcoming Council meetings and Board and Commission meetings for May.

COUNCIL REPORTS

Councilmember Waters spent three days at Arizona Town Hall which focused on the capitalization of arts and culture to stimulate economic development. He commented that quality of life was important to the town's future economic strategy.

Councilmember Solomon commented on letters of appreciation that the Town received:

- Vistoso Village Homeowners Association thanked Sgt. Amy Sloane for attending their meetings and commended the Police Department for their support of the Neighborhood Watch Program
- U.S. Department of Justice thanked Officer Soto for assisting the Drug Enforcement Administration Task Force
- A resident thanked Storm Water Engineer David Parker for his assistance with a floodplain situation

DEPARTMENT REPORTS - No reports.

ORDER OF BUSINESS

Mayor Hiremath announced that he would move item (4) before item (1).

INFORMATIONAL ITEMS

1. Police Department Appreciation Letters
2. DIS Letter of Appreciation

CALL TO AUDIENCE

Mayor Hiremath requested that the audience hold their applause during the meeting out of respect to the speakers.

Oro Valley resident John Musolf commented on the FY 2011/12 recommended budget that had just been released and pointed out accounts that had increased. He stated that travel and training and membership and subscription items should not have been included in the budget.

Councilmember Solomon remarked that a majority of the training budget was required by the Town for positions that needed to be trained or recertified on a continuing basis. He also noted that a majority of the subscriptions were for the League of Arizona Cities and Towns and other memberships that the Mayor belonged to.

Oro Valley resident Conny Culver commented on the Council's decision to eliminate Coyote Run transit services and requested that the Council focus on funding essential programs instead of just reductions.

Councilmember Waters noted that transit services had been discussed for over a year before the decision was made to cut Coyote Run and that the entire Oro Valley community and users were looked at when cuts were made.

Vice Mayor Snider noted that Oro Valley did not eliminate Coyote Run as had been reported in the media but rather Council had eliminated the town funding of Coyote Run. She also stated that other transit services would fill in the service gaps.

Mayor Hiremath added that there was not an alternative to Coyote Run a year ago and that was why the Council had funded it. He said the mission was to make sure that the services that the Regional Transportation Authority (RTA) provided would be equal to the services that Coyote Run provided. The Mayor reported that the RTA would utilize Coyote Run drivers.

Oro Valley resident Donald Bristow suggested that the Council should welcome an open dialogue with the citizens of the town about the budget.

Councilmember Solomon replied that the recommended budget was an open, published document and nothing was hidden from the public. He stated that the sign code ordinance was open to all citizens and that everyone was given an opportunity to participate.

Erin Collier, a resident and business owner in Oro Valley, answered the question Mayor Hiremath posed in the April 27, 2011 article in the Explorer Newspaper which asked, "Is Oro Valley Still A Community of Excellence?" She

encouraged citizens not to allow the loudest voices to set the course for Oro Valley and stated that a revenue discussion should be part of the dialogue.

Oro Valley resident Kevin Hearing spoke on the budget and stated that additional revenue sources had to be looked at in addition to cuts. He also stated that a business-friendly climate would be necessary in order to create a community of excellence.

Vice Mayor Snider stated that core services had to be identified in order for the community to move forward. She added that great discussions took place at both Oro Valley Economic Summits and that the Development and Infrastructure Services Department had refined their processes with the intent to be business friendly.

PRESENTATIONS

1. Presentation by the Oro Valley Optimist Club Regarding the Dispose A Med Program

Sgt. Amy Sloane with the Oro Valley Police Department Community Resource Unit presented the history of the Dispose A Med Program which started in December, 2009. She identified the three main concerns:

- Student overdoses and pharmaceutical abuse related crimes
- Flushed medications and residual affects in the ground water system
- The community's health and welfare

Sgt. Sloane stated that people show up two hours early to drop off their medications, and that volunteers consisted of the Oro Valley Police Department (OVPD) Assistance Program members, OVPD Explorer Post members, Oro Valley Optimists Club members and Oro Valley Community and Resource Unit personnel.

Oro Valley Optimist member Don Cox stated that 51 pounds of medication were collected at each event or about 42,000 pills. He reviewed the assembly line process for how the medications were received from the public, removed from the packaging and disposed of. He noted that empty bottles were donated to the Humane Society or to the Pima Animal Care Center. Some individuals brought unusually large quantities of medications to the event, including inhalers, pet medications and needles and sharps for disposal.

Sgt. Sloan said the Dispose A Med partners included the Drug Enforcement Agency, Oro Valley Police Department, Golder Ranch Fire Department, Pima County Waste Water Management, University of Arizona College of Pharmacy, Critical Path Institute, Oro Valley Optimist Club, Oro Valley Hospital and Target.

Sgt. Sloane commented that the Drug Enforcement Agency, in conjunction with state and local law enforcement agencies throughout the United States, conducted the first national Prescription Drug Take Back Day on September 25, 2010 and that Oro Valley held theirs in August, 2009. The second Take Back Day was held on April 30, 2011, and Oro Valley took in 182 pounds of prescription and over-the-counter medications. Sgt. Sloane stated that the program had collected 1,503 pounds of medication to date.

Mr. Cox reviewed a bar slide that showed an increase in the intake of medications at each event. Sgt. Sloane then stated that the program was needed in Oro Valley and the surrounding communities.

Mr. Cox reported that the Oro Valley Optimists Club had been invited to speak about the Dispose A Med program at the 93rd Optimist International Convention on July 3-5, 2011. The program would also be presented to the Optimists Activities Committee in October, 2011 and expected to have the program adopted internationally.

Vice Mayor Snider was also a member of the Oro Valley Optimist Club. The amount of pills that had been collected was during a short 4-hour time frame. She reported that Dr. Woosley from the Critical Path Institute used the monthly collection periods to demonstrate to people how to chart their medication intake. Vice Mayor Snider said that prescription medication deaths by teenagers had surpassed deaths by automobiles. She thanked Sgt. Sloane and Mr. Cox for their work in the promotion of the program and for the disposal of the medications.

Councilmember Waters congratulated Sgt. Sloane, Officer Benjamin and Don Cox and stated that their work was another reason why the Town was proud of the Police Department and volunteers.

2. Presentation of Quarterly Gold Star Recipients for the Period of October through December 2010

Town Clerk Julie Bower announced the Gold Star recipients and Mayor Hiremath presented them with certificates.

The Gold Star recipients for the period of October - December 2010 were:

Jeff Kane, Water

Cat Strong, Library

Phil O'Connor, Development & Infrastructure Services

Bob Easton, Human Resources

Paul Keesler, Development & Infrastructure Services (2)

Louis Valencia, Water

Group Award - Iris Chaparro, Arinda Asper, Kelsie Hanson, Kevin Burke, Shirley

Seng, David Ruiz
Suzy Molinar
Karn Boyce
Cassidy Sumpter
Catherine Hendrix
Jason Rivas
Steve Moore
Danielle Tanner

Group Award - Aimee Ramsey, Lynanne Dellerman, Kara Sickelbower, Barb Harnisch, Development & Infrastructure Services Department, Bob Greer and Kevin Verville

3. Presentation of Life Saving Award at the Request of Northwest Fire Chief Jeff Piechura, Related to the January 8, 2011 Life Saving Incident by Oro Valley Police Officers

Northwest Fire District Chief Jeff Piechura and Assistant Chief Albert Pisqueira presented an award to the following Oro Valley Police Department members:

Lead Police Officer Jeffrey Moore
Sgt. Steve Hammons
Officer Daniel Hoyos
Officer Manny Guerrero
Officer Jeff Thomas
Officer Tim Brown

Chief Piechura explained that on January 8, 2011 there was a tragic event that pulled many of the community agencies together. He stated that the officers were recognized for their on-scene security assistance and for tending to the wounded and the Chief thanked them for their efforts that day.

Councilmember Waters added that Officer Brown could not be reached on his radio during the accident and it was later learned that it was because he had been stopping blood flow on two different victims.

4. Proclamation - Building Safety Month - May, 2011

Mayor Hiremath presented a proclamation proclaiming May, 2011 as Building Safety Month.

Councilmember Solomon added that homebuilders relied heavily on licensed building inspectors to inspect every stage of development to find corrections that needed to be made. He also noted that citizens should have confidence in homes that had been approved by Town staff.

CONSENT AGENDA

MOTION: A motion was made by Councilmember Solomon and seconded by Vice Mayor Snider to approve the Consent Agenda with the exception of Item (J).

MOTION carried, 7-0.

- A. Minutes - March 16, 2011
- B. Procurement Division Quarterly Report - January 1, 2011 through March 31, 2011
- C. Transit Services Monthly Report - March 2011
- D. Economic Development Division Quarterly Report: January 1, 2011 - March 31, 2011
- E. Development & Infrastructure Services, Permitting Division - March 2011 Reports
- F. Notice to Mayor and Council of the Police Department's project proposals, requesting grant funding under the Governor's Office of Highway Safety 2012 opportunity, as well as the Arizona Department of Homeland Security
- G. Amending the Town Council Liaison Assignments by appointing Councilmember Lou Waters as liaison to the Oro Valley Business Club
- H. Resolution No. (R)11-25 Authorizing and Approving a Master Intergovernmental Agreement between Pima County and the Town of Oro Valley for the Inter-Connection of Data Networks
- I. Resolution No. (R)11-26 Requesting the Transfer of the remaining 2004 Pima County Voter Approved Bond Funds Approximating \$1.5 Million from the Kelly Ranch Project to the Acquisition of Property in the Arroyo Grande Area for Urban Open Space Conservation
- J. Resolution No. (R)11-27 Amending the Existing Parks and Recreation Fee Schedule to Increase the Parks and Recreation Facility Usage Fees

Councilmember Solomon requested a more detailed breakdown of the proposed fees and the rationale for the increases.

Parks, Recreation, Cultural Resources & Library Director Ainsley Legner presented an overview of the proposed fee increases.

Fee increases were recommended for:

- Ball field rentals
- Ramada rentals
- Open/lap swim
- Pool lane rentals
- Pool season passes

The recommended fee increases were derived by balancing fee increases with potential loss of patrons. She noted that it would be difficult to raise fees significantly since recreational swimming fees had historically been low in Arizona.

Ms. Legner noted a typo under pool lane projected FY 2012 revenue. Originally, the chart showed \$127,000. The correct amount was \$106,000.

Councilmember Waters asked if a cost/recovery analysis had been calculated.

Ms. Legner stated that for the current fiscal year, the pool was projected to have a 26% cost recovery. With the implementation of the proposed fees, there would be a 39% cost recovery.

Councilmember Solomon asked if the swim team rental fees had been included in the proposed fee increases.

Ms. Legner responded that the swim team rental fees had been included in the proposed fees and that the increase amounted to an extra \$1 dollar an hour per lane for short lanes.

Councilmember Solomon asked if a larger increase had been considered to help offset the costs.

Ms. Legner felt that the market couldn't bear a larger increase right now but that incremental increases would be brought back before Council every year.

Councilmember Solomon asked what percentage of non-residents represented pool users.

Ms. Legner said that for annual pool passes, there had been a 50/50 split between residents and non-residents.

Councilmember Hornat asked if any thought had been given to having just one pass for the whole year instead of the current need of four passes to cover an entire year.

Aquatics Manager Catherine Atalla said that there were many users who only

purchased summer passes.

Councilmember Hornat asked staff to look into the viability of having just one pass that would cover the entire calendar year.

Councilmember Waters asked if the pool lost money.

Ms. Legner stated that the pool did lose money.

Assistant Town Manager Greg Caton stated that the pool produced a 61% loss with only a 39% cost recovery. The total projected expenditure for FY 11/12 was approximately \$432,000.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Gillaspie to approve Resolution (R)11-27 amending the existing Parks and Recreation fee schedule to increase the Parks and Recreation facility usage fees with rate increases effective July 1, 2011.

MOTION carried, 7-0.

REGULAR AGENDA

4. PUBLIC HEARING - ORDINANCE NO. (O)11-14, AMENDING THE TAX CODE OF THE TOWN OF ORO VALLEY, ARTICLE IV, CHAPTER 8A, SECTION 480, RELATING TO THE UTILITY SERVICES TAX RATE

Finance Director Stacey Lemos gave an overview of the proposed Utility Tax increase from 2% to 4%.

Ms. Lemos stated that the Town had seen major revenue declines over the last several years in both one-time revenues and recurring revenues. State shared revenues had declined by approximately three million dollars over the last four years. Local sales taxes which included construction sales taxes had declined by approximately three million dollars over the last four years and building permit revenues had declined by approximately 1.5 million dollars over the last four years as well.

Ms. Lemos said that the Town had cut expenditures each year to balance the budget with efforts made to preserve core services to the community and impact as few residents as possible.

The proposed FY 11/12 General Fund budget had been set at 25.5 million dollars which was approximately the same amount budgeted for FY 05/06.

Ms. Lemos outlined the four-pronged approach for closing the FY 11/12 deficit which included:

- Enhanced operational efficiencies
- Adoption of Town Council policies to support local businesses
- Reduced expenditures
- Increased revenues

Ms. Lemos presented background information regarding the Utility Tax which was first enacted in 2007.

- Recommended at 4%, adopted at 2%
- Included 2-year sunset clause
- Extended in 2009 when General Fund faced a \$5.2 million dollar deficit

Ms. Lemos discussed the fiscal impact of a 2% utility sales tax increase and stated that the 2% increase would apply to electricity, natural gas, and water and would generate approximately \$1.3 million dollars for FY 11/12.

The estimated monthly cost per household would be approximately \$6.00 which was based on a \$300 dollar total average combined bill.

Ms. Lemos compared the tax rates from surrounding jurisdictions and summarized the contingency reserve balances. The Town's financial policies required a 25% minimum balance based on the Town's adopted expenditures within that fund. She noted that the 25% threshold amounted to \$6.6 million dollars for the General Fund. The Town's current General Fund contingency fund balance was approximately \$9.4 million dollars.

Ms. Lemos stated that if the utility tax was approved, the Town would work with the utility companies to provide them with the proper information regarding the increase and allow them sufficient time to implement and collect the utility tax increase starting in August, 2011.

Discussion ensued regarding the Bed Tax fund and what it could be used for.

Councilmember Gillaspie noted that within the budget, the index of servability on highways had been reduced with the reductions that were borrowed from the fund to cover expenses.

Councilmember Garner asked what the alternative plan would be if the \$1.3 million was not funded.

Town Manager Jerene Watson stated that an alternative plan would be crafted depending upon the direction that Council would take.

Councilmember Garner felt that he didn't have all of the information necessary to make a decision.

MOTION: A motion was made by Councilmember Garner to continue item number four (4) to the May 18 regular meeting.

Mayor Hiremath disallowed the motion since the Public Hearing had not yet been held.

MOTION failed.

Councilmember Hornat stated that revenue enhancements would be needed in order to close the \$1.3 million dollar budget deficit so as to not affect core services. He felt that reserves could be used to balance the budget but at some point in time, the reserve funds would be depleted if additional revenues were not created.

Mayor Hiremath opened the public hearing.

Oro Valley resident John Musolf stated that the primary reason for the increase of the 2006 utility tax was to support 18.5 new positions and capital improvement programs. The utility tax was extended on March 4, 2009 for additional revenue. Mr. Musolf recommended that Council look at an alternate plan before implementing the utility tax increase.

Councilmember Gillaspie stated that it would be a faulty premise to say that the budget would be balanced with the \$1.3 million dollars. The Town borrowed from other funds within the budget and significant capital expenditures had been deferred in order to balance the budget.

Oro Valley resident Lynne St. Angelo stated that ten years ago, the Oro Valley General Plan made a mistake by planning for higher residential densities than had been achieved which eventually led to higher taxes. In 2006, the Council instituted a 2% utility tax that increased Town employee staffing by 18.5 positions. The tax was supposed to sunset in two years but it had not. She felt that the Council should have reduced taxes to help citizens and businesses from declaring bankruptcy. She asked the Council to go back to 2001 staffing levels and then justify each additional person that was added.

Mayor Hiremath clarified that the Census was a 10 year Census. Half way through, the Census projected what the increase would be from the middle of the benchmark to the end and that only increased by approximately 1,100 people. The total population from 2000 to 2010 went from roughly 29,700 to 41,000 which was a 38% increase. Services and personnel had to increase because there was no company, private or municipal, that could absorb such a large increase of people without increased staffing levels.

Councilmember Solomon stated that current revenue levels were well below 2006 revenue levels and staffing levels had been reduced along with budget reductions.

Councilmember Garner pointed out that fiscal year 04-05 budget projections were based on a population of approximately 41,000. These population projections were used to staff the Town appropriately. He was concerned that over the years, the Town had grown fat with personnel and programs.

Oro Valley resident Sal Giapetta congratulated the Town on the recent installation of solar panels at Town Hall. He said that if taxes would be raised, there would be no growth. Businesses were closing and people didn't shop in Oro Valley anymore. He felt that raising taxes would not be the answer. Mr. Giapetta thanked the Oro Valley Police Department for their services but wondered why the PD's budget was so large.

Oro Valley resident Paul Parisi thanked Council for prioritizing the budget and providing more funding to the Police Department. He said a 2% utility tax would not be considered a selective tax because all businesses paid it. The gas tax would be considered a selective tax. All taxes for Oro Valley businesses should be the same and not more than competing jurisdictions. The unintended consequence of a utility tax increase would hurt the Town by not being able to recruit businesses and it would hurt the Town in annexations. He urged the Council to have faith in the American business.

Oro Valley resident Al Cook felt that Oro Valley was a wonderful place to live and he wanted to maintain the current quality of life. It was important to maintain high standards and also to trust Town staff to do their jobs. Mr. Cook said that the utility tax increase wouldn't be too expensive and that it would give more time to find longer lasting solutions. He urged the Council to adopt the 2% utility tax increase.

Oro Valley resident Geri Ottoboni stated that if the utility tax were to be increased by 2%, it would put further stress on school budgets, thus depriving the school children of Oro Valley from a good education. She felt that Town employees should pay their fair share of health benefits and that the savings would offset the need for an increase to the utility tax.

Oro Valley resident Bill Kemp opposed any tax or fee increases. He felt that government in general had grown too large and that programs and even some core services needed to be cut back.

Oro Valley resident Mike Zinkin felt that expenses should have been considered first before looking at additional revenue to balance the budget. He felt that the town should look at cutting expenses such as school resource officers (SRO), motorcycle officers, take home vehicles and employee health benefits. He

wanted the Council to consider outsourcing certain jobs and utilizing part-time workers. He urged Council to study the budget and ask questions.

Oro Valley resident Kevin Herring said that the Town should be comparing itself to Catalina, Tortalina, and Marana in order to understand and compare the whole tax picture. He felt that the utility tax was a can that kept getting kicked down the road. He urged Council to take a hard look at non-core and even some core services to see what was really needed. Mr. Herring cautioned Council about the potential loss of business due to an increase of the utility tax.

Oro Valley resident Bill Adler said that when he moved here, he signed up for a community of excellence. He believed that cost increases happened in the private and public sectors and that those costs needed to be covered in order to maintain services. He emphasized that citizens benefited from arts & culture programs, education, social and economic values, lighted streets, convenient shopping, enhanced open space etc. Mr. Adler stated that not all services were necessarily important to him but as a whole, those services made the quality of life expected in Oro Valley. He felt that good people, facilities and services would be expensive but those costs would need to be covered in order to maintain a community of excellence.

Oro Valley resident Bill Rodman was confused regarding the possibility of increasing a particular tax on revenues of which the Town did not know what it would be spent on. He agreed that the Town needed to take a closer look at services. Businesses would pay a lot more than \$6 per month with the increase to the utility tax. He stated that businesses needed to be attracted to Oro Valley and then allowed to grow without increased taxes in order to build a stable revenue.

Oro Valley resident Jeremy Christopher felt that the Town needed to focus on cutting the Police Department budget in order to make meaningful cuts to the budget. He said that the Police Department needed to be studied in order to see where efficiencies could be made. He urged Council to look at all the facts before a decision was made and felt that a utility tax increase of 2% would be significant to businesses.

Oro Valley resident Conny Culver respectfully asked Council to tone down their comments made to the citizens. She felt that Council was trying to discourage people from talking to the Council. She had voted against the utility tax in 2006 because she thought that government had to live within its means. Ms. Culver stated that a lot of towns in the country had gone bankrupt and were forced to unincorporate. Spending had to be controlled and she pointed out that the 2004 fiscal year budget had been crafted upon the population numbers of today. She urged Council to look at essential and non-essential services.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Councilmember Hornat and seconded by Vice Mayor Snider to approve Ordinance No. (O)11-14, amending the Tax Code of the Town of Oro Valley, Article IV, Chapter 8A, Section 480, relating to the utility services tax rate.

Vice Mayor Mary Snider commented that Council had been studying the budget since January in order to look for savings. Department heads were tasked with cutting as much as possible from their budgets. With the decline of sales tax revenues, state shared revenues and construction revenues, a more stable revenue stream would be important to the long term quality of life that the citizens desired.

Councilmember Gillaspie stated that in the long run, the Town would need to increase revenues. He felt that fundamentally, the Council would need to establish a level of trust with the citizens that would substantiate the case of why revenues would need to be increased.

Councilmember Garner felt that the budget was never balanced from the beginning. He would have liked to see the budget presented with his recommended cuts instead of it presented with the utility tax increase incorporated within it. He also felt that a community of excellence was a community that was fiscally responsible and kept taxes to a reasonable level.

Councilmember Waters stated that citizens did not want to cut the Police Department budget. He felt that it was important to encourage small business development within the community and annexation opportunities should also be looked into in order to increase sales tax revenue. He felt that there needed to be a significant plan for stabilization during the down times.

Councilmember Solomon felt that a community of excellence should have quality roads and safe schools. He also believed that a community of excellence would foster economic development and attract businesses to the Town.

Mayor Hiremath said that the main concerns that were voiced at the last Economic Summit were public safety, infrastructure and arts & culture. He felt that the Town would need to band together and find an equitable solution in order to fix the budget deficit problem. The \$1.3 million dollars that would be generated from the utility tax would allow some time for the Council to figure out sustainable practices that would make Oro Valley less dependant on the federal and state government.

Mayor Hiremath called the question and requested a roll call vote.

Mayor Hiremath: Aye

Vice Mayor Snider: Aye

Councilmember Garner: Nay

Councilmember Gillaspie: Nay
Councilmember Hornat: Aye
Councilmember Solomon: Aye
Councilmember Waters: Aye

MOTION carried, 5-2 with Councilmembers Garner and Gillaspie opposed.

Mayor Hiremath recessed the meeting at 9:24 p.m.

Mayor Hiremath reconvened the meeting at 9:33 p.m.

1. PUBLIC HEARING - ORDINANCE NO. (O)11-12 REZONING REQUEST BY ST. MARK CHURCH, FOR THE 17 ACRE PROPERTY LOCATED AT 2727 W. TANGERINE ROAD FROM R-144 TO PRIVATE SCHOOL DISTRICT

Planning Manager David Williams gave an overview of the rezoning request by St. Mark Church. The rezoning proposal would be for a new sanctuary, religious education and social hall buildings and central courtyard. The building heights would range from 16' to 35' with tower elements up to 45'. The existing wash would be preserved in accordance with the general plan.

Mr. Williams stated that the focus of the review consisted of:

- General Plan conformance
- Tangerine Road Corridor Overlay District compatibility
- Site uses & compatibility
- Building heights
- Buffers & setbacks

Mr. Williams noted that the requested rezoning location was originally planned for a public school or church. The rezoning to private schools was consistent with the general plan. 25% of the site would be preserved as open space and would have a relatively low intensity of development (.12% Floor Area Ratio).

The Tangerine Road Corridor Overlay District (TRCOD) required:

- 50' frontage tract
- 4:1 building height to setback ratio

A view shed analysis had been completed and it was determined that there would be minor view impacts.

There were a number of neighborhood concerns which consisted of:

- Wall construction along the south buffer
- Restriction on school uses

- Lighting (height of building and parking lot lights)
- View shed (height of buildings)
- South side landscape buffer
- Density (building mass on site)

These concerns were mitigated by the following:

- 5' high screen wall; alignment to be curved.
- Restrict 1st-12th grade but allow day care & kindergarten
- Provided restriction on height of lights
- Reduced social hall building height. No buildings on western portion of site
- Buffer yard width was 22'-58'
- Floor area ratio of .12% was proposed below maximum of .50%
- 25% open space would need to be provided

Councilmember Solomon asked why the site would be restricted to just pre-school and kindergarten when the General Plan called for a school site.

Planning Manager David Williams responded that the restriction was due to neighborhood concerns.

Councilmember Waters asked if there were any outstanding or significant disagreements from neighbors.

Mr. Williams stated that building height and the amount of building on site were the main concerns amongst the neighbors.

Mayor Hiremath opened the public hearing.

Oro Valley resident Bill Rodman was concerned with the increased traffic that the development would bring and felt that the proposed height of the church would affect his view and the view from Tangerine Road.

Oro Valley resident Melissa Miller opposed the height of the church and would like the church to blend in with the natural environment. She felt that not enough people were noticed about the public hearing and was also concerned about elevated traffic levels.

Oro Valley resident Melode Devenport opposed the additional height and urged the Council to limit the height to 25 feet.

Oro Valley resident Buzz Braun felt that the proposed church building height was inappropriate for the surroundings and urged the Council to limit the building height to 25 feet.

Dennis Devonport was concerned about the proposed height of the church and the proposed sewage treatment facility. He felt that the height would dominate the site. He urged Council to incorporate the Environmentally Sensitive Lands Ordinance standards into the building requirements and restrict the height to something more appropriate for the area.

Oro Valley resident Steven Steuer favored the St. Mark Church rezoning. He felt that the Church had taken the proper steps to create an aesthetically pleasing building on the outside as well as on the inside. He urged the Council to approve the rezoning.

Oro Valley resident Sandy Martinez felt that the proposed church height was too high and urged the Council to restrict the height.

Oro Valley resident Leanne Reese, Parrish Administrator for St. Marks Church, felt that the rezoning request was absolutely necessary in order to be able to provide for a quality and functional church. She stated that the conditions of their current church were too cramped and would like to allow for more people to attend services. The proposed height would allow for proper acoustics and a good feeling inside the church. She also stated that Oro Valley off-duty officers would be utilized during busy times such as Christmas and Easter in order to control the increased traffic.

Discussion ensued regarding the proposed building height, the amount of residents whose views would be obstructed, traffic mitigation, and alternative site layouts.

Mitch Lorenz, project manager for St. Mark Church, gave an overview of the proposed building height and dimensions.

- In compliance with the General Plan and the Tangerine Corridor Overlay District
- Unanimous recommendation for approval from the Planning and Zoning Commission
- Staff recommendations & neighbor concerns had been addressed

Mr. Lorenz gave an overview of the site plan and site analysis report. He also discussed the south buffer yard variations and screen wall design.

Mr. Lorenz outlined the staff conditions and neighborhood concerns.

Staff conditions had been incorporated into design

- Site re-designed at west end
- Septic disposal coordinated w/staff
- Parking re-worked
- Wash areas protected/defined
- Natural detention areas designed

Neighbor concerns had been addressed.

- Traffic study would define Tangerine Road improvements
- View corridors saved some mountain views
- Height was within Braun family request at 35 feet & 24 feet
- Site lighting reduced in allowable height
- South buffer increased
- Landscape enhanced along buffer
- 1st through 12th grade school restricted

Mayor Hiremath closed the public hearing.

Discussion ensued regarding the proposed building height and rezoning request.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to approve the rezoning with the condition of a 28 foot height limit and a 35 foot architectural element height limit as well as the conditions listed in exhibit "A".

**EXHIBIT A
CONDITIONS OF APPROVAL
OV910-02
ST. MARK CHURCH**

Planning

1. Provide the following as general notes on the cover sheet of the Tentative Development Plan (TDP):
 - Along the south buffer yard, screen walls shall be 5' high constructed of stucco with pier offsets and shall be located no closer than to south property line than shown on the TDP. All walls shall be contoured (not straight line)
 - The treatment of the detention basins must contain natural materials such as rock, decomposed granite and shall not be constructed of concrete.
 - On the southwest corner of property multiple smaller detention basins must be constructed. The detention basin associated with Phase 1 must be constructed similar in design.
 - All building lighting will be shielded in accordance with Town lighting code to achieve dark sky lighting.
 - The refuse container located on the southwest corner of building #4 must be enclosed as part of the loading zone area.
2. Revise general note #13 on the TDP as follows:
 - Existing site: Remove existing pole lights and replace with 15' tall shielded lights or at a lesser height consistent with zoning code requirements. All other building lights shall not exceed 9' and shall be shielded. Additional lights may be installed as required by Town lighting code, provided pole heights do not exceed 10' if located south of the buildings or 8' if located along the south drive lane.
3. A mitigation/restoration plan must be submitted for the proposed septic system and associated leach area, encroaching within the natural open space area on the western portion of the site. Adequate screening of all mechanical equipment must

be provided to minimize any impacts on the adjacent properties. Minimal disturbance must be achieved.

Oro Valley Water

4. The following are conditions of approval of this rezoning and must be acknowledged in writing.
 - The applicant must sign an exempt well draw down waiver. The form will be supplied by Oro Valley Water (condition has been met).
No new wells shall be drilled on the site
 - No expansion of what the existing well serves.
 - If the owner has Grandfathered water rights, they cannot sell or transfer them to any individual or entity within the Oro Valley Water service area.
 - A 12 inch main shall be extended west from the connection point at Tangerine and Vista Del Sol within a 15 foot wide easement that has as its northern boundary line the future southern right of way line of Tangerine Road. It shall be constructed to the western most entrance of the property with a Modified Drain Valve Assembly to the west.
 - An internal looped system will be required for the fully developed site and will include a modified Drain Valve Assembly in Shannon Road from the southern most Shannon Road entrance/exit of the site.

Planning & Zoning Commission Conditions:

1. Revise the Phase 1 plan to match the tentative development plan, specifically the south buffer yard walls.
2. Revise the riparian boundaries delineated on the tentative development plan to reflect the correct adopted riparian boundaries.
3. In Exhibit 23, clarify what areas will be landscaped and what areas will remain as preserved and/or natural open space. Remove the term re-vegetated.
4. Provide a riparian mitigation plan for the roadway crossings. Correctly label the required 15' protective apron on the outer edges of the riparian boundaries.
5. The open space area west of building 5 must remain as "natural" open space.
6. The parking area that loops around the western portion of the property must be located closer to the building areas to minimize site disturbance. Revise the TDP accordingly.
7. Revise the TDP to distribute the parking to the sides and rear of building. No more than 50% of parking may be located in the front yard.
8. First through twelfth grade education is not a permitted use.
9. On the south buffer yard, replace the straight line walls with contoured walls similar to the section west of the wash, with the exception of the wall on the southwest corner of property (south of detention basin).
10. Existing site: Remove existing pole lights and replace with 15' tall shielded lights. All other building lights shall not exceed 9' and shall be shielded. Additional lights may be installed as required by Town lighting code, provided pole heights do not exceed 10' if located south of the buildings or 8' if located along the south drive lane.
11. New Development: Parking lot lights along the south drive lane shall be no taller than 8' and shall be fully shielded. All other building lights shall not exceed 9' in height and shall be shielded. Additional lights may be installed as required per the Town lighting code, provided pole heights do not exceed 10' if located south of the buildings or 8' if located along the south drive lane.
12. Screen walls shall be 5' high constructed of stucco with pier offsets and shall be located no closer than to south property line than shown on the TDP.

13. The treatment of the detention basins must contain natural materials such as rock, decomposed granite and shall not be constructed of concrete.
14. On the southwest corner of property multiple smaller detention basins must be used. The detention basin associated with Phase 1 must be constructed similar in design.
15. All building lighting will be shielded in accordance with Town lighting code to achieve dark sky lighting.
16. Relocate the refuse container away from the southern portion of the property, specifically within an enclosed area as part of the loading zone on the southwest corner of building #4.
17. Dedication of the northern 100' of the subject parcel to the Town for the purposes of Tangerine Road right of way.
18. A full Traffic Impact Analysis (TIA) shall be required as part of any future Development/Site plan submittal. This development shall be responsible to design and pay for any improvements to Tangerine Road as determined to be required by the TIA.
19. A full Drainage Report shall be required as part of any future Development Plan submittal. All post development flow shall be mitigated and released in the same manner and quantity as the existing condition.
20. Shannon Road shall provide a minimum of three lanes at the intersection of Tangerine road. These three lanes shall consist of:
 - a. One Southbound Thru Lane
 - b. One Westbound Left Turn Lane
 - c. One Eastbound Right Turn LaneShannon Road shall be constructed as a requirement for the Phase 2 expansion of the Development or as determined by the project TIA. This development shall be responsible for all construction costs associated with Shannon Road.
21. The construction of Shannon Road shall not occur until the sight distance safety issues and drainage mitigation have been rectified on Tangerine Road for this intersection. If this development requires the Shannon road connection to be constructed prior to the RTA expansion of Tangerine Road, the developer will be responsible for all associated design and construction costs.
22. This development must construct a 10' wide asphalt multiuse pedestrian path in the new ROW dedication and locate said path as far south as to accommodate the future expansion of Tangerine Road.
23. The tentative development plan (TDP) is conditionally accepted regarding driveway locations until a variance for said features is formally accepted and approved by the Town.
24. Update the TDP to map schematic hydrologic watershed boundary delineation, concentration points and general flow patterns for the developed condition on the TDP. This information need not be detailed any more than concept level.
For the Canada Agua 1 watershed, delineate the limits of the 100 year floodplain.

MOTION carried, 7-0.

2. **PUBLIC HEARING - ORDINANCE NO. (O)11-13 RELATING TO PUBLICATION OF PLANNING AND ZONING ADMINISTRATOR DECISIONS AMENDING THE ORO VALLEY ZONING CODE REVISED, SECTION 21.4, PLANNING AND ZONING DEPARTMENT AND SECTION 21.6, BOARD OF ADJUSTMENT**

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Garner to adjourn the meeting.

MOTION failed 1-3 with Councilmember Gillaspie, Councilmember Hornat, and Councilmember Solomon opposed and Mayor Hiremath, Vice Mayor Snider and Councilmember Waters abstained.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Waters to adopt Ordinance No. (O)11-13 amending the Oro Valley Zoning Code Revised Section 21.4, Planning and Zoning Department and Section 21.6, Board of Adjustment requiring interpretations issued by the Planning and Zoning Administrator to be published on the Town's website and providing for an appeal to the Board of Adjustment.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION carried, 7-0.

3. DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING AN INCREASE TO THE LIQUOR LICENSE APPLICATION PROCESSING FEE

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Gillaspie to direct staff to prepare a resolution increasing the liquor license application processing fee to \$500.

MOTION carried, 7-0.

CALL TO AUDIENCE

Oro Valley resident Don Bristow was displeased with the comments from Council when responding to residents during the call to the public.

FUTURE AGENDA ITEMS

Councilmember Waters requested a future agenda item regarding Arts and Culture and its place in economic development, seconded by Vice Mayor Snider.

ADJOURNMENT

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to adjourn the meeting at 11:09 p.m.

MOTION carried, 7-0.

Prepared by:

Michael Standish, CMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 4th day of May 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2011

Julie K. Bower, MMC
Town Clerk

DRAFT

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
May 18, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

PLEDGE OF ALLEGIANCE - Holly Hitchcock from the Casas Adobes American Legion Auxiliary Junior Miss Poppy - Memorial Poppies donation program led the audience in the Pledge of Allegiance.

Holly Hitchcock, Ms. Poppy 2011 for the American Legion Auxiliary Post #73, stated that the Poppy was a sacred symbol of our nation's war dead. The Poppies were hand made by veterans. The money raised through Poppy sales would provide comfort items, supplies, outings for patients at the local VA hospital, clothing and supplies to homeless veterans and would also help the families of veterans who were in need.

UPCOMING MEETING ANNOUNCEMENTS

Assistant Town Manager Greg Caton announced the upcoming town meetings.

COUNCIL REPORTS

Councilmember Solomon attended the Oro Valley Police Department awards ceremony on May 13th. He was amazed by the number of Officers who received awards. He congratulated the eight Oro Valley Officers who received life saving awards. Of the eight, two Officers received two awards since they saved two lives on separate occasions.

Vice Mayor Snider updated the public regarding the transition of Coyote Run from an Oro Valley supported service to a regional supported service. The Regional Transportation Authority (RTA) had agreed to include trips to the Northwest Medical Center through the Dial-A-Ride program.

Councilmember Waters reported on the Imagining a Greater Tucson program and stated that the next phase would be to map out residents ideas for a greater Tucson which would begin May 24th at the Hilton from 6:00 p.m. to 8:15 p.m.

Mayor Hiremath reported that he and Councilmember Hornat attended the National Duathlon Championship which was held on Sunday, April 30th. There were over 1,000 participants of which 19 were Oro Valley residents. There were over 3,000 out of town visitors and the estimated economic impact for the Town of Oro Valley was \$1.1 million dollars. The event had been so successful that the USA Triathlon announced that they would be bringing the event back in 2012. Mayor Hiremath thanked the Metropolitan Tucson Convention Visitors Bureau (MTCVB), Tucson Sports, Hilton El Conquistador Golf and Tennis Resort, Ventanna Medical Systems and town staff.

Felipe Garcia with the MTCVB thanked the Mayor and Council for the opportunity to have participated in the Duathlon and congratulated Council for working together to create such a successful event.

DEPARTMENT REPORTS

Town Clerk Julie Bower announced that there was new artwork on display in the Council Chambers and that it was created by artist Kay Mitman.

Police Chief Danny Sharp reported that Captain Danny Sharp Jr. and Officer Sean Benjamin of the Oro Valley Explorers submitted essays for the Sergeant Mark Cavanaugh Memorial Scholarship Award for 2011 and were chosen as the winning recipients of the scholarship. The award money of \$1,650 would be utilized at an upcoming Explorer competition in Colorado.

Parks, Recreation, Cultural Resources & Library Director Ainsley Legner announced that the Town of Oro Valley had been chosen as one of the finalist for the Keg Steakhouse restaurant's Thanks a Million grant program. If Oro Valley would win, an integrated and universally accessible playground for children with special needs would be built at James D. Kriegh Park. She encouraged all residents to vote for the Town at www.thekegthanksamillion.com.

Ms. Legner also reported that the summer kick-off for the aquatics and recreational programs would take place on Saturday from 10:00 a.m. to 2:00 p.m. at James D. Kriegh Park near the pool.

ORDER OF BUSINESS

Mayor Hiremath reviewed the order of business and stated that it would stand as posted.

INFORMATIONAL ITEMS

1. Customer Feedback Form regarding Town Hall Solar Project
2. Public Safety Providers Quarterly Reports
3. DIS Infrastructure Section grading of Limewood Drive and Camino Del Plata
4. Library Staff Recognition Letter
5. Police Department Appreciation Letter

CALL TO AUDIENCE

Oro Valley resident Sue Bishop was concerned about the possibility of reduced funding for the Oro Valley Police Department. She urged Council to approve a budget that would preserve core services.

PRESENTATIONS

- a. Dr. Peter Rhee

Dr. Rhee thanked Council for allowing him the opportunity to speak about trauma centers. He briefly discussed his past background which included 24 years in the U.S. Navy.

Dr. Rhee stated that there were four categories of trauma centers, 1 through 4. Level 1 trauma centers performed a certain volume of trauma and they had to have the capability to do research and teach.

Level 2 trauma centers had similar capabilities as level 1 centers but didn't have the research and teaching components. They also didn't have minimum set criteria for the volume of patients.

Level 1 and level 2 trauma centers had trauma surgeons on call or in the hospital waiting for patients and they also had specialty services available such as orthopedic surgeons, neuro surgeons, hand surgeons, vascular surgeons and thoracic surgeons etc.

He also stated that any fairly large hospital could be verified as a level 3 trauma

center as long as general surgeons were available to come to a call and were available during a certain time period. All other emergency room facilities could be classified as level 4 trauma centers.

Dr. Rhee reported that Dr. Donald Green, an experienced trauma surgeon, would be working as a trauma director at Kino or UPH hospital located in downtown Tucson. This hospital would be opening soon as a level 3 trauma center.

A task force had been assembled to look at the City of Tucson and the surrounding areas to see where the growth was and where ideal locations for trauma centers would be.

Dr. Rhee stated that there were many trauma centers in cities around the country that surpassed his trauma center in rehabilitation and grant funding for research etc. He said that there were many more aspects to trauma centers than just taking care of patients. One of his primary goals was to become both nationally and internationally renowned for his trauma center's research capability. Another goal of his was to open a regionalized burn center in the next year or two.

Mayor Hiremath thanked Dr. Rhee and his team for all of their fine work on January 8th.

- b. Presentation of Distinguished Budget Presentation Award from the Government Finance Officers Association for the Town of Oro Valley FY 2010/11 Adopted Budget

Mayor Hiremath presented the Distinguished Budget Award to Budget and Management Analyst Wendi Gomez and Finance Analyst Art Cuaron.

CONSENT AGENDA

Councilmember Hornat requested that items (H) and (I) be removed from the Consent Agenda to be discussed and voted on separately.

Councilmember Garner requested that items (A), (B), and (G) be removed from the Consent Agenda to be discussed and voted on separately.

Vice Mayor Snider requested that item (F) be removed from the Consent Agenda to be discussed and voted on separately.

- C. Court Report - April, 2011

- D. Fiscal Year 2010/11 Financial Update Through March 2011

- E. Resolution No. (R)11-28 Authorizing and Approving a Line Extension Agreement for Construction of Protected Water Facilities Under Private Contract Between the Town of Oro Valley and Copper Canyon Development, LLC

Consent Agenda items (C), (D), and (E) were approved, 7-0.

- A. Metropolitan Tucson Convention and Visitors Bureau Quarterly Report: January 1, 2011 - March 31, 2011

Councilmember Garner requested a breakdown that detailed how the numbers were derived.

Oro Valley resident John Musolf felt that the report didn't seem to coincide with a lot of the performance measures and that the report could have been cut down considerably.

MOTION: A motion was made by Councilmember Garner and seconded by Vice Mayor Snider to approve item (A).

MOTION carried, 7-0.

- B. Police Department - March 2011 Statistics

Councilmember Garner presented a PowerPoint presentation regarding public safety response times for level 1 and level 2 calls from FY 04-05 to present. He was concerned with the Police Department not meeting their response time goals for responding to level 1 calls within five minutes or less, 90% of the time and responding to level 2 calls within eight minutes or less, 90% of the time.

Councilmember Garner felt that Council needed to find out what the issues were with meeting response times so that there could be a more consistent response time pattern of meeting the 90% performance measure.

Chief Sharp stated that the Police Department strived for reaching their performance measure goal of responding to priority 1, 2, 3 & 4 calls within the specified timeframes 90% of the time. The response times were tracked so that it would assist with how the PD would deploy their resources.

Councilmember Waters asked if a cluster of calls could skew the statistics.

Chief Sharp stated that there were a number of reasons why the statistics could get skewed. For example, if a priority 1 call would occur during rush hour and motor officers were not close by, the response time could take longer than normal due to traffic congestion. Construction zones could also negatively impact response times.

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to approve item (B).

MOTION carried, 7-0.

- F. Resolution No. (R)11-29 Authorizing and Approving a 2011 Community Economic Development Strategy for the Town

Vice Mayor Snider said that in October 2010, the town held the first of two economic summits with the Council and business community. Council listened to current business issues and how the town could help them. The second summit took place in January 2011 and Council engaged the business community in helping to form the town's economic development strategy to help move the community forward. She felt that both summits were very successful and she was looking forward to working with the business community in the future.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Hornat to approve item (F).

MOTION carried, 7-0.

- G. Tucson Regional Economic Opportunities, Inc. Quarterly Report: October 1, 2010 - March 31, 2011

Councilmember Garner requested that the report be broken down further and that the reports were received on a quarterly basis.

Oro Valley resident John Musolf stated that the report was actually a six month report, not a quarterly report. He would like to see quarterly reports because they were easier to read.

Councilmember Hornat requested standardized reports so that they would be easier to follow.

Councilmember Gillaspie requested an update regarding the Ventanna expansion project.

MOTION: A motion was made by Councilmember Garner and seconded by Councilmember Gillaspie to approve item (G).

MOTION carried, 7-0.

- H. Resolution No. (R)11-30 Authorizing and Approving an amendment to the Town Financial and Budgetary Policies to comply with governmental accounting standards board statement No. 54, committing the ending fund balance for certain special revenue funds for specific purposes, and

authorizing the town manager or a designee to assign fund balance to a specific purpose

Councilmember Hornat disliked the idea of rolling items into the General Fund, thus losing visibility. He requested a monthly detailed breakdown of the fund balances which would be placed on the consent agenda.

MOTION: A motion was made by Councilmember Hornat and seconded by Vice Mayor Snider to approve item (H).

MOTION carried, 7-0.

- I. Resolution No. (R)11-31, Authorizing and Approving an Electric Vehicle Project Host Agreement Between the Town of Oro Valley and Ecotality

Councilmember Hornat asked for clarification regarding what the cost would be to charge a vehicle.

Construction and Sustainability Manager Bayer Vella said that a two hour charge would cost approximately \$1. The charging stations would be provided at no cost to the town and the cost of all of the electricity used would be reimbursed to the town. The contract would be for a one year period.

Councilmember Garner asked what the maintenance requirements would be once the town takes ownership and how long would they last for.

Mr. Vella said that Ecotality would be responsible for all maintenance for the first year. After the first year, the town would have the option to take over the charging stations or the town could enter into a similar service agreement with Ecotality to provide the maintenance. Data would be captured and stored by the charging devices and that information would be brought back before Council at a later date.

Councilmember Gillaspie asked if the Ecotality charging stations could charge anything else other than the Nissan Leaf.

Mr. Vella said that the connector would work with other vehicles in the future.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to approve item (I).

MOTION carried, 7-0.

REGULAR AGENDA

1. MOTION FOR RECONSIDERATION OF THE MAY 4, 2011 APPROVAL OF ORDINANCE NO. (O)11-12 REZONING REQUEST BY ST. MARK CHURCH FOR THE 17 ACRE PROPERTY LOCATED AT 2727 W. TANGERINE ROAD FROM R-144 TO PRIVATE SCHOOL DISTRICT WITH CONDITIONS

Councilmember Hornat felt that this item wasn't given the proper consideration that it should have received. He also felt that due consideration wasn't given to how the rezoning would affect the Tangerine corridor and Council's vision of what they would like the Tangerine corridor to become.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to reconsider the May 4, 2011 approval of Ordinance No. (O)11-12 rezoning request by St. Mark Church for the 17 acre property located at 2727 W. Tangerine Road from R-144 to private school district with the condition that it would be returned to Council on June 15, 2011.

MOTION carried, 7-0.

2. PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR J. MARINARA'S LOCATED AT 8195 N. ORACLE ROAD SUITE 105

Town Clerk Julie Bower gave an overview of item number two.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Solomon to approve the issuance of a series 12 liquor license to the Arizona Department of Liquor License and Control for Michael Bonk for J. Marinara's located at 8195 N. Oracle Road Suite #105.

MOTION approved, 7-0.

3. PUBLIC HEARING - RESOLUTION NO. (R)11-35 ADOPTION OF THE TENTATIVE BUDGET FOR FY 2011/2012 AND SETTING THE LOCAL ALTERNATIVE EXPENDITURE LIMITATION FOR FY 2011/12

Finance Director Stacey Lemos gave an overview of the tentative budget for fiscal year 2011/12.

Ms. Lemos stated that the tentative budget as presented was balanced at \$94,219,647 and was \$22 million dollars or 19% less than the current year adopted budget of \$116.2 million dollars.

Ms. Lemos discussed the various fund allocations for fiscal year 2011/12. Staff had recommended two additional increases totaling \$155,000. The first increase totaling \$130,000 represented the carry forward of unspent funds from the current fiscal year. The second increase of \$25,000 was added to the budget to allow the town to receive the possible grant funds from the Keg Steakhouse for park improvements.

Ms. Lemos outlined additional changes from the Manager's recommended budget which consisted of:

Highway Fund

- Increased pavement preservation budget from \$800,000 to \$1.2M
- Eliminated transfer in from Bed Tax Fund reserves of \$385,000

Bed Tax Fund

-Show entire bed tax revenues of \$899,626 with transfer out to General Fund of \$675,000

-Consolidate Capital Asset Repl. Fund (CARF) and Steam Pump Ranch Funds into General Fund

Ms. Lemos summarized the General Fund. The town expected to begin the fiscal year with an anticipated fund balance carry forward of \$9.6M. Revenues had been budgeted at \$25.7M and expenditures had been budgeted at \$25.9M. \$200,000 of reserve funds were expected to be used.

Ms. Lemos discussed the General Fund highlights and noted that 80% of revenues came from local sales tax and state shared revenues.

The town was expected to begin the new fiscal year with a beginning Highway Fund balance of \$3.4M. Revenues were expected to be \$3.3M and expenditures were expected to be \$4.5M. \$1.2M in Highway Fund reserves would be used to offset the revenues from the expenditures.

The Bed Tax Fund was expected to have a beginning fund balance of \$863,000. Revenues were expected to be \$901,000 and expenditures were expected to be \$911,000. Approximately \$10,000 in reserves was expected to be used.

Ms. Lemos said that the Capital Improvement Plan (CIP) totaled \$15.5M. The largest percentage of CIP funds would be used for roadway infrastructure expansion projects of almost \$8.0M which were primarily funded through state funds.

Mayor Hiremath opened the public hearing.

Oro Valley resident John Musolf was concerned with the possible impacts that a 2% utility tax increase would have on the Amphitheater School District.

Oro Valley resident Payton Davies would like to see a fiscally conservative Council. She urged the Council to rescind the utility tax increase.

Oro Valley resident Lynne St. Angelo felt that the increase in the utility tax was fiscally irresponsible and that expenses should have been cut instead of raising taxes in order to have balanced the budget.

Oro Valley resident Edward Seifried urged Council to seek additional revenue sources. Once the economy had rebounded and begun to grow again, he wanted to see the majority of the cash flow put into reserves to help smooth out the down turns.

Oro Valley resident Bill Adler would like to see service levels maintained at current levels even if it would mean raising taxes. He felt that the proposed tentative budget had not adequately addressed the pressures that would continue on both revenues and expenditures.

Mayor Hiremath closed the public hearing.

Councilmember Solomon felt that the current proposed tentative budget was a stop gap measure. Additional revenue sources would need to be created because any additional cuts would result in a lower quality of life for town residents.

Councilmember Hornat would have liked to see additional cuts relating to tier three or non-essential items. He was concerned with the Amphitheater School District budget too. \$675,000 had been taken out of the Bed Tax fund to make up shortfalls and he felt that it was the right thing to do.

Councilmember Garner gave a presentation regarding budget trends and personnel changes from fiscal year 05/06 through fiscal year 11/12. He felt that strategic changes needed to be made to how the town operated. He felt that the FY 2011/2012 budget was not balanced.

Councilmember Garner performed an account analysis and asked for clarification regarding various expenses. He felt that additional cost savings could be realized if the information were analyzed more closely.

Mayor Hiremath felt that the proposed budget was merely a stop-gap budget. The town would need to address expenses, policies, efficiencies and fiscal

resources. Once stable revenue sources were identified, offsets could then be created to further stabilize the budget.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Waters to adopt Resolution No. (R)11-35 adopting the tentative budget for FY 2011/2012 and setting the local alternative expenditure limitation for FY 2011/12 at \$94,219,647.

Councilmember Gillaspie thanked Ms. Lemos and staff for all of their hard work in putting the budget together. He disagreed with how Council had approached the budget. He felt that the housing slump would continue for several years and that improvements wouldn't be realized for some time. Support would have to be earned from the taxpayers. He felt that the current expenditure pattern, particularly for public safety, would be unsustainable. The size of government and efficiency improvements would also need to be addressed.

Councilmember Hornat said that the budget was a dynamic document and adjustments could be made in the future.

MOTION carried, 5-2 with Councilmembers Garner and Gillaspie opposed.

Mayor Hiremath recessed the meeting at 8:10 p.m.

Mayor Hiremath reconvened the meeting at 8:20 p.m.

4. ~~*DISCUSSION AND POSSIBLE ACTION REGARDING ORO VALLEY ZONING CODE REVISED, CHAPTER 28, SIGNS, PERTAINING TO THE USE AND REGULATION OF A-FRAME SIGNS~~
5. **AMENDMENT TO ZONING CODE AND TOWN CODE RELATING TO THE ESTABLISHMENT OF THE CONCEPTUAL DESIGN REVIEW BOARD (CDRB) AND CONCEPTUAL DESIGN REVIEW PROCESS**
 - a. **RESOLUTION NO. (R)11-33 DECLARING AS A PUBLIC RECORD PORTIONS OF THE ORO VALLEY ZONING CODE REVISED, CHAPTERS 21, 22, 23, 24, 25, 26, 27, 28, AND 31, AND THE ORO VALLEY TOWN CODE, CHAPTER 3, ATTACHED HERETO AS EXHIBIT "A" AND FILED WITH THE TOWN CLERK**

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Waters to adopt Resolution No. (R)11-33 declaring as a public record portions of the Oro Valley Zoning Code Revised, Chapters 21, 22, 23, 24, 25, 26, 27, 28 and 31, and the Oro Valley Town Code, Chapter 3, attached hereto as exhibit "A" and filed with the Town Clerk

MOTION carried, 7-0.

b. PUBLIC HEARING: ORDINANCE NO. (O)11-15 AMENDMENTS TO THE ZONING CODE AND TOWN CODE RELATING TO THE ESTABLISHMENT OF THE CONCEPTUAL DESIGN REVIEW BOARD AND CONCEPTUAL DESIGN REVIEW PROCESS, REPLACING THE DEVELOPMENT REVIEW BOARD AND ART REVIEW COMMISSION, INCLUDING PORTIONS OF CHAPTERS 21, 22, 23, 24, 25, 26, 27, 28, AND 31, OF THE ORO VALLEY ZONING CODE REVISED AND CHAPTER 3 OF THE TOWN CODE, OV711-03

Planning Manager David Williams requested that item 5e be continued to the June 1st meeting.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Garner to continue item 5e to the June 1st meeting.

MOTION carried, 7-0.

Planning Manager David Williams thanked Development and Infrastructure Services Director Suzanne Smith, Permitting Division Manager Paul Keesler, Senior Planner Matt Michels, Principal Planner Chad Daines, Councilmember Gillaspie, Councilmember Solomon, Councilmember Waters and all of the community volunteers for their help with developing the CDRB.

Mr. Williams said that the proposed CDRB was part of the overall effort to streamline and improve efficiencies of development review while maintaining the same quality of development.

The new Conceptual Design Review Board would:

- Consolidate design review functions
- Streamline the development process
- Enhance the effectiveness of resident's input
- Increase "getting to shovel ready" projects

Mr. Williams compared the current development review process to the proposed CDRB process.

Councilmember Garner asked about the appeal process.

Mr. Williams clarified that development design decisions would be heard by the Council.

The Planning and Zoning Commission recommended unanimous approval as shown in Exhibit "A".

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Gillaspie to adopt Ordinance (O)11-15 with the following conditions: 1) Model home conceptual designs would be approved by the CDRB. 2) Council may approve extensions of two years versus one year. 3) Appeals may be made to Council of both staff and/or CDRB decisions. 4) Exclude the amendments to Chapter 3 of the Town Code which would be continued to the June 1st meeting.

Councilmember Waters wanted the opportunity to add additional criteria for the evaluation of public art.

Councilmember Gillaspie proposed a friendly amendment clarifying that Council may grant extensions up to two years. Councilmember Solomon agreed to the amendment.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION carried, 7-0.

c. RESOLUTION NO. (R)11-32 RULES AND PROCEDURES FOR THE CONCEPTUAL DESIGN REVIEW BOARD

Planning Manager David Williams gave an overview of the proposed rules and procedures for the Conceptual Design Review Board.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Garner to continue Resolution No. (R)11-32 to a future meeting.

MOTION carried, 7-0.

d. RESOLUTION NO. (R)11-34 AUTHORIZING AND APPROVING A RENAMED DEVELOPMENT SERVICES FEE SCHEDULE TO REFLECT THE NEW CONCEPTUAL DESIGN REVIEW BOARD AND PROCESSES

Planning Manager David Williams said that names had been changed to reflect the new processes and that fees had stayed the same.

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to adopt Resolution No. (R)11-34 authorizing and approving a renamed development services fee schedule to reflect the new Conceptual Design Review Board and processes.

MOTION carried, 7-0.

- e. **APPOINTMENT OF SEVEN MEMBERS TO THE ORO VALLEY CONCEPTUAL DESIGN REVIEW BOARD (CDRB) WITH STAGGERED TERMS EFFECTIVE THROUGH DECEMBER 31, 2012 AND DECEMBER 31, 2013**

Item 5e was continued to the June 1st meeting.

- f. **AMENDING THE TOWN COUNCIL LIAISON ASSIGNMENTS BY APPOINTING COUNCILMEMBER STEVE SOLOMON AS PRIMARY LIAISON AND COUNCILMEMBER LOU WATERS AS THE ALTERNATE LIAISON TO THE CONCEPTUAL DEVELOPMENT REVIEW BOARD (CDRB) AND REMOVING THE FINANCE AND BOND COMMITTEE FROM THE COUNCIL LIAISON ASSIGNMENTS**

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to approve amending the Town Council liaison assignments by appointing Councilmember Solomon as primary liaison and Councilmember Waters as the alternate liaison to the Conceptual Development Review Board (CDRB) and removing the Finance and Bond Committee from the Council liaison assignments.

MOTION carried, 7-0.

FUTURE AGENDA ITEMS

Councilmember Garner requested a future study session item in regards to Police Department response criteria and statistic reports that would include additional alternatives to improve performance, seconded by Councilmember Hornat.

CALL TO AUDIENCE

No comments were received.

ADJOURNMENT

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Waters to adjourn the meeting at 8:53 p.m.

MOTION carried, 7-0.

Prepared by:

Michael Standish, CMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 18th day of May 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2011.

Julie K. Bower, MMC
Town Clerk

DRAFT

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
June 1, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT: Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

ABSENT: Barry Gillaspie, Councilmember

EXECUTIVE SESSION

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Hornat to go into Executive Session at 5:00 p.m. to discuss personnel matters relating to the Town Manager's resignation and the appointment of an Interim Town Manager pursuant to ARS 38-431.03 (A)(1).

MOTION carried, 6-0 with Councilmember Gillaspie absent.

RESUME REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 6:02 p.m.

ROLL CALL

PRESENT: Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember

Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

PLEDGE OF ALLEGIANCE

Mayor Hiremath led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Assistant Town Manager Greg Caton announced the upcoming Town meetings.

COUNCIL REPORTS

Councilmember Solomon congratulated the Development and Infrastructure Services Department for providing quality service to citizens as referenced in the informational items. He also congratulated the Police Department for all of their outstanding service that they provided to the community.

Councilmember Hornat attended the Memorial Day services at Evergreen Cemetery on Sunday which was sponsored by the American Legion Post #07. He said that it was quite a moving experience and he thanked everyone who participated in the event.

Councilmember Waters announced the "Thanks a Million" Keg give-a-way and encouraged all citizens to vote for Oro Valley. The winner would receive a \$25,000 grant to build a special needs playground.

Mayor Hiremath reported that a Mayor's Ambassador Group was formed which consisted of residents and volunteers of Oro Valley. This group would visit local businesses and report any kind of problems/hardships to Economic Development Manager Amanda Jacobs. The current Ambassador Group volunteers consisted of Dick Johnson, Patrick Straney and Lauren Rhude. Mayor Hiremath stated that there were 3-4 vacancies that still needed to be filled and requested that interested residents contact Economic Development Manager Amanda Jacobs.

DEPARTMENT REPORTS

No reports were received.

ORDER OF BUSINESS

Mayor Hiremath noted that the order would stand as posted.

INFORMATIONAL ITEMS

1. Police Department Appreciation Letter(s)
2. DIS Customer Feedback Forms

DIS Customer Feedback Forms

CALL TO AUDIENCE

Oro Valley resident Lyra Done spoke about the Keg's "Thanks a Million" give-away and encouraged everyone to vote for Oro Valley.

PRESENTATIONS

1. Proclamation supporting the creation of a Veterans Support Group

Mayor Hiremath proclaimed the creation of a Veterans Support Initiative which would help integrate veterans back into the community.

Ed Davis, Commander of the Oro Valley American Legion Post #132, said that he would be honored to support the Veterans Support Initiative.

Oro Valley resident and business owner of Down Home Delights, Bonnie Quinn, voiced her support for the Veterans Support Initiative and stated that she had supported deployed military personnel over the years with two programs. The first program, Operation Viscotty Drop, consisted of residents who would drop off donations in the form of snacks, chap stick, food, toiletries, etc. These items were then shipped to an adopted squadron in Afghanistan every month. The other program entitled Cell Phones for Soldiers consisted of various businesses that would collect cell phones which would then be recycled. The money generated through this program would then be used to purchase phone cards for deployed military personnel.

CONSENT AGENDA

- A. Minutes - February 23, March 9 and April 6, 2011
- B. Transit Services Monthly Report - April 2011
- C. Resolution No. (R)11-36 Authorizing and Approving the Exchange of a Portion of Right-of-Way on Vistoso Village Drive with Venture West Investment, LLC for a New Public Right-of-Way in Rancho Vistoso Neighborhood 3

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Garner to approve the Consent Agenda.

MOTION carried, 7-0.

REGULAR AGENDA

1. PUBLIC HEARING - ORDINANCE NO. (O)11-16 AMENDING ORO VALLEY TOWN CODE, ARTICLE 8-2, BUSINESS LICENSE TAX, SECTION 8-2-6, SCHEDULE, INCREASING THE LIQUOR LICENSE APPLICATION PROCESSING FEE FOR A LIQUOR LICENSE

Town Clerk Julie Bower gave an overview of Ordinance No. (O)11-16.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to approve Ordinance No. (O)11-16, increasing the liquor license application processing fee to \$500.00.

MOTION carried, 7-0.

2. PUBLIC HEARING - RESOLUTION NO. (R)11-37 AUTHORIZING AND APPROVING THE ELIMINATION OF THE TOWN OF ORO VALLEY DEVELOPMENT AND INFRASTRUCTURE SERVICES DEPARTMENT TRANSIT SERVICES DIVISION COYOTE RUN SERVICE

Transit Services Administrator Aimee Ramsey gave an overview of item number two.

Ms. Ramsey stated that the town was working hard to communicate the possible changes that could take place and then working with the users to develop alternative forms of transportation for them.

Ms. Ramsey stated that Handi-Car would be offered for those that would go through the ADA process. For those that would need additional service, personal care attendants would be available to assist users for free.

Ms. Ramsey stated that Coyote Run was initially implemented when there had been a transit gap in the town a few years ago. Today, comparable services were available through dedicated funding sources by the Regional Transportation Authority (RTA).

Ms. Ramsey stated that with the addition of Sun Shuttle and Handi-Car, the town had expanded its service hours from 5:30 a.m. to 7:00 p.m. and the service area had been expanded as well by allowing seamless transfers to Sun Tran through Sun Shuttle.

Ms. Ramsey gave an overview of the Sun Shuttle Dial-a-ride service:

- No eligibility
- Service area greater than Oro Valley
 - Foothills Mall
 - Northwest Hospital
 - Regional access through no cost transfers
- Curb to curb service
 - From your home to your destinations
 - One to seven days advance reservation
- Regional fare system

Ms. Ramsey gave an overview of the Handi-Car Dial-a-ride (Para-transit) service:

- ADA Certified only
- Service area > Coyote Run
 - Regional access
 - Regional fare
- Curb to curb service
 - From your home to your destinations
- Service hours expansion
 - Monday through Friday 6:30 a.m. until 8:00 p.m.
 - Saturday and Sunday/Holidays 9:00 a.m. to 6:00 p.m.

Ms. Ramsey invited the public to attend a meeting on Friday, June 17 which would allow residents to meet with Handi-Car and RTA representatives in order to answer all of their questions.

Ms. Ramsey noted that the current trend was toward a regional transportation system which would allow for seamless transfers and a single call center.

Mayor Hiremath opened the public hearing.

Oro Valley resident Jean Rossmen rode Coyote Run for six years. She felt that their services were great and they treated her well. She encouraged Council to not eliminate Coyote Run.

Oro Valley resident Carol Hunter said that many people used Coyote Run for shopping and doctors visits etc. She felt that Coyote Run had a stellar record. In 15 years, drivers had logged in 163,964 service miles without any kind of blemish to their safety record. Coyote Run drivers were courteous and CPR certified. She felt that Coyote Run was a lifeline to many people. Ms. Hunter inquired as to the possibility of using advertising on the vehicles to help offset the costs or to

team with Marana. She encouraged Council to look into the matter further and see if expenses could be cut elsewhere.

Oro Valley resident Steve Didio felt that the decision to eliminate Coyote Run seemed sudden. He felt that the necessary \$200,000 needed to fund Coyote Run could be found within the budget. He felt that the Coyote Run service was above and beyond other available services. He said that he tried Handi-Car and didn't think that it was a comparable service. He felt that the transition wouldn't be seamless and that people would fall through the cracks. Mr. Didio urged Council to keep Coyote Run.

Oro Valley resident Gloria Stanley felt that children and elderly were treated with great compassion and care by the Coyote Run drivers. She urged Council to ride Coyote Run so they could experience the top notch service experienced by others. She asked if any consideration had been given to creating a non-profit in which Coyote Run could receive donations. She recommended opening the service to everyone and advertise its availability. Ms. Stanley asked Council to establish a task force to study the situation.

Oro Valley resident Margaret Thompson felt that the Coyote Run drivers were fantastic and that the service they offered was not available anywhere else. She said that the drivers were always on time and that they would help her daughter with anything. She urged Council to not eliminate Coyote Run.

Oro Valley resident Reese Millen thanked Councilmember Garner for trying to keep Coyote Run. She felt that there were still non essential items in the budget that could be cut in order to save Coyote Run. Ms. Millen felt that additional savings could be accomplished by reducing employee benefits. The alternative types of transportation that had been recommended to Coyote Run riders were neither comprehensive nor safe and reliable. She urged Council to reconsider and fund Coyote Run.

Oro Valley resident Dexter Jones had been using Coyote Run for three years. She felt that the Coyote Run drivers were very helpful and courteous. If Coyote Run would be eliminated, she wasn't sure about what service she should use.

Oro Valley resident Rosalyn Glichman felt that department budgets had not decreased and that some of them even increased. She felt that with further reductions, Coyote Run could be funded.

Oro Valley resident Bill Adler felt that it was regrettable that the budget deficit had turned a community of excellence into a community of choices. Mr. Adler believed that revenues could have been increased from the broader community in order to maintain Coyote Run. He felt that Coyote Run should have been considered a core value and was more than happy to pay his fare share to maintain the Coyote Run service.

Oro Valley resident Jeff Siegel supported the Coyote Run service. He felt that people with disabilities should have the opportunity to travel where they would like or need to go. He felt that Coyote Run was truly needed in the community and he asked Council to maintain the service.

MOTION: A motion was made by Councilmember Garner and seconded by Councilmember Gillaspie to maintain Coyote Run service as is and to direct the funding to come from the Bed Tax fund.

Mayor Hiremath closed the public hearing.

Councilmember Waters felt that as the population continued to age, the transportation problem would continue to magnify. Last year, when the state swept away the towns transportation funds, the town knew that changes would have to be made. During a structural deficit, structures would have to be altered. The budget had been cut by twenty percent and tough choices would have to be made on the services that the town would provide.

Vice Mayor Snider said that last year, Council used funds that had been set aside for management studies and agreed to fund Coyote Run for a year. At that time, the town knew that a long term sustainable solution would be needed in order to meet the transit needs of the community. She said that there was an Oro Valley Police Department program called "You Are Not Alone" in which volunteers would assist and ride with citizens on their trips. Vice Mayor Snider noted that the Town of Marana didn't have a curbside service so it would not be possible to partner with them.

Councilmember Garner was concerned with losing the autonomy if Coyote Run services would be turned over to the RTA. He felt that there were a lot of opportunities with partnering with Marana. He would like to use Bed Tax funds since he felt that this service could be an economic development driver for the town and because there would be an ending fund balance of \$853,000 at the end of fiscal year 11/12 in the Bed Tax fund. He was also concerned that if funding levels would drop for the RTA, it could be possible that service levels would decline. He supported keeping Coyote Run whole for this coming fiscal year.

Councilmember Solomon asked for clarification regarding the current Coyote Run service area.

Transit Services Administrator Aimee Ramsey said that the Sun Shuttle service area would encompass all of Oro Valley and would go all the way to Oracle and Ina Roads and it would now encompass the Northwest medical complex. If users would need to go outside of that service area and the user is not ADA disabled, the user would have to transfer. If the user would be ADA eligible, users could use the Handi-Car service to travel anywhere in the blue zone which was currently a larger service area than Coyote Run.

Councilmember Solomon felt that the town had worked out a system which would allow Oro Valley to maintain a high quality long term transportation system in Southern Arizona.

Councilmember Gillaspie felt that in the long term, the town was striving to create a long term sustainable transit system. He felt that there still was value in Coyote Run and that it would be possible to increase the town's economic development potential along the Tangerine Corridor by partnering with Marana. He felt that funding was still available for the 11/12 fiscal year.

Mayor Hiremath said that Coyote Run was originally funded because there were no other transportation services available. Economic development should be viewed at a regional level, not just Marana. The RTA was trying to stimulate regional economic development. Mayor Hiremath encouraged residents to give the town the opportunity to develop a long term sustainable transit system and to fix problems as they would arise.

Mr. Carlos Deleon, Transit Director for the RTA said that he understood the difficult decisions that needed to be made due to decreased budgets. He said that he was committed to working with staff to develop a transit system that would meet the needs of the residents and he would make sure that everyone would be treated with the respect and care that they deserved.

Councilmember Garner voiced his concern regarding the possibility of losing autonomy if the transit services would be turned over to the RTA and inquired whether it would be possible for the RTA to work with the town so that the town would still be able to maintain Coyote Run.

Mr. Deleon stated that under the Sun Shuttle contract, the Town of Oro Valley was a contractor to the RTA and the option was considered to maintain the core service by having the RTA continue to contract the Sun Shuttle services.

Vice Mayor Snider clarified that RTA funding would be secure through 2025 through a 1/2 cent sales tax.

Councilmember Hornat felt that it was a difficult time to raise taxes and take away services. He would like to see Coyote Run cut back to a more economically viable form but not disbanded completely.

Vice Mayor Snider would like to see some type of a safety net in place for awhile for the folks that wouldn't have their needs met by the alternative transportation services.

Councilmember Solomon felt that Coyote Run should be funded for an additional year to allow more time to work with the RTA on integrating the transportation services.

Mayor Hiremath called the question.

MOTION carried, 6-1 with Mayor Hiremath opposed.

Mayor Hiremath recessed the meeting at 8:07 p.m.

Mayor Hiremath reconvened the meeting at 8:17 p.m.

3. **AMENDMENT TO ZONING CODE AND TOWN CODE RELATING TO THE ESTABLISHMENT OF THE CONCEPTUAL DESIGN REVIEW BOARD (CDRB) AND CONCEPTUAL DESIGN REVIEW PROCESS**
 - a. **PUBLIC HEARING: ORDINANCE NO. (O)11-17 AMENDMENT TO TOWN CODE SECTION 3-5-4 TO ESTABLISH THE CONCEPTUAL DESIGN REVIEW BOARD IN PLACE OF THE DEVELOPMENT REVIEW BOARD AND REPEAL OF TOWN CODE SECTION 3-6-9 TO ELIMINATE THE ART REVIEW COMMISSION**

Planning Manager David Williams gave an overview of Ordinance No. (O)11-17.

Mayor Hiremath opened the public hearing.

Oro Valley resident Bill Adler was concerned about how the Code would be applied. He would like to see Council give uniform direction to the applicant(s). He recommended that a super majority should be required in order to over ride or modify the recommendation.

Oro Valley resident Donald Bristow recommended eliminating staff from the board. He felt that there wasn't a good balance of expertise on the board and recommended adding more members with an art background.

Mayor Hiremath closed the public hearing.

Vice Mayor Snider felt that the board should be expanded to include three individuals with art backgrounds.

