

**AGENDA  
ORO VALLEY TOWN COUNCIL  
REGULAR SESSION  
APRIL 4, 2012  
ORO VALLEY COUNCIL CHAMBERS  
11000 N. LA CAÑADA DRIVE**

**REGULAR SESSION AT OR AFTER 5:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**EXECUTIVE SESSION AT OR AFTER 5:00 P.M.**

Pursuant to A.R.S. 38-431.03(A)(4) to discuss the Town's position and advise its attorneys with regard to pending litigation in Guarena v. Town of Oro Valley et. al.

**RESUME REGULAR SESSION AT OR AFTER 6:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**UPCOMING MEETING ANNOUNCEMENTS**

**COUNCIL REPORTS**

**DEPARTMENT REPORTS**

**The Mayor and Council may consider and/or take action on the items listed below:**

**ORDER OF BUSINESS - MAYOR WILL REVIEW THE ORDER OF THE MEETING**

**INFORMATIONAL ITEMS**

1. Library Customer Feedback Form

**CALL TO AUDIENCE** – At this time, any member of the public is allowed to address the Mayor and Town Council on any issue *not listed on today's agenda*. Pursuant to the Arizona Open Meeting Law, individual Council Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Mayor and Council may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

**PRESENTATIONS**

1. Presentation of a check from the Pusch Ridge Archers for the purchase of archery backstops

2. Presentation of Distinguished Budget Presentation Award from the Government Finance Officers Association for the Town of Oro Valley FY 2011/12 Adopted Budget

### **CONSENT AGENDA**

#### **(Consideration and/or possible action)**

- A. Minutes - November 16, 2011 and January 18, 2012
- B. Fiscal Year 2011/12 Financial update through January 2012
- C. Police Department Statistics - January 2012
- D. Appointment to the Corrections Officers Retirement Plan (CORP) Local Board
- E. Consideration of acceptance of the Oro Valley Water Utility Commission Annual Report dated April, 2012
- F. Resolution No. (R)12-15 declaring and adopting the results of the Oro Valley Primary Election held on March 13, 2012
- G. Resolution No. (R)12-16 authorizing and approving a Memorandum of Understanding between Oro Valley Fast Pitch Softball, Strongtie Enterprises, LLC and the Town of Oro Valley for four shade structures at Cañada del Oro Riverfront Park
- H. Resolution No. (R)12-17 amending the Town of Oro Valley Development and Infrastructure Services Department Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy

### **REGULAR AGENDA**

1. PRESENTATION OF TOWN MANAGER'S RECOMMENDED BUDGET FOR FY 2012/13
2. POSSIBLE DIRECTION TO TOWN ATTORNEY WITH REGARD TO PENDING LITIGATION IN GUERENA V. TOWN OF ORO VALLEY ET. AL.
3. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION NO. (R)12-18 APPROVING UPDATES FOR THE TOWN'S NAMING AND BRANDING POLICY

**FUTURE AGENDA ITEMS** (The Council may bring forth general topics for future meeting agendas. Council may not discuss, deliberate or take any action on the topics presented pursuant to ARS 38-431.02H)

**CALL TO AUDIENCE** – At this time, any member of the public is allowed to address the Mayor and Town Council on any issue ***not listed on today's agenda.*** Pursuant to the Arizona Open Meeting Law, individual Council Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Mayor and Council may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

### **ADJOURNMENT**

POSTED: 3/28/12 at 5:00 PM by tlg

When possible, a packet of agenda materials as listed above is available for public inspection at least 24 hours prior to the Council meeting in the Town Clerk's Office between the hours of 8:00 a.m. – 5:00 p.m.

The Town of Oro Valley complies with the Americans with Disabilities Act (ADA). If any person with a disability needs any type of accommodation, please notify the Town Clerk's Office at least five days prior to the Council meeting at 229-4700.

### ***INSTRUCTIONS TO SPEAKERS***

**Members of the public have the right to speak during any posted public hearing. However, those items not listed as a public hearing are for consideration and action by the Town Council during the course of their business meeting. Members of the public may be allowed to speak on these topics at the discretion of the Mayor.**

If you wish to address the Town Council on any item(s) on this agenda, please complete a speaker card located on the Agenda table at the back of the room and give it to the Town Clerk. **Please indicate on the speaker card which item number and topic you wish to speak on, or if you wish to speak during "Call to Audience," please specify what you wish to discuss when completing the blue speaker card.**

Please step forward to the podium when the Mayor announces the item(s) on the agenda which you are interested in addressing.

1. For the record, please state your name and whether or not you are a Town resident.
2. Speak only on the issue currently being discussed by Council. Please organize your speech, you will only be allowed to address the Council once regarding the topic being discussed.
3. Please limit your comments to 3 minutes.
4. During "Call to Audience" you may address the Council on any issue you wish.
5. Any member of the public speaking must speak in a courteous and respectful manner to those present.

**Thank you for your cooperation.**



**Town Council Regular Session**

**Item # 1.**

**Meeting Date:** 04/04/2012

**Submitted By:** Arinda Asper, Town Manager's  
Office

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**Information**

**Subject**

Library Customer Feedback Form

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**Attachments**

Library Customer Feedback Form

FEB 21 2012

### Customer Feedback Form

The Oro Valley Public Library staff welcomes your comments regarding the library.  
Please complete this form and place in the Comments Box.

Date: 15 FEB 12 Time: 10:30

Comments: please keep OVDL's status as affiliate ILO  
Branch Reason - OVDL is flawlessly operated!  
Please don't tamper with Excellence —

May we contact you regarding your comments? yes (All customer information is confidential.)

Please include your name and contact information:

Name: Howard Morrow Phone Number: 520-577-1986

E-mail: NINEHJ@live.com



Thank you for taking the time to provide us with your comments.  
We value your feedback. Customer feedback and library staff responses  
will be made available to the public once a month.





**Town Council Regular Session**

**Item # 1.**

**Meeting Date:** 04/04/2012

**Requested by:** Ainsley Legner

**Submitted By:**

Ainsley Legner, Parks  
Recreations Library CR

**Department:** Parks Recreations Library CR

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**Information**

**SUBJECT:**

Presentation of a check from the Pusch Ridge Archers for the purchase of archery backstops

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

The Pusch Ridge Archers will make a presentation of a check to the Town for the purchase of archery backstops. The backstops will be used in the development of the archery facility at Naranja Park.

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

N/A

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**Town Council Regular Session**

**Item # 2.**

**Meeting Date:** 04/04/2012

**Requested by:** Stacey Lemos

**Submitted By:**

Stacey Lemos, Finance

**Department:** Finance

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**Information**

**SUBJECT:**

Presentation of Distinguished Budget Presentation Award from the Government Finance Officers Association for the Town of Oro Valley FY 2011/12 Adopted Budget

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

For the 4th consecutive year, the Town of Oro Valley has received the Distinguished Budget Presentation Award from the Government Finance Officers Association. This award is the highest form of recognition in governmental budgeting and represents a significant achievement by the Town of Oro Valley.

In order to receive the budget award, the Town had to satisfy a set of stringent, nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the Town's budget serves as:

- A policy document
- A financial plan
- An operations guide; and
- A communications device

This award is the direct result of the hard work, dedication and commitment of Wendy Gomez, Management and Budget Analyst, and Art Cuaron, Finance Analyst, in the Finance Department. Without their skill, knowledge and teamwork, this award recognition would not be possible.

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

For information only.

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**Town Council Regular Session**

**Item # A.**

**Meeting Date:** 04/04/2012

**Requested by:** Julie Bower, Town Clerk

**Submitted By:**

Mike Standish, Town  
Clerk's Office

**Department:** Town Clerk's Office

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**Information**

**SUBJECT:**

Minutes - November 16, 2011 and January 18, 2012

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to (approve, approve with the following changes) the November 16, 2011 and January 18, 2012 minutes.

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**Attachments**

11/16/11 Draft Minutes

1/18/12 Draft Minutes

**MINUTES  
ORO VALLEY TOWN COUNCIL  
REGULAR SESSION  
November 16, 2011  
ORO VALLEY COUNCIL CHAMBERS  
11000 N. LA CAÑADA DRIVE**

**REGULAR SESSION AT OR AFTER 6:00 PM**

**CALL TO ORDER**

Mayor Hiremath called the meeting to order at 6:03 p.m.

**ROLL CALL**

**PRESENT:**

Satish Hiremath, Mayor  
Mary Snider, Vice Mayor  
Bill Garner, Councilmember  
Barry Gillaspie, Councilmember  
Joe Hornat, Councilmember  
Steve Solomon, Councilmember  
Lou Waters, Councilmember

**PLEDGE OF ALLEGIANCE**

Mayor Hiremath led the audience in the Pledge of Allegiance.

**UPCOMING MEETING ANNOUNCEMENTS**

Communications Administrator Misti Nowak announced the upcoming Town meetings.

**COUNCIL REPORTS**

Councilmember Hornat attended the November 11th Veterans celebration in Sun City.

Councilmember Solomon attended the first annual Painted Sky Parent Teacher Organization (PTO) fundraising event at The Keg Steakhouse and Bar on Saturday.

Vice Mayor Snider and Councilmember Gillaspie attended the National League of Cities conference in Phoenix.

Mayor Hiremath visited the Arizona State Veterans Home on Veterans Day.

## **DEPARTMENT REPORTS**

No reports were received.

## **ORDER OF BUSINESS**

Mayor Hiremath stated that the agenda would stand as posted.

## **INFORMATIONAL ITEMS**

1. Library Customer Feedback Form

## **CALL TO AUDIENCE**

No comments were received.

## **CONSENT AGENDA**

Councilmember Hornat requested that item (C) be pulled from the Consent Agenda so that it could be discussed and voted upon separately.

- A. April 20, 2011 Town Council Minutes
- B. Police Department Statistics - September 2011
- D. Cancellation of the December 21, 2011 regular Town Council Meeting
- E. Approval of 2012 Regular Town Council Meeting Schedule
- F. Resolution No. (R)11-73, Approving the Granting of a Utility Easement to the Town of Oro Valley from the Spiritual Assembly of the Baha'is of Oro Valley for the purpose of constructing water utility facilities
- G. Resolution No. (R)11-74, Authorizing and approving an access easement between the Town of Oro Valley and Ronald G. and Jolene Bishop for a secondary access to the Lambert Lane booster site
- H. Resolution No. (R)11-75, Authorizing and approving a grant in kind agreement between the Town of Oro Valley and the Arizona State Library, Archives and Public Records Division for the funding and implementation of a virtual workforce workstation

**MOTION:** A motion was made by Councilmember Hornat and seconded by Vice Mayor Snider to approve items (A)-(B) and (D)-(H).

**MOTION** carried, 7-0.

C. Fiscal Year 2011/12 Financial Update Through September 2011

Councilmember Hornat requested clarification regarding the local sales tax projection.

Finance Director Stacey Lemos stated that the year end sales tax projection was on target with the budget.

**MOTION:** A motion was made by Councilmember Hornat and seconded by Vice Mayor Snider to approve item (C).

**MOTION** carried, 7-0.

**REGULAR AGENDA**

**1. PUBLIC HEARING: ORDINANCE NO. (O)11-29, AMENDING ORO VALLEY TOWN CODE ARTICLE 5-5, MAGISTRATE COURT FEES, SECTION 5-5-1(A)14, COURT SECURITY FEE**

Judge George Dunscomb gave an overview of the item and stated that the change was due to new legislation that changed the total amount of surcharges that could be collected. The overall court security fee would remain the same.

Mayor Hiremath opened the public hearing.

No comments were received.

Mayor Hiremath closed the public hearing.

**MOTION:** A motion was made by Councilmember Waters and seconded by Councilmember Solomon to adopt Ordinance No. (O)11-29, amending the Oro Valley Town Code Article 5-5, Magistrate Court Fees, Section 5-5-1(A)14, Court Security Fee.

**MOTION** carried, 7-0.

**2. REQUEST FOR APPROVAL OF CONCEPTUAL SITE PLAN AND CONCEPTUAL ARCHITECTURE FOR ST. MARK CHURCH, LOCATED ON THE SOUTHEAST CORNER OF TANGERINE ROAD AND SHANNON ROAD**

Senior Planner Matt Michels gave a brief overview of the proposed Conceptual Site Plan. He stated that the proposal included a new sanctuary, religious education & social hall buildings and a large central courtyard. Building heights

would range from 16 feet to 45 feet. A key focus of the proposal was to preserve the existing wash.

Mr. Michels reviewed the following Site Plan Design Principles:

- Building location, orientation and size shall promote a complementary relationship between structures
- Site grading shall minimize impacts on natural grade and landforms
- Connectivity: Create pedestrian connections internally and externally

Councilmember Waters inquired as to what Design Principle required a change to the building colors from the original proposal.

Mr. Michels said that there was concern that the color scheme was too dark. The Conceptual Design Review Board (CDRB) recommended looking at lightening the color to resemble more of a natural earth tone.

Mr. Michels reviewed the conceptual architecture request for the sanctuary building. The building height would be 45 feet and the existing context was primarily vacant land and one-story homes.

Through adherence to the Design Standards, multiple materials would be used in the construction of the building such as cultured stone, stucco, concrete arches, metal roof (looked like clay tile), etc.

In conclusion, Mr. Michels said that the Conceptual Architecture was in conformance with Architectural Design Principles and that the CDRB recommended approval subject to conditions in Attachment 1.

Planning Manager David Williams clarified the color change request from the CDRB and stated that a variance was not required for the property.

Vice Mayor Snider asked why the original color palette was chosen.

Architect Cliff True with BCDM Architects said that the original color was chosen because the colors presented were acceptable for the area and they provided contrast with the other lighter colors.

**MOTION:** A motion was made by Councilmember Solomon and seconded by Councilmember Waters to approve the Conceptual Site Plan for St. Mark Church subject to conditions in Attachment 1 while striking Part II: Conceptual Architecture condition #1 and further moved to approve the Conceptual Architecture for St. Mark Church sanctuary buildings subject to the conditions in Attachment 1 less condition #1 under Part II: Conceptual Architecture.

**Attachment 1  
Conditions of Approval  
St. Mark Catholic Church  
OV1211-11**

**Part I: Conceptual Site Plan**

Engineering:

1. The developer may provide an in-lieu fee to the Town as an alternative to constructing the multi-use path along Tangerine Road. An estimate provided by the developer for the constructed cost of the multi-use path shall be reviewed and approved by Town staff prior to submittal of the in-lieu fee.

Planning:

1. All previous rezoning conditions (OV910-02; Ord. (O) 11-12) shall be met with the final site plan. 2. A separate recreation area plan shall be submitted at time of development.

3. A complete Conceptual Site Plan is required prior to submittal of the Final Site Plan.

**Part II: Conceptual Architecture**

~~1. (ADDED BY CDRB) The applicant shall work with staff to use a lighter color palette.~~

**MOTION** carried, 7-0.

**3. PUBLIC HEARING: ORDINANCE NO. (O)11-27, AMENDING THE RANCHO VISTOSO PLANNED AREA DEVELOPMENT DISTRICT BY ADDING SPECIAL AREA POLICY 13 TO NEIGHBORHOOD POLICIES FOR NEIGHBORHOOD 7, LOCATED AT THE NORTHWEST CORNER OF RANCHO VISTOSO BLVD. AND TANGERINE ROAD**

Mayor Hiremath apologized for mis-information that was distributed regarding tree removals on Rancho Vistoso Blvd. He initially stated that the Rancho Vistoso HOA tagged the trees for removal but the correct reason for the marked trees was to indicate where the story poles were to be placed. No trees were slated for removal.

Interim Development and Infrastructure Services Director Paul Keesler explained that Tucson Electric Power (TEP) received a permit to do work along Woodburne Avenue. This work was for systems expansion and had no connection to this

project. Survey crews located and tagged the areas where the story poles were to be placed. The tags were subsequently removed from the trees after the story poles were installed.

Planning Manager David Williams gave an overview of the Planned Area Development Amendment which was proposed to add a new special area policy to clarify that multi-family residential (apartments) were permitted on Parcel 7-I.

The following concerns were raised at the October 19th Council meeting.

- Twenty residents spoke in opposition, two in favor
- Impact on home values, crime and traffic
- Non-compatibility w/single-family character of Rancho Vistoso
- Quality of apartments
- Other sites better suited near employment
- Access to Woodburne Avenue

The applicant requested a sixty (60) day continuance to allow additional time to find mutually beneficial solutions to the issues that were raised at the October 19th Council meeting.

Town Attorney Tobin Rosen stated that the current request for the PAD amendment, because of the number of protests received, would require a 3/4 super majority vote from the Council in order for it to pass. If the alternative process was to be invoked and an interpretation was requested from the Planning and Zoning Administrator, it would require a simple majority vote of the Council to approve.

Councilmember Gillaspie asked if the applicant was planning to ask for an interpretation within the sixty (60) day continuance period.

Applicant Keri Sylvan stated that they were not planning on submitting a request for an interpretation at this time.

**MOTION:** A motion was made by Mayor Hiremath and seconded by Councilmember Hornat to continue item number three (3) to the January 18th regular meeting.

Councilmember Hornat preferred that the item be re-noticed.

**MOTION** carried, 5-2 with Councilmember Garner and Councilmember Gillaspie opposed.

## **FUTURE AGENDA ITEMS**

Councilmember Solomon requested that an informal Employee/Council exchange be held in January with a minimum two week notice to employees, seconded by Vice Mayor Snider.

## **CALL TO AUDIENCE**

No comments were received.

Vice Mayor Snider encouraged residents to shop locally during "Black Friday" to help the town's sales tax revenue.

## **ADJOURNMENT**

**MOTION:** A motion was made by Councilmember Waters and seconded by Councilmember Hornat to adjourn the meeting at 6:42 p.m.

**MOTION** carried, 7-0.

Prepared by:

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Michael Standish, CMC  
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 16<sup>th</sup> day of November 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2012.

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Julie K. Bower, MMC  
Town Clerk

**MINUTES  
ORO VALLEY TOWN COUNCIL  
REGULAR SESSION  
JANUARY 18, 2012  
ORO VALLEY COUNCIL CHAMBERS  
11000 N. LA CAÑADA DRIVE**

**REGULAR SESSION AT OR AFTER 6:00 PM**

**CALL TO ORDER**

Mayor Hiremath called the meeting to order at 6:00 p.m.

**ROLL CALL**

**PRESENT:**

Satish Hiremath, Mayor  
Bill Garner, Councilmember  
Barry Gillaspie, Councilmember  
Joe Hornat, Councilmember  
Mary Snider, Councilmember  
Steve Solomon, Councilmember

**EXCUSED:**

Lou Waters, Vice Mayor

**PLEDGE OF ALLEGIANCE**

Mayor Hiremath led the audience in the Pledge of Allegiance.

**UPCOMING MEETING ANNOUNCEMENTS**

Communications Administrator Misti Nowak announced the upcoming town meetings.

**COUNCIL REPORTS**

Councilmember Snider commended Parks and Recreation staff for their work on the Beyond Project at James D. Kriegh Park. It was a fantastic event that commemorated the first anniversary of the January 8th shootings.

**DEPARTMENT REPORTS**

Town Clerk Julie Bower announced artist Gideon Schaeffer's work was being featured this month in the Council chambers.

**ORDER OF BUSINESS**

Mayor Hiremath announced that the application for item 3 on the Regular Agenda relating to Parcel 7I had been withdrawn on January 17th and the item had been removed from the agenda.

## **CALL TO AUDIENCE**

Helen Dankwerth, Oro Valley resident, said openness and transparency was vital to a successful community and was especially key in the library intergovernmental agreement (IGA) discussions with Pima County. The discussions should include all Councilmembers, County Commissioners and the public. She suggested funding for the library be redirected from the Police Department's budget and requested a study session regarding the matter.

John Musolf, Oro Valley resident, said traffic was an issue whether or not apartments or commercial buildings were built on Parcel 7-I in Rancho Vistoso.

Oro Valley residents Alexis Powers and Howard Strach expressed their agreement with the comments made by Helen Dankwerth.

Judy Killian, Oro Valley resident, said apartments were not well suited for Parcel 7-I. She urged Council to disallow the development.

Ben Baker said the staff reports for agenda items should include the fiscal impact of a parcel on the Town.

Shirl Lamonna, Oro Valley resident, expressed her concerns with the noticing requirements for item 3 regarding Parcel 7-I. The notice sign did not meet the requirements stated in the General Plan. She said the proposed text amendment should not have made it past the Planning and Zoning Commission.

Brian Clark, Oro Valley resident, was concerned about the mixed use option on Parcel 7-I and wanted to know who would approve that - Council or residents?

Marvin Zuravsky, Oro Valley resident, was opposed to the rezoning effort on Parcel 7-I.

Councilmember Snider requested that staff provide Ms. Dankwerth with Police Department budget information.

Councilmember Solomon requested staff to address the concerns expressed about the sign posting requirements.

Planning Manager David Williams stated that the requirements followed by staff were found in the Zoning Code and not the General Plan. There was a conflict in wording between the two that needed to be cleaned up.

## **PRESENTATIONS**

1. Proclamation in Recognition of Beat Back Buffelgrass Day

Mayor Hiremath proclaimed January 28, 2012 to be "Beat Back Buffelgrass Day" in Oro Valley and encouraged residents to support volunteer efforts to eradicate this invasive and dangerous plant wherever possible.

## **CONSENT AGENDA**

Councilmember Hornat pulled Item A for separate discussion.

- B. Council approval regarding M3S Sports' request for in-kind support for the Arizona Distance Classic
- C. Resolution No. (R)12-05, Authorizing the Development and Infrastructure Services (DIS) Department to apply for a grant from the Arizona Department of Transportation for funding of vehicles for the Transit Services Division

**MOTION:** A motion was made by Councilmember Hornat and seconded by Councilmember Snider to approve items B and C.

**MOTION** carried, 6-0.

- A. Fiscal Year 2011/12 Financial Update Through November 2011

Councilmember Hornat asked for the following clarifications: did the year-end projections include salary savings; was the year-end estimate better than predicted; and why were there restricted funds in the Highway Fund.