Councilmember Solomon recommended a nine member body which would include two members with art backgrounds.

Councilmember Garner suggested that the town solicit residents with art backgrounds to serve on the board.

Councilmember Hornat was opposed to including staff members on the CDRB. He felt that including staff on any town board or commission would not make it a citizen oriented board or commission.

Councilmember Gillaspie felt that staff shouldn't be included in the CDRB composition because there would be potential for the Council to put influence on them.

Mayor Hiremath agreed that the cleanest and easiest way to comprise a design and art review board would be to combine them into one but felt that the members with the art background would be outnumbered. He preferred that the art members and the rest of the CDRB members would have separate jurisdictions that wouldn't overlap.

Discussion ensued regarding the possible makeup of the CDRB.

Town Attorney Tobin Rosen clarified that what staff had prepared and what the ordinance reflected was that there would be one committee with as many members as the Council would like to have on it that would consider the proposal as a whole and would vote on it as a whole.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to adopt Ordinance No. (O)11-17 repealing Oro Valley Town Code Section 3-5-4 establishing the CDRB and Section 3-6-9 regarding the Art Review Commission and adopting new Town Code Section 3-5-4 establishing the Conceptual Design Review Board in place of the Development Review Board with the change of removing staff as the Chair and Vice Chair and increasing the board size up to nine members with the stipulation that two of the members have art credentials.

MOTION carried, 7-0.

b. RESOLUTION NO. (R)11-32 RULES AND PROCEDURES FOR THE CONCEPTUAL DESIGN REVIEW BOARD

Planning Manager David Williams gave a brief overview of item 3b.

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Hornat to adopt Resolution No. (R)11-32 rules and procedures for the Conceptual Design Review Board included in attachment two and amend the rules and procedures for the CDRB to include up to nine citizen members with a minimum of two members with art credentials.

MOTION carried, 7-0.

c. APPOINTMENT OF SEVEN MEMBERS TO THE ORO VALLEY CONCEPTUAL DESIGN REVIEW BOARD (CDRB) WITH STAGGERED TERMS EFFECTIVE THROUGH DECEMBER 31, 2012 AND DECEMBER 31, 2013

Planning Manager David Williams gave an overview of item 3c.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Vice Mayor Snider to appoint David Adler, Kit Donley, Harold Linton and Dino Sakellar to the Conceptual Design Review Board to serve terms ending December 31, 2013 and appoint Gil Alexander, Nathan Basken and Richard Luckett to the Conceptual Design Review Board to serve terms ending December 31, 2012 and that the initial term shall not count against the appointees term limits as specified in the Town Code.

MOTION carried, 7-0.

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Hornat to advertise and take applications to fill the two art positions on the CDRB.

MOTION carried, 7-0.

4. POSSIBLE ACTION TO ACCEPT TOWN MANAGER'S RESIGNATION AND APPOINT AN INTERIM TOWN MANAGER

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to accept the Town Manager's resignation effective June 30 and to place the Town Manager on Administrative leave with pay, effective midnight, June 12 and to appoint Assistant Town Manager Greg Caton as Acting Town Manager as of June 13, then as Interim Town Manager as of July 1.

MOTION carried, 6-1 with Councilmember Gillaspie opposed.

FUTURE AGENDA ITEMS

Councilmember Garner requested a future agenda item regarding the formation of ambassador groups, seconded by Councilmember Gillaspie.

CALL TO AUDIENCE

No comments were received.

ADJOURNMENT

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to adjourn the meeting at 9:05 p.m.

MOTION carried, 7-0.

Prepared by:

Michael Standish, CMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 1st day of June 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2011.

Julie K. Bower, MMC
Town Clerk

DRAFT

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
July 6, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

EXECUTIVE SESSION

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to go into Executive Session at 5:00 p.m. to discuss personnel matters regarding the terms and conditions of employment of Interim Town Manager and recruitment for permanent Town Manager pursuant to ARS 38-431.03(A)(1).

MOTION carried, 7-0.

Mayor Hiremath stated that the following staff members would join Council in Executive Session: Interim Town Manager Greg Caton, Town Attorney Tobin Rosen and Town Clerk Julie Bower.

RESUME REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

PLEDGE OF ALLEGIANCE

Mayor Hiremath led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Interim Town Manager Greg Caton announced the upcoming Town meetings.

COUNCIL REPORTS

No reports were received.

DEPARTMENT REPORTS

Deputy Police Chief Larry Stevens reported that the Oro Valley Police Department and Golder Ranch Fire Department had been requested to present the Colors at the Major League Baseball All-Star game at Chase Field on July 12, 2011.

Councilmember Solomon reported that two Oro Valley Police Department School Resource Officers (SRO) had received the SRO officer of the year award.

ORDER OF BUSINESS

Mayor Hiremath stated that the order would stand as posted.

INFORMATIONAL ITEMS

1. Staff Recognition Letter
2. DIS Customer Feedback Forms

CALL TO AUDIENCE

Oro Valley resident Donald Bristow was displeased with the treatment of staff by Councilmember Waters. He inquired as to why Council revisited Rosemont Mine and felt that the reason why a neutral stance was taken was to give the mine a positive talking point that Oro Valley was no longer opposing the mine.

Golder Ranch Fire Chief Randy Karrer stated that on June 16, Golder Ranch Fire Department had begun to service the La Cholla Airpark annexation area. He thanked Gil Alexander, President of the La Cholla Airpark for informing the residents of the benefits of the annexation. Chief Karrer reported that the La Cholla Airpark residents would now have fire protection and ambulance services.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Councilmember Waters requested that items (G) and (H) be removed from the Consent Agenda so that the items could be voted upon separately.

Councilmember Solomon requested that item (K) be removed from the Consent Agenda so that the item could be voted upon separately.

Councilmember Hornat requested that item (L) be removed from the Consent Agenda so that the item could be voted upon separately.

- A. Minutes - May 13, 2011 Joint Study Session w/Marana
- B. Fiscal Year 2010/11 Financial Update Through May 2011
- C. Police Department - April 2011 Statistics
- D. DIS Permitting Division Reports May 2011
- E. DIS Transit Division Monthly Report May 2011
- F. Resolution No. (R)11-46, authorizing and approving an intergovernmental agreement between the Town and the State of Arizona Department of Transportation for the final phase of the Canada del Oro shared use path from First Avenue to Steam Pump Village
- I. Resolution No. (R)11-49, Authorizing and Approving an Intergovernmental Agreement Between the Town of Oro Valley and Pima County for Payment for the Incarceration of Municipal Prisoners

- J. Vistoso Community Association (VCA) request for exemption from Rancho Vistoso Planned Area Development (PAD) Sign System Guidelines for entryway signs to permit the use of Oro Valley Zoning Code revised sign standards in order to update the appearance of certain community signs
- M. Request for approval of a Development Plan for Vistoso Commerce Loop office building consisting of a medical office, located at 2285 N. Vistoso Commerce Loop
- N. Request for approval of a Development Plan for QuikTrip convenience store and gas station within the Steam Pump Village Planned Area Development

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to approve Consent Agenda items (A)-(F), (I), (J), (M) and (N).

MOTION carried, 7-0.

- G. Resolution No. (R)11-47, authorizing and approving a High Intensity Drug Trafficking Area (HIDTA) grant agreement between the City of Tucson and the Town of Oro Valley, allowing for two (2) officers to be assigned to the Pima County/Tucson Metropolitan Counter Narcotics Alliance (CNA)

Councilmember Waters asked what the financial impact would be for the town regarding items (G) and (H).

Deputy Police Chief Larry Stevens stated that both grants would be cost neutral to the town. The salaries and benefits for all three positions would be completely reimbursed to the town but in the budget, capacity would have to be built in in order to accept the reimbursed grant money.

Councilmember Garner asked why the contracts were retro-active and inquired as to if the town had been reimbursed for all expenses.

Deputy Chief Stevens believed that the town had been reimbursed for all expenses.

Councilmember Garner asked why Exhibit "A" was not included in the packet materials for items (G) and (H).

Deputy Chief Stevens stated that the actual grant agreement was previously approved by Council and there had been no change in terminology or grant language since then.

- H. Resolution No. (R)11-48, authorizing and approving a High Intensity Drug Trafficking Area (HIDTA) grant agreement between the City of Tucson and the Town of Oro Valley, allowing for one (1) officer to be assigned to the Pima County HIDTA Investigative Task Force

MOTION: A motion was made by Councilmember Garner and seconded by Councilmember Gillaspie to continue items (G) and (H) to the July 20, 2011 Council meeting.

MOTION failed, 1-6 with Mayor Hiremath, Vice Mayor Snider, Councilmember Gillaspie, Councilmember Hornat, Councilmember Solomon and Councilmember Waters opposed.

MOTION: A motion was made by Councilmember Solomon and seconded by Vice Mayor Snider to approve items (G) and (H).

MOTION carried, 6-1 with Councilmember Garner opposed.

- K. Request for approval of a one-year extension of the Development Plan, from July 21, 2011 to July 21, 2012, for Bighorn Commerce Center, LLC at the southeast corner of Oracle Road and Ram's Field Pass

Councilmember Solomon stated that the rezoning for this project was approved in 2005. He was concerned about the length of the extensions because there had been an enormous amount of change in town standards over this time period such as the new environmentally sensitive lands ordinance, new landscape requirements and a new sign ordinance, etc.

Planning Manager David Williams suggested that if Council supported the extension that the approval should be conditioned upon the applicant revising the development plan to comply with both the Landscape Code and water harvesting requirements.

Discussion ensued regarding what the potential impact would be if the extension was not approved.

Councilmember Waters asked if there would be a set back to the developer if the extension was approved with conditions.

Bob Solfisburg, Development Manager of the Bighorn Commerce Center said that he wanted to keep the project shovel ready. He felt that there had been some progress and that he was in the middle of discussions with the neighbors regarding a modification to some zoning conditions. He felt that the grading, paving and drainage plans were set and wouldn't change and that the aforementioned conditions mentioned by staff were reasonable.

Oro Valley resident Susan Bell had no objection to developing the southeast corner of Oracle Road and Ram's Field Pass but did not want to see fast food restaurants or convenience stores built at this location. Her property backed up directly to the development area and she wanted to keep it a pleasing and safe place.

Planning Manager David Williams stated that the applicant had started a rezoning process on the property which was separate and distinct from the development plan. There had been two neighborhood meetings to review the proposed zoning change. The essence of the change was to allow additional commercial uses that were not currently permitted. Residents were concerned about proposals for fast food restaurants.

Oro Valley resident Tom Dyer opposed the extension of the Bighorn Commerce Development plan. He felt that the plan was not in the best interest of his neighborhood nor the Town of Oro Valley. He urged Council to oppose the extension and to oppose further zoning exceptions for the property.

Councilmember Hornat felt that it was a harmless extension as long as the new Code requirements would be applied.

Mr. Williams clarified that the plan extension would be for office and retail buildings.

Permitting Manager Paul Keesler gave an overview of the permitting process.

Councilmember Garner asked what the monetary expenses would be for the applicant to start the development plan from scratch.

Mr. Keesler stated that application fees would be approximately \$5,000.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Waters to approve the request for a one year time extension subject to all new Town of Oro Valley standards including the Design Standards as approved.

MOTION carried, 7-0.

- L. Request for approval of a Development Plan/Preliminary Plat for a proposed Taco Bell Restaurant, located in Rooney Ranch Planned Area Development (PAD) Area B, at the northwest corner of Oracle Road and First Avenue

Permitting Manager Paul Keesler gave an overview of item (L) and stated that Arizona Department of Transportation (ADOT) had issued comments regarding the site as it pertained to the proposed location of the entrance into Taco Bell.

ADOT preferred that the entrance not be made because of a concern about possible traffic backing up onto Oracle Road due to car stacking in the drive-thru.

Mr. Keesler stated that the Town's design standards for drive-thru's required that they must be able to accommodate nine vehicles. He felt that the current Taco Bell design standard would easily accommodate nine vehicles.

Mr. Keesler recommended approving the development plan along with the conditions as stated.

Mayor Hiremath asked what would happen if the conditions were removed.

Mr. Keesler stated that the conditions could be removed but was concerned about the message that would be sent to ADOT since they had voiced their concerns.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Vice Mayor Snider to accept ADOT's conditions and give staff authority to work out the arrangements to make the development plan workable.

Al Kipella with Kipella Architects stated that there was a 330 foot deceleration lane on Oracle Road which could handle another 12-15 vehicles and would not affect traffic along Oracle Road. He also felt that the driveway was the least used of the three driveways that go into this particular development.

MOTION carried, 7-0.

REGULAR AGENDA

- 1. PUBLIC HEARING - ORDINANCE NO. (O)11-19, AMENDING ORO VALLEY TOWN CODE, CHAPTER 2, MAYOR AND COUNCIL, ARTICLE 2-1, COUNCIL, SECTION 2-1-6, VACANCY, TO REFLECT A CHANGE IN STATE LAW DEALING WITH APPOINTMENT OF COUNCIL VACANCIES**

Town Attorney Tobin Rosen gave an overview of the proposed amendment.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Garner to adopt Ordinance No. (O)11-19.

MOTION carried, 7-0.

2. RESOLUTION NO. (R)11-50, AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF TUCSON AND THE TOWN OF ORO VALLEY RELATING TO THE SHORT-TERM DELIVERY OF CENTRAL ARIZONA PROJECT WATER

Water Utility Director Philip Saletta gave an overview and stated that renewable water was needed due to:

- Declining water levels in the town wells
- Protecting and preserving the aquifer
- Meeting assured water supply requirements
- Reducing the town's reliance on Central Arizona Groundwater Replenishment District
- Deferring major capital costs for development of the town's CAP water

Councilmember Waters asked how the aquifer would benefit with the adoption of the IGA and inquired as to how much rates would be affected.

Mr. Saletta stated that groundwater demand would be reduced which would extend the life of the aquifer and that there would be a slight increase to water bills in the range of 1.3% to 4% which would amount to an average increase of \$.85 to \$1.75 per month.

Councilmember Garner asked if the IGA would help to preserve water credits.

Mr. Saletta stated that the agreement would help the town preserve credits although it would slightly increase total purchases of Central Arizona Project Water in order to accommodate this project as well as continue to build up credits for future use.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to approve Resolution No. (R)11-50 authorizing and approving an intergovernmental agreement between the City of Tucson and the Town of Oro Valley relating to the short-term delivery of Central Arizona Project Water.

MOTION carried, 7-0.

3. ZONING CODE AMENDMENT RELATIVE TO THE ADOPTION OF DESIGN STANDARDS

- a. RESOLUTION NO. (R)11-51, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT ENTITLED ADDENDUM A, DESIGN STANDARDS, OF THE ORO VALLEY ZONING CODE REVISED,**

ATTACHED HERETO AS EXHIBIT "A" AND FILED WITH THE TOWN CLERK

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to adopt Resolution No. (R)11-51 declaring as a public record Zoning Code amendment relative to the adoption of the Design Standards, replacing the existing Addendum "A" Design Guidelines of Zoning Code OV711-006 attached hereto as Exhibit "A" and filed with the Town Clerk.

MOTION carried, 7-0.

b. PUBLIC HEARING - ORDINANCE NO. (O)11-20, REPEALING ORO VALLEY ZONING CODE REVISED, ADDENDUM A, DESIGN STANDARDS; ADOPTING NEW ORO VALLEY ZONING CODE REVISED, ADDENDUM A, DESIGN STANDARDS

Senior Planner Chad Daines gave an overview of the revised Design Standards.

Councilmember Solomon felt that most family's preferred to purchase homes in cul-de-sacs because they helped to create a sense of community amongst families. He preferred to strike item 6 on page 3.3 in the Design Standards which stated that cul-de-sacs and dead-end streets should not be encouraged.

Councilmember Hornat agreed that cul-de-sacs were favorable amongst families.

Councilmember Waters agreed that cul-de-sacs were preferred because they were safer for families and children.

Councilmember Gillaspie was concerned with item I.1a on page 2-6 where it stated that drive-thrus shall not be located adjacent to the road unless no other functional design solution could be identified. He did not want to see drive-thru's that abutted residential areas forced away from the road and placed near residential areas.

Mr. Daines stated that the town would take the visibility of the drive-thru from the roadway as well as the adjacency to the residential area into consideration.

Planning Manager David Williams suggested that Council direct staff to modify the section in order to make it clear since the history of the town had been that drive-thrus that were visible in scenic corridors were not preferred.

Mayor Hiremath opened the public hearing.

Oro Valley resident David Godlewski with the Southern Arizona Homebuilders Association felt that the Design Standards process was very inclusive and had a good mix of private sector experience. The majority of comments were taken

into consideration and reflected in the final version. He felt that foresighted architecture should be encouraged and was comfortable with the language presented by staff regarding two-story homes.

Oro Valley resident Bill Adler felt that language such as "should" and "may" should appear in the General Plan, not the Code. He felt that definitions should be clear so that they could be easily applied.

Mayor Hiremath closed the public hearing.

Councilmember Solomon requested that Council consider expanding the allowable colors and materials that could be used for single family residential design such as barrio type architecture. The standards would still prohibit these types of colors to be visible from any street.

Councilmember Waters agreed that it could bring a new vibrance or creativity to the community.

Councilmember Hornat felt like there was some ambiguity regarding colors in the proposed Design Standards but didn't agree that the barrio color pattern should be used.

Councilmember Garner asked if there was any language in the scenic corridor ordinance or the General Plan that would speak to the scenic corridor or colors.

Mr. Williams suspected that there was some language in the scenic corridor ordinance and that the Code should be scrubbed for inconsistencies. Generally, the community had been very conservative with colors.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to adopt, with conditions, Ordinance No. (O)11-20 repealing Oro Valley Zoning Code Revised Addendum A, Design Standards; Adopting new Oro Valley Zoning Code Revised, Addendum A, Design Standards as shown in Exhibit A with the conditions being that item H2 on page 3-15 regarding vibrant colors be stricken and that item 3-3 regarding cul-de-sacs be stricken and that item 1.1.a, page 2-6 be modified to allow the location of drive thru's be adjusted by staff to accommodate residential use for the purpose of solving problems with adjacency to residential use.

MOTION carried, 7-0.

4. ZONING CODE AMENDMENT - CHAPTER 22, REVIEW AND APPROVAL PROCEDURES

- a. **RESOLUTION NO. (R)11-52, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT ENTITLED CHAPTER 22, REVIEW AND APPROVAL PROCEDURES, SECTION 22.2, GENERAL PLAN AMENDMENT PROCEDURES OF THE ORO VALLEY ZONING CODE REVISED, ATTACHED HERETO AS EXHIBIT "A" AND FILED WITH THE TOWN CLERK**

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to adopt Resolution No. (R)11-52 declaring as a public record that certain document entitled Chapter 22, Review and Approval Procedures, Section 22.2, General Plan Amendment Procedures of the Oro Valley Zoning Code Revised.

MOTION carried, 7-0.

- b. **PUBLIC HEARING - ORDINANCE NO. (O)11-21, AMENDING THE ORO VALLEY ZONING CODE REVISED, CHAPTER 22, REVIEW AND APPROVAL PROCEDURES, SECTION 22.2, GENERAL PLAN AMENDMENT PROCEDURES**

Planning Manager David Williams gave an overview of the item and stated that it was designed to help make town processes more accessible to the development community to help get things done in a more timely fashion.

The proposed amendment would expand timeframes for Major General Plan Amendments (January thru April) and staff felt that the expanded timeframes would still allow adequate public review time.

Mayor Hiremath opened the public hearing.

Oro Valley resident David Godlewski with the Southern Arizona Homebuilders Association supported the proposed change to expand the timeframe to submit General Plan Amendments. He felt that the proposed change was consistent with what other jurisdictions had in place.

Oro Valley resident Gil Alexander felt that the 1,000-foot distance for notification was not sufficient and recommended that it be re-written to expand the notification area, especially in areas with larger lots.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to adopt Ordinance No. (O)11-21 amending the Oro Valley Zoning Code Revised, Chapter 22, Review and Approval Procedures, Section 22.2, General Plan Amendment Procedures with a modification that 6b referencing property owner notice within 1,000 feet include the ability for

the Zoning Administrator under section 22.15 to notice unusually large property areas that may not meet the 1,000-foot notification radius.

MOTION carried, 7-0.

5. TAX CODE AMENDMENTS

- a. **RESOLUTION NO. (R)11-53, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF ORO VALLEY", ATTACHED HERETO AS EXHIBIT "A" AND FILED WITH THE TOWN CLERK**

MOTION: A motion was made by Vice Mayor Snider and seconded by Councilmember Waters to approve Resolution No. (R)11-53 declaring as a public record that certain document filed with the Town Clerk and entitled "The 2010-11 Amendments to the Tax Code of the Town of Oro Valley", attached hereto as Exhibit "A" and filed with the Town Clerk.

MOTION carried, 7-0

- b. **PUBLIC HEARING - ORDINANCE NO. (O)11-22, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF ORO VALLEY" BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS**

Finance Director Stacey Lemos discussed the proposed Tax Code amendments. Ms. Lemos stated that the first amendment would create a new definition for the phrase "Medical Marijuana" and made it clear that medical marijuana sales would be taxable at the regular retail tax rate in all cities and towns. The second amendment dealt with the extension of the tax exemption status for the installation of solar devices and extending the tax exemption status through 2017. The third amendment dealt with commercial rentals between two related corporations. The amendment wouldn't affect the Town of Oro Valley because the town did not tax commercial rentals. The last amendment dealt with the treatment of successor privilege tax liability in the event of a foreclosure.

Ms. Lemos stated that the amendments wouldn't significantly affect the Town's tax base and recommended approval of the amendments.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Hornat to approve Ordinance No. (O)11-22 adopting the 2010-11 amendments to the Tax Code of the Town of Oro Valley.

MOTION carried, 7-0.

6. DISCUSSION AND POSSIBLE ACTION REGARDING RECRUITMENT FOR A PERMANENT TOWN MANAGER

Mayor Hiremath stated that no action would be taken at this time.

FUTURE AGENDA ITEMS

No future agenda items were requested.

CALL TO AUDIENCE

No comments were received.

ADJOURNMENT

MOTION: A motion was made by Councilmember Waters and seconded by Vice Mayor Snider to adjourn the meeting at 8:11 p.m.

MOTION carried, 7-0.

Prepared by:

Michael Standish, CMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 6th day of July 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2011.

Julie K. Bower, MMC
Town Clerk

MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
July 20, 2011
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE

REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Mary Snider, Vice Mayor
Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

EXECUTIVE SESSION

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Garner to go into Executive Session at 5:00 p.m. to receive legal advice relating to annexations pursuant to ARS 38-431.03(A)(3).

MOTION carried, 7-0.

Mayor Hiremath stated that the following staff members would join Council in Executive Session: Interim Town Manager Greg Caton, Town Attorney Tobin Rosen, Town Clerk Julie Bower and Assistant to the Town Manager Kevin Burke.

RESUME REGULAR SESSION

CALL TO ORDER

Mayor Hiremath called the meeting to order at 6:01 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Mary Snider, Vice Mayor

Bill Garner, Councilmember
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

PLEDGE OF ALLEGIANCE

Mayor Hiremath led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Interim Town Manager Greg Caton announced the upcoming town meetings.

COUNCIL REPORTS

Councilmember Solomon congratulated the Development and Infrastructure Services Department for providing excellent customer service as outlined in the DIS customer feedback forms. He reported that the Coyote Run Subcommittee had been meeting with Town Staff, Coyote Run users and the Regional Transportation Authority in order to create a long-term sustainable solution for Coyote Run that would continue to provide excellent service to the residents. Public open houses would be held before an item would appear on a Council agenda to allow users the opportunity to submit their input and to have their questions answered. Preliminary information would be available in September.

DEPARTMENT REPORTS

Town Clerk Julie Bower announced that the new artwork on display in the Council Chambers was created by artist Pat Parkinson.

INFORMATIONAL ITEMS

1. Police Department Appreciation Letter
2. DIS Customer Feedback Forms

ORDER OF BUSINESS

Mayor Hiremath stated that the order would stand as posted.

CALL TO AUDIENCE

Oro Valley resident Bill Adler suggested a joint study session with the Council, Planning Commission and the applicant regarding a zoning amendment for the Rooney Ranch property, referred to as the Oro Valley Towne Center. It would

provide an opportunity for the applicant and the Council to be on the same page with regards to vision and values since the property would have a huge impact on the appearance of the town.

CONSENT AGENDA

- A. Police Department - May 2011 Statistics
- B. Development and Infrastructure Services Department Permitting Division June 2011 Reports
- C. Approval of Council Liaison Assignments for Fiscal Year 2011/2012
- D. Resolution No. (R)11-54 authorizing and approving an Employment Agreement between the Town of Oro Valley and Greg Caton for appointment as Interim Town Manager

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Waters to approve the Consent Agenda.

MOTION carried, 7-0.

REGULAR AGENDA

1. ~~**DISCUSSION AND POSSIBLE DIRECTION REGARDING ORO VALLEY TRANSIT SERVICES**~~

This item was removed from the agenda.

2. ~~**DISCUSSION AND POSSIBLE DIRECTION TO STAFF TO EXPLORE THE CONCEPT OF CREATING AN ARCHERY COURSE AT NARANJA PARK**~~

Parks, Recreation, Cultural Resources & Library Director Ainsley Legner gave an overview of the item. Ms. Legner said that the Arizona Game and Fish Department had expressed interest in partnering with the town to develop the archery concept. Numerous other organizations such as the local archery club, National Archery Trade Association, archery equipment manufacturers as well as other stake holders had all expressed interest too.

Councilmember Waters asked what the potential expenses would be down the road to maintain the archery course.

Ms. Legner stated that there would be expenses and maintenance costs but the amounts wouldn't be known until staff was directed to develop a comprehensive proposal.

Councilmember Garner wanted to see the revenue side incorporated within the proposal as well as the expenses.

Councilmember Hornat wanted to see the archery concept develop into a Parks and Recreation program so that residents could utilize the archery range as well.

Councilmember Solomon wanted to fast track the archery concept and start the project as soon as possible.

Councilmember Waters wanted to see a full proposal with all of the elements addressed.

Councilmember Gillaspie stated that the intent was to direct staff to come back with a comprehensive proposal. He wanted to see a first rate facility that would attract regional and national events in order to create an economic generator for the community.

Vice Mayor Snider felt that the really attractive aspect of the proposed archery range was the town's ability to partner with the Arizona Game and Fish Department since they had the expertise and the ability to create a first rate facility.

Councilmember Garner asked if there were any grants available for the project.

Oro Valley resident Gerry Perry said that there was an opportunity starting October 1st to apply for a grant from the Arizona Game and Fish Department. Funding commitments had been lined up from the local archery organization and the Archery Trade Association.

Oro Valley resident Bill Adler felt that discussions had only been held between staff and archery enthusiasts and not with the broader community. He was concerned that the acreage necessary for the archery range would preclude some uses that had been master planned. He wanted an opportunity for the community to participate in the development of the archery concept.

Oro Valley resident Ben Baker felt that the archery community had all of their ducks in a row and were ready to start the project.

Oro Valley resident Harold Adair urged the community to voice their concerns regarding the archery proposal so that they could see how the archery concept would operate. He stated that in addition to the grant opportunity, the Arizona Game and Fish would be willing to enter into an intergovernmental agreement with the town which would provide matching funds and also provide \$5,000 to the town for seed money that would assist with getting the project off of the ground.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Garner to direct staff to develop the concept of creating an archery course at the Naranja Park by working closely with local archery advocates, interested stakeholders and the Arizona Game and Fish Department for the purpose of developing an intergovernmental agreement and to bring forward a fully developed proposal for Council consideration.

MOTION carried, 7-0.

FUTURE AGENDA ITEMS

No future agenda items were requested.

CALL TO AUDIENCE

No comments were received.

ADJOURNMENT

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Garner to adjourn the meeting at 6:33 p.m.

MOTION carried, 7-0.

Prepared by:

Michael Standish, CMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 20th day of July 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2011.

Julie K. Bower, MMC
Town Clerk



Town Council Regular Session

Item # B.

Meeting Date: 09/07/2011

Requested by: Wendy Gomez

Submitted By:

Wendy Gomez, Finance

Department: Finance

Information

SUBJECT:

Fiscal Year 2010/11 Year-End Financial Update

RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

General Fund

Attachment B shows FY 10/11 General Fund year-end actual (unaudited) revenues and expenditures for each category. Through June, revenue collections, including transfers in, totaled \$24,482,659, and expenditures, including transfers out, totaled \$25,434,635.

Revenues and Transfers In	\$24,482,659
Expenditures and Transfers Out	<u>25,434,635</u>
Deficit (Unaudited)	(\$ 951,975)*

*Due to one-time expenditures budgeted for energy efficiency upgrades.

General Fund Revenues

- Revenues through June, including transfers in, total \$24,482,659 which represents 93.4% of the budgeted FY 10/11 revenues
- Revenues came in under budget by about \$1,730,000, or by about 6.6%, primarily due to slow construction activity and lagging construction sales taxes
- Although the distribution by revenue category has changed, the total amount of FY 10/11 General Fund revenues are less than what was collected in FY 05/06

General Fund Major Revenue Categories

Local Sales Tax

- General Fund total FY 10/11 collections are \$10,965,452 (nearly 3% less than FY 09/10)
- Came in 11% below budget due to reduced construction sales tax collections

State-Shared Revenues

- Income Tax - fiscal year total collections are \$3,834,911 (24.6% decrease from FY 09/10)
- Sales Tax - fiscal year total collections are \$3,024,857 (4.6% increase from FY 09/10)
- Vehicle License Tax - fiscal year total collections are \$1,549,821 (4.4% decrease from FY 09/10)

General Fund Expenditures

- Expenditures through June, including transfers out, total \$25,434,635, which represents 95.8% of the budgeted FY 10/11 expenditures
- Expenditures came in under budget by about \$1,125,000, or by about 4%
- Expenditure savings represent vigilant budget monitoring by departments

See attachment B for additional detail on the General Fund, and attachments C through E for the Highway, Bed Tax, and Public Transportation Funds. See Attachment F for the monthly financial dashboard. See Attachment G for a consolidated summary report of all funds.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

N/A

Attachments

[Attachment A - Summary](#)

[Attachment B - Gen Fund](#)

[Attachment C - HW Fund](#)

[Attachment D - Bed Tax Fund](#)

[Attachment E - Transit Fund](#)

[Attachment F - Dashboard 1 of 2](#)

[Attachment F - Dashboard 2 of 2](#)

[Attachment G - Summary All Funds](#)



FY 2010/11 Year-End Monthly Financial Report (Unaudited)

Revenues

Fund	Actuals thru 06/2011	Budgeted	% Actuals to Budget	Year End Estimate	% Variance to Budget
General	\$ 24,482,659	\$ 26,215,984	93.4%	\$ 24,482,659	-6.6%
Highway	\$ 3,260,078	\$ 3,797,842	85.8%	\$ 3,260,078	-14.2%
Bed Tax	\$ 222,168	\$ 270,569	82.1%	\$ 222,168	-17.9%
Transit	\$ 321,115	\$ 454,845	70.6%	\$ 321,115	-29.4%

Expenditures

Fund	Actuals thru 06/2011	Budgeted	% Actuals to Budget	Year End Estimate	% Variance to Budget
General	\$ 25,434,635	\$ 26,560,334	95.8%	\$ 25,434,635	-4.2%
Highway	\$ 3,785,509	\$ 4,105,231	92.2%	\$ 3,785,509	-7.8%
Bed Tax	\$ 371,007	\$ 358,869	103.4%	\$ 371,007	3.4%
Transit	\$ 470,833	\$ 482,320	97.6%	\$ 470,833	-2.4%

Change in Fund Balance

YE Fund Balance

Fund	YTD	Budgeted	Year End Estimate	Budgeted	Year End Estimate
General	\$ (951,975)	\$ (344,350)	\$ (951,975)	\$ 10,620,363	\$ 9,361,177 *
Highway	\$ (525,431)	\$ (307,389)	\$ (525,431)	\$ 3,772,144	\$ 3,495,432
Bed Tax	\$ (148,839)	\$ (88,300)	\$ (148,839)	\$ 987,870	\$ 840,705
Transit	\$ (149,718)	\$ (27,475)	\$ (149,718)	\$ 54,532	\$ -

* Represents 36.8% of General Fund year-end estimated expenditures



Year-End Financial Status (Unaudited)

ATTACHMENT B

FY 2010/2011

General Fund

% Budget Completion through June --- 100%

FINANCING SOURCES		Actuals thru 06/2011	Budget	% Actuals to Budget	Year End Estimate	% Variance to Budget
REVENUES:						
LOCAL SALES TAX		10,965,674	12,464,250	88.0%	10,965,674	-12.0%
BED TAX ALLOCATION		610,000	600,000	101.7%	610,000	1.7%
<i>(allocation from Bed Tax Fund to Gen Fund)</i>						
LICENSES & PERMITS		994,843	1,276,510	77.9%	994,843	-22.1%
FEDERAL GRANTS		596,374	881,239	67.7%	596,374	-32.3%
STATE GRANTS		332,826	145,700	228.4%	332,826	128.4%
STATE/COUNTY SHARED		8,409,589	8,360,415	100.6%	8,409,589	0.6%
OTHER INTERGOVERNMENTAL		622,075	607,781	102.4%	622,075	2.4%
CHARGES FOR SERVICES		875,881	1,021,715	85.7%	875,881	-14.3%
FINES		195,993	195,000	100.5%	195,993	0.5%
INTEREST INCOME		29,305	151,374	19.4%	29,305	-80.6%
MISCELLANEOUS		246,828	145,000	170.2%	246,828	70.2%
TOTAL REVENUES		23,879,388	25,848,984	92.4%	23,879,388	-7.6%
TRANSFERS IN		603,271	367,000	164.4%	603,271	64.4%
TOTAL FINANCING SOURCES		24,482,659	26,215,984	93.4%	24,482,659	-6.6%
FINANCING USES						
EXPENDITURES:						
COUNCIL		194,897	217,610	89.6%	194,897	-10.4%
CLERK		375,742	378,581	99.3%	375,742	-0.7%
MANAGER		906,583	974,906	93.0%	906,583	-7.0%
HUMAN RESOURCES		470,174	484,189	97.1%	470,174	-2.9%
FINANCE		722,898	727,613	99.4%	722,898	-0.6%
INFORMATION TECHNOLOGY		1,073,741	1,120,106	95.9%	1,073,741	-4.1%
GENERAL ADMINISTRATION		2,373,490	2,469,851	96.1%	2,373,490	-3.9%
LEGAL		738,969	842,785	87.7%	738,969	-12.3%
COURT		733,544	753,772	97.3%	733,544	-2.7%
DEV & INFRASTRUCTURE SVCS		2,748,774	3,084,586	89.1%	2,748,774	-10.9%
PARKS, REC, LIBRARY, & CULT RSCS		3,017,942	2,947,715	102.4%	3,017,942	2.4%
POLICE		11,447,300	11,569,573	98.9%	11,447,300	-1.1%
TOTAL EXPENDITURES		24,804,052	25,571,287	97.0%	24,804,052	-3.0%
TRANSFERS OUT		630,583	989,047	63.8%	630,583	-36.2%
TOTAL FINANCING USES		25,434,635	26,560,334	95.8%	25,434,635	-4.2%
CHANGE IN FUND BALANCE		(951,975)	(344,350)		(951,975)	



Highway Fund

% Budget Completion through June --- 100%

FINANCING SOURCES	Actuals thru 06/2011	Budget	% Actuals to Budget	Year End Estimate	% Variance to Budget
REVENUE:					
LOCAL SALES TAX	291,349	630,188	46.2%	291,349	-53.8%
LICENSES & PERMITS	45,917	50,192	91.5%	45,917	-8.5%
STATE GRANTS	133,517	317,000	42.1%	133,517	-57.9%
STATE/COUNTY SHARED	2,693,145	2,669,767	100.9%	2,693,145	0.9%
INTEREST INCOME	8,834	53,205	16.6%	8,834	-83.4%
MISCELLANEOUS	22,513	12,686	177.5%	22,513	77.5%
TOTAL REVENUES	3,195,274	3,733,038	85.6%	3,195,274	-14.4%
TRANSFERS IN	64,804	64,804	100.0%	64,804	0.0%
TOTAL FINANCING SOURCES	3,260,078	3,797,842	85.8%	3,260,078	-14.2%

FINANCING USES	Actuals thru 06/2011	Budget	% Actuals to Budget	Year End Estimate	% Variance to Budget
EXPENDITURES:					
ADMINISTRATION	751,872	826,121	91.0%	751,872	-9.0%
TRANSPORTATION ENGINEERING	984,881	1,285,320	76.6%	984,881	-23.4%
PAVEMENT MANAGEMENT	321,385	201,893	159.2%	321,385	59.2%
STREET MAINTENANCE	937,378	954,481	98.2%	937,378	-1.8%
TRAFFIC ENGINEERING	586,959	634,383	92.5%	586,959	-7.5%
TOTAL EXPENDITURES	3,582,476	3,902,198	91.8%	3,582,476	-8.2%
TRANSFERS OUT	203,033	203,033	100.0%	203,033	0.0%
TOTAL FINANCING USES	3,785,509	4,105,231	92.2%	3,785,509	-7.8%

CHANGE IN FUND BALANCE **(525,431)** **(307,389)** **(525,431)**



Year-End Financial Status (Unaudited)

FY 2010/2011

Bed Tax Fund

% Budget Completion through June --- 100%

FINANCING SOURCES	Actuals thru 06/2011	Budget	% Actuals to Budget	Year End Estimate	% Variance to Budget
REVENUE:					
BED TAXES	829,940	861,569	96.3%	829,940	-3.7%
less allocation to General Fund	(610,000)	(600,000)	101.7%	(610,000)	1.7%
INTEREST INCOME	2,228	9,000	24.8%	2,228	-75.2%
TOTAL FINANCING SOURCES	222,168	270,569	82.1%	222,168	-17.9%
FINANCING USES					
EXPENDITURES:					
ECONOMIC DEVELOPMENT	371,007	358,869	103.4%	371,007	3.4%
TOTAL FINANCING USES	371,007	358,869	103.4%	371,007	3.4%
 CHANGE IN FUND BALANCE	 (148,839)	 (88,300)		 (148,839)	



Public Transportation Fund

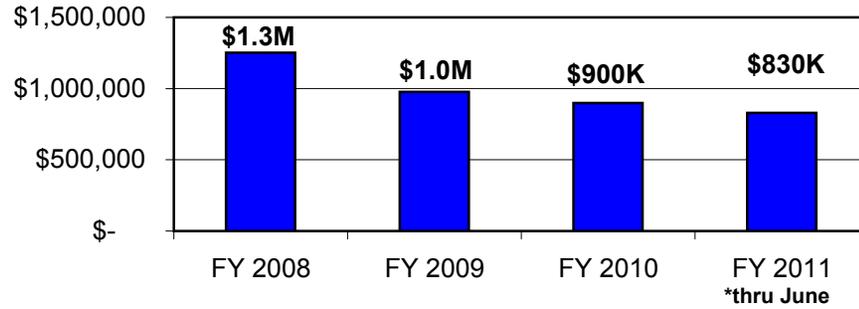
% Budget Completion through June --- 100%

FINANCING SOURCES	Actuals thru 06/2011	Budget	% Actuals to Budget	Year End Estimate	% Variance to Budget
REVENUE:					
RTA REIMBURSEMENT	68,359	-	0.0%	68,359	0.0%
STATE GRANTS	34,944	-	0.0%	34,944	0.0%
CHARGES FOR SERVICES	50,254	34,545	145.5%	50,254	45.5%
INTEREST INCOME	147	1,800	8.2%	147	-91.8%
MISCELLANEOUS	991	18,500	5.4%	991	-94.6%
TOTAL REVENUES	154,694	54,845	282.1%	154,694	182.1%
TRANSFERS IN	166,421	400,000	41.6%	166,421	-58.4%
TOTAL FINANCING SOURCES	321,115	454,845	70.6%	321,115	-29.4%
FINANCING USES					
EXPENDITURES:					
PUBLIC TRANSIT	390,833	402,320	97.1%	390,833	-2.9%
TOTAL EXPENDITURES	390,833	402,320	97.1%	390,833	-2.9%
TRANSFERS OUT	80,000	80,000	100.0%	80,000	0.0%
TOTAL FINANCING USES	470,833	482,320	97.6%	470,833	-2.4%
CHANGE IN FUND BALANCE	(149,718)	(27,475)		(149,718)	

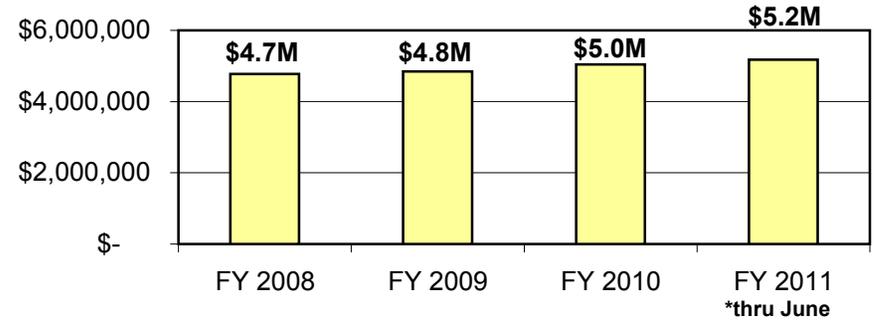


Town of Oro Valley Financial Dashboard Historical Annual Totals

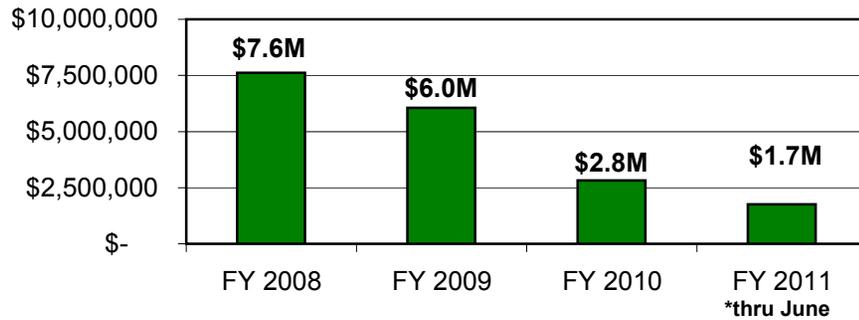
Hotel/Motel Sales Tax Collections



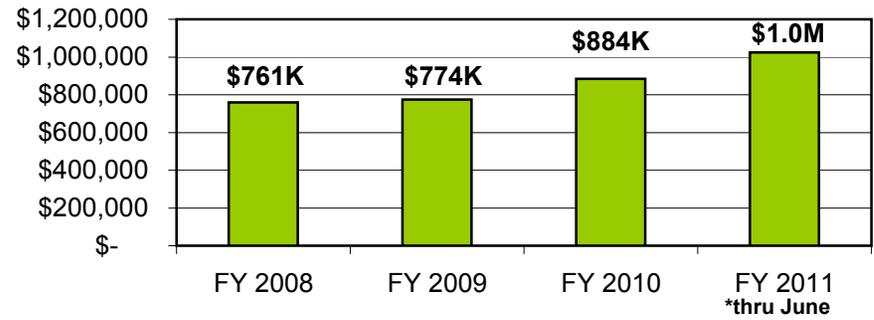
Retail Sales Tax Collections



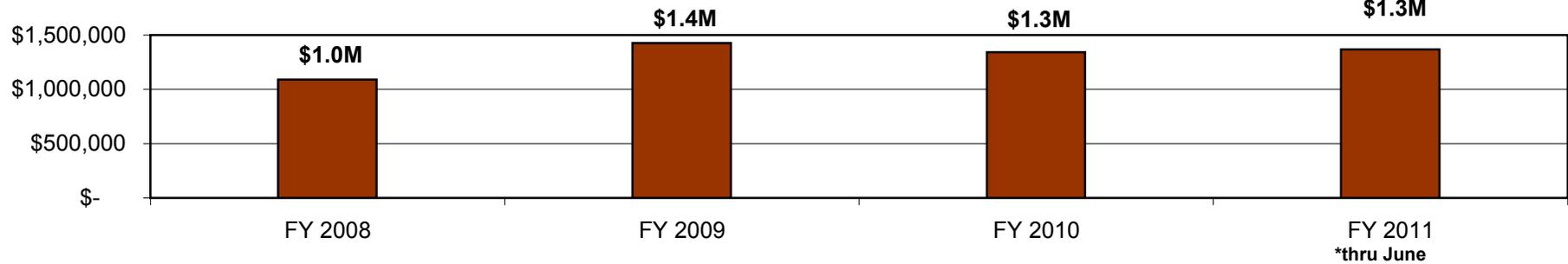
Construction Sales Tax Collections



Restaurant/Bar Sales Tax Collections



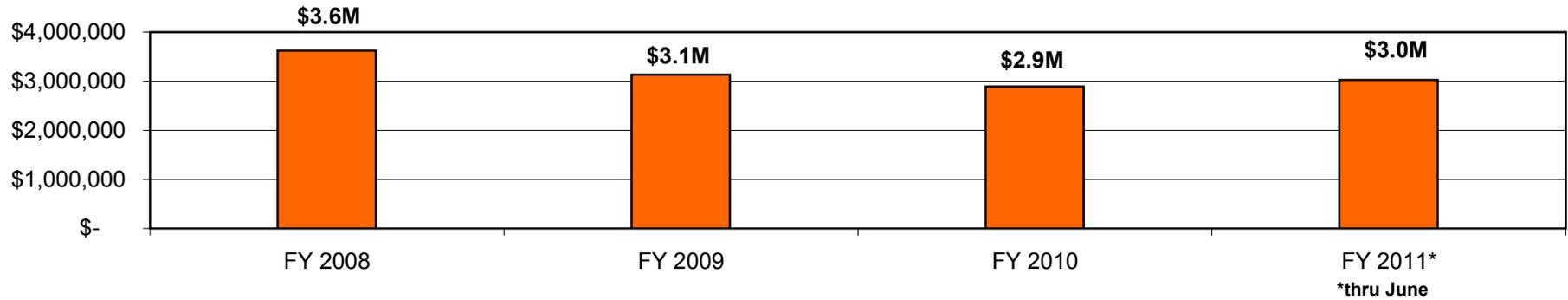
Utility Sales Tax Collections



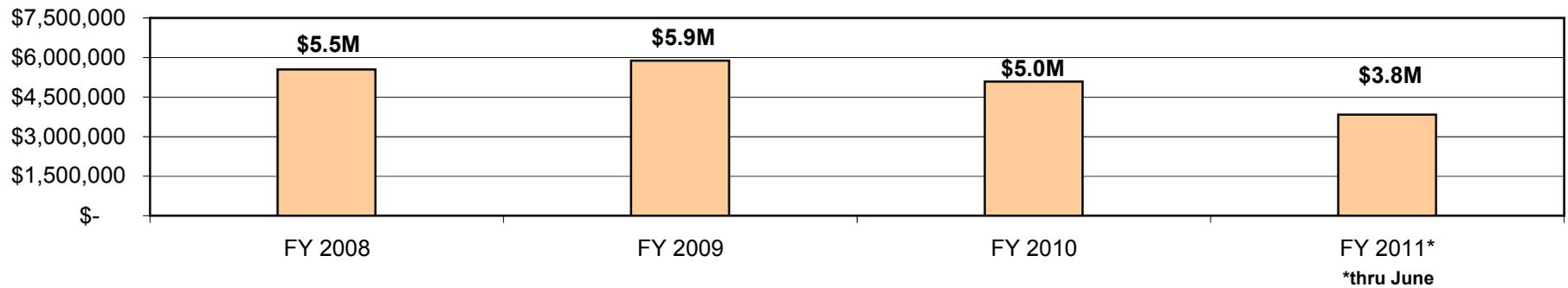


Town of Oro Valley
Financial Dashboard
Historical Annual Totals

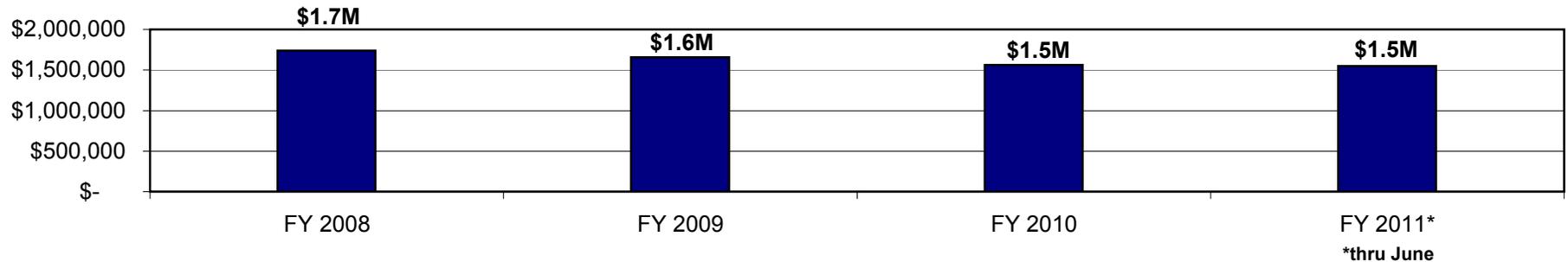
State Shared Sales Tax Collections



State Shared Income Tax Collections



State Shared County Auto Lieu Collections





Town of Oro Valley Financial Dashboard Historical Annual Totals

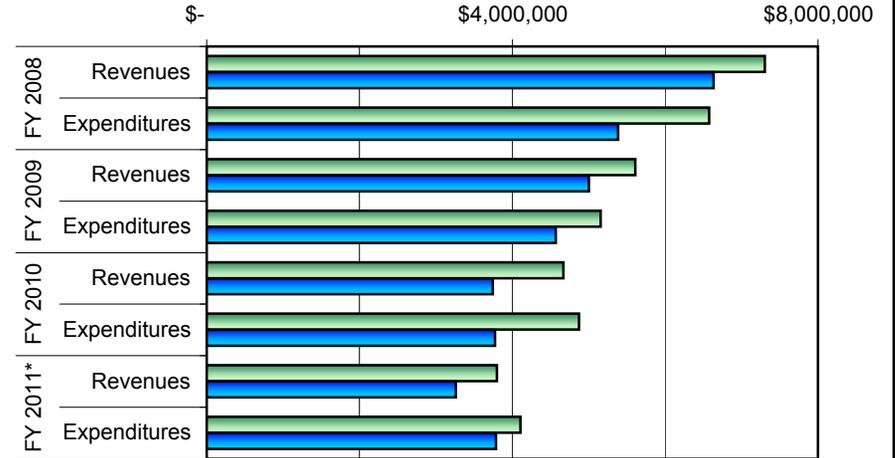
General Fund



*thru June

■ Budget ■ Actual

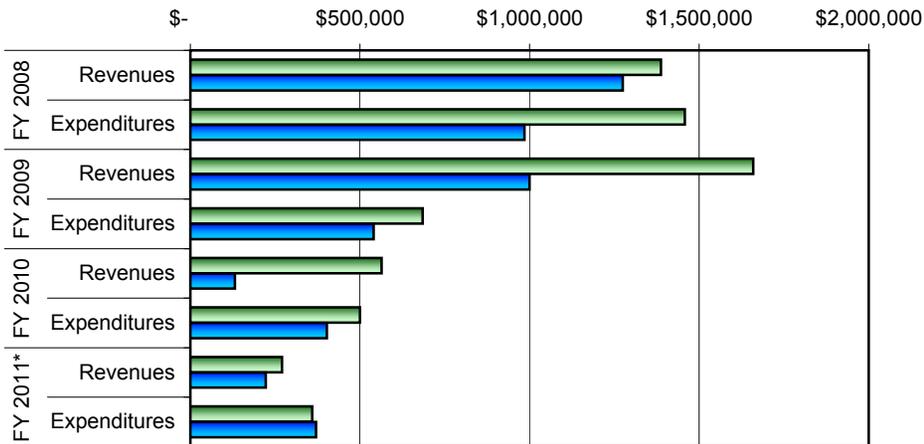
Highway Fund



*thru June

■ Budget ■ Actual

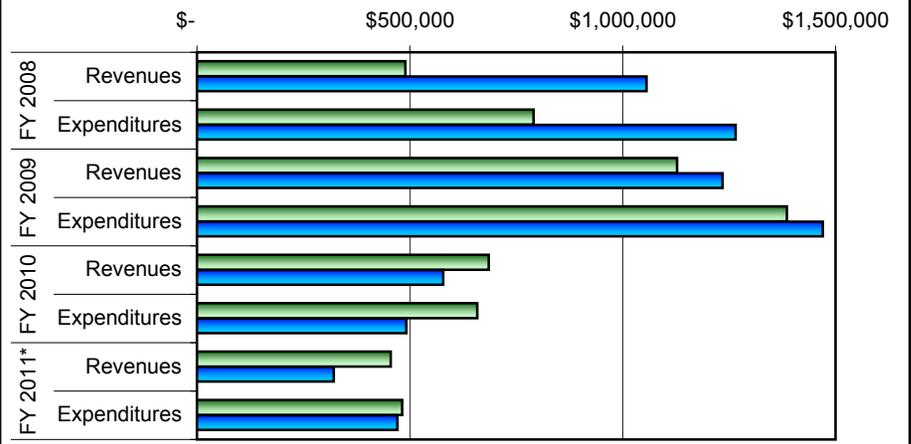
Bed Tax Fund



*thru June

■ Budget ■ Actual

Transit Fund



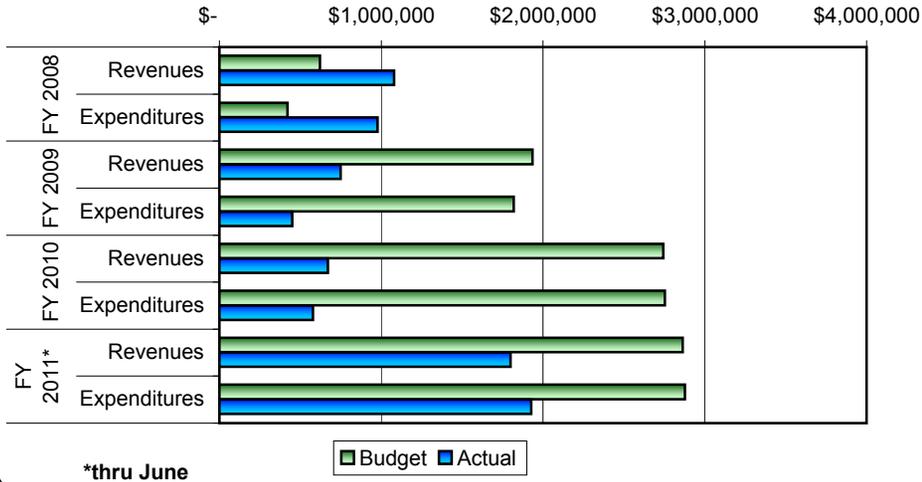
*thru June

■ Budget ■ Actual

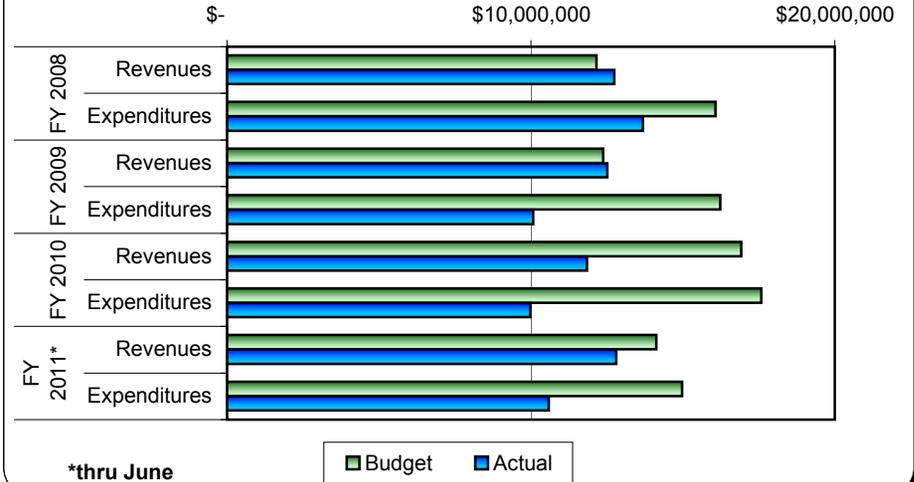


Town of Oro Valley Financial Dashboard Historical Annual Totals

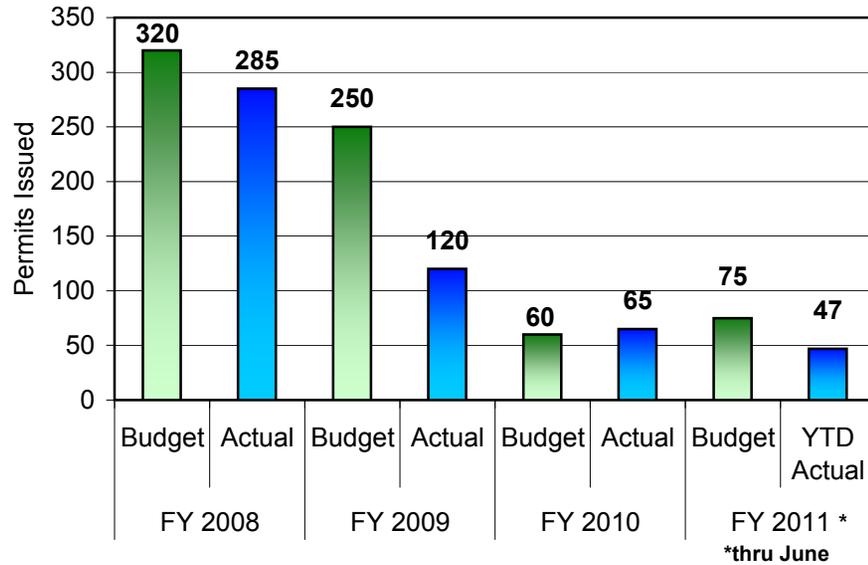
Stormwater Fund



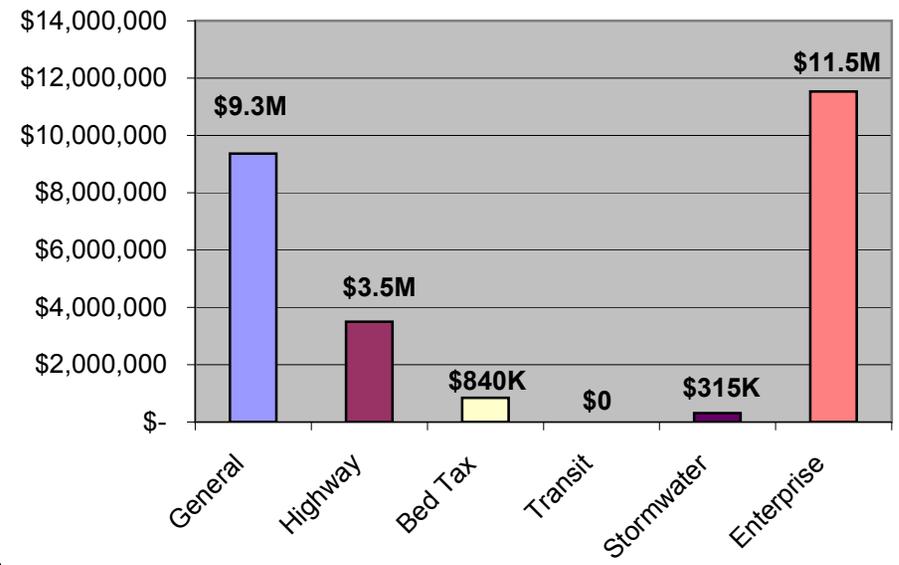
Water Utility Enterprise Fund



Single Family Residential Permits



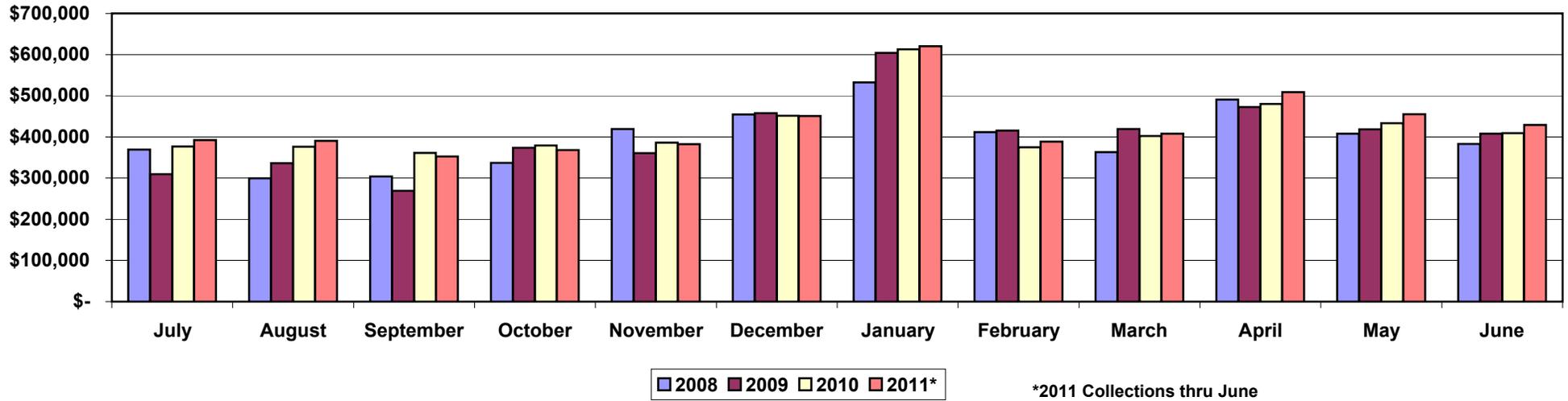
YE Fund Balances Fiscal Year 2011



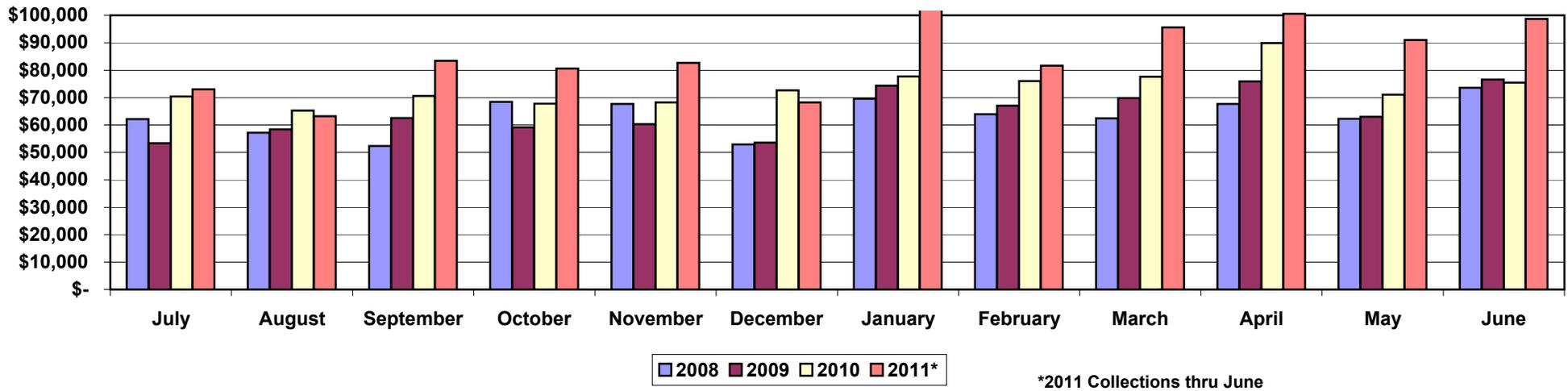


**Town of Oro Valley
Financial Dashboard
Month-By-Month History
FY 2008 - 2011**

Retail Sales Tax Collections



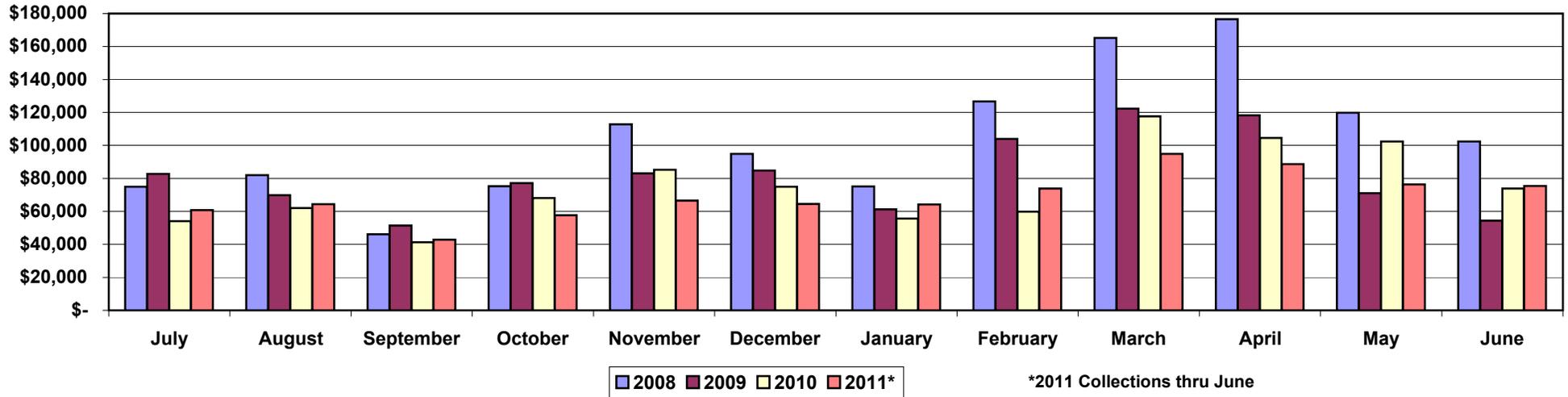
Restaurant and Bar Sales Tax Collections



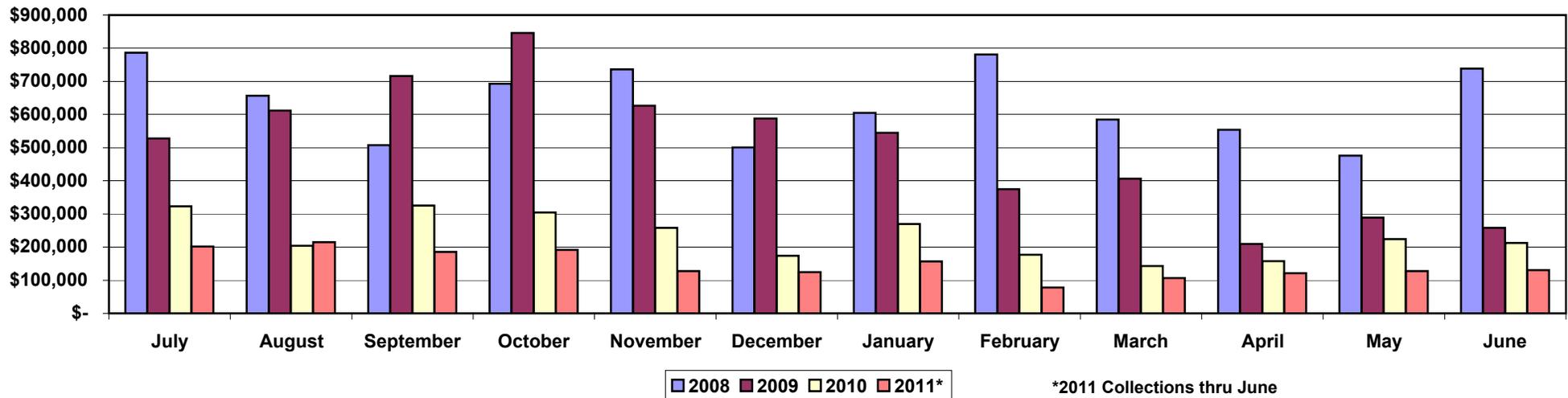


**Town of Oro Valley
Financial Dashboard
Month-By-Month History
FY 2008 - 2011**

Hotel Bed Tax Collections



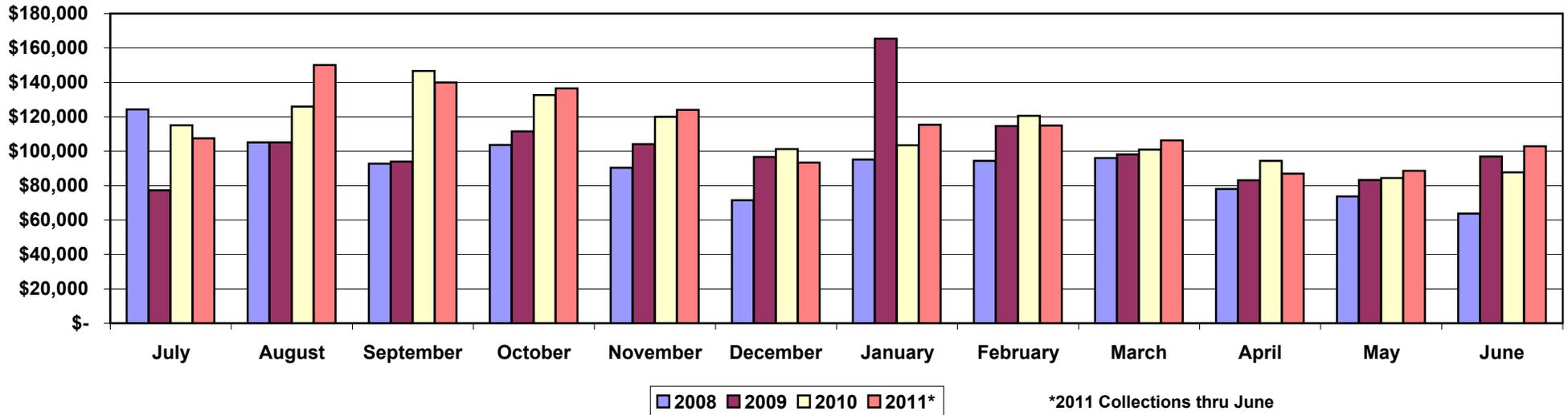
Construction Sales Tax Collections



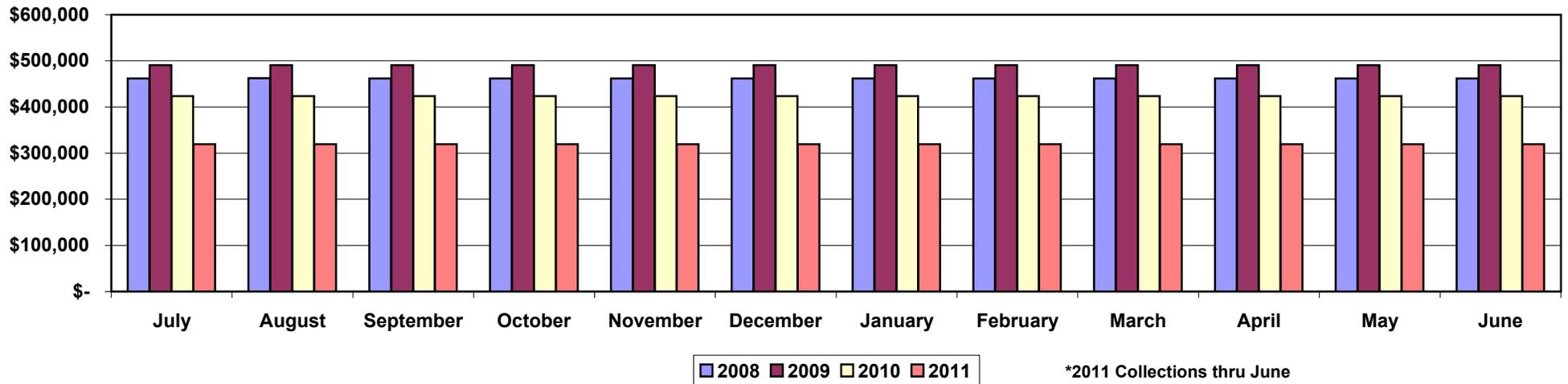


Town of Oro Valley
Financial Dashboard
Month-By-Month History
FY 2008 - 2011

Utility Tax Collections



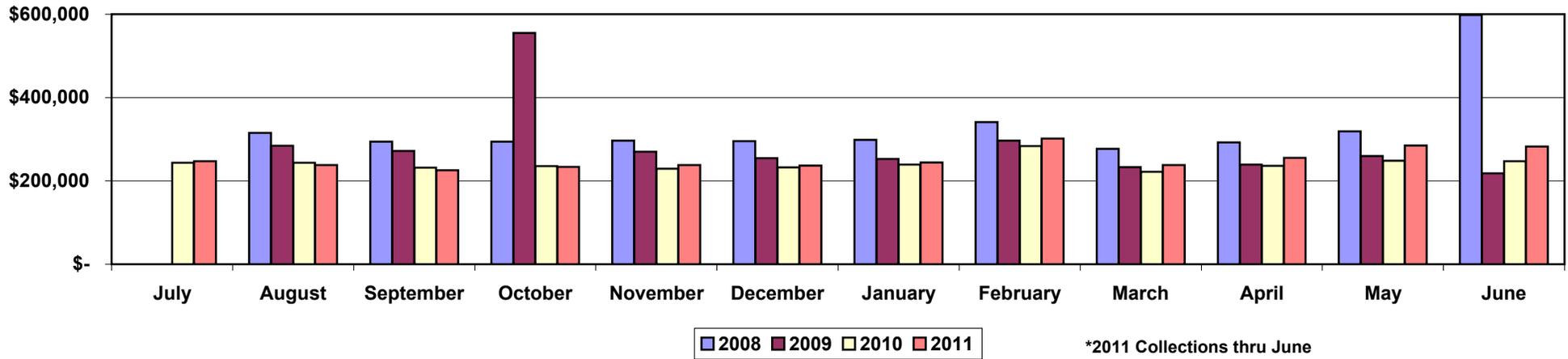
State Income Tax Collections



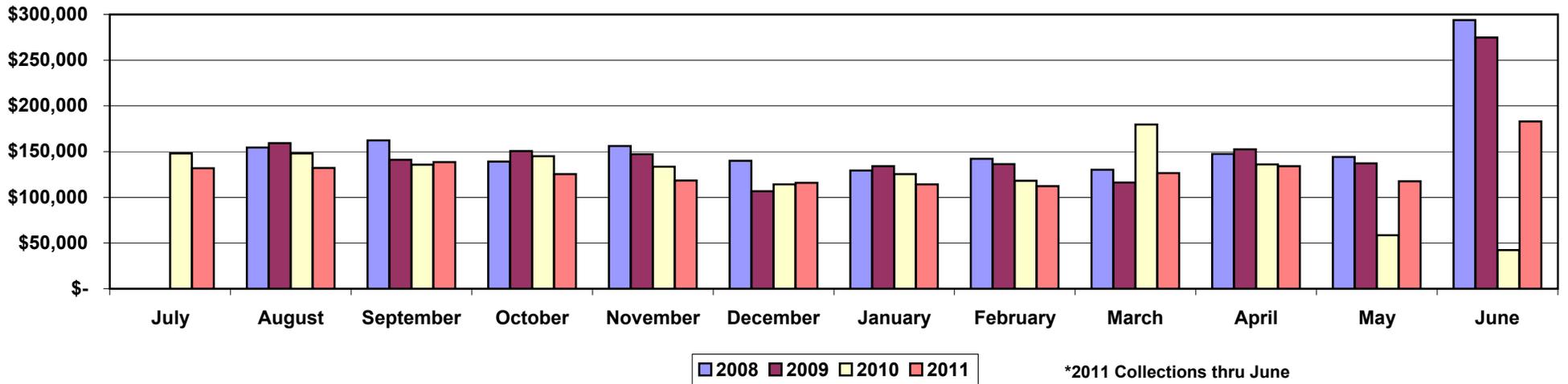


Town of Oro Valley
Financial Dashboard
Month-By-Month History
FY 2008 - 2011

State Sales Tax Collections



Vehicle License Tax Collections



CONSOLIDATED YEAR-TO-DATE FINANCIAL REPORT THROUGH JUNE, 2011 (UNAUDITED)

ATTACHMENT G

Fund	Actual FY 10/11 Begin Balance	Revenue	Transfer In	Total In	Capital Leases/ Transfer Out	Personnel	O&M	Capital	Contingency	Debt Service	Total Out	Left in Accounts Thru June, 2011
General Fund	10,313,152	23,879,388	603,271	24,482,659	651,376	19,204,234	4,306,100	1,027,829	245,096	-	25,434,635	9,361,177
General Fund (Assigned Fund Balance) *	1,591,277											1,591,277
Highway Fund	4,020,863	3,195,274	64,804	3,260,078	203,033	2,015,496	598,949	968,031	-	-	3,785,509	3,495,432
Highway Fund (Assigned Fund Balance) *	175,105											175,105
Assurance Fund	61,109	(11,123)	-	(11,123)	49,986	-	-	-	-	-	49,986	-
Seizure & Forfeiture - State	191,121	13,623	-	13,623	-	-	36,153	-	-	-	36,153	168,592
Seizure & Forfeiture - Justice	281,061	315,561	-	315,561	-	3,792	104,546	30,778	-	-	139,115	457,506
Bed Tax Fund	989,545	222,168	-	222,168	-	6,624	364,384	-	-	-	371,007	840,705
RTA Fund	-	1,256	-	1,256	-	-	1,256	-	-	-	1,256	-
Public Transit Fund	132,960	154,694	166,421	321,115	80,000	354,172	22,842	13,819	-	-	470,833	(16,758)
Public Transit Fund (Assigned Fund Balance) *	16,758											16,758
Capital Asset Replacement Fund	499,639	-	-	-	178,056	-	-	321,583	-	-	499,639	-
Impound Fee Fund	-	41,260	-	41,260	-	41,260	-	-	-	-	41,260	-
Municipal Debt Service Fund	1,917,911	82,157	319	82,476	-	-	10,350	-	-	488,954	499,304	1,501,084
Oracle Road Debt Service Fund	11,724	365,811	-	365,811	-	-	6,345	-	-	366,203	372,548	4,987
Alternative Water Resources Dev Impact Fee Fund	1,652,547	2,499,401	-	2,499,401	-	-	413,509	20,610	-	390,984	825,103	3,326,845
Potable Water System Dev Impact Fee Fund	10,455,566	258,113	-	258,113	-	-	-	2,851,999	-	164,960	3,016,959	7,696,720
Townwide Roadway Development Impact Fee Fund	2,272,357	2,107,872	-	2,107,872	-	-	-	1,884,630	-	-	1,884,630	2,495,599
Parks & Recreation Impact Fee Fund	205,942	117,901	-	117,901	-	-	-	-	-	-	-	323,843
Library Impact Fee Fund	52,978	30,233	-	30,233	-	-	-	-	-	-	-	83,211
Police Impact Fee Fund	45,250	28,130	-	28,130	-	-	-	-	-	-	-	73,380
General Government Impact Fee Fund	62,975	42,612	-	42,612	-	-	-	-	-	-	-	105,587
Steam Pump Ranch Fund	526,853	243,100	-	243,100	367,000	-	19,761	383,192	-	-	769,953	-
Naranja Park Fund	258,821	-	-	-	-	-	-	-	-	-	-	258,821
Honey Bee Fund	8,229	-	-	-	8,229	-	-	-	-	-	8,229	-
Solar Photovoltaic Fund	-	2,445,152	11,550	2,456,702	-	-	-	2,443,635	-	-	2,443,635	13,067
Water Utility	9,321,018	12,804,342	-	12,804,342	95,642	2,418,118	4,253,920	2,271,584	-	1,548,968	10,588,232	11,537,128
Stormwater Utility	444,025	1,798,803	-	1,798,803	108,804	275,264	199,997	1,343,479	-	-	1,927,544	315,284
Fleet Maintenance Fund	-	-	874,968	874,968	-	145,840	729,128	-	-	-	874,968	-
Total	45,508,787	50,635,727	1,721,333	52,357,059	1,742,127	24,464,800	11,067,238	13,561,168	245,096	2,960,068	54,040,497	43,825,349

* Assigned Fund Balance for compensated absences and unemployment



Town Council Regular Session

Item # C.

Meeting Date: 09/07/2011

Requested by: Brian Garrity

Submitted By:

Brian Garrity, Finance

Information

SUBJECT:

Procurement Division Quarterly Report - April 1, 2011 through June 30, 2011

Attachments

Q2 2011 Procurement Report

ORO VALLEY QUARTERLY PROCUREMENT REPORT - July 2011

Awarded Contracts

<i>Solicitation Number</i>	<i>Title</i>	<i>Department</i>	<i>Awarded Contractor</i>	<i>Award Date</i>	<i>Amount</i>	<i>Notes</i>
11 002	EL CONQUISTADOR C-D BOOSTER STATION	WATER	SMYTH STEEL MANUFACTURING	6 /28/2011	\$616,452.51	OV20-02-10
11 020	10/11 PHASE II SURFACE TREATMENTS	PUBLIC WORKS	CACTUS ASPHALT	4 /27/2011	\$300,561.52	OV 30 10/11 09 ENG. ESTIMATE = \$300,480
11 021	10/11 PHASE III SURFACE TREATMENTS	PUBLIC WORKS	SOUTHWEST SLURRY SEAL	4 /27/2011	\$200,770.00	Phase III – OV 30 10/11 10 ENG. ESTIMATE = \$195,700
11 022	ENVELOPES AND FORMS	WATER	SPECTRUM PRINTING CO.	5 /6 /2011	\$16,260.83	APPROX. \$5,000 SAVINGS OVER CURRENT COST
11 023	CALLE CONCORDIA BIKE LANES	PUBLIC WORKS	A&S PAVING, INC.	4 /25/2011	\$224,990.39	OV 30 09/10 11 ENG. EST. = \$212,640.
11 024	ANNUAL HVAC SERVICE AGREEMENT	PUBLIC WORKS	TRANE US, INC.	4 /13/2011	\$27,711.00	TCPN COOPERATIVE CONTRACT #R5045 NEGOTIATED MORE FAVORABLE Ts & Cs

<i>Solicitation Number</i>	<i>Title</i>	<i>Department</i>	<i>Awarded Contractor</i>	<i>Award Date</i>	<i>Amount</i>	<i>Notes</i>
11 025	RANCHO VISTOSO BRIDGE CONCRETE BARRIER REPAIR		STRUCTURAL GRACE	4 /20/2011	\$3,900.00	
11 028	TOV FLEET SERVICES WASH RACK	PUBLIC WORKS	B.C. CONSTRUCTION, INC	6 /17/2011	\$118,570.00	
11 032	RAINWATER HARVESTING SYSTEM AT TOWN CAMPUS	WATER	SOUTHERN ARIZONA RAIN GUTTERS	6 /16/2011	\$13,771.77	

ORO VALLEY QUARTERLY PROCUREMENT REPORT July 2011

Current Solicitations / Agreements

<i>Solicitation Number</i>	<i>Title</i>	<i>Department</i>	<i>Opening Date</i>	<i>Notes</i>
11 029	LAMBERT LANE IMPROVEMENTS	PUBLIC WORKS	6 /23/2011	OV 30 99/00 07 AND OV 21-02-10
11 030	SHAREPOINT TRAINING	HUMAN RESOURCES	6 /10/2011	
11 031	RV BLVD BIG WASH BRIDGE BARRIER WALL REPLACEMENT	PUBLIC WORKS	6 /29/2011	PROJECT NO. OV 30 10/11 11



Town Council Regular Session

Item # D.

Meeting Date: 09/07/2011

Requested by: Amanda Jacobs

Submitted By:

Amanda Jacobs, Town
Manager's Office

Department: Town Manager's Office

Information

SUBJECT:

Economic Development Division Quarterly Report: April 1, 2011 - June 30, 2011

RECOMMENDATION:

This report is for information only.

EXECUTIVE SUMMARY:

Attached is the Economic Development Division quarterly report for the period April 1, 2011 – June 30, 2011.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

N/A

Attachments

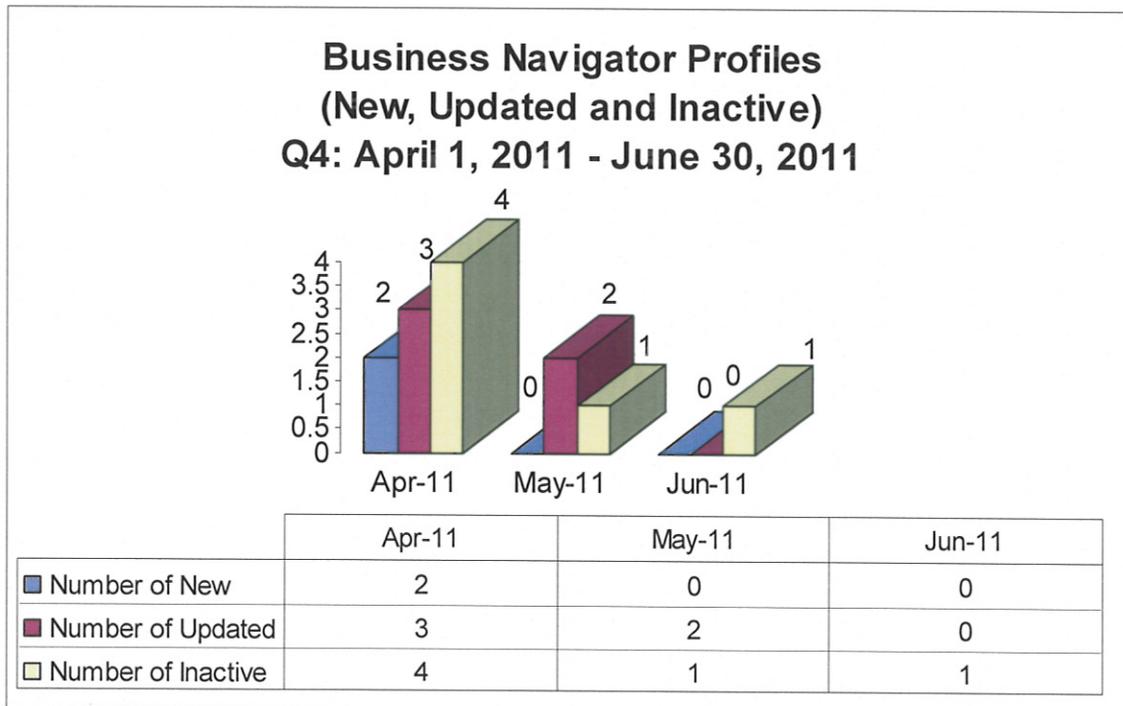
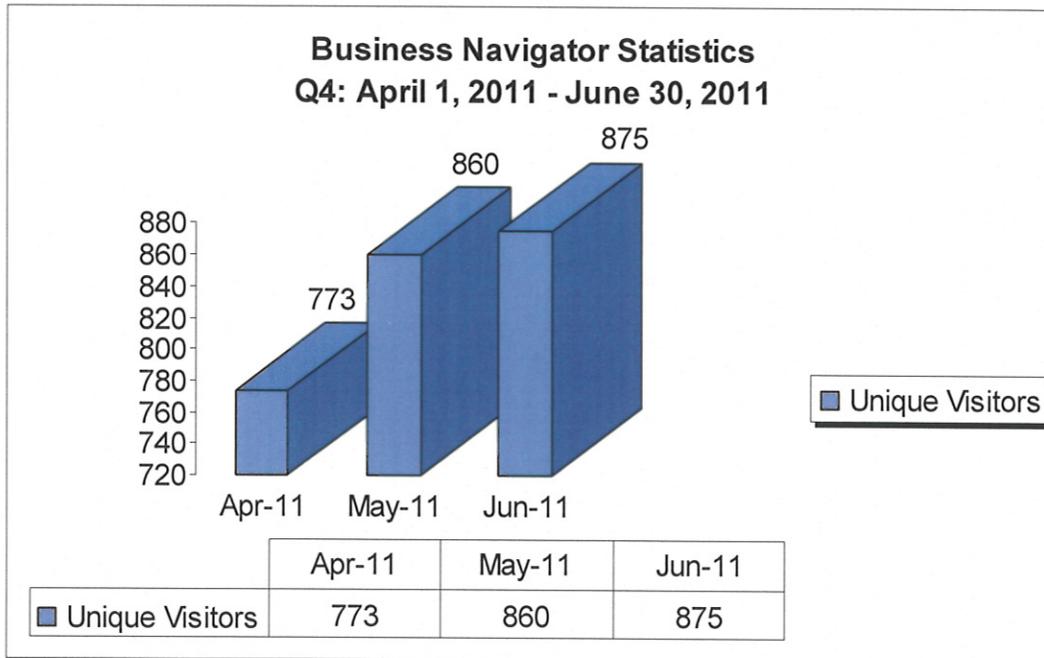
EcDev Quarterly Report April - June 2011



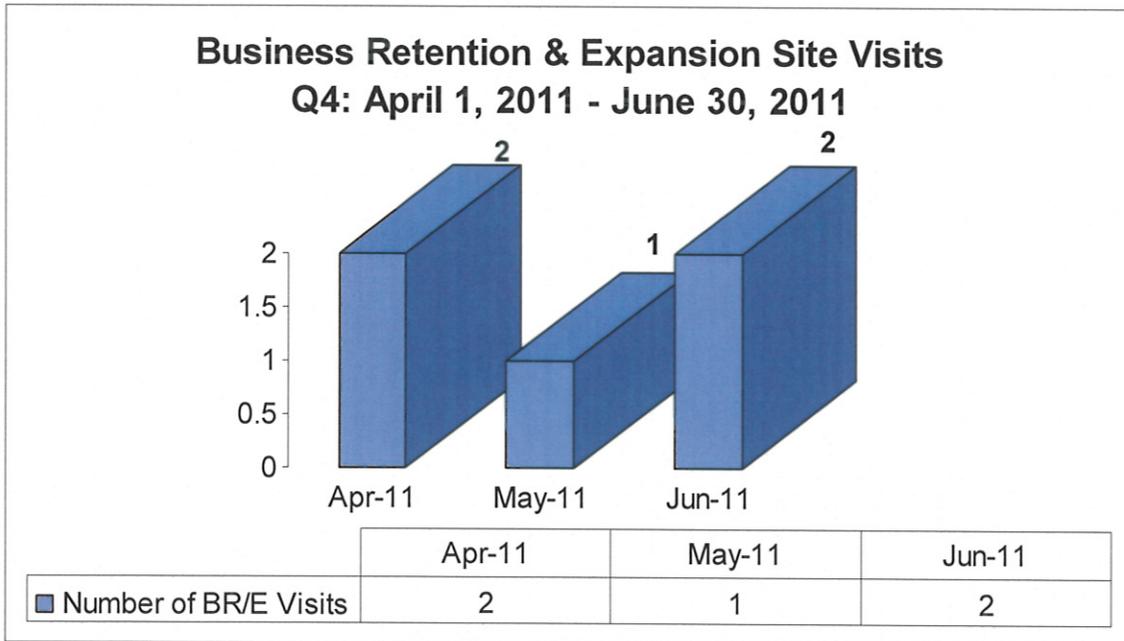
**Economic Development Division
Quarterly Report:
April 1, 2011 – June 30, 2011**

**Presented to Town of Oro Valley Mayor and Council
September 7, 2011**

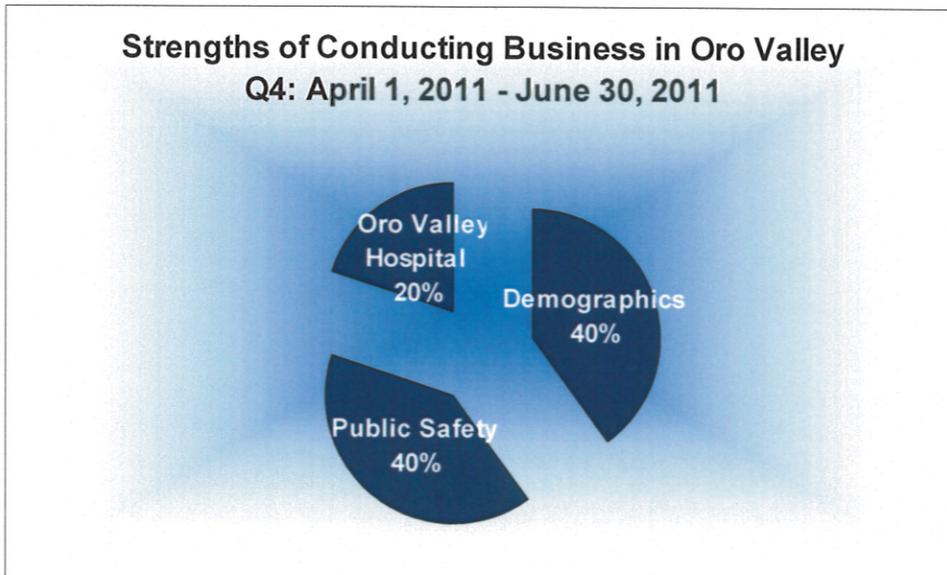
Business Retention Activity



Business Retention Activity Continued



Responses from Business Retention & Expansion (BR/E) Site Visits



Business Retention Activity Continued

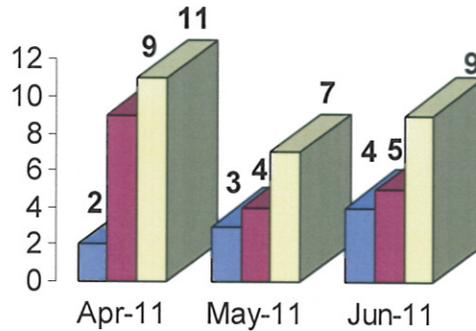
**Weaknesses of Conducting Business
in Oro Valley**

Q4: April 1, 2011 - June 30, 2011



New Business Welcome Packets

Q4: April 1, 2011 - June 30, 2011



	Apr-11	May-11	Jun-11
■ Welcome Packets - Store Fronts	2	3	4
■ Welcome Packets - Home-Based	9	4	5
■ Total	11	7	9

Attachment '1'
New Local Business Report: April 1, 2011 - June 30, 2011

TOWN OF ORO VALLEY
New Local Business Report - Mailing Addresses

Report Dates: 04/01/2011 thru 06/30/2011

Business No.	Business Name	Business Address	Home Y/N	Phone	Start Date
TOV1100128	GIRLS FROM ARIZONA LLC	46176 W TUCKER RD MARICOPA AZ 85139	Y	480-520-1859	04/01/2011
TOV1100146	DA VINCI CONSTRUCTION AND DESIGN LLC	13371 N BARLASSINA DR ORO VALLEY AZ 85755	Y	520-289-6898	04/05/2011
TOV1100147	REMBLAKE BUILDERS LLC	1232 W CALABRIA CT ORO VALLEY AZ 85755	Y	520-229-9719	04/05/2011
TOV1100148	DELBERT L KYGER DDS	8444 N ORACLE RD #130 ORO VALLEY AZ 85704	N	520-579-0903	04/05/2011
TOV1100149	AR RAVENELL SAP FUNTIONAL WHSE MGMT CONSULTANT	691 W ADAGIO LN ORO VALLEY AZ 85737	Y	520-297-3761	04/11/2011
TOV1100150	AJM ASSOCIATES LLC	1578 W CARMEL POINTE DR ORO VALLEY AZ 85737	Y	520-395-1548	04/11/2011
TOV1100155	M ALDER DESIGNS	14681 N DUSTY VIEW PL ORO VALLEY AZ 85755	Y	520-395-1948	04/13/2011
TOV1100167	FIRESHIP PRESS LLC	12451 N FOREST LAKE WAY ORO VALLEY AZ 85755	Y	520-229-1862	04/21/2011
TOV1100169	RED CREEK MEDIA	1846 INNOVATION PARK DR ORO VALLEY AZ 85755	N	520-419-8090	04/25/2011
TOV1100171	AGAPE MEDIA NET LLC	8215 N ORACLE RD #65 ORO VALLEY AZ 85704	Y	520-981-1042	04/26/2011
TOV1100173	DESERT ROSE GOLD BUYING	10167 N NINE IRON DR ORO VALLEY AZ 85737	Y	520-401-9058	04/28/2011
TOV1100179	RUSTYS HOME MAINTENANCE AND REPAIRS	2284 E STONE STABLE DR ORO VALLEY AZ 85737	Y	520-971-5740	05/04/2011
TOV1100188	KYRA SHEA PHOTOGRAPHY	13487 N BARLASSINA DR ORO VALLEY AZ 85755	Y	520-405-3403	05/10/2011
TOV1100189	LINDA DION	1281 W CRYSTALLINE WAY ORO VALLEY AZ 85737	N	520-440-4729	05/10/2011
TOV1100193	NORTHWEST ALLIED PHYSICIAN OFFICE	7885 N ORACLE RD ORO VALLEY AZ 85704	N	520-901-3500	05/16/2011
TOV1100199	A YARD APART	1 E DESERT SKY RD UNIT 20 ORO VALLEY AZ 85737	Y	520-498-4910	05/20/2011
TOV1100201	S AND H DISTRIBUTING	12112 N RANCHO VISTOSO BLVD 150- 131 ORO VALLEY AZ 85755	N	520-349-1118	05/23/2011
TOV1100203	CONSCIOUS CREATIONS LLC	11436 N LA TANYA DR ORO VALLEY AZ 85737	Y	520-989-3181	05/31/2011

Business No.	Business Name	Business Address	Home Y/N	Phone	Start Date
TOV1100205	LAURA S BIRHOLTZ PHD	1521 E TANGERINE RD STE 329 ORO VALLEY AZ 85755	N	520-270-0376	06/01/2011
TOV1100206	FIRE ON THE MOUNTAIN INC	PO BOX 68771 ORO VALLEY AZ 85737	Y	520-289-0282	06/02/2011
TOV1100208	CHOI TAE KWON DO KARATE FOR KIDS	11133 N LA CANADA NO 109 ORO VALLEY AZ 85737	N	520-877-7767	06/07/2011
TOV1100222	KUISINE BY KATHY	12775 N RUNNING COYOTE DR ORO VALLEY AZ 85755	Y	520-850-9100	06/17/2011
TOV1100202	PACK N SHIP OF ORO VALLEY	7925A N ORACLE RD ORO VALLEY AZ 85704	N	520-449-3669	06/21/2011
TOV1100228	FHERYL FASHION JEANS	202 E MAGEE RD ORO VALLEY AZ 85704	Y	520-390-8133	06/21/2011
TOV1100231	SOPHISTICATED STAFFING	2411 E STONE STABLE DR ORO VALLEY AZ 85737	Y	520-230-1571	06/21/2011
TOV1100236	MK ALLIANCE CONSTRUCTION LLC	PO BOX 68709 ORO VALLEY AZ 85737	Y	520-954-6093	06/27/2011
TOV1100219	HEADSPRING CENTER	11299 N PLACITA ALAMEDA DORADA ORO VALLEY AZ 85737	N	520-495-0510	06/30/2011

Total Number of Store Fronts **9**
Total Number of Home-Based Businesses **18**
Total Number of Businesses on this Report: **27**



Town Council Regular Session

Item # E.

Meeting Date: 09/07/2011

Requested by: Amanda Jacobs

Submitted By:

Amanda Jacobs, Town
Manager's Office

Department: Town Manager's Office

Information

SUBJECT:

Metropolitan Tucson Convention and Visitors Bureau Quarterly Report: April 1, 2011 - June 30, 2011

RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

The 2010/11 Financial Participation Agreement (FPA) between the Town of Oro Valley and the Metropolitan Tucson Convention and Visitors Bureau (MTCVB) stipulates that a quarterly report be compiled by MTCVB and submitted to the Economic Development Division and Mayor and Council. The enclosed report satisfies the FPA requirement for the fourth quarter of FY 10/11.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

The FY 2010/11 FPA between the Town of Oro Valley and MTCVB is \$71,800.

SUGGESTED MOTION:

N/A

Attachments

MTCVB 4th Quarter Report

MTCVB Back-Up Material

FY2010-11 MTCVB FPA



July 15, 2011

To: Amanda Jacobs
Town of Oro Valley

From: Jonathan Walker, President & CEO

Re: 4th Quarter Performance Update

The fiscal year has come to a close with some indications that the travel industry is beginning to pick up as hotel occupancy has risen slightly in seven of the last eight months.

Oro Valley benefitted from two sports events that the MTCVB brought to the Town -- the Iron Kids competition and the USA Triathlon Duathlon Competition which combined made an economic impact of over \$750,000 to the Town.

Future group bookings and room nights look strong and we are optimistic for a continued recovery.

METROPOLITAN TUCSON CONVENTION AND VISITORS BUREAU
Oro Valley

QUARTERLY PERFORMANCE REPORT – Fourth Quarter

April - June, 2011

KEY MEASURES OF PERFORMANCE	APRIL	CURRENT QUARTER	YTD	DATE	COMMENTS
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Convention Sales

Sales Leads	350	86	292		
Site Inspections	44	6	40		
Future Bookings	16	19	67		
Room Nights of future bookings	3,500	5,494	23,493		

Convention Services

Meetings/Conventions serviced	18	9	61		
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Travel Industry Sales

Leads/Services	32	4	58		
Promote to targeted tour operator clients	400	43	1,023		
Impressions via tour operator catalogs	500,000	281,000	1,987,500		

Communications

Travel Articles	31	5	30		
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Marketing

Generate Inquiries from primary markets	100,000	33,028	107,824		
Unique visitors to MTCVB website	2.5M	700,356	2,917,317		
Unique visitors to Oro Valley via MTCVB website	6,000	3,569	17,267		



Prepared On: 06/07/2011
 Prepared By: Hope Patterson

TOUR & TRAVEL ORO VALLEY BROCHURE & IMPRESSIONS - MAY 2011

Account Name	Count
Golf Villas at Oro Valley	1
Hilton Tucson El Conquistador Golf & Tennis Resort	8
Wingaba by Wyndham Oro Valley-Tucson North	*
Grand Totals	9

Account Name: Golf Villas at Oro Valley

Lead ID	Lead Name	Account Name	Brochure on web?	Brochure printed?	Brochure Number printed	Partner Account Name	User
9253	2011 Brochure/ Web	Samalir Reisen	No	No		Golf Villas at Oro Valley	Ludwig, Jackie

Account Name: Golf Villas at Oro Valley - Subtotal: Count = 1

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	Brochure on web?	Brochure printed?	Brochure Number printed	Partner Account Name	User
9222	2011 - 2012 Web Brochure	Flight Centre/Infinity Holidays	Yes	Yes		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9230	2011 Brochure	Funway Holidays	Yes	Yes		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9232	2011 Web Brochure	MLT Vacations	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9254	2011 Tariff	GTA by Travelport / Gullivers Travel Associates	No	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9257	2011 Brochure	Maison Des Etats-Unis	Yes	Yes		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9259	2011 Brochure	Jesset Voyages	Yes	Yes	180,000	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9262	2011 Tucson Golf	Tucson & Scottsdale Golf Vacations	No	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9263	2011 Brochure/ Web	Elysees Tours	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 8

Account Name: Wingate by Wyndham Oro Valley-Tucson North

Lead ID	Lead Name	Account Name	Brochure on web?	Brochure printed?	Brochure - Number printed	Partner Account Name	User
9262	2011 Tucson Golf	Tucson & Scottsdale Golf Vacations	No	No		Wingate by Wyndham Oro Valley-Tucson North	Wood, Judy

Account Name: Wingate by Wyndham Oro Valley-Tucson North - Subtotal: Count = 1



Prepared On: 06/07/2011
 Prepared By: Hope Patterson

**TOUR & TRAVEL ORO VALLEY BOOKINGS - MAY 2011
 ZERO LEADS FOR MAY 2011**

Account Name	Count
Hilton Tucson El Conquistador Golf & Tennis Resort	4
Grand Totals	11

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	People	Blocked Rooms	EET	HQ Partner Account Name (sort)	Account Name	User
9222	2011 - 2012 Web Brochure	Flight Centre/Infinity Holidays	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9230	2011 Brochure	Funway Holidays	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9252	2011 Web Brochure	MLT Vacations	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9262	2011 Tucson Golf	Tucson & Scottsdale Golf Vacations	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Wingate by Wyndham Oro Valley-Tucson North	Wood, Judy

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 4



Report: Convention Services Groups Serviced by Region

Partner Account	Lead Name	Account Name	Room Attendees	Contract Rooms	EEI	Partner Account	# Room Attendees	# Room Nights	EEI
Hilton Tucson El Conquistador Golf & Tennis Resort	ARCNA 25th Annual Conf May 2011	AZ Rgnl Service Comm Inc/Narcotics Anonymous	400	541	\$166,000.00	Hilton Tucson El Conquistador Golf & Tennis Resort	410	553	\$170,150.00
	Continuing Education Series	Arizona Psychological Association	10	12	\$4,150.00	Hilton Tucson El Conquistador Golf & Tennis Resort	410	553	\$170,150.00
Hilton Tucson El Conquistador Golf & Tennis Resort		(2 Leads)	410	553	\$170,150.00				
Totals:		(2 Leads)	410	553	\$170,150.00				
Grand Total:			410	553	\$170,150.00				



Prepared On: 06/07/2011
Prepared By: Hope Patterson

CONVENTION SALES AND SPORTS DEVELOPMENT ORO VALLEY LEADS - MAY 2011

Account Name	Count
Hilton Tucson El Conquistador Golf & Tennis Resort	29
Grand Totals	29

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	Room Attendees	Requested Rooms	Account Name	Status	Date
30129	Rebound Retreat	Evangelical Free Church of America - EFCA	120	195	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/02/2011
30130	Energy & Environmental Division Meeting	American Society for Quality - Energy & Environmental Division	100	360	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/02/2011
30131	Arizona Psychiatric Rehabilitation Association	United States Psychiatric Rehabilitation Association/Arizona	100	100	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/02/2011
30136	North America Veterinary Dermatology Forum	American Academy of Veterinary Dermatology	500	1185	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/04/2011
30141	Splash12: Conference on Systems, Programming and Applications: Software for Humanity	Association for Computing Machinery	300	1550	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/04/2011
30145	CHANCE Alliance Network International Conference and Seminar Workshop	Helical Pile Association	225	595	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/04/2011
30147	American Tree Farm System National Leadership Conference	Ivy Hill Associates	150	345	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/05/2011
30148	Rauland Borg	Helmetsiscoe - Pennsylvania	235	692	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/05/2011
30154	Deeper Life Summer Convention	Tabernacle of Prayer Fellowship	100	240	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/06/2011
30155	Deeper Life Summer Convention	Tabernacle of Prayer Fellowship	100	240	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/06/2011
30156	Mid-Winter Convention	Tabernacle of Prayer Fellowship	80	280	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/06/2011
30157	Pacific Southwest Regional Convention	Pacific Southwest Region of the Y's Men International	120	120	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/06/2011
30163	MTC C May Meeting	ConferenceDirect - West Coast	70	175	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/09/2011
30164	Aesthetic Training	Rockwell Laser Industries	20	50	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/09/2011
30171	Environmental Sciences and Technology Meeting	Institute of Environmental Sciences and Technology	140	425	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/12/2011
30172	Reunion	University of Arizona James E. Roger College of Law	110	55	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/12/2011
30174	Southwest Conference on Medicine	Tucson Osteopathic Medical Foundation	80	290	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/13/2011
30175	Yellow Ribbon Program Family Preparation Activity	Arizona National Guard Contracting Offices - USPFO	560	280	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/13/2011
30176	Hillman Superstars	Creative Group	46	148	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/16/2011
30178	Arrium Advanture and Forum Group Meeting	Arrium	100	250	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	05/17/2011

30179	United States Department of Labor Manager's Training	Mandala Group	85	340	Tennis Resort	Lead	05/17/2011
30181	Association Conference	Hospitality Performance Network Global-California	400	515	Hilton Tucson Tennis Resort	Lead	05/18/2011
30185	Conference	OTR Global	150	470	Hilton Tucson Tennis Resort	Lead	05/20/2011
30187	Arizona Airports Association Spring Conference	Tucson Airport Authority	140	230	Hilton Tucson Tennis Resort	Lead	05/23/2011
30188	April May Meeting	HelmsBriscoe - San Diego	350	396	Hilton Tucson Tennis Resort	Lead	05/24/2011
30191	American Ladder Institute Spring Meeting	SmithBucklin Corp	25	46	Hilton Tucson Tennis Resort	Lead	05/25/2011
30192	Government Agency/Strategic Management Meeting	Ford Hospitality Services Inc	60	172	Hilton Tucson Tennis Resort	Lead	05/26/2011
30195	Incentive Trip for Division of The Kirby Corporation	HelmsBriscoe - Ohio	350	408	Hilton Tucson Tennis Resort	Lead	05/26/2011
30196	Joint Interoperability Conference	Armed Forces Communications & Electronics Association	270	910	Hilton Tucson Tennis Resort	Lead	05/31/2011

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 29

Grand Total: Count = 29



Site Inspections Monthly: Oro Valley

Prepared On: 06/09/2011
 Prepared By: Hope Patterson

Site Source	Count	SUM: Room Attendees	SUM: Requested Rooms	SUM: Contract Rooms	SUM: EEI Value
YFWB-Resort	4	848	1613	0	\$737,760.00
Grand Totals	4	848	1613	0	\$737,760.00

Site Source: YFWB-Resort

Site Source	Account Name	Fullname ID	Lead	Lead Name	Room Attendees	Requested Rooms	Contract Rooms	EEI Value	Status User	Facility Type	Oro Valley Partner Sited
YFWB-Resort	Funding Exchange	Kathleen Fattizzi	29885	Skills Program	18	33	0	\$15,660.00	Lead Patricia	Other	Hilton Tucson El Conquistador Golf & Tennis Resort
YFWB-Resort	Environmental and Engineering Geophysical Society	Jayma File	29282	SAGEER& EGS Annual Meeting 2012	350	800	0	\$304,500.00	Lead Erickson, RoxAnne	Other	Hilton Tucson El Conquistador Golf & Tennis Resort
YFWB-Resort	Railway Tie Association	Jim Gauntt	29724	Convention	280	555	0	\$243,600.00	Lead Sauer, Brooke	Other	Hilton Tucson El Conquistador Golf & Tennis Resort
YFWB-Resort	Helms-Briscoe -Iowa	Rachelle Kloppe	29991	Independent Professional Seed Association Conference	200	225	0	\$174,000.00	Lead Meade, Mary	Other	Hilton Tucson El Conquistador Golf & Tennis Resort

Site Source: YFWB-Resort - Subtotal: Count = 4, SUM: Room Attendees = 848, SUM: Requested Rooms = 1613, SUM: Contract Rooms = 0, SUM: EEI Value = \$737,760.00

Grand Total: Count = 4, SUM: Room Attendees = 848, SUM: Requested Rooms = 1613, SUM: Contract Rooms = 0, SUM: EEI Value = \$737,760.00



METROPOLITAN TUCSON CONVENTION & VISITORS BUREAU

100 South Church Avenue • Tucson, AZ 85701 • 520-624-1817 • 800-658-8550 • f: 520-884-7804
www.visitTucson.org

I T I N E R A R Y

FUNDING EXCHANGE-SKILLS PROGRAM LUCRETIA JOHN-PROGRAM OFFICER THROUGH KATHLEEN FATTIZZI/HELMSBRISCOE

Lead #29885, 100 PL, 150 Total Room Nights

Bureau Contact: Pamela Traficanti (Metro Tucson CVB), National Sales Manager
Cell: 520-906-4512

Monday, May 9, 2011

- 10:52am US Air Flight #436, Pamela to meet Lucretia in baggage claim to provide Transportation for the day
- 11:30am Site with JJ Giddings-Program Director
The Loft Cinema
3233 E. Speedway Tucson, AZ 85716-3933
Phone: 520-322-5638 Ext 2#
Cell: 520-360-8861
- 1:00pm Site with Bryan
Westin La Paloma Resort & Spa
3800 E. Sunrise Dr. Tucson, AZ 85718
Contact: Bryan Tubaugh, Sales Mgr.
Phone: 520-577-5861
- 3:15pm Check in with one night accommodations provided by Westward Look
245 E. Ina Rd. Tucson, AZ 85704
Contact: Sonia Hammrich, Asst. Director of Sales
Phone: 520-917-2473
- 4:00pm Site and dinner in Lookout Bar & Grille with Sonia at the Westward Look

Cont'd page 2

Tuesday, May 10, 2011

- 7:45am Check out of Westward Look
- 8:00am Audra to pick up in front of lobby for transfer to the Hilton
- 8:15am Site/break with Audra
Hilton Tucson El Conquistador Golf & Tennis Resort.
10000 N. Oracle Rd. Tucson, AZ 85737
Contact: Audra Barrios, Executive Meetings Mgr.
Phone: 520-544-1109
- 10:00am Pamela will pick up and transfer to the Tucson International Airport
- 11:50am US Air Flight #450

Thank you for visiting Tucson!



METROPOLITAN TUCSON CONVENTION & VISITOR'S BUREAU

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I T I N E R A R Y

Jayma File & Jackie Jacoby
Environmental & Engineering Geophysical Society (EEGS)
1720 S. Bellaire Street, Suite 110
Denver, CO 80222-4303
Ph: (303) 531-7517

Lead #29282 –2012 SAGEEP & EEGS Annual Conference
March 2012-350 Attendees –800 TRN

Bureau Contact: RoxAnne Erickson, National Sales Manager
520 770 2120

Friday, May 20, 2011

1:57pm Frontier Airlines flight #1177 arrives in Tucson
2:05pm American Airlines flight #2017 arrives in Tucson

Meet RoxAnne in baggage claim area. Look for sign with your names.

2:15pm Departure for **Westin LaPaloma**

3:00pm Arrival, Check-in, Site & Dinner at **Westin La Paloma**
Accommodations for complimentary one night stay
3800 E. Sunrise Drive, Tucson, AZ 85718
Contact: Deborah Weiss, Senior Sales Manager
Phone: 520-577-5837

Saturday, May 21, 2011

Morning free to enjoy the resort

12:30pm Meet Herb Garman on the front drive near the bell station for departure to the Hilton El Conquistador.

1:00pm Arrival at **Hilton El Conquistador** Lunch & Site*
Accommodations for complimentary two night stay provided
10000 N Oracle Road, Tucson, AZ 85737
Contact: Robin Lameyer, Senior Sales Manager
Phone: 520-544-5000
* Herb Garman will meet you for site and lunch

Sunday, May 22, 2011

Day is open

Monday, May 23, 2011

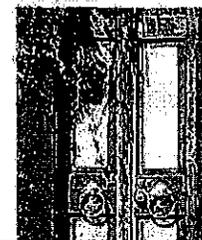
11:00am Lunch and wrap-up meeting with Robin & RoxAnne

12:30pm Departure for the airport

2:05pm **Frontier Airlines flight #1172** depart Tucson

2:55pm **American Airlines flight #1286** depart Tucson

Transportation provided to the airport by RoxAnne Erickson, MTCVB.



METROPOLITAN TUCSON CONVENTION & VISITORS BUREAU

100 South Church Avenue • Tucson, AZ 85701 • 520-624-1817 • 800-658-8550 • F: 520-884-7804
www.visitTucson.org

I T I N E R A R Y

Jim Gauntt, Executive Director Susan Gauntt Railway Tie Association

115 Commerce Dr, Suite C, Fayetteville, GA 30214 Ph: 770-460-5553
Lead #29724 October 2013 Convention 280 ppl, 555 TRN YFWB-Resort
Bureau Contact: Brooke Sauer, National Sales Manager Ph: 520-770-2156, Cell 520-401-3573

Tuesday, May 24, 2011

- 8:28 pm Jim & Susan arrive at Tucson International Airport on Delta Airlines flight#1027
- Meet driver in the baggage claim area. Transportation provided by the Hilton Tucson El Conquistador
- Check in for one night compliments of the Hilton Tucson El Conquistador

Wednesday, May 25, 2011

- 9:00 am Breakfast & Site: **Hilton Tucson El Conquistador Golf & Tennis Resort**
10000 North Oracle Road, Tucson, AZ 85737
Ph: 520-544-5000 Fx: 520-544-1222
Contact: Herb Garman, Sr Sales Mgr Ph: 520-575-4605
herb.garman@hilton.com
- 1:30 pm Meet Brooke in lobby for transportation to Loews
- 2:00 pm Check in for one night compliments of Loews Ventana Canyon Resort
- 4:00 pm Site & Dinner: **Loews Ventana Canyon Resort**
7000 N. Resort Drive, Tucson, AZ 85750
Ph: 520-299-2020 Fx: 520-299-4151
Contact: Gail Seawright, Dir of Natl Accts, Ph: 520-529-7915
gseawright@loewshotels.com

Thursday, May 26, 2011

- Breakfast at leisure
- 11:15 am Meet Brooke in lobby for transportation to the Westin

11:30 am **Lunch & Site: Westin La Paloma Resort & Spa**
3800 East Sunrise Drive Tucson, AZ 85718
Ph: 520-742-6000 Fx: 520-577-5887
Contact: Deborah Weiss, Dir of Group Sales Ph: 520-577-5837
deborah.weiss@westin.com

Drive through Gates Pass

Check in for two nights compliments of JW Marriott Starr Pass Resort

5:30 pm Tequila Toast

Dinner with Brooke

Friday, May 27, 2011

9:00 am **Breakfast & Site: JW Marriott Starr Pass Resort**
3800 West Starr Pass Blvd. Tucson, AZ 85745
Ph: 520-792-3500 Fx: 520-792-3351
Contact: Kim Bartlett, Destination Sales Exec for Leslie Salazar Ph: 520-791-6075
kimberly.bartlett@marriott.com

Day at leisure

Saturday, May 28, 2011

11:00 am Pick up Rental Car from Front desk at JW Marriott (see notes below)**

**Based on the rental car information you shared with me, Kim Bartlett (your site contact at the JW Marriott), contacted Hertz and arranged the following with Shaun Thomson, Asst. Manager for Hertz.

He will bring the car and contract to Starr Pass for the Saturday pick-up.

You will simply need to call Hertz on Thursday, May 26th and provide them with the following:

- Full Name
- Drivers license number/expiration date/ birth date
- Address and contact phone number
- Credit Card Number (for final form of payment and security deposit)

On Saturday, you will need to go to the front desk to sign the contract and to pick-up the keys. The front desk will keep the top copy and you will keep the rest of the contract. You can still return the car to the airport at no additional charge.

Hertz contact information

520-623-1220

Shaun Thomson, Asst. Manager – sthomson@hertz.com <<mailto:sthomson@hertz.com>>

Sam Murray, General Manager – smurray@hertz.com <<mailto:smurray@hertz.com>>

TBD Check in for two nights compliments of the Westin La Paloma

Sunday, May 29, 2011

Day at leisure

Monday, May 30, 2011

10:30 am Depart Westin La Paloma Resort to return rental car

12:41 pm Jim and Susan depart Tucson International Airport on Delta Airlines flight #1081

Thank you for visiting Tucson!



METRO AREA OF TUCSON COMMISSION & VISITOR'S BUREAU

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Tucson Welcomes

GREG RUEHLE, CEO

TERRY SCHULTZ, BOARD MEMBER

INDEPENDENT PROFESSIONAL SEED ASSOCIATION

RACHELLE KLOPPE, HELMS BRISCOE



ANNUAL CONFERENCE - 2013

Lead # 29991	200pl	225 room nights	Program Dates: Jan 2013	Lead Source: UFWB
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Tucson CVB Contact: Mary Meade, National Sales Manager
Cellphone: (520) 271-4096

Site Itinerary

Tuesday, May 31, 2011

Accommodations for one evening, three rooms provided by: Hilton El Conquistador 10,000 N Oracle Road Tucson, AZ 85737 Contact: Jane Gouker, Associate Director of Sales Phone: (520) 544-1101	
9:55 am	Rachelle Kloppe arrives into Tucson. American Airlines flight 1841 - Please meet driver from Hilton El Conquistador in the baggage claim area of Tucson International airport. Driver will have signage with your name on it and provide transportation to Hilton El Conquistador
12:40pm	Greg, Ruehle and Terry Schultz arrive. American Airlines Flight #1437 arrives into Tucson. Please meet Mary Meade in the baggage claim area of Tucson International Airport. Mary to provide transportation to Hilton El Conquistador.
1:15pm	Lunch and site tour with: Hilton El Conquistador 10,000 N Oracle Road Tucson, AZ 85737 Contact: Jane Gouker, Associate Director of Sales Phone: (520) 544-1101
6:00pm	Dinner with Jane Gouker

Wednesday, June 1, 2011

Accommodations for three rooms, one night provided by: Westin La Paloma 3800 E Sunrise Drive Tucson, AZ 85718 Contact: Deborah Weiss, Senior Sales Manager Phone: (520) 577-5837	
7:30am-9:30am	Conference Call – meeting room TBD at Hilton El Conquistador
12:00pm	Depart for Biosphere 2 – please check out, and meet Mary Meade in the lobby at Hilton El Conquistador. Mary to provide transportation for the day
12:30pm	Lunch and tour of Biosphere 2
2:30 pm	Depart for Westin La Paloma
3:00pm	Site and dinner with: Westin La Paloma 3800 E Sunrise Drive Tucson, AZ 85718 Contact: Deborah Weiss, Senior Sales Manager Phone: (520) 577-5837

Thursday June 2, 2011

Accommodations for two rooms, one night provided by: Loews Ventana Canyon 7000 N Resort Drive Tucson, AZ 85750 Contact: Sheila Bourque, Director of National Accounts Phone: (520) 529-7913	
7:00am	Golf at the Westin La Paloma for Greg and Terry.
12:30pm	Depart for Loews Ventana Canyon. Check out , and meet Mary Meade in the lobby for transfer to Loews Ventana Canyon
12:45pm	Lunch and site with: Loews Ventana Canyon 7000 N Resort Drive Tucson, AZ 85750 Contact: Sheila Bourque, Director of National Accounts Phone: (520) 529-7913
3:00pm	Rachelle Kloppe departs Loews for Tucson International Airport. Mary Meade to provide transportation to Tucson International Airport

5:00pm	Rachelle departs Tucson , US Airways flight #2835
6:00pm	Greg and Terry to have dinner with Sheila at Loews Ventana Canyon

Friday, June 3, 2011

[REDACTED]	
5:00am	Greg and Terry to depart Loews Ventana Canyon. Please meet driver from Loews Ventana Canyon in the lobby for transfer to Tucson International Airport
6:55am	American Airlines Flight #1098 departs Tucson

Thank you for visiting Tucson!

LaRee Murphy

From: Graeme Hunt
Date: Tuesday, June 07, 2011 9:25 AM
To: Hope Patterson; LaRee Murphy
Subject: Oro Valley Stats - May 2011

May 1 – June 1, 2011

Menu and Navigation

- Quick Click - 95
- About Tucson Left Nav - 222
- About Tucson: Pima County – Town of Oro Valley links : 276

Business Listings:

- Arizona ATV Adventures - 15
- California Design Center/Studio C Interiors - 11
- Golf Villas at Oro Valley - 59
- Harvest Moon Chinese Cuisine - 27
- Hilton Tucson El Conquistador - 279
- Keva Mobile Smoothie Store - 4
- Metropolitan Grill – 28
- Mountain Vista Real Estate – 9
- Orange Leaf Frozen Yogurt - 25
- Sanofi-Aventis - 10
- Sun City Vistoso Community - 59
- Terry Bishop, ABR, CDPE, CRS, GRI, SRES, Associate Broker–RE/MAX Excalibur - 5
- Tucson Golf Vacations, L.L.C. - 23
- Western National Parks Association Store - 21
- Wingate by Wyndham Oro Valley – (went inactive as of April 14th)

Total Oro Valley Views May 1 – June 1: 1,168 views

Graeme Hunt, CTA

Webmaster

Metropolitan Tucson Convention & Visitors Bureau

Direct: 520.770.2146 Fax: 520.884.7804

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No virus found in this message.

Checked by AVG - www.avg.com

Version: 10.0.1375 / Virus Database: 1511/3685 - Release Date: 06/06/11

Public Relations Key Measure Performance for Oro Valley

May 2011

82 published, broadcast, and online stories placed/assisted

4 travel journalists hosted in Tucson

1 trade show/media marketplace attended by PR Director

2 article(s) including Oro Valley properties/amenities

Outlet	Title/Program	Publication Date	Media Group	Publicity Value
TopicsOfInterestToday.com	Visit the Catalina State Park and Arizona Attractions	05/02/2011	Internet	\$155.13
Golf Vacation Insider - Tip of the Day	36 Places Where You Can Take "Unlimited Golf" Vacations	05/17/2011	Internet	\$421.77

<http://topicsofinteresttoday.com/visit-the-catalina-state-park-and-arizona-attractions.php>

<http://www.golfvacationinsider.com/discount-golf-vacations/20-places-where-you-can-take-unlimited-golf-vacations-1426>

Visit the Catalina State Park and Arizona Attractions

Filed Under (General) by guest on 02-05-2011

There are a lot of attractions to see and do while in Arizona! Now check out the fun and exciting Arizona attractions while you vacation in our vast state! Whether you enjoy – cities, vast lands, forests, or oceans, the State of Arizona offers incredible variety of tourism attractions and activities. Everyone can find the ideal opportunity to slow down and escape from the hectic pace of life.

Tour Idea #1: Arizona Opera - Tucson and Phoenix, Arizona. The Tucson Opera Company has offices in both Tucson and Phoenix. The Company began in 1971 and has consistently provided quality opera to the area since that time. The operas are performed in their original language with English subtitles on the screen overhead. No need to be afraid to go since you will be able to understand (or read) the entire story of the opera.

As well as the historical Arizona tourist attractions, there are a variety of other fun activities to see and enjoy. Do you reminisce about fishing when you were a child? You can camp and have an outdoor fun adventure. Located within just a short drive, you can experience a variety of nature and natural wonders. Discover the native beauty of the state and enjoy the outdoors. Whether it is riding the historical trails or swimming or hiking, there are experiences for every member. These are just a few of the attractions you will enjoy, for more opportunities, check out this Arizona attractions video.

Tour Idea #2: The Tohono O’odham were formally known as Papago, descendants of the prehistoric Hohokam Culture. The Tohono O’odham of today is a nation with a population of more than 24,000 people. They live on four separate land bases totaling more the 2.7 million acres. This is approximately the size of the state of Connecticut. The land bases are comprised of the main reservation, San Xavier District, San Lucy District and Florence Village. The main reservation is located in south central Arizona with the Sells community which serves as the Nation’s Capital. The San Xavier District is located just south of Tucson.

Balancing the unusual attractions with the more historical attractions will organize a memorable family vacation escape. To make the best of your family vacation time, you may want to consider one of the various vacation packages or tours. Most vacation packages include transportation, lodging, and auto rentals or include a guided tour. Some packages include sports or museum passes, so you can find packages interesting to everyone. If you are interested in history and heritage, there are various arts and historical attractions, as well as museums of all varieties of specialties.

Everyone can save money by following online tour guides. Many guides will detail the many attractions. Professional guides will include more information than just a brief snippet or sentence. Enjoy your adventure and discover excitement about your Tucson Arizona tourism. Enjoy your vacation escape and enjoy the chance to create family memories that will last a lifetime.

Share and Enjoy:



36 Places Where You Can Take "Unlimited Golf" Vacations

Posted By [Craig Better](#) On May 17, 2011 @ 8:00 am In [Discount Golf Vacations](#), [Golf Vacation Packages](#), [Unlimited Golf Vacations](#) | [4 Comments](#)

"Unlimited golf" vacations are nothing new, but thanks in part to the weak economy, even some of America's best courses and classiest resorts are offering golf's version of the all-you-can-eat buffet.

Yes, even resort icons like Pebble Beach, Pinehurst, Kiawah Island, Sea Island, and the Greenbrier are offering (or recently offered) unlimited golf vacation packages.

In fact, I've wanted to publish a tip about this for several weeks now, but the list of deals kept getting bigger and the quality of the venues kept getting better.

Some have expiration dates approaching, so I couldn't hold off any longer.

And sorry I couldn't include all the terms, conditions, and prices for each one, but just be aware that every resort is likely to have a its own definition of what an unlimited golf vacation package is.

For instance, you may see stipulations that "free," replay rounds:

- Are only available on a "space-permitting" basis
- Are only valid on the course you paid to play
- Are not available on a resort's marquee course
- Do not include mandatory cart fees
- Must be played on the same day as the paid round
- Must be played during certain times of day

Don't let this scare you; many of these unlimited golf deals are still excellent values.

Just be sure to read the fine print and ask lots of questions before you book anything.

So, without further ado, here's the list of..

36 Courses and Resorts Offering "Unlimited Golf" Vacations

Alabama

Courses: Robert Trent Jones Golf Trail
Golf Package Name: [Summer Unlimited Special](#) ^[1]
Details: Valid May 9 - August 31, 2011
Contact: 800-949-4444

Arizona

Resort: Ritz-Carlton, Dove Mountain
Golf Package Name: [Unlimited Golf](#) ^[2]
Courses: Saguaro, Tortolita, Wild Burro
Details: Available through December 31, 2011
Contact: (520) 572-3000

Resort: Hilton Tucson El Conquistador
Golf Package Name: [Unlimited Golf Package](#) ^[3]
Courses: Conquistador, Canada, Pusch Ridge
Details: Available through December 31, 2011
Contact: 520-544-5000

Resort: Wyndham Green Valley Canoa Ranch Resort
Golf Package Name: [Unlimited Golf](#) ^[4]
Golf Courses: Canoa Ranch or Torres Blancas
Details: Available through December 31, 2011
Contact: 877-999-3223

Bahamas

Resort: Radisson Our Lucaya Beach & Golf Resort
Golf Package Name: [Golf Package](#) ^[5]
Golf Courses: Lucayan Course and Reef Course
Details: Valid year round
Contact: 866-870-7148

California

Resort: Ritz-Carlton Half Moon Bay
Golf Package Name: [The Legends Golf Package](#) ^[6]



Even top resorts like Kiawah Island are offering unlimited golf vacations.

Courses: Old and Ocean
Details: Available through December 31, 2011
Contact: (650) 712-7040

Resort: La Quinta Resort & Club
Golf Package Name: Desert Links Package [7]
Courses: TPC Stadium, Nicklaus, Norman, Mountain, Dunes
Details: Available through December 31, 2011
Contact: 800-598-3828

Resort: JW Marriott Desert Springs Resort & Spa
Golf Package Name: Unlimited Golf Package for Two [8]
Courses: Palms and Valley
Details: Available through December 31, 2011
Contact: 800-228-9290; promo code: GOF

Resort: Temecula Creek Inn
Golf Package Name: Unlimited Golf Package [9]
Courses: Stonehouse, Creek, Oaks
Details: Available year round
Contact: 877-517-1823

Florida

Resort: Boca Raton Resort & Club
Golf Package Name: Unlimited Golf Package [10]
Courses: Resort Course and Boca Raton Country Club
Details: Available year round
Contact: 888-543-1277

Resort: Omni Orlando Resort at ChampionsGate
Golf Package Name: Unlimited Golf Stay & Play [11]
Course: International and National courses
Details: Valid through December 2011
Contact: 407-390-6664

Resort: Hammock Beach Resort
Golf Package Name: Unlimited Golf [12]
Golf Courses: Ocean and Conservatory
Details: Available through December 26, 2011
Contact: 888-207-1833

Resort: Amelia Island Plantation
Courses: Oak Marsh, Ocean Links, Amelia River
Golf Package Name: Unlimited Golf Package [13]
Details: Valid through December 31, 2011
Contact: 888-261-6161

Georgia

Resort: Reynolds Plantation
Golf Package Name: Ultimate Golf Package [14] (free replays)
Courses: Great Waters, Oconee, National, Landing, Plantation
Details: Available July 5-August 31, 2011
Contact: 866-405-7400

Resort: Sea Island
Golf Package Name: Unlimited Golf at Sea Island [15]
Course: Seaside and Plantation Courses
Details: Available June 1-August 31, 2011
Contact: 866-879-6238

Hawaii

Resort: Four Seasons Resort, Hualalai
Golf Package Name: Unlimited Golf Package [16]
Course: Jack Nicklaus Signature Hualalai Golf Course
Details: Available through December 17, 2011
Contact: 808-325-8000

Resort: Walea Golf Club
Golf Package Name: Seahorse Swing [17]
Courses: Gold and Emerald
Details: Available January 10-October 31, 2011
Contact: 888-328-MAUI

Resort: Turtle Bay Resort
Golf Package Name: Daily Unlimited Golf Challenge [18]
Courses: Arnold Palmer and George Fazio
Details: Available through December 23, 2011
Contact: 800.203.3650

Maine

Resort: Sugarloaf Mountain
Golf Package Name: Unlimited Golf Package [19]
Course: Sugarloaf Golf Club
Details: Available all season
Contact: 800-THE LOAF

Maryland

Resort: Rocky Gap Resort
Golf Package Name: Bear Essentials Golf Package [20]
Course: Jack Nicklaus Signature Course
Details: Valid through October 31, 2011
Contact: 800-724-0828

Mexico

Resort: Four Seasons, Punta Mita
Golf Package Name: Spa and Unlimited Golf [21]
Courses: Bahia and Pacifico
Details: Available April 21-December 21, 2011
Contact: 800-819-5053

Resort: Playa Azul (Cozumel)
Golf Package Name: Unlimited Complimentary Green Fees [22]
Course: Cozumel Country Club
Details: Available year round
Contact: 987-869-5160

Resort: Moon Palace (Cancun)
Golf Package Name: Unlimited Golf Package [23]
Course: Moon Spa & Golf Club
Details: Available year round
Contact: 800-635-1836

Michigan

Resorts: Boyne Mountain and Highlands
Golf Package Name: GR8 Escape Golf Vacations [24]
Courses: Alpine, Monument, Crooked Tree, Moor, Heather, Arthur Hills, Donald Ross
Details: Available Sunday-Friday from May 1 to September 30, 2011
Contact: 800-462-6963

Resort: Crystal Mountain Resort
Golf Package Name: Unlimited Golf Package [25]
Courses: Mountain Ridge and Betsie Valley
Details: Available in April and select dates from May-September 2011
Contact: 800-968-7686

Resort: Treetops Resort
Golf Package Name: Perfect Your Week [26]
Courses: Masterpiece, Premier, Signature, Tradition, Threetops
Details: Available all season
Contact: 888-873-3867

New York

Resort: The Sagamore
Golf Package Name: Unlimited Golf Package [27]
Course: Sagamore Golf Course
Details: Available all season
Contact: 800-358-3585

North Carolina

Resort: Pinehurst Resort
Golf Package Name: Pinehurst Putter Boy Package [28]
Courses: Nos. 1-8 (surcharge for No. 2)
Details: Available March 6 - May 28, 2011 and May 29-August 6, 2011
Contact: 800-487-4653

Pennsylvania

Resort: Omni Bedford Springs
Golf Package Name: Unlimited Golf Package [29]
Course: Old Course
Details: Available through November 14, 2011
Contact: 814-623-8100

Puerto Rico

Resort: Hilton Ponce Golf & Casino Resort
Golf Package Name: Unlimited Golf Package [30]
Course: Costa Caribe Golf & Country Club
Details: Valid through December 31, 2011
Contact: 787-259-7676

Rio Mar Beach Resort
Golf Package Name: [Unlimited Golf in Puerto Rico](#) [31]
Courses: Ocean and River
Details: Valid through October 31, 2011
Contact: 888-465-3499

South Carolina

Resort: Palmetto Dunes Resort
Golf Package Name: [Unlimited Golf Package](#) [32]
Courses: Robert Trent Jones, George Fazio, Arthur Hills
Details: Available through December 31, 2011
Contact: 866-380-1778

Texas

Resort: Barton Creek Resort
Golf Package Names: [Unlimited Championship or Fazio Unlimited](#) [33]
Courses: Cliffside, Lakeside, Foothills, Canyons
Details: Available through June 20, 2011
Contact: 866-572-7369

Resort: Horseshoe Bay Resort
Golf Package Name: [Just Bring Your Swing](#) [34]
Courses: Slick Rock, Ram Rock, Apple Rock
Details: Available through December 1, 2011
Contact: 830-598-8600; mention code P51

Vermont

Resort: Woodstock Inn & Resort
Golf Package Name: [Heritage Unlimited Golf Package](#) [35]
Course: Woodstock Inn Golf Club
Details: Available through October/November 2011
Contact: 877-350-3428

West Virginia

Resort: Glade Springs
Golf Package Name: [Unlimited Golf Package - 3 Courses](#) [36]
Courses: Cobb, Stonehaven and Woodhaven
Details: Available March 27 through December 7, 2011
Contact: 866-562-8054

Whew! That took quite a bit of research, but I hope this list is helpful to you.

Have you come across any unlimited golf packages I didn't find? Please share them in the comments section below and I'll add them to the list.