Finance Director Stacey Lemos said the projections did include salary savings and were better than what was budgeted. The Highway Fund was legally restricted because of the HURF balances.

**MOTION:** A motion was made by Councilmember Hornat and seconded by Councilmember Gillaspie to approve item A.

**MOTION** carried, 6-0.

## **REGULAR AGENDA**

1. **PRESENTATION AND ACCEPTANCE OF THE TOWN'S ANNUAL FINANCIAL AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2011**

Finance Director Stacey Lemos said the annual audit for Fiscal Year ending 2011 had been completed. She noted that no audit deficiencies were found.

Corey Arvizu, CPA, Heinfeld, Meech and Co., gave an overview of the audit. No deficiencies were found and all financial statements were accurate and complete. Town staff did a very thorough and complete job reviewing what was prepared. He said no difficulties were encountered during the audit and an additional report would be forthcoming on the review and audit of the Town's federal programs.

Jim Rebenar, CPA of Heinfeld, Meech and Co., said cash and investment reconciliations and cash receipts were tested. Payroll and disbursement transactions, as well as procurements were sampled for compliance. Detailed tests of capital assets and long term debt were also completed. He said the Finance staff had done a great job.

Mr. Arvizu said there would be a future requirement for every employer participating in the Arizona State pension fund to record pro rata unfunded liability on financial statements.

**MOTION:** A motion was made by Councilmember Hornat and seconded by Councilmember Gillaspie to approve the acceptance of the Town's financial audit for the fiscal year ended June 30, 2011.

**MOTION** carried, 6-0.

2. **PUBLIC HEARING - ORDINANCE NO. (O)12-01 AMENDING SECTION 3-2-2 OF THE TOWN CODE CHANGING REQUIREMENT FROM SYNOPSIS MINUTES TO ACTION MINUTES AND RESOLUTION NO. (R)12-04 AMENDING SECTION 4.8 OF THE TOWN COUNCIL PARLIAMENTARY RULES AND PROCEDURES REGARDING A CHANGE TO ACTION MINUTES**

Ms. Bower said the matter was continued from the January 4, 2012 Council meeting for staff to provide examples of action minutes and three examples had been provided. She said if both Council and all boards and commissions changed to an action minutes format, 1,190 staff hours would be saved per year. The 300 hours saved by the Clerk's office could be redirected into projects and duties such as overhauling the Town Clerk's records management system. The approximately 900 hours saved by other recording secretaries could be redirected to duties such as records maintenance, updating departmental SOPs, updating website information, staff training, developing training manuals and accomplishing existing tasks and duties in a more timely manner.

Councilmember Hornat, referring to Example B of the action minutes provided,

requested that the description of staff presentations contain a little more information.

Councilmember Garner was concerned regarding the Town Code and state requirements for the retention of audio/video records. He wanted to make sure the recordings were retained for a sufficient amount of time.

Ms. Bower said staff was working on a new agreement with Granicus that would provide unlimited storage for the Town's online recordings.

Councilmember Garner asked if there was a change with Granicus, would the Town be able to store the recordings.

Ms. Bower said the recordings belonged to the Town so Granicus would be required to provide them and the recordings would most likely be stored on Town servers.

Mayor Hiremath opened the public hearing.

John Musolf, Oro Valley resident, was opposed to action minutes because the disclosure of government operations would be reduced. He was also concerned about what would happen if the recording equipment failed.

Don Bristow, Oro Valley resident, said Example B of the action minutes should serve the purpose. He said there was a need to establish dual video retention storage. Mr. Bristow was concerned with the use of "may" and "shall" in Council's Parliamentary Rules and Procedures.

Hector Conde, Oro Valley resident, was opposed to action minutes because of reduced transparency for the public. He did not want to have to watch the whole recording just to find out about one specific item.

Gil Alexander, Oro Valley resident, said action minutes were a good idea but he had a slight concern over the video/audio retention and wanted a time period specified.

Mayor Hiremath closed the public hearing.

Councilmember Solomon asked what would happen if the recording equipment failed and if viewers had to watch the entire recording or could skip to particular subjects.

Ms. Bower said in the event of equipment failure, staff would revert to synopsis minutes. Viewers were able to skip to specific subjects within the recording.

Councilmember Gillaspie asked that each speaker be tagged in the recording so that viewers could jump quickly to different speakers. He said the change was an opportunity to gain efficiency and provide more transparency to the public.

Councilmember Garner wanted the recordings to be retained for the same amount of time as the state required.

**MOTION:** A motion was made by Councilmember Gillaspie and seconded by Councilmember Garner to approve Ordinance No. (O)12-01 amending Section 3-2-2(D) of the Town Code as follows: "Action Minutes. The Town Clerk shall prepare or cause to be prepared all minutes of Council proceedings and ensure their correctness and accuracy." and approve Resolution No. (R)12-04 amending Section 4.8(B) of Council's Parliamentary Rules and Procedures as follows: "Written Action Minutes shall be taken so that a brief accounting of the issues discussed and actions taken is compiled and entered into the permanent Minute Book of the Town and kept on file in the Office of the Town Clerk. Open meetings shall be recorded by means of audio or video technology, which will be retained 5 years longer than the minimum state retention requirement."; and that Council would like time tagging added to the speakers in the audio/video recordings.

**MOTION** carried, 6-0.

3. ~~PUBLIC HEARING: ORDINANCE NO. (O)11-27, AMENDING THE RANCHO VISTOSO PLANNED AREA DEVELOPMENT DISTRICT BY ADDING SPECIAL AREA POLICY 13 TO NEIGHBORHOOD POLICIES FOR NEIGHBORHOOD 7, LOCATED ON THE NORTHWEST CORNER OF RANCHO VISTOSO BLVD. AND TANGERINE ROAD~~
4. **PUBLIC HEARING: ORDINANCE NO. (O)12-02, APPROVING A REZONING REQUEST BY CPE CONSULTANTS, LLC REPRESENTING CPE DEVELOPMENT COMPANY, INC. FOR THE PROPERTY LOCATED ¼ MILE SOUTH OF TANGERINE ROAD ON THE WEST SIDE OF LA CHOLLA BOULEVARD AND KNOWN AS RANCHO DE PLATA FROM SINGLE FAMILY RESIDENTIAL (R1-144) TO SINGLE-FAMILY RESIDENTIAL (R1-7)**

Senior Planner Matt Michels gave an overview of the item. He said the proposed rezoning was from R1-144 (Single-family Residential - 144,000 square foot minimum lot area) to R1-7 (Single-family Residential - 7,000 square foot minimum lot area). On December 7, 2011, Council had approved a General Plan amendment from Neighborhood Commercial/Office (NC/O) to Medium Density Residential (MDR).

Mr. Michels said the request was for a 50-lot subdivision on a 19-acre parcel with a density of 2.6 dwelling units/acre and 36% of the site conserved as open

space. The proposal utilized the Environmentally Sensitive Lands (ESL) Conservation Design Lot Reduction Incentive of 5,500 square foot lots.

Mr. Michels said the proposal did conform to the General Plan. The property was better suited for residential and environmentally sensitive resources would be conserved. The proposed zoning provided a logical transition in land use intensity and there were extensive buffers provided on the south and east sides of the property. It would add some traffic to an existing congested area and there would be some loss of protected plants.

Mr. Michels said the Planning and Zoning Commission voted to recommend approval of the proposed rezoning subject to the following conditions:

Planning Conditions Note: All of the following conditions shall be shown and/or labeled on the Tentative Development Plan

1. A bicycle/pedestrian pathway connecting to Wilson K-8 School, subject to school district approval, shall be provided along the southwestern corner of the property as shown on Exhibit II.B (sheet 1). The Amphi School District shall be requested to provide input on the design and connection point of the path.
2. A primitive trail shall be provided from the recreation areas to the adjacent washes.
3. A school bus stop shall be provided adjacent to the eastern recreation area adjacent to a cul-de-sac turnaround. The exact placement and design of the bus stop shall be determined by the Amphi School District. The bus stop shall be labeled on Exhibit II.B. (Sheet 1).
4. The home architecture shall include traditional Southwestern styles, including Pueblo or Territorial, to be architecturally consistent with existing homes in the area. Exhibit II.B (sheet 2) shall include examples of these styles.
5. The minimum lot size shall be 5,500 s.f. using the conservation design lot reduction incentive provided in Table 27.10-6 (Section 27.10.F.2.d) of the Zoning Code.
6. Add dimensions of the buffer yards around the property on the TDP and the Buffer yards exhibit (Exhibit II.H.1).
7. Building height shall be limited to one (1) story along the west and southwest portions of the property (Lots 31-43 on the Tentative Development Plan).

#### Engineering Conditions

8. A full Traffic Impact Analysis (TIA) prepared by an Arizona registrant shall be required as part of any future conceptual design review submittal. This development shall be responsible to design and pay for any improvements to La Cholla Boulevard as determined to be required by the TIA.

9. A full Drainage Report shall be required as part of any future final design review submittal. All post development flow shall be mitigated and released in the same manner and quantity as the existing condition.
10. A northbound left turn lane along La Cholla Boulevard into the subdivision shall be required. This development shall be responsible for all design and construction costs associated with the addition of the left-turn lane.
11. The ingress/egress access drive for the site shall line-up with the Rancho Del Cobre (Khan Property) access drive on the opposite side of La Cholla Boulevard.
12. This project shall dedicate 45 feet along the east project boundary to the Town of Oro Valley for the purpose of additional public right-of-way for La Cholla Boulevard.
13. This project shall provide a public-use path along the project's La Cholla Boulevard frontage. The project shall meet the construction requirements as determined by the Town engineer (e.g. asphalt, stabilized granite, width, etc) and shall meander to fit field conditions so as to minimize the impact to the existing riparian area. The applicant may choose to provide an alternative in-lieu fee for the required path, the amount of which is to be approved by the Town engineer.
14. Exhibit I.G.H.J: Identify that La Cholla Boulevard has a shared use path south of Glover Road. Furthermore, delete the exhibit section that incorrectly identifies Tangerine Road as having a shared use path west of La Cholla Boulevard.
15. Page 41, Section J.3: A section of text describing the elements of the subdivision's typical street section was manually struck out. Re-instate the text but delete the section describing a bike path within the typical section.

#### Oro Valley Water Utility Conditions

16. The developer shall extend the 12 inch water main in the Glover Road right-of-way west across La Cholla and north to supply domestic water to this subdivision. The water main shall be placed outside of pavement in the western La Cholla right of way.
17. The water main extension shall be designed so that connections at Glover and the entry road have modified drain valve assemblies west and north, respectively.
18. Easements shall be granted to the Oro Valley Water Utility at the northern end of the east and west cul-de-sacs to the northern property line. The water mains in these two streets shall be constructed with modified drain valve assemblies and be sized for future extensions to the north.

Mr. Michels said staff was proposing a modification to Condition 7 - Building height on southern tier of lots (Lots 1, 24, 27, 28, 31-35) shall be limited to one (1) story. Staff recommended the removal of western lots (Lots 36-43) from the one story restriction.

Mayor Hiremath opened the public hearing.

Tom Cramer, Oro Valley resident, wanted the lot sizes changed to R-10 because it would be consistent with the area.

Mayor Hiremath closed the public hearing.

Councilmember Gillaspie said this was one of the first subdivisions to utilize the ESL ordinance. Because they were required to provide more open space, the Town would allow smaller lot sizes.

Councilmember Solomon said in an effort to preserve vast amounts of open space, it required a trade-off of higher density, smaller lots. There was a large buffer zone on the southern edge of the property.

**MOTION:** A motion was made by Councilmember Gillaspie and seconded by Councilmember Solomon to approve Ordinance No. (O)12-02, rezoning of a 19-acre parcel located 1/4 mile south of Tangerine Road on the west side of La Cholla Boulevard from R1-144 Single-Family Residential to R1-7 Single-Family Residential, subject to conditions in Exhibit B, amending Condition No. 7 to read - Building height on southern tier of lots (Lots 1, 24, 27, 28, 31-25) shall be limited to one (1) story and the east property boundary and that the southern buffer be augmented to the greatest extent possible.

**MOTION** carried, 6-0.

5. **PUBLIC HEARING: ORDINANCE NO. (O)12-03, AMENDING THE TOWN CODE, SECTION 13-2-4 COLLECTION OF FEES, REGARDING IMPACT FEE COLLECTION TIMING.**

Interim DIS Director Paul Keesler explained currently all impact fees, except for Water, were collected prior to the issuance of any permits for construction. Impact fees were used to offset the affects of development on the Town. The timing of the collection had been identified as a financial hardship on the development community because the fees were being paid far in advance of receiving reimbursement from the end user or buyer.

Mr. Keesler said because there was no true fiscal impact on the Town, staff was recommending that payment of fees be moved to the end of construction. A certificate of occupancy for commercial construction or permit final sign-off for residential construction projects would not be issued until all fees were paid.

Councilmember Gillaspie asked what would happen for example, if the Town enjoined part of its Capital Improvement Projects (CIP) with the Regional Transportation Authority (RTA) for the improvement of a light at Glover and La

Cholla and only 30 homes were built. Would the cash flow problem be transferred to the Town because if the Town did not have the funds for the RTA project, the project would have to wait.

Mr. Keesler said that scenario was possible because the Town funded its portion of CIP projects with impact fees in anticipation of future development. If the town paid its portion to RTA and then the developer went bankrupt, the Town would not be able to replenish those funds.

Councilmember Solomon said regardless of the number of homes that were ultimately built, the Town would receive the same amount in impact fees and only the time of collection was being changed.

Mayor Hiremath opened the public hearing.

Oro Valley resident Donald Bristow, was opposed to the change. He said it was counterproductive in filling the existing commercial space in Oro Valley.

David Godlewski, Oro Valley resident and representing the Southern Arizona Home Builders Association, favored the ordinance. It would not result in a reduction of impact fees but simply changed the timing of the collection of the fees.

Mayor Hiremath closed the public hearing.

**MOTION:** A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to Approve Ordinance No. (O)12-03, amending the Town Code, Section 13-2-4 Collection of Fees, regarding impact fee collection timing.

**MOTION** carried, 5-1 with Councilmember Gillaspie opposed.

### **CALL TO AUDIENCE**

Jeri Mott, Oro Valley resident, said Tucson Electric Power (TEP) had done work on Woodburne and the repair was poorly done and there was a bump there now. She said the road to Ironwood Ridge High School needed to be addressed because people could not get off the road before and after school because of the traffic.

### **FUTURE AGENDA ITEMS**

Councilmember Hornat requested that the placement of not-for-profit A-frame signs be added to the list of future agenda items. His request was seconded by Councilmember Snider.

Councilmember Hornat requested that the review of the DIS work plan be placed

on the February 1st agenda. His request was seconded by Councilmember Solomon.

**ADJOURNMENT**

**MOTION:** A motion was made by Councilmember Snider and seconded by Councilmember Hornat to Adjourn at 8:20 p.m.

**MOTION** carried, 6-0.

Prepared by:

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Julie K. Bower, MMC  
Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 18<sup>th</sup> day of January 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Julie K. Bower, MMC  
Town Clerk



**Town Council Regular Session**

**Item # B.**

**Meeting Date:** 04/04/2012

**Requested by:** Wendy Gomez

**Submitted By:**

Wendy Gomez, Finance

**Department:** Finance

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**Information**

**SUBJECT:**

Fiscal Year 2011/12 Financial update through January 2012

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

**General Fund**

**Attachment A** shows General Fund revenues and expenditures through January as well as year-end estimates for each category. Through January, revenue collections, including transfers in, totaled \$13,944,264 and expenditures, including transfers out, totaled \$13,411,145.

The estimated **year-end** projections in the General Fund are as follows:

Revenues	\$24,247,140
<u>Less:</u>	
Expenditures	( 24,798,165)
<u>Plus:</u>	
Other Financing Sources	<u>381,451</u>
<b>Est. Decrease in Fund Balance</b>	<b>(\$ 169,574) *</b>

**\* Reflects reallocation of current balance of rec in-lieu fees in the amount of \$185,240 into separate Rec In-Lieu Fee Fund, as approved by Council on March 7th.**

**General Fund Revenues and Other Financing Sources**

- Revenues through January total \$13,631,721 which represents 54.5% of the budgeted FY 11/12 revenues.
- Revenues are estimated to come in 3% under budget at this point. This is due primarily to budgeted federal grant revenues that will not be received, as well as permitting revenues from Roche Ventana that will not be received in FY 2011/12, as the expansion project has been delayed. The corresponding expenditures for these revenue sources have also been removed from the year-end estimates. In addition, revenues from construction sales taxes and utilities sales taxes are estimated to come in slightly under budget at year-end.
- **Note that these are estimates. Staff will continue to monitor revenue collections and may further adjust year-end estimates based on actual trends.**

## **General Fund Major Revenue Categories**

### Local Sales Tax

- Fiscal year to date General Fund collections are \$6,490,495 (4%, or \$240K higher than FY 10/11 through January).
- Total collections are estimated to come in 3.3% below budget
- Retail collections are up 6% over last year and are expected to come in over budget
- Restaurant and bar collections are up 5.5% over last year and are also expected to come in over budget
- Although utility collections are up 59% over last year, they are trending below budget and are expected to come in at approximately \$2.4 million, versus a budget of \$2.67 million
- Construction sales tax collections are down 14.5% over last year and are expected to come in at \$1,447,000, or approximately \$385,000 below the budget of \$1,833,000

### State-Shared Revenues

- Income Tax - fiscal year to date is \$2,019,066 (9.7% decrease from FY 10/11 through January)
- Sales Tax - fiscal year to date is \$1,787,980 (7.5% increase from FY 10/11 through January)
- Vehicle License Tax - fiscal year to date is \$920,820 (5.1% increase from FY 10/11 through January)

## **General Fund Expenditures**

- Expenditures through January total \$13,411,145, which represents 51.4% of the budgeted FY 11/12 expenditures
- Expenditures are estimated to come in under budget by about \$1,292,000, or by about 5%
- Year end projections have been reduced by approximately \$410,000 for the delay in the Ventana Medical Systems expansion. This represented permitting revenues that were to be accumulated in a rebate account per the financial participation agreement.
- Year end projections have been reduced by approximately \$298,000 for federal grants that will not be received, as the funds will not be spent.
- Vacancy savings are estimated at approximately \$598,000. (These are savings from positions that will remain unfilled or will be refilled at a later date). **Note that vacancy savings are estimates and are subject to change.**
- Personnel estimates include additional Transit personnel costs of \$66,150 for the IGA with the RTA that was approved by Council on February 1st. Corresponding revenues have also been incorporated into the year-end estimates.
- O&M and capital outlay savings are estimated at \$52,000. These net savings have been estimated by departments.

See Attachment A for additional detail on the General Fund, and Attachments B and C for additional detail on the Highway Fund and Bed Tax Fund. See Attachment D for estimated vacancy savings. See Attachment E for a fiscal year to date consolidated summary of all Town funds.

### **BACKGROUND OR DETAILED INFORMATION:**

N/A

### **FISCAL IMPACT:**

N/A

### **SUGGESTED MOTION:**

Information only.