Article printed from Golf Vacation Insider: <http://www.golfvacationinsider.com>

URL to article: <http://www.golfvacationinsider.com/discount-golf-vacations/20-places-where-you-can-take-unlimited-golf-vacations-1426>

URLs in this post:

- [1] Summer Unlimited Special: <http://www.rtjgolf.com/reservations/summer>
- [2] Unlimited Golf: http://www.ritzcarlton.com/en/Properties/DoveMountain/Reservations/Packages/Detail/unlimited_golf.htm
- [3] Unlimited Golf Package: <http://www.hiltonelconquistador.com/packages/index.cfm>
- [4] Unlimited Golf: http://www.wyndham.com/specialoffers/special_offers/details/tuscr_unlimitedgolf2010.wnt
- [5] Golf Package: <http://www.ourlucaya.com/specials/golf-packages/>
- [6] The Legends Golf Package: http://www.ritzcarlton.com/en/Properties/HalfMoonBay/Reservations/Packages/Detail/the_legends_golf_package.htm
- [7] Desert Links Package: <http://www.laquintaresort.com/specials/>
- [8] Unlimited Golf Package for Two: <https://www.marriott.com/hotels/hotel-deals/ctdca-jw-marriott-desert-springs-resort-and-spa/>
- [9] Unlimited Golf Package: <http://www.temeculacreekinn.com/packages.html>
- [10] Unlimited Golf Package: http://www.bocaresort.com/specials_and_packages/#golf
- [11] Unlimited Golf Stay & Play: <http://www.omnihotels.com/FindAHotel/OrlandoChampionsGate/SpecialOffers/UnlimitedGolf.aspx>
- [12] Unlimited Golf: <http://www.hammockbeach.com/vacation-packages/golf/beach-resort-unlimited-golf-vacation>
- [13] Unlimited Golf Package: http://www.golfvacationinsider.comhttp://www.aipfi.com/rates/Vacation_Packages/Unlimited_Golf.htm
- [14] Ultimate Golf Package: http://www.reynoldspanplantation.com/visit/vacation_packages
- [15] Unlimited Golf at Sea Island: <http://www.seaisland.com/Packages/Lodge-Packages.asp#Unlimited-Golf-Lodge>
- [16] Unlimited Golf Package: http://www.fourseasons.com/hualalai/package_detail_2480.html
- [17] Seahorse Swing: <http://www.waileagolf.com/index.php?linksid=21>

- [18] Daily Unlimited Golf Challenge: http://www.turtlebayresort.com/Special_offers/Special_offers.asp
- [19] Unlimited Golf Package: http://www.sugarloaf.com/VacationPlanning/Packages/Summer/superior_package.html
- [20] Bear Essentials Golf Package: <http://www.rockygapresort.com/special-pkg/jack-nicklaus-golfcourse-maryland-pkg.aspx>
- [21] Spa and Unlimited Golf: http://www.fourseasons.com/puntamita/package_detail_2940.html?type=packages
- [22] Unlimited Complimentary Green Fees: <http://www.playa-azul.com/eng/golf.cfm>
- [23] Unlimited Golf Package: <http://www.palaceresorts.com/moon-spa-golf-packages>
- [24] GR8 Escape Golf Vacations: http://www.boyne.com/Golf/Gr8_Escapes.html
- [25] Unlimited Golf Package: http://www.crystallmountain.com/_webapp_913617/Unlimited_Golf_Package
- [26] Perfect Your Week: <http://treetopsgolfresort.com/?page=106867>
- [27] Unlimited Golf Package: <http://www.thesagamore.com/special-events-golf.htm>
- [28] Pinehurst Putter Boy Package: <http://www.pinehurst.com/golf-vacation-packages.php>
- [29] Unlimited Golf Package: <http://www.omnihotels.com/Home/FindAHotel/BedfordSprings/SpecialOffers/UnlimitedGolfPackage.aspx>
- [30] Unlimited Golf Package: http://www.golfvacationinsider.comhttp://www.hiltoncaribbean.com/index.php?destination=ponce&page=unlimited_golfrate
- [31] Unlimited Golf in Puerto Rico: <http://www.golfholidaysintl.com/-special-RIO09-.htm>
- [32] Unlimited Golf Package: <http://www.palmettodunes.com/packages/unlimited-golf-package>
- [33] Unlimited Championship or Fazio Unlimited: <http://www.bartoncreek.com/golf-promotions.aspx>
- [34] Just Bring Your Swing: <http://www.marriott.com/hotels/hotel-deals/aushb-horseshoe-bay-resort-marriott/>
- [35] Heritage Unlimited Golf Package: <http://www.woodstockinn.com/specials-packages/golf-packages.html>
- [36] Unlimited Golf Package - 3 Courses: <http://www.gladesprings.com/west-virginia-golf-packages.php>

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Prepared On: 05/13/2011
 Prepared By: Hope Patterson

TOUR & TRAVEL BROCHURE & IMPRESSIONS ORO VALLEY

Account Name	Count
Hilton Tucson El Conquistador Golf & Tennis Resort	8
Grand Totals	8

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	Brochure on web?	Brochure printed?	Brochure - Number printed	Partner Account Name	User
9221	2011 Web Brochure	GoGo Worldwide Vacations	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9235	2011 Brochure Web	Dial A Flight	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9239	2011 Brochure	Asahi Travel International	Yes	Yes		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9240	2011 Web Brochure	Golf Holidays Intl	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9242	2011 Golf Brochure	Great Golf Vacations	No	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9243	2011 Web Brochure	Vision 2000 Travel	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9244	2011 Web Brochure	Mark Travel	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9249	2011 Brochure	Thomas Cook Reisen	No	Yes		Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 8



Bookings by Partner and Trace Date

LeadID	Lead/Meeting Name	Account Name	Contact State	Partner	HQ	Trace Date	Arrival/Departure Date	Delegates	Rooms	EEl	Target?	Sales Manager
<u>C26401</u>	Duathlon National Championships	USA Triathlon	CO	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	04/29/2011	04/27/2011 - 05/02/2011	1,500	443	477,270	No	Vincent Trinidad
<u>C29430</u>	AZ Dept of Environmental Quality ERG April 2011 Meeting	Corporate Destination Svcs of Arizona Inc	AZ	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	04/29/2011	04/25/2011 - 04/28/2011	38	42	15,770	Yes	Pamela Traficanti
<u>C29480</u>	Spring Congress Meeting	Arizona Optometric Association	AZ	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	04/21/2011	05/19/2011 - 05/22/2011	100	220	41,500	Yes	Pamela Traficanti
<u>C29833</u>	Regional Championship	IronKids	FL	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	04/29/2011	04/07/2011 - 04/11/2011	900	209	286,362	Yes	Vincent Trinidad
<u>C30107</u>	International Education Conference	Arizona Telemedicine Program	AZ	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	04/19/2011	11/18/2011 - 11/22/2011	500	800	435,000	Yes	Brooke Sauer
Total Records: 5								3,038	1,714	1,255,902		

HQ Leads: 5



Prepared On: 05/13/2011
 Prepared By: Hope Patterson

TOUR & TRAVEL BOOKINGS - ORO VALLEY APRIL 2011

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	People	Blocked Rooms	EEL	HQ Partner Account Name (sort)	Account Name	User
9221	2011 Web Brochure	GoGo Worldwide Vacations	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9239	2011 Brochure	Asahi Travel International	100	150	\$38,400.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9240	2011 Web Brochure	Golf Holidays Intl	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9242	2011 Golf Brochure	Great Golf Vacations	100	150	\$38,400.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9243	2011 Web Brochure	Vision 2000 Travel	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9244	2011 Web Brochure	Mark Travel	100	150	\$38,400.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9249	2011 Brochure	Thomas Cook Reisen	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 7



Report: Convention Services Groups Serviced by Region

Partner Account	Lead ID	Lead Name	Account Name	Room Attendees	Contract Rooms	Room Attendees	# Room Bookings	# Room Attendees	# Room Nights	EEI
Hilton Tucson El Conquistador Golf & Tennis Resort	28246	Soc of Emergency Medicine Physician Assistants- SEMPA 2012	Kautter Management Group	400	1,010	1,509	6	1,509	3,261	\$1,333,730.00
	28534	Usergroup Meeting	SimpleView, Incorporated	129	428	1,509	6	1,509	3,261	\$1,333,730.00
	29412	Annual American Society of Andrology Meeting	WJ Weiser & Associates, Inc	330	603	1,509	6	1,509	3,261	\$1,333,730.00
	29480	Spring Congress Meeting	Arizona Optometric Association	100	220	1,509	6	1,509	3,261	\$1,333,730.00
	29827	Sales & Training Meeting	Flowserve	50	200	1,509	6	1,509	3,261	\$1,333,730.00
	30107	International Education Conference	Arizona Telemedicine Program	500	800	1,509	6	1,509	3,261	\$1,333,730.00
Hilton Tucson El Conquistador Golf & Tennis Resort Totals:			(6 Leads)	1,509	3,261	\$1,333,730.00		3,261	\$1,333,730.00	
Grand Total:			(6 Leads)	1,509	3,261	\$1,333,730.00		3,261	\$1,333,730.00	



Oro Valley Leads by Trace Date

Prepared On: 05/13/2011
 Prepared By: Hope Patterson

Account Name	Count
Hilton Tucson El Conquistador Golf & Tennis Resort	29
Grand Totals	29

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

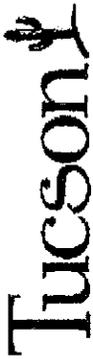
Lead ID	Lead Name	Account Name	Room Attendees	Requested Rooms	Account Name	Status	Date
29939	Pre-Memorial Day Tournament	Amateur Softball Association	351	180	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
29940	Arizona ASA State Berth Qualifier	Amateur Softball Association	273	120	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
29941	Monica F. Ayala Memorial Tournament	Amateur Softball Association	195	120	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
29942	"A" State Championships	Amateur Softball Association	273	450	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
30066	Department of Veterans Affairs National Contracting Conference	Pothos, Inc	700	2800	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/01/2011
30068	Career Conference	Mary Kay Inc	400	260	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/04/2011
30069	Career Conference	Mary Kay Inc	400	260	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/04/2011
30074	Culture Summit	General Dynamics Information Technology	400	900	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/06/2011
30076	Winter Meeting	Association of Energy Service Companies	153	448	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/07/2011
30082	Grayhawk Reunion	Grayhawk Reunion c/o Meeting Your Needs	12	24	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/08/2011
30084	National Tay Sach & Allied Disease Association Conference	HelmsBriscoe - North Carolina	200	315	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/12/2011

30085	National Tay Sach & Allied Disease Association Conference	HelmsBriscoe - North Carolina	200	315	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/12/2011
30086	National Tay Sach & Allied Disease Association Conference	HelmsBriscoe - North Carolina	200	315	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/12/2011
30087	Conference and National Board Meeting	Civil Air Patrol	700	1698	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/12/2011
30093	Tournament	Tucson Soccer Academy	3825	1115	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/12/2011
30095	Blue Cross Blue Shield Western Operations Conference	ConferenceDirect - KY	350	910	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/13/2011
30097	Fleet Feet Franchise Meeting	Fleet Feet Sports	300	1011	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/14/2011
30100	Meeting	Association for Education in Journalism and Mass Communication	75	150	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/15/2011
30101	HTC AT&T Account Team Meeting	HTC America	10	20	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/15/2011
30103	Assemblage	Fan Association of North America	90	200	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/18/2011
30110	Coit Franchise Convention	Coit Services	80	175	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/20/2011
30113	Royal Air Force Reunion	Creative Training & Conference Management, LLP & A 'Complete' Reunion	30	45	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/21/2011
30117	Council of College and Military Educators	Exhibit Promotions Plus Inc	1000	2609	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/25/2011
30119	Concrete Sawing & Drilling Association Board & Committe Meeting	Aqua Blue Meetings, LLC	30	40	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/25/2011
30122	Tribal Caregiver Conference	Inter Tribal Council of Arizona	200	200	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/26/2011

30124	Global Investment Summit Security & Border Control (Public-Private Partnership)	L & P International	125	250	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
30125	Tucson Invitational Games Baseball	Tucson Invitational Games	6000	9288	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
30126	Tucson Invitational Games Golf	Tucson Invitational Games	750	2916	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011
30127	Tucson Invitational Games Softball	Tucson Invitational Games	4500	6480	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	04/28/2011

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 29

Grand Total: Count = 29



Tour & Travel Leads by Partner / Trace Date

Prepared On: 05/13/2011
Prepared By: Hope Patterson

Account Name	Count
Hilton Tucson El Conquistador Golf & Tennis Resort	3
Grand Totals	3

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	People	Requested Rooms	User	Account Name
9222	2011 - 2012 Web Brochure	Flight Centre/Infinity Holidays	200	300	Wood, Judy	Hilton Tucson El Conquistador Golf & Tennis Resort
9224	2011 Golf Fee Card	Golf Tours St. Andrews	100	150	Ludwig, Jackie	Hilton Tucson El Conquistador Golf & Tennis Resort
9228	JAC Travel (Previous Jacob on Line)	JAC Travel (Previous Jacob on Line)	200	300	Ludwig, Jackie	Hilton Tucson El Conquistador Golf & Tennis Resort

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 3

Grand Total: Count = 3

LaRee Murphy

From: Graeme Hunt
Sent: Monday, May 09, 2011 9:56 AM
To: LaRee Murphy; Hope Patterson
Subject: Oro Valley Stats - April 2011

April 1 – April 30, 2011

- Quick Click - 116
- About Tucson Left Nav - 178
- About Tucson: Pima County – Town of Oro Valley links -278

Businesses:

- Arizona ATV Adventures - 12
- California Design Center/Studio C Interiors - 16
- Golf Villas at Oro Valley - 58
- Harvest Moon Chinese Cuisine - 28
- Hilton Tucson El Conquistador - 353
- Keva Mobile Smoothie Store - 6
- Metropolitan Grill - 18
- Mountain Vista Real Estate - 10
- Orange Leaf Frozen Yogurt - 54
- Sanofi-Aventis - 11
- Sun City Vistoso Community - 52
- Terry Bishop, ABR, CDPE, CRS, GRI, SRES, Associate Broker–RE/MAX Excalibur - 4
- Tucson Golf Vacations, L.L.C. - 27
- Western National Parks Association Store - 30
- Wingate by Wyndham Oro Valley - 18

Total Oro Valley Views April: **1,269 views**

Graeme Hunt, CTA
Webmaster
Metropolitan Tucson Convention & Visitors Bureau
Direct: 520.770.2146 Fax: 520.884.7804
visittucson.org | [Facebook](#) | [Twitter](#) | [YouTube](#)

No virus found in this message.
Checked by AVG - www.avg.com
Version: 10.0.1325 / Virus Database: 1500/3626 - Release Date: 05/09/11

Public Relations Key Measure of Performance for Oro Valley

April 2011

108 published, broadcast, and online stories placed/assisted

2 travel journalists hosted in Tucson

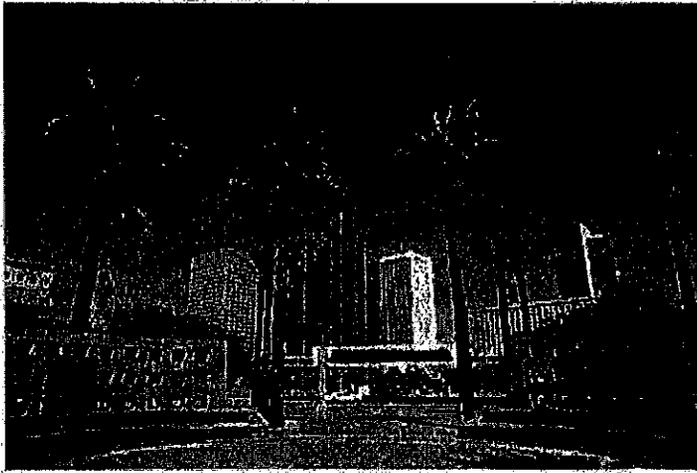
0 trade show/media marketplace attended by PR Director

3 article(s) including Oro Valley properties/amenities

Outlet	Title/Program	Publication Date	Media Group	Publicity Value	
Buzzle.com	Best Places to Live in Arizona	04/01/2011	Internet	\$5,148.45	http://www.buzzle.com/articles/best-places-to-live-in-arizona.html
My Favorite Articles	Tour the Catalina State Park and Arizona Attractions	04/18/2011	Internet	\$161.67	http://www.my-favorite-articles.com/tour-the-catalina-state-park-and-arizona-attractions/
BootsnAll Blogs	Jenny and Fabien On the Road 2011	04/24/2011	Internet	\$50.32	http://blogs.bootsnall.com/JenandFab/
				<u>\$5,360</u>	

Best Places to Live in Arizona

Arizona is one of the most beautiful, safe and a cheaper state to live in the United States. So, in case you are planning to move to Arizona, this article on best places to live in Arizona should help you.



The state of Arizona, located at south west is blessed with nice, sunny weather, picturesque desert valleys and ample natural resources. In the past decade, Arizona has evolved into an economic hub with various medical and science innovations. This state offers excellent living conditions, fantastic infrastructure and safer neighborhoods. The cost of living in Arizona is also comparatively lesser than that in some other states. Needless to say, this state has emerged has a haven for middle class families. In this article, we have listed a few best places to live in Arizona, based on infrastructure, housing cost, educational facilities and other amenities.

List of Best Places to Live in Arizona

Phoenix and Tucson are two major cities in Arizona. The places mentioned in the following list are either suburbs of Phoenix or Tucson or towns located in the close vicinity of these two metropolitan centers.

Gilbert, Maricopa County

Gilbert has been recognized as 36th best place to live in the nation in 2010. It is located at 22 miles, southeast from the city of Phoenix. It has rapidly evolved from an agricultural center to an economically diverse suburb. Gilbert is clean, safe and boasts about 100 parks and numerous private and public golf courses. The population of Gilbert has rose from 5,717 in 1980 to 208,453 in 2010. It is one of the fastest growing municipalities in the country.

Scottsdale, Maricopa County

This is yet another city from Arizona which features in the top 100 cities to live in the US. It is located only 12 miles from the city of Phoenix. Scottsdale is an affluent city with many upscale restaurants, shopping malls clubs etc. Due to high median income, this place also happens to be one of the most expensive cities in Arizona. It offers excellent educational facilities, medical centers and state of art infrastructure. It is fondly called as a desert version of South Beach, Miami.

Chandler, Maricopa County

This is a suburb of Phoenix, with a population of 236,123. It houses many corporations like Intel, Orbital Science etc. In fact, these companies have tremendously contributed to the growth of Chandler.

Flagstaff, Coconino

Flagstaff is located to the northern of Arizona, comparatively away from Phoenix (147 miles) and Tucson (262 miles). This is a safe city with relatively lower crime rate (6.44). The economy of this city depends upon various sectors such as tourism, government, education and transportation. The estimated population of this city is 60,222.

Oro Valley, Pima County

Oro valley is a suburb of Tucson, located only 6 miles from the main city of Tucson. This is an emerging center for information technology and biotechnology. Population of Oro Valley is about 42,331. It has a very low crime rate, which is just above 3.

Tempe, Maricopa County

Tempe is one of the best places to live in Arizona with kids. It is also a home for many big corporate houses, including two Fortune 500 companies. It boasts excellent education, medical and recreational facilities.

Besides, the above mentioned places, one can also consider the following options,

- Tempe, AZ (Maricopa County)
- Peoria, (Maricopa and Yavapai Counties)
- Goodyear (Maricopa County)
- Prescott, (Yavapai County)
- Surprise, (Maricopa County)
- Queen Creek, (Maricopa and Pinal Counties)
- Sedona, (Coconino and Yavapai counties)
- Fountain Hills, (Maricopa County)
- Cave Creek, (Maricopa County)
- Litchfield Park (Maricopa County)
- Marana, (Pima County)
- Sierra Vista, (Cochise County)
- Paradise Valley, AZ (Maricopa County)
- Sahuarita, AZ (Pima County)

Arizona is indeed one of the best states to live in the US. Besides, the culture is very friendly and warm. No wonder many easterners fall for the laid back charm of this beautiful state. If at this stage you are only scouting for the most suitable place and haven't yet taken a firm decision then you will find Buzzle article [100 best places to live in America](#) useful. Hope, you found this article informative.

By Ashwini Kulkarni Sule

Published: 4/1/2011

More on this topic

The dirty . . .

Five metropolitan areas with highest year-round levels of fine-particle air pollution:

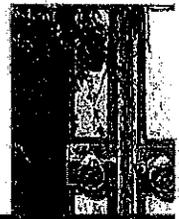
1. Bakersfield, Calif.
2. Los Angeles-Long Beach-Riverside
2. **Phoenix-Mesa-Glendale**
4. Visalia-Porterville, Calif.
5. Hanford-Corcoran, Calif.

. . . and the clean

Metropolitan areas with lowest year-round levels of fine-particle air pollution:

1. Cheyenne, Wyo.
2. Santa Fe-Espanola
3. **Jucson**
4. **Great Falls, Mont.**
14. **Flagstaff**

Source: American Lung Association, based on annual average of PM-2.5 pollution levels



100 South Church Avenue • Tucson, AZ 85701 • 520-624-1817 • 800-638-8350 • f: 520-884-7804
www.visitTucson.org

I T I N E R A R Y

CULTURE SUMMIT

GENERAL DYNAMICS INFORMATION TECHNOLOGY
MIGUEL A. RODRIGUEZ –CHIEF SPECIAL PROJECTS
SCOTT MOYER-ACTION OFFICER CULTURE SUMMIT 2012
DR. MARILYN WILLIS GRIDER-DIRECTOR OF CULTURE CENTER
DONALD STUMP-MULTIMEDIA DESIGNER
550 CIBEQUE ST.
FT. HUACHUCA, AZ 85613
Lead #30074, 400 PL, 900 Total Room Nights
Bureau Contact: Pamela Traficanti (Metro Tucson CVB), National Sales Manager
Cell: 520-906-4512

Wednesday, April 20, 2011

- 8:00am Site with Virginia
Doubletree Hotel at Reid Park
445 S. Alvernon Way, Tucson, AZ 85711
Contact: Virginia Leavitt, Assoc Director of Sales
Phone: 520-323-5202
- 9:45am Site with Julie & Devon
Hilton El Conquistador Golf & Tennis Resort
10000 N. Oracle Rd. Tucson, AZ 85737
Contact: Julie Hannigan, Sr. Sales Manager & Devon Sloan, Dir of Conf. Srvs.
Phone: 520-250-2877 and 520-544-1125 for Devon
- 11:30am Site with Gayle
Hotel Arizona
181 W. Broadway Blvd, Tucson, AZ 85701
Contact: Gayle Venner, Director of Sales
Phone: 520-382-8705
- TBA Tucson Covention Center
260 S. Church Tucson, AZ 85701
Contact: Kate Calhoun, Sales & Marketing Manager
Phone: 520-419-2805

Cont'd page 2

1:05pm Back to Doubletree

1:30pm Dr. Marilyn Willis Grider to the Tucson International Airport

Thank you for visiting Tucson!



100 South Church Avenue • Tucson, AZ 85701 • 520-624-1817 • 800-638-8550 • f. 520-884-7804
www.visitTucson.org

I T I N E R A R Y

Lisa Browning, Executive Director
Guest - Dinah Rowe

National Floorcovering Alliance

27280 Ridge Lake Court, Bonita Springs, FL 34134 Ph: 239-390-2379
Lead 30019, Annual Meeting April/May 2012, 465 room nights, 180 people YFWB-Resort
Bureau Contact: Brooke Sauer, National Sales Manager Ph: 520-770-2156, Cell 520-401-3573

Monday, April 18, 2011

- 11:51 am Lisa and Dinah arrive at Tucson International Airport on Delta Airlines Flight#1254
Renting car - all transportation on own
- 1:30 pm Check in for one night compliments of the Hilton Tucson El Conquistador Resort
- 1:45 pm Lunch & Site: ~~Hilton Tucson El Conquistador Golf & Tennis Resort~~ (with Robin, Devon & Ann)
10000 North Oracle Road, Tucson, AZ 85737
Ph: 520-544-5000 Fx: 520-544-1222
Contact: Robin Lameyer, Sales Mgr Ph: 520-940-5620
Robin.lameyer@hilton.com
- Dinner at leisure

Tuesday, April 19, 2011

- Breakfast at leisure
- TBD Depart Hilton for tours of venues & restaurants – Tentative
- 4:30 pm Check in for two nights compliments of the JW Marriott Starr Pass Resort
- 7:15 pm Meet Kimberly Bartlett in the lobby for Tequila Toast
Dinner at leisure

Wednesday, April 20, 2011

8:00 am- **Breakfast & Site: JW Marriott Starr Pass Resort**
10:30 am 3800 West Starr Pass Blvd. Tucson, AZ 85745
Ph: 520-792-3500 Fx: 520-792-3351
Contact: Kim Bartlett, Destination Sales Exec for Samantha Hepburn Ph: 520-791-6075
kimberly.bartlett@marriott.com

10:30 am Meet with Deborah Kinkel/Starr Destinations for venue tours

Evening at leisure

Thursday, April 21, 2011

Breakfast at leisure

Venue and restaurant tours with Brooke- Tentative

3:00 pm Check in for two nights compliments of the Ritz-Carlton Dove Mountain

3:00 pm **Site: The Ritz-Carlton at Dove Mountain**
15000 W Secret Springs Dr, Marana, AZ 85658
Ph: 520-572-3000 Fx: 520-572-6587
Contact: Gina Iarussi, Sr Sales Mgr Ph: 520-572-3102
gina.iarussi@ritzcarlton.com

5:30 Dinner with Gina

Friday, April 22, 2011

Gina to provide agenda for this day

Saturday, April 23, 2011

Breakfast at leisure

8:50 am Depart Ritz for Loews

10:00 am - **Site: Loews Ventana Canyon Resort**
12:00 pm 7000 N. Resort Drive, Tucson, AZ 85750
Ph: 520-299-2020 Fx: 520-299-4151
Contact: Susan Galjour, Dir of Natl Accounts, Ph: 520-529-7990
sgaljour@loewshotels.com

Check in for one night compliments of Loews Ventana Canyon Resort
TBD Lunch & tour of Sabino Canyon – Tentative
Dinner at leisure

Sunday, April 24, 2011

5:30 am Depart for Tucson International Airport and return rental car
7:26 am Depart Tucson International Airport on Delta Airlines Flight #319

Thank you for visiting Tucson!



Tour & Travel Brochure & Impressions by Partner

Prepared On: 07/07/2011
Prepared By: Hope Patterson

Account Name	Hilton Tucson El Conquistador Golf & Tennis Resort	Count	3
Grand Totals			3

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	Brochure on web?	Brochure printed?	Brochure - Number printed	Partner Account Name	User
9171	2011 Web Brochure	International Golf Vacations	Yes	No		Hilton Tucson El Conquistador Golf & Tennis Resort	Wood, Judy
9173	2011 Tariff	american ring travel, inc.	No	Yes	1,000	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9183	2011 Brochure	Hotelplan MTCH AG	Yes	Yes	100,000	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 3

Grand Total: Count = 3



Tour & Travel Bookings by Partner / Trace Date

Prepared On: 07/07/2011
Prepared By: Hope Patterson

Account Name
Hilton Tucson El Conquistador Golf & Tennis Resort
Grand Totals

Count
3
3

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	People	Blocked Rooms	EEI	HQ Partner Account Name (sort)	Account Name	User
9272	2011 Brochure	America As You Like It	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9273	2011 Brochure/ Web	Continental Airlines Vacations UK	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie
9275	2011 Brochure/Web	Just America	200	300	\$76,800.00	Hilton Tucson El Conquistador Golf & Tennis Resort	Hilton Tucson El Conquistador Golf & Tennis Resort	Ludwig, Jackie

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 3

Grand Total: Count = 3



Bookings by Partner and Trace Date

LeadID	Lead/Meeting Name	Account Name	Contact State	Partner	HQ	Trace Date	Arrival/Departure Date	Delegates	Rooms	EET	Target?	Sales Manager	
<u>C29782</u>	Reunion	Canyon del Oro High School	AZ	Hilton Tucson El Conquistador Golf & Tennis Resort	Yes	06/29/2011	07/29/2011 - 07/31/2011	35	30	30,450	No	Pamela Traficanti	
Total Records: 1										35	30	30,450	

HQ Leads: 1



Report: Convention Services Groups Serviced by Region

Partner Account	# Lead/Bookings	# Room Attendees	# Room Nights	EEI
Hilton Tucson El Conquistador Golf & Tennis Resort	1	392	621	\$341,040.00
Grand Total:	1	392	621	\$341,040.00

Hilton Tucson El Conquistador Golf & Tennis Resort	Account Name	Room Attendees	Contract Rooms	EEI	Partner Account
Lead ID	SimpleView, Incorporated	392	621	\$341,040.00	Hilton Tucson El Conquistador Golf & Tennis Resort
29895	(1 Leads)	392	621	\$341,040.00	
Grand Total:	(1 Leads)	392	621	\$341,040.00	



Oro Valley Leads Produced by MTCVB June 2011 *TFT*

Prepared On: 07/07/2011
Prepared By: Hope Patterson

Account Name
Hilton Tucson El Conquistador Golf & Tennis Resort
Grand Totals

Count
1
1

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort

Lead ID	Lead Name	Account Name	People	Requested Rooms	User	Account Name
9268	April 2012 International Meeting	Create Event	90	360	Ludwig, Jackie	Hilton Tucson El Conquistador Golf & Tennis Resort

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 1

Grand Total: Count = 1

30222	Annual Meeting	Helm'sBriscoe - Minnesota	75	114	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/15/2011
30225	Convention	US Coast Guard Chief Petty Officers Association	120	486	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/16/2011
30226	Arid LID Workshop	Watershed Management Shed Group	80	120	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/16/2011
30234	National Sales Meeting	Sunny Delight Beverage Company	100	285	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/21/2011
30235	Military Gathering	Bushmasters East Association 158th Regimental Combat Team	30	45	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/22/2011
30236	Anniversary of 12th Air Force	United States Air Force 12th/CSP	120	220	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/22/2011
30238	Fall Meeting	Builders Hardware Manufacturers Association	44	112	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/23/2011
30240	General Federation of Women's Convention	General Federation of Women's Clubs-Arizona	50	50	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/23/2011
30243	Predictive Services Meeting	USDA Forest Service	60	240	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/24/2011
30246	Department of Defense Technology Transfer Workshop	L-3 Communications	200	850	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/24/2011
30247	Growth Exchange	Assa Abloy Door Security Solutions	100	169	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/27/2011
30249	Advisory Council Meetings	Meetings a la Carte	50	611	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/27/2011
30252	Conference	National Council for Continuing Education & Training	300	1000	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/29/2011
30256	Department of Energy Information Management Conference	Chickasaw Nation Industries, Inc	900	2134	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/29/2011
30259	Doosan Infracore Dealer Meeting	Doosan Infracore Construction Equipment	525	1650	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/30/2011
30262	Forecasting Workshop	Utility Wind Integration Group	100	110	Hilton Tucson El Conquistador Golf & Tennis Resort	Lead	06/30/2011

30264 SME Conference National Credit Union Administration 185 727 Hilton Tucson El Conquistador Golf & Tennis Resort Lead 06/30/2011

Account Name: Hilton Tucson El Conquistador Golf & Tennis Resort - Subtotal: Count = 28

Grand Total: Count = 28

Hope Patterson

From: Graeme Hunt
Sent: Wednesday, July 06, 2011 1:45 PM
To: Hope Patterson; LaRee Murphy
Subject: Oro Valley Stats - June

Navigation:

- Quick Click - 25
- About Tucson Left Nav - 206
- About Tucson: Pima County – Town of Oro Valley links - 268

Businesses:

- Arizona ATV Adventures - 11
- California Design Center/Studio C Interiors - 3
- Golf Villas at Oro Valley - 57
- Harvest Moon Chinese Cuisine - 34
- Hilton Tucson El Conquistador - 364
- Keva Mobile Smoothie Store - 7
- Metropolitan Grill - 26
- Mountain Vista Real Estate - 9
- Orange Leaf Frozen Yogurt - 44
- Sanofi-Aventis - 21
- Sun City Vistoso Community - 32
- Terry Bishop, ABR, CDPE, CRS, GRI, SRES, Associate Broker–RE/MAX Excalibur - 8
- Tucson Golf Vacations, L.L.C. - 6
- Western National Parks Association Store - 11

Total Oro Valley Views June 1 – 30: 1,132 views

Graeme Hunt, CTA

Webmaster

Metropolitan Tucson Convention & Visitors Bureau

Direct: 520.770.2146 Fax: 520.884.7804

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JUN 9 2010

W

Town of Oro Valley
FINANCIAL PARTICIPATION AGREEMENT
(Contract Number _____)

THIS AGREEMENT is made and entered into this 16th day of June, 2010, by and between the Town of Oro Valley, a municipal corporation, hereinafter called the "Town" and the **Metropolitan Tucson Convention and Visitors Bureau**, a non-profit corporation, hereinafter called the "Agency".

WITNESSETH

WHEREAS, it has been determined that the activities of Agency are in the public interest, and are such as to improve and promote the public welfare of the Town; and

WHEREAS, the Mayor and Council have determined that to financially participate in the promotion of the activities of Agency is a public purpose in that the activities confer direct benefit of a general character to a significant part of the public.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth, the parties hereto do mutually agree as follows:

Section 1. Definitions

- A. Tour Operator – a person who arranges and/or organizes groups of people to travel together to a destination and who also organizes tour packages and advertises them for people to buy.
- B. Travel Agent Impressions – the number of travel agents who would likely read a tour brochure which a tour operator produced to promote tours that he or she organized.

Section 2. Statement of Purpose

Agency will initiate, implement and administer a comprehensive sales promotion and advertising program to attract an increasing number of convention delegates and vacationing tourists to the Town, thereby providing revenues to the community through transient rental and sales taxes, and contributing to the overall economic growth and continued viability of the tourism and hospitality industry.

Section 3. Services to be Performed by Agency

Agency performance measures for Fiscal Year 2010/11 are as follows:

Convention Sales

1. Generate 350 convention sales leads for Oro Valley properties.
2. Conduct 44 customer interaction/site inspections for Oro Valley properties.
3. Confirm 16 convention bookings for future dates.

Town of Oro Valley
FINANCIAL PARTICIPATION AGREEMENT
(Contract Number _____)

4. Confirm convention bookings for future dates resulting in 3,500 room nights.

Convention Services

1. Service a minimum of 18 Oro Valley meetings and conventions.

Travel Industry Sales

1. Generate 32 domestic and international tour program leads and services for Oro Valley properties/venues.
2. Promote Oro Valley as one of the world's top leisure destinations to 400 targeted tour operator clients.
3. Generate a minimum of 500,000 tour operators and travel agent impressions via destination product offering in domestic and international tour operator catalogues.

Communications

1. Generate 31 travel articles about Oro Valley.
2. Reach a minimum of 1.5 million readers/viewers through editorial placement.
3. Generate publicity with an equivalent advertising value of at least \$8,000.00.

Marketing

1. Generate no less than a total of 100,000 inquiries from high demographic customers in primary markets i.e. (Chicago, Los Angeles, New York) secondary markets (including Denver, San Diego, San Francisco) and Canada.
2. Generate a minimum of 2.5 million unique visitors to the MTCVB website (www.visitTucson.org).
3. Generate 6,000 unique visitors to the Town of Oro Valley's and Oro Valley properties website (www.orovalleyaz.gov) from the MTCVB website (www.visitTucson.org).

Section 4. Services to be Provided by the Town

All funding is subject to the Town's budget appropriations. For this Agreement, up to Seventy One Thousand Eight Hundred Dollars (\$71,800) shall be allocated to Agency, which equals ½ of 1% of Bed Tax.

Section 5. Responsibility for Open Records

Agency agrees to open to the public all records relating to any funds directly received from the Town that Agency distributes to any organization and/or individual.

Town of Oro Valley
FINANCIAL PARTICIPATION AGREEMENT
(Contract Number)

Section 6. Evaluation Criteria and Reporting

- A. Agency agrees to submit to the Town, through the Economic Development Division, quarterly reports addressing the progress of the Agency in achieving its performance measures listed in Section 2. Reports shall be submitted to the Economic Development Manager within thirty (30) working days of the end of the calendar quarter.

- B. Agency agrees to review and present such quarterly reports to the Town Council in open meetings on an “as requested” basis.

Section 7. Accountability

Agency shall maintain a true and accurate accounting system which meets generally accepted accounting principles, and which is capable of properly accounting for all expenditures and receipts of Agency on a timely basis. In addition, Agency shall maintain evidence of its compliance with the nondiscrimination provisions of this Agreement.

Agency shall provide the Finance Department of the Town, within four (4) months after the close of Agency’s fiscal year, a copy of the financial audit of Agency’s operations by an independent certified public accountant, along with any management letter and, if applicable, Agency’s plan for corrective action.

If Agency does not have an audit, it shall submit within three (3) months after the close of its fiscal year, a complete accounting of Town funds received. This accounting must be approved by the Finance Department of the Town as sufficiently descriptive and complete.

If for good reason Agency cannot meet the times established for submission of financial reporting, Agency shall notify the Finance Department in writing the reason for the delay, provide an expected completion date and request a waiver of the due date.

At any time during or after the period of this Agreement, the Town Finance Department and/or a Town agent may audit Agency’s overall financial operation or compliance with the nondiscrimination clause of this Agreement for the Agreement period. Agency shall provide any financial reports, nondiscrimination policies and procedures or other documentation necessary to accomplish such audits.

Section 8. Matching Grants

Agency agrees to obtain Mayor and Council approval prior to applying for any matching grants involving the commitment of Town funds.

Town of Oro Valley
FINANCIAL PARTICIPATION AGREEMENT
(Contract Number _____)

Section 9. Nondiscrimination

Agency, in its employment policies and practices, in its public accommodations and in its provision of services shall obey all relevant and applicable, federal, state, and local laws, regulations and standards relating to discriminations, biases, and/or limitations, including, but not limited to, Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act of 1990, the Arizona Civil Rights Act, the Arizonans with Disabilities Act, the Human Relations provisions of the Oro Valley Code, and the Mayor and Council policy adopted on September 25, 2000, prohibiting the direct or indirect grant of discretionary Town funds to organizations that have a policy of exclusionary discrimination on the basis of race, color, religion, ancestry, sex, age, disability, national origin, sexual orientation, gender identity, familial status or marital status. See Administrative Guidance Re: Non-Discrimination Policy for Programs Funded by the Town of Oro Valley, attached and incorporated herein by this reference.

Section 10. Sub-recipient Funding Agreements

Agency agrees to include in all of its sub-recipient funding agreements the nondiscrimination provisions contained in Section 8 herein.

Section 11. Term of Agreement

This Agreement shall be effective from July 1, 2010 through June 30, 2011. This Agreement may be extended at the sole option of the Town for additional fiscal year(s) only under the following conditions:

- A. The Mayor and Council of the Town determine the services of Agency are in the public interest and allocate funds therefore; and
- B. The parties mutually agree to a scope of services to be provided by Agency in any subsequent fiscal year.

Any extension of this Agreement shall be memorialized in writing and signed by the Parties.

Section 12. Payment Withholding, Reduction, or Termination

The Town may withhold whole or part of the scheduled payment, reduce, or terminate funding allocations to Agency if:

- A. Services are not rendered.
- B. Agency fails to supply information or reports as required.
- C. Agency is not in compliance with agreed upon disbursement documentation and/or other project performance.
- D. Agency fails to make required payments to subcontractors.

Town of Oro Valley
FINANCIAL PARTICIPATION AGREEMENT
(Contract Number _____)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

TOWN OF ORO VALLEY, a municipal corporation

Mayor
and not personally

ATTEST:

Kathryn E. Cuvelier, as Town Clerk
and not personally

Date: 6-17-10

APPROVED AS TO FORM:

Tobin Rosen, as Town Attorney
and not personally

Date: 6/17/10

METROPOLITAN TUCSON CONVENTION AND VISITORS BUREAU, a non-profit Corporation

Jonathan Walker
Agency Representative
and not personally

Title President & CEO

State of Arizona)

) ss.

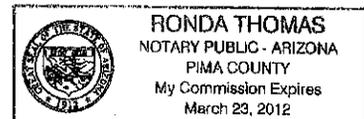
County of)

On this 8 day of July, 2010, Jonathan Walker known to me to be the person whose name is subscribed to the within instrument, personally appeared before me and acknowledged that he/she executed the same for the purposes contained.

Given under my hand and seal on July 8, 2010.

Notary

My Commission Expires: March 23, 2012





Town Council Regular Session

Meeting Date: 09/07/2011

Requested by: Daniel G. Sharp

Item # F.

Submitted By:

Catherine Hendrix, Police
Department

Information

SUBJECT:

Police Department Statistics - June 2011

Attachments

June Statistics

ORO VALLEY POLICE DEPARTMENT POLICE ACTIVITY SUMMARY

2011	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Total Calls	8280	1389	1407	1498	1327	1391	1268						
Commercial Veh Enforcement	139	23	27	2	22	25	40						
Residential Burglaries****	33	3	4	9	6	5	6						
Non-Residential Burglaries****	12	0	1	0	4	2	5						
All Burglary Attempts****	6	2	1	2	0	1	0						
Thefts	292	69	37	50	41	52	43						
Vehicle Thefts****	15	4	4	2	3	1	1						
Recovered Stolen Vehicles****	3	2	0	0	0	0	1						
Attempted Vehicle Thefts****	1	0	0	0	1	0	0						
DUI	86	13	11	20	8	19	15						
Liquor Laws	28	5	4	2	5	7	5						
Drug Offenses	92	18	18	14	18	14	10						
Homicides	0	0	0	0	0	0	0						
Robbery	5	0	0	1	1	1	2						
Assault	70	6	13	16	16	8	11						
Total Arrests***	926	171	149	151	161	163	131						
Assigned Cases	400	58	87	80	58	50	67						
Alarms (Residential)	378	47	65	57	63	72	74						
Alarms (Business)	187	38	30	33	23	35	28						
K9 Searches	118	37	14	24	0	16	27						
First Aid Calls	1275	189	235	230	230	218	173						
Accidents	255	54	39	39	48	35	40						
Citations (Traffic)**	1604	436	308	283	269	308	**						
Warnings	2347	515	368	338	271	447	408						
Repair Orders	391	60	103	27	77	73	51						
Public Assists*	916	115	183	188	153	182	95						
Reserve Man Hours	0	0	0	0	0	0	0						
Darkhouse Checks*	7496	1027	1460	1062	935	1565	1447						
Drug Task Force Arrest	55	9	8	19	16	2	1						
CVAP Darkhouse Checks	3331	176	683	291	410	945	826						
CVAP Public Assists	362	52	83	62	52	82	31						
CVAP Total Hours	7049.5	1010	1820	1245	1024.5	1095	855						

(Arrest stats updated for the year 7/19/10)

* Total Includes CVAP

** Traffic data delayed 30 days due to data entry backlog

*** As of 1/1/09 "Total Arrests" are compiled through the Spillman database and include all cite and release arrests along with all physical arrests. Based on further investigation, actual classifications may change resulting in small variances of case counts.

**** As of August 2010, Burglary Attempts and Non-Residential Burglaries/Vehicle Theft Attempts and Stolen Vehicle Recoveries have been separated from total counts.

	Jan-Jun 2009	Jan-Jun 2010	Jan-Jun 2011	June 2009	June 2010	June 2011
Total Calls	8329	8553	8280	1294	1371	1268
Commercial Veh Enforcement	##	75	139	##	1	40
Residential Burglaries	36	26	33	5	4	6
Non-Residential Burglaries****	8	14	12	2	3	5
All Burglary Attempts****	4	4	6	0	1	0
Thefts	258	288	292	53	38	43
Vehicle Thefts	10	12	15	3	0	1
Recovered Stolen Vehicles****	5	3	3	0	0	1
Attempted Vehicle Theft****	2	4	1	2	0	0
DUI	129	122	86	15	16	15
Liquor Laws	33	25	28	4	1	5
Drug Offenses	97	95	92	9	11	10
Homicides	0	0	0	0	0	0
Robbery	2	2	5	0	0	2
Assault	64	56	70	5	5	11
Total Arrests***	1252	1071	926	193	144	131
Assigned Cases	405	363	400	52	53	67
Alarms (Residential)	479	427	378	101	104	74
Alarms (Business)	172	258	187	33	41	28
K9 Searches	123	129	118	17	24	27
First Aid Calls	1209	1185	1275	182	197	173
Accidents	279	253	255	43	38	40
Citations (Traffic)**	4391	3306	**	703	477	**
Warnings	3577	3275	2347	684	492	408
Repair Orders	503	677	391	136	59	51
Public Assists*	1056	1159	916	236	95	95
Reserve Man Hours	1246.5	768.5	0	211.5	46	0
Darkhouse Checks*	5441	6112	7496	1343	1219	1447
Drug Task Force Arrests	247	76	55	27	11	1
CVAP Darkhouse Checks	2257	3650	3331	772	767	826
CVAP Public Assists	354	483	362	57	39	31
CVAP Total Hours	6915.5	8498.5	7049.5	1010.5	1186	855

* Totals include CVAP

** Traffic data delayed 30 days due to data entry backlog

*** As of 1/1/09, "Total Arrests" are compiled through the Spillman database and include all cite and release arrests along with all physical arrests. The "Total Arrests" line has been updated through the Spillman database method for previous years for comparison.

**** As of August 2010, Burglary Attempts and Non-Residential Burglaries/Vehicle Theft Attempts and Stolen Vehicle Recoveries have been separated from total counts.

New Category as of 1/1/10

Note: Drug Task Force Arrests do not include Gang Task Force or JTTF arrests

Note: Citation counts adjusted to the correct monthly stat column for months Feb-Mar-Apr

ORO VALLEY POLICE DEPARTMENT MONTHLY BREAKDOWN OF CITATIONS BY VIOLATION

Citations 2011	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOWN CODE	125	57	14	19	4	31							
TITLE 28 VIOLATIONS													
SIZE, WEIGHT, LOAD	2	1	0	0	0	1							
INSURANCE VIOLATION	332	96	69	51	47	69							
REGISTRATION VIOLATION	208	68	41	30	37	32							
DRIVERS LICENSE VIOLATION	176	48	36	34	25	33							
DUI	71	13	11	20	8	19							
RECKLESS / AGGRESSIVE DRIVING	6	1	2	1	0	2							
SPEEDING	468	126	78	85	100	79							
LANE VIOLATIONS	77	13	18	16	16	14							
RED LIGHT	50	18	9	8	2	13							
STOP SIGN	22	10	3	1	4	4							
FAILURE TO YIELD	41	9	6	7	8	11							
SEATBELT VIOLATION	34	9	9	6	5	5							
CHILD RESTRAINT	3	0	0	2	0	1							
EQUIPMENT VIOLATIONS	31	2	11	6	7	5							
PARKING	8	6	0	1	0	1							
LITTERING	9	1	3	1	1	3							
ALL OTHER CITATIONS	66	15	12	14	9	16							
Total Citations	1604	436	308	283	269	308							

Based on further investigation and updating of information, actual classifications may change resulting in small variances in counts.

**ORO VALLEY POLICE DEPARTMENT
JUNE 2011**

Priority 1		# of calls	%
Dispatch Time < 1 minute		20	100%
> 1 minute		0	0%
Travel Time < 4 minutes		16	80%
> 4 minutes		4	20%
Total Response Time			
< 5 minutes		17	85%
> 5 minutes		3	15%
Total Calls		20	

Priority 2		# of calls	%
Dispatch Time < 2 minute		60	97%
> 2 minute		2	3%
Travel Time < 6 minutes		55	89%
> 6 minutes		7	11%
Total Response Time			
< 8 minutes		59	95%
> 8 minutes		3	5%
Total Calls		62	

Priority 3		# of calls	%
Dispatch Time < 5 minute		267	98%
> 5 minute		6	2%
Travel Time <10 minutes		247	90%
>10 minutes		26	10%
Total Response Time			
< 15 minutes		266	97%
> 15 minutes		7	3%
Total Calls		273	

Priority 4		# of calls	%
Dispatch Time < 10 minute		716	98%
> 10 minute		16	2%
Travel Time < 20 minutes		721	98%
> 20 minutes		11	2%
Total Response Time			
< 30 minutes		727	99%
> 30 minutes		5	1%
Total Calls		732	



Town Council Regular Session

Item # G.

Meeting Date: 09/07/2011

Submitted By: Roseanne Flores, Development
Infrastructure Services

Information

SUBJECT:

DIS Permitting Division Reports - July 2011

SUMMARY:

The report is for information purposes.

DISCUSSION:

N/A

FISCAL IMPACT:

N/A

Attachments

Activity Report

Customer Chart

Permit Activity Chart

Plan Review Chart

Inspection Activity Chart

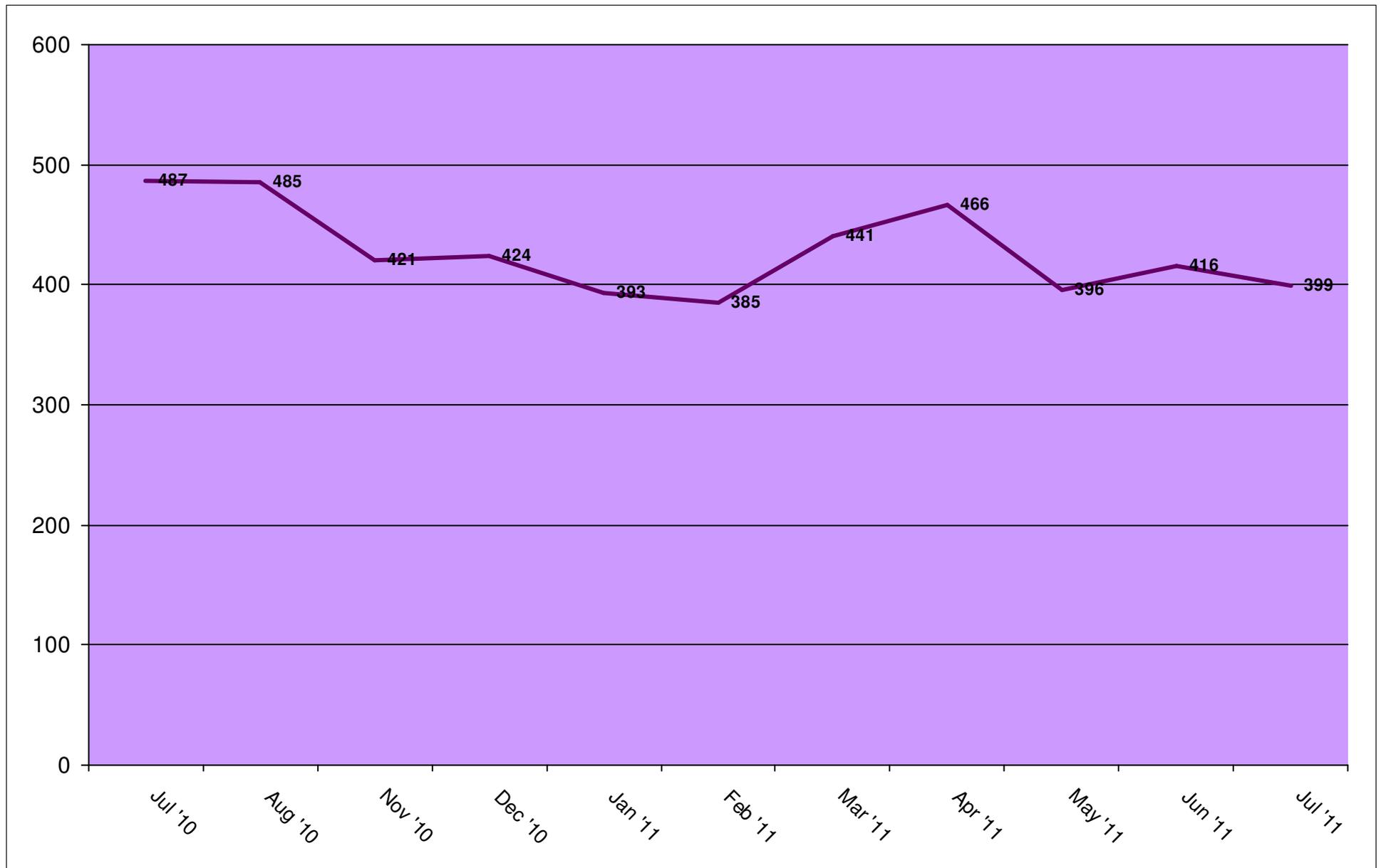
Revenue chart

Development Infrastructure Services Department
Permitting Division
Building Permits Monthly Activity Report - July 2011

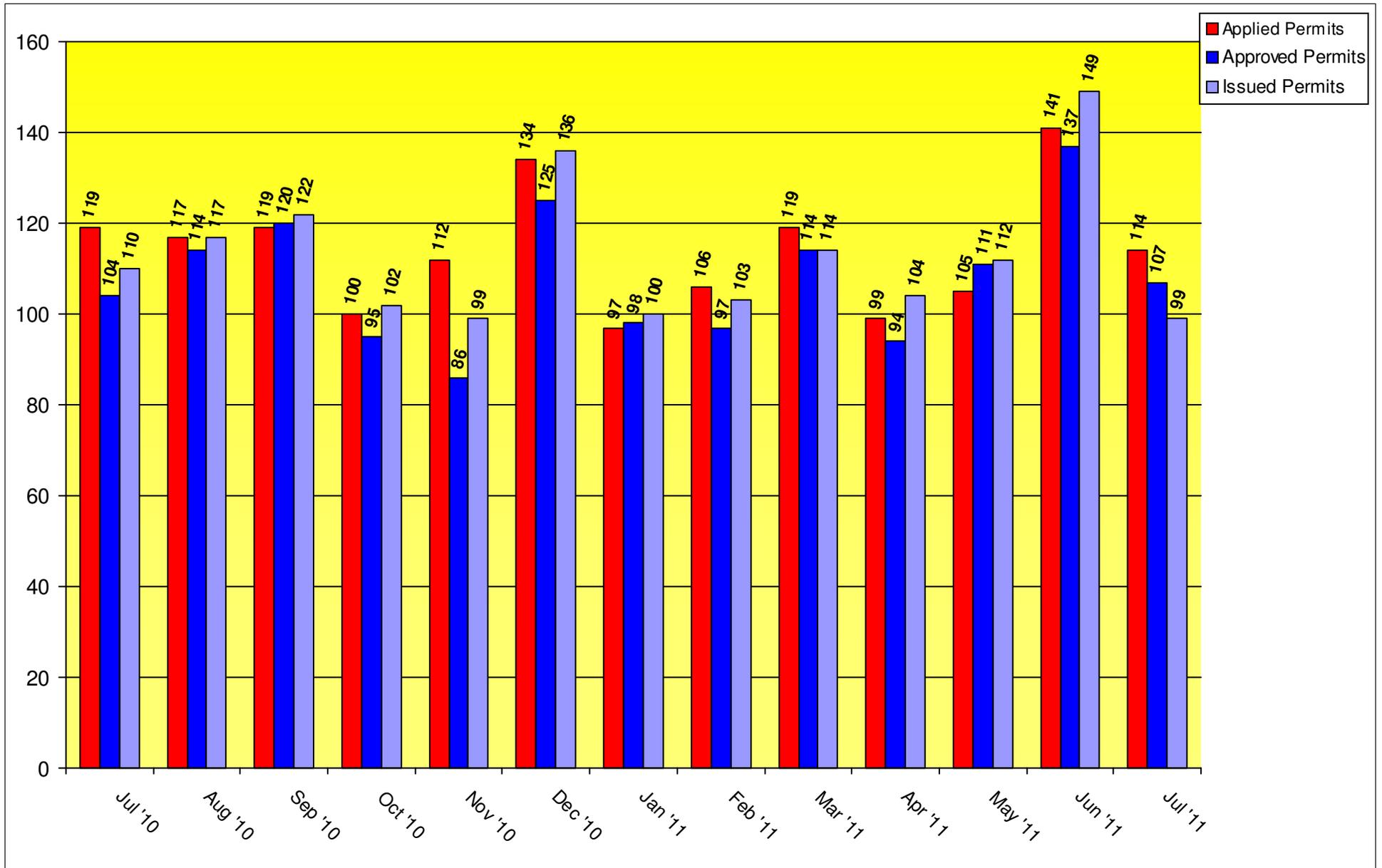
		CURRENT MONTH			PREV MONTH		SAME MONTH ONE YEAR AGO		CUMULATIVE LAST FISCAL YEAR 2010/11		CUMULATIVE THIS FISCAL YEAR 2011/12	
DESCRIPTION	CLASS CODE	July-2011			June-2011		July-2010					
		PERMITS	VALUATION	REVENUES	PERMITS	REVENUES	PERMITS	REVENUES	PERMITS	REVENUES	PERMITS	REVENUES
SFR Detached	0101	4	\$1,607,256	\$23,011	15	\$66,914	4	\$32,118	4	\$32,118	4	\$23,011
SFR Attached	0102											
Res Pools	0329	6	\$64,003	\$2,189	7	\$1,921	7	\$2,612	7	\$2,612	6	\$2,189
Revisions/Alter/Addit	0434	8	\$394,016	\$9,296	13	\$7,034	7	\$4,374	7	\$4,374	8	\$9,296
Res Walls	0434											
Garage/Carport Encl	0438				1	\$754						
Misc Residential		48	\$3,400	\$1,546	64	\$2,158	56	\$1,833	56	\$1,833	48	\$1,546
Model Plans					5	\$7,873						
Multi-Family Res.		1	\$1,071,000	\$7,748							1	\$7,748
Res Demo												
Subtotal Residential Permits		67	\$3,139,675	\$43,790	105	\$86,654	74	\$40,937	74	\$40,937	67	\$43,790
Condos > 5 units	0105											
Commercial Shell					1	\$5,651						
Hotels or Motels	0213											
Social or Recreation	0318											
Churches, Temples	0319											
IndstPlnts/PublicWks	0320											
Pkg/Grgs/Ramada/Maint	0321											
Service Stations/Washes	0322											
Hospitals/Clinics	0323											
Offices/Banks/Proff/Rest	0324	1	\$295,744	\$4,931							1	\$4,931
Schools	0326											
Stores	0327	1	\$926,405	\$12,155							1	\$12,155
Commercial Pools	0329											
TI's & Comm Reno	0437	5	\$77,100	\$2,933	5	\$23,004	4	\$20,147	4	\$20,147	5	\$2,933
CommAlter/Revisions	0328				1	\$553	1	\$1,036	1	\$1,036		
Misc Commercial		4	\$28,120	\$890	10	\$1,100	4	\$664	4	\$664	4	\$890
CommerDemo												
Subtotal Commercial Permits		11	\$1,327,369	\$20,909	17	\$30,308	9	\$21,847	9	\$21,847	11	\$20,909
Signs		14	\$0	\$1,481	13	\$2,010	19	\$3,469	19	\$3,469	14	\$1,481
Total Residential & Commercial Permits		92	\$4,467,044	\$66,180	135	\$118,972	102	\$66,253	102	\$66,253	92	\$66,180
Resid. Impact Fees				\$13,527		\$91,171		\$24,312		\$24,312		\$13,527
Comm. Impact Fees				\$29,247		\$33,482				\$0		\$29,247
Total Dev Imp Fees				\$42,774		\$124,653		\$24,312		\$24,312	0	\$42,774

* Revenues / Fees represent the total cost of the permits issued, and is not a representation of actual revenues within a given month.

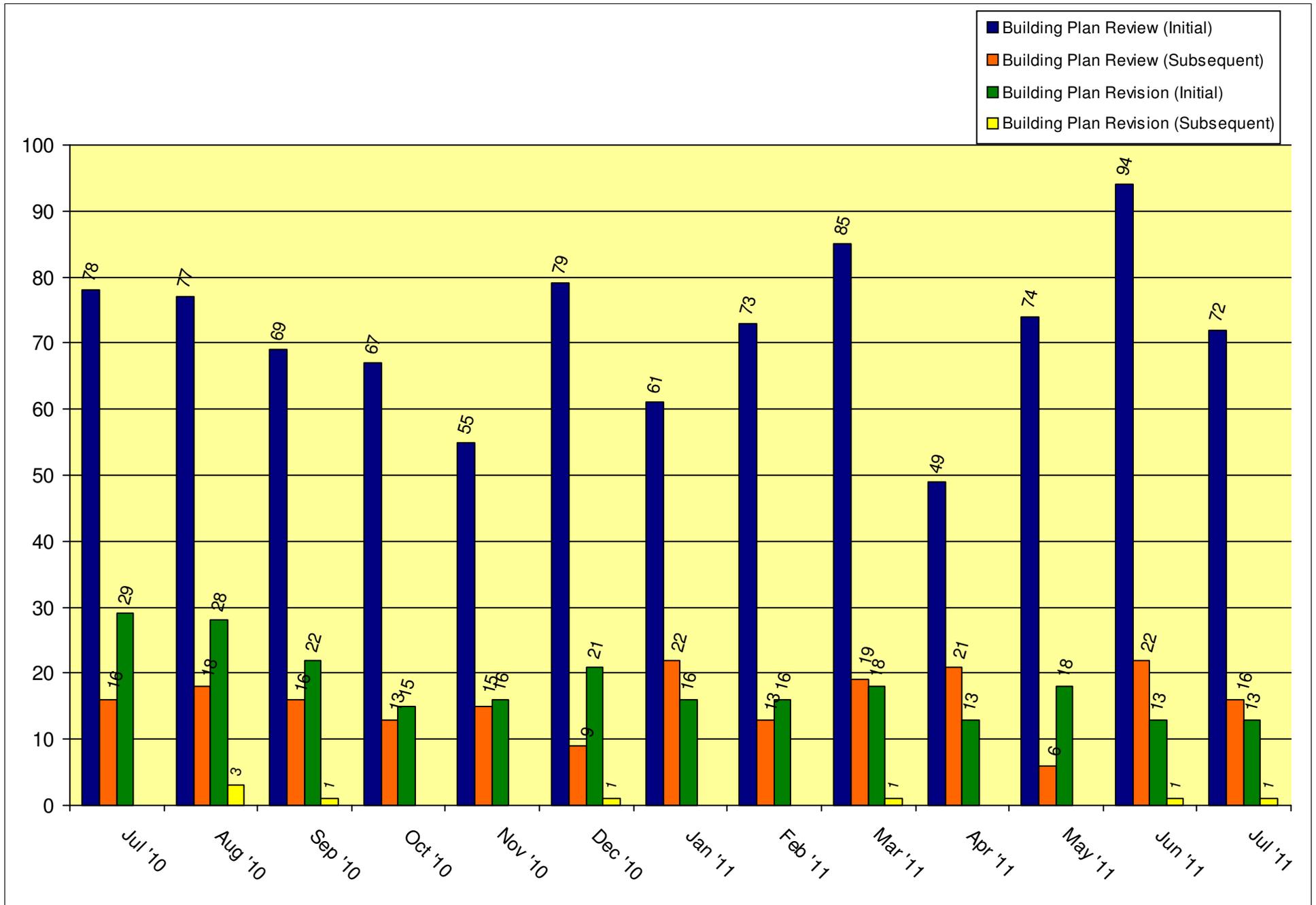
Development Services Customers for July 2010 thru July 2011



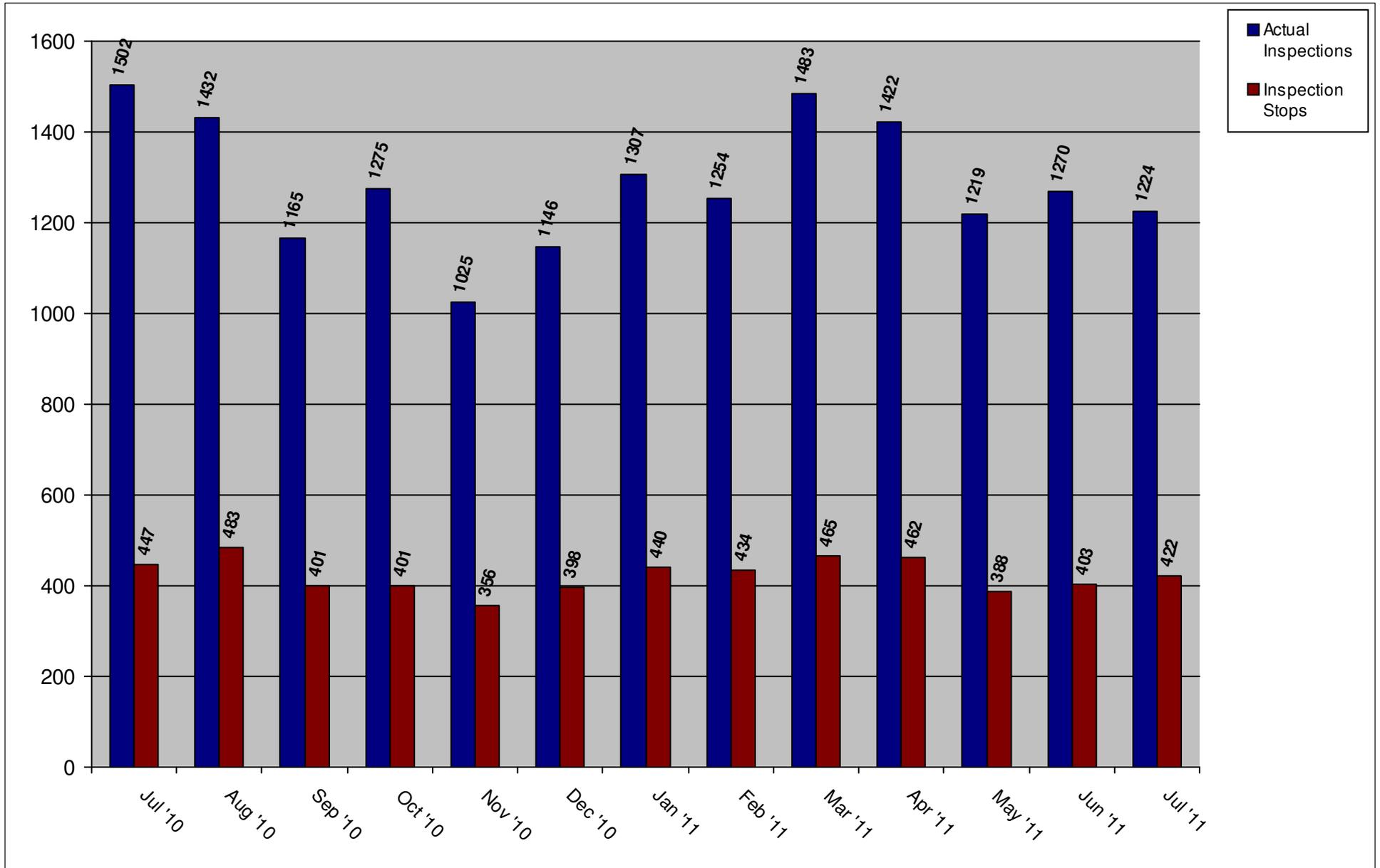
Development Services Permit Activity for July 2010 thru July 2011



Development Services Plan Review Activity for July 2010 thru July 2011

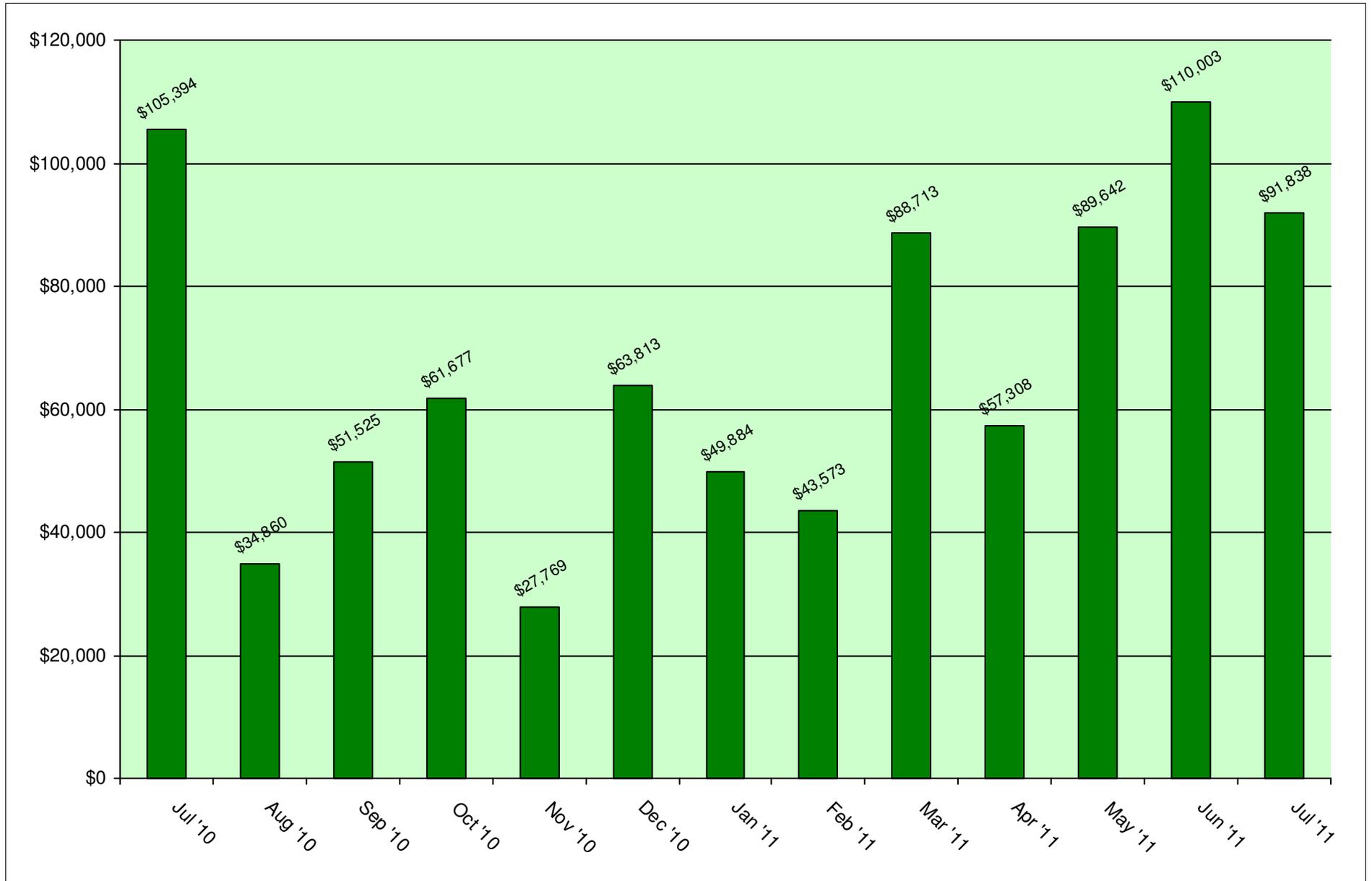


Development Services Inspection Activity for July 2010 thru July 2011



Development Services Revenue for July 2010 thru July 2011

(Does not include Impact Fees, Engineering Fees, Zoning Fees, Books, Copies or APA Deposits)





Town Council Regular Session

Meeting Date: 09/07/2011

Requested by: Aimee Ramsey

Item # H.

Submitted By:

Aimee Ramsey,
Development Infrastructure
Services

Information

SUBJECT:

DIS Transit Division Report - July 2011

SUMMARY:

This report is for information purposes.

DISCUSSION:

N/A

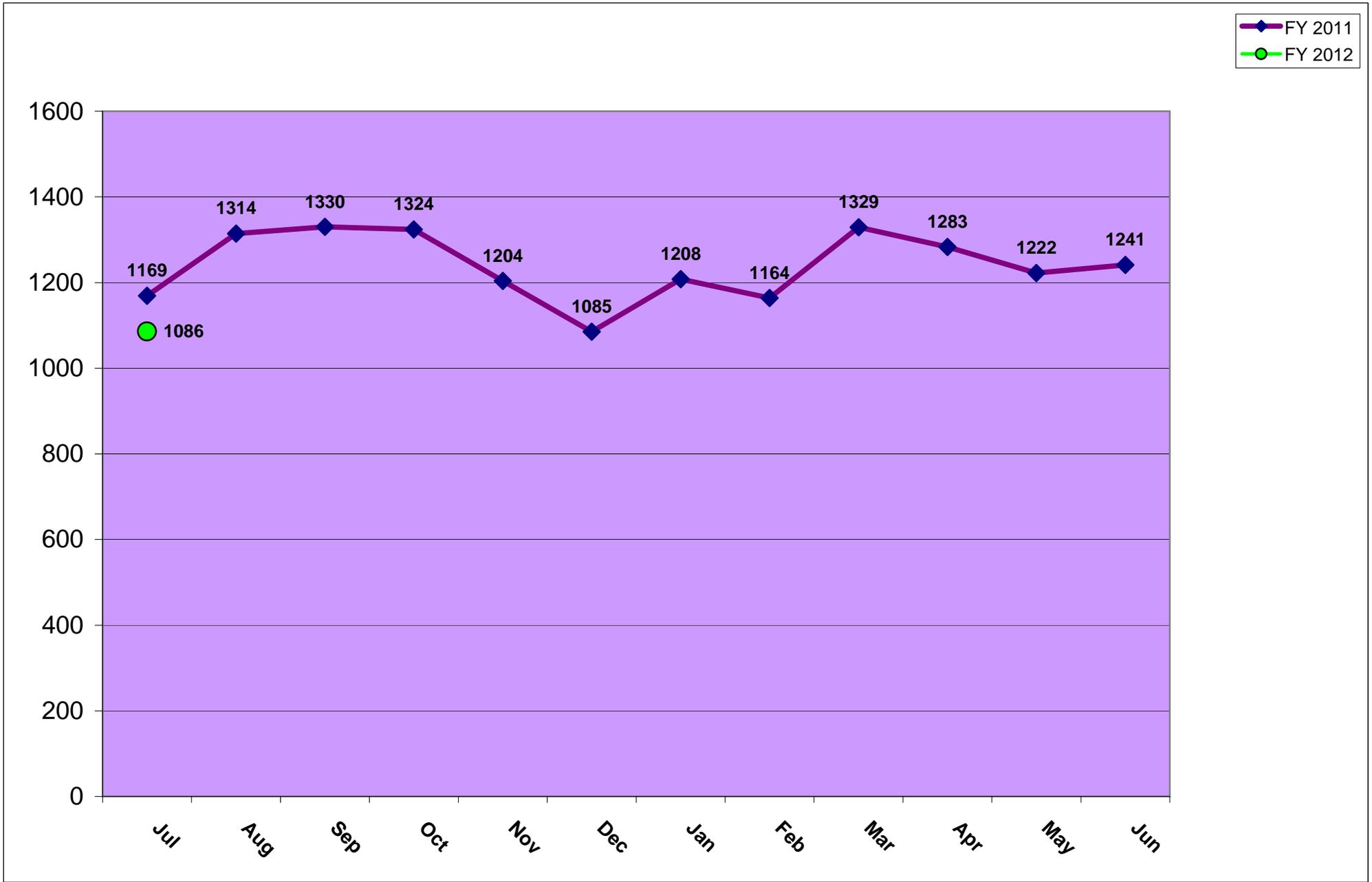
FISCAL IMPACT:

N/A

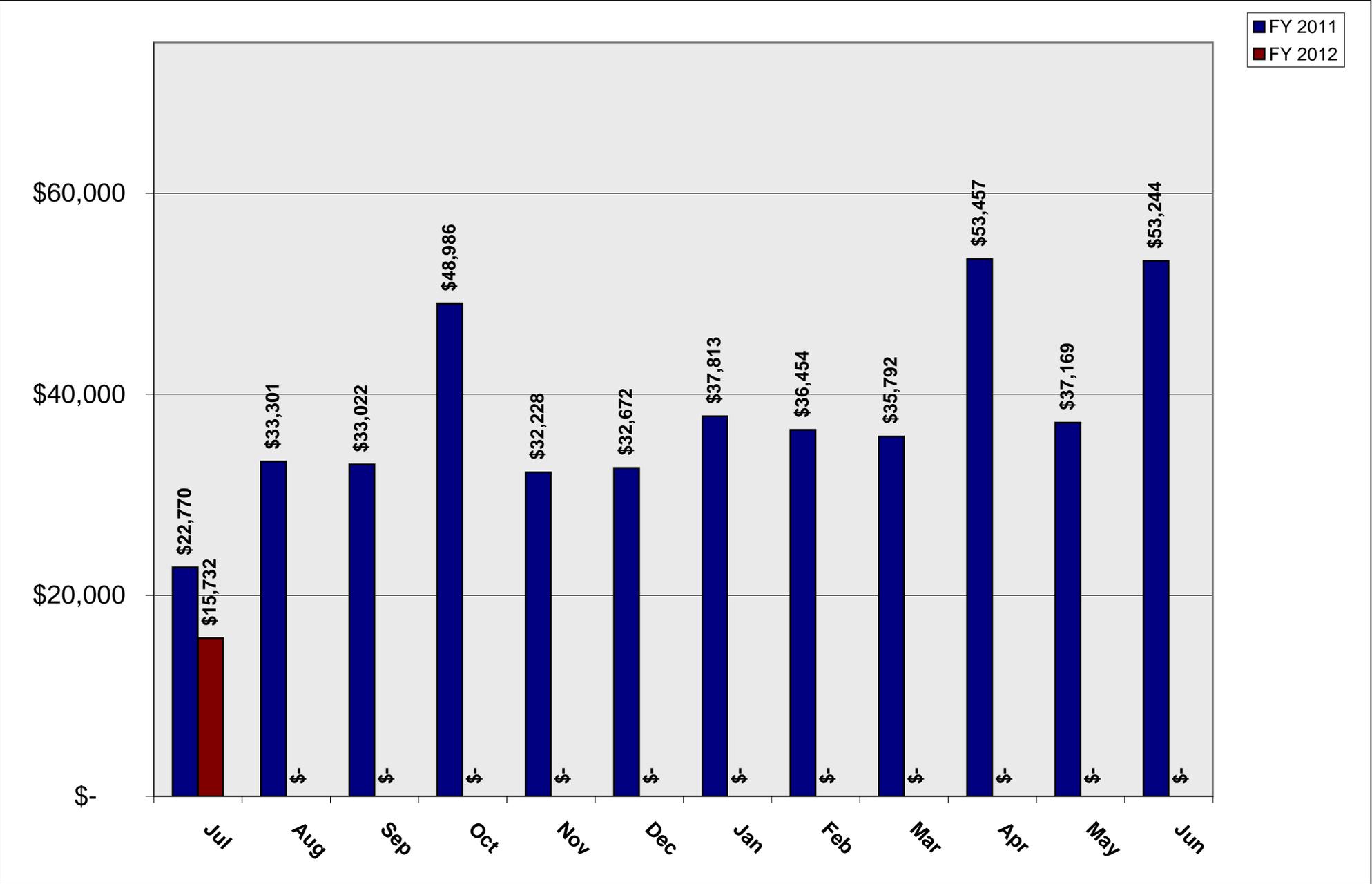
Attachments

DIS-Transit July 2011

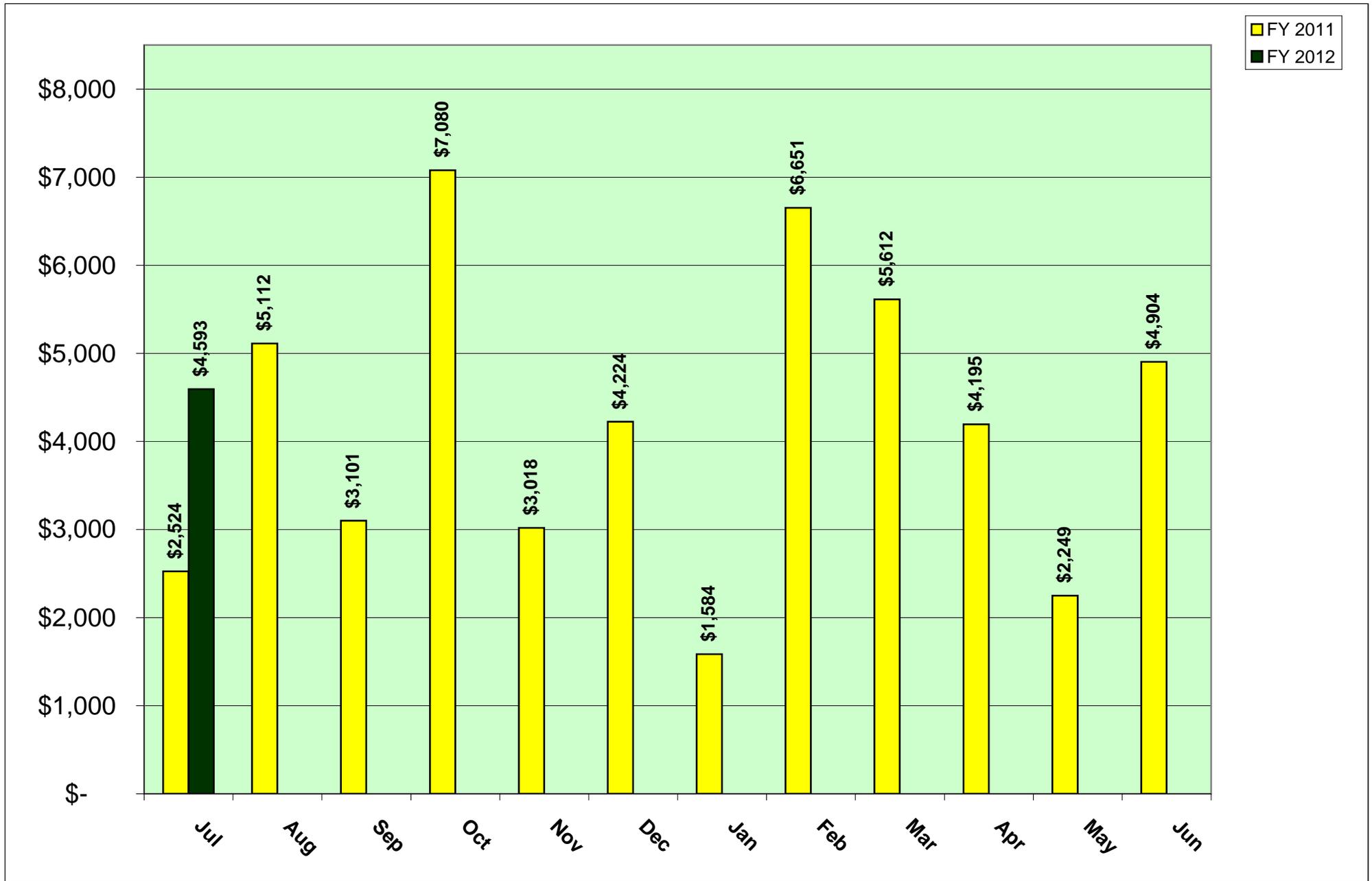
Development Services Transit Passenger Trips for FY 2011 versus FY 2012



Development Services Transit Expenditures for FY 2011 versus FY 2012



Development Services Transit Farebox Revenues for FY 2011 versus FY 2012



Farebox revenues are collected and deposited at time of pass sales not usage. Passenger trips cannot be correlated with farebox (pass sales) revenues.