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**Attachments**

Attachment A - General Fund

Attachment B - Highway Fund

Attachment C - Bed Tax Fund

Attachment D - Vacancy Savings Report

Attachment E - Summary All Funds



**General Fund**

% Budget Completion through January --- 58.3%

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>REVENUES:</b>						
LOCAL SALES TAX	6,490,495	12,401,316	52.3%	11,992,949	(408,367)	-3.3%
LICENSES & PERMITS	632,735	1,126,894	56.1%	822,598	(304,296)	-27.0%
FEDERAL GRANTS	217,920	805,533	27.1%	444,244	(361,289)	-44.9%
STATE GRANTS	255,566	288,500	88.6%	522,351	233,851	81.1%
STATE/COUNTY SHARED	4,727,866	8,187,264	57.7%	8,187,264	-	0.0%
OTHER INTERGOVERNMENTAL	320,924	591,160	54.3%	591,160	-	0.0%
CHARGES FOR SERVICES	722,916	1,237,851	58.4%	1,217,411	(20,440)	-1.7%
FINES	115,495	190,000	60.8%	190,000	-	0.0%
INTEREST INCOME	44,433	22,000	202.0%	89,000	67,000	304.5%
MISCELLANEOUS	103,370	157,500	65.6%	190,163	32,663	20.7%
<b>TOTAL REVENUES</b>	<b>13,631,721</b>	<b>25,008,018</b>	<b>54.5%</b>	<b>24,247,140</b>	<b>(760,878)</b>	<b>-3.0%</b>

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>EXPENDITURES:</b>						
COUNCIL	133,981	220,573	60.7%	218,123	(2,450)	-1.1%
CLERK	176,854	456,089	38.8%	451,764	(4,325)	-0.9%
MANAGER	343,132	877,167	39.1%	706,919	(170,248)	-19.4%
HUMAN RESOURCES	253,059	482,649	52.4%	481,280	(1,369)	-0.3%
FINANCE	371,349	722,199	51.4%	705,925	(16,274)	-2.3%
INFORMATION TECHNOLOGY	646,309	1,235,704	52.3%	1,222,154	(13,550)	-1.1%
GENERAL ADMINISTRATION	1,057,013	2,141,767	49.4%	1,729,849	(411,918)	-19.2%
LEGAL	409,407	841,832	48.6%	783,382	(58,450)	-6.9%
COURT	357,483	781,625	45.7%	751,853	(29,772)	-3.8%
DEV & INFRASTRUCTURE SVCS	1,512,731	3,340,679	45.3%	3,068,833	(271,846)	-8.1%
PARKS, REC, LIBRARY, & CULT RSCS	1,697,099	2,876,702	59.0%	2,897,011	20,309	0.7%
POLICE	6,452,727	12,113,606	53.3%	11,781,072	(332,534)	-2.7%
<b>TOTAL EXPENDITURES</b>	<b>13,411,145</b>	<b>26,090,592</b>	<b>51.4%</b>	<b>24,798,165</b>	<b>(1,292,427)</b>	<b>-5.0%</b>

<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>220,576</b>	<b>(1,082,574)</b>		<b>(551,025)</b>	<b>531,549</b>	
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<b>TRANSFERS IN</b>						
Bed Tax Fund - Gen Fund Allocation	183,330	675,000	27.2%	375,000	(300,000)	-44.4%
Bed Tax Fund - Transit Subsidy	129,213	450,926	28.7%	258,426	(192,500)	-42.7%
<b>TRANSFERS OUT</b>						
Rec In Lieu Fee Fund	-	-	0.0%	(185,240)	(185,240)	0.0%
Debt Service Fund	-	(223,352)	0.0%	(66,735)	156,617	-70.1%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>312,543</b>	<b>902,574</b>	<b>34.6%</b>	<b>381,451</b>	<b>(521,123)</b>	<b>-57.7%</b>

<b>CHANGE IN FUND BALANCE</b>	<b>533,119</b>	<b>(180,000)</b>		<b>(169,574)</b>	<b>10,426</b>	
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<b>BEGINNING FUND BALANCE</b>						
Assigned - CARF Carryforward		178,056		178,056	-	
Assigned - Comp. Absences & Unemploy Resrv		1,591,277		1,591,277	-	
Unassigned		9,237,805		9,237,805	-	
<b>TOTAL BEGINNING FUND BALANCE</b>		<b>11,007,138</b>		<b>11,007,138</b>		

<b>ENDING FUND BALANCE **</b>						
Assigned - CARF Carryforward		-		-	-	
Assigned - Comp. Absences & Unemploy Resrv		1,591,277		1,591,277	-	
Unassigned		9,235,861		9,246,287	10,426	
<b>TOTAL ENDING FUND BALANCE **</b>		<b>10,827,138</b>		<b>10,837,564</b>	<b>10,426</b>	

\* Year-end estimates are subject to further revision

\*\* Ending Fund balance amounts are estimates and are subject to further revision



**Highway Fund**

% Budget Completion through January --- 58.3%

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>REVENUES:</b>						
LOCAL SALES TAX	167,222	367,400	45.5%	290,093	(77,307)	-21.0%
LICENSES & PERMITS	25,969	42,000	61.8%	43,500	1,500	3.6%
STATE GRANTS	129,994	487,000	26.7%	286,710	(200,290)	-41.1%
STATE/COUNTY SHARED	1,300,147	2,376,464	54.7%	2,376,464	-	0.0%
CHARGES FOR SERVICES	8,750	15,000	58.3%	15,000	-	0.0%
INTEREST INCOME	3,546	10,700	33.1%	7,000	(3,700)	-34.6%
MISCELLANEOUS	18,871	10,000	188.7%	25,000	15,000	150.0%
<b>TOTAL REVENUES</b>	<b>1,654,499</b>	<b>3,308,564</b>	<b>50.0%</b>	<b>3,043,767</b>	<b>(264,797)</b>	<b>-8.0%</b>

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>EXPENDITURES:</b>						
ADMINISTRATION	333,051	669,143	49.8%	650,382	(18,761)	-2.8%
TRANSPORTATION ENGINEERING	385,121	1,799,590	21.4%	1,783,179	(16,411)	-0.9%
PAVEMENT MANAGEMENT	64,348	175,336	36.7%	118,677	(56,659)	-32.3%
STREET MAINTENANCE	385,456	840,753	45.8%	795,081	(45,672)	-5.4%
TRAFFIC ENGINEERING	254,969	608,455	41.9%	599,855	(8,600)	-1.4%
<b>TOTAL EXPENDITURES</b>	<b>1,422,945</b>	<b>4,093,277</b>	<b>34.8%</b>	<b>3,947,174</b>	<b>(146,103)</b>	<b>-3.6%</b>

<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>231,554</b>	<b>(784,713)</b>		<b>(903,407)</b>	<b>(118,694)</b>	
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<b>TRANSFERS IN</b>	-	-	0.0%	-	-	0.0%
<b>TRANSFERS OUT</b>						
Twnwide Road Impact Fund - Lambert Ln	-	(400,000)	0.0%	-	400,000	-100.0%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>(400,000)</b>	<b>0.0%</b>	<b>-</b>	<b>400,000</b>	<b>-100.0%</b>

<b>CHANGE IN FUND BALANCE</b>	<b>231,554</b>	<b>(1,184,713)</b>		<b>(903,407)</b>	<b>281,306</b>	
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<b>BEGINNING FUND BALANCE</b>						
Restricted		3,654,948		3,654,948	-	
<b>TOTAL BEGINNING FUND BALANCE</b>		<b>3,654,948</b>		<b>3,654,948</b>	<b>-</b>	

<b>ENDING FUND BALANCE **</b>						
Restricted		2,470,235		2,751,541	281,306	
<b>TOTAL ENDING FUND BALANCE **</b>		<b>2,470,235</b>		<b>2,751,541</b>	<b>281,306</b>	

\* Year-end estimates are subject to further revision

\*\* Ending Fund balance amounts are estimates and are subject to further revision



**Bed Tax Fund**

% Budget Completion through January --- 58.3%

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>REVENUES:</b>						
BED TAXES	360,437	899,626	40.1%	711,016	(188,610)	-21.0%
INTEREST INCOME	2,841	1,800	157.8%	5,700	3,900	216.7%
<b>TOTAL REVENUES</b>	<b>363,278</b>	<b>901,426</b>	<b>40.3%</b>	<b>716,716</b>	<b>(184,710)</b>	<b>-20.5%</b>

	Actuals thru 1/2012	Budget	% Actuals to Budget	Year End Estimate *	YE \$ Variance to Budget	YE % Variance to Budget
<b>EXPENDITURES:</b>						
ECONOMIC DEVELOPMENT	108,504	235,981	46.0%	234,204	(1,777)	-0.8%
<b>TOTAL EXPENDITURES</b>	<b>108,504</b>	<b>235,981</b>	<b>46.0%</b>	<b>234,204</b>	<b>(1,777)</b>	<b>-0.8%</b>

**EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES**                      **254,774**                      **665,445**                      **482,512**                      **(182,933)**

<b>TRANSFERS IN</b>	-	-	0.0%	-	-	0.0%
<b>TRANSFERS OUT</b>						
General Fund Allocation	(183,330)	(675,000)	27.2%	(375,000)	300,000	-44.4%
Fund Balance to Aquatics Ctr Proj Fund	-	-	0.0%	(500,000)	(500,000)	0.0%
Transit Subsidy - General Fund	(129,213)	(450,926)	28.7%	(258,426)	192,500	-42.7%
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(312,543)</b>	<b>(1,125,926)</b>	<b>27.8%</b>	<b>(1,133,426)</b>	<b>(7,500)</b>	<b>0.7%</b>

**CHANGE IN FUND BALANCE**                      **(57,769)**                      **(460,481)**                      **(650,914)**                      **(190,433)**

**BEGINNING FUND BALANCE**  
*Committed*                      840,704                      840,704                      -  
**TOTAL BEGINNING FUND BALANCE**                      **840,704**                      **840,704**                      **-**

**ENDING FUND BALANCE \*\***  
*Committed*                      380,223                      189,790                      (190,433)  
**TOTAL ENDING FUND BALANCE \*\***                      **380,223**                      **189,790**                      **(190,433)**

\* Year-end estimates are subject to further revision  
 \*\* Ending Fund balance amounts are estimates and are subject to further revision

<b>FY 11/12 Town Vacancy Report as of January 31, 2012</b>		
<b>Fund</b>	<b>Vacant FTEs</b>	<b>Estimated FY 11/12 Savings</b>
General Fund	7.40	752,598
<i>Less Budgeted Vacancy Savings</i>		<u>(154,356)</u>
<b>Net General Fund</b>		<b>598,242</b>
Highway Fund	2.00	112,193
<i>Less Budgeted Vacancy Savings</i>		<u>(20,922)</u>
<b>Net Highway Fund</b>		<b>91,271</b>
Water Utility Fund	–	29,032
<i>Less Budgeted Vacancy Savings</i>		<u>(25,599)</u>
<b>Net Water Utility Fund</b>		<b>3,433</b>
<b>Stormwater Utility Fund</b>	–	<b>13,201</b>

**CONSOLIDATED YEAR-TO-DATE FINANCIAL REPORT THROUGH JANUARY, 2012**

**ATTACHMENT E**

<b>Fund</b>	<b>Actual FY 11/12 Begin Bal.</b>	<b>Revenue</b>	<b>Transfer In</b>	<b>Total In</b>	<b>Capital Leases/ Transfer Out</b>	<b>Personnel</b>	<b>O&amp;M</b>	<b>Capital</b>	<b>Contingency</b>	<b>Debt Service</b>	<b>Total Out</b>	<b>Left in Accounts Thru Jan, 2012</b>
General Fund - Unassigned	9,237,805	13,631,721	312,543	13,944,264	11,325	10,273,782	2,961,962	97,408	66,668	-	13,411,145	9,770,924
General Fund - Assigned	1,769,333	-										1,769,333
Highway Fund - Restricted	3,654,948	1,654,499	-	1,654,499	-	1,030,309	275,014	112,422	5,200	-	1,422,945	3,886,502
Seizure & Forfeiture - State	168,592	157,589	-	157,589	-	-	16,067	-	-	-	16,067	310,113
Seizure & Forfeiture - Justice	457,506	198,631	-	198,631	-	-	41,052	29,493	-	-	70,545	585,592
Bed Tax Fund - Committed	840,704	363,278	-	363,278	312,543	7	108,497	-	-	-	421,047	782,935
RTA Fund	-	-	-	-	-	-	106	-	-	-	106	(106)
Impound Fee Fund	-	24,890	-	24,890	-	24,974	-	-	-	-	24,974	(84)
Municipal Debt Service Fund	1,501,084	155,872	-	155,872	-	-	4,683	-	-	464,386	469,069	1,187,887
Oracle Road Debt Service Fund	4,987	304,782	-	304,782	-	-	335	-	-	302,789	303,124	6,645
Alternative Water Resources Dev Impact Fee Fund	1,509,166	1,604,822	-	1,604,822	-	-	81,424	235,494	-	67,219	384,137	2,729,850
Potable Water System Dev Impact Fee Fund	7,295,885	301,314	-	301,314	-	-	-	505,665	-	-	505,665	7,091,533
Townwide Roadway Development Impact Fee Fund	2,496,546	2,069,903	-	2,069,903	-	-	-	1,971,647	-	115,467	2,087,114	2,479,335
Parks & Recreation Impact Fee Fund	323,843	71,337	-	71,337	-	-	-	-	-	-	-	395,179
Library Impact Fee Fund	83,211	18,351	-	18,351	-	-	-	-	-	-	-	101,562
Police Impact Fee Fund	73,379	17,454	-	17,454	-	-	-	-	-	-	-	90,834
General Government Impact Fee Fund	105,587	17,737	-	17,737	-	-	-	-	-	-	-	123,324
Naranja Park Fund	258,822	-	-	-	-	-	-	-	-	-	-	258,822
Aquatic Center Project Fund	-	-	-	-	-	-	-	702	-	-	702	(702)
Water Utility	10,263,748	6,583,161	-	6,583,161	-	1,301,347	2,119,791	1,880,165	6,900	30,076	5,338,280	11,508,629
Stormwater Utility	368,172	417,457	-	417,457	1,781	134,714	129,061	144,711	600	-	410,866	374,763
Fleet Maintenance Fund	-	254,491	-	254,491	-	44,933	193,069	-	-	-	238,002	16,489
<b>Total</b>	<b>40,413,318</b>	<b>27,847,287</b>	<b>312,543</b>	<b>28,159,830</b>	<b>325,649</b>	<b>12,810,066</b>	<b>5,931,060</b>	<b>4,977,707</b>	<b>79,368</b>	<b>979,937</b>	<b>25,103,787</b>	<b>43,469,361</b>



**Town Council Regular Session**

**Meeting Date:** 04/04/2012

**Requested by:** Daniel G. Sharp

**Item # C.**

**Submitted By:**

Catherine Hendrix, Police  
Department

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**Information**

**SUBJECT:**

Police Department Statistics - January 2012

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**Attachments**

OVPD Statistics - January 2012

## ORO VALLEY POLICE DEPARTMENT POLICE ACTIVITY SUMMARY

2012	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Total Calls	1393	1393											
Commercial Veh Enforcement	45	45											
Residential Burglaries****	7	7											
Non-Residential Burglaries****	1	1											
All Burglary Attempts****	0	0											
Thefts	52	52											
Vehicle Thefts****	3	3											
Recovered Stolen Vehicles****	1	1											
Attempted Vehicle Thefts****	0	0											
DUI	12	12											
Liquor Laws	0	0											
Drug Offenses	9	9											
Homicides	0	0											
Robbery	0	0											
Assault	11	11											
Total Arrests	101	101											
Assigned Cases	60	60											
Alarms (Residential)	42	42											
Alarms (Business)	44	44											
K9 Searches	40	40											
First Aid Calls	203	203											
Fatal Accidents***	1	1											
Accidents	40	40											
Citations (Traffic)**	**	**											
Warnings	417	417											
Repair Orders	51	51											
Public Assists*	193	193											
Reserve Man Hours	0	0											
Dark House Checks*	1431	1431											
Drug Task Force Arrest	3	3											
CVAP Dark House Cks	437	437											
CVAP Public Assists	89	89											
CVAP Total Hours	1492.5	1492.5											

Arrest totals updated 01/19/12

\* Total Includes CVAP. CVAP hours adjusted after an audit found discrepancies.

\*\* Traffic data delayed 30 days due to data entry backlog

\*\*\* Fatal Accidents counted as a category separate of Accidents as of 01/01/12

\*\*\*\*Burglary Attempts and Non-Residential Burglaries/Vehicle Theft Attempts and Stolen Vehicle Recoveries have been separated from total counts as of August, 2010

Based on further investigation, actual classifications may change resulting in small variances of case counts. Arrest totals are subject to increase.

	January 2010	January 2011	January 2012
Total Calls	1366	1389	1393
Commercial Veh Enforcement	11	23	45
Residential Burglaries	3	3	7
Non-Residential Burglaries****	3	0	1
All Burglary Attempts****	1	2	0
Thefts	32	69	52
Vehicle Thefts	3	4	3
Recovered Stolen Vehicles****	1	2	1
Attempted Vehicle Theft****	1	0	0
DUI	28	13	12
Liquor Laws	4	5	0
Drug Offenses	17	18	9
Homicides	0	0	0
Robbery	0	0	0
Assault	12	6	11
Total Arrests***	174	171	101
Assigned Cases	60	58	60
Alarms (Residential)	56	47	42
Alarms (Business)	28	38	44
K9 Searches	26	37	40
First Aid Calls	177	189	203
Fatal Accidents	0	0	1
Accidents***	48	54	40
Citations (Traffic)**	683	436	**
Warnings	723	515	417
Repair Orders	127	60	51
Public Assists*	175	115	193
Reserve Man Hours	133.5	0	0
Dark House Checks*	846	1027	1431
Drug Task Force Arrest	6	9	3
CVAP Dark House Cks	413	176	437
CVAP Public Assists	81	52	89
CVAP Total Hours	1435	1010	1492.5

\*Totals include CVAP \*\* Traffic data delayed 30 days due to data entry backlog

\*\*\*Fatal Accidents counted as a category separate of Accidents as of 01/01/12\*\*\*\*Burglary Attempts and Non-Residential Burglaries/Vehicle Theft Attempts have and Stolen Vehicle Recoveries have been separated from total counts as of August, 2010.

## ORO VALLEY POLICE DEPARTMENT MONTHLY BREAKDOWN OF CITATIONS BY VIOLATION

Citations 2011	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOWN CODE	549	57	14	19	4	31	42	90	50	90	75	52	25
<b>TITLE 28 VIOLATIONS</b>													
SIZE, WEIGHT, LOAD	4	1	0	0	0	1	0	0	1	0	0	0	1
INSURANCE VIOLATION	1039	96	69	51	47	69	76	90	108	130	111	127	65
REGISTRATION VIOLATION	545	68	41	30	37	32	47	36	44	68	48	50	44
DRIVERS LICENSE VIOLATION	448	48	36	34	25	33	33	43	38	57	36	32	33
DUI	200	13	11	20	9	20	16	16	16	22	16	24	17
RECKLESS/AGGRESSIVE DRIVING	12	1	2	1	0	2	0	2	1	0	1	1	1
SPEEDING	1789	126	78	85	100	79	81	131	173	311	186	301	138
LANE VIOLATIONS	217	13	18	16	16	14	14	13	28	32	18	23	12
RED LIGHT	118	18	9	8	2	13	8	11	10	8	11	12	8
STOP SIGN	57	10	3	1	4	4	4	5	8	8	4	4	2
FAILURE TO YIELD	98	9	6	7	8	11	5	9	7	7	11	10	8
SEATBELT VIOLATION	120	9	9	6	5	5	3	4	6	24	23	20	6
CHILD RESTRAINT	5	0	0	2	0	1	2	0	0	0	0	0	0
EQUIPMENT VIOLATIONS	97	2	11	6	7	5	4	11	8	20	10	11	2
PARKING	21	6	0	1	0	1	1	4	1	4	0	0	3
LITTERING	18	1	3	1	1	3	2	2	0	1	1	1	2
ALL OTHER CITATIONS	168	15	12	14	9	16	13	20	17	15	12	11	14
<b>Total Citations</b>	<b>4955</b>	<b>436</b>	<b>308</b>	<b>283</b>	<b>269</b>	<b>309</b>	<b>309</b>	<b>397</b>	<b>466</b>	<b>707</b>	<b>488</b>	<b>627</b>	<b>356</b>

Based on further investigation and updating of information, actual classifications may change resulting in small variances in counts.

\*Note\* DUI arrests counted as citations; thus, when arrest stats are updated, citation numbers will also show a slight increase

**ORO VALLEY POLICE DEPARTMENT**  
**January 2012**

<b>Priority 1</b>		<b># of calls</b>	<b>%</b>	
Dispatch Time	< 1 minute	17	100%	
	> 1 minute	0	0%	
Travel Time	< 4 minutes	15	88%	
	> 4 minutes	2	12%	
<b>Total Response Time</b>				
		< 5 minutes	15	88%
		> 5 minutes	2	12%
<b>Total Calls</b>	<b>17</b>			

Average Overall Response Time 3:03

<b>Priority 2</b>		<b># of calls</b>	<b>%</b>	
Dispatch Time	< 2 minute	69	100%	
	> 2 minute	0	0%	
Travel Time	< 6 minutes	61	88%	
	> 6 minutes	8	12%	
<b>Total Response Time</b>				
		< 8 minutes	63	91%
		> 8 minutes	6	9%
<b>Total Calls</b>	<b>69</b>			

Average Overall Response Time 4:13

<b>Priority 3</b>		<b># of calls</b>	<b>%</b>	
Dispatch Time	< 5 minute	308	99%	
	> 5 minute	2	1%	
Travel Time	<10 minutes	285	92%	
	>10 minutes	25	8%	
<b>Total Response Time</b>				
		< 15 minutes	302	97%
		> 15 minutes	8	3%
<b>Total Calls</b>	<b>310</b>			

Average Overall Response Time 5:58

<b>Priority 4</b>		<b># of calls</b>	<b>%</b>	
Dispatch Time	< 10 minute	787	98%	
	> 10 minute	13	2%	
Travel Time	< 20 minutes	792	99%	
	> 20 minutes	8	1%	
<b>Total Response Time</b>				
		< 30 minutes	794	99%
		> 30 minutes	6	1%
<b>Total Calls</b>	<b>800</b>			

Average Overall Response Time 6:24



**Town Council Regular Session**

**Item # D.**

**Meeting Date:** 04/04/2012

**Submitted By:** Julie Bower, Town Clerk's Office

**Department:** Town Clerk's Office

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**Information**

**SUBJECT:**

Appointment to the Corrections Officers Retirement Plan (CORP) Local Board

**RECOMMENDATION:**

Mayor Hiremath and Police Chief Sharp recommend the appointment of Dr. Roberta Hindenlang to the Corrections Officers Retirement Plan Local Board for a term ending 8/31/2014.

**EXECUTIVE SUMMARY:**

Police Department dispatchers are members of the State of Arizona Corrections Officers Retirement Plan (CORP). Pursuant to ARS 38-893, each municipality that offers CORP must also form a local board to administer various aspects of the program to its members. The local board must be comprised of the following:

- The Mayor or his designee who serves as chairperson
- Two citizens appointed by the Mayor with the approval of Council to four-year terms
- Two members (employees) elected by secret ballot by members employed by the Town of Oro Valley to four-year terms

**BACKGROUND OR DETAILED INFORMATION:**

Dr. Roberta Hindenlang is an Oro Valley resident and has had a family practice for 21 years. She has been on the Board of Trustees for the Oro Valley Hospital since its inception in 2005 and has been a medical advisor and volunteer at St. Elizabeth's Clinic of Tucson since 1994.

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to appoint Dr. Roberta Hindenlang to the Corrections Officers Retirement Plan Local Board for a term ending August 31, 2014.

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**Town Council Regular Session**

**Item # E.**

**Meeting Date:** 04/04/2012

**Requested by:** Philip Saletta

**Submitted By:**

Philip Saletta, Water

**Department:** Water

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**Information**

**SUBJECT:**

Consideration of acceptance of the Oro Valley Water Utility Commission Annual Report dated April, 2012

**RECOMMENDATION:**

The Water Utility Commission reviewed and approved the report at their March 12, 2012 meeting and unanimously made a recommendation to Council to accept the report. Water Utility staff also respectfully recommends Town Council acceptance.