Town Council Regular Session

Item # 1.

Meeting Date: 09/07/2011

Requested by: Karen Berchtold

Submitted By:

Karen Berchtold,
Development
Infrastructure Services

Department: Development Infrastructure Services

Information

SUBJECT:

Approval of a Final Plat Resubdivision of San Jose Plaza, Lot 4

RECOMMENDATION:

Staff recommends approval of a Final Plat Resubdivision of San Jose Plaza, Lot 4, subject to the conditions in Attachment 1.

EXECUTIVE SUMMARY:

Gary and Amy Heinfeld, LLC, represented by Cypress Civil Development, request approval of a Final Plat Resubdivision of Lot 4 at San Jose Plaza (Attachment 2). San Jose Plaza is a 7.91 acre subdivision that is zoned C-2, Commercial District. Lot 4 is 1.59 acres and existing development on the site is comprised of three buildings, one two-story and two one-story, and parking area.

The Final Plat Resubdivision proposed for Lot 4 will provide for condominium ownership of the existing buildings (units 1-17), limited common elements P1-P19 (parking, balcony, stairwell, elevator), and common areas.

BACKGROUND OR DETAILED INFORMATION:

The Zoning Code states that Final Plats are subject to Town Council review and approval. The Final Plat review includes confirmation that: Comments from Town departments and outside agencies are addressed; Necessary easements are designated; Complete survey information is provided; and State and local subdivision requirements are met.

The Final Plat meets applicable Town requirements and all property owners within 300 feet of the plat have been notified of tonight's Council meeting.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (approve, approve with conditions, or deny) the Final Plat Resubdivision of San Jose Plaza, Lot 4, subject to the conditions in Attachment 1.

Attachments

Attachment 1 - Conditions of Approval

ATTACHMENT 1
Conditions of Approval
Final Plat for San Jose Plaza, Lot 4
OV1297-14G

Oro Valley Town Council
September 7, 2011

1. Make the following changes to Sheet 1:

- Replace the existing water certification language with the following:
“The Town of Oro Valley has been designated by the Arizona Department of Water Resources as having an assured water supply, pursuant to ARS § 45-576 and hereby certifies in writing to supply water to this subdivision.”
- Add the following note:
“Any construction to create condominiums shall be built in compliance with all applicable codes, including but not limited to, fire separation.”
- Convert note #11 to include recording information for the Condominium Declaration, which must be filled in prior to submittal of the final mylar.

2. Make the changes indicated on Planning redlines (typographical errors and other comments).

3. Prior to submittal of final mylar, address the following:

- Pima County Addressing comments dated June 28, 2011 letter.
- Oro Valley Engineering comments dated July 8, 2011.
- Pima County Wastewater comments dated July 21, 2011.

GENERAL NOTES

- GROSS AREA OF LOT 4 IS 1.59 ACRES (69,285 SF).
- EXISTING AND PROPOSED ZONING IS C-2, COMMERCIAL DISTRICT.
- TOTAL AREA OF COMMON ELEMENT A IS 1.24 ACRES (54,024.87 SF).
TOTAL AREA OF LIMITED COMMON ELEMENTS IS 0.10 ACRES (4,122.57 SF).
TOTAL AREA OF CONDO UNITS (INCLUDING SECOND STORIES) IS 0.37 ACRES (16,152.06 SF).
- MINIMUM BUILDING SETBACKS FROM SITE BOUNDARIES: FRONT-20', SIDE & REAR-25', BETWEEN BUILDINGS-15'.
MAXIMUM BUILDING HEIGHT FOR LOT 4 AREA = 24' (2-STORIES).
MAXIMUM DENSITY - FLOOR AREA RATIO SHALL NOT EXCEED .25
MINIMUM LANDSCAPE REQUIREMENT - 15 PERCENT
- BASIS OF BEARINGS FOR THIS PROJECT IS THE NORTHERN LINE OF LOTS 5 AND 6 OF "SAN JOSE PLAZA" AS SHOWN ON THIS MAP AND THE PLAT RECORDED IN BOOK 55, PAGE 67 OF MAPS AND PLATS, RECORDS OF PIMA COUNTY. THE BEARING OF SAID LINE IS N 71°29'21" W.
- NO FURTHER SUBDIVISION OF ANY LOT OR PARCEL SHOWN WILL BE DONE WITHOUT THE WRITTEN APPROVAL OF THE ORO VALLEY TOWN COUNCIL.
- DRAINAGE WILL NOT BE ALTERED, DISTURBED OR OBSTRUCTED WITHOUT THE APPROVAL OF THE ORO VALLEY TOWN COUNCIL.
- THE PROPOSED DRAINAGEWAYS WILL BE CONSTRUCTED ACCORDING TO APPROVED PLANS PRIOR TO THE ISSUANCE OF ANY PERMITS FROM THE TOWN ENGINEER AND/OR BUILDING OFFICIAL.
- THE SOILS ENGINEER OF RECORD OR OTHER REGISTERED PROFESSIONAL CIVIL ENGINEER WITH EXPERTISE IN THE AREA OF SOILS ENGINEERING SHALL CERTIFY IN WRITING, THAT ALL SOILS OPERATIONS AND MATERIALS USED FOR THIS DEVELOPMENT WERE PERFORMED IN ACCORDANCE WITH THE RECOMMENDATIONS AS SET FORTH IN THE GEOTECHNICAL INVESTIGATION OF RECORD AND ARE IN CONFORMANCE WITH THE ACCEPTED PLANS AND SPECIFICATIONS. CERTIFICATION, IN WRITING, IS TO BE RECEIVED BY THE TOWN ENGINEER OF THE TOWN OF ORO VALLEY PRIOR TO THE REQUEST FOR FINAL INSPECTION AND RELEASE OF ASSURANCES.
- THE PROFESSIONAL ENGINEER OF RECORD SHALL CERTIFY, IN WRITING, THAT ALL IMPROVEMENTS, WHETHER PRIVATE OR PUBLIC, HAVE BEEN CONSTRUCTED, PLACED, INSTALLED, ETC., IN SUBSTANTIAL CONFORMANCE WITH THE ACCEPTED PLANS FOR THIS DEVELOPMENT. CERTIFICATIONS, IN WRITING, ARE TO BE RECEIVED BY THE TOWN ENGINEER OF THE TOWN OF ORO VALLEY PRIOR TO THE REQUEST FOR FINAL INSPECTION AND RELEASE OF ASSURANCES.
- A CONDOMINIUM DECLARATION WAS RECORDED AT SEQUENCE NO. _____ TO EFFECT MAINTENANCE, CONTROL, SAFETY AND LIABILITY OF PRIVATE SEWERS, DRAINAGEWAYS, DRAINAGE EASEMENTS AND COMMON AREAS.
- ACCESS ACROSS FLOOD PRONE AREAS TO BUILDING SITES WILL BE APPROVED BY THE TOWN ENGINEER AND SHALL BE THE RESPONSIBILITY OF THE DEVELOPER.
- ANY RELOCATION, MODIFICATION, ETC. OF EXISTING UTILITIES AND/OR PUBLIC IMPROVEMENTS NECESSITATED BY THE PROPOSED DEVELOPMENTS WILL BE AT NO EXPENSE TO THE PUBLIC.
- THIS PROJECT WILL BE SERVED BY T.O.V. (R.V.) WATER UTILITY WHICH HAS BEEN DESIGNATED AS HAVING AN ASSURED 100 YEAR WATER SUPPLY BY THE DIRECTOR OF WATER RESOURCES.
- ONSITE SANITARY SEWERS EXCEPT PUBLIC SEWERS WITHIN PUBLIC SEWER EASEMENTS OR RIGHTS-OF-WAY SHALL BE PRIVATE AND WILL BE CONSTRUCTED, OPERATED AND MAINTAINED ON A PRIVATE BASIS. THE LOCATION AND METHOD OF CONNECTION TO AN EXISTING PUBLIC SANITARY SEWER IS SUBJECT TO REVIEW AND APPROVAL BY PIMA COUNTY WASTEWATER MANAGEMENT DEPARTMENT AT THE TIME OF SUBMITTAL OF BUILDING PLANS.
- ANY WASTEWATER DISCHARGED INTO THE PUBLIC SANITARY SEWER SYSTEMS SHALL MEET THE REQUIREMENTS OF INDUSTRIAL WASTE ORDINANCE (PIMA COUNTY ORDINANCE NO. 1991-140 AS AMENDED).
- THE PROPERTIES SHOWN ON THIS FINAL PLAT ARE TO BE/HAVE BEEN DEVELOPED IN ACCORDANCE WITH APPROVED DEVELOPMENT PLANS. FUTURE DEVELOPMENT OF THESE LOTS WILL REQUIRE SUBMITTALS OF, AMONG OTHER THINGS: IMPROVEMENT PLANS, A REVISED DEVELOPMENT PLAN, WHICH MAY BE ADMINISTRATIVELY APPROVED IF THE CHANGES ARE NOT SUBSTANTIAL, LANDSCAPE PLANS FOR ALL OF THE LANDSCAPE ON THE LOT INCLUDING EXISTING LANDSCAPE, ARCHITECTURAL PLANS AND BUILDING PLANS.
- A CROSS-ACCESS AGREEMENT FOR THIS PLAT IS CONTAINED WITHIN THE DECLARATION OF COVENANTS, EASEMENTS, AND RESTRICTIONS REFERENCED IN THE DEDICATION HEREON.
- THE PROPERTY OWNERS, HIS SUCCESSORS OR ASSIGNS AGREE TO:
 - KEEP ALL REQUIRED LANDSCAPED AREAS MAINTAINED IN A WEED FREE, TRASH FREE CONDITION,
 - REPLACE ANY DEAD PLANT MATERIALS WITHIN 90 DAYS AND,
 - MAINTAIN THE IRRIGATION SYSTEM IN PROPER WORKING ORDER.
- PARKING REQUIREMENTS: TOTAL BUILDING SF = 82,200/200 = 410 SPACES REQUIRED.
HANDICAP SPACES REQUIRED = 9
BICYCLE SPACES REQUIRED = 33
TOTAL PARKING PROVIDED = 431 SPACES
HANDICAP SPACES PROVIDED = 16
BICYCLE SPACES PROVIDED = 20, CLASS I & 20, CLASS II
- ANY CONSTRUCTION TO CREATE CONDOMINIUMS SHALL BE BUILT IN COMPLIANCE WITH ALL APPLICABLE CODES, INCLUDING BUT NOT LIMITED TO, FIRE SEPARATION.
- THIS IS A CONDO CONVERSION PROJECT. ALL SEWERS ARE EXISTING. NO NEW SEWERS WILL BE CONSTRUCTED.

21. UNITS:

TOTAL UNITS: 17
AVERAGE UNIT SIZE: 950 SF
MINIMUM UNIT SIZE: 755 SF



GENERAL NOTES - CONT'D

- LOMR HAS BEEN ISSUED. THE 100 YEAR FLOOD LIMITS FALL WITHIN THE CONSTRUCTED DRAINAGEWAY IN COMMON AREA 'B' OF THE SAN JOSE PLAZA SUBDIVISION AS RECORDED IN BOOK 55 MAPS AND PLATS, PAGE 67.
- THE AREA BETWEEN 100 YEAR FLOOD LIMITS REPRESENTS AN AREA THAT MAY BE SUBJECT TO FLOODING FROM A 100 YEAR FREQUENCY FLOOD AND ALL LAND IN THIS AREA WILL BE RESTRICTED TO USES THAT ARE COMPATIBLE WITH FLOOD PLAIN MANAGEMENT AS APPROVED BY THE TOWN ENGINEER. POST DEVELOPED 100 YEAR FLOOD LIMITS ARE CONTAINED WITHIN EXISTING DRAINAGE CHANNEL WITHIN COMMON AREA 'B' OF THE SAN JOSE PLAZA SUBDIVISION AS RECORDED IN BOOK 55 MAPS AND PLATS, PAGE 67.
- THE PROPERTY OWNER(S) ARE RESPONSIBLE FOR THE MAINTENANCE AND OPERATION OF THE DRAINAGE CHANNEL IN COMMON AREA 'B' OF THE SAN JOSE PLAZA SUBDIVISION AS RECORDED IN BOOK 55 MAPS AND PLATS, PAGE 67. AN AGREEMENT SHALL BE PROVIDED FOR THE MAINTENANCE OF THE DRAINAGE CHANNEL IN COMMON AREA 'B'. RECORDS OF SAID MAINTENANCE SHALL BE ACCESSIBLE TO THE TOWN OF ORO VALLEY DPW INSPECTORS FOR REVIEW AT ANY TIME.
- THE PROPERTY OWNER(S) GIVE TO THE TOWN OF ORO VALLEY OFFICIALS THE RIGHT TO INSPECT THE DRAINAGE CHANNEL IN COMMON AREA 'B' IN CONFORMANCE WITH THE FEMA APPROVAL OF THE LOMR FOR THIS PROJECT AS STIPULATED WITHIN THE SAN JOSE PLAZA SUBDIVISION AS RECORDED IN BOOK 55 MAPS AND PLATS, PAGE 67.
- CONDOMINIUM UNITS, COMMON ELEMENTS AND LIMITED COMMON ELEMENTS WITHIN THE LOT 4 AREA HAVE BEEN DEFINED IN THE CONDOMINIUM DECLARATION FOR SAN JOSE COMMERCIAL CENTER CONDOMINIUM. LIMITED COMMON ELEMENTS INCLUDE BUT ARE NOT LIMITED TO, MECHANICAL UNITS, LOAD BEARING AND EXTERIOR BUILDING WALLS, STAIRWELLS, ELEVATOR SHAFT, 2ND STORY BALCONY FOR BUILDING 10130, THE 18 COVERED PARKING SPACES ALLOCATED TO THE CONDO UNITS, AND OTHERS NOT NAMED IN THIS NOTE.
- EXCEPT AS PROVIDED BY THE DECLARATION:
 - IF WALLS, FLOORS OR CEILINGS ARE DESIGNATED AS BOUNDARIES OF A UNIT, ALL LATH, FURRING, WALLBOARD, PLASTERBOARD, PLASTER, PANELING, TILES, WALLPAPER, PAINT, FINISHED FLOORING AND ANY OTHER MATERIALS CONSTITUTING ANY PART OF THE FINISHED SURFACES ARE A PART OF THE UNIT, AND ALL OTHER PORTIONS OF THE WALLS, FLOORS OR CEILINGS ARE A PART OF THE COMMON ELEMENTS.
 - IF ANY CHUTE, FLUE, DUCT, WIRE, CONDUIT, BEARING WALL, BEARING COLUMN OR OTHER FIXTURE LIES PARTIALLY WITHIN AND PARTIALLY OUTSIDE THE DESIGNATED BOUNDARIES OF A UNIT, ANY PORTION SERVING ONLY THAT UNIT IS A LIMITED COMMON ELEMENT ALLOCATED SOLELY TO THAT UNIT AND ANY PORTION SERVING MORE THAN ONE UNIT OR ANY PORTION OF THE COMMON ELEMENTS IS A PART OF THE COMMON ELEMENTS.
 - SUBJECT TO THE PROVISIONS OF PARAGRAPH 2, ALL SPACES, INTERIOR PARTITIONS AND OTHER FIXTURES AND IMPROVEMENTS WITHIN THE BOUNDARIES OF A UNIT ARE A PART OF THE UNIT.
 - ANY SHUTTERS, AWNINGS, WINDOW BOXES, DOORSTEPS, STOOPS, PORCHES, BALCONIES, ENTRYWAYS OR PATIOS, AND ALL EXTERIOR DOORS AND WINDOWS OR OTHER FIXTURES DESIGNED TO SERVE A SINGLE UNIT, BUT LOCATED OUTSIDE THE UNIT'S BOUNDARIES, ARE LIMITED COMMON ELEMENTS ALLOCATED EXCLUSIVELY TO THAT UNIT.

APPROVALS

_____, CLERK OF THE TOWN OF ORO VALLEY, HEREBY CERTIFY THAT THIS PLAT WAS APPROVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY ON THE _____ DAY OF _____, 20____.

CLERK, TOWN OF ORO VALLEY _____ DATE _____

PIMA COUNTY DEPARTMENT OF WASTEWATER MANAGEMENT _____ DATE _____

TOWN OF ORO VALLEY - TOWN ENGINEER _____ DATE _____

PLANNING DIVISION MANAGER _____ DATE _____

WATER UTILITY DIRECTOR _____ DATE _____

RECORDING DATA

STATE OF ARIZONA) SEQ. NO.: _____
) 55) FEE: _____
COUNTY OF PIMA)

THIS INSTRUMENT WAS FILED FOR RECORD AT THE REQUEST OF CYPRESS CIVIL DEVELOPMENT, LLC ON THIS _____ DAY OF _____, 20____, AT _____ (AM/PM) AT SEQUENCE _____, THEREOF.

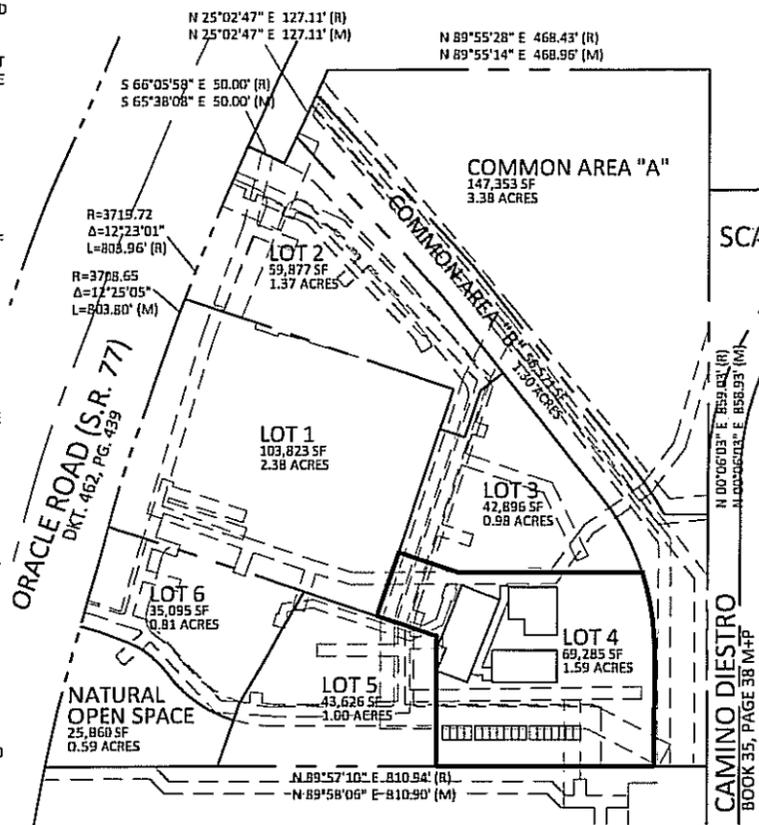
F. ANN RODRIGUEZ, PIMA COUNTY RECORDER

BY: _____ DEPUTY FOR PIMA COUNTY RECORDER

WATER ADEQUACY

THE TOWN OF ORO VALLEY HAS BEEN DESIGNATED BY THE ARIZONA DEPARTMENT OF WATER RESOURCES AS HAVING AN ASSURED WATER SUPPLY, PURSUANT TO ARS 45-576 AND HEREBY CERTIFIES IN WRITING TO SUPPLY WATER TO THIS SUBDIVISION.

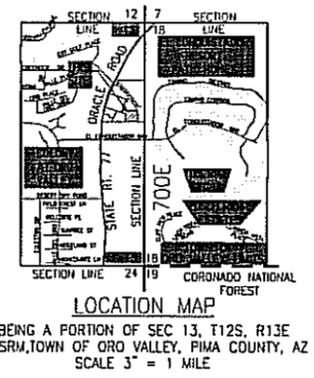
BY: _____ ORO VALLEY WATER UTILITY DIRECTOR _____ DATE _____



SCALE: 1"=100'

LEGEND

- EXISTING EASEMENT
- EXISTING PARCEL BOUNDARY LINE
- EXISTING SETBACK PER BOOK 55, PAGE 67
- SURVEY MONUMENTATION AS NOTED
- (R) RECORDED DIMENSION PER BOOK 55, PAGE 67 PLAT
- (M) MEASURED DIMENSION



BEING A PORTION OF SEC 13, T12S, R13E G&S.R.M. TOWN OF ORO VALLEY, PIMA COUNTY, AZ SCALE 3" = 1 MILE

DEDICATION

WE THE UNDERSIGNED, HEREBY WARRANT THAT WE ARE ALL AND THE ONLY PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND SPECIFICALLY IDENTIFIED AS LOT 4 AS SHOWN ON THE PLAT, AND WE CONSENT TO THE SUBDIVISION OF SAID LAND IN THE MANNER SHOWN HEREON.

WE THE UNDERSIGNED, OUR SUCCESSORS, AND ASSIGNS, DO HEREBY HOLD THE TOWN OF ORO VALLEY, THEIR SUCCESSORS AND ASSIGNS, THEIR EMPLOYEES, OFFICERS, AND AGENTS HARMLESS FROM ANY AND ALL CLAIMS FOR DAMAGES RELATED TO THE USE OF SAID LANDS NOW AND IN THE FUTURE BY REASON OF FLOODING, FLOWAGE, EROSION, OR DAMAGE CAUSED BY WATER, WHETHER SURFACE, FLOOD OR RAINFALL. IT IS FURTHER UNDERSTOOD AND AGREED THAT NATURAL DRAINAGE SHALL NOT BE ALTERED, DISTURBED OR OBSTRUCTED OTHER THAN AS SHOWN HEREON WITHOUT THE WRITTEN APPROVAL OF THE TOWN OF ORO VALLEY TOWN COUNCIL.

PRIVATE DRAINAGE WAYS AND COMMON ELEMENTS, AS SHOWN HEREON, ARE RESERVED FOR THE PRIVATE USE AND CONVENIENCE OF ALL OWNERS OF PROPERTY WITHIN THIS SUBDIVISION, THEIR GUESTS AND INVITEES, AND (EXCEPT FOR DRAINAGE WAYS), ARE GRANTED EASEMENTS TO THE PUBLIC AND ALL UTILITY COMPANIES FOR THE PURPOSE OF ACCESS, INSTALLATION, AND MAINTENANCE OF UTILITIES AND DRAINAGES.

TITLE TO THE LAND WITHIN THIS SUBDIVISION SHALL BE HELD IN UNDIVIDED INTERESTS BY INDIVIDUAL UNIT OWNERS AS ESTABLISHED BY THE CONDOMINIUM DECLARATION FOR SAN JOSE COMMERCIAL CENTER CONDOMINIUM RECORDED AT SEQUENCE NO. _____ IN THE OFFICE OF THE PIMA COUNTY RECORDER. EACH AND EVERY UNIT OWNER WITHIN THIS SUBDIVISION SHALL BE A MEMBER OF THE SAN JOSE COMMERCIAL CENTER CONDOMINIUM ASSOCIATION, AN ARIZONA NON-PROFIT CORPORATION, WHICH WILL ACCEPT ALL RESPONSIBILITY FOR THE MAINTENANCE, SAFETY AND LIABILITY OF THE COMMON ELEMENTS, PRIVATE STREETS, PRIVATE DRAINAGE WAYS AND PRIVATE SEWERS WITHIN THIS SUBDIVISION.

SAN JOSE COMMERCIAL CENTER LOT 4, INC. AN ARIZONA CORPORATION

BY: GARY HEINFELD - DIRECTOR

STATE OF _____)
) 55)
COUNTY OF _____)

ON THIS THE _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED _____ WHO ACKNOWLEDGED HER/HIM SELF TO BE THE _____ AND BEING AUTHORIZED SO TO DO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED BY SIGNING AS _____.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____

CERTIFICATIONS

I HEREBY CERTIFY THAT THE BOUNDARY SURVEY SHOWN ON THIS PLAT WAS PERFORMED UNDER MY DIRECTION AND THAT ALL EXISTING AND/OR PROPOSED SURVEY MONUMENTS AND MARKERS SHOWN ARE CORRECTLY DESCRIBED.

TODD A. HOUT - RLS NO. 35543

I HEREBY CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY DIRECTION. I FURTHER CERTIFY THAT THE 100-YEAR FLOOD PRONE LIMITS OR HAZARD SETBACKS NOTED, IF ANY, WERE REVIEWED AND SHOWN UNDER MY DIRECTION.

KEVIN M. HALL - PE NO. 37624



CYPRESS CIVIL DEVELOPMENT
3179 EAST VIA PALOMITA
TUCSON, ARIZONA 85718
OWNER/DEVELOPER
GARY AND AMY HEINFELD LLC
3179 EAST VIA PALOMITA
TUCSON, ARIZONA 85718
CYPRESS PROJECT NO: 10-025
2102 north country club road
suite #19
Tucson, Arizona 85716
p: 520.931.5213
e: kmhall@cypresscivil.com

OV12-97-14G
REF: OV12-97-14B

**FINAL PLAT RESUBDIVISION OF
SAN JOSE PLAZA LOT 4
CONDOMINIUM UNITS 1-17,
LIMITED COMMON ELEMENTS P1-P19,
AND COMMON ELEMENT A**

BEING A PORTION OF SAN JOSE PLAZA LOTS 1-6 AS RECORDED IN BOOK 55 AT PAGE 67 A PORTION OF SECTION 13, TOWNSHIP 12 SOUTH, RANGE 13 EAST, G.&S.R.M. TOWN OF ORO VALLEY, PIMA COUNTY, ARIZONA

DATE: 07/29/11

SHEET 1 of 4

SEQUENCE NO. _____

SEQUENCE NO.

UNSUBDIVIDED

SCALE: 1"=40'

LINE TABLE				
LINE	LENGTH	LENGTH	ANGLE (M)	ANGLE (R)
L1	76.72' (M)	76.72' (R)	S 71°19'23" E (M)	S 71°19'23" E (R)
L2	51.79' (M)	51.50' (R)	N 18°30'29" E (M)	N 18°30'29" E (R)
L3	32.04' (M)	32.26' (R)	N 71°29'31" W (M)	N 71°29'31" W (R)
L4	60.50' (M)	60.50' (R)	N 18°30'29" E (M)	N 18°30'29" E (R)
L5	35.34' (M)	35.38' (R)	N 51°31'58" E (M)	N 51°31'58" E (R)
L6	50.00' (M)	50.00' (R)	S 65°38'08" E (M)	S 66°05'58" E (R)
L7	35.48' (M)	35.48' (R)	N 25°02'47" E (M)	N 25°15'34" E (R)
L8	57.25' (M)	57.18' (R)	N 25°02'47" E (M)	N 25°15'34" E (R)
L9	34.38' (M)	34.46' (R)	N 25°02'47" E (M)	N 25°15'34" E (R)
L10	52.86' (M)	52.64' (R)	N 90°00'00" E (M)	N 90°00'00" E (R)
L11	60.30' (M)	60.34' (R)	N 18°54'06" E (M)	N 18°56'10" E (R)
L12	22.91' (M)	22.88' (R)	N 18°54'06" E (M)	N 18°56'10" E (R)
L13	49.87' (M)	49.87' (R)	N 71°29'21" W (M)	N 71°29'21" W (R)
L14	77.53' (M)	77.53' (R)	N 71°29'21" W (M)	N 71°29'21" W (R)
L15	82.90' (M)	82.90' (R)	N 18°30'29" E (M)	N 18°30'29" E (R)

LOT 4 LEGAL DESCRIPTION

LOT 4 OF "SAN JOSE PLAZA" AS RECORDED IN BOOK 55, PAGE 67 OF MAPS AND PLATS, LOCATED IN THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 12 SOUTH, RANGE 13 EAST, G.&S.R.M., PIMA COUNTY, ARIZONA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 4, SAID CORNER BEING A 1/2" STEEL PIN TAGGED "RLS 12214";

THENCE SOUTH 89° 58'06" WEST 267.85 FEET UPON THE SOUTH LINE OF SAID LOT 4;

THENCE NORTH 00° 03'45" WEST 161.41 FEET;

THENCE NORTH 71° 29' 21" WEST 77.53 FEET;

THENCE NORTH 18° 30'29" EAST 82.90 FEET;

THENCE SOUTH 71° 19'23" EAST 76.72 FEET;

THENCE NORTH 89° 56'15" EAST 227.39 FEET TO THE EAST LINE OF SAID LOT 4, TO A CURVE, CONCAVE TO THE WEST, FROM WHICH THE RADIUS BEARS SOUTH 71° 33'02" WEST, 300.00 FEET DISTANT;

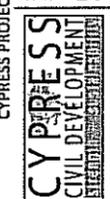
THENCE SOUTHERLY UPON SAID CURVE TO THE RIGHT, UPON THE EAST LINE OF SAID LOT 4, THROUGH A DELTA ANGLE OF 18° 25'46" AND AN ARC LENGTH OF 96.50 FEET;

THENCE SOUTH 00° 06'03" WEST 145.33 FEET UPON THE EAST LINE OF SAID LOT 4 TO THE POINT OF TERMINUS.

SAID LOT 4 CONTAINS 69,285 SQUARE FEET, OR 1.59 ACRES, MORE OR LESS.

OWNER/DEVELOPER
GARY AND AMY FERRELL LLC
3179 EAST VIA PALOMITA
TUCSON, ARIZONA 85718

CYPRESS PROJECT NO: 10.025
2102 north country club road
suite #9
tucson, arizona 85715
p: 520.951.5213
e: kmhali@cypresscivil.com



OV12-97-14G
REF: OV12-97-14B

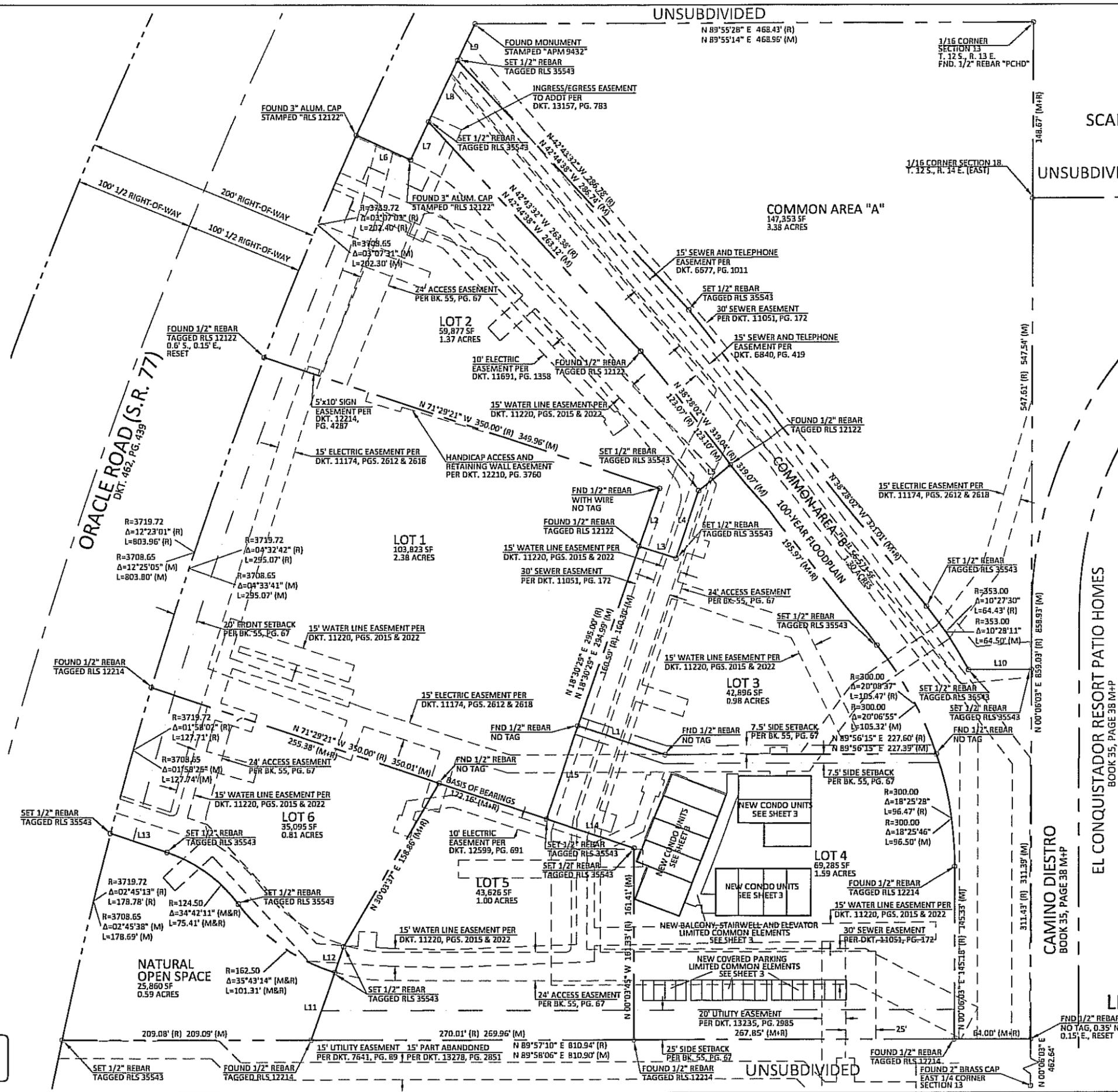
FINAL PLAT RESUBDIVISION OF
SAN JOSE PLAZA LOT 4
CONDOMINIUM UNITS 1-17,
LIMITED COMMON ELEMENTS P1-P19,
AND COMMON ELEMENT A

BEING A PORTION OF SAN JOSE PLAZA LOTS 1-6 AS RECORDED IN BOOK 55 AT PAGE 67 A PORTION OF SECTION 13, TOWNSHIP 12 SOUTH, RANGE 13 EAST, G.&S.R.M. TOWN OF ORO VALLEY, PIMA COUNTY, ARIZONA

DATE: 07/29/11

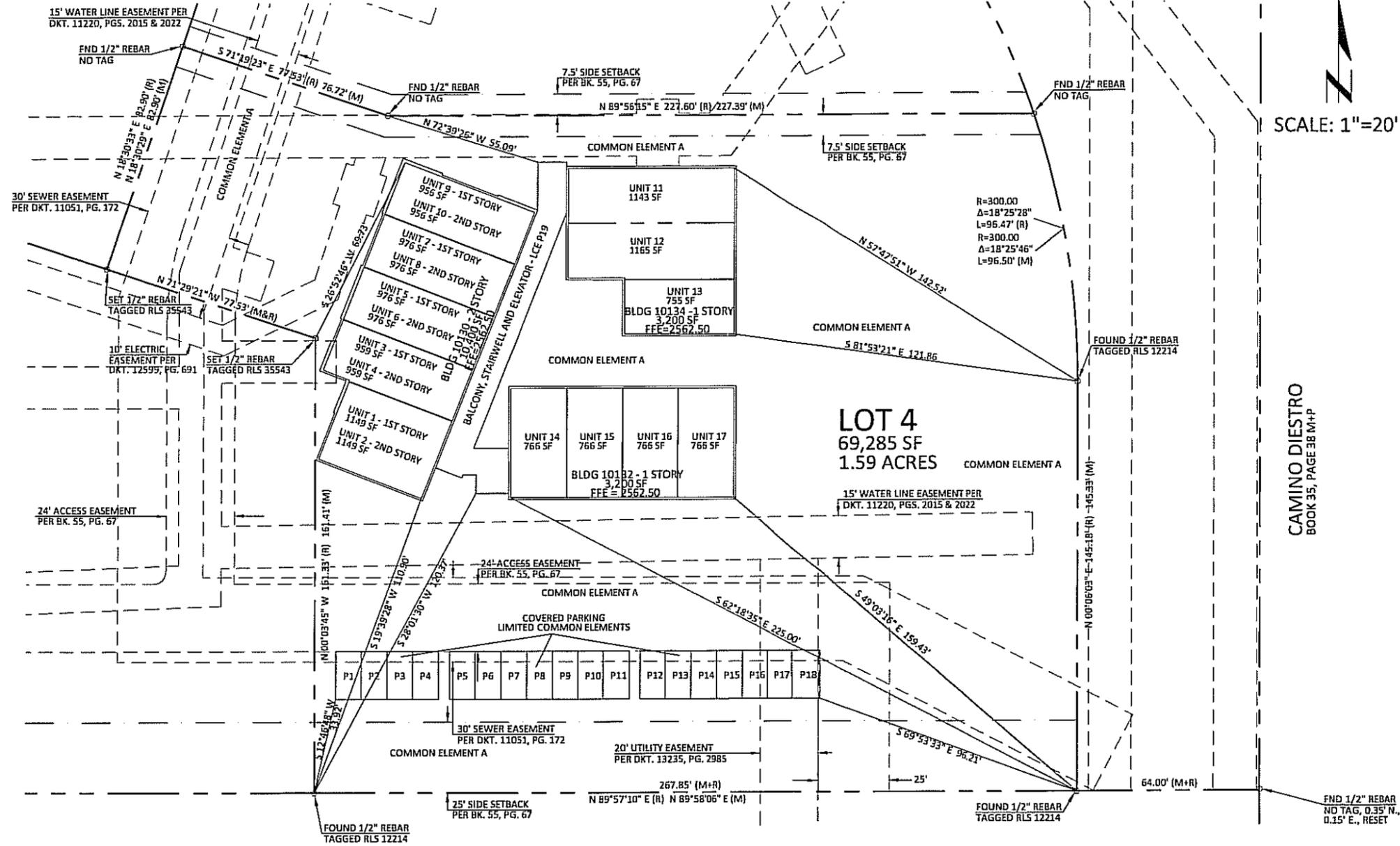
SHEET 2 of 4

SEQUENCE NO. _____



CALL FOR THE BEST PRICE
1-800-782-5348
1-800-514-4242
Map Scale: Custom

SEQUENCE NO.



SCALE: 1"=20'

CAMINO DIESTRO
BOOK 35, PAGE 38 M+P

OWNER: DELORES
CIVIL ENGINEER
3179 EAST VIA PALMITA
TUCSON, ARIZONA 85718

CYPRESS PROJECT NO: 10.025
2102 north county club road
suite #9
Tucson, Arizona 85716
p: 520.991.5213
e: kmhail@cypresscivil.com



OV12-97-14G
REF: OV12-97-14B

**FINAL PLAT RESUBDIVISION OF
SAN JOSE PLAZA LOT 4
CONDOMINIUM UNITS 1-17,
LIMITED COMMON ELEMENTS P1-P19,
AND COMMON ELEMENT A**

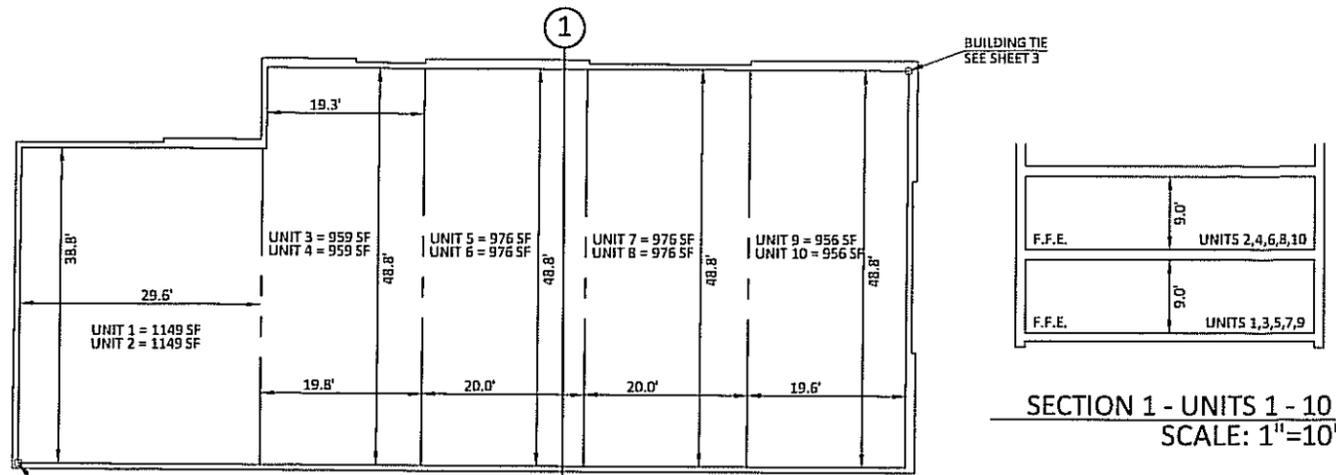
BEING A PORTION OF SAN JOSE PLAZA LOTS 1-6
AS RECORDED IN BOOK 55 AT PAGE 67
A PORTION OF SECTION 13, TOWNSHIP 12 SOUTH,
RANGE 13 EAST, G.&S.R.M. TOWN OF ORO VALLEY, PIMA COUNTY, ARIZONA

DATE: 07/29/11

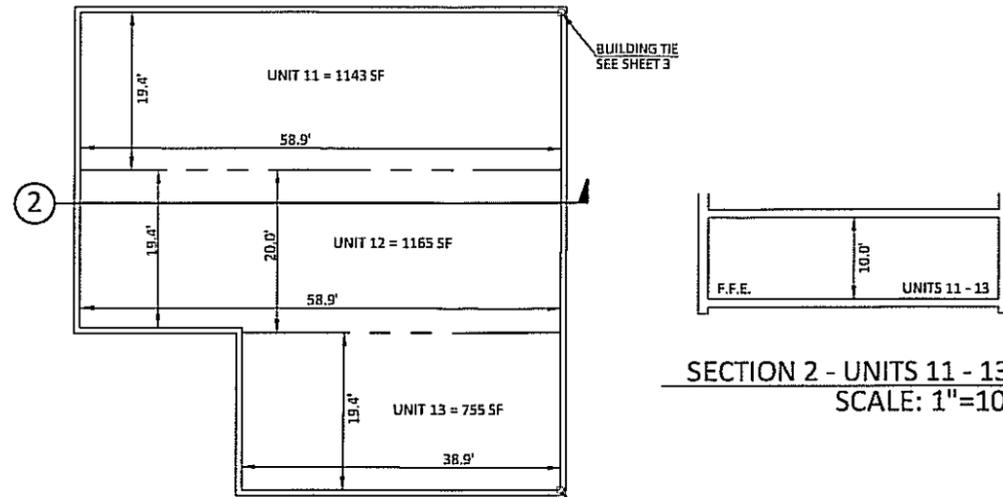
SHEET 3 OF 4

SEQUENCE NO.

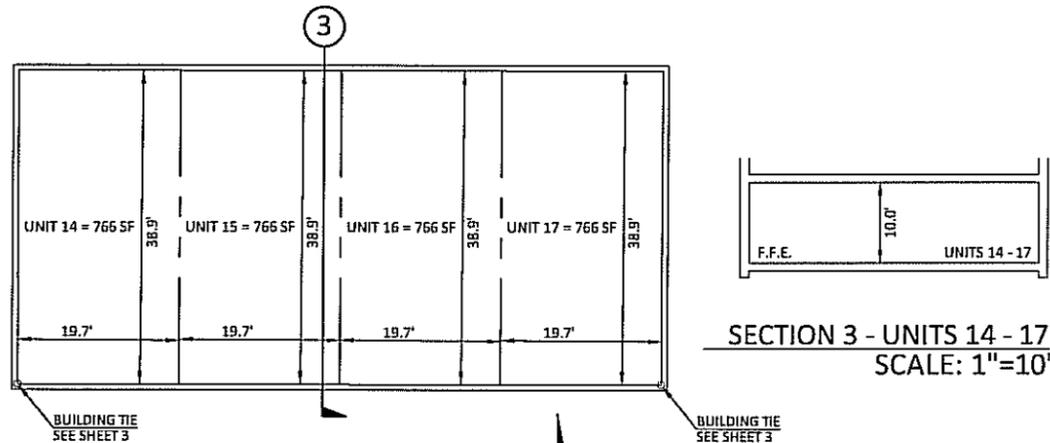
CALL FOR THE BLUE PRINTS
1-800-782-5348
1-800-STAGE-11
Blue State Center



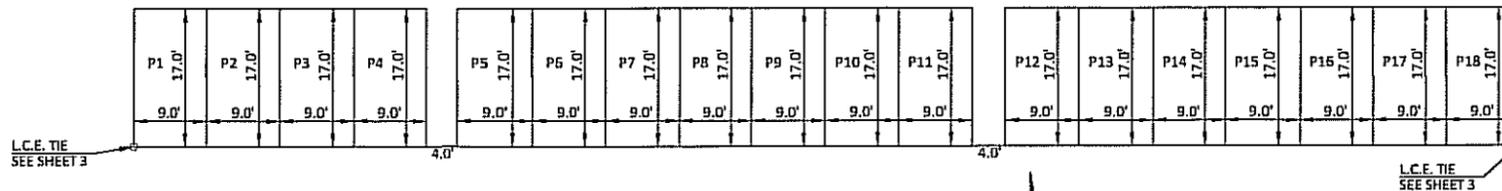
INTERIOR DIMENSIONS
BLDG 10130 - UNITS 1 - 10
SCALE: 1"=10'



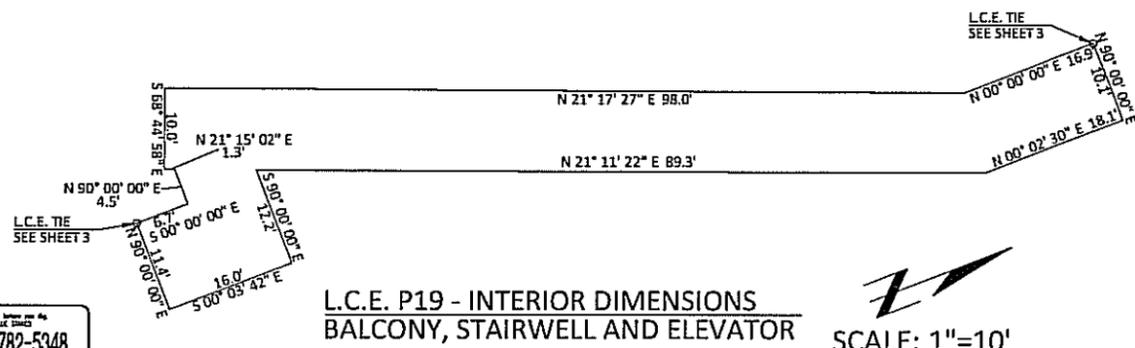
INTERIOR DIMENSIONS
BLDG 10134 - UNITS 11 - 13
SCALE: 1"=10'



INTERIOR DIMENSIONS
BLDG 10132 - UNITS 14 - 17
SCALE: 1"=10'



L.C.E. INTERIOR DIMENSIONS
COVERED PARKING P1-P18
SCALE: 1"=10'



L.C.E. P19 - INTERIOR DIMENSIONS
BALCONY, STAIRWELL AND ELEVATOR
SCALE: 1"=10'

- NOTES**
1. ALL DIMENSIONS ARE ROUNDED TO THE NEAREST TENTH OF A FOOT.
 2. ALL ANGLES ARE ASSUMED TO BE 90 DEGREES UNLESS OTHERWISE STATED OR IMPLIED WITH ASSOCIATED BEARINGS PROVIDED.
 3. NEW CONDO UNITS, COMMON ELEMENTS, AND LIMITED COMMON ELEMENTS ARE DESCRIBED IN THE CONDOMINIUM DECLARATION FOR SAN JOSE COMMERCIAL CENTER CONDOMINIUM.

**FINAL PLAT RESUBDIVISION OF
SAN JOSE PLAZA LOT 4
CONDOMINIUM UNITS 1-17,
LIMITED COMMON ELEMENTS P1-P19,
AND COMMON ELEMENT A**

BEING A PORTION OF SAN JOSE PLAZA LOTS 1-6
AS RECORDED IN BOOK 55 AT PAGE 67
A PORTION OF SECTION 13, TOWNSHIP 12 SOUTH,
RANGE 13 EAST, G.&S.R.M. TOWN OF DRO VALLEY, PIMA COUNTY, ARIZONA
DATE: 07/29/11

CYPRESS CIVIL DEVELOPMENT
2102 north country club road
suite #9
tucson, arizona 85716
ph: 520.991.5213
email: kmhall@cypresscivil.com

OV12-97-14G
REF: OV12-97-14B

1-800-782-5348

SEQUENCE NO.



Town Council Regular Session

Item # J.

Meeting Date: 09/07/2011

Requested by: Daniel G. Sharp

Submitted By:

Colleen Muhr, Police
Department

Department: Police Department

Information

SUBJECT:

Resolution No. (R)11-55 Authorizing and approving a task force agreement between the Drug Enforcement Administration ("DEA") and the Town of Oro Valley ("Town") for the participation of two Oro Valley police officers in the High Intensity Drug Trafficking Area (HIDTA) Pima County/Tucson Metro Counter Narcotics Alliance (CNA) Task Force and one police officer in the Pima County HIDTA Investigative Task Force (PCHITF).

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

Request is being made to enter into an agreement with the Drug Enforcement Administration (DEA) for the participation of two Oro Valley police officers in the High Intensity Drug Trafficking Area (HIDTA) Pima County/Tucson Metro Counter Narcotics Alliance (CNA) Task Force and one police officer in the Pima County HIDTA Investigative Task Force (PCHITF).

BACKGROUND OR DETAILED INFORMATION:

If approved, this agreement will provide for continued participation in these cooperative efforts to disrupt illicit drug traffic in the State of Arizona, gather and report intelligence data related to drug trafficking, and conduct undercover operations to allow for effective prosecution.

Additionally, this agreement will enhance our ability to identify, target and investigate Consolidated and Regional Priority Organization Targets, as well as target and investigate major drug trafficking and money laundering organizations.

FISCAL IMPACT:

These positions are funded in the approved FY 2011-12 budget.

SUGGESTED MOTION:

I MOVE to (adopt, adopt with conditions, or deny) Resolution No. (R)11-55, Authorizing and approving a task force agreement between the Drug Enforcement Administration ("DEA") and the Town of Oro Valley ("Town") for the participation of two Oro Valley police officers in the High Intensity Drug Trafficking Area (HIDTA) Pima County/Tucson Metro Counter Narcotics Alliance (CNA) Task Force and one police officer in the Pima County HIDTA Investigative Task Force (PCHITF).

Attachments

Reso 11-55

Exhibit 'A'

RESOLUTION NO. (R)11-55

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, AUTHORIZING AND APPROVING A TASK FORCE AGREEMENT BETWEEN THE DRUG ENFORCEMENT ADMINISTRATION (“DEA”) AND THE TOWN OF ORO VALLEY (“TOWN”) FOR THE PARTICIPATION OF TWO ORO VALLEY POLICE OFFICERS IN THE TUCSON TASK FORCE AND ONE POLICE OFFICER IN THE PIMA COUNTY HIDTA INVESTIGATIVE TASK FORCE (PCHITF).

WHEREAS, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

WHEREAS, pursuant to A.R.S. § 11-952, the Town is authorized to enter into agreements for joint and cooperative action to include the Agreement, attached hereto as Exhibit “A”, with the DEA; and

WHEREAS, the Town is authorized to establish and maintain the Oro Valley Police Department, pursuant to A.R.S. § 9-240 (B)(12); and

WHEREAS, the Town wishes to enter into a Task Force Agreement with the DEA to assist the DEA in drug trafficking interdiction, gathering and reporting data relating to narcotics and dangerous drugs and undercover operations related illegal activity detrimental to the health and general welfare of the residents of the Town and the State of Arizona; and

WHEREAS, it is in the best interest of the Town to enter into the Task Force Agreement, attached hereto as Exhibit “A” and incorporated herein by this reference, in order to set forth the terms and conditions to provide for the health, safety and welfare of the residents of the Town of Oro Valley and the State of Arizona.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley, that:

SECTION 1. The Task Force Agreement, attached hereto as Exhibit “A” and incorporated herein by this reference, between the Drug Enforcement Administration and the Town of Oro Valley for participation of two Oro Valley Police Officers in the Tucson Task Force and one Oro Valley Police Officer in the Pima County HIDTA Investigative Task Force (PCHITF) is hereby authorized and approved.

SECTION 2. The Chief of Police and other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as necessary to execute and implement the terms of the Agreement.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 7th day of September, 2011.

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

ATTEST:

Julie K. Bower, Town Clerk

Date: _____

Date: _____

EXHIBIT 'A'

**TASK FORCE AGREEMENT
BETWEEN
DRUG ENFORCEMENT ADMINISTRATION
AND
ORO VALLEY POLICE DEPARTMENT**

This agreement is made this 1st day of October, 2011, between the United States Department of Justice, Drug Enforcement Administration (hereinafter “DEA”), and Oro Valley Police Department (hereinafter “OVPD”).

WHEREAS there is evidence that trafficking in narcotics and dangerous drugs exists in the area and that such illegal activity has a substantial and detrimental effect on the health and general welfare of the people of the State of Arizona, the parties hereto agree to the following:

1. The DEA Tucson Task Forces will perform the activities and duties described below:
 - a. disrupt the illicit drug traffic in the State of Arizona by immobilizing targeted violators and trafficking organizations;
 - b. gather and report intelligence data relating to trafficking in narcotics and dangerous drugs; and,
 - c. conduct undercover operations where appropriate and engage in other traditional methods of investigation in order that the Task Force’s activities will result in effective prosecution before the courts of the United States and the State of Arizona.
2. The Pima County HIDTA Investigative Task Force (PCHITF) will perform the activities and duties described above in addition to those duties listed below as designated in the PCHITF’s HIDTA Initiative:
 - a. Identify, target and investigate Consolidated Priority Organization Targets and Regional Priority Organization Targets that operate on a national, and/or international scale, which have direct impact on Pima County, Arizona; and,
 - b. Target and investigate major drug trafficking and money laundering organizations.
3. To accomplish the objectives of the DEA Tucson Task Force and the PCHITF, the OVPD agrees to detail two (2) experienced officers to the Tucson Task Force, and one (1) experienced officer to the PCHITF, for a period of not less than two years. During this period of assignment, the OVPD Officers will be under the direct supervision and control of DEA supervisory personnel assigned to the Task Forces.
4. The OVPD Officers assigned to the Task Forces shall adhere to DEA policies and procedures. Failure to adhere to DEA policies and procedures shall be grounds for dismissal from the Task Force.

5. The OVPD Officers assigned to the Task Forces shall be deputized as Task Force Officers of DEA pursuant to 21 U.S.C. 878.
6. To accomplish the objectives of the DEA Tucson Task Force and the PCHITF, DEA will assign a significant number of Special Agents to the Tucson and PCHITF Task Forces. DEA will also, subject to the availability of annually appropriated DEA and HIDTA funds or any continuing resolution thereof, provide necessary funds and equipment to support the activities of the DEA Special Agents and the OVPD Officers assigned to these Task Forces. This support will include: office space, office supplies, travel funds, funds for the purchase of evidence and information, investigative equipment, training, and other support items.
7. During the period of assignment to the DEA Tucson Task Force and the PCHITF, the OVPD will remain responsible for establishing the salary and benefits, including overtime, of the officer assigned to the DEA Task Force and the officers assigned to the PCHITF, and for making all payments due them. DEA will, subject to availability of funds, reimburse the OVPD for overtime payments made by it to the two (2) OVPD Officers assigned to the DEA Tucson Task Force for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step 1, (RUS) Federal employee (currently \$17,202.25). HIDTA will, subject to availability of funds, reimburse the OVPD for the overtime payments made by it to the OVPD Officer assigned to the PCHITF for overtime, up to a sum equivalent to 25 percent of the salary of a GS-12, Step (RUS) Federal employee (currently \$17,202.25) per officer.
8. In no event will the OVPD charge any indirect cost rate to DEA for the administration or implementation of this agreement.
9. The OVPD shall maintain on a current basis complete and accurate records and accounts of all obligations and expenditures of funds under this agreement in accordance with generally accepted accounting principles and instructions provided by DEA to facilitate on-site inspection and auditing of such records and accounts.
10. The OVPD shall permit and have readily available for examination and auditing by DEA, the United States Department of Justice, the Comptroller General of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. The OVPD shall maintain all such reports and records until all audits and examinations are completed and resolved, or for a period of three years after termination of this agreement, whichever is sooner.
11. The OVPD shall comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, as amended, and all requirements imposed by or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, F, G, H, and I.

12. The OVPD agrees that an authorized officer or employee will execute and return to DEA the attached OJP Form 4061/6, Certification Regarding Lobbying: Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. The OVPD acknowledges that this agreement will not take effect and no Federal funds will be awarded to the OVPD by DEA until the completed certification is received.
13. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, the OVPD shall clearly state: (1) the percentage of the total cost of the program or project which will be financed with Federal money; and, (2) the dollar amount of Federal funds for the program or project.
14. The OVPD understands and agrees that HIDTA will provide the OVPD Officers with vehicles suitable for surveillance. HIDTA, through DEA, will furnish mobile radios for installation in the HIDTA Task Force vehicles and HIDTA will assume the cost of installation and removal. HIDTA will be financially responsible for the purchase of fuel for the leased vehicles and for providing routine maintenance; i.e., oil changes, lubes, and minor tune-ups, via the HIDTA lease contractor. DEA and HIDTA procedures for reporting and investigating automobile accidents involving Official Government Vehicles (OGVs)-HIDTA lease vehicles shall apply to accidents involving the leased vehicles furnished to the OVPD personnel, in addition to whatever accident reporting requirements the OVPD may have.
15. While on duty and acting on task force business, the OVPD Officers assigned to the HIDTA Task Force shall be subject to all DEA and federal government rules, regulations, and procedures governing the use of OGVs for home-to-work transportation and personal business. The HIDTA Executive Committee acknowledges that the United States is liable for the actions of Task Force Officers while on duty and acting within the scope of their federal employment, to the extent permitted by the Federal Torts Claim Act, 28 U.S.C. 2401 (b) 2671-2680.

16. The term of this agreement shall be effective from the date in paragraph number one (1) until September 30, 2012. This agreement may be terminated by either party on thirty days' advance written notice. Billings for all outstanding obligations must be received by DEA within 90 days of the date of termination of this agreement. DEA will be responsible only for obligations incurred by OVPD during the term of this agreement.

For the Drug Enforcement Administration:

_____ Date _____
DOUGLAS W. COLEMAN
Acting Special Agent in Charge

For the Oro Valley Police Department:

_____ Date _____
DANIEL G. SHARP
Chief of Police

PASSED and ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this _____ day of _____, 2011.

TOWN OF ORO VALLEY

_____ Date _____
Mayor

APPROVED AS TO FORM:

_____ Date _____
Attorney

ATTEST:

_____ Date _____
Town Clerk

Attachment



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Department and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510-

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drugs abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, country, state, zip code)

DEA Offices in Tucson, Arizona

Check if there are workplace on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in connection with any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

ORO VALLEY POLICE DEPARTMENT
11000 North LaCanada Drive
Oro Valley, Arizona 85737

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Daniel Sharp, CHIEF

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date



Town Council Regular Session

Item # K.

Meeting Date: 09/07/2011

Requested by: Jose Rodriguez

Submitted By:

Jose Rodriguez,
Development Infrastructure
Services

Department: Development Infrastructure Services

Information

SUBJECT:

Resolution No. (R)11-56 Authorizing and approving a drainage easement acquisition agreement between the Town of Oro Valley and Danny J. and Donna Lynn Hughes for a portion of Parcel 224-27-299B for the Lambert Lane Project between La Canada Drive and Pusch View Lane

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

During the design of the Lambert Lane Project, it was determined that additional area outside of the right-of-way would be required in order to construct a drainage channel and drop inlet structure. This area is outside the right-of-way and identified as a Drainage Easement on property described as Pima County Tax Parcel No. 224-27-299B and owned by Danny J. and Donna Lynn Hughes. In lieu of court proceedings and pursuant to its power of eminent domain, Town staff and Owner were able to work together on a Drainage Easement Acquisition Agreement.

The Town hired AXIA Real Estate Appraisers which appraised the Drainage Easement at Fourteen Thousand and Nine Hundred Dollars (\$14,900.00). Danny J. and Donna Lynn Hughes (Owners) are willing to cooperate with the Town and grant the Drainage Easement at the appraised value (attached as Exhibit Agreement). The easement will be paid from the Lambert Lane Project fund which has appropriated funds for right-of-way acquisitions.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

There is no fiscal impact. The cost of the Drainage Easement, (\$14,900.00) will be paid from Lambert Lane Project funds.

SUGGESTED MOTION:

I MOVE to (approve or deny) Resolution (R)11-56, Authorizing and approving a drainage easement acquisition agreement between the Town of Oro Valley and Danny J. and Donna Lynn Hughes.

Attachments

Reso 11-56

Exhibit A: Easement Acquisition Agreement

RESOLUTION NO. (R)11-56

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING A DRAINAGE EASEMENT ACQUISITION AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND DANNY J. AND DONNA LYNN HUGHES FOR A PORTION OF PARCEL 224-27-299B FOR THE LAMBERT LANE PROJECT BETWEEN LA CANADA DRIVE AND PUSCH VIEW LANE

WHEREAS, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

WHEREAS, pursuant to A.R.S. § 9-276, the Town is authorized to lay out, maintain, control and manage public roads within its jurisdictional boundaries; and

WHEREAS, Danny J. and Donna Lynn Hughes (“Owner”) own real property located at 10408 N. Pecan Place, Oro Valley, Arizona 85737, Parcel Number 224-27-299B; and

WHEREAS, the Town requires an additional drainage easement outside the right-of-way on the Owner’s property for the Lambert Lane Project, OV 30 99/00 07, between La Cañada Drive and Pusch View Lane; and

WHEREAS, the Town and Owner desire to enter into an Easement Acquisition Agreement in order to set forth the terms and conditions of the Agreement; and

WHEREAS, it is in the best interest of the Town to approve the Easement Acquisition Agreement between the Town and the Owner to allow the Town legal access for the Lambert Lane Project.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley that Easement Acquisition Agreement between the Town of Oro Valley and Danny J. and Donna Lynn Hughes, attached hereto as Exhibit “A” and incorporated herein by this reference, is hereby authorized and approved.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 7th day of September, 2011.

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

ATTEST:

Julie K. Bower, Town Clerk

Date: _____

Date: _____

EXHIBIT “A”

TOWN OF ORO VALLEY EASEMENT ACQUISITION AGREEMENT

This Easement Acquisition Agreement ("Agreement") is made by and between Danny J. and Donna Lynn Hughes (the "Owner"), and the Town of Oro Valley, a political subdivision of the State of Arizona (the "Town").

1. **Property.** The Owner is the owner of a parcel of property within Oro Valley located at Parcel #224-27-299B (the Owner's "Property") as described in Exhibit "A", including all improvements located thereon.
2. **Easement Title.** The Town has determined the need to acquire easements on, over, under and through the Owner's Property. In lieu of court proceedings and further to its power of eminent domain, the Town agrees to acquire a Drainage Easement to the Property for Fourteen Thousand Nine Dollars (\$14,900.00). The Drainage Easement transferring said easement from Owner to the Town shall be in substantial conformance with the Drainage Easement form attached hereto as Exhibit "B".
3. **Drainage Easement.** The Owner shall convey to the Town the Property, free and clear of all liens and encumbrances and subject only to those matters identified in the Title Report, attached hereto as Exhibit "C".
4. **Forms.** Any and all other closing documents shall be done on forms to be provided by the Town's title company of choice.
5. **Title Search.** In the event the title to the Property cannot be cleared to the satisfaction of the Town pursuant to a title search, this agreement shall be void.
6. **Security Interest.** Monies payable under this Agreement may be due to holders (the "Lienholders") of certain notes secured by mortgages or deeds of trusts, up to and including the total amount of unpaid principal, interest and penalty on the notes, if any, and shall, upon demand by the Lienholders, be paid to the Lienholders. Owner shall obtain from the Lienholders releases for any fee transfer for the Property.
7. **Waiver.** The Owner accepts Fourteen Thousand Nine Hundred Dollars (\$14,900.00) as full and final payment for all damages resulting from the project. The Owner hereby agrees to release any and all civil and criminal claims that may exist now or in the future against the Town, its officers, agents or employees, their heirs or assigns arising out of the Town's ownership of the Drainage

Easement This waiver is for valuable consideration, given freely and covers any and all claims not only for Owner, but also for Owner's heirs and assigns.

8. **Closing.** Closing shall be on or before the 30th day after the date of execution of this Agreement.
9. **Environmental Representations.** Owner hereby represents and warrants that, to the best of Owner's knowledge, no pollutants, contaminants, toxic or hazardous substances, wastes or materials have been stored, used or are located on the Property or within any surface or subsurface waters thereof; that no underground tanks have been located on the Property; that the Property is in compliance with all Federal, State and local environmental laws, regulations and ordinances; and that no legal action of any kind has been commenced or threatened with respect to the Property.
10. **Environmental Indemnification.** The Town and the Owner agree that neither party is assuming any obligation of the other party relating to any potential liability, if any, arising from the environmental condition of the Property, and each party shall remain responsible for its obligations as set forth by law.
11. **Environmental Inspection Rights.** Owner shall permit Town to conduct such inspections of the Property as the Town deems necessary to determine the environmental condition of the Property. If the investigations reveal the presence of contamination or the need to conduct environmental clean up, Owner shall conduct the clean up of the Property adequate to bring the Property into compliance prior to closing or the Town may terminate this Agreement. If environmental inspection reveals possible contamination, the parties hereby mutually agree to extend date of closing for a reasonable time for Owner to complete environmental clean up.
12. **No Leases.** Owner warrants that there are no oral or written leases on any portion of the Property.
13. **Closing Costs.** Expenses incidental to transfer the Drainage Easement, including title reports, recording fees, escrow fees, releases and Owners Title Insurance Policy, shall be paid 100% by Town.
14. **Right of Entry.** The Owner hereby grants to Town, its agents and contractors a right-of-entry to the Property upon execution of this Agreement for the purposes of Construction of drainage improvements located therein.
15. **No Sale.** Owner shall not sell or encumber the Property before closing.
16. **Conflict of Interest.** This Agreement is subject to A.R.S. 38-511 which provides for cancellation of contracts by The Town of Oro Valley for certain conflicts of interest.

GRANTEE

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie K. Bower, Town Clerk

Tobin Rosen, Town Attorney

Date: _____

Date: _____

EXHIBIT "A"

Legal Description



Southwest Survey Solutions, LLC

P.O. Box 2128
Higley, AZ 85236
(OO) 480-414-4121
(F) 888-876-6203

Owner: Hughes Family Trust

PIN Number: 224-27-299B7

Purpose: Drainage Easement

Legal Description: That portion of Lot 187, of Monte Del Oro, a subdivision in Pinal County, Arizona, according to the map or plat thereof of record in the office of the County Recorder of Pima County, Arizona, in book 27 of Maps and Plats, page 99, being more particularly described as follows:

Commencing at the Northwest corner of said Lot - 187:

Thence North 84 degrees 33 minutes 18 seconds East (measured) (North 85 degrees 04 minutes 07 seconds East, record) along the North line of said Lot - 187 a distance of 201.60 feet (measured) (201.66 feet, record) to a point:

Thence South 05 degrees 51 minutes 43 seconds East (measured) (South 05 degrees 20 minutes 54 seconds East record) a distance of 346.71 feet (measured) (347.10 feet, record) to a found rebar with cap RLS number 15343, said point being on the South line of said Lot - 187 also being on the Northerly right of way line of Lambert Lane as it now exists as the point of beginning:

Thence Westerly along a curves line concave to the North, said line being the South line of Lot - 187 also the Northerly right of way line of Lambert Lane having a central angle of 05 degrees 25 minutes 45 seconds (measured) (05 degrees 25 minutes 54 seconds, record) with a radius of 1835.40 feet (measured) (1,834.86 feet record) an arc length of 173.91 feet (measured) (173.94 feet, record) to a point of compound curvature:

Thence Northerly along a curved line concave to the Northeast having a central angle of 91 degrees 44 minutes 18 seconds (measure) (91 degrees 45 minutes 08 seconds record) with a radius of 25.00 feet (record and measured) an arc length of 40.03 feet (record and measured) to a point of tangency laying on the West line of said Lot - 187 and the Easterly right of way line of Pecan Place:

Thence North 05 degrees 51 minutes 43 seconds West (measured) (North 05 degrees 20 minutes 54 seconds West, record) Along the West line of said Lot - 187 a distance of 44.79 feet (measured) to a point:

Thence North 84 degrees 07 minutes 24 seconds East (measured) a distance of 18.00 feet (measured) to a point:

Thence South 05 degrees 23 minutes 59 seconds East (measured) a distance of 38.00 feet (measured) to a point at the intersection of a curved line:

Thence Easterly along said curved line being concave to the North having a central angle of 05 degrees 46 minutes 57 seconds (measured) with a radius of 1,803.40 feet (measured) an arc length of 182.01 feet (measured) to a point:

Thence South 05 degrees 51 minutes 43 seconds East (measured) 05 degrees 20 minutes 54 seconds East, (record) a distance of 32.26 feet (measured) to the point of beginning.

Containing: 6.930 sq. ft. 0.16 acres

Frank A. Korycaneck



6/30/2013

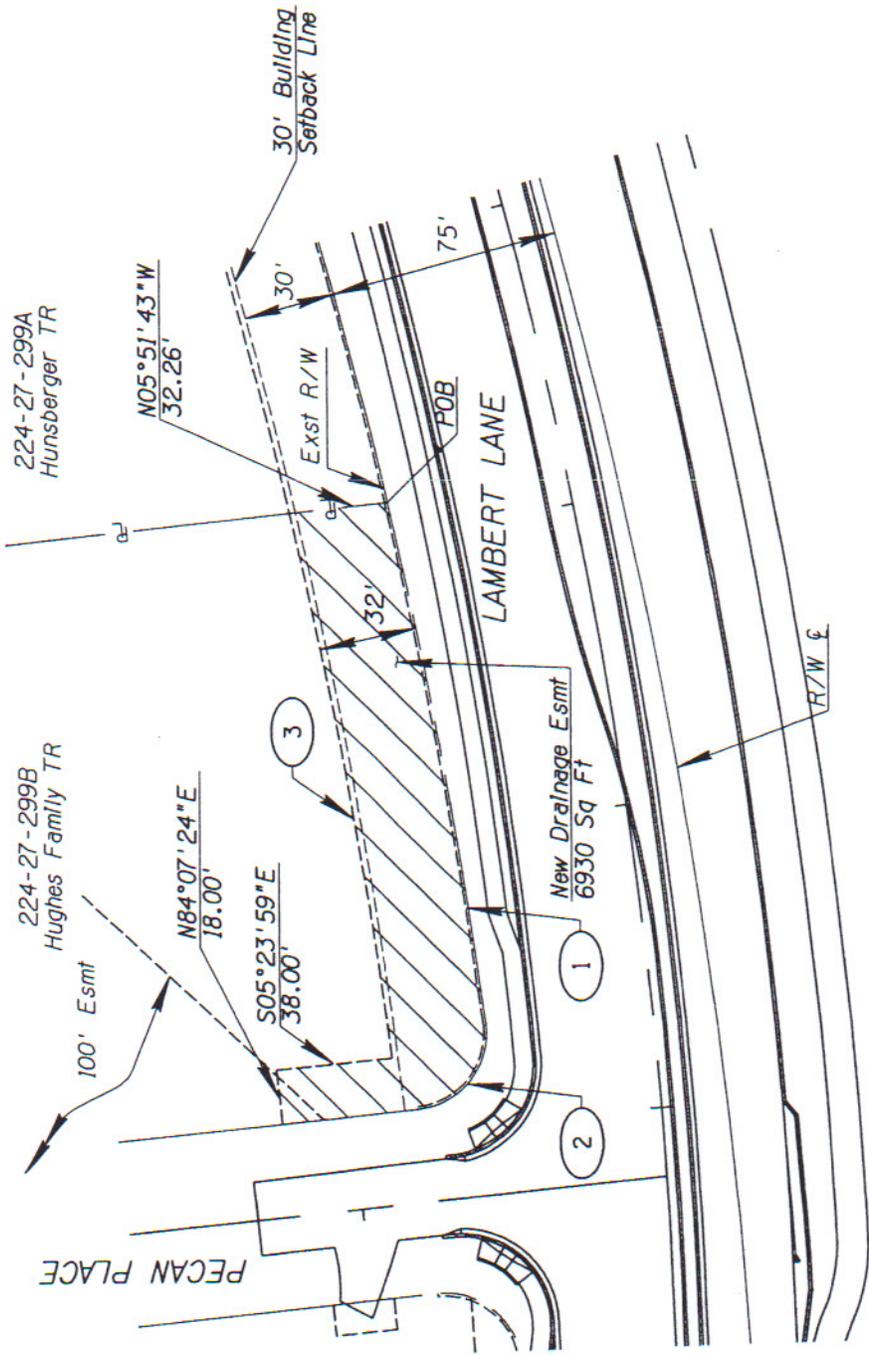


CURVE DATA:

1
 R = 1835.40'
 A = 173.91'
 D = 05°25'45"
 T = 87.02'

2
 R = 25.00'
 A = 40.03'
 D = 91°44'18"
 T = 25.77'

3
 R = 1803.40'
 A = 182.01'
 D = 05°46'57"
 T = 91.08'



Lambert Lane

EXHIBIT "B"

Drainage

Easement

When recorded send to:
Joseph N. Andrews
Chief Civil Deputy Town Attorney
Town of Oro Valley
11000 N. La Cañada Drive
Oro Valley, Arizona 85737

DRAINAGE EASEMENT

Danny J. and Donna Lynn Hughes TR

("Grantors") do hereby convey to the Town of Oro Valley, a municipal corporation of the State of Arizona ("Grantee"), an easement for the maintenance of a channel, including but not limited to, drainage improvements over and across the property described on the attached Exhibit "A" (the "Property").

The Grantee shall have the right to maintain improvements within the Property and to enter upon the Property for the purpose of maintaining the easement and its improvements located thereon.

Grantors agree that no buildings, structures, fences or trees shall be placed upon the Property and that the natural contours of the Property shall not be excavated, filled or altered without the prior written approval of the Grantee.

All grants, covenants and conditions of this easement shall inure to the benefit of and be binding upon the successors in interest to the Grantee and Grantors.

IN WITNESS WHEREOF, Grantors have executed this easement this 28th day of February, 2011.

GRANTORS

By: *Danny J. Hughes*
Name

By: *Donna Lynn Hughes*
Name

State of Arizona)
) ss.

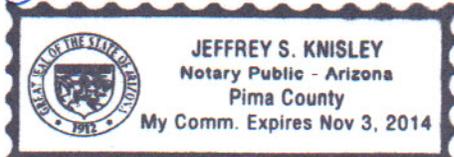
County of Pima)

On this 28th day of February, 2011, Danny J. Hughes and Donna Lynn Hughes known to me to be the persons whose name are subscribed to the within instrument, personally appeared before me and acknowledged that he/she/they executed the same for the purposes contained.

Given under my hand and seal on February 28, 2011.

Jeffrey S. Knisley
Notary

My Commission Expires: 11/3/2014



ATTEST:

Julie K. Bower, Town Clerk

Date: _____

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

Date: _____

EXHIBIT “C”

Title Report

1. z-Special Report

No. 5320201

SPECIAL REPORT

SCHEDULE A

1. This report is for informational purposes only and is not to be considered as a commitment to issue any form of Title Insurance Policy. This report is for the sole use and benefit of the parties set forth in Number 2 below and liability is hereby limited to the amount of the fee paid.

This report was prepared from only those items of public record shown in the title plant indices of the issuing company to show the condition of title as reflected by same. Those items to which the hereinafter described land is subject are set forth in Schedule B, Part Two. No attempt has been made to reflect the condition of title relating to the items set forth in Schedule B, Part One.

2. For the use and benefit of:

Town of Oro Valley

3. The Title to the fee estate in the land described herein is at this date hereof vested in:

Frank Greth and Shery Ann Greth, husband and wife as joint tenants with right of survivorship, as to Lot 177 of Parcel No. 1; Deloy E. Wolfley and Maria D. Wolfley as Co-Trustees of The Wolfley Family Living Trust dated September 25, 1997, as to Lot 178 of Parcel No. 1; Danny J. Hughes and Donna Lynn Hughes, as Trustees of the "Hughes Family Trust dated February 08, 2007 as to Parcel No. 2 and James A. Hunsberger and Penelope Hunsberger, as Co-Trustees under the Hunsberger Trust dated December 19, 2001, as to Parcel No. 3

4. The land referred to in this report is situated in Pima County, Arizona, and is described as:

SEE EXHIBIT "A" ATTACHED HEREIN

Search made to July 15, 2010 at 7:30 A.M.

FIRST AMERICAN TITLE INSURANCE COMPANY

By: Kim Fulcher/djm (602)685-7281

EXHIBIT "A"

PARCEL NO. 1:

LOTS 177 AND 178, OF MONTE DEL ORO, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, RECORDED IN BOOK 27 OF MAPS, PAGE 99 AND MINOR PLAT CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

PARCEL NO. 2:

THAT CERTAIN PORTION OF LOT 187, OF MONTE DEL ORO, A SUBDIVISION OF PIMA COUNTY, ARIZONA, ACCORDING TO THE MAP OR PLAT THEREOF OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, IN BOOK 27 OF MAPS AND PLATS AT PAGE 99 AND MINOR PLAT CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638 BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 187, SAID POINT BEING THE TRUE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINE OF SAID LOT 187 AT NORTH 85 DEGREES 04 MINUTES 07 SECONDS EAST, A DISTANCE OF 201.66 FEET, TO A POINT;

THENCE SOUTH 05 DEGREES 20 MINUTES 54 SECONDS EAST, A DISTANCE OF 347.10 FEET, TO A POINT OF NON TANGENT CURVATURE, WITH THE RADIUS AT NORTH 12 DEGREES 31 MINUTES 17 SECONDS WEST, ON THE SOUTH LINE OF SAID LOT 187 AND ALSO LYING ON THE NORTHERLY RIGHT OF WAY OF LAMBERT LANE AS IT NOW EXISTS;

THENCE ALONG A CURVE CONCAVE TO THE NORTH ALONG THE NORTH RIGHT OF WAY OF LAMBERT LANE, WITH A CENTRAL ANGLE OF 05 DEGREES 25 MINUTES 54 SECONDS A RADIUS OF 1,834.86 FEET, AN ARC DISTANCE OF 173.94 FEET TO A POINT OF COMPOUND CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE NORTHEAST WITH A CENTRAL ANGLE OF 91 DEGREES 45 MINUTES 08 SECONDS A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 40.03 FEET, TO A POINT OF TANGENCY LAYING ON THE WEST LINE OF SAID LOT 187 AND THE EASTERLY RIGHT OF WAY LINE OF PECAN PLACE;

THENCE ALONG THE WEST LINE OF SAID LOT 187 AT NORTH 05 DEGREES 20 MINUTES 54 SECONDS WEST, A DISTANCE OF 274.16 FEET, TO A POINT OF CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE EAST, WITH A CENTRAL ANGLE OF 04 DEGREES 37 MINUTES 40 SECONDS EAST, A RADIUS OF 780.00 FEET, AN ARC DISTANCE OF 63.00 FEET TO THE POINT OF BEGINNING.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

PARCEL NO. 3:

~~LOT 187, OF MONTE DEL ORO, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, RECORDED IN BOOK 27 OF MAPS, PAGE 99 AND MINOR PLAT~~

No. 5320201

CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

EXCEPT A PORTION OF THE LAND DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 187, SAID POINT BEING THE TRUE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINE OF SAID LOT 187 AT NORTH 85 DEGREES 04 MINUTES 07 SECONDS EAST, A DISTANCE OF 201.66 FEET, TO A POINT;

THENCE SOUTH 05 DEGREES 20 MINUTES 54 SECONDS EAST, A DISTANCE OF 347.10 FEET, TO A POINT OF NON TANGENT CURVATURE, WITH THE RADIUS AT NORTH 12 DEGREES 31 MINUTES 17 SECONDS WEST, ON THE SOUTH LINE OF SAID LOT 187 AND ALSO LYING ON THE NORTHERLY RIGHT OF WAY OF LAMBER LANE AS IT NOW EXISTS;

THENCE ALONG A CURVE CONCAVE TO THE NORTH ALONG THE NORTH RIGHT OF WAY OF LAMBERT LANE, WITH A CENTRAL ANGLE OF 05 DEGREES 25 MINUTES 54 SECONDS A RADIUS OF 1,834.86 FEET, AN ARC DISTANCE OF 173.94 FEET TO A POINT OF COMPOUND CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE NORTHEAST WITH A CENTRAL ANGLE OF 91 DEGREES 45 MINUTES 08 SECONDS A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 40.03 FEET, TO A POINT OF TANGENCY LAYING ON THE WEST LINE OF SAID LOT 187 AND EASTERLY RIGHT OF WAY LINE OF PECAN PLACE;

THENCE ALONG THE WEST LINE OF SAID LOT 187 AT NORTH 05 DEGREES 20 MINUTES 54 SECONDS WEST, A DISTANCE OF 274.16 FEET, TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE CONCAVE TO THE EAST, WITH A CENTRAL ANGLE OF 04 DEGREES 37 MINUTES 40 SECONDS EAST, A RADIUS OF 780.00 FEET, AN ARC DISTANCE OF 63.00 FEET TO THE TRUE POINT OF BEGINNING.

SCHEDULE B

PART ONE:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.

Proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Any facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, liens, or encumbrances, or claims thereof, which are not shown by the public records.
4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water; whether or not the aforementioned matters excepted are shown by the public records.
6. Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
7. Lack of a right of access to and from the land.

SCHEDULE B

(All recording data refers to records in the office of the County Recorder in the County in which the land is situated.)

EXCEPTIONS:

1. Taxes for the full year of 2010.
(The first half is due October 1, 2010 and is delinquent November 1, 2010. The second half is due March 1, 2011 and is delinquent May 1, 2011.)
2. Any charge upon said land by reason of its inclusion in Monte Del Oro Homeowners Association.
3. The right to enter upon said land and prospect for and remove all coal, oil, gas, minerals or other substances, as reserved in the Patent to said land.
4. Easements, restrictions, reservations, conditions and set-back lines as set forth on the plat recorded as Book 27 of Maps, Page 99, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(c).

Thereafter Minor Plat change recorded as Docket 12950, Page 550 and recorded as Docket 13794, Page 638.

5. Covenants, conditions and restrictions in the document recorded as Docket 5981, Page 132; document recorded as Docket 6252, Page 570 and amended as Docket 7155, Page 225, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, to the extent such covenants, conditions or restrictions violate Title 42, Section 3604(c), of the United States Codes.
6. The terms, conditions and provisions contained in the document entitled "Agreement" recorded June 04, 2010 as Docket 13823, Page 556.

(Affects Lot Nos. 177, 178 of Parcel No. 1)
7. All matters as set forth in Resolution No. (R)02-60, recorded August 13, 2002 as Docket 11862, Page 3248.

(Affects Lot No. 178 of Parcel No. 1)
8. All matters as set forth in Lambert Lane Right of Way Retracement Survey, recorded as Book 71 of Surveys, Page 1.

-
9. All matters as set forth in Record of Survey, recorded as Book 57 of Surveys, Page 74.

(Affects Lot Nos. 2 and 3)

10. An easement for drainage, maintenance and incidental purposes, recorded as Docket 11862, Page 3244.

(Affects Lot No. 177)

11. An easement for right of way and incidental purposes, recorded as Docket 6008, Page 928.
12. An easement for communications facilities and incidental purposes, recorded as Docket 9833, Page 1216.

(Affects Lot No. 3)

13. A Deed of Trust to secure an indebtedness of \$317,500.00, recorded December 11, 2007 as Docket 13199, Page 3619.

Dated: December 10, 2007
Trustor: Frank Greth, Sherry Ann Greth, husband & wife
Trustee: JPMorgan Chase Bank, N.A.
Beneficiary: Mortgage Electronic Registration Systems, Inc and JPMorgan Chase Bank, N.A.

(Affects Lot No. 177 of Parcel No. 1)

14. A Deed of Trust to secure an indebtedness of \$354,907.00, recorded June 27, 2008 as Docket 13337, Page 486.

Dated: June 20, 2008
Trustor: Deloy E Wolfley and Maria D Wolfley, husband and wife and Rodney M Wolfley, an unmarried man
Trustee: Lawyers Title of Arizona, Inc., an Arizona corporation
Beneficiary: Mortgage Electronic Registration Systems, Inc and GMAC Mortgage, LLC f/k/a GMAC Mortgage corporation

(Affects Lot No. 178 of Parcel No. 1)

15. A Deed of Trust to secure an indebtedness of \$105,050.00, recorded February 26, 2007 as Docket 12999, Page 2169.

Dated: February 05, 2007
Trustor: Danny J. Hughes and Donna Lynn Hughes, husband and wife and Floyd Hughes, a single man, by Danny J. Hughes, his/her attorney in fact, whose power of attorney is attached hereto, joint tenants with full rights of survivorship
Trustee: Title Source, Inc.
Beneficiary: Mortgage Electronic Registration System, Inc and Quicken Loans Inc.

(Affects Parcel No. 2)

16. A Deed of Trust to secure an indebtedness in a Revolving Loan Agreement with a credit limit in the principal amount of \$100,000.00, together with any and all other obligations secured thereby, recorded June 24, 2008 as Docket 13334, Page 2843.

Dated: February 08, 2007

Trustor: Danny J. Hughes and Donna Lynn Hughes, trustees of the Hughes Family Trust dated February 8, 2007

Trustee: U.S. Bank Trust Company National Association

Beneficiary: U.S. Bank National Association N.D.

(Affects Parcel No. 2)

17. Water rights, claims or title to water, whether or not shown by the public records.

End of Schedule B



Town Council Regular Session

Item # L.

Meeting Date: 09/07/2011

Requested by: Jose Rodriguez

Submitted By:

Jose Rodriguez,
Development Infrastructure
Services

Department: Development Infrastructure Services

Information

SUBJECT:

Resolution No. (R)11-57 Authorizing and approving a Slope Easement Acquisition Agreement between the Town of Oro Valley and Frank and Sherry Greth for a portion of Parcel 224-27-2890 for the Lambert Lane Project between La Canada Drive and Pusch View Lane

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

During the design of Lambert Lane Project, it was determined that additional area outside the right-of-way would be required in order to tie the new road section into the adjacent property elevations. This area is outside the right-of-way and identified as a Slope Easement on property described as Pima County Tax Parcel No. 224-27-2890 and owned by Frank and Sherry Greth. In lieu of court proceedings and pursuant to its power of eminent domain, Town staff and Owner were able to work together on a Slope Easement Acquisition Agreement.

The Town hired AXIA Real Estate Appraisers which appraised the Slope Easement at Six Thousand Nine Hundred Ninety Nine Dollars (\$6,999.00) . Frank and Sherry Greth (Owner) are willing to cooperate with the Town and grant the Slope Easement at the appraised value (attached as Exhibit Agreement). The easement will be paid from the Lambert Lane Project fund which has appropriated funds for right-of-way acquisitions.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

There is no fiscal impact. The cost of the Slope Easement,(\$6,999.00) will be paid from Lambert Lane Project funds.

SUGGESTED MOTION:

I MOVE to (approve or deny) Resolution No. (R)11-57, Authorizing and approving a Slope Easement Acquisition Agreement between the Town of Oro Valley and Frank and Sherry Greth.

Attachments

Reso 11-57

Exhibit A - Easement Acquisition Agreement

RESOLUTION NO. (R) 11-57

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING A SLOPE EASEMENT ACQUISITION AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND FRANK AND SHERRY GRETH FOR A PORTION OF PARCEL 224-27-2890 FOR THE LAMBERT LANE PROJECT BETWEEN LA CANADA DRIVE AND PUSCH VIEW LANE

WHEREAS, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

WHEREAS, pursuant to A.R.S. § 9-276, the Town is authorized to lay out, maintain, control and manage public roads within its jurisdictional boundaries; and

WHEREAS, Frank and Sherry Greth (“Owner”) own real property located at 10400 N. Pecan Place, Oro Valley, Arizona 85737, Parcel Number 224-27-2890; and

WHEREAS, the Town requires a slope easement outside the right-of-way on the Owner’s property for the Lambert Lane Project, OV 30 99/00 07, between La Cañada Drive and Pusch View Lane; and

WHEREAS, the Town and Owner desire to enter into an Easement Acquisition Agreement in order to set forth the terms and conditions of the Agreement; and

WHEREAS, it is in the best interest of the Town to approve the Easement Acquisition Agreement between the Town and the Owner to allow the Town legal access for the Lambert Lane Project.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley that Easement Acquisition Agreement between the Town of Oro Valley and Frank and Sherry Greth, attached hereto as Exhibit “A” and incorporated herein by this reference, is hereby authorized and approved.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 7th day of September, 2011.

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

ATTEST:

Julie K. Bower, Town Clerk

Date: _____

Date: _____

EXHIBIT “A”

TOWN OF ORO VALLEY EASEMENT ACQUISITION AGREEMENT

This Easement Acquisition Agreement ("Agreement") is made by and between Frank and Sherry Greth _____ (the "Owner"), and The Town of Oro Valley, a political subdivision of the State of Arizona (the "Town").

1. **Property.** The Owner is the owner of a parcel of property within Oro Valley located at Parcel #224-27-2890 _____ (the "Owner's Property") as described in Exhibit "A", including all improvements located thereon.
2. **Easement Title.** The Town has determined the need to acquire an easement on, over, under and through the Owner's Property. In lieu of court proceedings and further to its power of eminent domain, the Town agrees to acquire a Slope _____ Easement to the Property for Six Thousand Nine Hundred Ninety Nine Dollars (\$6,999.00 _____). The Slope _____ Easement transferring said easement from Owner to the Town shall be in substantial conformance with the Slope _____ Easement form attached hereto as Exhibit "B".
3. Slope _____ **Easement.** The Owner shall convey to the Town the Property, free and clear of all liens and encumbrances and subject only to those matters identified in the Title Report, attached hereto as Exhibit "C".
4. **Forms.** Any and all other closing documents shall be done on forms to be provided by the Town's title company of choice.
5. **Title Search.** In the event the title to the Property cannot be cleared to the satisfaction of the Town pursuant to a title search, this agreement shall be void.
6. **Security Interest.** Monies payable under this Agreement may be due to holders (the "Lienholders") of certain notes secured by mortgages or deeds of trusts, up to and including the total amount of unpaid principal, interest and penalty on the notes, if any, and shall, upon demand by the Lienholders, be paid to the Lienholders. Owner shall obtain from the Lienholders releases for any fee transfer for the Property.
7. **Waiver.** Owner accepts Six Thousand Nine Hundred Ninety Nine Dollars (\$6,999.00 _____) as full and final payment for all damages resulting from the project. The Owner hereby agrees to release any and all civil and criminal claims that may exist now or in the future against the Town, its officers, agents or employees, their heirs or assigns arising out of the Town's ownership of the Slope _____

Easement This waiver is for valuable consideration, given freely and covers any and all claims not only for Owner, but also for Owner's heirs and assigns.

8. **Closing.** Closing shall be on or before the 30th day after the date of execution of this Agreement.
9. **Environmental Representations.** Owner hereby represents and warrants that, to the best of Owner's knowledge, no pollutants, contaminants, toxic or hazardous substances, wastes or materials have been stored, used or are located on the Property or within any surface or subsurface waters thereof; that no underground tanks have been located on the Property; that the Property is in compliance with all Federal, State and local environmental laws, regulations and ordinances; and that no legal action of any kind has been commenced or threatened with respect to the Property.
10. **Environmental Indemnification.** The Town and the Owner agree that neither party is assuming any obligation of the other party relating to any potential liability, if any, arising from the environmental condition of the Property, and each party shall remain responsible for its obligations as set forth by law.
11. **Environmental Inspection Rights.** Owner shall permit Town to conduct such inspections of the Property as the Town deems necessary to determine the environmental condition of the Property. If the investigations reveal the presence of contamination or the need to conduct environmental clean up, Owner shall conduct the clean up of the Property adequate to bring the Property into compliance prior to closing or the Town may terminate this Agreement. If environmental inspection reveals possible contamination, the parties hereby mutually agree to extend date of closing for a reasonable time for Owner to complete environmental clean up.
12. **No Leases.** Owner warrants that there are no oral or written leases on any portion of the Property.
13. **Closing Costs.** Expenses incidental to transfer the Slope Easement, including title reports, recording fees, escrow fees, releases and Owners Title Insurance Policy, shall be paid 100% by Town.
14. **Right of Entry.** The Owner hereby grants to Town, its agents and contractors a right-of-entry to the Property upon execution of this Agreement for the purposes of Construction of Slope improvements located therein.
_____.
15. **No Sale.** Owner shall not sell or encumber the Property before closing.
16. **Conflict of Interest.** This Agreement is subject to A.R.S. 38-511 which provides for cancellation of contracts by The Town of Oro Valley for certain conflicts of interest.

ATTEST:

Julie K. Bower, Town Clerk

Date: _____

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

Date: _____

EXHIBIT "A"

LEGAL DESCRIPTION



224-27-2890
Greth Frank
& Shery Ann

224-27-2900
Wolfley Family
Living TR

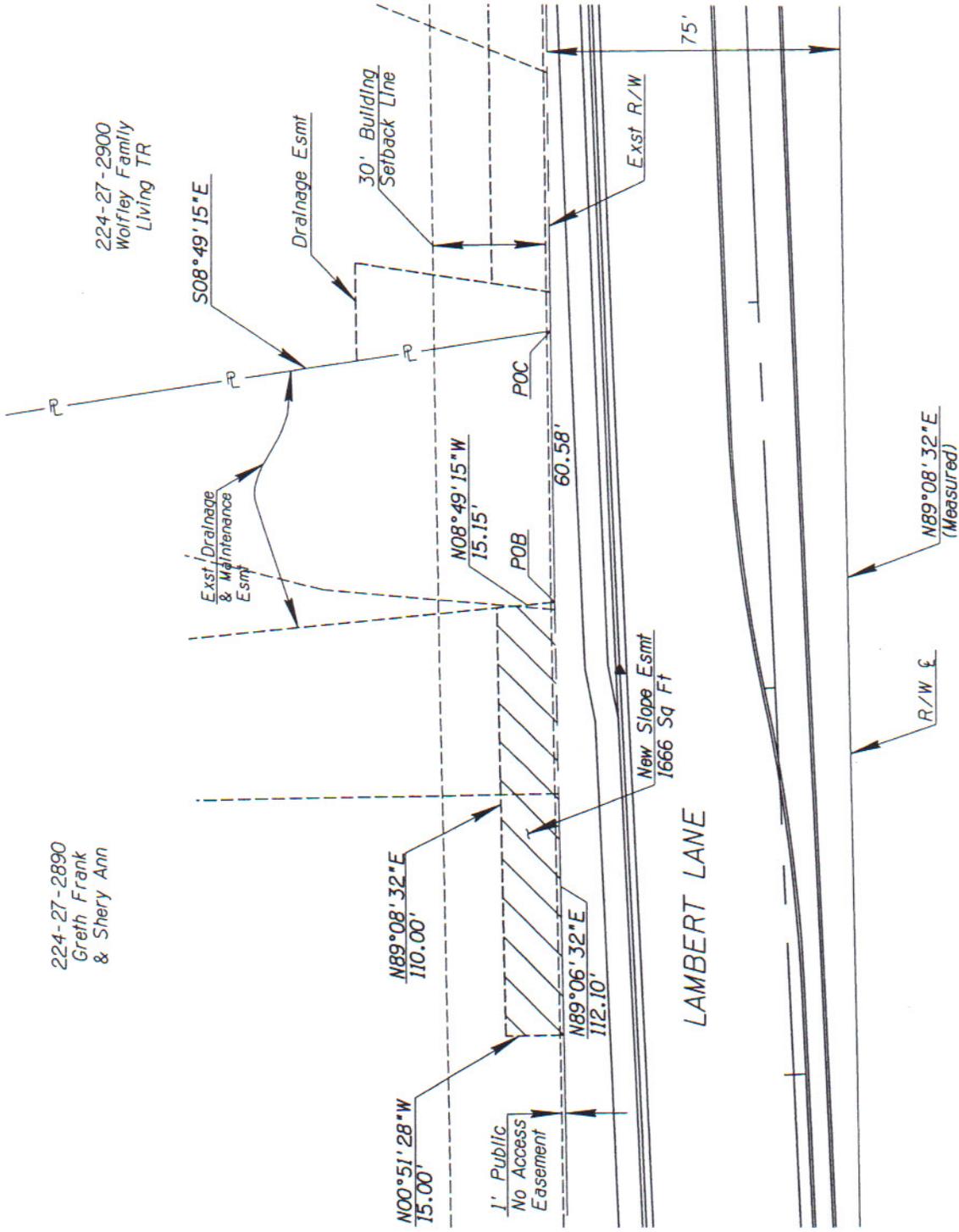


FIGURE
NEW SLOPE EASEMENT
ORO VALLEY, AZ
S11

EXHIBIT "B"

Slope _____ **Easement**

When recorded send to:
Joseph N. Andrews
Chief Civil Deputy Town Attorney
Town of Oro Valley
11000 N. La Cañada Drive
Oro Valley, Arizona 85737

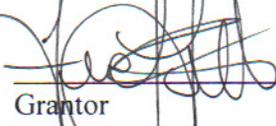
SLOPE EASEMENT

Frank and Sherry Greth

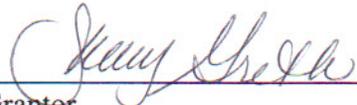
Grantors does hereby convey unto the Town of Oro Valley (Grantee), a municipal corporation of the State of Arizona, a Slope Easement on the Property described in Exhibit "A".

The Grantee shall have the right to construct a slope on the above described property. Grantors waive and release Grantee from all claims for damages or compensation for and on account of constructing and sloping the above property.

Dated this 18 day of MARCH, 2011.



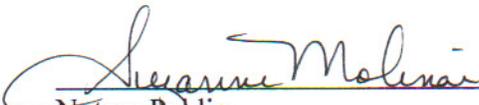
Grantor



Grantor

STATE OF ARIZONA)
) ss
COUNTY OF ~~PIMA~~ PINAL)

This instrument was subscribed, sworn to, and acknowledged before me this 18 day of MARCH, 2011.



Notary Public

My Commission Expires: 8/25/2011



GRANTEE

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

ATTEST:

Julie K. Bower, Town Clerk

Date: _____

APPROVED AS TO FORM:

Tobin Rosen, Town Attorney

Date: _____

EXHIBIT “C”

Title Report

1. z-Special Report

No. 5320201

SPECIAL REPORT

SCHEDULE A

1. This report is for informational purposes only and is not to be considered as a commitment to issue any form of Title Insurance Policy. This report is for the sole use and benefit of the parties set forth in Number 2 below and liability is hereby limited to the amount of the fee paid.

This report was prepared from only those items of public record shown in the title plant indices of the issuing company to show the condition of title as reflected by same. Those items to which the hereinafter described land is subject are set forth in Schedule B, Part Two. No attempt has been made to reflect the condition of title relating to the items set forth in Schedule B, Part One.

2. For the use and benefit of:

Town of Oro Valley

3. The Title to the fee estate in the land described herein is at this date hereof vested in:

Frank Greth and Shery Ann Greth, husband and wife as joint tenants with right of survivorship, as to Lot 177 of Parcel No. 1; Deloy E. Wolfley and Maria D. Wolfley as Co-Trustees of The Wolfley Family Living Trust dated September 25, 1997, as to Lot 178 of Parcel No. 1; Danny J. Hughes and Donna Lynn Hughes, as Trustees of the "Hughes Family Trust dated February 08, 2007 as to Parcel No. 2 and James A. Hunsberger and Penelope Hunsberger, as Co-Trustees under the Hunsberger Trust dated December 19, 2001, as to Parcel No. 3

4. The land referred to in this report is situated in Pima County, Arizona, and is described as:

SEE EXHIBIT "A" ATTACHED HEREIN

Search made to July 15, 2010 at 7:30 A.M.

FIRST AMERICAN TITLE INSURANCE COMPANY

By: Kim Fulcher/djm (602)685-7281

EXHIBIT "A"

PARCEL NO. 1:

LOTS 177 AND 178, OF MONTE DEL ORO, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, RECORDED IN BOOK 27 OF MAPS, PAGE 99 AND MINOR PLAT CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

PARCEL NO. 2:

THAT CERTAIN PORTION OF LOT 187, OF MONTE DEL ORO, A SUBDIVISION OF PIMA COUNTY, ARIZONA, ACCORDING TO THE MAP OR PLAT THEREOF OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, IN BOOK 27 OF MAPS AND PLATS AT PAGE 99 AND MINOR PLAT CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638 BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 187, SAID POINT BEING THE TRUE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINE OF SAID LOT 187 AT NORTH 85 DEGREES 04 MINUTES 07 SECONDS EAST, A DISTANCE OF 201.66 FEET, TO A POINT;

THENCE SOUTH 05 DEGREES 20 MINUTES 54 SECONDS EAST, A DISTANCE OF 347.10 FEET, TO A POINT OF NON TANGENT CURVATURE, WITH THE RADIUS AT NORTH 12 DEGREES 31 MINUTES 17 SECONDS WEST, ON THE SOUTH LINE OF SAID LOT 187 AND ALSO LYING ON THE NORTHERLY RIGHT OF WAY OF LAMBERT LANE AS IT NOW EXISTS;

THENCE ALONG A CURVE CONCAVE TO THE NORTH ALONG THE NORTH RIGHT OF WAY OF LAMBERT LANE, WITH A CENTRAL ANGLE OF 05 DEGREES 25 MINUTES 54 SECONDS A RADIUS OF 1,834.86 FEET, AN ARC DISTANCE OF 173.94 FEET TO A POINT OF COMPOUND CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE NORTHEAST WITH A CENTRAL ANGLE OF 91 DEGREES 45 MINUTES 08 SECONDS A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 40.03 FEET, TO A POINT OF TANGENCY LAYING ON THE WEST LINE OF SAID LOT 187 AND THE EASTERLY RIGHT OF WAY LINE OF PECAN PLACE;

THENCE ALONG THE WEST LINE OF SAID LOT 187 AT NORTH 05 DEGREES 20 MINUTES 54 SECONDS WEST, A DISTANCE OF 274.16 FEET, TO A POINT OF CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE EAST, WITH A CENTRAL ANGLE OF 04 DEGREES 37 MINUTES 40 SECONDS EAST, A RADIUS OF 780.00 FEET, AN ARC DISTANCE OF 63.00 FEET TO THE POINT OF BEGINNING.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

PARCEL NO. 3:

~~LOT 187, OF MONTE DEL ORO, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF PIMA COUNTY, ARIZONA, RECORDED IN BOOK 27 OF MAPS, PAGE 99 AND MINOR PLAT~~

First American Title

CHANGE RECORDED AS DOCKET 12950, PAGE 550 AND RECORDED AS DOCKET 13794, PAGE 638.

EXCEPT ALL COAL AND OTHER MINERALS, AS RESERVED IN PATENT FROM UNITED STATES OF AMERICA.

EXCEPT A PORTION OF THE LAND DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 187, SAID POINT BEING THE TRUE POINT OF BEGINNING;

THENCE ALONG THE NORTH LINE OF SAID LOT 187 AT NORTH 85 DEGREES 04 MINUTES 07 SECONDS EAST, A DISTANCE OF 201.66 FEET, TO A POINT;

THENCE SOUTH 05 DEGREES 20 MINUTES 54 SECONDS EAST, A DISTANCE OF 347.10 FEET, TO A POINT OF NON TANGENT CURVATURE, WITH THE RADIUS AT NORTH 12 DEGREES 31 MINUTES 17 SECONDS WEST, ON THE SOUTH LINE OF SAID LOT 187 AND ALSO LYING ON THE NORTHERLY RIGHT OF WAY OF LAMBER LANE AS IT NOW EXISTS;

THENCE ALONG A CURVE CONCAVE TO THE NORTH ALONG THE NORTH RIGHT OF WAY OF LAMBERT LANE, WITH A CENTRAL ANGLE OF 05 DEGREES 25 MINUTES 54 SECONDS A RADIUS OF 1,834.86 FEET, AN ARC DISTANCE OF 173.94 FEET TO A POINT OF COMPOUND CURVATURE;

THENCE ALONG A CURVE CONCAVE TO THE NORTHEAST WITH A CENTRAL ANGLE OF 91 DEGREES 45 MINUTES 08 SECONDS A RADIUS OF 25.00 FEET, AN ARC DISTANCE OF 40.03 FEET, TO A POINT OF TANGENCY LAYING ON THE WEST LINE OF SAID LOT 187 AND EASTERLY RIGHT OF WAY LINE OF PECAN PLACE;

THENCE ALONG THE WEST LINE OF SAID LOT 187 AT NORTH 05 DEGREES 20 MINUTES 54 SECONDS WEST, A DISTANCE OF 274.16 FEET, TO A POINT OF CURVATURE;

THENCE ALONG THE CURVE CONCAVE TO THE EAST, WITH A CENTRAL ANGLE OF 04 DEGREES 37 MINUTES 40 SECONDS EAST, A RADIUS OF 780.00 FEET, AN ARC DISTANCE OF 63.00 FEET TO THE TRUE POINT OF BEGINNING.

SCHEDULE B

PART ONE:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.

Proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Any facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, liens, or encumbrances, or claims thereof, which are not shown by the public records.
4. Discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose, and which are not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water; whether or not the aforementioned matters excepted are shown by the public records.
6. Any lien, or right to a lien, for services, labor or material heretofore or hereafter furnished, imposed by law and not shown by the public records.
7. Lack of a right of access to and from the land.

SCHEDULE B

(All recording data refers to records in the office of the County Recorder in the County in which the land is situated.)

EXCEPTIONS:

1. Taxes for the full year of 2010.
(The first half is due October 1, 2010 and is delinquent November 1, 2010. The second half is due March 1, 2011 and is delinquent May 1, 2011.)
2. Any charge upon said land by reason of its inclusion in Monte Del Oro Homeowners Association.
3. The right to enter upon said land and prospect for and remove all coal, oil, gas, minerals or other substances, as reserved in the Patent to said land.
4. Easements, restrictions, reservations, conditions and set-back lines as set forth on the plat recorded as Book 27 of Maps, Page 99, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(c).

Thereafter Minor Plat change recorded as Docket 12950, Page 550 and recorded as Docket 13794, Page 638.

5. Covenants, conditions and restrictions in the document recorded as Docket 5981, Page 132; document recorded as Docket 6252, Page 570 and amended as Docket 7155, Page 225, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, to the extent such covenants, conditions or restrictions violate Title 42, Section 3604(c), of the United States Codes.
6. The terms, conditions and provisions contained in the document entitled "Agreement" recorded June 04, 2010 as Docket 13823, Page 556.

(Affects Lot Nos. 177, 178 of Parcel No. 1)
7. All matters as set forth in Resolution No. (R)02-60, recorded August 13, 2002 as Docket 11862, Page 3248.

(Affects Lot No. 178 of Parcel No. 1)
8. All matters as set forth in Lambert Lane Right of Way Retracement Survey, recorded as Book 71 of Surveys, Page 1.

-
9. All matters as set forth in Record of Survey, recorded as Book 57 of Surveys, Page 74.

(Affects Lot Nos. 2 and 3)

10. An easement for drainage, maintenance and incidental purposes, recorded as Docket 11862, Page 3244.

(Affects Lot No. 177)

11. An easement for right of way and incidental purposes, recorded as Docket 6008, Page 928.

12. An easement for communications facilities and incidental purposes, recorded as Docket 9833, Page 1216.

(Affects Lot No. 3)

13. A Deed of Trust to secure an indebtedness of \$317,500.00, recorded December 11, 2007 as Docket 13199, Page 3619.

Dated: December 10, 2007
Trustor: Frank Greth, Sherry Ann Greth, husband & wife
Trustee: JPMorgan Chase Bank, N.A.
Beneficiary: Mortgage Electronic Registration Systems, Inc and JPMorgan Chase Bank, N.A.

(Affects Lot No. 177 of Parcel No. 1)

14. A Deed of Trust to secure an indebtedness of \$354,907.00, recorded June 27, 2008 as Docket 13337, Page 486.

Dated: June 20, 2008
Trustor: Deloy E Wolfley and Maria D Wolfley, husband and wife and Rodney M Wolfley, an unmarried man
Trustee: Lawyers Title of Arizona, Inc., an Arizona corporation
Beneficiary: Mortgage Electronic Registration Systems, Inc and GMAC Mortgage, LLC f/k/a GMAC Mortgage corporation

(Affects Lot No. 178 of Parcel No. 1)

15. A Deed of Trust to secure an indebtedness of \$105,050.00, recorded February 26, 2007 as Docket 12999, Page 2169.

Dated: February 05, 2007
Trustor: Danny J. Hughes and Donna Lynn Hughes, husband and wife and Floyd Hughes, a single man, by Danny J. Hughes, his/her attorney in fact, whose power of attorney is attached hereto, joint tenants with full rights of survivorship
Trustee: Title Source, Inc.
Beneficiary: Mortgage Electronic Registration System, Inc and Quicken Loans Inc.

(Affects Parcel No. 2)

No. 5320201

16. A Deed of Trust to secure an indebtedness in a Revolving Loan Agreement with a credit limit in the principal amount of \$100,000.00, together with any and all other obligations secured thereby, recorded June 24, 2008 as Docket 13334, Page 2843.

Dated: February 08, 2007

Trustor: Danny J. Hughes and Donna Lynn Hughes, trustees of the Hughes Family Trust dated February 8, 2007

Trustee: U.S. Bank Trust Company National Association

Beneficiary: U.S. Bank National Association N.D.

(Affects Parcel No. 2)

17. Water rights, claims or title to water, whether or not shown by the public records.

End of Schedule B



Town Council Regular Session

Item # M.

Meeting Date: 09/07/2011

Submitted By: Colleen Muhr, Police Department

Department: Police Department

Information

SUBJECT:

Resolution No. (R)11-58 Authorizing and approving a license agreement between the Town of Oro Valley and Evergreen-Steam Pump, L.L.C. for the National Night Out Event

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

The "28th Annual National Night Out" (NNO), a unique crime/drug prevention event sponsored by the National Association of Town Watch (NATW), is scheduled to take place Tuesday, October 4, 2011.

NATIONAL NIGHT OUT is designed to:

- Heighten crime and drug prevention awareness;
- Generate support for, and participation in, local anti-crime programs;
- Strengthen neighborhood spirit and police-community partnerships; and
- Send a message to criminals letting them know that neighborhoods are organized and fighting back.

Last year was the first time that Oro Valley has participated in the National Night Out campaign. NNO involves citizens, law enforcement agencies, civic groups, businesses, neighborhood organizations and local officials in over 15,000 communities from all 50 states, U.S. territories, Canadian cities and military bases worldwide. In all, over 37 million people participated in National Night Out 2010.

The 2010 Annual National Night Out was held at Target, a national sponsor of this event; therefore there was not a need for a use agreement.

The 2010 event was so well attended, it was deemed necessary to relocate the 2011 event to a larger venue. Evergreen Real Estate Development offered the use of the Steam Pump Village area for this event at no cost to the Town. Understandably, they did want to formalize an agreement, for the use of their property, to establish guidelines and to set levels of liability insurance for the Town to provide.

BACKGROUND OR DETAILED INFORMATION:

The following information was obtained from the website for National Night Out:

The National Association of Town Watch (NATW) is a nonprofit, crime prevention organization which works in cooperation with thousands of crime watch groups and law enforcement agencies throughout the country. Since 1981, NATW has been dedicated to the development, growth and maintenance of organized crime and drug prevention programs nationwide. NATW's network has grown to include over 6,500 crime, drug and violence prevention organizations.

National Night Out, 'America's Night Out Against Crime,' was introduced by the Association in 1984. The program was the brainchild of NATW Executive Director Matt A. Peskin.

In an effort to heighten awareness and strengthen participation in local anticrime efforts, Peskin felt that a high-profile, high-impact type of crime prevention event was needed nationally. At that time, he noted that in a typical 'crime watch community', only 5 to 7% of the residents were participating actively. Due to the growth and success of these programs, he felt this percentage was too low. Subsequently, he proposed a national program which would be coordinated by local crime prevention agencies and organizations - but that would involve entire communities at one time.

That first year, 400 communities in 23 states participated in National Night Out. Nationwide, 2.5 million Americans took part in 1984. The seed had been planted. In subsequent years, participation has grown steadily. The 27th Annual National Night Out last August involved 37.0 million people in 15,110 communities from all 50 states, U.S. territories, Canadian cities, and military bases worldwide. National Night Out 2011 will culminate on August 2nd. Over 15,500 communities are expected to take part. (Texas and Arizona will celebrate on October 4th.)

Peskin said, "It's a wonderful opportunity for communities nationwide to promote police-community partnerships, crime prevention, and neighborhood camaraderie. While the one night is certainly not an answer to crime, drugs and violence, National Night Out does represent the kind of spirit, energy and determination that is helping to make many neighborhoods safer places throughout the year. It [NNO] is a night to celebrate safety and crime prevention successes - and to expand and strengthen programs for the next 364 days."

FISCAL IMPACT:

The cost to the Town will be minimal, with the Police Department furnishing sanitary facilities.

SUGGESTED MOTION:

I MOVE to (adopt, adopt with conditions, or deny) Resolution No. (R)11-58, Authorizing and approving a license agreement between the Town of Oro Valley and Evergreen-Steam Pump, L.L.C. for the National Night Out Event.

Attachments

Reso 11-58

NNO Evergreen Agreement

RESOLUTION NO. (R)11-58

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING A LICENSE AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND EVERGREEN-STEAM PUMP, LLC FOR THE NATIONAL NIGHT OUT EVENT

WHEREAS, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

WHEREAS, the Town desires to hold a National Night Out Event (“Event”) on October 4, 2011 on a portion of the common areas of Steam Pump Village owned by Evergreen-Steam Pump, LLC; and

WHEREAS, Evergreen-Steam Pump, LLC agrees to allow the Town to hold the Event on a portion of its common areas located in Steam Pump Village under the terms and conditions of the attached License; and

WHEREAS, it is in the best interest of the Town to authorize and execute the License Agreement for the National Night Out Event.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley, Arizona, that the License Agreement between the Town of Oro Valley and Evergreen-Steam Pump, LLC, attached hereto as Exhibit “A” and incorporated herein by this reference, is hereby authorized and approved.

BE IT FURTHER RESOLVED that the Mayor and any other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as are necessary to execute and implement the terms of the Agreement.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 7th day of September, 2011.

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie K. Bower, Town Clerk

Tobin Rosen, Town Attorney

Date: _____

Date: _____

EXHIBIT “A”

LICENSE FOR NATIONAL NIGHT OUT EVENT

EVERGREEN: EVERGREEN-STEAM PUMP, L.L.C.

TENANT: TOWN OF ORO VALLEY

PREMISES: That portion of the common areas (the "Common Areas") of Steam Pump Village (the "Shopping Center") shown on Exhibit "A" attached hereto

TERM: October 4, 2011

Evergreen, in its capacity as Declarant under a Declaration of Easements, Covenants, Conditions and Restrictions recorded against the Shopping Center (the "Declaration"), and pursuant to the authority granted in Section 1.11 of the Declaration to approve events in the Common Areas, hereby licenses TENANT and its authorized agents, employees and invitees to reasonably enter upon and use the Premises during the Term for the sole purpose of holding a National Night Out Event to which the general public is invited (the "Event"), within the Premises shown on Exhibit "A" (the "Permitted Use"). TENANT may not use the Premises for any other purpose. The Permitted Use is at the sole risk of TENANT, and Evergreen has no obligation or liability with respect thereto, whether for accident, injury or death to persons, damage, theft or other loss to property, or otherwise. TENANT accepts the Premises in "as is-where is" condition, without warranty and must surrender the Premises at the end of the Term in the same condition as received.

This License is granted without obligation for payment of rent by TENANT, but on the condition and for the consideration that TENANT complies with each and every term and obligation contained in this License.

Any installation of tents, booths, bleachers, tables, fencing, lighting, speaker systems, or other facilities ("Facilities"), if any, to be used in connection with the Event must be properly installed and anchored to prevent overturn whether by windstorm or otherwise, but without any penetration of the asphalt, concrete or other hardscape in the Premises or surrounding areas, which penetration is expressly prohibited.

TENANT agrees to have adequate personnel on the Premises at all times during the Term to provide appropriate safety, supervision and security for the duration of the Event. Evergreen has no responsibility for the foregoing matters.

TENANT is responsible for providing and paying for its own electricity and lighting, if any, required for the Event, and for assuring that temporary utility lines, if any, do not present a safety hazard. TENANT must provide trash facilities sufficient for the Event.

Throughout the Term, all vehicular parking for employees, participants and attendees of the Event must be in the reasonable vicinity of the Premises and must not unreasonably interfere with the customers and businesses of neighboring tenants. Event parking is subject to

relocation by Evergreen upon notice to TENANT if complaints are received during the Event from other tenants or customers in the Shopping Center.

TENANT agrees to comply with all requirements of law and applicable governmental authority in conducting the Permitted Use on the Premises, including, without limitation, applying for, obtaining and complying with all necessary inspections, approvals and permits. All applicable licenses and permits must be obtained in advance for any sale of food at the Event. No alcohol may be served or sold from the Premises during the Event. This License is not a representation by Evergreen that the Permitted Use is lawful, and TENANT is solely responsible for determining that the Permitted Use is allowed by law and for conducting the Permitted Use in a lawful manner.

TENANT agrees at its expense to install, operate, and maintain the Facilities and all other areas of the Premises in good, clean, safe and operating condition throughout the Term. No leaking, spilling or other discharge or release of hazardous substances upon the Premises is permitted, and TENANT is fully responsible, at its expense, for any necessary cleanup or remediation if this covenant is breached, which obligation survives the expiration or sooner termination of the Term.

TENANT agrees to use reasonable care and to cause its employees and contractors to use reasonable care in installing and removing the Facilities and other personal property brought on the Premises for the Event, and to avoid any damage to or alteration of the Premises caused by the Permitted Use. Any such damage or alteration affecting the Premises or other portions of the Shopping Center occurring during the Event or as a result of this License or the Permitted Use, however arising, must be promptly repaired and restored by TENANT at its sole expense. At or prior to expiration of the Term, TENANT agrees at its expense to remove from the Premises all Facilities and all vehicles and other personal property, remove all trash, and to clean and restore the Premises and all adjacent areas of the Shopping Center, if any, affected by the Event, to a safe, clean, neat, sanitary and swept condition reasonably satisfactory to Evergreen. Without limiting the generality of the foregoing, dirt or mud, if any, tracked onto paved portions of the Shopping Center due solely to the Event must be removed and cleaned. If TENANT fails to comply with any cleanup or restoration obligations set forth herein, Evergreen reserves the right to perform such obligations on behalf of TENANT and charge to TENANT the reasonable costs thereof, which are payable by TENANT to Evergreen on demand, regardless of whether incurred before or after the expiration or termination of this License.

TENANT acknowledges that other tenants in the Shopping Center have businesses that will be open and operating during the Term and agrees not to obstruct, impair, or unreasonably interfere with or disturb the operation of such businesses or the rights of such other tenants or their employees or customers, including, without limitation, rights of quiet possession, parking and access. Without limiting the generality of the foregoing, if complaints relating to the Event are received from tenants in the Shopping Center, owners of neighboring property, law enforcement, or otherwise, or if Evergreen itself deems TENANT's activities in the Premises in violation of this License, whether with respect to excessive parking, excessive noise or music volume, or otherwise, TENANT agrees to immediately take such action to remedy such

complaints, by policing parking, lowering sound volumes, or otherwise, as Evergreen requires in its sole and absolute discretion.

Throughout the Term, TENANT agrees to carry insurance satisfying the requirements set forth on Exhibit "B" attached hereto. TENANT agrees to deliver certificates of such insurance to Evergreen prior to and as a condition of the commencement of the Term.

TENANT waives and releases any claim against Evergreen, and all other parties named as additional insureds on Exhibit "B", including their respective agents, employees and contractors (collectively, "Indemnified Parties"), and agrees to indemnify, defend and hold harmless Indemnified Parties for, from and against all costs, expenses (including, but not limited to, reasonable attorneys' fees), losses, damages, injury, death, claims, actions, liabilities and obligations, and any violation of law, including, without limitation, environmental laws or liquor laws, arising from or out of this License, including direct and/or contractual claims arising from the ingress, egress or display or a helicopter on site, including, without limitation, TENANT's entry and access across and use of the Premises for the Permitted Use, and from any breach of this License by TENANT, which indemnity survives the expiration or earlier termination of this License.

This License is personal to TENANT and is not assignable.

This License is subject and subordinate to any lien or encumbrance now or hereafter placed on the Premises by Evergreen, and TENANT agrees to execute and deliver any subordination instrument reasonably requested by Evergreen.

If TENANT breaches any provision of this License, or if any tenant or owner in the Shopping Center claims that the Event violates the Declaration, Evergreen may immediately revoke this License, in addition to any other available right or remedy. This License automatically terminates upon the expiration of the Term without the necessity of further action or notice by Evergreen.

Each person executing this License warrants that he or she is duly authorized to do so by the entity on behalf of which he or she signs, and that this License is binding upon such entity in accordance with its terms.

Time is of the essence of this License. This License may be executed in counterparts. This License contains the entire agreement of the parties with respect to its subject matter. Facsimile signatures are equivalent to originals. Any party prevailing in a legal action to enforce this Lease is entitled to attorneys' fees and court costs. This License is governed by Arizona law.

DATED this ____ day of July 2011.

EVERGREEN-STEAM PUMP, L.L.C.,
an Arizona limited liability company

TOWN OF ORO VALLEY

By: Evergreen-Oro Valley Partners,
L.L.C.,
an Arizona limited liability company

Its: Administrative Member

By: _____

Its: _____

By: Evergreen Development Company-
2004,
L.L.C., an Arizona limited liability
company

Its: Manager

By: Evergreen Devco, Inc.,
a California corporation

Its: Manager

By: _____

Its: _____

Steam Pump Village, Oro Valley, AZ Special Event - Sample Site Map

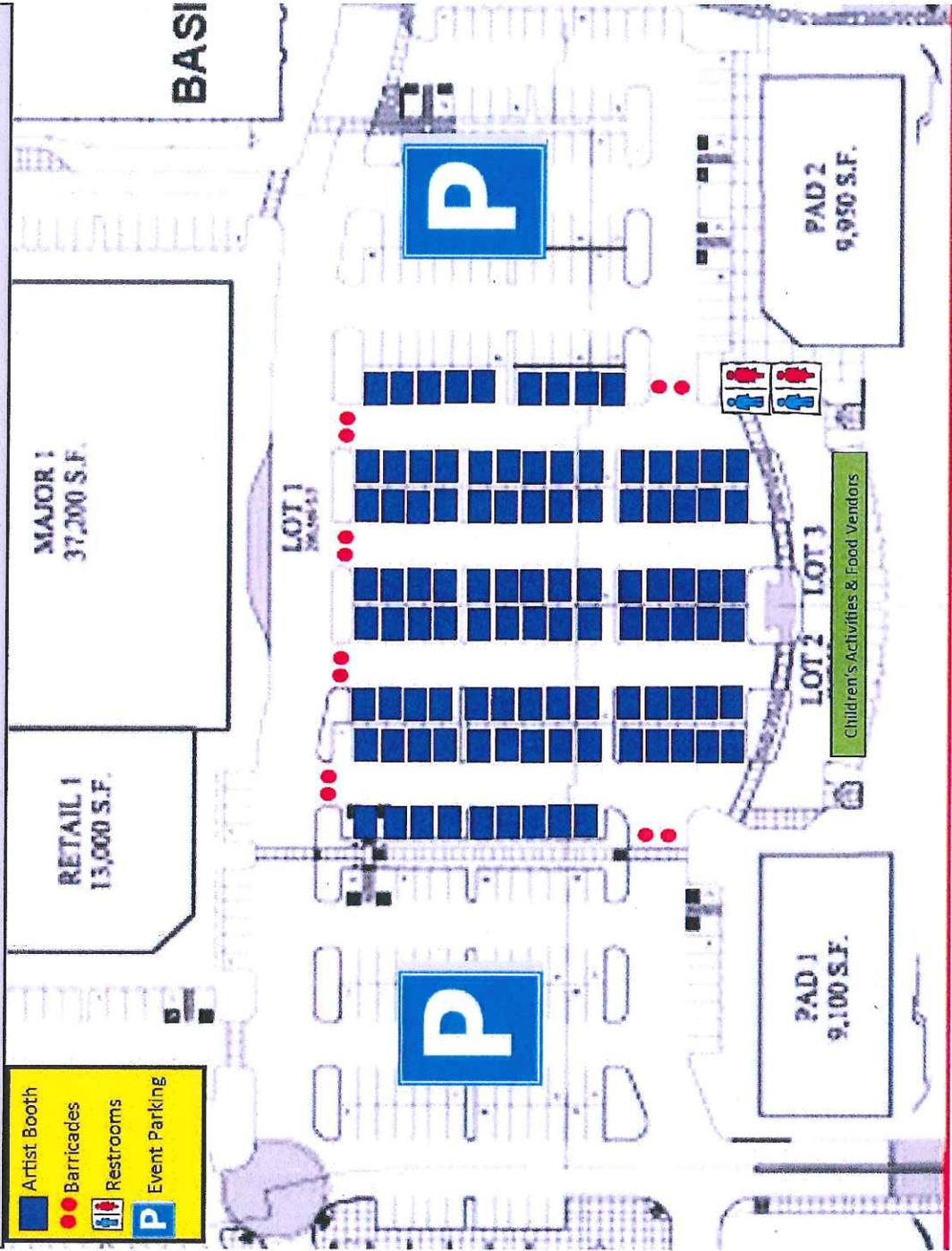


Exhibit "B"

TENANT agrees to carry a policy of commercial general liability insurance written on an occurrence policy form covering liability for bodily injury (including death), personal injury (including advertising injury) and property damage in any one accident, mishap or casualty arising out of or relating, directly or indirectly, to the entry upon or use of the Premises by TENANT (and its employees, agents, contractors, invitees and licensees). Such insurance must have a combined single limit of not less than \$1,000,000.00, contain a contractual liability endorsement with respect to the indemnity contained in this License, and must identify as additional insureds: **Evergreen-Steam Pump, L.L.C., an Arizona limited liability company; Evergreen – Oro Valley Partners, L.L.C., an Arizona limited liability company, Evergreen Commercial Realty, L.L.C., an Arizona limited liability company, Wells Fargo NA, Evergreen Development Company–2004, L.L.C., an Arizona limited liability company, Evergreen Devco, Inc., a California corporation** and their respective officers, directors, shareholders, and members. The relevant policy may not have a deductible in excess of \$10,000.00. The policy must (i) contain a provision that each additional insured, although named as an additional insured, is nevertheless entitled to recovery under the policy for any loss occasioned by reason of the negligence of itself, TENANT, or any other additional insured, and (ii) be noncontributing with, and apply only as primary and not as excess to, any other insurance available to Evergreen or any other additional insured.

TENANT's liability insurance coverage must also include coverage for employer's liability with a combined single limit of not less than \$1,000,000 per occurrence.

If applicable, TENANT must also comply with the statutory requirements for workers' compensation insurance in Arizona. TENANT's worker's compensation policy must contain a full waiver of subrogation endorsement in TENANT or of Evergreen. TENANT also must obtain motor vehicle liability insurance providing third party liability insurance with combined limits of not less than One Million and No/100 Dollars (\$1,000,000.00) per occurrence for bodily injury or property damage, and accident benefits insurance, covering all owned, non-owned and hired vehicles.

All insurance maintained by TENANT as described herein must be with companies authorized to do business in Arizona holding a "general policyholders rating" of at least A:IX or better in the then most current edition of Best's Key Rating Guide, and must contain a full waiver of subrogation endorsement in TENANT or of Evergreen.

If TENANT fails to procure and fully pay for any insurance required hereunder, Evergreen may, but is not required to, procure and maintain such insurance at TENANT's expense.

Prior to TENANT's entry upon the Premises, TENANT must provide Evergreen with certificate(s) of insurance evidencing that these insurance coverages are in effect, together with a copy of the required additional insured endorsement on ISO Form CG 20-26 11/85 or its equivalent, and the waiver of subrogation endorsement(s) described herein.

Insurance coverages required to be carried by TENANT under this License may be included within a blanket insurance policy maintained by TENANT, provided that Evergreen is furnished endorsements specifically adding the Premises to the policy and is satisfied that such coverage is otherwise equivalent to and satisfies the requirements set forth above.



Town Council Regular Session

Item # N.

Meeting Date: 09/07/2011

Requested by: Stacey Lemos

Submitted By:

Stacey Lemos, Finance

Department: Finance

Information

SUBJECT:

Resolution No. (R)11-59 Authorizing and approving an amendment to the Town Financial and Budgetary Policies, adding a new Section C.5, authorizing signatures on checks

RECOMMENDATION:

Staff recommends approval.

EXECUTIVE SUMMARY:

During a recent review of Town policies and procedures, staff identified the need for a policy designating authorized check signers for the Town. The last known document that included this information was a Town of Oro Valley Standard Operating Procedure (SOP) issued in 1991 relating to Procurement of Materials. Town SOPs were replaced with Administrative Directives (ADs) in 2007. Also, the Town Code relating to Procurement was revised and adopted by Town Council in 2008, and neither the ADs nor the Town Code currently identify the authorized check signers for the Town.

Staff recommends that this designation of authorized check signers be more appropriately included in the Town's adopted Financial and Budgetary Policies that are approved by Council via resolution.

The Town Financial and Budgetary Policies are attached as "Exhibit A". The policies have been amended to add a new paragraph *Section C.5 Signatures on Checks, C.5.1 All checks for expenditures of Town funds shall bear two signatures consisting of the Town Manager and the Finance Director. In the event of the absence of either the Town Manager or Finance Director, the Town Clerk may act as an authorized alternate signer.*

BACKGROUND OR DETAILED INFORMATION:

Current Practice

Currently, all electronically produced Town checks for payroll and accounts payable, regardless of their amount, bear the signatures of the Finance Director and Town Clerk, per the guidance issued from the former SOP on Procurement of Materials mentioned above, which stated the following:

"All checks for expenditures of Town monies for an amount of less than \$1,000 shall bear one signature of either the Town Manager, Town Clerk or Finance Director. All checks for expenditures of Town monies for an amount equal to or greater than \$1,000 shall bear two signatures of the Town Manager, Town Clerk or Finance Director. The Mayor and Vice-Mayor may serve as a signator for any expenditure in the absence of the Town Manager, Town Clerk or Finance Director."

In researching check signature policies from other jurisdictions, a dual signature format with both the Town Manager and the Finance Director was very common as these two positions hold the

administrative fiduciary responsibilities overseeing the assets of the Town. It is also recommended that the Town Clerk be designated as an alternate signer in the absence of either the Town Manager or Finance Director. Upon approval of the proposed resolution, staff will update the electronic signature stamp used in accounts payable and payroll check processing to include the signatures of the Town Manager and the Finance Director.

FISCAL IMPACT:

An update of the electronic signature stamp with the signatures of the Town Manager and Finance Director will cost approximately \$300.

SUGGESTED MOTION:

I MOVE to approve Resolution No. (R)11-59, Authorizing and approving an amendment to the Town Financial and Budgetary Policies, adding a new Section C.5, authorizing signatures on checks.

Attachments

Reso 11-59

RESOLUTION NO. (R)11-59

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING AN AMENDMENT TO THE TOWN FINANCIAL AND BUDGETARY POLICIES, ADDING A NEW SECTION C.5, AUTHORIZING SIGNATURES ON CHECKS

WHEREAS, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivision under the Constitution and laws of the State of Arizona and the United States; and

WHEREAS, the Town adopted the Financial and Budgetary Policies for the administration of the financial operations of the Town; and

WHEREAS, the Town desires to amend the Town of Oro Valley Financial and Budgetary Policies adding a new Section C.5, Signatures on Checks, designating the Town Manager and Finance Director as the authorized check signers and designating the Town Clerk as the alternate check signer in the absence of either the Town Manager or the Finance Director; and

WHEREAS, it is in the best interest of the Town to amend the Town Financial and Budgetary Policies, attached hereto as Exhibit "A" and incorporated herein by this reference, adding a new Section C.5, Signatures on Checks.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley, Arizona, that:

SECTION 1. The amendment to the Town Financial and Budgetary Policies adding Section C.5, Signatures on Checks, attached hereto as Exhibit "A" and incorporated herein by this reference, designating the Town Manager and Finance Director as authorized check signers over the assets of the Town and designating the Town Clerk as the alternate check signer in the absence of either the Town Manager or Finance Director is hereby authorized and approved.

SECTION 2. If any portion of the Town of Oro Valley Financial Policies is found to not be enforceable by a court of competent jurisdiction, that portion shall be declared severable, and the remainder of the policies will remain in full force and effect.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 7th day of September, 2011.

TOWN OF ORO VALLEY

Dr. Satish I. Hiremath, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie K. Bower, Town Clerk

Tobin Rosen, Town Attorney

Date: _____

Date: _____

EXHIBIT “A”

Town of Oro Valley Financial and Budgetary Policies

The Town of Oro Valley has an important responsibility to its residents to carefully account for public funds, manage its finances prudently, and to plan for the adequate funding of services desired by the public. Sound financial policies will help to ensure the Town’s capability to adequately fund and provide the government services desired by the community. Following these policies will enhance the Town’s financial health as well as its image and reputation with residents, the general public, bond and credit rating agencies and investors. The policies will serve as guidelines for the Town’s overall fiscal planning and management. In addition, the Government Finance Officers Association (GFOA), as well as the National Advisory Council on State and Local Budgeting (NACSLB) recommends formal adoption of financial policies by the jurisdiction’s governing board. The policies contained herein are designed to foster and support the continued financial strength and stability of the Town of Oro Valley.

A. Financial Planning Policies:

A.1 Balanced Budgeting and Fiscal Planning Policies

Fiscal planning is the process of identifying resources and allocating those resources among multiple and competing needs. The primary vehicle for this planning is the preparation, monitoring and analysis of the Town’s budget.

- A.1.1 The Town shall develop an annual budget whereby recurring Town revenues shall be sufficient to support recurring operating expenditures with no use of General Fund contingency to support ongoing operational expenses.
- A.1.2 The Town’s annual budget will include contingency appropriation to provide for unanticipated increases in service delivery costs, emergencies, and needs that may arise through the fiscal year. The contingency appropriation may only be expended upon Council approval.
- A.1.3 Budget development will use strategic multi-year fiscal planning; conservative revenue forecasts and a program/performance based budgeting method. This method requires each department to establish fiscal year goals and objectives that will be evaluated to determine the effectiveness and efficiency of both department and Town resources. Utilization of a program/performance budget format will provide a basis for evaluation of service and other impacts of potential increases or decreases in funding.
- A.1.4 Monthly budget-to-actual revenue and expenditure reports will be prepared for all Town funds by the Finance Department and presented to the Town Council. The reports will also include revenue and expenditure projections through the end of the fiscal year.

- A.1.5 The Town will not use one-time (non-recurring) revenues to fund continuing (recurring) uses, or use external borrowing for operational requirements. The budget will incorporate the best available estimates of revenues and expenditures.
- A.1.6 All budgetary appropriations that have not been expended or lawfully encumbered shall lapse at the end of the fiscal year, June 30th. Appropriations for capital projects in progress at fiscal year end shall be made for the subsequent fiscal year.
- A.1.7 The Town shall minimize the financial burden on its taxpayers by routinely evaluating both its administrative and direct service delivery systems in terms of efficiency, effectiveness and responsiveness. Technology shall be utilized when feasible to increase efficiency and cost-effectiveness.
- A.1.8 Any fiscal year-end special revenue fund balance amounts in other special revenue funds of the Town shall be maintained, preserved separately, and carried forward within those funds and not considered as part of the contingency reserve requirement for the Town's General Fund.
- A.1.9 The Town's annual budget shall be legally adopted by the Town Council at the fund level, except in the General Fund, where it shall be adopted at the department level. To provide sufficient control and accountability, budgets shall be prepared and monitored by major expenditure categories (personnel, operations and maintenance, capital outlay, debt service).
- A.1.10 The Town shall promote the understanding that its employees are its most valuable resource and shall employ sound management practices when planning for service delivery. The Town shall be committed to maintaining and improving the productivity of staff through a pleasant working environment, appropriate equipment, including office automation and computer applications, necessary training and adequate supplies and materials as resources and adopted policies permit.

A.2 Long Range Planning

- A.2.1 As part of the annual Town budget preparation cycle, the Finance Department shall prepare a minimum 5-year financial forecast of projected revenues and expenditures to measure the financial sustainability of the Town's operations and service levels.

A.3 Cash Management and Investment Policy

- A.3.1 Cash and investment programs will be maintained in accordance with the Town's adopted Investment Policy and will ensure that proper controls and safeguards are maintained. Town funds will be managed with an emphasis on safety of principal, liquidity and financial yield, in that order.

- A.3.2 Bond funds will be segregated from all other funds for arbitrage and accounting purposes.
- A.3.3 Ownership of the Town's investment securities will be protected through third party custodial safekeeping.
- A.3.4 All Town bank accounts shall be reconciled and reviewed on a monthly basis.
- A.3.5 The Town will consolidate cash balances from various funds for investment purposes, and will allocate investment earnings to each participating fund. This will allow the Town to maximize yields from its overall portfolio.
- A.3.6 Investment performance will be reviewed and reported on as outlined in the current adopted investment policy.
- A.3.7 All treasury activities with financial institutions will be conducted based upon written contracts between the Town and the respective financial institution(s).

A.4 Asset Inventory

- A.4.1 Capital assets are assets with an acquisition cost of \$5,000 or more and an estimated useful life of two or more years. Such assets shall be depreciated in the Town's financial statements over their estimated useful lives.
- A.4.2 Minor assets are assets with an acquisition cost of \$1,000 or more but less than \$5,000 and an estimated useful life of two or more years. Such assets will not be depreciated in the Town's financial statements.
- A.4.3 Expendable items are machinery and equipment purchases whose cost is less than \$1,000. These items will not be depreciated.
- A.4.4 The Town will depreciate capital assets using the straight line depreciation method.
- A.4.5 The Town will project equipment and vehicle replacement needs for the next five years and will update this projection each year. Based on the availability of funding, Town departments will be charged an annual contribution amount to accumulate funds for this purpose based on a portion of their annual asset depreciation.
- A.4.6 The Finance Department shall be responsible for verifying the actual physical existence of capital and minor assets and the accuracy of the Town's asset database. These responsibilities will be accomplished through asset audits of Town departments and divisions. Any significant irregularities must be reported to the Town Manager.
- A.4.7 The Town will maintain capital assets and infrastructure at a sufficient level to protect the Town's investment, to minimize future replacement and maintenance costs, and to continue service levels.

B. Revenue Policies:

B.1 Revenue Diversification

- B.1.1 The Town will strive for a General Fund revenue base consisting of a balance of sales taxes, state shared revenues, user fees and other revenue sources.
- B.1.2 The Town will maintain a diversified and stable revenue base to protect against short term fluctuations in any single revenue source and economic changes locally and nationally.
- B.1.3 The Town will estimate revenues in a realistic and conservative manner in order to minimize the risk of a revenue shortfall.

B.2 Fees and Charges

- B.2.1 All non-enterprise fund user fees and charges shall be examined annually to determine the cost recovery rate. The acceptable recovery rate and any associated changes to user fees and charges will be approved by Town Council or as specified in Town code.
- B.2.2 Development impact fees for capital expenses attributable to new development will be reviewed periodically to ensure the fees recover all direct and indirect development related expenses and be approved by Town Council.
- B.2.3 For enterprise fund operations, the Town will establish rates and fees at levels to fully cover the total direct and indirect costs, including operations, capital outlay, debt service, debt coverage requirements and unrestricted cash reserve balances. Enterprise funds will not be used to subsidize the operations of other funds. Interfund charges will be assessed for the administrative support of the enterprise activity.

B.3 Use of One-time Revenues

- B.3.1 The Town will utilize one-time (non-recurring) revenues to fund one-time operating expenditures, prepay existing debt, or supplement “pay as you go” capital outlay. One-time revenues shall not be used to fund recurring expenditures.

B.4 Use of Unpredictable Revenues

- B.4.1 If the Town should receive unpredictable revenues from sales tax audits, unbudgeted grant funding, gifts or donations, the Town shall account for these revenues as one-time revenues. They shall not be used to fund recurring expenditures.