**EXECUTIVE SUMMARY:**

Pursuant to Oro Valley Town Code Article 15-4-5, the Water Utility Commission is to render an annual report to the Town Council. Attached is a copy of the Water Utility Commission Annual Report dated April, 2012 for your review and consideration of acceptance.

This report is the Commission's sixteenth Annual Report. The Annual Report includes information on the activities and accomplishments of the Water Utility and identifies water related matters and issues facing the Town currently and in the future.

**BACKGROUND OR DETAILED INFORMATION:**

The Annual Report includes information regarding:

- Water Quality - Eleventh year in a row with no violations - Prepared Consumer Confidence Report
- Water Conservation Program - Water Audits conducted for 119 customers in 2011
- Long-Term Groundwater Storage
- Delivered 2.4 billion gallons of potable water and 735 million gallons of reclaimed water
- Responded to 39,008 customer contacts
- No increase in water rates was recommended in 2011
- Intergovernmental Agreement approved with Tucson Water to deliver our Central Arizona Project Water
- Worked regionally and cooperatively with the Northwest Water Providers and Tucson Water

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to (accept or disapprove) the Water Utility Commission Annual Report dated April, 2012.

---

**Attachments**

OV WUC ANNUAL REPORT 2012



# WATER UTILITY COMMISSION ANNUAL REPORT

APRIL 2012

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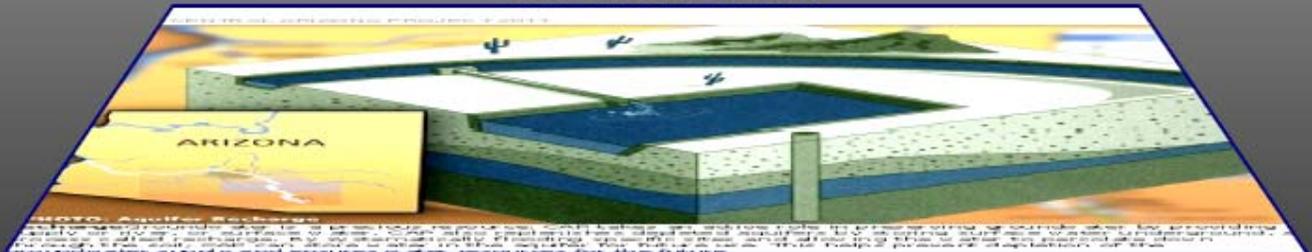
CENTRAL ARIZONA  
PROJECT WATER



RECLAIMED WATER



PRESERVING  
OUR GROUNDWATER



**TOWN OF ORO VALLEY  
WATER UTILITY COMMISSION  
ANNUAL REPORT 2012**

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**Appendices**

- A.** Utility Statistics, FlexNet Readings
- B.** Water Quality
- C.** Static Water Level Measurements
- D.** Five-Year Capital Improvement Program
- E.** List of Acronyms

**TOWN OF ORO VALLEY  
WATER UTILITY COMMISSION  
ANNUAL REPORT 2012**

**ORO VALLEY TOWN COUNCIL**

Satish I. Hiremath, D.D.S., Mayor  
Lou Waters, Vice Mayor  
William Garner, Councilmember  
Barry Gillaspie, Councilmember  
Joe Hornat, Councilmember  
Mary Snider, Councilmember  
Steve Solomon, Councilmember

**ORO VALLEY WATER UTILITY COMMISSION**

Robert Milkey, Chair  
Winston Tustison, Vice Chair  
Rick Davis, Commissioner  
John Hoffmann, Commissioner  
Rick Reynolds, Commissioner  
Elizabeth Shapiro, Commissioner  
Richard Verlaque, Commissioner

**TOWN STAFF**

Greg Caton, Interim Town Manager  
Philip C. Saletta, P.E., Water Utility Director  
David Ruiz, Engineering Division Manager  
Shirley Seng, Water Utility Administrator

Special recognition to OVWU staff that provided graphics, data, photos and, most of all, their time to assist in the preparation of this report:

Karn Boyce  
Robert Jacklitch  
Mary C. Kobida  
Carolyn Schneider

Iris L. Chaparro  
Jeff Kane  
Skip Kyle  
Charles Soper

Bobby Drew  
George Kendrick  
Mark Moore

## **ABOUT THE WATER UTILITY COMMISSION**

The Town of Oro Valley Water Utility Commission is a seven member commission that is appointed by the Town Council. The Commission meets the second Monday of each month to discuss and review matters pertaining to the Water Utility. The Commission serves in an advisory capacity to Council making recommendations on water policies, water rates and fees, renewable water supplies and water conservation.

In 2011, the Commission met 11 times to conduct business. All meeting agendas were noticed in accordance with statutory requirements through the Town Clerk's Office and on the Town website. The meetings were broadcast over the internet through the Granicus System. Meeting minutes were taken and then published after final approval by the Commission.

In addition to the regular Commission meetings, there were several meetings conducted by the three Subcommittees. The three Subcommittees include the Finance Subcommittee, the Water Conservation Subcommittee and the Renewable Water Resources Subcommittee.

Some specific actions by the Water Utility Commission and recommendations to Council for 2011 include the following:

- Election of officers
- Review of Water Utility Commission agendas
- Recommendation for acceptance of the Annual Report
- Recommendation to approve the CAP Water IGA with Tucson
- Recommendation for no increase in water rates and fees
- Review and approval of meeting minutes
- Completed annual training requirements and attended various field tours

There are numerous issues that will be addressed as we move forward in 2012. Some of the major issues include:

- Comprehensive planning for long-term CAP water delivery
- Review of cash reserves policy
- Review of water rates and developing a Preferred Financial Scenario
- Water conservation – local school education program
- Review of reclaimed water IGA
- Review of Assured Water Supply Designation

The Water Utility Commission welcomes our customers, citizens and public to attend its meetings.

**WATER UTILITY COMMISSION 2012**



**Robert Milkey, Chair  
At-Large**



**Winston Tustison, Vice Chair  
Residential (Town)  
Finance Subcommittee Chair**



**Richard Davis, Commissioner  
At-Large  
Conservation Subcommittee Chair**



**John Hoffmann, Commissioner  
Residential (Town)  
Water Resources Subcommittee Chair**

**WATER UTILITY COMMISSION 2012**



**Rick Reynolds, Commissioner  
Commercial/Turf Representative  
Water Resources Subcommittee Member**



**Elizabeth Shapiro, Commissioner  
Residential (Countryside)  
Finance Subcommittee Member**



**Richard Verlaque, Commissioner  
Residential (Town)  
Conservation Subcommittee Member**

# **EXECUTIVE SUMMARY**

## **TOWN OF ORO VALLEY WATER UTILITY COMMISSION ANNUAL REPORT APRIL 2012**

In October 1996 the Oro Valley Town Council (Mayor and Council) formed the Oro Valley Water Utility Commission (Commission) to act as the official advisory body to the Mayor and Council regarding water related issues. The Commission is required to prepare an annual report to the Mayor and Council each year. This report is the Commission's sixteenth Annual Report. It includes topics on customer service, water quality, water supply, water resource planning, conservation, and capital improvements. This report covers information and activities for fiscal year (FY) ending June 30, 2011 and calendar year (CY) 2011.

The Executive Summary contains a briefing on several of the Utility's significant operations during this past year as well as projects specific to water issues facing the Town of Oro Valley (Town) in the future. More detailed information may be found in specific sections of this report and the appendices.

### **CUSTOMER SERVICE**

The Town of Oro Valley Water Utility (Water Utility or Utility) has 18,545 customer connections serving a population of 49,104. This includes both the customers within the Town boundaries and the Countryside area. During CY 2011, 71 new meter connections were installed and approximately 2.4 billion gallons (7,350 acre feet) of potable water was delivered to our customers. In addition, approximately 735 million gallons (2,256 acre feet) of reclaimed water was delivered for golf course irrigation and other uses.

### **WATER QUALITY**

For the tenth consecutive year, the Utility is proud to report that it did not experience any water quality violations for Total Coliform bacteria. The number of tests performed in CY 2011 was 2,969 and our water quality was in compliance with all standards established by federal and state agencies. In addition to testing for water quality, the Water Utility administers a backflow prevention program to protect our water system from potential contamination. Oro Valley wells have excellent water quality. Our Staff's diligent operation and monitoring of the water system is critical to providing a safe and reliable water supply for our customers.

### **CURRENT WATER SUPPLY**

Oro Valley currently delivers water from three sources of supply. Groundwater is pumped from wells in the aquifer below the Town and delivered through the potable water distribution system. Central Arizona Project (CAP) water deliveries began January 24, 2012 to Oro Valley's potable water system through Tucson Water's Distribution System (wheeling) in accordance with an intergovernmental agreement with the City of Tucson - Tucson Water. Reclaimed water is used for irrigation and is delivered through a separate reclaimed water distribution system. Oro Valley also uses its CAP water indirectly through groundwater storage credits.

Groundwater levels continue to decline in the Oro Valley aquifer but to a lesser extent than in previous years because of the decrease in groundwater pumping. Operation of the reclaimed water system has slowed the groundwater decline, thus conserving, preserving and protecting our aquifer and our groundwater supply. The use of reclaimed water is a significant accomplishment, but it is not the only renewable source of supply available to assure a sustained reliable water supply. The Utility recently began delivery of 1,500 acre feet per year of its CAP water allocation through a connection with the Tucson Water system. This will further reduce our reliance on and use of groundwater. Plans for future use of our remaining CAP water allocation are being developed cooperatively with Marana, Metro Water, Flowing Wells, and Tucson Water.

In CY 2011 approximately 7,734 acre feet of groundwater was pumped from the aquifer. Well water levels rose an average of 1.06 feet in the Oro Valley Water Service Area and declined 2.21 feet in the Countryside Water Service Area in CY 2011.

The Utility continues to use its CAP water through an agreement with Kai Farms and through permits to store in Central Arizona Water Conservation District recharge projects. This allows the Utility to obtain long-term groundwater storage credits within the Tucson Active Management Area. Participation in the Lower Santa Cruz River Managed In-Channel Recharge Project also provides the Utility with long term storage credits from unused wastewater effluent. The use of our existing groundwater allowance account and long-term storage credits reduces our monetary payments to the Central Arizona Groundwater Replenishment District for groundwater replenishment requirements.

## **RECLAIMED WATER SYSTEM**

The Town of Oro Valley delivers reclaimed water for irrigation to five existing golf courses and to Painted Sky Elementary School athletic fields. In 2011 these five golf courses and Painted Sky Elementary School used approximately 735 million gallons or 2,256 acre feet of reclaimed water for irrigation purposes. This resulted in a reduction of approximately 23.5% in the amount of groundwater pumped from the aquifer.

## **WATER CONSERVATION**

The Water Conservation Program continues to be a vital asset in assisting the Utility to achieve its overall water management goals. During the past year, the primary focus of the conservation program continued to be residential water use audits. In 2011, 119 audits were performed. Since the program's inception in 2003, participating customers received 1,484 free water audits, which saved our customers both water and money.

The Utility encourages water conservation by educating our customers. Water use audits, which save our customers money and reduce the demands on our system, are a key component of the Water Conservation Program.

Stage 1-Drought Conditions were in place for 2011 and continue to remain in place. This condition calls for voluntary restrictions under the Town's Drought Preparedness Plan. Oro Valley Water Utility also participated regionally with other water providers through membership in the Water Conservation Alliance of Southern Arizona.

## **WATER RATES AND IMPACT FEES**

The functions and duties of the Water Utility Commission and Staff include reviewing and developing recommendations for water revenue requirements, water rates and fee structures. In 2011, recommendations regarding water rates, fees and charges were provided in the Water Rates Analysis Report. There was no recommended increase in water rates and fees in 2011.

## **CONCLUSION**

The Oro Valley Water Utility Commission is proud to serve the Mayor and Council of the Town of Oro Valley and its residents and customers. We are pleased to present this Annual Report to the Mayor and Council for their consideration. While much has been accomplished in the past year, the Water Utility Commission and Staff look forward to direction regarding those items detailed in the Report. We thank the Mayor and Council for their consideration, direction and guidance.

Any questions regarding this report should be directed to Philip Saletta, Director, Oro Valley Water Utility at 229-5010. Additional information for the Oro Valley Water Utility can also be found on the Town website at [www.ovalleyaz.gov/Town\\_Government/WaterUtility](http://www.ovalleyaz.gov/Town_Government/WaterUtility).

## **INTRODUCTION**

The Oro Valley Water Utility is a municipally owned water utility that has been in operation since May 1, 1996. During this time, the Utility has achieved a number of significant goals. The Utility installed 71 new water connections in CY 2011, a 0.38% growth rate, for a total of 18,545 water connections. We continue to operate under the Intergovernmental Agreement with Tucson Water regarding the delivery of reclaimed water to the Thornydale Pump Station.

In addition, starting in January of 2012, renewable Central Arizona Project (CAP) water is being delivered under an Intergovernmental Agreement (IGA) with the City of Tucson. The Utility's infrastructure has grown to meet existing and growing demands with the addition of 2.17 miles of potable water mains.

The Utility continues to be fiscally sound. Water development impact fees, which fund expansion of the water delivery system, have been collected to ensure that growth pays its fair share. There was no water rate increase recommended for 2012. However, the rate increase approved in 2010 was implemented in October 2011. This was an increase in the Groundwater Preservation Fee that pays for renewable water supplies. The Utility has also decreased its debt over the last several years.

The following are some of the Utility's resources and assets as of December 31, 2011:

### **Resources:**

Employees:	36
Groundwater Supply (Assured Water Supply):	13,384 acre feet per year
Reclaimed Water:	2,300 acre feet per year
Effluent Water:	1,500 acre feet per year
CAP Water:	10,305 acre feet per year
Long Term Storage Credits:	13,075 acre feet
Groundwater Allowance Account:	13,189 acre feet

### **Assets:**

Water Service Areas: Oro Valley Water Service Area and Countryside Water Service Area

Water Distribution Storage Reservoirs:	19
Potable Water Reservoir Capacity:	11,600,000 gallons
Reclaimed Water Reservoir Capacity:	1,500,000 gallons
Water Mains:	354 miles
Potable Water Booster Stations:	25
Reclaimed Water Booster Stations:	2
Operating Wells:	22
Well Pumping Capacity:	12,448 gallons per minute (gpm)

The Utility continues to plan for future water supply both for existing customers and new growth. This is demonstrated by the cooperative regional planning for the delivery of CAP water.

## **CUSTOMER SERVICE**

Customer Service personnel include Customer Service Representatives (CSRs) and Utility Operators. This staff is responsible for meter reading, meter installation, billing and collection and customer service for 18,545 water service connections serving 49,104 people. The Utility has grown over the past year and in 2011 an additional 71 meters were installed for a growth rate of 0.38%. Over 4,742 customer accounts were changed in 2011, primarily due to opening and closing of accounts for new move-ins and winter residents. The Utility delivered 2.4 billion gallons (7,350 acre feet) of potable water to our customers in 2011 and over 735 million gallons (2,256 acre feet) of reclaimed water for irrigation to five golf courses and a school playground. Combined, this totals 3.13 billion gallons (9,606 acre feet) of water delivered and billed to our customers.

The Customer Service Division mailed and processed 225,573 bills and 12,442 delinquent notices to our customers during calendar year 2011. The Customer Service Division responds to customer concerns that arise from the operation and management of the water system and in 2011 responded to 33,718 customer contacts averaging 135 contacts per day.

Customer contacts can range from handling a payment to responding to questions or problems related to billing, opening or closing an account, water quality or pressure and flow problems. CSRs work closely with field personnel to respond in a timely manner to customer concerns. CSRs are generally the first and sometimes the only contact our customers may have with the Utility. Their training and skills are utilized on a daily basis while addressing customer concerns. Ongoing training provided to CSRs include: stress management, dealing with difficult people, utility billing software and security. Staying abreast of new information is a key element to consistently improving customer service as well as providing for the mental and physical well being of Utility employees.

Customer Service staff collects and posts payments for the Water Utility, Pima County Regional Wastewater Reclamation Department and the Town's Storm Water Utility. A fee is charged to Pima County and the Town for this service. The Customer Service Division bills the Town Storm Water Utility charges to residents within the Town that are Oro Valley Water customers, Tucson Water customers and Metro Water customers. The Water Utility also collects taxes on water use that are imposed by the State of Arizona and the Town of Oro Valley. These taxes are then distributed to the State and Town. The Water Utility receives all of its revenues from water rates and fees and does not receive any funding from taxes.

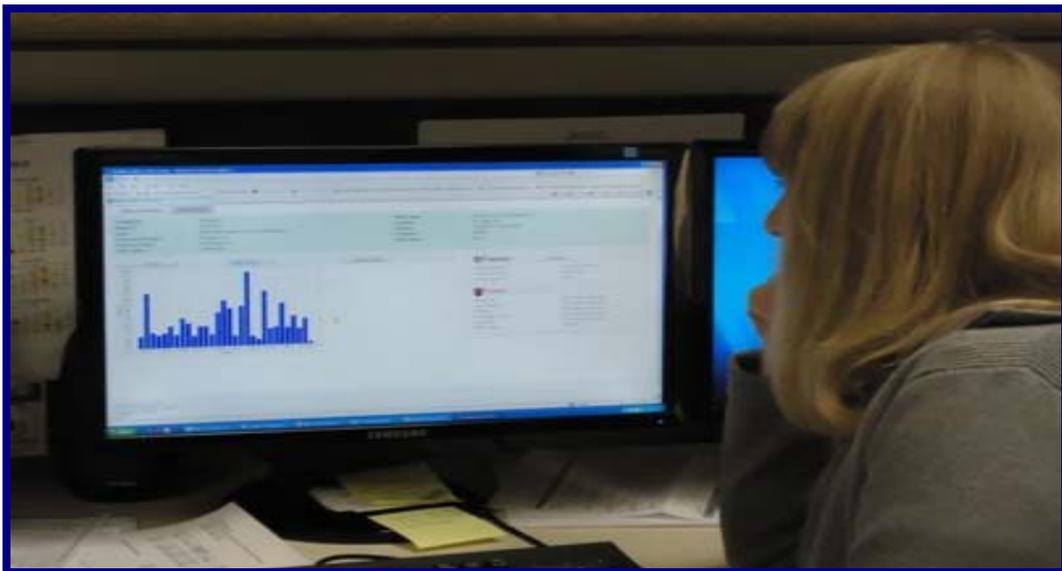
The Utility continually updates customer account information on the Water-on-the-Web site. This includes current billing and payment information as well as a two year history of water usage.

Customers have the ability to pay their water bill with credit cards and view their current water bill online. This option helps to facilitate payment of water bills. In addition, to enhance customer service and to assist in decreasing costs, the Utility offers an e-bill or paperless option. This feature sends customers electronic notification that their current water bill is ready to view on the Water-on-the-Web site. Utility customers may request e-billing online. To date, 789 customers are enrolled in this program.

The Utility offers an automatic payment program through an Automated Clearing House (ACH) in which the amount of the customer's water bill is automatically deducted from their checking or savings account. There are currently 4,678 customers enrolled in this program. For those customers who pay their water bills online through their bank, the Utility implemented electronic or "paperless" bank to bank transfer of payment funds. This allows their payments to reach us up to 1 week faster than the traditional paper checks.

The Utility has a toll free telephone number that accepts customer credit card payments through an Interactive Voice Response System (IVR). In addition, customers can make payments online at the Water-on-the-Web site. The Utility received 8,791 credit card payments in 2011 utilizing these payment methods. An additional 1,294 customers paid with credit cards in the Utility office. Payments via credit cards represented 9% of the total Utility revenue received in CY 2011. The successful implementation of this service has provided alternative payment methods particularly for those customers with delinquent accounts and those customers who frequently travel.

During the last quarter of 2011, the Utility upgraded the Countryside service area with new meters that provide real time data via Advanced Metering Infrastructure (AMI). This project is discussed in more detail in the Meters Division. As part of the AMI project, FlexNet software allows Customer Service staff to view customer consumption data and pinpoint high water use on their computers while communicating with the customer in person or on the telephone.



*Customer Service Staff can view water use from their desk*

FlexNet software has the capability to monitor leaks on a daily basis. In turn, this allows early leak notification to our customers that will ultimately save them money and conserve water wasted by leaks that are not discovered and repaired timely. This new technology monitors water use on an hourly basis, can trigger alerts and allows for better utilization of resources with the least amount of waste. Examples of daily and hourly data available through FlexNet software may be found in **Appendix A**. AMI allows the staff to read meters from our office and provides us the ability to obtain billing reads on the same day each month.

Over the past year, the Customer Service Division has received numerous complimentary comments, emails and letters regarding their personal and helpful customer assistance. This level of professional and courteous service is paramount to the successful operation of the Water Utility.

Utility statistics including new meter installations, customer contacts, and water deliveries for CY 2011 may be found in **Appendix A**.

## METERS DIVISION

All personnel in the Meters Division are licensed operators. During 2011 they conducted 219,973 meter readings and responded to 4,606 customer requests in the field. These included checking meter accuracy, meter replacement, water pressure and leaks. Staff works closely with the builders and contractors of Oro Valley to ensure that water meters are installed on a timely basis.

During the past 3 years, the Meters Division has implemented several significant programs in their division. The table below illustrates these programs and the status of each.

<b>Program</b>	<b>Start Date</b>	<b>Status as of 12/31/11</b>
Meter Replacement	2008	Replaced 3,629 water meters
Meter Testing	2009	Tested 57 large meters
Automated Meter Reading (AMR)	2009	Installed 474 meters with AMR equipment
Advanced Metering Infrastructure (AMI)	2011	Installed 2,244 with AMI equipment

The Meter Replacement Program provides for more accurate measurements of water usage and also assures that the volume of water billed is accurate. In addition, meter replacement is one of the Best Management Practices approved by the ADWR to meet water conservation requirements.