C. Expenditure Policies:

C.1 Debt Capacity, Issuance and Management:

- C.1.1 The Town will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The Town will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.
- C.1.2 Future bond issue proposals will be accompanied by an analysis showing how the new issue, combined with current debt, impacts the Town's debt capacity and conformance with Town debt policies.
- C.1.3 The general policy of the Town is to fund capital projects with new, dedicated streams of revenue or voter-approved debt. Non voter- approved debt may be utilized when a dedicated revenue source or sufficient general revenue can be identified to pay debt service expenditures.
- C.1.4 Financing shall not exceed the useful life of the acquired asset.
- C.1.5 The Town shall not use long term debt to finance current operations.
- C.1.6 The Town will establish debt repayment schedules with fixed annual principal and interest payments.
- C.1.7 Proceeds from bonded debt will be used in accordance with the purpose of the issuance. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.
- C.1.8 The Town shall comply with the Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.
- C.1.9 Interest earnings on bond proceeds will be limited to 1) funding or acquiring the improvement(s) or asset(s) or 2) payment of debt service on the bonds.
- C.1.10 All projects funded with bonded debt must be included in the Town's Capital Improvement Plan.
- C.1.11 When considering refunding any outstanding bonded debt, the Town will perform a cost benefit analysis to determine if the cost savings of refunding will be greater than the cost to refund. Considerations will be made with regard to the existing bond covenants when refunding any bonded debt.
- C.1.12 When utility revenues are pledged as debt service payments, the Town will strive to maintain a 1.3 times debt service coverage ratio to ensure debt coverage in times of revenue fluctuation. This will be in addition to the required ratio in the bond indenture.

C.1.13 The Town will communicate, and where appropriate, coordinate with all jurisdictions with which we share a common tax base concerning our collective plans for future debt issues.

C.1.14 The Arizona Constitution limits the Town's bonded debt capacity (outstanding principal) to a certain percentage of the Town's secondary assessed valuation by the type of project to be constructed. The limit for general purpose municipal projects is 6%. For water, light, sewer, open space, public safety, park, law enforcement, fire and emergency services, and streets and transportation facilities projects, the limit is 20%.

C.2 Capital Improvement Plan Policies

The purpose of the Capital Improvement Plan (CIP) is to systematically identify, plan, schedule, finance, track and monitor capital projects to ensure cost-effectiveness as well as conformance to established policies.

C.2.1 A five year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure, equipment purchases or construction which results in or makes improvements to a capitalized asset costing more than \$50,000 and having a useful life of five or more years.

C.2.2 The Capital Improvement Plan will include, in addition to estimated operating and maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.

C.2.3 Proposed capital projects will be reviewed and prioritized by a cross-departmental team regarding accurate costing (design, capital and operating) and overall consistency with the Town's goals and objectives. Financing sources will then be identified for the projects ranking the highest based on the established ranking systems and limited monies.

C.2.4 Capital improvement lifecycle costs will be coordinated with the development of the operating budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecast, matched to available revenue sources and included in the operating budget.

C.2.5 The current year of the Capital Improvement Plan will become the capital budget.

C.2.6 Staff will monitor projects in progress to ensure their timely completion or the adjustment of the Capital Improvement Plan as approved by Council. A quarterly status report will be presented to the Town Council to monitor each project's progress and to identify any significant issues.

C.3 Fund Balance Reserve Policies

- C.3.1 Fund balance reserves will be established to offset difficult economic times, stabilize fluctuations in cash flow requirements, provide for emergency situations threatening the public health or safety, provide for unanticipated increases in service delivery costs, unanticipated declines in revenue, unforeseen opportunities and contingencies. Use of reserves should be utilized only after all budget sources have been examined for available funds, and subject to Town Council approval.
- C.3.2 In accordance with Governmental Accounting Standards Board Statement No. 54, fund balances will be classified in the following components:
- Nonspendable Fund Balance: That portion of a fund balance that includes amounts that cannot be spent because they are either (a) not in spendable form, such as prepaid items, supplies inventory, or loans receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment. This category was traditionally reported as a “reserved” fund balance under the old standard.
 - Restricted Fund Balance: That portion of a fund balance that reflects constraints placed on the use of resources (other than nonspendable items) that are either (a) externally imposed by creditors, such as debt covenants, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. This category was traditionally reported as a “reserved” fund balance under the old standard
 - Committed Fund Balance: That portion of a fund balance that includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority, and remain binding unless removed in the same manner. This category was traditionally reported as a “designated” fund balance under the old standard.
 - Assigned Fund Balance: That portion of a fund balance that includes amounts that are constrained by the government’s intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision making, or by an official designated for that purpose. This category was traditionally reported as a “designated” fund balance under the old standard.
 - Unassigned Fund Balance: That portion of a fund balance that includes amounts that do not fall into one of the above four categories. The General Fund is the only fund that should report this category of fund balance. This category was traditionally reported as an “undesignated” fund balance under the old standard.
- C.3.3 The Town shall maintain, at a minimum, a fund balance contingency reserve in the General Fund which represents 25% of the General Fund’s annual expenditures with no

use of the General Fund contingency to support ongoing operational expenses. This minimum reserve amount will be incorporated into the General Fund budget adopted by formal action taken by the Town Council. Accordingly, these reserves will be classified as committed fund balances.

- C.3.4 Fund balance reserves may only be appropriated by authorization of the Town Council. A plan will be developed to adequately replenish reserves when appropriations are projected to reduce reserves below the required minimum levels.
- C.3.5 When multiple categories of fund balance reserves are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the Town Council and unassigned fund balance), the Town will start with the most restricted category – spending those funds first – before moving down to the next category with available funds.
- C.3.6 Contingency reserves will be maintained at 5% of the operating budget expenditures for the Water Enterprise Fund.
- C.3.7 All Town budgetary fund designations and reserves will be evaluated annually for long-term adequacy and use requirements in conjunction with development of the Town’s long-term financial forecast.

C.4 Operating Expenditure Accountability

- C.4.1 Expenditures will be controlled as outlined in the approved budget.
- C.4.2 Department heads are responsible for monitoring expenditures to prevent exceeding their total departmental expenditure budget. It is the responsibility of these department heads to immediately notify the Finance Director and Town Manager of any circumstances that could result in a departmental budget being exceeded.
- C.4.3 The Arizona Constitution sets a limit on the expenditures of local jurisdictions. The Town will comply with these expenditure limitations and will submit an audited expenditure limitation report, audited financial statements, and audited reconciliation report as defined by the Uniform Expenditure Reporting System to the State Auditor General within prescribed timelines.
- C.4.4 Monthly budget-to-actual revenue and expenditure reports will be prepared for all Town funds by the Finance Department and presented to the Town Council. The reports will also include revenue and expenditure projections through the end of the fiscal year.
- C.4.5 To provide flexibility in the management of departmental budgets for major expenditures (personnel, operations and maintenance, capital outlay and debt service) the following budget amendment and transfer provisions shall apply:

- Transfers between funds shall require the recommendation of the Town Manager and formal action by the Town Council.
- Transfers between the line items within each major expenditure category shall be permitted upon recommendation of the Department Head and approval by the Town Manager.
- Transfers between the line items or major expenditure categories to fund additional personnel or increased expenditures as a result of personnel reclassifications shall require the recommendation of the Town Manager and formal action by the Town Council.
- Transfers between the operations and maintenance and capital outlay major expenditure categories shall be permitted upon recommendation of the Department Head and approval by the Town Manager.
- Transfers that would reduce or eliminate funding for items designated in the adopted Capital Improvement Plan shall require the recommendation of the Town Manager and approval of the Town Council.
- Transfers that would reduce or eliminate funding for debt service shall require the recommendation of the Town Manager and approval by the Town Council.

C.5 SIGNATURES ON CHECKS

C.5.1 ALL CHECKS FOR EXPENDITURES OF TOWN FUNDS SHALL BEAR TWO SIGNATURES CONSISTING OF THE TOWN MANAGER AND THE FINANCE DIRECTOR. IN THE EVENT OF THE ABSENCE OF EITHER THE TOWN MANAGER OR FINANCE DIRECTOR, THE TOWN CLERK MAY ACT AS AN AUTHORIZED ALTERNATE SIGNER.

D. Financial Reporting Policies

D.1.1 The Town's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

D.1.2 An annual audit of the Town's financial statements will be performed by an independent certified public accounting firm; with an audit opinion to be included with the Town's published Comprehensive Annual Financial Report (CAFR).

D.1.3 The Town's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual

provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potential for misleading inference.

- D.1.4 The Town's budget will be submitted annually to the GFOA for the Distinguished Budget Presentation Award. The budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide for all organizational units and as a communications device for all significant budgetary issues, trends and resource choices.
- D.1.5 Financial systems will maintain internal controls to monitor revenues, expenditures and program performance on an ongoing basis.



Town Council Regular Session

Item # 1.

Meeting Date: 09/07/2011

Requested by: Julie Bower, Town Clerk

Submitted By:

Mike Standish, Town
Clerk's Office

Department: Town Clerk's Office

Information

SUBJECT:

PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 10 (BEER & WINE STORE) LIQUOR LICENSE FOR QUIKTRIP #1475 LOCATED AT 11045 N. ORACLE ROAD

RECOMMENDATION:

Staff recommends approval of this liquor license to the Arizona Department of Liquor Licenses & Control for the following reasons:

1. No protests to this license have been received.
2. The necessary background investigation was conducted by the Police Department.
3. The Police Department has no objections to the approval of the Series 10 Liquor License.

EXECUTIVE SUMMARY:

An application has been submitted by Mr. Troy DeVos for a Series 10 (Beer & Wine Store) Liquor License for QuikTrip #1475 located at 11045 N. Oracle Road. Agent/owner Mr. Troy DeVos has submitted all necessary paperwork to the Arizona Department of Liquor Licenses and Control and to the Town of Oro Valley and has paid all related fees associated with applying for the liquor license.

BACKGROUND OR DETAILED INFORMATION:

In accordance with Section 4-201 of the Arizona Revised Statutes, the application was posted for 20 days on the premises of the applicant's property, ending July 12, 2011. No protests were received during this time period. Police Chief Daniel Sharp completed a standard background check on QuikTrip #1475 and Owner/Agent Troy DeVos and has no objection to the approval of the Series 10 (Beer and Wine Store) Liquor License.

Series 10 Liquor License Description: Allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (recommend, deny) approval of the issuance of the Series 10 Liquor License to the Arizona Department of Liquor Licenses and Control for Mr. Troy DeVos for QuikTrip #1475 located at 11045 N. Oracle Road, Oro Valley, AZ, 85737.

Attachments

QuikTrip #1475 Liquor License

DANIEL G. SHARP
CHIEF OF POLICE

TO: Mike Standish Deputy Town Clerk

FROM:  Daniel G. Sharp

DATE: June 24, 2011

RE: Background Investigation, Application for Liquor License
Quik Trip # 1475
11045 N. Oracle Rd

On June 24, 2011, the Oro Valley Police Department completed the standard background check on Quik Trip # 1475 and Owner / Agent Troy C. DeVos.

The Oro Valley Police Department has no objections to the issuing of a liquor license to Quik Trip # 1475 and Owner / Agent Troy C. DeVos.

Arizona Department of Liquor Licenses and Control

800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

Handwritten notes: P1061528, B1046242

APPLICATION FOR LIQUOR LICENSE
TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years.

SECTION 1 This application is for a:

- INTERIM PERMIT Complete Section 5
NEW LICENSE Complete Sections 2, 3, 4, 13, 14, 15, 16
PERSON TRANSFER (Bars & Liquor Stores ONLY) Complete Sections 2, 3, 4, 11, 13, 15, 16
LOCATION TRANSFER (Bars and Liquor Stores ONLY) Complete Sections 2, 3, 4, 12, 13, 15, 16
PROBATE/WILL ASSIGNMENT/DIVORCE DECREE Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
GOVERNMENT Complete Sections 2, 3, 4, 10, 13, 15, 16

SECTION 2 Type of ownership:

- J.T.W.R.O.S. Complete Section 6
INDIVIDUAL Complete Section 6
PARTNERSHIP Complete Section 6
CORPORATION Complete Section 7
LIMITED LIABILITY CO. Complete Section 7
CLUB Complete Section 8
GOVERNMENT Complete Section 10
TRUST Complete Section 6
OTHER Explain

SECTION 3 Type of license and fees

LICENSE #: 10103614

1. Type of License: 10 - Beer & Wine Store 2. Total fees attached: \$

Department Use Only box

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

- Owner/Agent's Name: Mr. DeVos Troy Charles
Corp./Partnership/L.L.C.: QuikTrip Corporation
Business Name: QuikTrip # 1475
Principal Street Location: 11045 N. ORACLE RD. ORO VALLEY PIMA 85737
Business Phone: Pending Daytime Contact: (480) 446-6329
Is the business located within the incorporated limits of the above city or town? YES NO
Mailing Address: 1116 E. Broadway Rd., Tempe AZ 85282
Enter the amount paid for a bar, beer and wine, or liquor store license\$ (Price of License only)

DEPARTMENT USE ONLY

Fees: Application 100.00, Interim Permit, Agent Change, Club, Finger Prints \$ 100.00
TOTAL OF ALL FEES
Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO
Accepted by: [Signature] Date: 6/13/2011 Lic. # 10103614

License Type: Series 10 Beer and Wine Store

This non-transferable, off-sale retail privileges liquor license allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery.

Series 10 (beer and wine store) license applicants may apply for unlimited sampling privileges by completing the Sampling Privileges form. The Sampling Privileges form will require approval from local governing bodies; therefore the 105 day issuance timeframe will apply. Upon approval of Sampling Privileges, a new license with a "series 10S" designation will be issued to the licensee for display in a conspicuous, public area. The "series 10S" sampling privileges are not transferable. Upon owner or location transfer of a series 10 (beer and wine store) license, all sampling privileges cease and the new owner of the series 10 (beer and wine store) license must apply for sampling privileges. "Series 10S" (beer and wine store with sampling privileges) licensees are required to comply with sampling regulations detailed in A.R.S.§4-206.01(J), 1 - 8. All other sampling may be conducted upon approval of a DLLC Sampling Request form, and compliance with A.R.S.§4-243(B) and R19-1-228 is required. Reference A.R.S.§4-206.01(J)

ADDITIONAL RIGHTS AND RESPONSIBILITIES: The retailer must complete a state-approved Record of Delivery form for each spirituous liquor retail delivery. Applicants, licensees, and managers must take a Title 4 training course (liquor handling, laws and regulations) prior to approval. A pregnancy warning sign for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or at point of display. An Employee Log must be kept by the licensee of all persons employed at the premises including each employee's name, date and place of birth, address and responsibilities.



Town Council Regular Session

Item # 2.

Meeting Date: 09/07/2011

Requested by: Julie Bower, Town Clerk

Submitted By:

Mike Standish, Town
Clerk's Office

Department: Town Clerk's Office

Information

SUBJECT:

PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 10 (BEER AND WINE STORE) LIQUOR LICENSE FOR GIANT #617 LOCATED AT 8080 N. ORACLE ROAD

RECOMMENDATION:

Staff recommends approval of this liquor license to the Arizona Department of Liquor Licenses and Control for the following reasons:

1. No protests to this license have been received.
2. The necessary background investigation was conducted by the Police Department.
3. The Police Department has no objections to the approval of the Series 10 Liquor License.

EXECUTIVE SUMMARY:

An application has been submitted by Mr. Roger Burton for a Series 10 (Beer and Wine Store) Liquor License for Giant #617 located at 8080 N. Oracle Road. Agent/owner Mr. Roger Burton has submitted all necessary paperwork to the Arizona Department of Liquor Licenses and Control and to the Town of Oro Valley and has paid all related fees associated with applying for the liquor license.

A Series 10 liquor license was originally applied for and approved by the Town Council on January 7, 2004 for the Catalina Mart Oracle/McGee located at 8080 N. Oracle Road. This interim/new liquor license was submitted due to a change in ownership to Western Refining Southwest, Inc.

BACKGROUND OR DETAILED INFORMATION:

In accordance with Section 4-201 of the Arizona Revised Statutes, the application was posted for 20 days on the premises of the applicant's property, ending July 14, 2011. No protests were received during this time period. Police Chief Daniel Sharp completed a standard background check on Giant #617 and Owner/Agent Roger Burton and has no objection to the approval of the Series 10 (Beer and Wine Store) Liquor License.

Series 10 Liquor License Description: Allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (recommend, deny) approval of the issuance of the Series 10 Liquor License to the Arizona Department of Liquor Licenses and Control for Mr. Roger Burton for Giant #617 located at 8080 N. Oracle Road, Oro Valley, AZ, 85737.

Attachments

Giant #617 Liquor License

DANIEL G. SHARP
CHIEF OF POLICE

TO: Mike Standish Deputy Town Clerk

FROM:  Daniel G. Sharp

DATE: June 28, 2011

RE: Background Investigation, Application for Liquor License
Giant #617
8080 N. Oracle Rd

On June 28, 2011, the Oro Valley Police Department completed the standard background check on Giant #617 and gent Roger K Burton.

The Oro Valley Police Department has no objections to the issuing of a liquor license to Giant # 617 and Agent Roger K Burton.

Arizona Department of Liquor Licenses and Control
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141

11 JUN 15 04:11:45

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH **BLACK INK**

Notice: Effective Nov. 1, 1997, **All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business** must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT **Complete Section 5**
- NEW LICENSE **Complete Sections 2, 3, 4, 13, 14, 15, 16**
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT **Complete Sections 2, 3, 4, 10, 13, 15, 16**

SECTION 2 Type of ownership:

- J.T.W.R.O.S. **Complete Section 6**
- INDIVIDUAL **Complete Section 6**
- PARTNERSHIP **Complete Section 6**
- CORPORATION **Complete Section 7**
- LIMITED LIABILITY CO. **Complete Section 7**
- CLUB **Complete Section 8**
- GOVERNMENT **Complete Section 10**
- TRUST **Complete Section 6**
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s):

10103631

1. Type of License(s): Series 10

2. Total fees attached:

Department Use Only
\$ <u>200.00</u>

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. Burton Roger Kenneth
(Insert one name ONLY to appear on license) Last First Middle

2. Corp./Partnership/L.L.C.: Western Refining Southwest, Inc.
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Giant # 617
(Exactly as it appears on the exterior of premises)

4. Principal Street Location 8080 N. Oracle Road Tucson Covalley Pima 85742 85737
(Do not use PO Box Number) City County Zip

5. Business Phone: pending 520 7429880 Daytime Contact: 602-286-1921

6. Is the business located within the incorporated limits of the above city or town? YES NO

7. Mailing Address: 1250 W. Washington # 101, Tempe, AZ 85281
City State Zip

8. Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY					
Fees:	<u>100.00</u>	<u>100.00</u>	_____	_____	_____
	Application	Interim Permit	Agent Change	Club	Finger Prints \$ <u>200.00</u>
					TOTAL OF ALL FEES
Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
Accepted by:	<u>MS</u>	Date:	<u>6/16/11</u>	Lic. #	<u>10103631</u>

License Type: Series 10 Beer and Wine Store

This non-transferable, off-sale retail privileges liquor license allows a retail store to sell beer and wine (no other spirituous liquors), only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises. A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of delivery.

Series 10 (beer and wine store) license applicants may apply for unlimited sampling privileges by completing the Sampling Privileges form. The Sampling Privileges form will require approval from local governing bodies; therefore the 105 day issuance timeframe will apply. Upon approval of Sampling Privileges, a new license with a "series 10S" designation will be issued to the licensee for display in a conspicuous, public area. The "series 10S" sampling privileges are not transferable. Upon owner or location transfer of a series 10 (beer and wine store) license, all sampling privileges cease and the new owner of the series 10 (beer and wine store) license must apply for sampling privileges. "Series 10S" (beer and wine store with sampling privileges) licensees are required to comply with sampling regulations detailed in A.R.S.§4-206.01(J), 1 - 8. All other sampling may be conducted upon approval of a DLLC Sampling Request form, and compliance with A.R.S.§4-243(B) and R19-1-228 is required. Reference A.R.S.§4-206.01(J)

ADDITIONAL RIGHTS AND RESPONSIBILITIES: The retailer must complete a state-approved Record of Delivery form for each spirituous liquor retail delivery. Applicants, licensees, and managers must take a Title 4 training course (liquor handling, laws and regulations) prior to approval. A pregnancy warning sign for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or at point of display. An Employee Log must be kept by the licensee of all persons employed at the premises including each employee's name, date and place of birth, address and responsibilities.



Town Council Regular Session

Item # 3.

Meeting Date: 09/07/2011

Requested by: Julie Bower, Town Clerk

Submitted By:

Mike Standish, Town
Clerk's Office

Department: Town Clerk's Office

Information

SUBJECT:

PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR AMARSI RISTORANTE LOCATED AT 12152 N. RANCHO VISTOSO BLVD. #170

RECOMMENDATION:

Staff recommends approval of this liquor license to the Arizona Department of Liquor Licenses and Control for the following reasons:

1. No protests to this license have been received.
2. The necessary background investigation was conducted by the Police Department.
3. The Police Department has no objections to the approval of the Series 12 Liquor License.

EXECUTIVE SUMMARY:

An application has been submitted by Mr. Karim Hamdan for a Series 12 (Restaurant) Liquor License for Amarsi Ristorante located at 12152 N. Rancho Vistoso Blvd. #170. Agent/owner Mr. Karim Hamdan has submitted all necessary paperwork to the Arizona Department of Liquor Licenses and Control and to the Town of Oro Valley and has paid all related fees associated with applying for the liquor license.

A Series 12 liquor license was originally applied for and approved by the Town Council on February 17, 2010 for Amarsi Ristorante located at 12152 N. Rancho Vistoso Blvd. #170. This interim/new liquor license was submitted due to a change in ownership from Amarsi, LLC to Marlie Group, LLC.

BACKGROUND OR DETAILED INFORMATION:

In accordance with Section 4-201 of the Arizona Revised Statutes, the application was posted for 20 days on the premises of the applicant's property, ending August 3, 2011. No protests were received during this time period. Police Chief Daniel Sharp completed a standard background check on Amarsi Ristorante and Owner/Agent Karim Hamdan and has no objection to the approval of the Series 12 (Restaurant) Liquor License.

Series 12 Liquor License Description: Allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (recommend, deny) approval of the issuance of the Series 12 Liquor License to the Arizona Department of Liquor Licenses and Control for Mr. Karim Hamdan for Amarsi Ristorante located at 12152 N. Rancho Vistoso Blvd. #170, Oro Valley, AZ, 85755.

Attachments

Amarsi Ristorante Liquor License

DANIEL G. SHARP
CHIEF OF POLICE

TO: Mike Standish

FROM:  Daniel G. Sharp

DATE: July 26, 2011

RE: Background Investigation, Application for Liquor License
Amarsi Ristorante located at 12152 N Rancho Vistoso Blvd #170
Principals Karim P Hamdan and Julie Vlahakis

On July 26, 2011, the Oro Valley police Department completed the standard background investigation on Amarsi Ristorante and principals Karim P Hamdan and Julie Vlahakis.

The Oro Valley Police Department has no objections for the issuance of a liquor license to the Amarsi Ristorante located at 12152 N. Rancho Vistoso Blvd #170.

11 JUL 8 Liq. Lic. PM 2:54

Arizona Department of Liquor Licenses and Control

800 West Washington, 5th Floor

Phoenix, Arizona 85007

www.azliquor.gov

602-542-5141

JUL 12 11:11 AM '09 TOU

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
INTERIM PERMIT Complete Section 5
NEW LICENSE Complete Sections 2, 3, 4, 13, 14, 15, 16
PERSON TRANSFER (Bars & Liquor Stores ONLY) Complete Sections 2, 3, 4, 11, 13, 15, 16
LOCATION TRANSFER (Bars and Liquor Stores ONLY) Complete Sections 2, 3, 4, 12, 13, 15, 16
PROBATE/WILL ASSIGNMENT/DIVORCE DECREE Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
GOVERNMENT Complete Sections 2, 3, 4, 10, 13, 15, 16

SECTION 2 Type of ownership:

- J.T.W.R.O.S. Complete Section 6
INDIVIDUAL Complete Section 6
PARTNERSHIP Complete Section 6
CORPORATION Complete Section 7
LIMITED LIABILITY CO. Complete Section 7
CLUB Complete Section 8
GOVERNMENT Complete Section 10
TRUST Complete Section 6
OTHER (Explain)

SECTION 3 Type of license and fees LICENSE #(s):

1. Type of License(s): #12 - REST

12104131

2. Total fees attached:

Department Use Only

\$ 248.00

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. HAMDAN KHANIM PAUL (Last, First, Middle)

2. Corp./Partnership/L.L.C.: MARLIE GROUP, LLC (Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: AMARSI RISTORANTE (Exactly as it appears on the exterior of premises)

4. Principal Street Location: 12152 N. RANCHO VISTOSO BLVD. #170 VALLEY PIMA 85755 (Do not use PO Box Number, City, County, Zip)

5. Business Phone: (520) 297-9491 Daytime Contact: (520) 631-5251

6. Is the business located within the incorporated limits of the above city or town? YES NO

7. Mailing Address: 12152 N. RANCHO VISTOSO BLVD. #170 VALLEY AZ 85755 (City, State, Zip)

8. Price paid for license only bar, beer and wine, or liquor store: Type N/A \$ N/A Type N/A \$ N/A

DEPARTMENT USE ONLY

Fees: Application 100.00 Interim Permit 100.00 Agent Change Club Finger Prints \$ 48.00 TOTAL OF ALL FEES 248.00

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: JB Date: 07-08-11 Lic. # 12104131

License Type: Series 12 Restaurant

This non-transferable, on-sale retail privileges liquor license allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food. Failure to meet the 40% food requirement shall result in revocation of the license.

ADDITIONAL RIGHTS AND RESPONSIBILITIES: An applicant for a restaurant license must file a copy of its restaurant menu and Restaurant Operation Plan with the application. The Plan must include listings of all restaurant equipment and service items, the restaurant seating capacity, and other information requested by the department to substantiate that the restaurant will operate in compliance with Title 4. The licensee must notify the Department, in advance, of any proposed changes in the seating capacity of the restaurant or dimensions of a restaurant facility. Applicants, licensees, and managers must take a Title 4 training course (liquor handling, laws and regulations) prior to approval. An Employee Log must be kept by the licensee of all persons employed at the premises including each employee's name, date and place of birth, address and responsibilities. A pregnancy warning sign for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or at point of display. After one year of operation as a liquor-licensed establishment has been completed, the hotel/motel will be required to complete the Report prior to renewal. A restaurant licensee must maintain complete restaurant services continually during the hours of selling and serving of spirituous liquor, until at least 10:00 p.m. daily, if any spirituous liquor is to be sold and served up to 1:00 a.m. A hotel or motel with a Series 11 license may sell spirituous liquor in sealed containers in individual portions to its registered guests at any time by means of a minibar located in the guest rooms of registered guests. The registered guest must be at least twenty-one (21) years of age. Access to the minibar is by a key or magnetic card device and not furnished to a guest between the hours of 1:00 a.m. and 6:00 a.m. Monday through Saturday and 1:00 a.m. and 10:00 a.m. on Sundays. A licensee acting as a retail agent, authorized to purchase and accept delivery of spirituous liquor by other licensees, must complete a Certificate of Registration form. Bar, beer and wine bar, and restaurant licensees must pay annual surcharges of \$85.00. The money collected from these licensees will be used by the Department for an auditor to review compliance by restaurants with the restaurant licensing provisions of ARS 4-205.02; enforcement programs, and neighborhood association liaison.



Town Council Regular Session

Item # 4.

Meeting Date: 09/07/2011

Requested by: Julie Bower, Town Clerk

Submitted By:

Mike Standish, Town
Clerk's Office

Department: Town Clerk's Office

Information

SUBJECT:

PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR CARLOTA'S AUTHENTIC MEXICAN CUISINE LOCATED AT 10420 N. LA CANADA DR. #170

RECOMMENDATION:

Staff recommends approval of this liquor license to the Arizona Department of Liquor Licenses and Control for the following reasons:

1. No protests to this license have been received.
2. The necessary background investigation was conducted by the Police Department.
3. The Police Department has no objections to the approval of the Series 12 Liquor License.

EXECUTIVE SUMMARY:

An application has been submitted by Ms. Ana Perez for a Series 12 (Restaurant) Liquor License for Carlota's Authentic Mexican Cuisine located at 10420 N. La Canada Dr. #170. Agent/owner Ms. Ana Perez has submitted all necessary paperwork to the Arizona Department of Liquor Licenses and Control and to the Town of Oro Valley and has paid all related fees associated with applying for the liquor license.

BACKGROUND OR DETAILED INFORMATION:

In accordance with Section 4-201 of the Arizona Revised Statutes, the application was posted for 20 days on the premises of the applicant's property, ending August 5, 2011. No protests were received during this time period. Police Chief Daniel Sharp completed a standard background check on Carlota's Authentic Mexican Cuisine and Owner/Agent Ana Perez and has no objection to the approval of the Series 12 (Restaurant) Liquor License.

Series 12 Liquor License Description: Allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to (recommend, deny) approval of the issuance of the Series 12 Liquor License to the Arizona Department of Liquor Licenses and Control for Ms. Ana Perez for Carlota's Authentic Mexican Cuisine located at 10420 N. La Canada Dr. #170, Oro Valley, Arizona, 85737.

Attachments

Carlota's Liquor License

DANIEL G. SHARP
CHIEF OF POLICE

TO: Mike Standish

FROM:  Daniel G. Sharp

DATE: 5 August 2011

RE: Background Investigation, Application for Liquor License
Carlota's Authentic Mexican Cuisine
Owner / Agent Anna Perez

On 5 August 2011, the Oro Valley Police Department completed the standard background check on Carlota's Authentic Mexican Cuisine and Owner / Agent Anna Perez.

The Oro Valley Police Department has no objection for the issuance of a liquor license to Carlota's Authentic Mexican Cuisine and Owner / Agent Anna Perez.

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

JUL 13 11PM 2:00 TOU

APPLICATION FOR LIQUOR LICENSE
TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 12104132

1. Type of License(s): 12 Restaurant
2. Total fees attached: \$ _____
- Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. PEREZ ANA DANIELA
Ms. _____
(Insert one name ONLY to appear on license) Last First Middle
2. Corp./Partnership/L.L.C.: ESADA, LLC
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: Carlota's Authentic Mexican Cuisine
(Exactly as it appears on the exterior of premises)
4. Principal Street Location 10420 N. La Canada Dr. #170 Oro Valley PIMA 85737
(Do not use PO Box Number) City County Zip
5. Business Phone: 520.940.2758 Daytime Contact: 520.940.2758
6. Is the business located within the incorporated limits of the above city or town? YES NO
7. Mailing Address: 10420 N. La Canada Dr. #170 Oro Valley AZ 85737
City State Zip
8. Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY

Fees: 100.00 Application _____ Interim Permit _____ Agent Change _____ Club 24.00 Finger Prints \$ 124.00

TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: [Signature] Date: 7/11/2011 Lic. # 12104132

License Type: Series 12 Restaurant

This non-transferable, on-sale retail privileges liquor license allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food. Failure to meet the 40% food requirement shall result in revocation of the license.

ADDITIONAL RIGHTS AND RESPONSIBILITIES: An applicant for a restaurant license must file a copy of its restaurant menu and Restaurant Operation Plan with the application. The Plan must include listings of all restaurant equipment and service items, the restaurant seating capacity, and other information requested by the department to substantiate that the restaurant will operate in compliance with Title 4. The licensee must notify the Department, in advance, of any proposed changes in the seating capacity of the restaurant or dimensions of a restaurant facility. Applicants, licensees, and managers must take a Title 4 training course (liquor handling, laws and regulations) prior to approval. An Employee Log must be kept by the licensee of all persons employed at the premises including each employee's name, date and place of birth, address and responsibilities. A pregnancy warning sign for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or at point of display. After one year of operation as a liquor-licensed establishment has been completed, the hotel/motel will be required to complete the Report prior to renewal. A restaurant licensee must maintain complete restaurant services continually during the hours of selling and serving of spirituous liquor, until at least 10:00 p.m. daily, if any spirituous liquor is to be sold and served up to 1:00 a.m. A hotel or motel with a Series 11 license may sell spirituous liquor in sealed containers in individual portions to its registered guests at any time by means of a minibar located in the guest rooms of registered guests. The registered guest must be at least twenty-one (21) years of age. Access to the minibar is by a key or magnetic card device and not furnished to a guest between the hours of 1:00 a.m. and 6:00 a.m. Monday through Saturday and 1:00 a.m. and 10:00 a.m. on Sundays. A licensee acting as a retail agent, authorized to purchase and accept delivery of spirituous liquor by other licensees, must complete a Certificate of Registration form. Bar, beer and wine bar, and restaurant licensees must pay annual surcharges of \$85.00. The money collected from these licensees will be used by the Department for an auditor to review compliance by restaurants with the restaurant licensing provisions of ARS 4-205.02; enforcement programs, and neighborhood association liaison.



Town Council Regular Session

Item # 5.

Meeting Date: 09/07/2011

Requested by: Matt Michels

Submitted By:

Tracey Gransie, Town
Clerk's Office

Department: Development Infrastructure Services

Information

SUBJECT:

DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE STEAM PUMP VILLAGE MASTER SIGN PROGRAM

RECOMMENDATION:

The Planning and Zoning Commission voted 8-0, recommending approval of the Steam Pump Village Master Sign Program amendment, subject to the conditions in Exhibit "A."

EXECUTIVE SUMMARY:

The Steam Pump Village development has received previous approval of a Master Sign Program for this site. The applicant is requesting an amendment to the Master Sign Program to incorporate fuel and wall signage standards for future development, including the Quik Trip gas station and convenience store. Please see the attached amended Master Sign Program (Attachment #2) for specific details of the request.

The Amendment to the Master Sign Program contains proposed fuel sign and wall sign standards that deviate somewhat from the Town's Zoning Code standards in terms of sign area, height, and quantity. A comparison of the proposed standards to Town sign code standards is contained on page 2 of the attached July 26, 2011 Conceptual Design Review Board (CDRB) report (Attachment #3), Oro Valley Zoning Code Compliance.

The Conceptual Design Review Board is required to review amendments to Master Sign Programs and make a recommendation to the Town Council.

On July 26, 2011, the Conceptual Design Review Board recommended approval of the proposed amendments, subject to the conditions in Attachment #1. Issues discussed included the proposed 8' fuel sign and the proposed allowance for wall signs on all four elevations of multi-tenant building. Please refer to the July 26, 2011, CDRB report for additional details regarding the applications (Attachment #3) and the draft meeting minutes (Attachment #4) for information regarding the CDRB meeting.

BACKGROUND OR DETAILED INFORMATION:

Zoning Conformance

Please refer to the attached July 26, 2011, CDRB report (Attachment #3) for a table comparing the applicant's request to Town Zoning Code Standards.

Site Conditions

- Property is 41 acres
- Zoning is Steam Pump Village Planned Area Development (PAD), Commercial
- Commercial uses (retail, restaurant, hotel, and proposed Quik Trip gas station and convenience store) are located in the PAD

Approvals to Date

- August, 2005: Master Sign Program for Steam Pump Village approved by Council on August 3, 2005 (OV3-05-04)
- April, 2011: PAD Amendment for Steam Pump Village approved by Town Council
- July, 2011: Quik Trip Development Plan approved by Town Council

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to [approve, approve with conditions, or deny] the Amendment to the Steam Pump Village Master Sign Program, subject to the conditions in Exhibit "A."

Attachments

Attachment #1-Conditions of Approval

Attachment #2-Revised Master Sign Program

Attachment #3-July 26, 2011 CDRB Report

Attachment #4-Draft July 26, 2011, CDRB Minutes

Exhibit "A"
Conditions of Approval
Steam Pump Village Master Sign Program Amendment
OV311-004

1. Section VI.A.14.b, *Colors*, shall indicate that various Plexiglas letters and logo colors may utilize the approved Master Sign Program (MSP) colors as well as corporate sign or logo colors as defined by the MSP. No fluorescent or iridescent colors shall be permitted.
2. Section IV, *Prohibited Signs*, shall include a provision that "A-frame" signs are prohibited unless expressly permitted by Chapter 28 of the Oro Valley Zoning Code.

MASTER SIGN PACKAGE

FOR

Steam Pump Village

BY

EVERGREEN DEVCO, INC.

2390 East Camelback Road, Suite 410
Phoenix, Arizona 85016

Adopted by Mayor and Council

August 3, 2005

OV3-05-04

OV3-08-07

As Amended: _____, 20092011

Revised: ~~03-08-07~~OVO3-11-004

I. General Requirements

All signs that are intended to be placed in or on the Shopping Center will be reviewed by Evergreen Devco, Inc. or its Assignee ("Evergreen") for compatibility with these guidelines. Each building Owner/Occupant will receive a copy of these guidelines before designing signs. Plans must be approved in writing by Evergreen prior to installation. Evergreen's approval of such plans does not constitute a representation or warranty that such plans are in compliance with applicable governmental requirements. Compliance with all governmental requirements is the sole responsibility of each Owner/Occupant. The Town of Oro Valley is not responsible for ensuring that each Owner/Occupant obtains approval from Evergreen prior to the fabrication and installation of signs and the Town shall not be held responsible for its approval of any signage that has not been approved by Evergreen.

1. Each Owner/Occupant must submit to Evergreen 2 sets of detailed drawings of all signs at least 15 days prior to submitting for permits.
2. After the proposal is reviewed, Evergreen will return one set of drawings marked either "Approved," "Approved as Noted," or "Revise and Resubmit."
 1. Approved – Owner/Occupant is allowed to proceed with sign permitting/construction/installation.
 2. Approved as Noted – Owner/Occupant must make any revisions noted on plans before proceeding with sign permitting/construction/installation.
 3. Revise and Resubmit – Drawings will be returned with comments and should be revised accordingly. Owner/Occupant must then resubmit for another review.
 3. Sign content shall be restricted to the identification of business or service located on a Parcel.

II. Sign Criteria

This Master Sign Package is established for the purpose of assuring that Steam Pump Village (the “Shopping Center”) will be an outstanding commercial development with distinctive and compatible signs for the benefit of all owners and occupants. All signs must be integrated with the Shopping Center’s architectural character and designed in a manner that will not create a nuisance or diminish the visibility and/or value of other Parcels. Endeavors have been made to work within the requirements of the Town of Oro Valley sign ordinances while creating unique designs that are architecturally compatible with the Shopping Center and make a strong identity statement. All Shopping Center sign regulations shall be governed by this Master Sign Package.

All signs within the Shopping Center must conform to the standards outlined in this Master Sign Package. Conformance will be strictly enforced and nonconforming installation or unapproved signage must be brought into conformance at the expense of the violating party.

III. Standards and Requirements

- A. Sign content shall be restricted to the identification of business or service located on a Parcel.
- B. All signs shall be made of durable and long-lasting materials.
- C. No exposed neon tubing, ballasts, crossovers, raceways, conduits, conductors or transformers are permitted, except conduit at any under-canopy signs (which must be painted to match the canopy).
- D. All screws, nails and fasteners shall be made of non-corrosive materials.
- E. Any damage to a building’s fascia, canopy, structure, roof or flashing which is caused by the sign contractor or Owner/Occupant must be repaired and/or paid for by the sign contractor or Owner/Occupant. All penetrations of the building structure required for sign installation shall be neatly sealed in a watertight condition. No penetrations of the roof of any building are permitted.
- F. No labels shall be permitted on the exposed surface of signs, except those required by local ordinance. Those required shall be applied in an inconspicuous location.
- G. All neon shall have P-K housing.
- H. All electrical signs shall bear the UL label and shall conform to local building code, electrical code and zoning standards.

IV. Prohibited Signs

No sign shall be painted on the surface of any building or structure. No sign shall be placed or located on the roof or extend above the roof of any building. No sign shall be located or constructed in a manner that materially impairs the visibility of or access to any other parcel or the buildings located thereon without the prior written consent of the Owner(s) of the adversely affected parcel(s). No animated, flashing, blinking, audible, placard, poster, playbill, posting, painting, change-panel, flag, fixed balloon, rotating light, "~~A-frame~~," moving or rotating signs are permitted. Signs cannot be installed within the public right-of-way. No sign shall be placed on or attached to any vehicle except for signs painted directly on the surface of the vehicle and meeting all applicable governmental requirements. The primary use of such vehicles shall be in connection with the operation of a business on a Parcel and not advertising or identifying the business premises. No sign shall be permitted which is structurally unsafe or constitutes a hazard to safety or health. Prohibited signs are further regulated by the Oro Valley Zoning Code Revised, Chapter 28, Signs.

V. Freestanding, Fuel and Entryway Signs

The design of all Freestanding, Fuel and Entryway signs and panels to be placed thereon is subject to the review and approval of Evergreen. All freestanding signs shall be "monument" style and must be compatible with the architecture of the Shopping Center. The maximum area of all Freestanding and Entryway signs shall be measured as the smallest geometric shape to fit around each tenant panel, letters (if individual letters attached directly to wall or sign), or logo.

A. Entryway Signs

1. For purposes of this Master Sign Program, Entryway Sign shall mean a permanent sign identifying the name of the Shopping Center.
2. Evergreen will have the option to install five (5) Entryway Signs. This signage shall consist of reverse pan channel or push thru letters or other graphics identifying the Shopping Center as shown on Exhibit B.
3. The maximum area of the sign is 32 square feet.
4. The maximum height is not to exceed the height of the entryway wall in which the sign is placed.
5. There shall be no required setback for the Entryway Signs.
6. All Entryway Signs will be designed to match the materials, color and style of the approved building elevations. The Entryway Signs will be internally illuminated with fluorescent lighting.

B. Freestanding Signs

1. For purposes of this Master Sign Program, a Freestanding Sign is a permanent, freestanding style sign, supported by structures, supports, columns, uprights, and/or braces, that are placed on, or anchored in the ground

- and is independent of the building or business. The sign may be single or double-faced. The sign may contain the name or logo of the development and a maximum of six (6) tenants, along with the address of the property.
2. Freestanding Signs will be located along Oracle Road and will be used for anchor tenants, major retailers and in-line shops at Evergreen's sole discretion.
 3. Evergreen will have the option to install five (5) Freestanding Signs, as shown on Exhibit A.
 4. The maximum area of each sign is 50 square feet.
 5. The maximum height of is 8' above adjacent grade.
 6. There will be a maximum of six businesses identified on each sign.
 7. The tenant panels will be routed copy with push through ~~white acrylic letters.~~
 8. All Freestanding Signs will be designed to match the materials, color and style of the approved building elevations. The tenant panels are routed aluminum with ~~back-up white acrylic push through letters.~~ The Freestanding Signs will be internally illuminated ~~with fluorescent lighting.~~ There shall be no required setback for the Freestanding Signs.

C. Fuel Sign

1. For purposes of this Master Sign Program, a Fuel Sign is a permanent, freestanding monument style sign, supported by structures, supports, columns, uprights, and/or braces, that are placed on, or anchored in the ground. The sign may be single or double-faced. The sign may contain the name and/or logo of the business selling fuel and changeable copy displaying the fuel pricing as required by the State of Arizona regulations.
2. The Fuel Sign will be located along Oracle Road on the property owned by the business selling fuel.
3. Evergreen will have the option to install one (1) Fuel Sign, as shown on Exhibit A.
4. The maximum area of the sign is 50 square feet.
5. The maximum height of is 8' above grade
6. The Fuel Sign base will be designed to match the materials, color and style of the approved building elevations. The Pricer and Logo cabinet materials are routed aluminum with and Lexan as shown on Exhibit F. The Fuel Sign will be internally illuminated. Fuel prices and fuel type may be displayed as changeable copy or LED shall be allowed. There shall be no required setback for the Fuel Sign.

VI. Building Mounted Wall Signs

A. Design

1. The design of all wall signs is subject to the review and approval of Evergreen.
2. ~~All~~ Storefront signs ~~must~~may be fabricated from individual reverse pan channel letters, regular pan channel letters with Plexiglas faces, or cabinet signs for Corporate Signage or Corporate Logos as defined below.

3. Individual pan channel letter and logos must be constructed of aluminum with a minimum of 3” returns.
4. Letter faces and metal returns, as applicable are to be painted the same color and to be from the approved color palette unless the color and typestyle of the sign is ~~a federally registered trademark or signature mark. Letters and/or logos with corporate colors, or protected by federal law, may be used with proof of registration at time of application. Unprotected letters and/or logos shall be restricted to colors provided herein~~ Corporate Signage or Corporate Logos, as defined below.
5. Individual letters and logos that ~~cannot be~~ are not reverse halo lit must have a minimum 1/8” Plexiglas face.
6. Reverse pan channel logos with optional routed graphics must have a minimum 1/8” back up acrylic face and can be decorated with 1st surface vinyl. All logos require approval of Evergreen-~~Deveo.~~
7. Wall signs must be centered vertically and horizontally on the fascia, or as otherwise approved by Evergreen.
8. No wall signage may be placed on any of the west elevations of buildings adjacent to the CDO Wash.
9. No wall signage may be placed on the south elevation of Phase I building 1 (Carpet One) and Phase II building 2 (building located just north of detention park).
10. Building Frontage/Location: Building Frontage and/or Location are defined as set forth in the Oro Valley Sign Code.
11. Fasteners: All signs, bolts, fastenings, sleeves, and clips must be of hot-dipped galvanized iron, stainless steel, aluminum, brass, or bronze.
12. Connection Devices: Exposed connection devices are not permitted.
13. Electrical Parts: Exposed electrical devices are not permitted.
14. Colors: The following color palette has been established for this development. Each Owner/Occupant shall utilize only those colors approved within this criterion unless otherwise allowed.

a. Reverse pan channel signs are restricted to the following colors:

- i. Medium Bronze 41-312
- ii. Aztec Copper 46-402
- iii. Tucson Gold 46-258
- iv. Black anodic 41-335 (match Matthews)
- v. White acrylic 015
- vi. Dark Bronze 41-313 (match Matthews)

b. Plexiglas letters and logos may be any color.

15. Letter Style: Letter style is to be per the Owner/Occupant's ~~corporate~~ standards, subject to Evergreen's approval.

16. Illumination: ~~Illumination is to be halo backlit, using 4500 white neon~~Halo or internal illumination are both permitted.

~~17. Maximum size of logos shall be limited to 25% of the sign area maximum. Illumination shall be halo 4500 white neon.~~

~~17. Corporate Signage and Corporate Logos, as defined below, may be cabinet signs, as approved by Evergreen.~~

~~18. Corporate Signage and Corporate Logos are defined as letters and/or logos with corporate colors, or state or federally registered trademarks or signature marks.~~

B. Major Tenant Wall Signs (Over 10,000 s.f.) less than 300' from east property line.

Size:

1. Minimum sign area shall not exceed one (1) square foot per each lineal foot of Building Frontage, not to exceed an aggregate of one hundred fifty (150) square feet in area. Major Tenant wall signs for buildings over one hundred sixty (160) feet from the east property line, but less than 300 feet from the east property line shall have a maximum sign area not to exceed one and a half (1.5) per each lineal foot of Building Frontage, not to exceed an aggregate of two hundred (200) square feet in area. Sign area calculation for letters not encompassed by a frame or boundary, shall be measured by the sum of the smallest rectangular shape needed to enclose each letter or symbol. Logos will be calculated by measuring the overall height by the overall length. ~~Logos cannot exceed 25% of the total allowed sign area.~~
2. Signage is allowed on ~~a maximum of two (2)~~all building elevations for multi-tenant buildings and on three (3) elevations for single tenant buildings, subject to the restrictions in VI.A.8 and VI.A.9. All permitted elevations may have illuminated wall signs.
3. The overall height of primary identification letters is 48". The maximum height of secondary copy is 30".
4. The overall length of any sign may not exceed 80% of any Building Frontage.

C. Major Tenant Wall Signs (Over 10,000 s.f.) more than 300' from the east property line.

Size:

1. Maximum sign area shall not exceed one and a half (1.5) square feet per each lineal foot of Building Frontage, not to exceed an aggregate of two hundred (200) square feet in area. Sign area calculation for letters not encompassed by a frame or boundary, shall be measured by the sum of the smallest rectangular shape

needed to enclose each letter or symbol. Logos will be calculated by measuring the overall height by the overall length.

~~2. Logos cannot exceed 25% of the total allowed sign area.~~

~~3.2.~~ Signage is allowed on ~~a maximum of two (2)~~ all building elevations for multi-tenant buildings and on three (3) elevations for single tenant buildings, subject to the restrictions in VI.A.8 and VI.A.9. All permitted elevations may have illuminated wall signs.

~~4.3.~~ The overall height of primary identification letters is 60". The maximum height of secondary copy is 36".

~~5.4.~~ The overall length of any sign may not exceed 80% of any Building Frontage.

D. Single Tenant Pad Building Wall Signs (Less than 10,000 s.f.)

Size:

1. If within 300 feet of the east property line, maximum sign area shall not exceed one (1) square foot per each lineal foot of Building Frontage, not to exceed an aggregate of one hundred fifty (150) square feet in area. If over 300 feet from the east property line, maximum sign area shall not exceed one and a half (1.5) square feet per each lineal foot of Building Frontage, not to exceed an aggregate of two hundred (200) square feet in area.

2. Signage is allowed on ~~a maximum of two (2)~~ three (3) elevations, subject to the restrictions in VI.A.8 and VI.A.9. All three (3) elevations may have illuminated signs.

3. The overall height of primary identification letters is 48". The maximum height of secondary copy is 30".

4. Sign area calculation for Letters and Logos shall be calculated by measuring the overall height of the tallest letter by the overall length of the sign.

~~5. Logos cannot exceed 25% of the total allowed sign area.~~

~~6.5.~~ The overall length of any sign may not exceed 80% of any Building Frontage.

E. In Line Retail Shop Tenant Wall Signs (less than 10,000 s.f.)

Size:

1. If within 300 feet of East property line, maximum sign area shall not exceed one (1) square feet per each lineal foot of Building Frontage, not to exceed an aggregate of one hundred fifty (150) square feet in area. If over 300 feet from the east property line, maximum sign area shall not exceed one and a half (1.5) square feet per each lineal foot of Building Frontage, not to exceed an aggregate of two hundred (200) square feet in area.

2. If a business is not identified on a separate freestanding identification sign then the total wall sign area on up to two building walls may be increased by 10%, but may not exceed a maximum of one hundred fifty (150) square feet per Building Frontage.

3. Signage is allowed on ~~a maximum of two (2)~~ all building elevations-, subject to the restrictions in VI.A.8 and VI.A.9. All elevations may have illuminated wall signs.

4. Sign area calculation for Letters and Logos shall be calculated by measuring the overall height of the tallest letter by the overall length of the sign.

~~5. Logos cannot exceed 25% of the total allowed sign area~~

~~6.5.~~ The overall length of any sign may not exceed 80% of any Building Frontage.

~~7.6.~~ The overall height of any single letter or logo shall be restricted as follows:

Leased area up to 2,000 s.f.: 24" maximum letter height

Leased area 2,001 s.f.-6,000 s.f.: 36" maximum letter height

Leased area 6,001 s.f. 9,999 s.f.: 48" maximum letter height

Double lines of copy are permitted but shall not exceed a total combined height of 48".

VII. Window Signs or Graphics

Glass areas of storefronts and offices may contain graphics indicating business name, address or suite number, hours of operation, emergency phone numbers, logos, etc.; subject to compliance with the Oro Valley Sign Code.

VIII. Directional Signs

As shown on Exhibit C.

No more than two (2) Directional Signs shall be permitted per phase.

The locations of Directional Signs shall be subject to review and approval by the Town of Oro Valley Public Works staff. Specific sign locations shall be indicated on the construction plans for Phases II-IV.

IX. Directory Signs

As shown on Exhibit D.

No more than two (2) Directory Signs shall be permitted per phase.

The locations of Directory Signs shall be subject to review and approval by the Town of Oro Valley Public Works staff. Specific sign locations shall be indicated on the construction plans for Phases II-IV

X. Under Canopy Signs

Occupants of in-line shops space must identify their main entrance with an under canopy sign as shown on Exhibit E.

Location:

1. Over entrance, oriented perpendicular to store front.

Size:

2. The maximum area of each under canopy sign is as set forth in the Oro Valley Sign Code. Refer to Exhibit E.

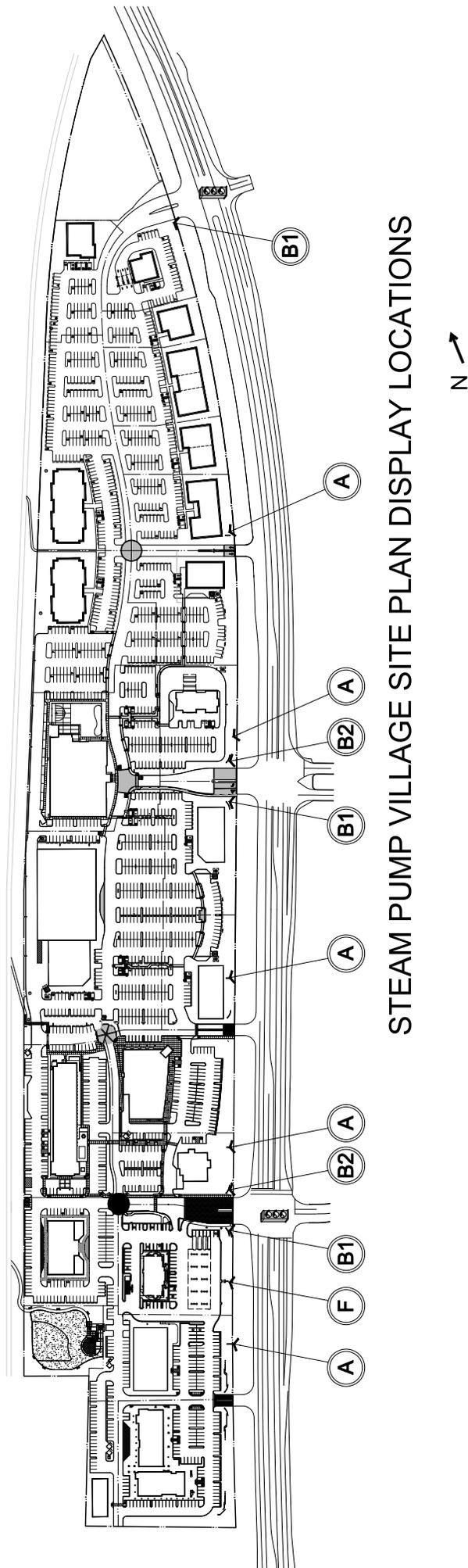
Guidelines:

3. One under canopy sign allowed per entrance.
4. Building occupants may display their own graphics with their corporate identity, on a standard double-sided panel provided by Evergreen.

XII. Other Additional Sign Types Allowed

All other sign types, including permanent and/or temporary signs shall follow the rules and regulations set forth in the Town of Oro Valley Zoning Code Revised, Chapter ~~1228~~, Signs. All permanent signs ~~typetype~~ shall be reviewed by the management company prior to applying for permits with the municipality and shall be restricted to using only those colors available within the approved color palette unless protected by federal law. ~~All logos are restricted to 25% as specified herein.~~

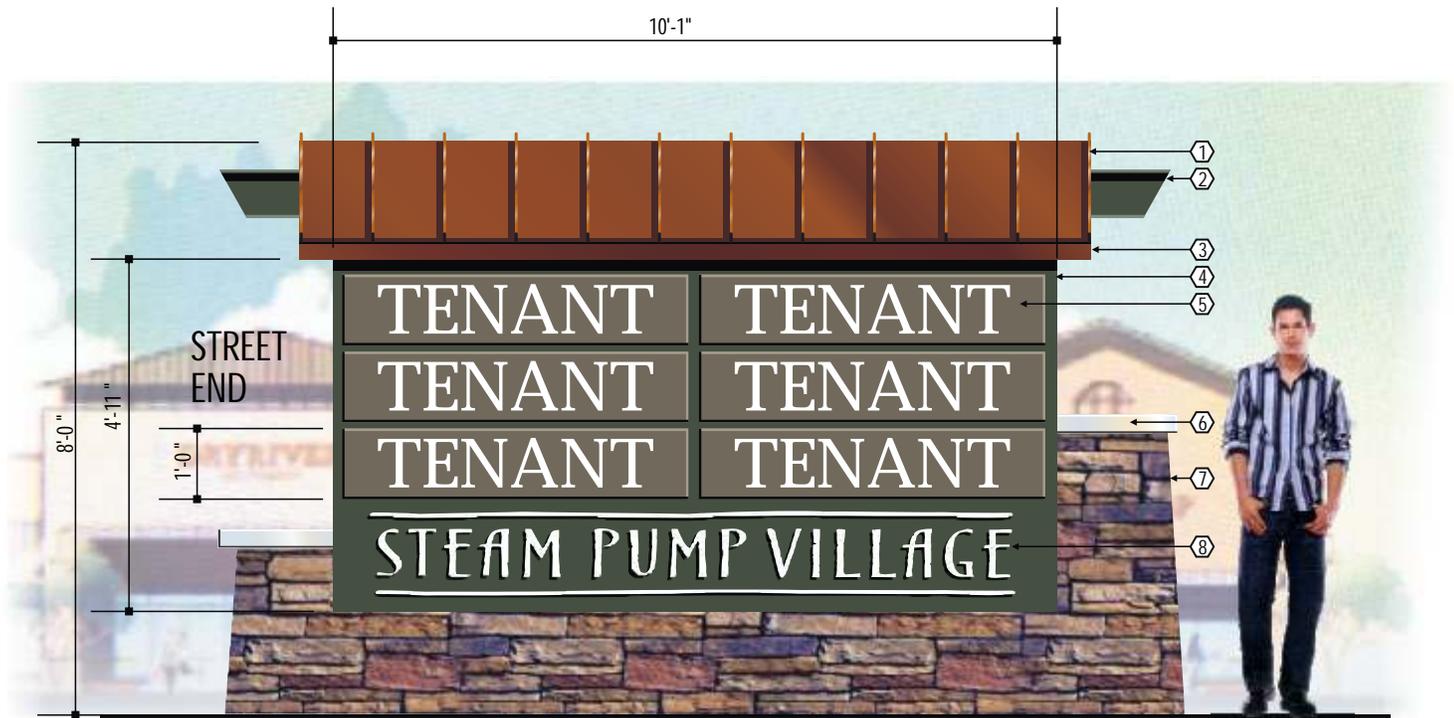
A SITE PLAN



STEAM PUMP VILLAGE SITE PLAN DISPLAY LOCATIONS

A1

8 FOOT OCCUPANT FREESTANDING SIGN



A1

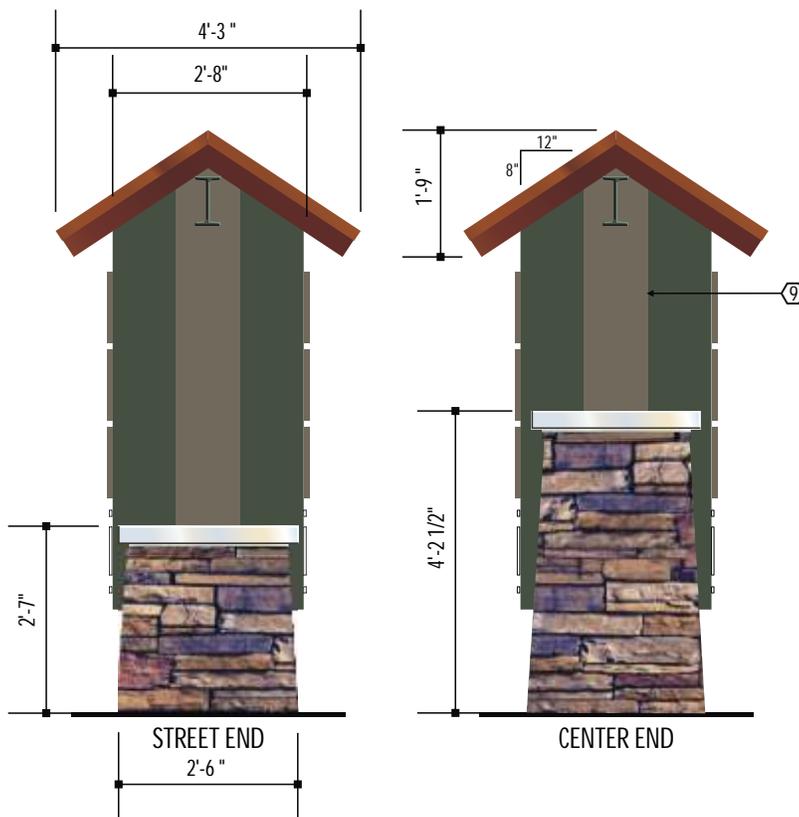
D/F ILLUMINATED FREESTANDING SIGN

SCALE 3/8" = 1'-0"

SPECIFICATION KEY

- ① BARRIGE "COPPER COAT" STANDING SEAM ROOF.
- ② 4" x 8" ALUMINUM I-BEAM SIMULATED RIDGE RAFTER. PAINT DARK BRONZE #41-313 (MATTHEWS).
- ③ FASCIA PANEL, PAINT TO MATCH RED-BROWN #1807 (PMS).
- ④ ALUMINUM CABINET. PAINT DARK BRONZE #41-313 (MATTHEWS). DOUBLE BANK T-12 INTERNAL ILLUMINATION.
- ⑤ REVERSE PAN ALUMINUM TENANT PANEL. PAINT MEDIUM BRONZE #41-312 (MATTHEWS). ROUTED FACES WITH WHITE ACRYLIC PUSH THRU GRAPHICS.
- ⑥ CONCRETE CAP.
- ⑦ LEDGE STONE TO MATCH THE ARCHITECTURE.
- ⑧ ROUTED BACKGROUND WITH WHITE PUSH THRU GRAPHICS.
- ⑨ ACCENT STRIPE. PAINT MEDIUM BRONZE #41-312 (MATTHEWS).

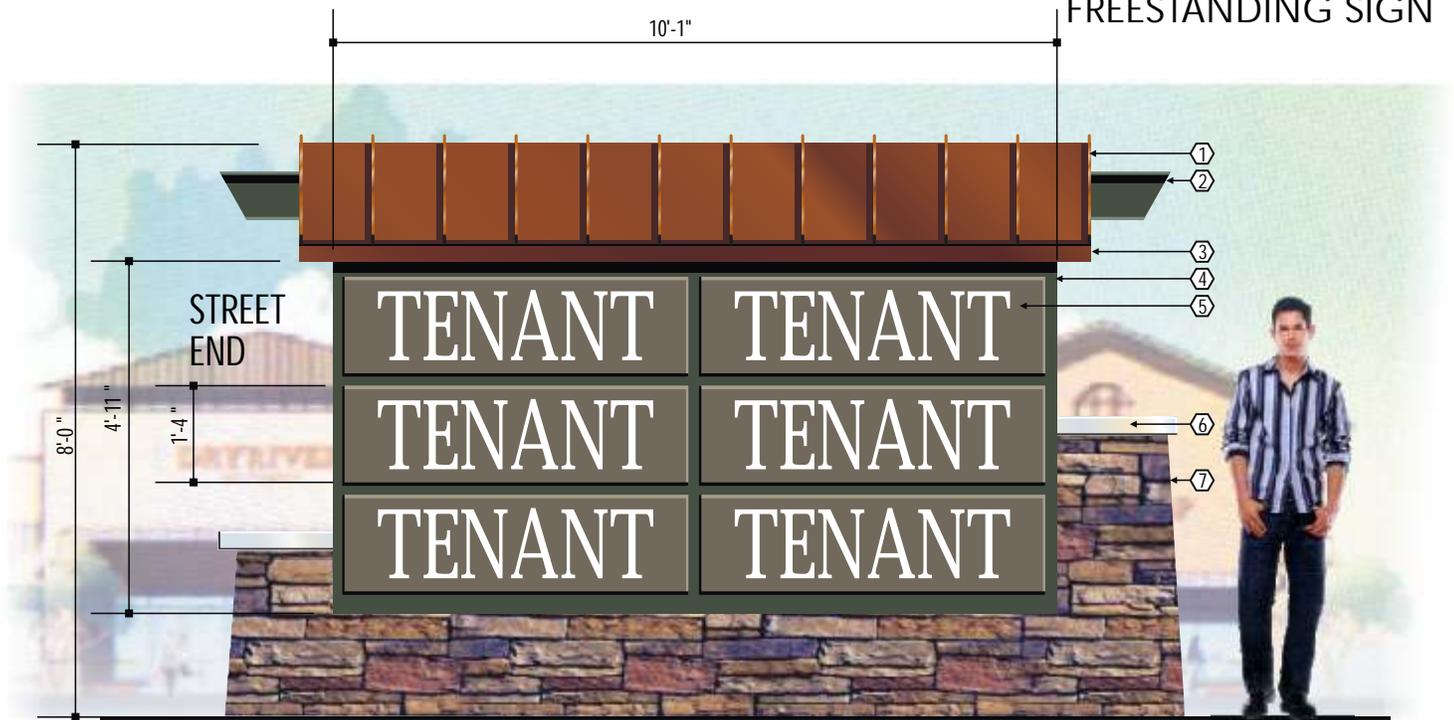
TOTAL SQUARE FOOTAGE = 50.0



STEAM PUMP VILLAGE

A 2

ALTERNATE
8 FOOT
OCCUPANT
FREESTANDING SIGN



A2

D/F ILLUMINATED FREESTANDING SIGN

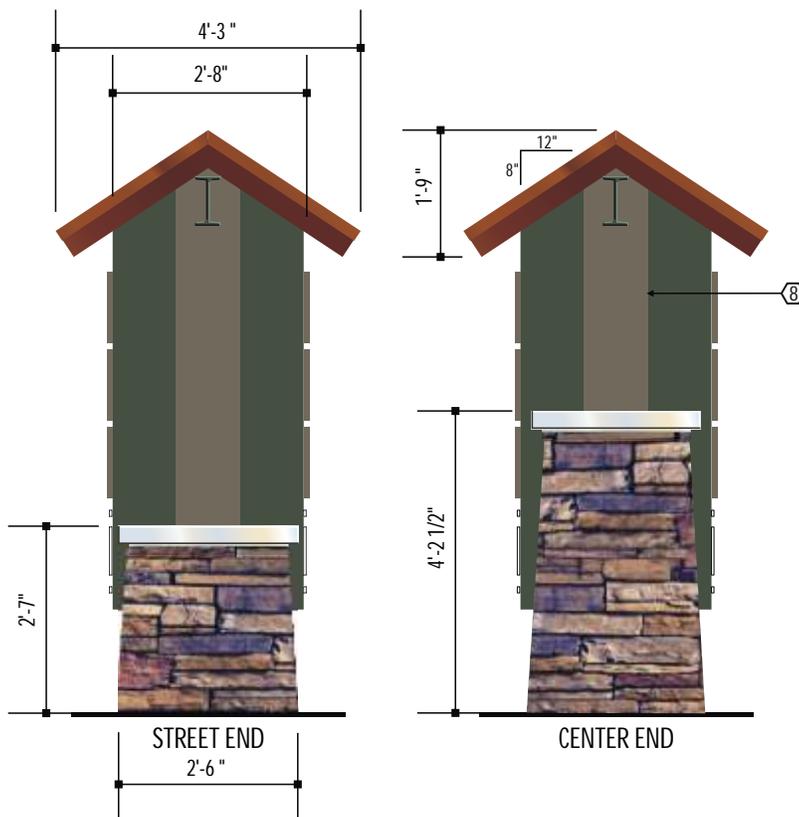
ALTERNATE TO A1

SCALE 3/8" = 1'-0"

SPECIFICATION KEY

- ① BARRIGE "COPPER COAT" STANDING SEAM ROOF.
- ② 4" x 8" ALUMINUM I-BEAM SIMULATED RIDGE RAFTER. PAINT DARK BRONZE #41-313 (MATTHEWS).
- ③ FASCIA PANEL, PAINT TO MATCH RED-BROWN #1807 (PMS).
- ④ ALUMINUM CABINET. PAINT DARK BRONZE #41-313 (MATTHEWS). DOUBLE BANK T-12 INTERNAL ILLUMINATION.
- ⑤ REVERSE PAN ALUMINUM TENANT PANEL. PAINT MEDIUM BRONZE #41-312 (MATTHEWS). ROUTED FACES WITH WHITE ACRYLIC PUSH THRU GRAPHICS.
- ⑥ CONCRETE CAP.
- ⑦ LEDGE STONE TO MATCH THE ARCHITECTURE.
- ⑧ ACCENT STRIPE. PAINT MEDIUM BRONZE #41-312 (MATTHEWS).

TOTAL SQUARE FOOTAGE = 50.0



STEAM PUMP
VILLAGE

B1 WALL ENTRYWAY SIGN



B1 TYPICAL HALO ILLUMINATED ENTRYWAY SIGN

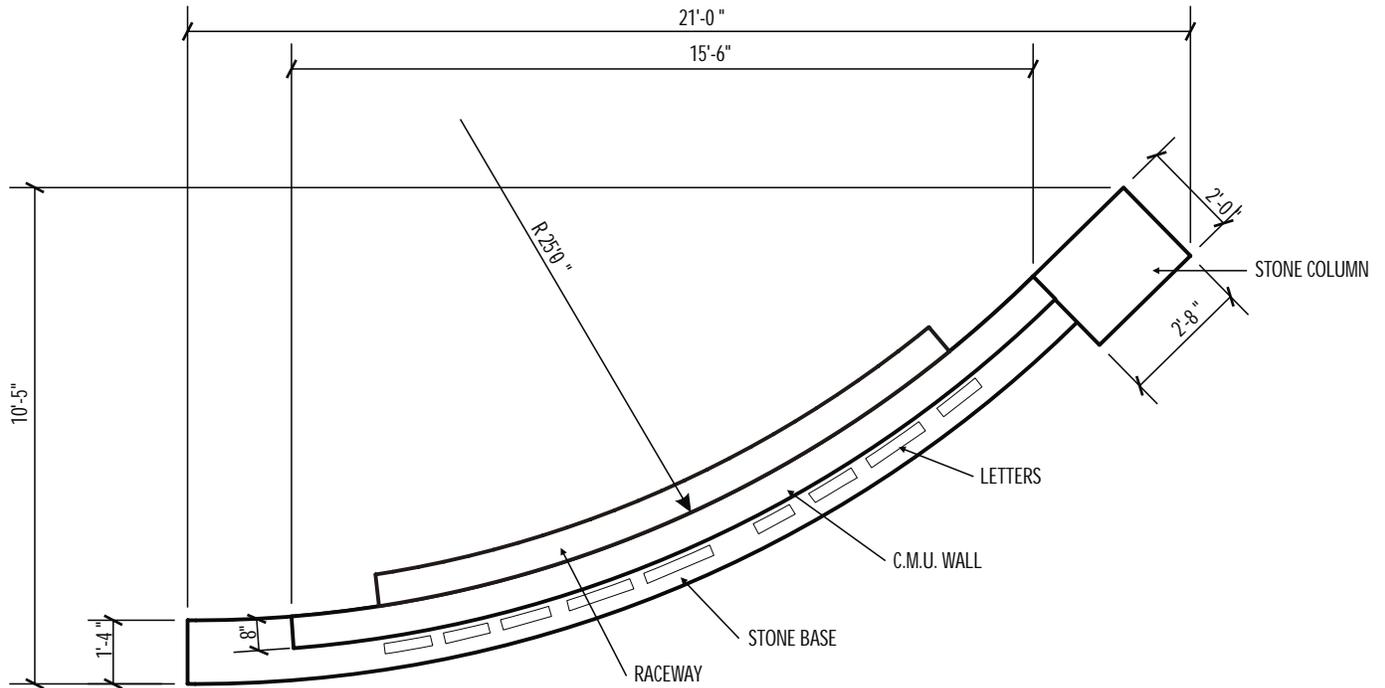
SPECIFICATION KEY

- ① CEDAR DRY STACK LEDGE STONE BASE.
- ② CMU WALL W/ STUCCO FINISH PAINTED DUNN-EDWARDS #DEC 721 "SLOPES".
- ③ CLEAR PUSH THRU LETTERS WITH ALUMINUM FACES. PAINT THE FACES "RUST IRON PATINA".
- ④ RACEWAY PAINTED TO MATCH WALL (SEE "B1 WALL ENTRY DISPLAY - PLAN VIEW").