The Meter Testing Program involves testing all water meters 3-inches and larger on an annual basis. It is important to be vigilant on larger meters to minimize the loss of revenue due to under reporting of significant flows through these larger meters.

Automated Meter Reading (AMR) equipment consists of encoder registers that attach to water meters and transmit data via radio waves. As the meter route is driven, a computer located inside the vehicle receives the radio waves and stores the data until it is downloaded to the billing software. The focus for installation of this equipment has been in residential areas that are labor intensive to read and commercial corridors because of the high flow of traffic which can be a safety issue. AMR equipment will eventually be replaced with Advanced Metering Infrastructure (AMI). With AMI, the meters will be read from the office rather than when driving a meter route. All AMR equipment can be easily replaced with AMI equipment. Once replaced, the equipment manufacturer has agreed to give the Utility a credit for the AMR equipment.

AMI equipment consists of fixed antennas, base stations, modems, computer servers, encoder registers, and electronic meters. All of this equipment has a 20-year life. The encoder (also known as an MXU) reads the electronic meter and via the antenna, base stations and modem, transmits the data to computer servers located at the Town Hall. Data received from the Sensus equipment is managed by their proprietary software known as FlexNet. FlexNet allows the Utility to read the meters from our office. There are numerous features of FlexNet that will be valuable to not only the Utility but to our customers as well.

FlexNet can provide alarms for different situations including leak detection, low battery, tampering, and non-functioning meters. Using FlexNet, Utility Staff can review water use history on an hourly, daily, weekly or monthly basis. This is extremely valuable in assisting our customers with leak detection and ultimately will eliminate leak disputes.

The electronic meter referenced above is known as iPERL. The iPERL is a state of the art meter providing an innovative concept in water metering. The iPERL meter innovates measurement technology with unparalleled low flow accuracy and high flow durability. With no moving parts, the iPERL meter requires minimal maintenance resulting in lower life-cycle costs. The iPERL meters register water flow as low as 1/10 of a gallon per minute thus measuring water that had previously passed through the system undetected.

### **AMI Project**

The Utility began deployment of AMI equipment in October of 2011 in the Countryside service area with the installation of the antenna, base station and computer servers. The meter replacement portion of this project began on November 1st and consisted of replacing approximately 2,000 meters ranging in size from 5/8-inch to 2-inch. The meter replacement portion was successfully completed on December 24th.

With the implementation of AMI in the Countryside service area, the Meters Division staff no longer has to manually read these meters. They are being read electronically from our office. This capability allows staff that used to read the Countryside routes to assist in reading the remaining routes in this billing cycle thus reducing the overall read time by 1½ days. Utility staff will now have more time to focus on routine maintenance including service line repairs, meter testing, and meter replacements.

The integration of AMI throughout the entire water service area will change the operating culture of the Meters Division. This technology will promote proactive maintenance with the capability to routinely monitor the meters for leaks and malfunctions which will in turn allow us to notify customers within 24 hours if they have a leak. The FlexNet software will facilitate significant improvements in our customer service capabilities with access to water use history on an hourly, daily, weekly or monthly basis.

As part of the AMI project, the Utility will be implementing a customer web portal. The customer web portal will be linked to the Utility's website. Each customer will have a personal identification number that will allow them access to their water use history. Just as with FlexNet, our customers will be able to view their individual water usage on an hourly, daily, weekly or monthly basis. This information will provide an opportunity for them to become more aware of their water use, help establish or adjust irrigation settings, pinpoint when water use is occurring to assist in leak detection, and hopefully, help them conserve water.



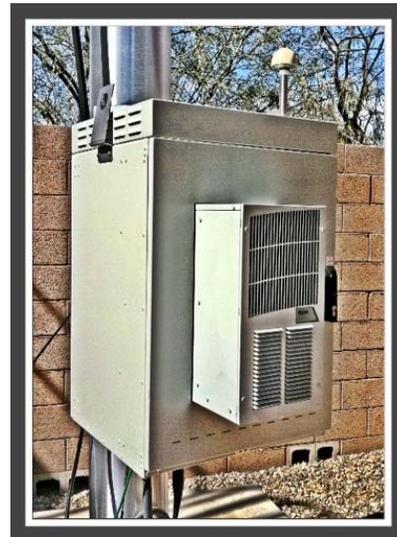
*iPERL water meter*



*AMI installation*



*Dual port meter and MXU installation*



*Base Station*

## **WATER QUALITY**

There is a complex and extensive framework of regulatory requirements and sampling methodology in place to ensure clean, safe drinking water is served by every public water system in Arizona. Protection of drinking water quality starts with an assessment of the drinking water source quality and continues through regulations that govern water system design and construction. Finally, drinking water quality is assured through scheduled tests required of all public water systems for a wide variety of potential contaminants. As a result of these regulations and continued testing, drinking water supplies in Oro Valley and in many areas throughout the United States are among the cleanest and safest in the world.



*Water Quality Testing*

The Water Utility operates two potable water systems. The Oro Valley Water Service Area (OVWSA) that has a Public Water System Number of AZ0410164. It also operates a potable system that is not located within the Town boundaries, known as the Countryside Water Service Area (CSWSA) that has a Public Water System Number of AZ0410175.

Over the course of a year the Utility collects hundreds of water samples from approximately 19 “point of entry” sites. These sites include groundwater wells, reservoirs and pumping stations. The Utility also samples from 58 sampling stations located in neighborhoods throughout the water distribution system specifically selected to represent the water quality that is delivered to our customers. Water samples are taken from 50 private residences within the Oro Valley area and tested for lead and copper. The Utility provides all water quality testing results to the Arizona Department of Environmental Quality (ADEQ) and works closely with that agency to ensure all Federal and State standards are met. The website for ADEQ is [www.azdeq.gov](http://www.azdeq.gov).

The Utility’s State certified water operators are legally responsible for the health and safety of our customers. The operators meet this responsibility by maintaining a daily vigilance over the system’s production, distribution, and water quality. All of our water operators are licensed and attend continuing education and training through Personal Development Hours required by ADEQ. This also benefits our community and adds value to the Water Utility.

Additionally, comprehensive emergency plans have been developed to ensure an immediate response to any adverse water situation. The Town's water system is in full compliance with all State and Federal regulations.

In 2011 the Utility received 2,969 analytical results for required water sampling and operational data. Please refer to **Appendix B** for the Environmental Protection Agency's required contaminant monitoring list and the Utility's most recent analysis.

Drinking water standards are regulations that the Environmental Protection Agency (EPA) sets to control the level of contaminants in the nation's drinking water. These standards are part of the Safe Drinking Water Act's "multiple barrier" approach to drinking water protection which includes, assessing and protecting drinking water sources; protecting wells and collection systems; making sure water is treated by qualified operators; ensuring the integrity of distribution systems; and making information available to the public on the quality of their drinking water. Community water suppliers throughout the country are required to provide an annual water quality report to their customers. The report provides information about the source of the drinking water, and any contaminants detected in the water. The OVWSA and the CSWSA Consumer Confidence Reports are annually distributed to all customers in June. The report is also available in the Utility's office and on the website.

There are two categories of drinking water standards. A National Primary Drinking Water Regulation or (primary standard) is a legally enforceable standard that applies to public water systems. Primary standards protect drinking water quality by limiting the levels of specific contaminants that can adversely affect public health and are known or anticipated to occur in water. They take the form of Maximum Contaminant Levels (MCL) or Treatment Techniques. A National Secondary Drinking Water Regulation or (secondary) standard is a non-enforceable guideline regarding contaminants that may cause cosmetic effects (such as skin or tooth discoloration) or aesthetic effects (such as taste, odor, or color) in drinking water. The EPA recommends secondary standards to water systems but does not require systems to comply. However, ADEQ requires the Utility to sample these contaminants every three years. A contaminant list and the most recent analysis for the Utility are included in **Appendix B**.

Detection of a contaminant in drinking water does not necessarily represent a threat to public health. Current technology allows water utilities to detect extremely low levels of contaminants in drinking water. All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. Oro Valley's groundwater contains naturally occurring dissolved minerals and organic compounds, which have been leached from the rock, sediments, and plant materials through which the water traveled. One would expect to find constituents (ions), such as -calcium, magnesium, chloride, bicarbonate, sulfate, and metals such as iron, copper, arsenic and lead, which may be either beneficial or harmless at low concentrations. However, these constituents are harmful at high concentrations.

Other contaminants that may be present in source water are microbial contaminants, such as viruses and bacteria. The Utility disinfects its water source by adding sodium hypochlorite at a level of 0.2 to 0.8 parts per million (ppm), as a precaution against bacterial growth.

The Total Coliform bacteria group is used as an indicator to more closely monitor the distribution system for possible unwanted bacteria. During 2011, the Utility collected 737 samples for analysis of Total Coliform bacteria, of which two resulted positive for bacteria. Repeat samples were found to be negative. This is a direct result of a successful disinfection program, effective system monitoring, proficient sampling methods, and routine maintenance.

Two inorganic compounds found in groundwater are presently of special interest. These compounds are arsenic and fluoride. Arizona is among a handful of western states whose soil contains naturally high levels of arsenic, which can increase risks for some types of cancer. As of January 2006, all water systems were required to comply with the EPA's MCL for arsenic of no more than 10 parts per billion (ppb) as compared to the previous standard of 50 ppb. EPA estimates that approximately one-third of the systems nationwide subject to the new standard presently exceed the 10 ppb arsenic standard. In 2011, the Utility conducted compliance tests for arsenic in its wells. All "points of entry" to the drinking water system were reported less than 5 ppb. These results are significantly below the new arsenic MCL. Fluoride at a level of 1.0 ppm has been shown to help prevent tooth decay. In high concentrations however, fluoride can be harmful. Oro Valley's groundwater has fluoride at low concentrations ranging from <0.5 (the laboratory's detection level) to 0.53 ppm.

The Utility regularly receives inquiries concerning water hardness. Water hardness is a measurement of the concentration of calcium and magnesium. During CY 2011, the hardness levels in Oro Valley range from 1.8 to 7.0 grains per gallon. These levels are considered low and as such water softeners would not be required.

Water quality standards are continually researched and regularly modified and changed based on scientific research. In early 2006, EPA released the STAGE 2 Disinfectants and Disinfection By-Products Rule. This is an important component to the agency's multi-pronged strategy to reduce drinking water risks to human health through improved standards for pathogens as well as disinfection by-products. Compliance with the new Groundwater Rule began on December 1 of 2009, and is expected to require many small groundwater systems to add disinfection to their systems. The Utility's disinfection program was implemented for both systems in 2002 and presently meets the Ground Water Rule requirement. EPA's rule revisions to Lead and Copper was published in 2006. The revisions are a targeted update of the current rule including guidance on lead in drinking water in schools, including information on improved testing, monitoring and maintenance efforts. Nitrate, lead, perchlorate, fluoride, and chromium VI are all getting renewed attention from the USEPA as more information has become available and their potential health effects have become better understood.

Proposed and Pending USEPA Regulations;

- |   |               |
|---|---------------|
| • Revised Total Coliform Rule                   | November 2012 |
| • Third Unregulated Contaminant Monitoring Rule | March 2012    |
| • Revised Long-Term Lead and Copper Rule        | 2014          |
| • Carcinogenic Volatile Organic Chemicals Rule  | 2015          |
| • Epichlorohydrin and Acrylamide                | TBD           |

Oro Valley is a growing community in an arid environment. The future of drinking water quality will continue to command serious attention by everyone involved with water supply for the community. Water quality compliance requirements will continue to increase in both complexity and cost, requiring the support and resources needed to ensure regulatory compliance and to provide a safe and reliable water supply to our customers.

## **BACKFLOW PREVENTION**

Backflow prevention is an important component of water quality. The Town of Oro Valley Water Utility implemented the Backflow Prevention Program in response to requirements set forth in the Arizona State Drinking Water Regulations.

The Backflow Prevention Section administers these requirements in accordance with the Town of Oro Valley Ordinance No. (O) 07-21, the Arizona Department of Environmental Quality Administrative Code, section R18-4-B115, the International Plumbing Code and the guidelines of the University of Southern California Foundation for Cross Connection Control and Hydraulic Research.

The Backflow Prevention Program is designed to protect the public water system from high risk service connections which include, but are not limited to, commercial, fire and irrigation. By state statute single family residences are exempt unless a known hazard exists on the premises.

The Backflow Prevention Section oversees 1,240 backflow prevention assemblies. The Utility is required to notify each customer on an annual basis to have each active assembly tested. An initial notification letter is mailed followed by a second and final letter. Customers are notified by phone when the second letter is sent. The backflow prevention assemblies must also be tested if they are replaced, relocated or repaired. Completed test forms are recorded into a database and the hard copies must be kept by the Water Utility for 3 years. All assemblies are surveyed on a 3 year cycle. The backflow assemblies that are owned by the Town and in service are maintained, tested and inspected by the Water Utility Backflow Prevention Section.

The following are some of the major activities and accomplishments that were performed by the Backflow Prevention Section in 2011:

- 151 backflow\_assemblies owned by the Town of Oro Valley were tested
- 43 repairs on in ground and construction water backflow prevention assemblies
- 64 permits for new and replacement backflow prevention assemblies

The program works to keep the water supply safe from contaminants that could be introduced into the distribution system through backflow, backsiphonage or backpressure from our customers plumbing systems or internal processes.

## CURRENT WATER SUPPLY

### Developed Water Resources

- **Groundwater: 13,384 acre feet per year**
- **CAP Water: 1,500 acre feet per year**
- **Reclaimed water: 2,300 acre feet per year**

The Town of Oro Valley has a groundwater supply of 13,384 acre feet per year based on its Designation of Assured Water Supply (DAWS) from ADWR. Under our DAWS for each calendar year our groundwater pumping cannot exceed this amount. This amount is an upper limit of pumping and even though we pump less than this amount, we are required to replace or replenish the total amount pumped. In addition, our sustainable groundwater production is modeled to be 5,500 acre feet per year which we are currently exceeding and this has caused significant groundwater level declines over the years. Developing our renewable water supplies reduces our replacement requirements and decreases our ground water level declines protecting and preserving our aquifer.

In 2011, Oro Valley pumped 7,734 acre feet of groundwater. A requirement of our DAWS is that the Town must be a member of the Central Arizona Groundwater Replenishment District (CAGRDR). The Town has a Member Service Area Agreement with CAGRDR that was approved by Resolution (R) 97-06. Each year under this agreement, the CAGRDR assesses the Town an increasing portion of the annual groundwater pumped at an increasing rate to replenish what is deemed “excess groundwater withdrawal”. Use of our recovery wells has helped to reduce a portion of the CAGRDR obligations and costs which are increasing in price per acre foot.

The Water Utility operates in two water service areas: the Oro Valley Water Service Area (OVWSA) and the Countryside Water Service Area (CSWSA). The table below provides water capacities of the wells in their respective water service areas. The maximum daily usage occurred on August 31, 2011 for the OVWSA and on June 27, 2011 for the CSWSA.

Water Service Area	Well Capacity	Daily Capacity	Average Day	Max Day
Oro Valley (OVWSA)	10,652 GPM	15.34 MGD	5.92 MGD	8.54 MGD
Countryside (CSWSA)	1,796 GPM	2.59 MGD	0.65 MGD	0.97 MGD

Groundwater studies indicate that the Oro Valley aquifer has a sustainable groundwater production rate of approximately 5,500 acre feet per year. In 2011, well production was 7,734 acre feet of groundwater from our aquifer. This resulted in pumping our aquifer 2,234 acre feet more than the sustainable groundwater production rate. To monitor the impact on the Oro Valley aquifer, each year the Utility measures the groundwater levels in all of its wells.

For wells in the OVWSA, the average annual well water level decline for the last 5 years is 2.60 feet and for calendar year 2011 and there was an average well water level rise of 1.06 feet. For wells in the CSWSA, the average annual well water level decline for the last 5 years is 0.85 feet and for calendar year 2011 there was an average well water decline of 2.21 feet. For all wells, water level changes in CY 2011 ranged from a decline of 9.2 feet to a rise of 10.6 feet. Detailed information on the individual wells and their associated water levels may be found in **Appendix C**.

The Water Utility Staff will continue to monitor our well water levels and production capacity and plan for future well replacements and improvements to minimize well production capacity losses.

Reducing groundwater production to a sustainable amount provides the only assurance of protecting and preserving our aquifer and reducing water level declines.

The use of reclaimed water since October of 2005 has helped to reduce the impact on the Oro Valley aquifer over the last six years. The Town of Oro Valley currently has a reclaimed water supply of approximately 2,300 acre feet per year. This was acquired in 2003 under an Intergovernmental Agreement (IGA) with Tucson Water (TW). The IGA contains a complex formula for computing the annual allotment of effluent produced from the wastewater discharged to the sanitary sewer by Oro Valley Water Utility customers. The Town's effluent is treated at Pima County Wastewater facilities and then delivered to the TW Sweetwater Reclamation Facility where it is further treated for use in the reclaimed water system or recharged through the TW Sweetwater Recharge Facility. From there Oro Valley's reclaimed water is delivered through TW's reclaimed water conveyance system to Tangerine and Thornydale where it is pumped into Oro Valley's reclaimed water pipeline and distribution system.

**Undeveloped Water Resources**

- **Central Arizona Project Water:** **8,805 acre feet per year**
- **Long-Term Storage Credits:** **13,075 acre feet**
- **Ground Water Allowance Account:** **13,189 acre feet**
- **Effluent Water:** **1,500 acre feet per year**

The Town currently has undeveloped water resources that consist of our CAP water allocation, Long-Term Groundwater Storage Credits, Groundwater Allowance Account and effluent water. Until recently there was no infrastructure to deliver our undeveloped CAP water directly. On January 24, 2012, deliveries of our CAP water through a connection to the Tucson Water system began. In 2012, approximately 1,500 acre feet of our CAP water will be delivered (wheeled) to the Oro Valley Water Utility service area through a connection to the Tucson Water system. This project provides a "wet" renewable water supply to our community reducing groundwater use and reducing obligations to the CAGR. The long-term groundwater storage credits are used indirectly through recovery wells as "paper water" credits that offset groundwater usage and reduce CAGR obligations.

The Town currently has a total allocation of CAP water in the amount of 10,305 acre feet per year under a Municipal and Industrial (M&I) subcontract with Central Arizona Water Conservation District (CAWCD). Of this amount, 1,500 acre feet are developed through the first phase of the IGA with Tucson. The remaining 8,805 acre feet of our CAP M&I subcontract water is critical to the Town and its future water supply. At this point there is no infrastructure in place to deliver this remaining amount of our CAP water. The Water Utility will continue to cooperate regionally with Metropolitan Domestic Water Improvement District, Flowing Wells Irrigation District, the Town of Marana and Tucson Water to develop our remaining CAP water. The development of our remaining CAP water will be paced based upon our water demands, aquifer conditions and new growth.

In addition to delivery of our CAP water through the TW system, the Town uses its CAP water for recharge pursuant to agreements with Kai Farms and the CAWCD. The Utility has obtained permits to store CAP water at Kai Farms, the Lower Santa Cruz Replenishment Project and the Pima Mine Road Recharge Project.

The Utility stored 2,500 acre feet of CAP water in 2011 under the Kai Farms Agreement. The Water Utility also stored an additional 2,500 acre feet in CAWCD Lower Santa Cruz Recharge Facilities in 2011. Long-term storage credits have accumulated to 13,075 acre feet. The Utility will continue to use long-term storage credits to reduce a portion of the costs that are assessed annually by the CAGR. The Utility will continue to recharge CAP water until such time the water is needed for future delivery.

Although our membership in the CAGR does meet the requirements for our DAW, it does not provide “wet” water to the Town of Oro Valley. This is because the Water Utility and the CAGR do not artificially recharge in the vicinity of the Oro Valley aquifer because there are no recharge facilities near or in Oro Valley. The recharge facilities utilized are located in the Tucson Active Management Area and near the CAP canal.

In addition to our long-term storage credits, our Groundwater Allowance Account (GWA) must be used wisely and carefully managed over the next several years. This account had been depleted over past years from 75,000 acre feet to less than 10,000 acre feet. Recent purchases and subsequent pledges of Groundwater Extinguishment Credits (GECs) have increased the current balance of the GWA. The GWA balance as of the end of 2011 is 13,189 acre feet. Additional purchases of GECs will be evaluated and considered in the future to increase the balance of the Groundwater Allowance Account. By purchasing GECs, the Water Utility is saving its customers money by reducing monetary payments and obligations to the CAGR and effectively managing our water resources.

Included in the Town’s DAW is 4,000 acre feet per year of effluent which is the source of supply for our reclaimed water. Oro Valley owns its wastewater effluent through an IGA with the City of Tucson. The Utility delivered 2,256 acre feet of reclaimed water in 2011. The reclaimed water system supplies irrigation for five golf courses and the athletic fields at one elementary school. The remaining amount of undeveloped wastewater effluent is used for obligations to Pima County and for the Southern Arizona Water Rights Settlement Act (SAWRSA) obligations.

Oro Valley delivers treated effluent as reclaimed water under another IGA with the City of Tucson. Under this IGA, Tucson Water will treat and deliver up to 3.75 MGD of reclaimed water daily to Oro Valley Water Utility. On days when additional reclaimed water was available, the Utility received up to 4.4 MGD which is the maximum pumping rate for the pumps at Thornydale Reservoir and Pump Station. In 2010, Tucson City Council and the Oro Valley Town Council approved an Intergovernmental Agreement which provided for a two-year time extension to determine the uninterrupted rate for the delivery of reclaimed water through the Tucson reclaimed water system and to negotiate changes to the IGA (TOV Resolution (R) 10-66).

Under our Designation of Assured Water Supply, we are required to comply with the Third Management Plan in the Tucson Active Management Area. We have been in compliance with the Assured Water Supply Program and expect to meet all the requirements of this program in 2012.

## **WATER RESOURCE PLANNING AND MANAGEMENT**

The Utility's water resource planning effort incorporates previous studies and reports that have been developed over recent years. These reports provide the framework for water resource planning and management. Recently, the Water Utility developed plans for short-term and long-term options for the delivery of our CAP water. As of January 24, 2012, the Water Utility started delivering a portion of its CAP water through the Tucson Water System. The Water Utility, in cooperation with the other NW Water Providers and Tucson Water will continue planning for the development of our remaining CAP water allocation.

Water resource planning will involve investigating alternatives for future water supply and delivery and will include the following:

- Groundwater development
- Reclaimed water system
- CAP water planning and development
- Water conservation

Water resource planning will involve technical, financial, legal, political, institutional and environmental issues. Involving the public will be a key aspect of a successful program for future water supply. Funding for the development of CAP water and reclaimed water under the water resource planning effort has been included in the Utility's budget under the Alternative Water Resources Development Impact Fee Fund budget.

The Water Utility has also been involved in an effort to acquire additional water supply from the Colorado River. This is a state wide effort known as the ADD Water Program (Acquire, Develop and Deliver), involving numerous water providers, the Central Arizona Project, the Arizona Department of Water Resources and the U.S. Bureau of Reclamation. The concept is to acquire additional water rights from the Colorado River and deliver that water through the use of excess capacity in the CAP canal and also expand the canal in the future. This is a long term project and effort that is in the early stages of determining the feasibility, economics, institutional and environmental issues related to acquiring, developing and delivering additional water supply from the Colorado River.

### **Potable Water System**

The potable water system improvements are included in the Five-Year Capital Projects Program. The demand on our wells has been reduced due to use of reclaimed water for irrigation. In 2012 demand on our wells will be reduced further through the direct delivery of our CAP water. The use of reclaimed and CAP water preserves and protects our aquifer and valuable groundwater. All groundwater depletions must be replaced through the use of our recovery wells, our Groundwater Allowance Account, our Long-Term Storage Credits and/or the CAGR. D.

The Commission recommended and Council approved an IGA for the delivery of our CAP water through the Tucson Water system. This IGA was approved in July of 2011 and on January 24, 2012 delivery of approximately 1,500 acre feet per year of our CAP water commenced. The specifics of this CAP water delivery project are described in the Central Arizona Project Water section below.

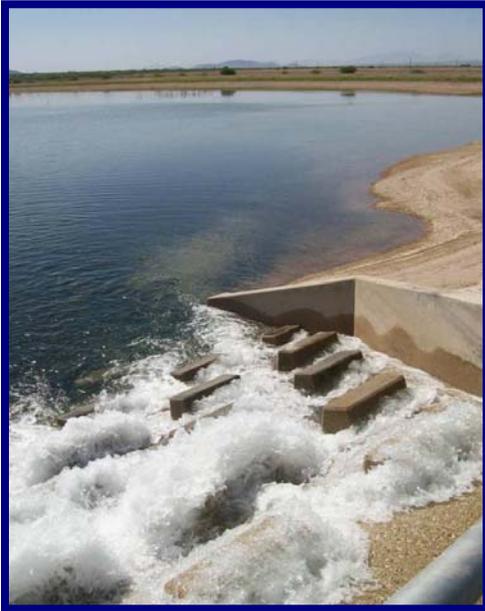
## **Reclaimed Water**

The use of reclaimed water for turf irrigation has a beneficial impact on the Town's aquifer. The Utility will continue to look for opportunities to expand the customer base of the reclaimed water system for turf irrigation. Recently a new customer was added to the system. In addition, non-turf irrigation uses such as landscape irrigation, construction water, dust control, car washes, street cleaning and recreational uses may also be served with reclaimed water to help reduce demands on the groundwater aquifer. The Development and Infrastructure Service Department is currently using reclaimed water for street cleaning and other approved maintenance purposes. This saves the Town both water and money.

## **Central Arizona Project Water**

The Town through the Water Utility has been cooperating with Tucson Water and the Northwest Water Providers (Metropolitan Domestic Water Improvement District, Flowing Wells Irrigation District, and the Town of Marana) to develop CAP water delivery. Recently, the Town of Oro Valley and the City of Tucson executed an Intergovernmental Agreement to deliver a portion of Oro Valley's CAP water through the Tucson Water system. This project started deliveries of our CAP water on January 24, 2012.

The IGA allows for up to 2,000 acre feet per year of Oro Valley's CAP water to be delivered (wheeled) through the Tucson Water (TW) system. The first phase is approximately 1,500 acre feet per year. This is a regionally cooperative project that protects and preserves the aquifer in the Oro Valley area and within the Tucson Active Management Area. This is a mutually beneficial project in that Tucson Water uses its excess capacity and receives revenues that shares in operations and maintenance costs. Oro Valley benefits in that it receives "wet" water deliveries of renewable CAP water and reduces its reliance on groundwater.



***Tucson Water's Central Avra Valley  
Storage and Recovery Project***



***Oro Valley CAP Pump and Discharge Pipeline at  
Tucson Water's Naranja Reservoir Site***

Oro Valley's CAP water is delivered from the CAP canal TW's recharge facilities at the Central Avra Valley Storage and Recovery Project and/or the Southern Avra Valley Storage and Recovery Project. The water is then pumped into the TW distribution system and delivered to the northern part of the TW system. A connection to the Oro Valley system was made near Naranja and Shannon at the TW Naranja C-Zone Reservoir site. A pump and pipeline was installed by Oro Valley to deliver its CAP water to the Oro Valley water distribution system. All water is accurately metered and accounted for to assure delivery volumes and for billing purposes.

This cooperative project was made possible through the approval of the IGA by the Oro Valley Town Council and the Tucson City Council. Their approval and support of this project is evidence of the regional cooperation in Southern Arizona. The Oro Valley Water Utility Commission also supported and recommended approval of the IGA and this project to Town Council. Through teamwork and cooperation, Oro Valley Water Utility staff and Tucson Water staff worked diligently to successfully accomplish this project on time and within budget.

Oro Valley Water Utility will continue to plan for the development of the remaining portion of our CAP water. Long-term plans for recharge and recovery and/or treatment and direct delivery of our CAP water will be developed to determine the best alternative and plan for delivering our CAP water in the future. Cooperation as a member of the NW Water Providers to develop our CAP water and develop a regional project that provides for economies of scale will continue.

In the short term, OVWU will also work with Tucson Water to increase deliveries of our CAP water in accordance with our IGA. This next fiscal year studies will be conducted to further develop options for increasing our CAP deliveries within the available amount of excess delivery and storage capacity of the Tucson Water system.



*Central Arizona Project Canal*

The short-term development of our CAP water provides financial benefit to our customers in that it defers significant expense to develop a major capital project. In addition, it could also lower capital expenditures by reducing the amount of our remaining CAP water that would need to be developed.

For example, the NW Water Providers originally looked at constructing a joint system, for up to 30,000 acre feet per year of CAP water into the northwest area to the four water providers. Under this original scenario Oro Valley would participate in the project for up to 10,000 acre feet per year or approximately one-third of the project. If Oro Valley develops 3,000 acre feet through the Tucson Water system on a permanent basis, this would reduce our portion of a larger project. Since costs will be split among the participating water providers according to their system capacity and delivery location; Oro Valley's share of this project which was originally estimated to be \$66 to \$77 million dollars may be reduced to \$55 to \$60 million for a smaller project. This would still be a significant capital cost but would reduce and defer debt service which is a major element in our financial planning.

The Town of Oro Valley is committed to the use of CAP water and will continue to work regionally to deliver our CAP water to our community. Recent economic conditions and slower growth rates may push projected water use demands further out in time. In addition, options to expand our CAP water deliveries through Tucson Water will also provide a benefit to defer major capital costs for the development and implementation of the more expensive options for CAP water delivery.

### **CAP Water Treatment Pilot Study Project**

The Town of Oro Valley and the other Northwest Water Providers developed a pilot study in cooperation with the Bureau of Reclamation and the University of Arizona to investigate water quality and salinity issues related to the treatment of CAP water. Tucson water also participated in the study. This pilot study was in operation for several years to investigate alternatives for the treatment of CAP water. It also included studying concentrate management options such as the use of halophyte (salt tolerant plants) irrigation as a means of disposing of the concentrate (salts) created by using reverse osmosis.

This project has been completed and the site is now decommissioned. The results of the study were reported to the NW Water Providers in a presentation prepared by the University of Arizona. The group is now considering additional water quality work related to recharge and recovery near the Lower Santa Cruz Recharge Project facilities.

## **WATER CONSERVATION PROGRAM**

Water conservation is an important factor in balancing our current and future water supply needs. Climate and the demands on our water supply place a significant impact on our water resources. Combine the state's arid climate with persistent drought conditions and the importance of managing our water resources effectively becomes even greater. The Utility recognizes the complexity and importance of sustained reliability.

The Water Conservation Program is an important element in the overall water resource management efforts of the Utility. The water conservation program focuses on water audits, public outreach and education, incentives and cooperative relationships involving current issues and research. The following paragraphs provide insight into the various policies and programs that support water conservation for our customers and community.

### **Water Audits**

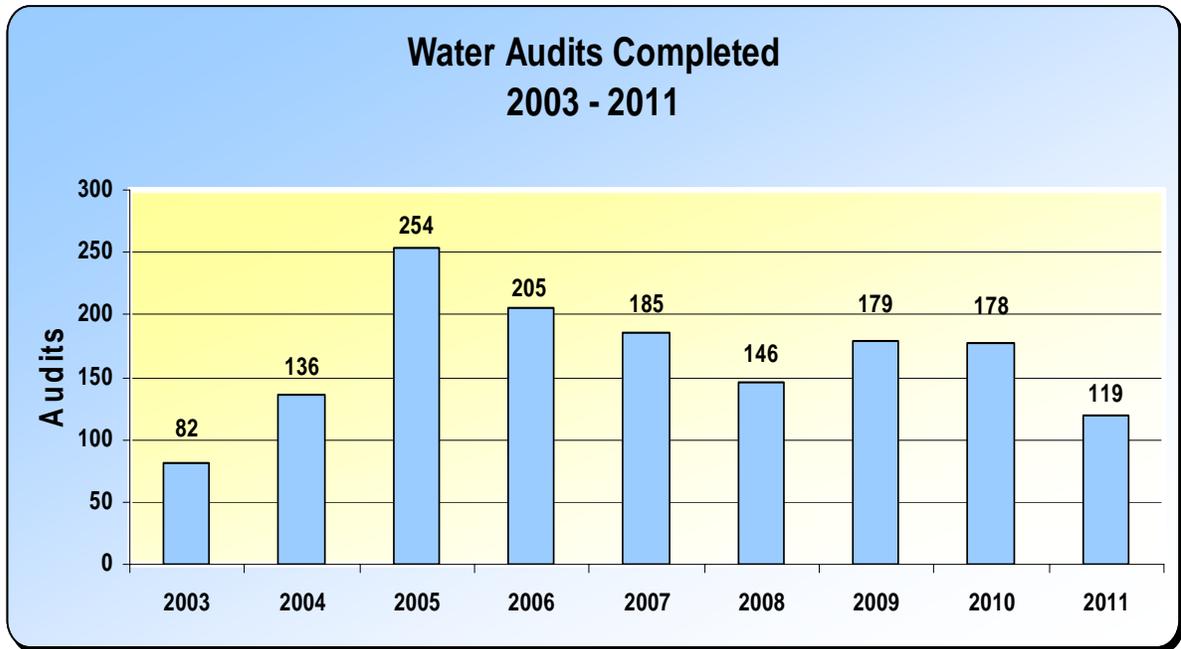
Water audits for residential, commercial and homeowner association common areas continue to function as a key element in the water conservation program.



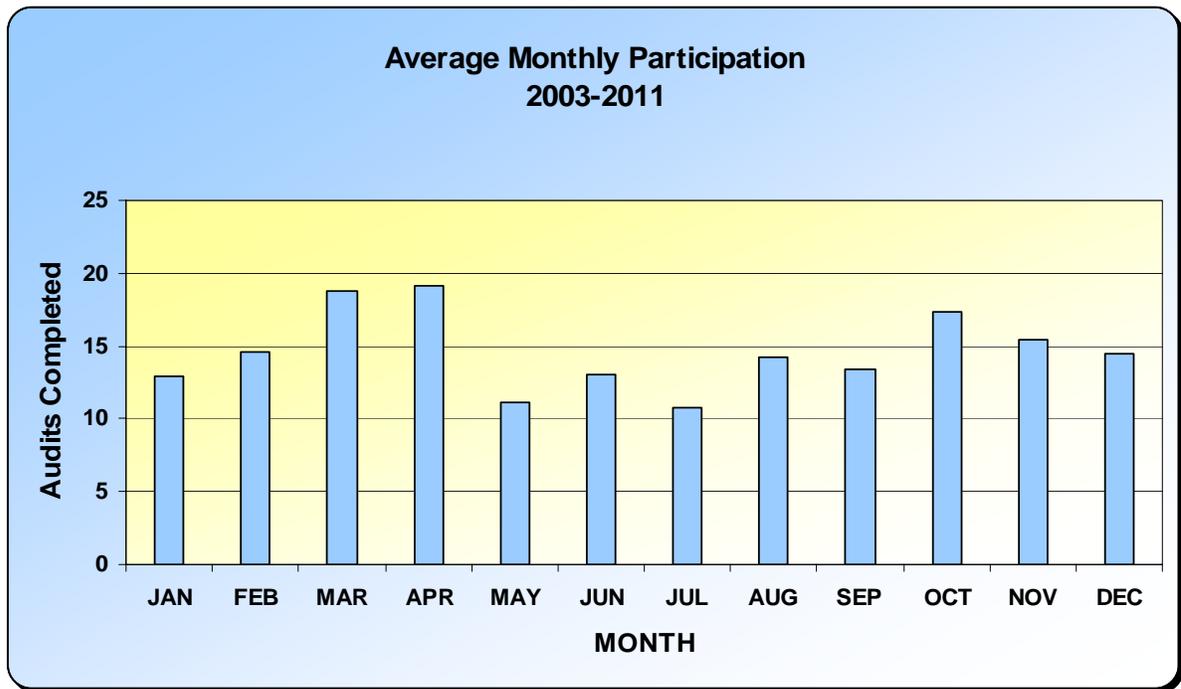
*Water Conservation Audit*

Audits are valuable educational tools that create an awareness of water consumption by homeowners, businesses and the community as a whole. Utility staff completed 119 water audits during CY 2011. **Figure 1** illustrates the total number of audits performed annually. **Figure 2** illustrates the average number of audits conducted on a monthly basis from 2003 through 2011. The number of water audits conducted since the program began in 2003 totals 1,484.

**Figure 1**



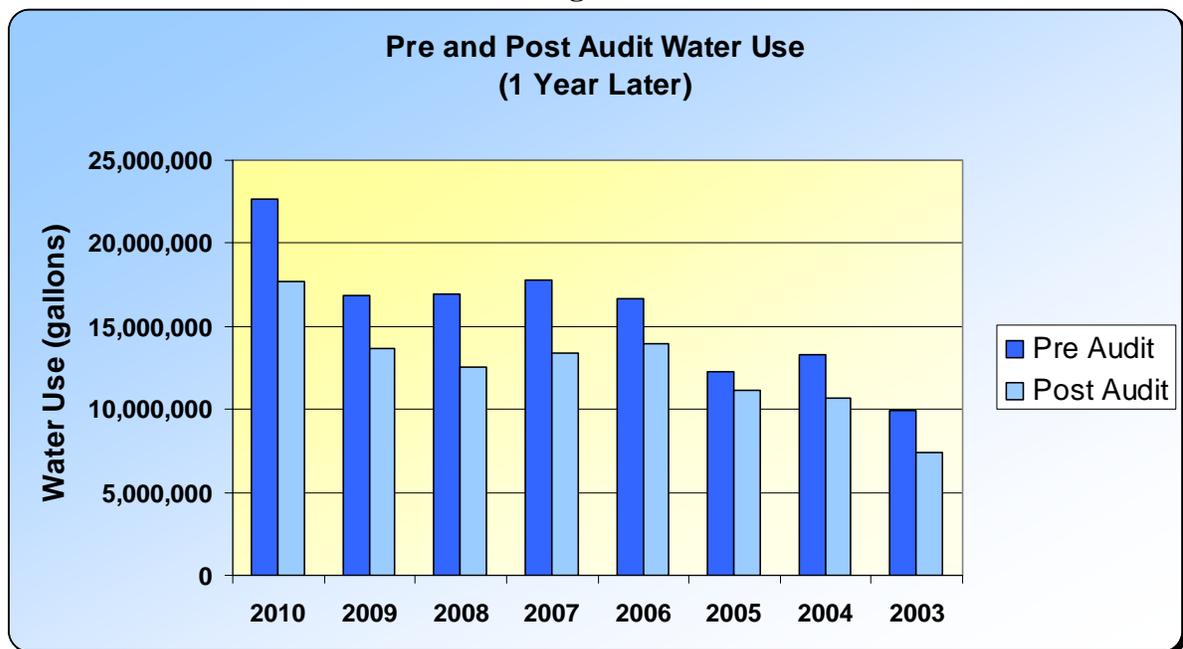
**Figure 2**



Audits allow for a number of important conservation issues to be addressed while maintaining a cooperative relationship with our citizens and customers. As part of these free audits, customers are informed on general water conservation practices and principles.

Irrigation systems and swimming pools, as well as interior household fixtures and appliances, are assessed for efficiency and proper use methods. Water use strategies are specifically tailored to the individual’s water use habits and landscape needs. In addition, any observed leaks or equipment malfunctions are brought to the attention of the customer. Data collected during the audit is used to assess and recommend changes that may be needed to improve water use management. The Utility also uses the data collected in audits to identify the concerns of customers and help direct the focus of the conservation program. Analysis of these statistics allows the Utility to identify trends in town-wide water consumption and helps evaluate the effectiveness of the program. Water use by audit participants is tracked for the year prior to the audit and then compared to their use for a minimum of one full year after the audit. For audits completed in 2010, water consumption dropped approximately 22% in the first year after the audit resulting in an average water savings of over 4.9 million gallons. This is illustrated in **Figure 3**.

**Figure 3**



### Education and Resources

Enhancing education, communication and water conservation related services for customers and the community is a very important aspect of the conservation program. The Utility is continually revising and assessing its services. The Utility provides a wide variety of adult and children’s literature through various channels. The literature is free to our customers and is distributed through our main office, at the Oro Valley Library, at Town events, and during water audits. Landscape irrigation schedule cards are also available for watering guidelines related to plant types. In addition, the *Water-Wise Landscaping for Southern Arizona* CD is available in our main office.

Conservation education and public outreach efforts during 2011 included participation in the following: speaking engagements for 3 professional organizations; presentations at 5 different Town sponsored events; publications in 12 issues of the *Oro Valley Vista* and 1 issue of *The Talk of the Town*.

During 2011, the Water Utility partnered with the Conservation and Sustainability Division to install 3 rainwater harvesting cisterns in the Town Hall courtyard. Rainwater is collected from the rooftops of the buildings and captured by gutters to fill the cisterns. The cisterns have a series of underground piping that allows for distribution of the rainwater for landscape irrigation. There is a potential to collect 43,000 gallons of rainwater a year which is equivalent to the volume of water needed to fill three swimming pools.

The FlexNet software employed with the implementation of Advanced Metering Infrastructure has already proven to be a valuable resource in educating customers on their individual water use patterns. The ability to view hourly and daily water consumption history is extremely beneficial in teaching the customers how to detect leaks and how to adjust irrigation timers.

In addition to literature and adult education classes, the Utility also offers toilet dye strips for leak detection purposes along with low flow shower heads, faucet aerators and in-line shut off valves to retrofit existing shower heads. Plans for a youth education program are discussed in the long-term goals section.

### **Professional Memberships and Affiliations**

The water conservation staff continues to work with all divisions of the Utility and other departments within the Town. In addition, the Utility maintains memberships in professional organizations as a means of keeping up to date on current technology and providing progressive training for staff. The memberships include the American Water Works Association, the Irrigation Association and the Water Conservation Alliance of Southern Arizona (Water CASA).

### **Renewable Water Resources**

Renewable water resources available to the Town include reclaimed water and CAP water. The Utility is currently serving reclaimed water to 5 golf courses, the athletic fields for 1 elementary school and 2 construction water hydrants. The Utility will continue to look for ways to expand the existing reclaimed water delivery system for other irrigation purposes.

Additionally, the Utility has developed methods for the interim delivery of CAP water through Tucson Water's delivery system. CAP water deliveries began in January 2012. The Utility will also continue to study long-term options for the delivery of our CAP water. The use of renewable water resources is vital for groundwater conservation and preservation to help the Town achieve sustainability.

### **Drought Preparedness Plan**

The Utility has complied with a directive from ADWR by creating and filing a Drought Preparedness Plan (DPP). The Town of Oro Valley maintained Stage 1 drought conditions throughout 2011. This condition calls for voluntary restrictions under the Town's DPP. The DPP identifies four different drought stages. Each stage identifies specific actions and restrictions that apply to all customers and Town facilities. Drought stages may change when two or more of the subsequent criteria or triggers are met. Criteria include temperature, precipitation, US Drought Monitor levels, and annual average decline of static groundwater levels in the aquifer underlying Oro Valley.

## **Incentives**

The current incentive program includes irrigation system rain sensors which are sold at a reduced rate to our customers. To date, approximately 660 rain sensors have been sold to customers with active accounts. In an effort to better serve the customers, a Rain Sensor Installation Guide is distributed by the Utility and is also available on our website.