STEAM PUMP
VILLAGE

B1 WALL ENTRYWAY SIGN

PLAN VIEW



PLAN VIEW - TYPICAL ENTRYWAY SIGN

SCALE 1/4" = 1'-0"

STEAM PUMP
VILLAGE

B2
WALL
ENTRYWAY SIGN



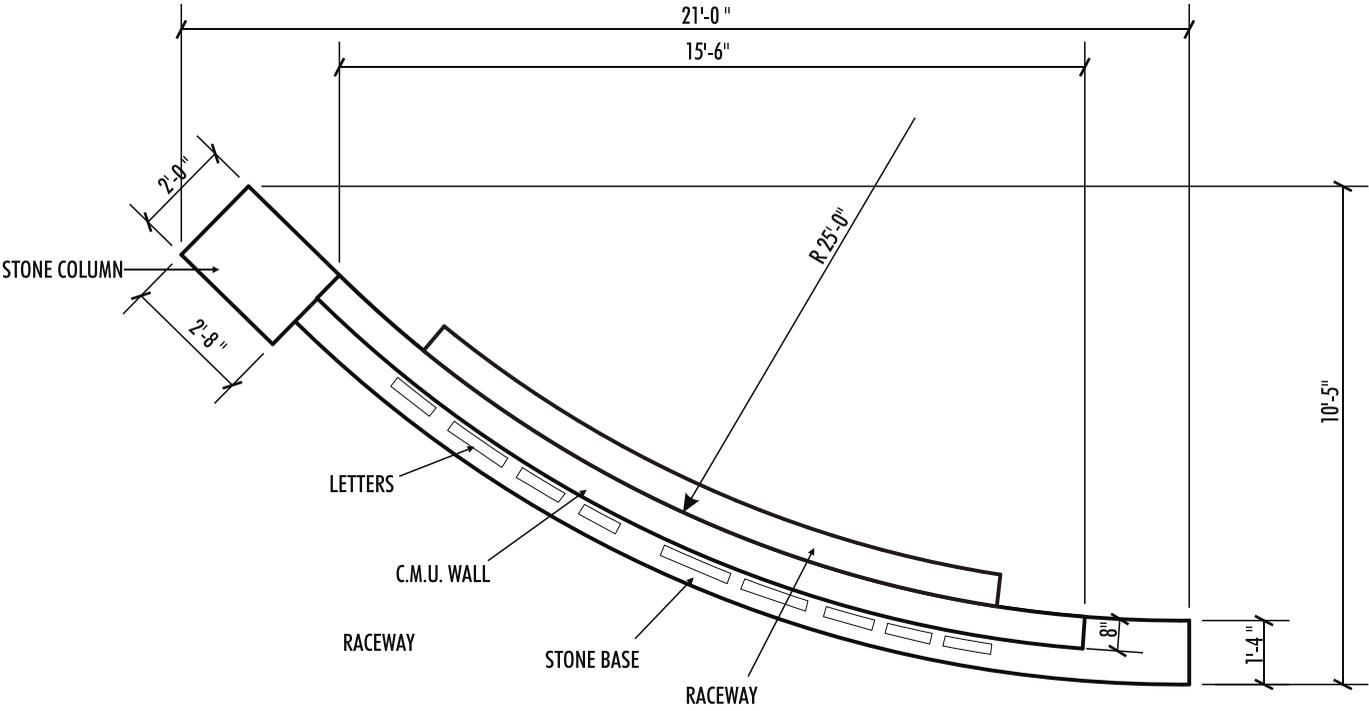
B2 TYPICAL HALO ILLUMINATED LOW WALL ENTRYWAY SIGN
SCALE 1/4" = 1'-0"

SPECIFICATION KEY	
①	CEDAR DRY STACK LEDGE STONE BASE.
②	CMU WALL W/ STUCCO FINISH PAINTED DUNN-EDWARDS #DEC 721 "SLOPES".
③	CLEAR PUSH THRU LETTERS WITH ALUMINUM FACES. PAINT THE FACES "RUST IRON PATINA".
④	RACEWAY PAINTED TO MATCH WALL (SEE "B1 WALL ENTRY DISPLAY - PLAN VIEW").

**STEAM PUMP
VILLAGE**

B2
WALL
ENTRY DISPLAY

PLAN VIEW

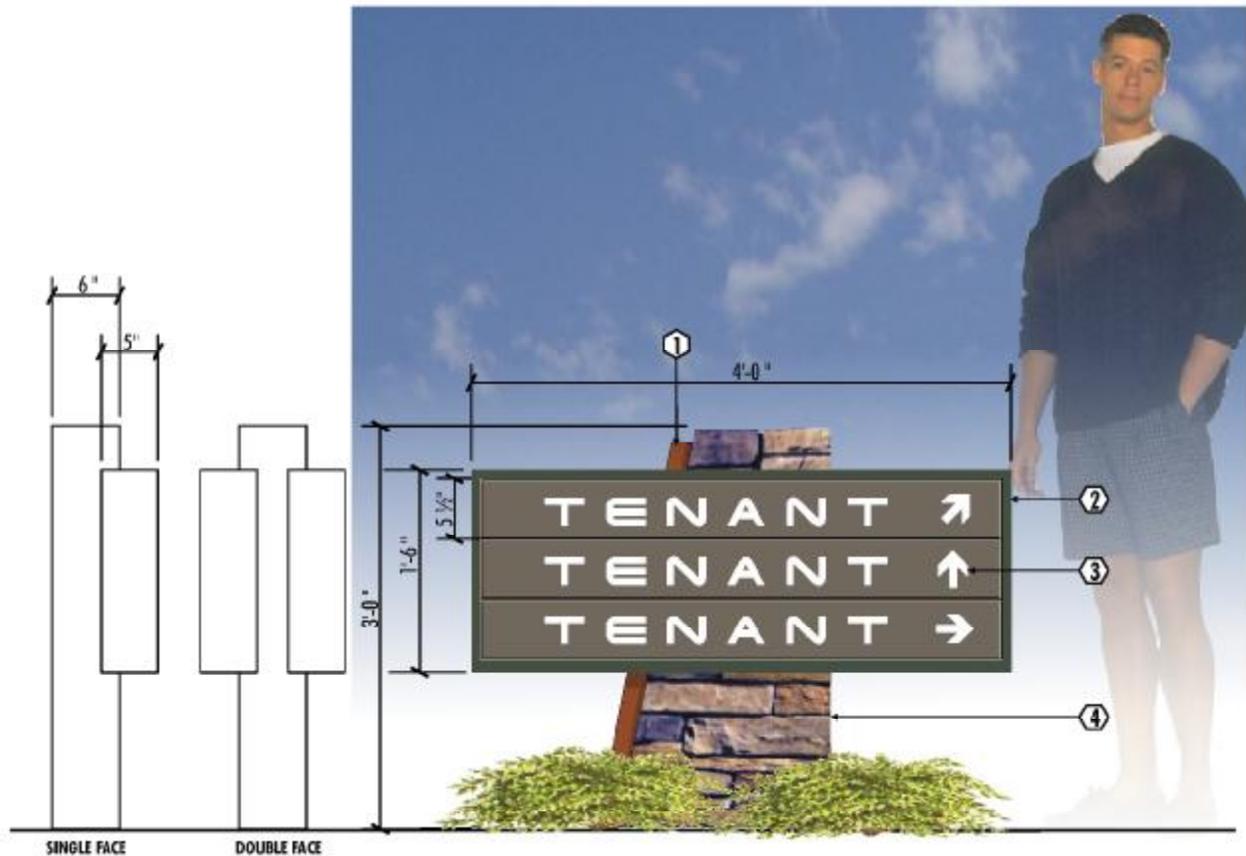


PLAN VIEW - TYPICAL ENTRY WALL

SCALE 1/4" = 1'-0"

STEAM PUMP
VILLAGE

C
3 FOOT
DIRECTIONAL
SIGN



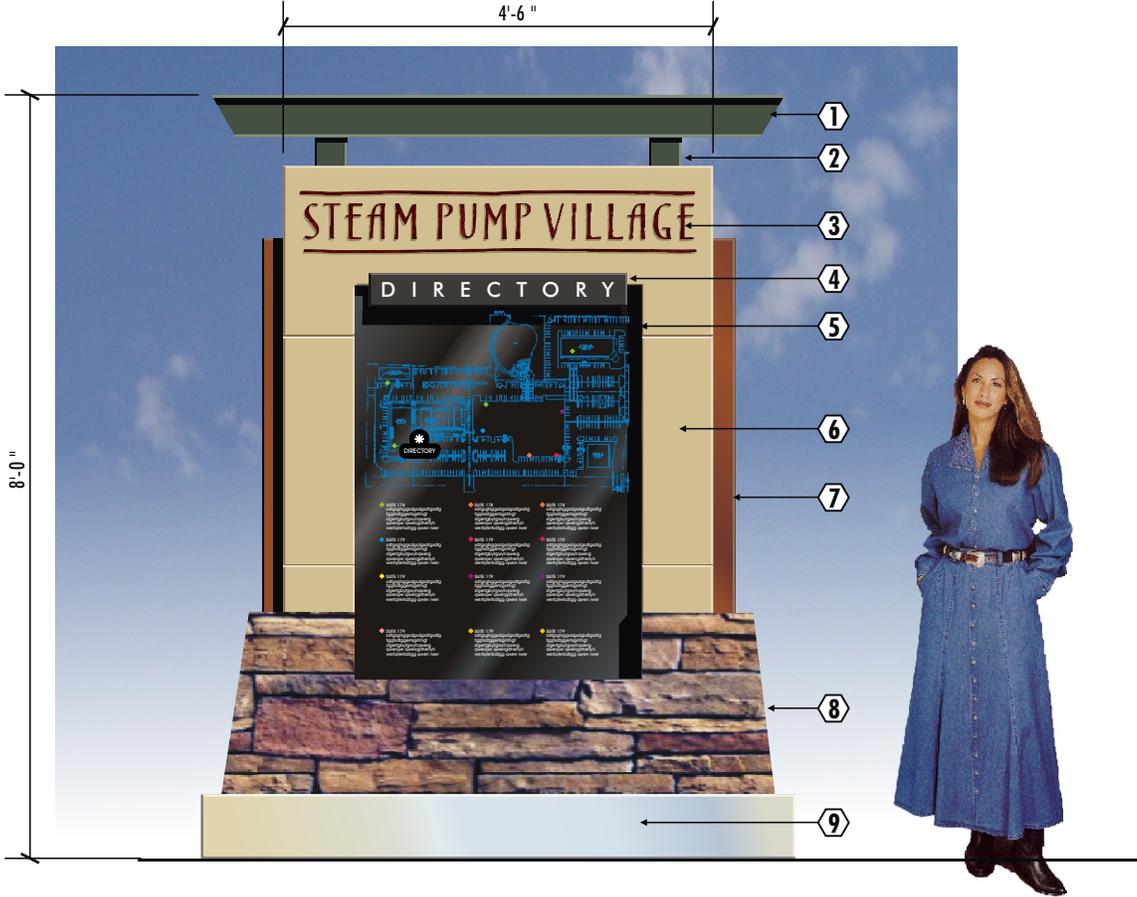
C TYPICAL INTERNALLY ILLUMINATED DIRECTIONAL DISPLAY

SCALE 3/4" = 1' 0"

SPECIFICATION KEY

- ① PAINT TO MATCH BARRIGE 'COPPER COAT' STANDING SEAM ROOF.
- ② ALUMINUM CABINET, PAINT DARK BRONZE #41-313 (MATT-EMTS), 1-12 IN. LUMINAL ILLUMINATION.
- ③ ROUTED FACES WITH WHITE ACRYLIC BACKUP. PAINT MEDIUM BRONZE #41-312 (MATT-EMTS).
- ④ SUPPORT COVER, LEDGE STONE TO MATCH THE ARCHITECTURE.

**STEAM PUMP
VILLAGE**



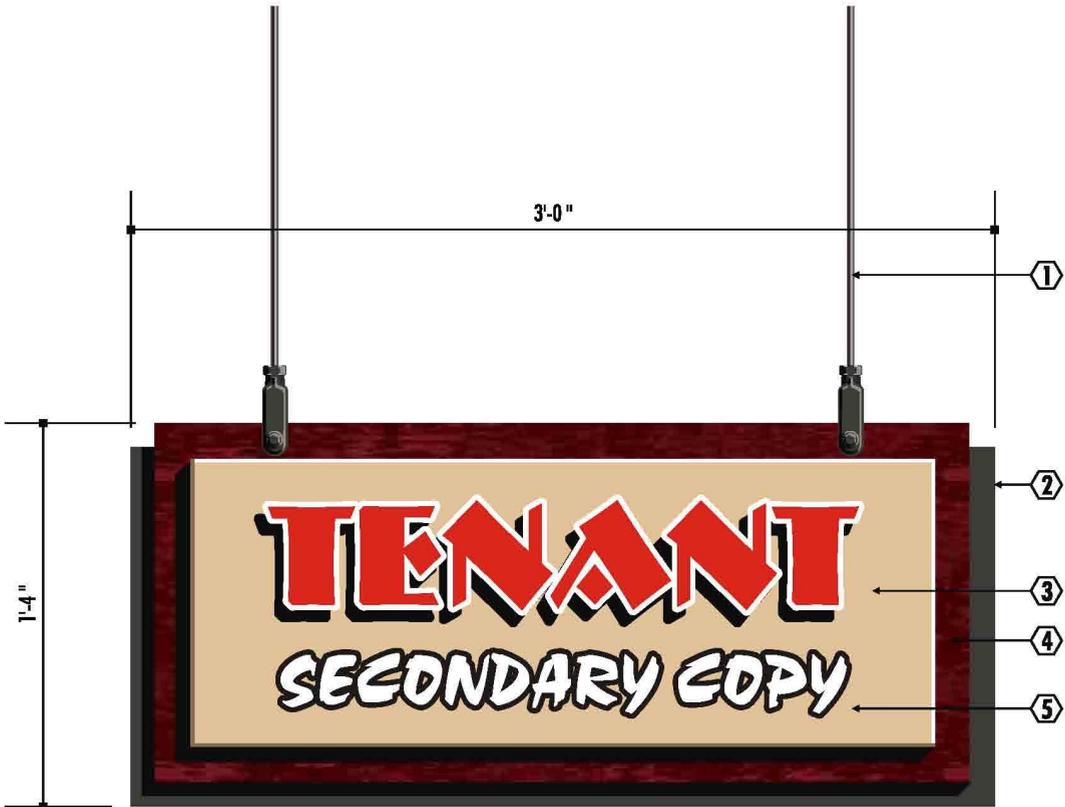
D TYPICAL INTERNALLY ILLUMINATED DIRECTORY DISPLAY

SCALE 3/4" = 1'-0"

SPECIFICATION KEY	
①	ALUMINUM "1" BEAM TOP PAINT DARK BRONZE #41-313 (MATTHEWS).
②	RECTANGULAR TUBE PAINT DARK BRONZE #41-313 (MATTHEWS).
③	CLEAR ACRYLIC PUSH THRU LETTERS WITH BLACK OUTLINE AND ALUMINUM FACES FINISHED "RUSTED IRON PATINA" FINISH. INTERNAL ILLUMINATION.
④	PAINT DARK BRONZE #41-313 (MATTHEWS). WITH ROUTED LETTERS AND WHITE ACRYLIC BACKUP. INTERNAL ILLUMINATION.
⑤	CLEAR POLYCARBONATE WITH SECOND SURFACE GRAPHICS. INTERNAL ILLUMINATION.
⑥	ALUMINUM SUPPORT COVER PAINTED "SLOPES" DUNN-EDWARDS #DEC 721.
⑦	PAINT TO MATCH BARRIGE "COPPER COAT" STANDING SEAM ROOF.
⑧	LEDGE STONE TO MATCH THE ARCHITECTURE.
⑨	CONCRETE PAD.

STEAM PUMP
VILLAGE

E
UNDER CANOPY SIGN



E

TYPICAL NON ILLUMINATED BLADE SIGN

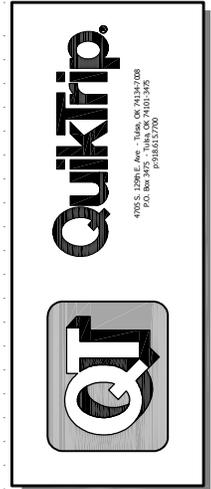
SCALE 1 1/2" = 1'-0"

8'-0" TO SIDEWALK

STEAM PUMP
VILLAGE



F Fuel Sign

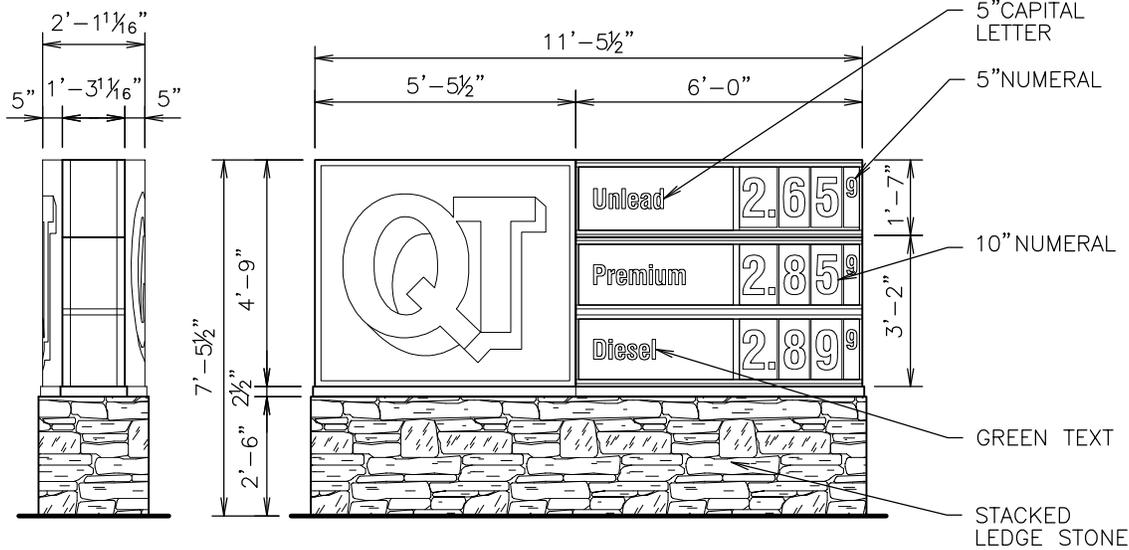


NOTE: THIS IS A DEPICTION OF WHAT IS LIKELY TO BE CONSTRUCTED INITIALLY. OTHER COLORS AND SIGN FACES CONSISTENT WITH THE MASTER SIGN PACKAGE SHALL BE ALLOWED.

Horizontal
Custom Monument Sign
MH10-3P
5/7/11

SQUARE FOOTAGE	
TYPEFACE	23
INSIDE CAN	47

SCALE:	
1/4" = 1'-0"	
SERIAL NUMBER:	
MH10-3P	
STORE NUMBER:	
1475	



SPECIFICATIONS:

LOGO

Flat Solar grade, Clear Lexan Face, .177 thickness, painted on 2nd surface to match 3M Cardinal Red Translucent #3632-53, Akzo Nobel, no embossment.

Pricer

Flat Solar grade, Clear Lexan Face, .177 thickness, painted on 2nd surface, Akzo Noble Black, manual Font Numerals, Clear Helvetica Condensed font. Product Panels, Lexan, Clear text area, painted 2nd surface Akzo Nobel Opaque Black, Diesel Product Panel painted 2nd surface to match PMS 7481C Translucent Green, Akzo Noble.

LOGO Cabinet/Pricer Cabinet/Base

Aluminum Construction, Internally illuminated with GE Tetra PowerStrip DS65/GE PS24 Power Supplies. LOGO Cabinet painted Akzo Noble, QT Red SIGN9141 Low Gloss. Pricer Cabinet and Base painted Akzo Noble Black Low Gloss. Accent Trim section painted 1st surface Akzo Noble Silver-Low Gloss.

TOWN OF ORO VALLEY

CONCEPTUAL DESIGN REVIEW BOARD

MEETING DATE: July 26, 2011

TO: CONCEPTUAL DESIGN REVIEW BOARD

FROM: Matt Michels, Senior Planner

SUBJECT: Amendment to Steam Pump Village Master Sign Program for the Quik Trip Gas Station and Convenience Store, located in proximity to the NW corner of Oracle Road and Hanley Boulevard, (OV311-004).

SUMMARY:

The Conceptual Design Review Board (CDRB) is required to review amendments to Master Sign Programs and make a recommendation to the Town Council.

The Steam Pump Village Development has received previous approval of a Master Sign Program for this site. The applicant is requesting an amendment to the Master Sign Program to incorporate fuel and wall signage standards for the Quik Trip gas station and convenience store. Please see the attached amended Master Sign Program (Attachment #1) for specific details of the request.

The Amendment to the Master Sign Program contains proposed fuel sign and wall sign standards that deviate somewhat from the Town's Zoning Code standards in terms of sign area, height, and quantity. A comparison of the proposed Quik Trip standards to Town sign code standards is contained on Page 2, *Oro Valley Zoning Code Compliance*.

Staff recommends several conditions of approval to ensure the Quik Trip sign package is substantially consistent with Town Zoning Code standards as well as existing businesses in Steam Pump Village. These proposed conditions are contained in Exhibit "A" (attached).

BACKGROUND:

Site Conditions

- Property is 2 acres
- Zoning is Steam Pump Village Planned Area Development (PAD), Commercial
- Commercial uses (retail, restaurant and hotel) are located in proximity to this building

Proposed Quik Trip Convenience Store and Gas Station

- 5,668 square foot single story building – 22' in height
- 9,106 gas station canopy – 20' in height

Approvals to Date

- August, 2005: Master Sign Program for Steam Pump Village approved by Council on August 3, 2005 (OV3-05-04)
- July, 2011: Quik Trip Development Plan approved by Town Council

TOWN OF ORO VALLEY

DISCUSSION:

Oro Valley Zoning Code Compliance

Sign Type	Standard	Zoning Code Standard	Proposed
Service Station/Fuel	Size	32 sq ft	50 sq ft (56% increase)
	Height	Not to exceed 6' from grade	8' (33% increase)
	Illumination	Halo, internal, LED, or combo	Internal
	Quantity	One per street frontage	One
	Color	Various colors may be permitted	Red, white, blue and black

Sign Type	Standard	Zoning Code Standard	Proposed
Wall Signs (Building and Fuel Canopy)	Size	1 sq ft of sign for every 1 linear ft of building frontage or 150 sq ft. max	Approx 130 sq ft
	Height	Not to extend beyond roof line	Sign entirely on wall
	Illumination	Halo or internal	Halo or internal
	Quantity	Three elevations (2 illuminated)	All elevations (QT proposes 2 canopy & 3 bldg wall signs)
	Color	Various colors may be permitted	Match approved building

Conceptual Site Design Principles

The following Design Principle is notable for this application:

- *Signs: sign colors, design and placement shall be complementary and integral to the project's architectural and site design themes.*
The design and placement of the signs are generally integral to the project's architecture and site design themes. The signs will utilize Quik Trip's corporate colors-specifically white letters with black shadowing on a red ("Cardinal Red Translucent") background.

Addendum A Design Standards

The following Design Standard is notable for this application:

- Section 2.1.F.1, *Project identification and sign elements shall incorporate architectural treatment and project unifying elements which are integrated with the overall design of the project in terms of style, materials, color and theme.*
The service station/fuel sign base utilizes a design and cultured stone veneer that is consistent with the convenience store building, gas canopy, and other signage in Steam Pump Village.

CONCLUSION/RECOMMENDATION:

The applicant proposes two (2) fuel canopy signs, to be mounted on the sides of the canopy, as well a one (1) freestanding service station/fuel sign and three (3) signs to be mounted to the front of the convenience store. The proposed amendment to the master sign program is in substantial conformance with the Design Principles and applicable Design Standards and is compatible with other tenants in Steam Pump Village Staff recommends approval subject to the conditions specified in Exhibit "A".

TOWN OF ORO VALLEY

CONCEPTUAL DESIGN REVIEW BOARD

Page 3 of 3

SUGGESTED MOTION:

The CDRB may wish to consider one of the following suggested motions:

I move to recommend [approval, approval with conditions, OR denial] Amendment to Master Sign Program for the Steam Pump Village Development, located in proximity to the NW corner of Oracle Road and Hanley Boulevard, subject to the conditions in Exhibit "A".

Attachments:

1. Amended Master Sign Program
2. Building Wall Sign and Fuel Canopy Sign Details (3 sheets)
3. Exhibit "A" Conditions of Approval

cc: Allison Reis, Evergreen Devco, Allison.reis@evergreendev.com

S:\PERMPLUS\DOCS\OV311-004\IP_CDRB report 7-26-11.doc

Exhibit "A"
Conditions of Approval
Steam Pump Village Master Sign Program Amendment
OV311-004

1. Five (5) wall signs may be illuminated, including three (3) on the QuikTrip building and two (2) on the fuel canopy.
2. Wall signs shall be restricted to three elevations only.
3. Section VI.14.b. Colors, shall indicate that Plexiglas letters and logos shall conform to the approved color palette established for the development unless the color is an approved corporate color, such as Cardinal Red Translucent.

MINUTES
AMENDED AGENDA 7/20/11 @ 11:00 AM
REGULAR SESSION
ORO VALLEY CONCEPTUAL DESIGN REVIEW BOARD
July 26, 2011

CALL TO ORDER AT OR AFTER 6:00 P.M.

Acting Chair Sakellar called the meeting to order at 6:00 P.M.

ROLL CALL

PRESENT:

Chairman Dino Sakellar
Vice Chair Richard Lockett
Member Gil Alexander
Member Nathan Basken
Member Rachel Childers
Member Kit Donley
Member Richard Eggerding
Member Harold Linton

ABSENT:

None.

PLEDGE OF ALLEGIANCE

Acting Chair Sakellar led the audience in the Pledge of Allegiance.

CALL TO THE AUDIENCE (Non Agenda Items Only)

Open and closed without comment.

1. **Election of Officers**

a. **Chair**

Member Alexander nominated Acting Chair Sakellar.

Town Attorney Joe Andrews commented that since there were no other nominations, Dino Sakellar is now the Chair Sakellar by acclamation.

b. **Vice Chair**

Member Donley nominated Member Lockett for Vice Chair.

Mr. Andrews commented that since there were no other nominations, Richard Lockett is now the Vice Chair by acclamation.

2. **Amendment to Master Sign Program for the Steam Pump Village Development, located in proximity to the NW corner of Oracle Road and Hanley Boulevard, OV311-004.**

Senior Planner Matt Michels presented the following:

- Background
- Sign Code Master Sign Program (MSP) Amendment
- Location Map
- Steam Pump Village PAD Map
- Proposed MSP vs. OV Zoning Code
- Quik Trip Fuel Sign
- Summary
- Amended Exhibit "A" to amend condition three to read, "Section VI.A.14.b. Colors, Shall indicate that various plexiglas letters and logo colors may utilize the approved Master Sign Program (MSP) colors as well as corporate sign or logo colors as defined by the MSP. No fluorescent or iridescent colors shall be permitted". The new number two should read, "Section IV. Prohibited Signs, Shall include a provision that "A-frame" signs are prohibited, unless expressly permitted by the Zoning Code". Staff is recommending deletion of conditions one and two.

Keri Silvyn with Lewis and Roca, representing the owners of Steam Pump, presented the following:

- Brief History
- 4 phases of project
- Quik Trip Fuel Sign
- Fuel Sign Location "F"
- Steam Pump Village Existing Wall Signs
- Summary

MOTION: A motion was made by Member Gil Alexander and seconded by Member Richard Eggerding to recommend approval of the Master Sign Program amendment for the Steam Pump Village Development, located in proximity to the NW corner of Oracle Road and Hanley Boulevard, subject to the conditions in Amended Exhibit "A", including the changes recommended by staff.

Discussion ensued amongst the Board regarding the Master Sign Program.

MOTION carried, 8-0.



Town Council Regular Session

Item # 6.

Meeting Date: 09/07/2011

Requested by: David Williams

Submitted By:

Chad Daines,
Development Infrastructure
Services

Department: Development Infrastructure Services

Information

SUBJECT:

DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE SHOPS AT ORO VISTA MASTER SIGN PROGRAM

RECOMMENDATION:

The Conceptual Design Review Board (CDRB) voted 9-0, recommending approval of The Shops at Oro Vista Master Sign Program amendment, subject to the condition in Attachment 2.

EXECUTIVE SUMMARY:

The Shops at Oro Vista development has received previous approval of a Master Sign Program for this site. The Master Sign Program covers the retail development at this intersection and the surrounding apartment complex to the south and east. The applicant is requesting an amendment to the Master Sign Program to add two additional wall sign colors for the retail portion of the development. The proposed amended Master Sign Program (Attachment 1) identifies the existing approved wall sign color (Mission Patina) for the retail portion of the development, and the proposed additional colors shown on Page 7 of 7. Please refer to the August 9th CDRB report for additional details regarding the application (Attachment 3).

BACKGROUND OR DETAILED INFORMATION:

Site Conditions

- Property is 15 acres
- Zoning is El Conquistador Planned Area Development (PAD)
- The development consists of retail commercial uses and the surrounding apartment complex.

Approvals to Date

- August, 2003: Development Plan approved by Town Council for retail shops and apartments.
- September, 2007: Master Sign program approved by Town Council (OV3-07-002)

Oro Valley Zoning Code Compliance

The property is zoned El Conquistador Planned Area Development (PAD). The PAD provides that all signage shall conform to the Oro Valley Zoning Code. The Zoning Code permits an applicant to establish flexibility and design controls through an adopted Master Sign Program (MSP). In terms of color, the Zoning Code permits any color for wall sign, except fluorescent or iridescent colors. The proposed amendment complies with this zoning code requirement.

1999 Design Guidelines

As this application was filed prior to adoption of the Design Principles and Design Standards, it has been reviewed against the 1999 Design Guidelines. Please refer to the attached CDRB report for application guidelines.

The proposed sign design and colors are consistent and compatible with the approved project color palette for the center and compatible with other signs within the project and surrounding area. The recommended condition requires the background color of the wall sign to utilize the approved beige building wall color.

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

I MOVE to [approve, approve with conditions, or deny] The Shops at Oro Vista Master Sign Program amendment, subject to the condition in Attachment 2.

Attachments

Attachment #1 Master Sign Program Amendment

Attachment #2 Condition of Approval

Attachment # 3 CDRB Report

MASTER SIGN PROGRAM

MAY 4, 2007

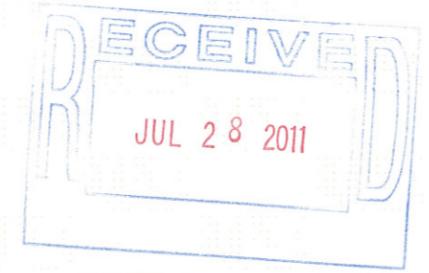
INDEX

1	COVER PAGE
2	DOUBLE FACE MONUMENT SIGNS (2) LAMBERT & LA CANADA
3	DIRECTIONAL WALL SIGNS (2) LAMBERT (1) & LA CANADA (1)
4	BUILDING SIGNS NOTED
5	SITE PLAN
6	SIGN CRITERIA
7	MISSION PATINA PROCESS

THE SHOPS AT ORO VISTA

LOCATION: 10370 N. LA CANADA DR.

ADDENDUM COLORS/ SHOPS AT ORO VISTA / GCR 5.04.11



INTENT OF MASTER SIGN PROGRAM

SYNOPSIS

INTENT OF MASTER SIGN CRITERIA **SHOPS:**

1. PROVIDE A PLAN PROGRAM FOR SIGN CONSISTENCY AT **THE SHOPS AT ORO VISTA**.
2. PROVIDE PLEASING COLORS AND SIGN CONFORMITY IN SIZE AND CONSTRUCTION PER ATTACHED PAGES.

INTENT OF MASTER SIGN CRITERIA **APARTMENTS:**

1. DIRECTIONAL SIGNS AT ENTRANCES.
2. PROVIDE VIEW FROM BOTH DIRECTIONS OF TRAFFIC.

PROPERTY LOCATED AT SE CORNER OF LAMBERT AND LA CANADA SERVES TWO USES, ONE FOR THE RETAIL COMPLEX AND TWO FOR THE APARTMENTS. THE ENTRANCES ARE SHARED AND AT EACH ENTRANCE CURVED WALLS DELINEATE THE CURB CUT OFF EACH STREET.

IN ORDER TO FACILITATE AND DIRECT THE MOVEMENT OF PATRONS OF BOTH THE RETAIL AND APARTMENTS, TWO TYPES OF SIGNS NEED TO BE USED. THESE TWO DESIGNS WILL HELP DIRECT AND INFORM PERSONS COMING INTO THE TWO ENTRANCES, THEY WILL ALSO HELP KEEP CONFUSION TO A MINIMUM, KEEPING SAFETY TO A MAXIMUM.



3808 E. 38TH STREET
TUCSON, ARIZONA 85713
520.748.1540

FILE NAME: [PRO] ORO VALLEY SHOPES [SIGN PROGRAM.]
JOB NAME: ORO VALLEY SHOPPES/BEZTAK
JOB ADDRESS: 10370 N. LA CANADA
CITY: TUCSON
SUITE:
ZIP:

DRB COPY DRB/MASTER PLAN
GCR/5.4.11

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ACCEPT DATE: _____ BUYER SIGNATURE: _____ ADDISIGNS: _____ SHOP APPROVAL 1: _____ SHOP APPROVAL 2: _____

DOUBLE FACE MONUMENT SIGNS THE SHOPPES

NEED U.L. LABELS

SCALE 1/2" = 1'-0"

A

LAMBERT LANE SIGN



FABRICATE AND INSTALL: TWO (2) DOUBLE FACED (D/F) FREESTANDING SIGNS LAMBERT ROAD & LA CANADA.

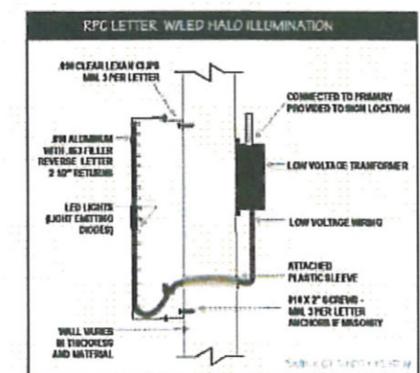
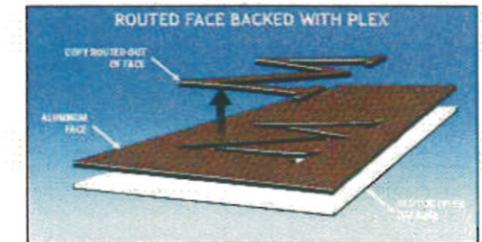
SIGN CABINET: WELDED ALUMINUM CONSTRUCTION WITH FOUR (4) WHITE PLASTIC TENANT PANELS. ILLUMINATED WITH FLUORESCENT LAMPS. THICK METAL BASE AND CABINET TO BE STUCCO TEXTURE PAINTED TO MATCH COLOR OF BUILDING.

>RPC TOP MOLDING AND 3" REVEAL TO BE PAINTED METALLIC COPPER.

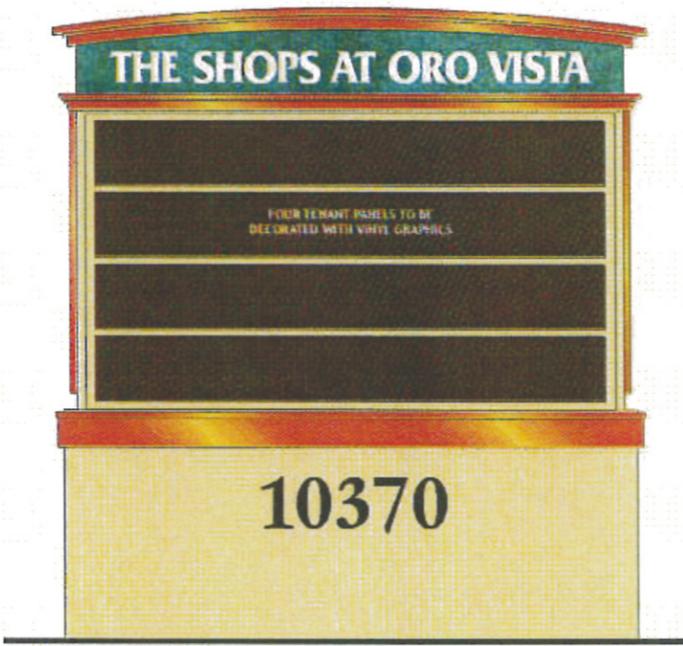
THE SHOPPES AT ORO VISTA: TO BE ROUTED THROUGH ALUMINUM SUBSTRATE WITH PUSH THROUGH ACRYLIC. LIGHTED FROM BEHIND.

ADDRESS NUMBERS: INDIVIDUAL CUT OUT LETTERS 1/2 THICK FLUSH MOUNTED AND PAINTED DARK BROWN.

SPECIFICATIONS PER CODE DEE WITH ORO VALLEY AND MIKE ADDIS 2-7-07. CUSTOMER TO FURNISH ONE DESIGNATED 20 AMP CIRCUIT PER SIGN AND PROVIDE POWER CONNECTION TO SIGN LOCATION.



B **LA CANADA SIGN**



6" DIFFERENCE FROM CENTER OF ROADWAY (Lambert)

GRADE SLOPES FROM CROWN OF ROAD TO PROPOSED LOCATION OF SIGN

DARK BROWN METALLIC	
STUCCO FINISH TO MATCH COLOR OF BUILDING	PAINTED METALLIC COPPER
WHITE 230-20	MISSION PATINA

FILE NAME: [PRO] ORO VALLEY SHOPES SIGN PROGRAM
 JOB NAME: ORO VALLEY SHOPPES/BEZTAK
 JOB ADDRESS: 10370 N. LA CANADA
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DRB COPY

* SUBJECT TO FINAL REVIEW BY CITY OFFICIALS FOR SIGN CODE COMPLIANCE. ** DUE TO PRINTER TECHNOLOGY, PRINTED COLORS MAY VARY FROM COLOR CALL OUTS SHOWN. SEE PHYSICAL SAMPLES OF COLORS FOR MOST ACCURATE REPRESENTATION.

3808 E. 38TH STREET
 TUCSON, ARIZONA 85713
 520.748.1540

ENTRY WALL SIGNS

NEED U.L. LABELS

SCALE 1"= 1'-0"

A LAMBERT LANE SIGN WEST SIDE OF DRIVE

B LA CANADA SIGN NORTH SIDE OF DRIVE

BEIGE TO MATCH EXISTING SIGN

BEIGE TO MATCH EXISTING SIGN



BEIGE
220-49

TOTAL AREA OF SIGN 8' x 10'

* SUBJECT TO FINAL REVIEW BY CITY OFFICIALS FOR SIGN CODE COMPLIANCE. ** DUE TO PRINTER TECHNOLOGY, PRINTED COLORS MAY VARY FROM COLOR CALL OUTS SHOWN. SEE PHYSICAL SAMPLES OF COLORS FOR MOST ACCURATE REPRESENTATION.



3808 E. 38TH STREET
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BUILDING SIGNS

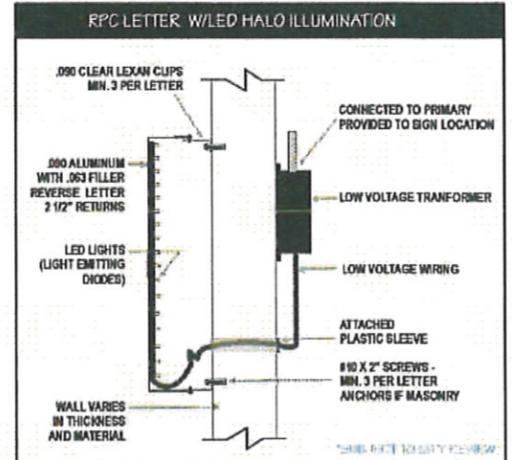
SCALE 1/2" = 1'-0"

ADDENDUM COLORS/ SHOPS AT ORO VISTA / GCR 5.04.11



BUILDING SIGNS TO CONSIST OF 2" DEEP ALUMINUM REVERSE PAN CHANEL LETTERS PAINTED MISSION PATINA WITH WHITE L.E.D.HALO-ILLUMINATION. LETTERS TO BE INSTALLED 1" PEGGED AWAY FROM WALL.

***LOCATIONS TO BE OVER TENANT SPACE PER CODE.**



ADDENDUM/COLORS SHOPPES AT ORO VISTA

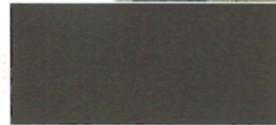
PAINTED MISSION PATINA, PMS 410C OR PMS 439C



TENANT SIGN COLOR TO MATCH EXISTING ADDRESS NUMBERS



noble C:55 Y:51 M:47 K:3
PMS 410C



hops C:73 Y:73 M:70 K:25
PMS 439C

FILE NAME: [PRO] ORO VALLEY SHOPES SIGN PROGRAM

JOB NAME: ORO VALLEY SHOPPES/BEZTAK

JOB ADDRESS: 10370 N. LA CANADA

CITY: TUCSON

SUITE:

ZIP:

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NOT TO SCALE

ADDENDUM COLORS/ SHOPS AT ORO VISTA / GCR 5.04.11

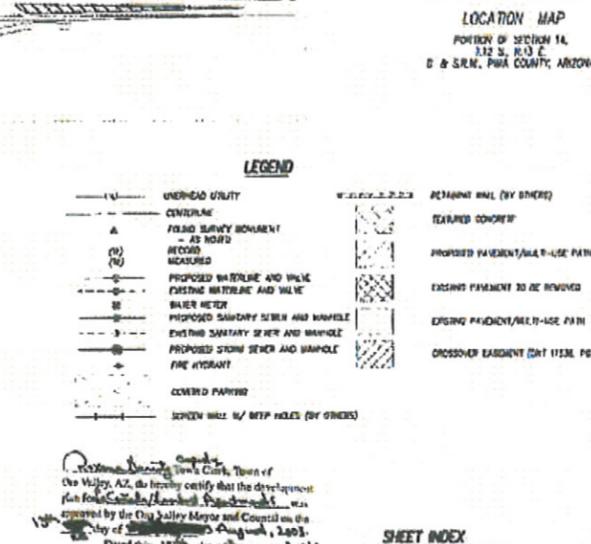
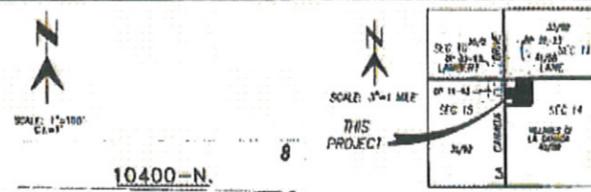
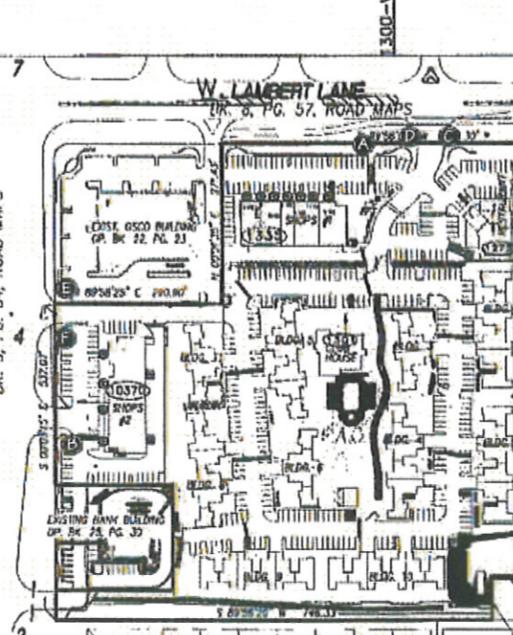
LAMBERT LANE MONUMENT SIGN D/F SCALE 1" = 40'

GENERAL NOTES:

- THE GROSS AREA OF THIS DEVELOPMENT IS 13.092 ACRES. NET BUILDING AREA = 2,173 ACRES. MINIMUM AREA OF LANDSCAPE OPEN SPACE REQUIRED = 0.93 ACRES (7.15%) RESIDENTIAL UNITS = 138
- EXISTING ZONING: EL CONQUISTADOR P.L.D. - COMMERCIAL
- BUILDING SQUARE FOOTAGES (ALL FLOORS)
 - BLDG. 1* - 18,848 SF
 - BLDG. 2* - 18,848 SF
 - BLDG. 3* - 14,418 SF
 - BLDG. 4* - 18,142 SF
 - BLDG. 5* - 18,142 SF
 - BLDG. 6* - 15,432 SF
 - BLDG. 7* - 8,858 SF
 - BLDG. 8* - 18,568 SF
 - BLDG. 9* - 14,418 SF
 - BLDG. 10* - 14,418 SF
 - SHOPS #1 - 13,200 SF
 - SHOPS #2 - 12,657 SF
 - CLUBHOUSE - 3,192 SF
 - RESTAURANT - 5,000 SF
 - TOTAL = 181,777 SF
- AMOUNT OF PARKING SPACES ALLOTTED PER BUILDING
 - BLDG. 1* - 32 SPACES
 - BLDG. 2* - 32 SPACES
 - BLDG. 3* - 17 SPACES
 - BLDG. 4* - 37 SPACES
 - BLDG. 5* - 27 SPACES
 - BLDG. 6* - 17 SPACES
 - BLDG. 7* - 17 SPACES
 - BLDG. 8* - 27 SPACES
 - BLDG. 9* - 32 SPACES
 - BLDG. 10* - 32 SPACES
 - SHOPS #1 - 53 SPACES
 - SHOPS #2 - 53 SPACES
 - CLUBHOUSE - 8 SPACES
 - RESTAURANT - 23 SPACES
 - TOTAL = 389 SPACES
 - HANDICAP REQUIRED = 14 SPACES (7 VAN-ACCESSIBLE)
- PARKING SPACES PROVIDED
 - TOTAL = 425 SPACES
 - HANDICAP = 17 SPACES (13 SINGLE, 4 VAN ACCESSIBLE)
 - TOTAL = 442 SPACES
- BASES OF ELEVATIONS: PIMA COUNTY DCA/ CITY OF TUCSON DOT GEODETIC CONTROL POINT E27. ELEVATION BEING 2682.76 NAVD 83 DATUM
- DEVELOPER WILL COVENANT TO HOLD TOWN OF ORO VALLEY, ITS SUCCESSORS AND ASSIGNS, HARMLESS IN THE EVENT OF FLOODING.
- DRAINAGE WILL NOT BE ALIGNED, DISBURSED OR OBSTRUCTED WITHOUT THE APPROVAL OF THE ORO VALLEY TOWN COUNCIL.
- DRAINAGE WEIRS AND/OR DRAINAGE SYSTEMS TO BE CONSTRUCTED ACCORDING TO APPROVED PLANS FROM THE ISSUANCE OF ANY BUILDING PERMITS FROM THE TOWN OF ORO VALLEY AND/OR BUILDING OFFICIAL.
- A PROPERTY OWNERS ASSOCIATION WILL BE FORMED TO ACCEPT RESPONSIBILITY FOR MAINTENANCE, CONTROL, SAFETY, AND LIABILITY OF PRIVATE DRAINAGE WEIRS, DRAINAGE CASUALTIES AND COMMON AREAS.
- ACCESS ACROSS FLOOD PRONE AREAS TO BUILDING SITES WILL BE APPROVED BY THE TOWN ENGINEER AND SHALL BE THE RESPONSIBILITY OF THE DEVELOPER.
- DEVELOPMENT PLANS WILL BE SUBMITTED FOR THE COMMERCIAL LOTS ON PADS FROM THE ISSUANCE OF ANY PERMITS BY THE TOWN ENGINEER AND/OR BUILDING OFFICIAL.
- THE FOLLOWING UTILITIES WILL PROVIDE SERVICE TO THIS DEVELOPMENT:
 - (A) ELECTRIC - TUCSON ELECTRIC POWER COMPANY
 - (B) GAS - SOUTHWEST GAS CORPORATION
 - (C) WATER - ORO VALLEY WATER UTILITY
 - (D) SEWER - PIMA COUNTY WASTEWATER MANAGEMENT
 - (E) TELEPHONE - CREST COMMUNICATIONS
 - (F) FIRE PROTECTION - ORO VALLEY FIRE DEPARTMENT
 - (G) CABLE TELEVISION - JONES INTERMEDIA
- THIS PROJECT WILL BE SERVED BY THE ORO VALLEY WATER UTILITY WHICH HAS BEEN DESIGNATED AS HAVING AN ASSIGNED TOWN WATER SUPPLY BY THE DIRECTOR OF WATER RESOURCES.
- REQUIRED FLOW FOR THIS DEVELOPMENT IS 1.60 DPM. ALL BUILDINGS SHALL HAVE AN AUTOMATIC SPRINKLER SYSTEM INSTALLED.
- ON-SITE SANITARY SEWERS EXCEPT PUBLIC SEWERS WITHIN PUBLIC SEWER FACILITIES OR DITCHES-OF-RECORD SHALL BE PRIVATE AND WILL BE CONSTRUCTED, OPERATED AND MAINTAINED ON A PRIVATE BASIS. THE LOCATION AND METHOD OF CONNECTION TO AN EXISTING PUBLIC SANITARY SEWER IS SUBJECT TO REVIEW AND APPROVAL BY PIMA COUNTY WASTEWATER MANAGEMENT DEPARTMENT AT THE TIME OF SUBMITTAL OR PERFORMING OF BUILDING PLANS.
- ALL SEWERS WILL BE INSTALLED TO PROVIDE GRAVITY FLOW.

DEVELOPMENT PLAN FOR LA CANADA/LAMBERT APARTMENTS

A PORTION OF BLOCK 3, EL CONQUISTADOR COUNTRY CLUB AS RECORDED IN BOOK 33 MAP, PAGE 82, PIMA COUNTY RECORDER'S OFFICE, PIMA COUNTY, AZ.



Signature and title of the engineer or architect responsible for the plan.

FIRST FLUSH SYSTEM MAINTENANCE

- ALL BUILDING OWNERS AND TENANTS WILL BE NOTIFIED OF A PROHIBITION ON WASHING OF VEHICLES ON SITE.
- ANNUAL MAINTENANCE SCHEDULE
 - (A) CONCRETE SHALL BE WETTED BASED AND CLEANED OF SALTS, SEDIMENT AND DEBRIS TWICE PER YEAR (JUNE AND OCTOBER RECOMMENDED). GATHERED SALTS AND DEBRIS WILL BE DISPOSED OF IN THE TRASH COLLECTION SYSTEM.
 - (B) THE #1 BLEEDER PIPES TO THE BASIN WILL BE CLEANED OF OBSTRUCTIONS AND DEBRIS AND FLUSHED TO ENSURE FLOW THROUGH ADEQUATELY.
 - (C) FIRST FLUSH TREATMENT BASIN WILL BE CLEANED BY HAND OF DEBRIS AND TRASH TWICE PER YEAR (JUNE AND OCTOBER RECOMMENDED).

TOWN OF ORO VALLEY
 PROJ: 0V1202-06
 ZONE: SEE CODED NOTES
 Adm. Address: 10526 N. LA CANADA DR

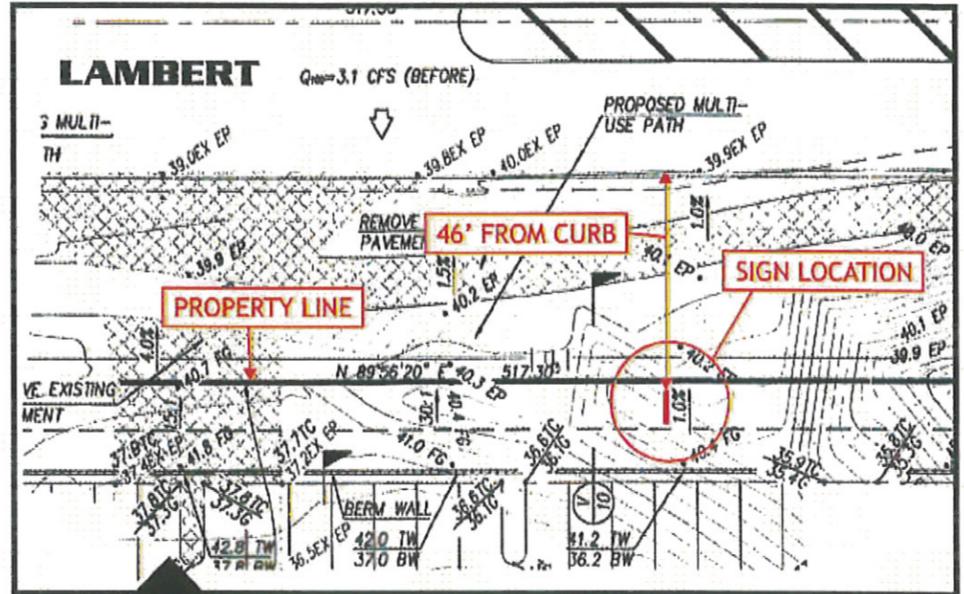
OWNER
 ORO VALLEY SHOPPING CENTER, LLC
 c/o THE BEYER COMPANIES
 3100 NORTHERN AVENUE
 SUITE 200
 FARMINGTON HILLS, MI 48334

DEVELOPER
 THE BEYER COMPANIES
 3100 NORTHERN AVENUE
 SUITE 200
 FARMINGTON HILLS, MI 48334
 TEL: (248) 853-5400
 FAX: (248) 853-5400

ENGINEER
 ENGINEERING & ENVIRONMENTAL CONSULTANTS, INC.
 8025 E. PP LINDSEY ROAD
 TUCSON, ARIZONA 85710
 ATTN: PERRY GALL, P.E.
 TEL: (520) 429-4823
 FAX: (520) 429-2333

DEVELOPMENT PLAN FOR LA CANADA/LAMBERT APARTMENTS
 A PORTION OF BLOCK 3, EL CONQUISTADOR COUNTRY CLUB
 AS RECORDED IN BOOK 33 MAP, PAGE 82, PIMA COUNTY
 RECORDER'S OFFICE, PIMA COUNTY, AZ.

DATE BY: _____ REV BY: _____ DATE BY: _____ DATE BY: _____
 CHECK BY: _____ DATE BY: _____ DATE BY: _____ DATE BY: _____
 PLAN NO. DV. 12-02-06



FILE NAME: [PRO] ORO VALLEY SHOPS SIGN PROGRAM
 JOB NAME: ORO VALLEY SHOPS/BEZTAK
 JOB ADDRESS: 10370 N. LA CANADA
 CITY: TUCSON
 SUITE:
 ZIP:

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ACCEPT DATE: BUYER SIGNATURE: ADDISIGNS: SHOP APPROVAL 1: SHOP APPROVAL 2:



DRB COPY

DRB/MASTER PLAN GCR/5.4.11

These criteria have been established for the purpose of assuring an outstanding shopping center and for the mutual benefit of all Tenants. Conformance will be strictly enforced; and any installed nonconforming or unapproved signs must be brought into conformance at the expense of the Tenant.

A. GENERAL REQUIREMENTS

- 1.All signage will be designed and constructed in accordance with Oro Valley Zoning Ordinance. Sign Standards and all codes applicable at time of permit application. Should Owner's criteria be more restrictive than applicable codes and ordinances, Owner's criteria shall prevail. Nothing in this criteria shall imply a waiver of requirements by the local authorities
- 2.Each Tenant shall submit or cause to be submitted to the landlord for approval before fabrication at least two (2) color copies of detailed drawings indicating the location, size, layout, design and color of the proposed signs including all lettering and/or graphics.
- 3.The Landlord at his or her discretion can approve or disapproval sign submittals.
- 4.The Tenant or his representative shall obtain all permits for signs and their installations.
- 5.All signs shall be constructed and installed, including electrical hook-up, at Tenant's expense; Tenant shall cause his sign to be installed no later than forty-five (45) days after Tenant opens for business.
- 6.At the end of Tenant's lease term or at the time Tenant vacates the leased premises, whichever shall first occurs, and Tenant's sign shall remain installed and be a part of Landlord's real property. Tenant is not entitled, for any reason whatsoever, to remove its sign or any part thereof after Tenant's initial installation of said sign. If, however, Landlord allows removal of the sign, Tenant shall patch and repair any damage to the building to landlord's satisfaction.

B. GENERAL SPECIFICATIONS

- 1.No animated, flashing or audible signs will be permitted.
- 2.No script will be permitted unless it is part of an established national trademark of the Tenant.
- 3.All conductors, transformers and other equipment shall be concealed behind the wall.
- 4.Tenant shall be responsible for the installation and maintenance of all signs.
- 5.All signs are to be installed under the direction of the Landlord or Landlord's superintendent or representative.
- 6.Wording of signs shall not include the product sold except as part of Tenant's trade name or logo.
- 7.Tenant sign contractors shall repair any damage caused by said Contractors work, or by its agents or employees and Tenant shall be liable for Operations of Tenant's Sign Contractor.

C. BUILDING SIGNS

All Signs To Be Individual Reverse Pan Channel Letters. No Cabinet Signs Are Allowed.

- 1.The maximum height of each letter shall be 36" sign overall height and letter 24" maximum individual height.. All letters that do not conform to the above statement shall require Landlord and Tucson approval. Flush mounted lighted letters with remote transformers behind the wall are required.
- 2. Lighting to be white L.E.D. halo-lighting. Non-lighted letters is at the discretion of the Landlord.
- 3. 2" deep aluminum reverse pan channel letters with 1" peg away. **Letters to painted Mission Patina. LETTERS TO BE PAINTED(MISSION PATINA, PMS 410C, OR PMS 439C)**
- Note: Some areas may allow raceway mounted letters where access is prohibited.
- 4.The width of Tenant's fascia sign shall not exceed seventy (70%) of Tenant store width. Landlord will designate exact location of sign in relation to Tenant's storefront width, prior to any installation. Subject to Oro Valley sign code allocation on square footage.
- 5.Sign contractor will stub conduit through fascia for connection to primary feeds by others, Conduit is to be located directly behind each letter and contained within the outer perimeter of each individual letter.
- Note: logos shall not be any more than 40% of the sign layout and subject to landlord approval.
- 6. No clips, mounting devices or labels. All labels shall be placed in an inconspicuous location. Installation must comply with all applicable building and electrical codes.
- 7.All penetrations of the building structure (to include fascia) required for sign installation shall be sealed in a watertight condition. If at any time during Tenant's occupancy of the leased premises, water is found leaking into the building structure via penetrations from Tenant's sign, then Tenant shall make the necessary repairs to stop water leakage, said work shall be Tenant's sole expense.
- 8.All signs with two (2) lines of copy shall show all sizes of letters and sub copy.
- Note: Lease lines must be show on drawings for approval of sign design by landlord.
- 10.The allowable sign area is one (1) square foot of signage per each lineal foot of store frontage parallel to the sign band or as determined by Oro Valley sign code allocation. Area shall be figured by multiplying the individual dimension of each letter or logo by the greatest vertical dimension of each. Logos shall be counted as part of the sign area. Logos not to exceed 40% of the overall sign and are subject to landlord approval.

D. FREESTANDING SIGNS

- 1.Freestanding signs shall be limited to four (4) signs for the apartment complex used as directional identifying signs at the entrances. See drawings for details.
- 2.Two (2) freestanding signs will be allowed for the shopping center. Each freestanding sign (for shoppes) shall have no more than 50 square feet and no more than 8 feet high per drawing. Each freestanding sign shall have the site name and up to 4 tenants. One freestanding sign is allowed per street frontage per site plan.
- 3. All Freestanding signs shall consist of push through acrylic with patina background and white edgelit & backlit letters for the name of the center. Each panel shall be opaque with reversed out white copy which must be internally illuminated.. Panels to have Dark Brown Metallic background. See construction drawings for details.

E. MISCELLANEOUS REQUIREMENTS

- 1.Each Tenant shall be permitted to place upon each entrance of its entry vinyl not to exceed two inches (2") in height, indicating hours of business, emergency telephone numbers, etc. vinyl logos and window vinyl are subject to landlord approval.
- 2.Except as provided herein, no advertising placards, banners, pennants, names insignia, trademarks, or other descriptive material, shall be affixed or maintained upon the glass panes and supports of the show windows and doors, or upon the exterior walls of buildings with out landlord approval.
- 3.Each Tenant who has a non-customer door for receiving merchandise may have uniformly applied on said door in location, as directed by the Landlord in two-inch (2") high block letter, the Tenant's name and address. Where more than one Tenant uses the same door, each name and address shall be applied to the door. Vinyl color is open.
- 4.Tenants should note that approval action by the Landlord will generally take one week. No installation will be permitted until Tenant has received written approval from Landlord along with a copy of Tenant's detailed sign drawing with Landlord's approval affixed thereto.
- 5.Applicant must secure approval of Landlord prior to submitting a request for a sign permit from the city.

ADDENDUM COLORS/ SHOPS AT ORO VISTA / GCR 5.04.11



3808 E. 38TH STREET
TUCSON, ARIZONA 85713
520.748.1540

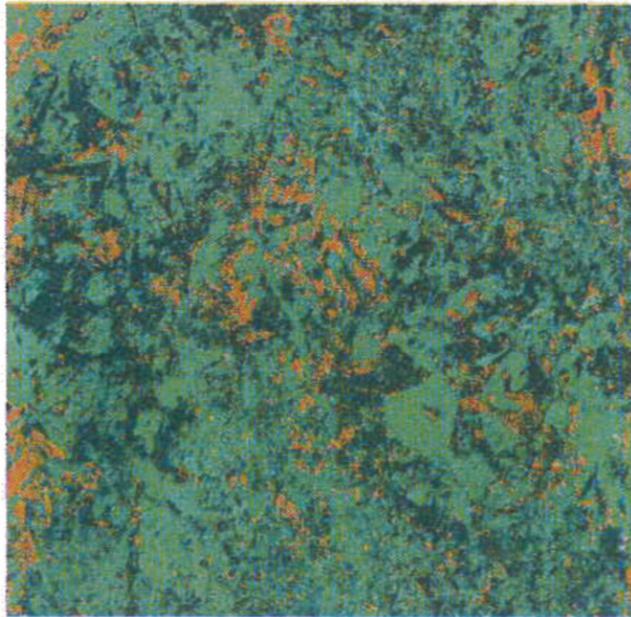
FILE NAME: [PRO] ORO VALLEY SHOPES SIGN PROGRAM
 JOB NAME: ORO VALLEY SHOPPES/BEZTAK
 JOB ADDRESS: 10370 N. LA CANADA
 CITY: TUCSON
 SUITE:
 ZIP:

DRB COPY DRB/MASTER PLAN
GCR/5.4.11

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ACCEPT DATE: _____ BUYER SIGNATURE: _____ ADDISIGNS: _____ SHOP APPROVAL 1: _____ SHOP APPROVAL 2: _____

ADDENDUM COLORS SHOPS AT ORO VISTA



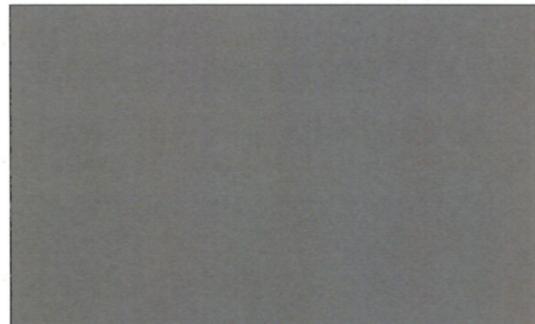
1. PAINTING PROCESS FOR “MISSION PATINA”.

2. USE MATTHEWS ACRYLIC POLYURETHANE PAINT.

3. SPRAY ALUMINUM FACES & SIDES SOLID COPPER TONE PMS #1605U.

4. APPLY DARK GREEN PMS #3302U IN A RANDOM PATTERN USING A CLOTH STIPPLE TECHNIQUE WHILE THE DARK GREEN PMS #3258U IN A RANDOM PATTERN USING THE SAME CLOTH STIPPLE TECHNIQUE AS THE DARK GREEN.

5. USE TH COLOR SAMPLE TO ACHIEVE THE PROPER “MISSION PATINA” PATTERN.
AND PMS (410C/439C)



noble

C:55 Y:51 M:47 K:3
PMS 410C



hops

C:73 Y:73 M:70 K:25
PMS 439C



3808 E. 38TH STREET
TUCSON, ARIZONA 85713
520.748.1540

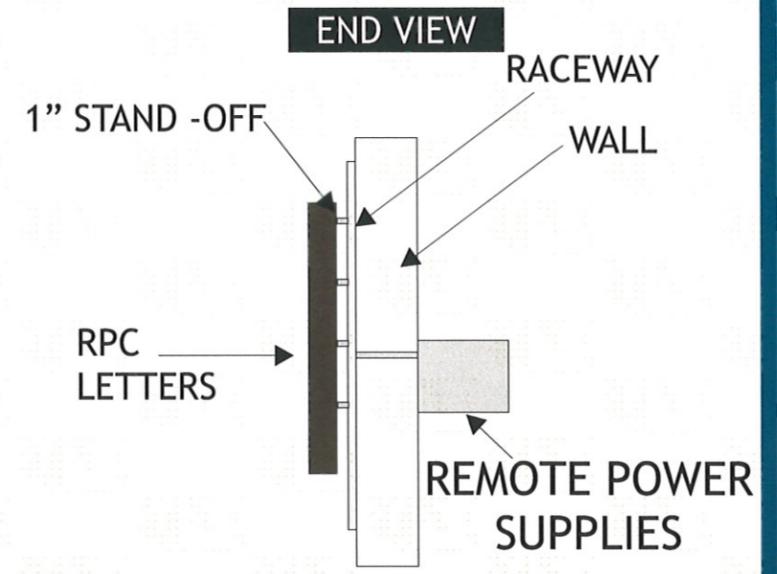
FILE NAME: [PRO] ORO VALLEY SHOPES SIGN PROGRAM
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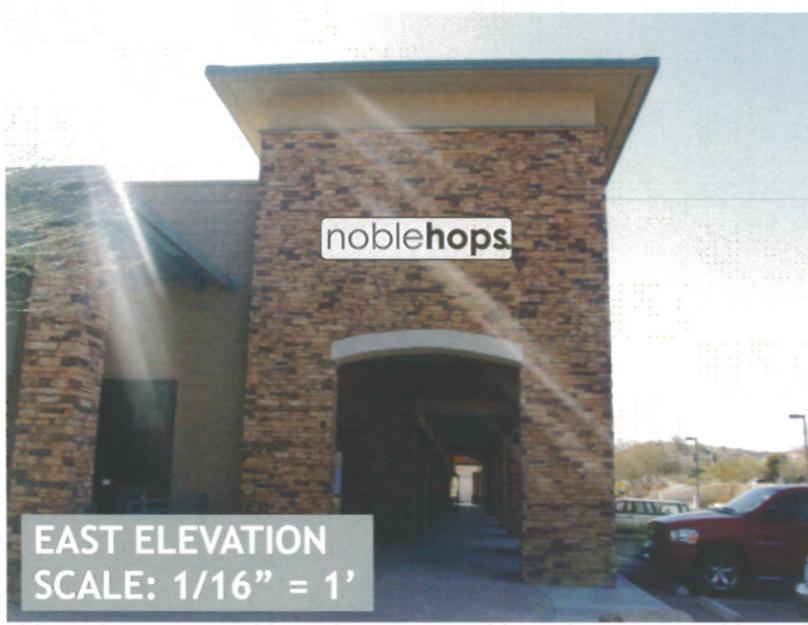
ACCEPT DATE: _____ BUYER SIGNATURE: _____ ADDISIGNS: _____ SHOP APPROVAL 1: _____ SHOP APPROVAL 2: _____



FABRICATE AND INSTALL ONE(1) SET OF REVERSE PAN CHANNEL LETTERS
FACES AND 2" RETURNS: TO BE CONSTRUCTED OF ALUMINUM
 PAINTED PER LOGO TRADEMARK.
LIGHTING: WHITE LED
INSTALL: 1" STAND OFF FROM WALL

noble C:55 Y:51 M:47 K:3 C:5 Y:5 M:4 K:0
 PMS 410C

hops C:73 Y:73 M:70 K:25
 PMS439C



FILE NAME:	TM REV4.cdr
JOB NAME:	Noble Hops
CONTACT:	Suzanne

CUSTOMER APPROVAL:

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Attachment 2
Condition of Approval
The Shops at Oro Vista Master Sign Program Amendment
OV307-002A

1. The background color to wall signs utilizing colors PMS 410C and PMS 439C shall be identical to the main building wall color of the retail center.

TOWN OF ORO VALLEY

CONCEPTUAL DESIGN REVIEW BOARD

MEETING DATE: August 9, 2011

TO: CONCEPTUAL DESIGN REVIEW BOARD

FROM: Chad Daines, Principal Planner

SUBJECT: Amendment to The Shops at Oro Vista Master Sign Program to allow additional wall sign colors, located at the southeast corner of Lambert Lane and La Canada (OV3-07-002A).

SUMMARY:

The Conceptual Design Review Board (CDRB) is required to review amendments to Master Sign Programs and make a recommendation to the Town Council. A Master Sign Program is a set of proposed sign standards for a development that proposes alternatives to the provisions of the Town Sign Code and is intended to provide latitude for sign users.

The Shops at Oro Vista development has received previous approval of a Master Sign Program for this site. The Master Sign Program covers the retail development at this intersection and the surrounding apartment complex to the south and east. The applicant is requesting an amendment to the Master Sign Program to add two additional wall sign colors. The proposed amended Master Sign Program (Attachment #1) identifies the existing approved wall sign color (Mission Patina) for the retail portion of the development, and the proposed additional colors shown on Page 4 of 5.

Staff is recommending a condition of approval requiring the background color for future wall signs to match the existing building wall color. The proposed condition is contained on Attachment 2.

BACKGROUND:

Site Conditions

- Property is 15 acres
- Zoning is El Conquistador Planned Area Development (PAD)
- The development consists of retail commercial uses and the surrounding apartment complex.

Approvals to Date

- August, 2003: Development Plan approved by Town Council for retail shops and apartments.
- September, 2007: Master Sign program approved by Town Council (OV3-07-002)

DISCUSSION:

Oro Valley Zoning Code Compliance The property is zoned El Conquistador Planned Area Development (PAD). The PAD provides that all signage shall conform to the Oro Valley Zoning Code. As previously indicated, the Zoning Code permits an applicant to establish flexibility and design controls through an adopted Master Sign Program (MSP). In terms of color, the Zoning Code permits any color for wall sign, except fluorescent or iridescent colors. The proposed amendment is compliant with this zoning code requirement.

1999 Design Guidelines As this application was filed prior to adoption of the Design Principles and Design Standards, it has been reviewed against the 1999 Design Guidelines. The following Design Guidelines are notable for this application:

- *That each sign is related to all other signs maintained on the site by the incorporation of similar or identical elements, such as materials, sign copy, letter styles, color, illumination, method of attachment and overall presentation.*

The proposed additional wall sign colors are dark grey (PMS 410C) and dark brown (PMS 439C) as shown on Attachment 1, Page 4 of 7. The proposed additional colors are compatible and complementary with the building colors within the center and the dark brown color approved for the entryway and monument signs for the retail center.

The applicant proposed a light pink color to serve as a background for future wall signs in the commercial complex. In staff's opinion, this light pink background color would not be complementary to the existing colors within the center and recommend that the color be modified to the existing beige building wall color within the retail center. The applicant concurs with this requested change and a condition is included on Attachment 2 to address this issue.

In terms of letter styles, a variety of letter styles exists within the retail center and therefore the proposed letter style would not be unique in its variation.

- *Promote the effectiveness of signs by utilizing materials that appear natural to the surroundings, colors that correspond with the buildings, ensure that the size, number and location is aesthetically pleasing and compatible as it relates to other signs and the surrounding neighborhoods.*

The proposed sign colors are consistent and compatible with the approved project color palette for the center and compatible with other signs within the project and surrounding area. The recommended condition requires the background color of the wall sign utilize the approved beige building wall color.

CONCLUSION/RECOMMENDATION:

The proposed amendment to the Master Sign Program is in substantial conformance with the 1999 Design Guidelines and is compatible with the design and color palette for the retail center. Staff recommends approval subject to the condition specified on Attachment 2.

SUGGESTED MOTION:

The CDRB may wish to consider one of the following suggested motions:

I move to recommend [approval, approval with conditions, OR denial] of the Amendment to Master Sign Program for The Shops at Oro Vista, located at the southeast corner of Lambert Lane and La Canada, subject to the conditions on Attachment 2.

ATTACHMENTS:

1. Amended Master Sign Program
2. Condition of Approval

David A. Williams, AICP Planning Division Manager