## **Research**

Partnerships with Town departments, organizations and professionals in the water management industry continue to be vital in assessing the latest practical technologies and methodologies in water resource management. Information is then passed on to our customers through a variety of venues such as education programs, audits, and consultations.

## **Policy**

In an effort to provide Oro Valley customers more options to expand their conservation efforts, changes were made to the Town Code in 2009 that requires the installation of graywater plumbing in new residential construction.

In addition, the Landscape Section of the Town Code has been updated to reflect the importance of water conservation. Water plans will be required for irrigation water use on new multi-family, commercial and homeowner association common areas. New Code requirements will also apply to all projects that entail cumulative revegetation of 25% or more landscaped areas. Water plans or “budgets” allow properties to monitor water use much more effectively and determine the presence of leaks much quicker. A fine or surcharge may be imposed when water budgets are exceeded. Water audits for new commercial development are a critical component of the revised code. These revisions became effective June 2010.

## **Long Term Goals**

The Utility continues to evaluate rebates and incentives as potential tools in the water conservation program. The research and establishment of landscape water budgets for homeowner associations and commercial properties would be a valuable tool for existing properties that are not affected by the revision of the Landscape Section of the Town Code. Other goals include the development of a water conservation education program for children. Education of children at an early age where behaviors are still being developed can have the greatest impact. A youth conservation education program would allow the water utility to sponsor water education programs in elementary schools located within Oro Valley.

## **WATER UTILITY OPERATIONS**

### **Production Facilities Division**

Water Utility personnel in the Production Facilities Division are responsible for the operation and maintenance of the wells, booster pumps and reservoirs on two potable water distribution systems and the booster pumps, metering stations and reservoir on the reclaimed water delivery system. All Production Facilities personnel are operators licensed and certified by the Arizona Department of Environmental Quality (ADEQ). The operators have the direct responsibility to operate the facilities section of the water systems according to the regulations and rules set forth by the EPA (40CFR141) and ADEQ (Arizona Administrative Code Title 18). More information can be viewed regarding water quality and water systems at the ADEQ website at [www.azdeq.gov](http://www.azdeq.gov).

The potable systems are chlorinated systems and the Production Facilities Division controls and monitors the chlorine dosage rates and residuals on a daily basis. The potable system located within the Town of Oro Valley Water Service Area (OVWSA) is a Grade IV Water Distribution and a Grade II Water Treatment system and currently delivers water to twenty pressure zones and a consecutive system located at La Cholla Air Park (LCAP). LCAP is considered a consecutive system because it is served off of the OVWSA through a large 6-inch meter and the Water Utility does not have responsibility for the operation and maintenance of the LCAP water distribution system. The Public Water System Number is AZ0410164 for OVWSA. The potable system that is not located within the Town boundaries, known as the Countryside Water Service Area (CSWSA), is a Grade III Water Distribution system that currently delivers water to a single pressure zone at the Countryside development. The Public Water System Number is AZ0410175 for CSWSA.

The groundwater production capacity within the OVWSA is currently 15.34 million gallons per day (10,652 gpm) with a storage capacity of 10.70 million gallons. The groundwater production capacity within the CSWSA is currently 2.59 million gallons per day (1,796 gpm) with a storage capacity of 0.87 million gallons.

### **Production Facility Operations**

The Production Facility Staff continue to be proactive in the implementation of facility upgrades and a preventive maintenance program. Facility sites are evaluated annually to determine necessary upgrades to ensure efficient operation of the facilities. A continuing effort to retrofit water level sensing equipment in each production well will help the Utility collect monthly water level data and will assist in the development of an accurate water level database and to analyze trends. Monthly monitoring of the water levels will also help the Utility identify potential problems with either the pumping unit and/or the well itself and schedule required maintenance before a well and/or pumps fail.



### *Production Facility Operations*

The following are some of the major activities and accomplishments that were performed by the Production Facilities Division in CY 2011:

- ADEQ Sanitary Survey on System 10-175. There were no violations
- Reorganized and submitted Area wide AZPDES De Minimis General Permit
- Assisted with the commissioning of the La Canada 3MG reservoir
- Responded to and minimized impact on systems from low ambient temperatures on February 2<sup>nd</sup> and 3<sup>rd</sup>. 50+ system wide repairs and 30+ preventative measures. Eleven customers affected
- Assisted with the commissioning of the replacement well E1B
- Assisted with the temporary booster installation at the Sheraton Booster
- Maintained disinfection injection pumps and tested disinfection residuals daily at well site injection points on systems AZ0410164 and AZ0410175
- Performed mechanical and general maintenance including weed abatement at 22 wells, 27 booster stations, and 19 storage tanks
- Performed the annual groundwater level survey
- Assisted with five reservoir exterior and interior inspections
- Assisted with the well monitoring capital project and quarterly report
- Maintenance of Rockwell HMI software
- Efficiently operated the potable and reclaimed systems via SCADA
- Responded to approximately 172 after hours calls
- Completed 121 work orders
- Remote Terminal Unit programming at 12 sites
- SCADA network system maintenance on forty-four Remote Terminal Units, two Master Controllers, two Human Machine Interfaces, and one Master Server
- Under the Town of Oro Valley Energy Efficiency Project staff assisted with the following: 1) Change out of the well motors at C5 and D7. 2) Pump and piping upgrades to the Crimson and Linda Vista Boosters. 3) VFD installation on the four main pumps at the reclaimed facility
- Performed approximately 6,500 chlorine tests and 4,420 routine site checks

The Supervisory Control and Data Acquisition (SCADA) system is continuously updated, improved and programmed to streamline operational control, data trending, and alarm annunciation. The SCADA system, a centralized industrial network, currently monitors and controls all potable and reclaimed system facility sites. Utility staff monitors and operate all water systems via the SCADA system on a twenty four hour seven day a week (24/7) basis. Production facilities staff is also responsible for the installation and maintenance of security devices at the Utility's facilities.

Production staff works very closely with Distribution Facilities and Water Quality personnel to address any system problems. The Production Facilities staff is on-call 24/7 and utilizes a tiered level after-hours response protocol that is in accordance with the developed Emergency Response Plan. Production staff is continually monitoring and checking the system to provide safe and reliable water service for our customers.

### **Distribution Facilities Division**

Utility personnel in the Distribution Facilities Division are responsible for the operation and maintenance of 341.55 miles of potable water main, 12.5 miles of reclaimed water mains for a combined total of 354 miles of water mains. There are approximately 2,035 fire hydrants and 7,453 valves on the water distribution system. All Distribution Facilities personnel are operators licensed and certified by the Arizona Department of Environmental Quality (ADEQ). The operators have the direct responsibility to operate the distribution section of the water systems according to the regulations and rules set forth by the EPA (40CFR141) and ADEQ (Arizona Administrative Code Title 18). The staff conducts maintenance programs and repairs that keep the distribution system functioning properly and minimizes problems that are inherent to water distribution systems.

Data bases have been established for hydrants; pressure reducing valves, and air release valves. A valve exercising program that helps monitor equipment and develop maintenance cycles has been established. The program provides information and equipment history data that facilitate a proactive replacement program.

The Division works closely with Customer Service and responds to complex customer work orders such as high/low pressure, water quality, service line breaks, hydrant repairs, system pressure regulating valves, system air relief valves and system flushing. The Division also is responsible for bluestaking all underground water mains. The Division is responsible for maintaining 15 active and 7 inactive pressure reducing valves (PRV) for a total of 22 PRVs, 749 air relief and 878 drain valve assemblies.

The Division also responds to water pipeline leaks and repairs these leaks in a timely and cost effective manner to minimize impacts to our customers. The Division also works with local fire protection agencies to flow test and repair approximately 38 fire hydrants.

The following are some of the major activities and accomplishments that were performed by the Distribution Facilities Division in CY 2011:

- Maintained, replaced and/or repaired 25 fire hydrants
- Flow tested 38 fire hydrants for fire protection
- Performed 100 tests and/or repairs for the maintenance and operation of the 22 pressure reducing valves
- Maintained, replaced and/or repaired 14 air relief valves
- Maintained, replaced and/or repaired 2 drain valve assemblies
- Performed 2,881 Bluestakes for underground pipeline and facilities locations
- Responded to and repaired 1 water pipeline break
- Responded to 432 customer inquiries in the field
- Responded to and repaired 35 service line breaks
- Responded to 139 after hour call outs
- Installed 13 new hydrant defenders
- Modified 2 pressure reducing valves

The Distribution Division also has significant direct customer contact and responds to customers regarding pressure or flow related problems in the field. The Distribution Division, in conjunction with the Production Facilities Division, provides 24-hour on-call staffing to respond to water system problems.

The Distribution staff received numerous letters from customers who received assistance from Distribution personnel that exceeded their expectations. This is confirmation of the high level of professional performance and courteous service provided by Utility personnel.

## **SECURITY AND EMERGENCY RESPONSE PLAN**

The Public Health Security and Bioterrorism Preparedness and Response Act were enacted in 2002. This federal mandate required the Utility to perform a Vulnerability Assessment (VA) and develop an Emergency Response Plan (ERP) that incorporates the vulnerabilities identified by the VA. Under Homeland Security Presidential Directive No. 7 (HSPD7) the Water Utility infrastructure is considered critical infrastructure of national interest.

Under current Federal guidelines, water operations personnel are considered first responders. Though primarily mandated by State rules with public health responsibilities, water operators also have a public safety responsibility with relevance to the water systems they are charged with operating. First response staff and vehicles are placed in an after hours position to directly respond to any developing emergency in order to minimize a situational effect on water system integrity. Production Facilities and Distribution Facilities staffs coordinate their response actions and will respond with an appropriate level of personnel to mitigate the problem. Currently, the combined first response staff from Distribution and Production can handle the initial stages of two small-scale concurrent system events or one widespread system event. Any facilities security situations directly involve the Oro Valley Police Department as a first response action.

The VA and the ERP were submitted in 2004 and are reviewed annually. In 2011, Utility personnel, with the assistance of a security consultant, reviewed, refined and updated the security program, Emergency Response Plan, and the Business Continuity Plan (BCP). The ERP and BCP are currently up to date regarding the Utility operational or response situations, contact information and procedures. The changes are designed to protect and “harden” the facilities against potential threats from the acts of people who wish to do harm to the residents of Oro Valley.

In 2011, under the security program, a series of training classes and exercises were made available and completed by the Utility Staff. This training is done on an annual basis as per the guidelines from the Department of Homeland Security, FEMA, and the EPA. Utility personnel will continue to complete the required training and certification for Incident Management courses provided by FEMA. Operations personnel also receive emergency management courses provided by ADEQ.

The Utility will continue to implement the elements defined in the VA, ERP and the BCP as well as those that may be identified through the course of business.

The hydrant lock program continues to be implemented through the new development process and all hydrants within Oro Valley systems are protected from illegal entry and use. In 2011, 13 new hydrant defenders and locks were installed. There is extensive cooperation under this program with the three fire districts serving Oro Valley Water Utility customers, the Oro Valley Police Department, and other area water providers.

Security features, which include perimeter fencing, security walls, warning signage, motion sensors and cameras at all active production facilities were inspected to maintain integrity.

The Water Utility also has the equipment and capability to test water samples under a first response scenario. A continuing program has been initiated to chemically characterize (“fingerprint”) the water produced. This will help identify any anomalies during a suspected event involving water quality. These baseline data are taken on a monthly basis.

The Utility is kept abreast of local, regional and national security issues via weekly situation reports provided by Water Information Sharing and Analysis Center (Water ISAC). The Utility is also a member of the Arizona Water/Wastewater Agency Response Network (AZWARN) which mutually cooperates with other water and wastewater providers in an emergency.

## **ENGINEERING AND PLANNING**

The Engineering and Planning Division is responsible for planning and managing the design, construction and inspection of all new water infrastructures for the Town of Oro Valley as well as planning for the delivery of new water resources to the Town. New water infrastructure is constructed both through the new development process where the developer finances the project and through the Water Utility's capital improvement program. The Engineering and Planning Division provides technical support to both operational groups, Distribution and Production as well as to other Water Utility personnel. Additionally, it is responsible for managing and maintaining a Geographic Information System data base on all existing water system infrastructure in coordination with the Information Technology Department.

As part of the long-term plan to deliver CAP water to the Town in January 2012, the Engineering and Planning Division worked with two engineering firms, CH2MHILL and Westland Resources. They completed the studies for the water quality, treatment and distribution of CAP water to the Town of Oro Valley. The study looked at two options to delivering CAP water to the Town. One option was to deliver treated CAP water from a treatment facility constructed in the general area of Tangerine Road and the I-10 freeway next to the CAP canal. The second option was to deliver our CAP water to Tucson Water's recharge and recovery facilities and then have them deliver it through their water system to us through their Naranja Reservoir and Booster station located at Shannon Road and Naranja Road on the west side of the Town.

The second option, using Tucson Water to deliver (wheel) our CAP water to the Oro Valley Water Service Area, was selected based on the cost and the short amount of time required for implementing the delivery. The water quality studied under this option was found to be compatible with the Town's groundwater and with very few differences. The Town selected 1500 acre feet per year as the first phase and initial amount for delivery of our CAP water allocation. The Town worked with Tucson Water to structure an IGA that would make this delivery possible. The Town paid for all of the capital costs of the infrastructure required to deliver the water which included the addition of a new pump and related mechanical and electrical equipment at TW's reservoir site and approximately 900 feet of 16-inch pipeline to connect to the Town's water system.

### **New Development**

The New Development Section is responsible for facilitating development by reviewing and approving water improvement plans for proposed new developments and assisting with planning for future water system expansion. Water improvement plans are reviewed for compliance with Water Utility standards and are approved for construction once all requirements are met. Through this process the need for additional pipelines, booster pump stations and water storage reservoirs are identified as they relate to future developments.

Each new development project is required to have an executed Line Extension Agreement (LEA) which outlines the responsibilities of the developer and the Town of Oro Valley. The LEA is the legal document that transfers the ownership of the new infrastructure to the Town and provides a two year warranty for the new water infrastructure installed.

The New Development Section works closely with the Pima County Department of Environmental Quality to acquire a certificate for the “Approval of Construction” prior to placing new water facilities in service. Coordination with Development and Infrastructure Services Department is critical to this process to ensure quality construction and that water facilities are constructed in accordance with approved standards.

In 2011, the New Development Section reviewed and approved 10 water improvement plans for construction. Seven plans were constructed, inspected, approved as-built, and placed into service. The completion of these New Development projects added approximately 1.75 additional miles of pipeline to the existing water distribution system.

### **Construction Inspection**

All new development and capital projects are inspected during construction for conformance with the approved design as well as material and installation standards. The Water Utility has two full time Construction Inspectors and utilizes the services of a consultant inspector to assist when specialized inspections are required. In addition to inspecting new construction, both inspectors assist Operations Staff in the monitoring and inspection of existing water main repairs. In 2011, inspections were performed on 7 new development projects and 4 capital improvement projects. These projects included potable water system pipeline, the construction completion of a 3 million gallon concrete in-ground reservoir and the start of a new booster station. Due to the decline in new development projects, Water Utility inspectors were available to inspect all of the Utility’s capital improvement projects typically performed by outside consultant inspectors for a savings to the Water Utility.

### **CAPITAL PROJECTS**

The Engineering and Planning Division manages the design and construction of capital projects that are identified in our five-year capital program and annual operating budget. These projects are designed to improve existing facilities to maintain current levels of service. These capital projects are described below.

#### **Design Projects**

The Chlorine Storage Facility Project located at the reclaimed water facility site and the Campo Bello water main designs are complete. Construction of these projects will commence in spring of 2012. In 2012 design projects include Tangerine Hills to replace existing valves and install fire hydrants. We will start preliminary design to wheel an additional 1,500 acre feet per year (for a total of 3000 acre feet per year) of CAP water through the Tucson Water System.

#### **Planning Studies**

Three CAP water studies that were completed during 2011 are as follows:

1. CAP Water Distribution and Delivery Study
2. CAP Delivery Cost Study
3. CAP Delivery Cost Study – Recharge and Recovery at Red Rock

In FY 2012-13 we will study the blending of groundwater and CAP water to further reduce total dissolved solids and hardness. Another study will evaluate the potential of delivering CAP water through the Oracle Road corridor and possibly the Countryside water service area.

## **Construction Projects**

### **El Conquistador C-D Zone Booster Pump Station**

Reconstruction of the El Conquistador C-D Zone Booster Pump Station started in 2011 and will be completed in March 2012. The existing facility has been in operation since the early 1980's and is located near El Conquistador Way and Oracle Road. The new facility will have pumps designed to improve system capacity and efficiency. This project is financed through a low interest loan from the Arizona Water Infrastructure Finance Authority (WIFA).



*El Conquistador C-D Zone Booster Pump Station Construction*

### **La Cañada 24-Inch Water Main**

The project was completed May of 2011. The water main is located along La Cañada Drive and Moore Road. The 24 inch water main connects the new 3.0 million gallon La Cañada Reservoir to the distribution system.

### **North La Cañada Reservoir**

The North La Cañada Reservoir is a 3.0 million gallon concrete buried reservoir that was completed in November 2011. It is located near Moore Road and King Air Drive. The project includes an in-ground valve vault and provision to add a second reservoir and a booster pump station in the future. It is the largest potable water reservoir in the Town. This project has proven to be very beneficial to the water system, specifically for needed reservoir storage and the delivery of our CAP water.



*North La Cañada Reservoir*

### **New Production Well E-1B**

The project was completed in June 2011 and placed into service delivering 650 gallons per minute of potable water. The facility is located near First Avenue and Tangelo Drive. This was a WIFA financed project.



*Well E-1B*

### **Lambert Lane Water Improvements**

To date the Town has installed over 3,500 feet of new 16-inch water main as part of the Lambert Lane road widening project. The project calls for the installation of 7,000 feet of new water main. The project is scheduled for completion September 2012. The road improvement will continue through 2012 with completion in 2013.

### **Interim Delivery of CAP Water through Tucson Water Interconnect.**

The project was constructed to deliver our CAP water through the Tucson Water system. A new pump and controls were added to the Tucson Water Naranja facility that were designed and constructed by Tucson Water. Oro Valley Water Utility installed over 900 feet of 16 inch pipe on Vista Del Sol to connect to the Tucson Water system. Tucson Water and Oro Valley Water worked cooperatively to complete the project. The project was completed and placed in service on January 24, 2012.



*Oro Valley's CAP Water Pipeline Installation*



*Oro Valley CAP Pump and Discharge Pipeline at Tucson Water's Naranja Reservoir Site*

### **Future Projects**

Potable water capital improvement projects planned for FY 2012-13 include the following:

- Construct water main replacement in the Campo Bello Subdivision
- Construct the RV Chlorine Storage Facility
- Replace 10 flow meters at various well sites
- Install control valve and flow meter at High Mesa facility
- Install hydrants and replace valves in the Tangerine Hills subdivision
- Install pressure reducing valves on Naranja and Palisades
- Finish the Lambert Lane water improvement project
- Begin installation of Advanced Metering Infrastructure in the Oro Valley Water Service Area

Construction costs have stabilized in the past twelve months and we are expecting a slight increase in next fiscal year.

### **Five Year Capital Projects Program**

The following table summarizes the Utility's proposed five year Capital Projects Program. A detailed schedule of the program may be found in **Appendix D**.

<b>CIP</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>5 Year Total</b>
<b>Existing System</b>	\$ 3,184,500	\$ 2,920,000	\$ 5,145,000	\$ 5,410,000	\$ 2,685,000	\$19,394,500
<b>Expansion Related</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>CAP Water</b>	\$ 100,000	\$ 800,000	\$ 4,600,000	\$ 4,600,000	\$ 0	\$10,100,000
<b>Total</b>	\$ 3,284,500	\$ 3,720,000	\$ 9,745,000	\$10,010,000	\$ 2,685,000	\$29,494,500

The capital projects for existing system improvements FY 2012-13 are planned to be cash funded. It is proposed that projects in future years will be cash funded and/or debt financed through loan or bond proceeds.

## FINANCIAL HIGHLIGHTS

The Utility's revenue consists of potable and reclaimed water sales, groundwater preservation fees, miscellaneous service fees and charges, water development impact fees and interest income. The Water Utility has three funds:

- **The Enterprise Fund** provides funding for the Water Utility administration and operations as well as existing system improvements. The sources of revenue for this fund are water sales and service charges.
- **The Potable Water System Development Impact Fee Fund** provides funding for expansion related projects for new growth. The source of revenue for this fund is potable water development impact fees. These fees are paid at the time a meter is purchased. The funds collected ensure that system expansion is paid for by new development.
- **The Alternative Water Resources Development Impact Fee Fund** provides funding for the development of renewable sources of water supply, specifically reclaimed water and CAP water and any infrastructure required for delivery of those resources. The sources of revenues for this fund are impact fees and Groundwater Preservation Fees (GPF). Alternative water resources development impact fees are paid by new development for that portion of renewable water supply and infrastructure attributed to new growth. The GPF is paid by existing customers for their portion of renewable water supply and related infrastructure.

The following table contains the actual revenue received for FY 2010-11 for all funds within the Utility:

Revenue Source	Amount Received
Potable Water Sales:	
Residential	\$ 8,030,770
Commercial	\$ 911,914
Irrigation	\$ 1,162,574
Turf	\$ 147,424
Construction	\$ 97,052
Reclaimed Water Sales:	
Turf	\$ 1,656,707
Construction	\$ 815
Irrigation	\$ 13,258
Misc. Service Fees & Charges	\$ 540,835
<b>Total Enterprise Fund</b>	<b>\$12,561,349</b>
Groundwater Preservation Fees	\$ 2,077,080
Alternative Water Resources Development Impact Fees	\$ 400,988
Development Impact Fees Potable Water System	\$ 244,376
Interest Income	\$ 38,446
<b>Total All Funds for FY 2010-11</b>	<b>\$15,322,239</b>

Revenues from water sales and GPF increased as a result of increased water sales and a GPF increase that went into effect on October 1, 2011. Revenues from both impact fee funds decreased in FY 2010-11 due to a decrease in growth and new metered connections.

The budgeted expenditures (excluding depreciation and amortization) for the Enterprise Fund are compared to the actual expenditures for FY 2010-11 in the following table:

<b>Expenditures</b>	<b>Budget FY 2010-11</b>	<b>Actual Spent FY 2010-11</b>	<b>Difference Under (Over) Budget</b>	<b>Percentage Under (Over) Budget</b>
Personnel	\$ 2,460,261	\$ 2,418,118	\$ 42,143	2 %
O&M	\$ 4,662,691	\$ 4,190,585	\$ 472,106	10 %
Capital	\$ 4,772,197	\$ 2,266,273	\$ 2,505,924	53 %
<b>Totals</b>	<b>\$11,895,149</b>	<b>\$ 8,874,976</b>	<b>\$ 3,020,173</b>	<b>25 %</b>

The Utility's capital expenditures were under budget as a result of delays in construction of potable water system projects.

## FINANCIAL HIGHLIGHTS

The following table is a summary of the outstanding debt and debt service payments (principal and interest) for all funds within the Utility:

<b>Fund</b>	<b>Bond Series</b>	<b>Outstanding Debt As of 12/31/11</b>	<b>Debt Service Payments FY 2011-12</b>	<b>Maturity Dates of Bonds / Loans</b>
Enterprise	2003	\$ 8,108,750	\$ 1,138,896	07/01/2019
Enterprise	2003	\$ 5,500,000	\$ 481,973	07/01/2028
Enterprise	2005	\$ 1,598,850	\$ 150,272	07/01/2025
Enterprise	2007	\$15,116,190	\$ 788,846	07/01/2026
Enterprise (WIFA)	2009	\$ 1,536,551	\$ 230,331	07/01/2029
AWRDIF	2003	\$10,015,000	\$ 880,336	07/01/2028
AWRDIF	2003	\$ 510,000	\$ 525,994	07/01/2012
AWRDIF (WIFA)	2008	\$ 3,802,002	\$ 369,348	07/01/2027
PWSDIF	2003	\$ 2,380,000	\$ 266,932	07/01/2023
PWSDIF	2003	\$ 4,205,000	\$ 367,950	07/01/2028
<b>Totals</b>		<b>\$52,772,343</b>	<b>\$ 5,200,878</b>	

In the past, the Utility paid off older bonds with higher interest rates and refinanced at lower interest rates to reduce outstanding debt and annual debt service payments. The Water Utility and Finance Department will continue to review bonds and debt service to look for opportunities to reduce debt obligations when it is fiscally sound and there is a financial benefit. By reducing outstanding debt, it will be easier to maintain the required 1.30 debt service coverage requirement which may result in smaller rate increases.

## **WATER RATES AND DEVELOPMENT FEES**

The functions and duties of the Commission include reviewing and developing recommendations for water revenue requirements, water rates and fee structures. The Commission annually evaluates staff recommendations based on a water rates analysis to assure the recommendations meet Town policies and bond covenants. The Utility bases its financial analysis on the American Water Works Association (AWWA) Cash Needs Approach.

In 2011, the Town Council did not consider a water rate increase because, after reviewing the Water Rates Analysis Report prepared by staff, the Water Utility Commission determined no increases in water rates or service charges were required. However, on November 17, 2010 an increase in the Groundwater Preservation Fees (GPF) was approved and adopted by Town Council that deferred the effective date of the increase until October 1, 2011. For potable water use, the GPF increased by \$0.20 from \$0.75 to \$0.95 per 1,000 gallons. For reclaimed water use, the GPF increased by \$0.10 from \$0.40 to \$0.50 per 1,000 gallons. The average residential customer using 8,000 gallons of water experienced an increase of 4.1% or approximately \$1.60 per month.

All current water rates, fees and charges are available to view on the Town website at [http://www.ovalleyaz.gov/Town\\_Government/WaterUtility/Water\\_Rates\\_and\\_Fees.htm](http://www.ovalleyaz.gov/Town_Government/WaterUtility/Water_Rates_and_Fees.htm)

The Alternative Water Resources Development Impact Fees were last increased in December 2008 and the Potable Water System Development Impact Fees were increased in September 2007. The current impact fees are also on the Water Utility website and the Town website in the Town Code – Chapter 15 Water Code. Each year, on or before September 28th, an accounting of the water development impact fees is presented in a report required by Arizona Statute and is available for public review.

In accordance with Mayor and Council Policy, a Water Rates Analysis Report will be prepared during 2012 that contains information on the three funds that comprise the Oro Valley Water Utility. Each fund is individually analyzed with regard to revenue and revenue requirements. It is anticipated that the Water Rates Analysis Report will be completed in September of 2012 and reviewed by the Water Utility Commission shortly thereafter. If, after receiving the recommendation of the Commission, the Council approves a Notice of Intent to increase water rates or fees, a public hearing date will be set to review and consider the recommended increases and hear comments from residents and customers. Council action on water rates will be taken only after that public hearing.



# **TOWN OF ORO VALLEY WATER UTILITY COMMISSION**

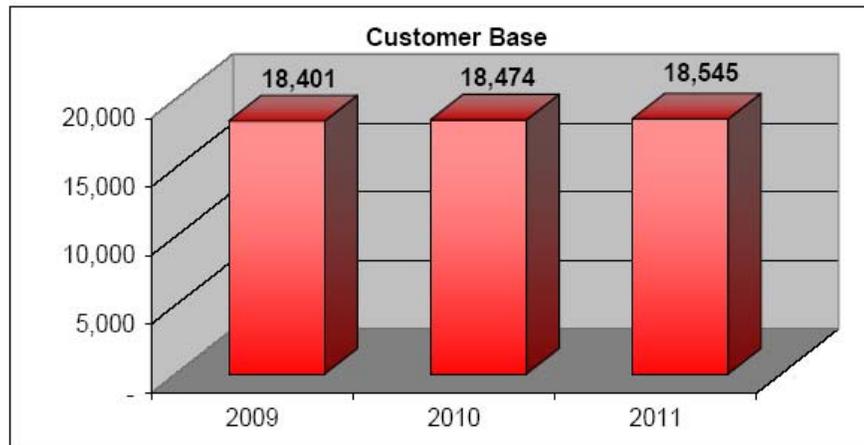
## **2012 ANNUAL REPORT**

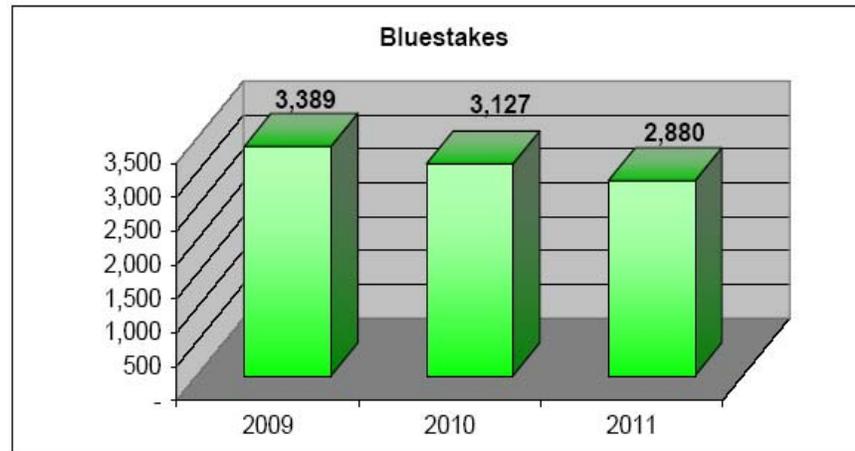
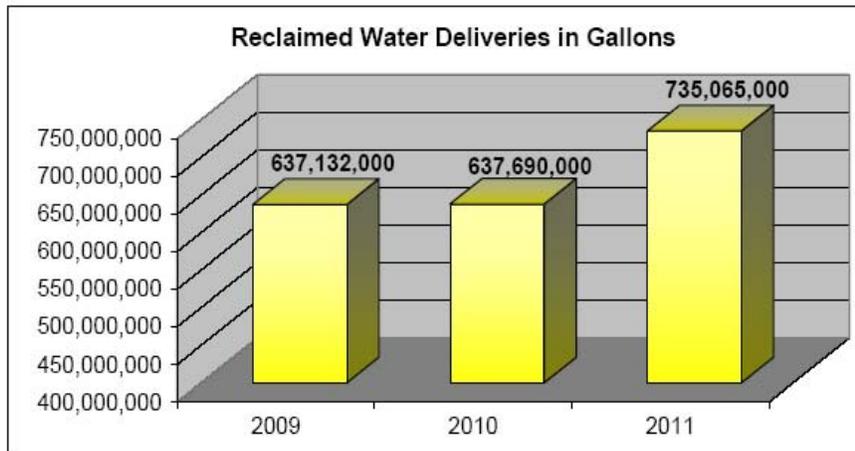
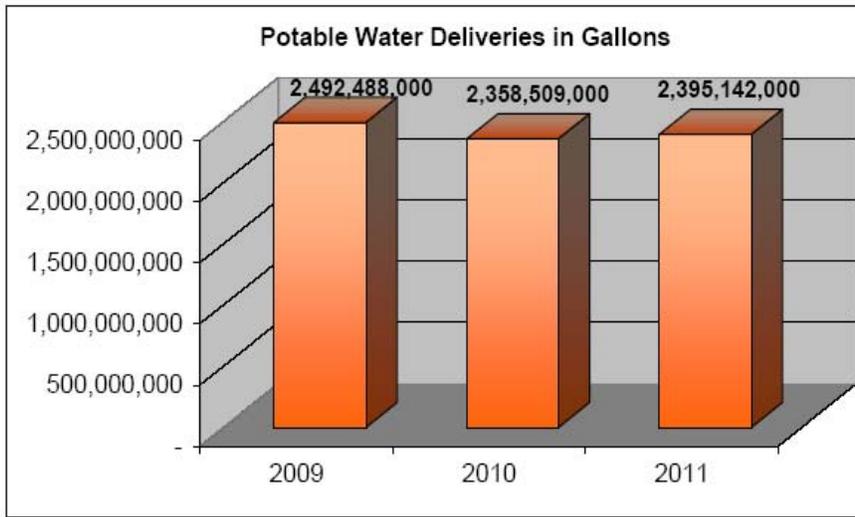
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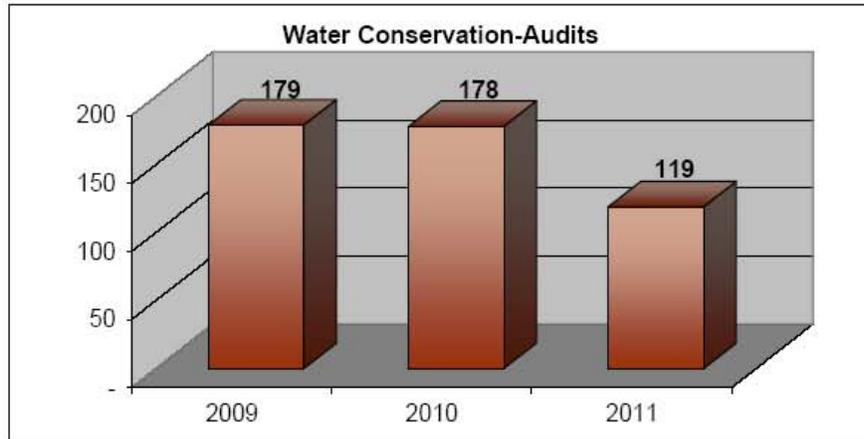
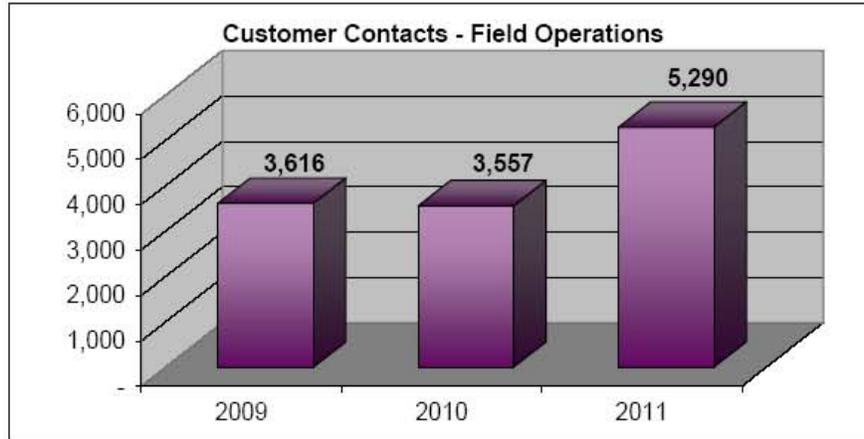
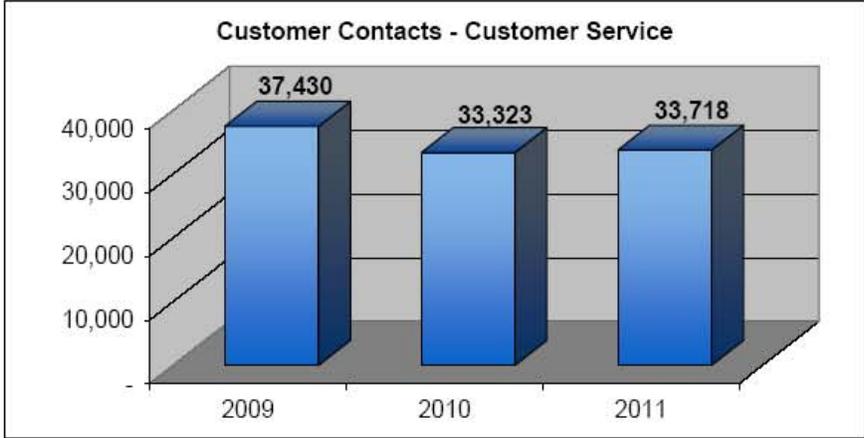
### **APPENDIX A**

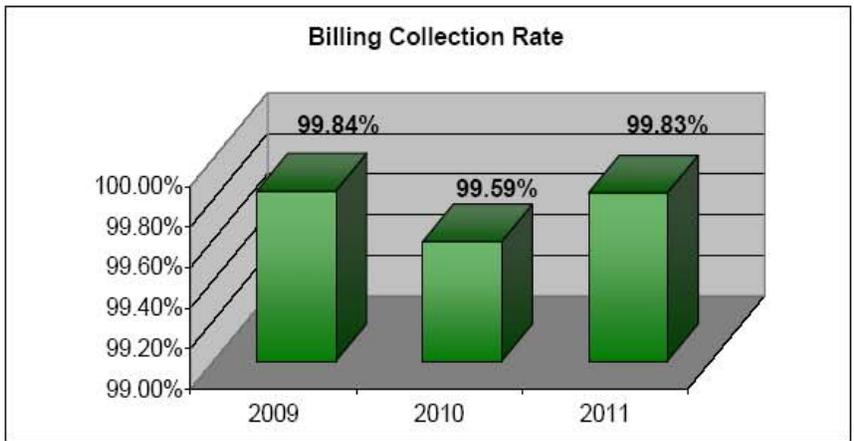
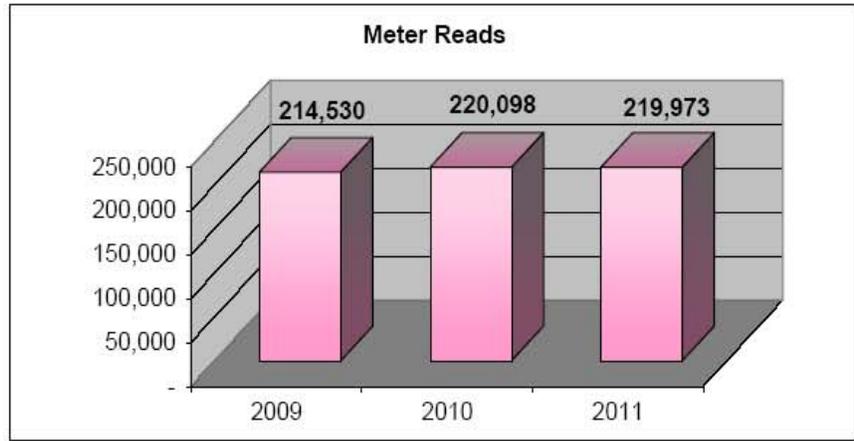
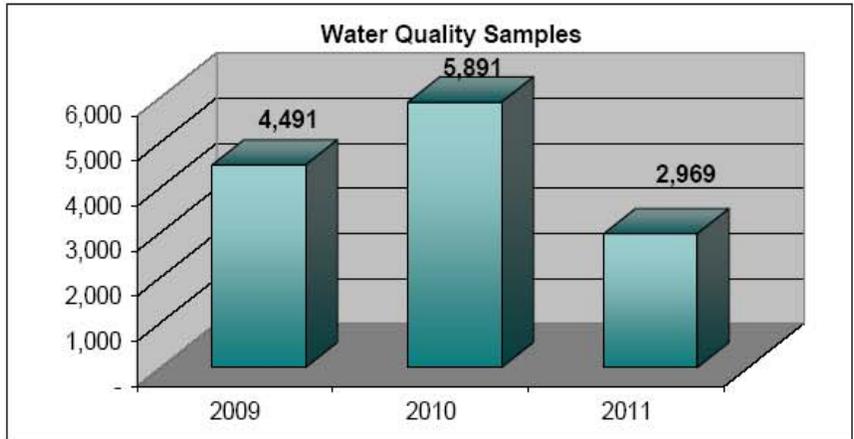
### **UTILITY STATISTICS**

<b>YEAR</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Customer Base	18,401	18,474	18,545
Water Deliveries in Gallons	2,492,488,000	2,358,509,000	2,395,142,000
Reclaimed Water Deliveries in Gallons	637,132,000	637,690,000	735,065,000
Bluestakes	3,389	3,127	2,880
Customer Contacts			
Customer Service	37,430	33,323	33,718
Field Operations	3,616	3,557	5,290
Water Conservation-Audits	179	178	119
Water Quality Samples	4,491	5,891	2,969
Meter Reads	214,530	220,098	219,973
Billing Collection Rate	99.84%	99.59%	99.83%

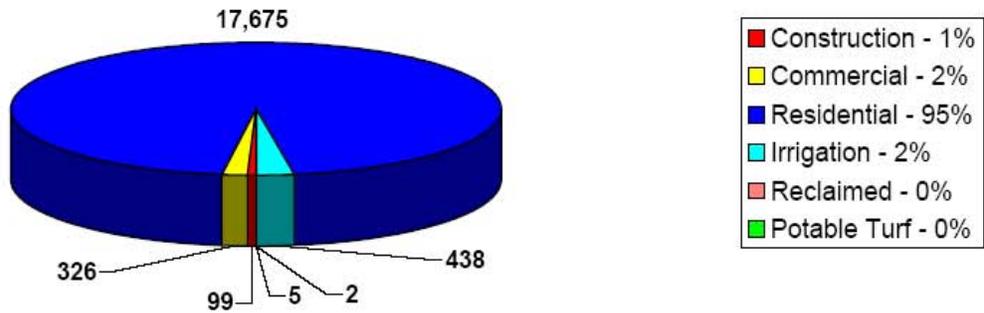




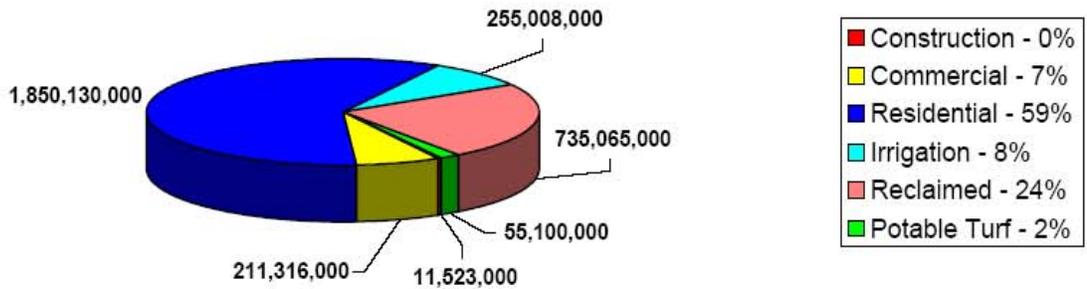




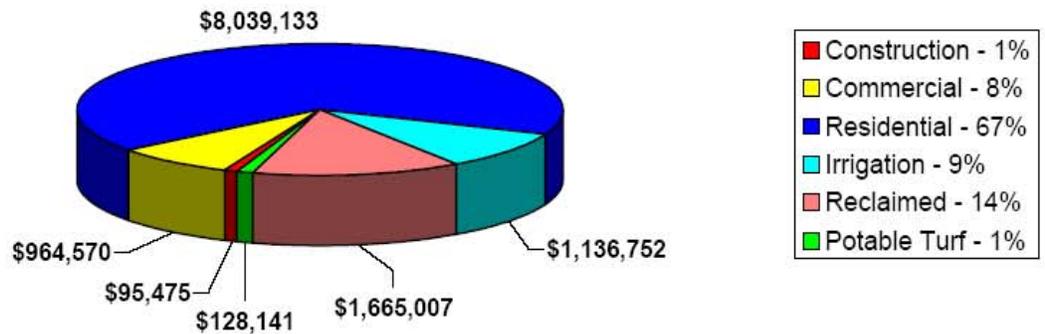
### Accounts By User Type As of December 31, 2011

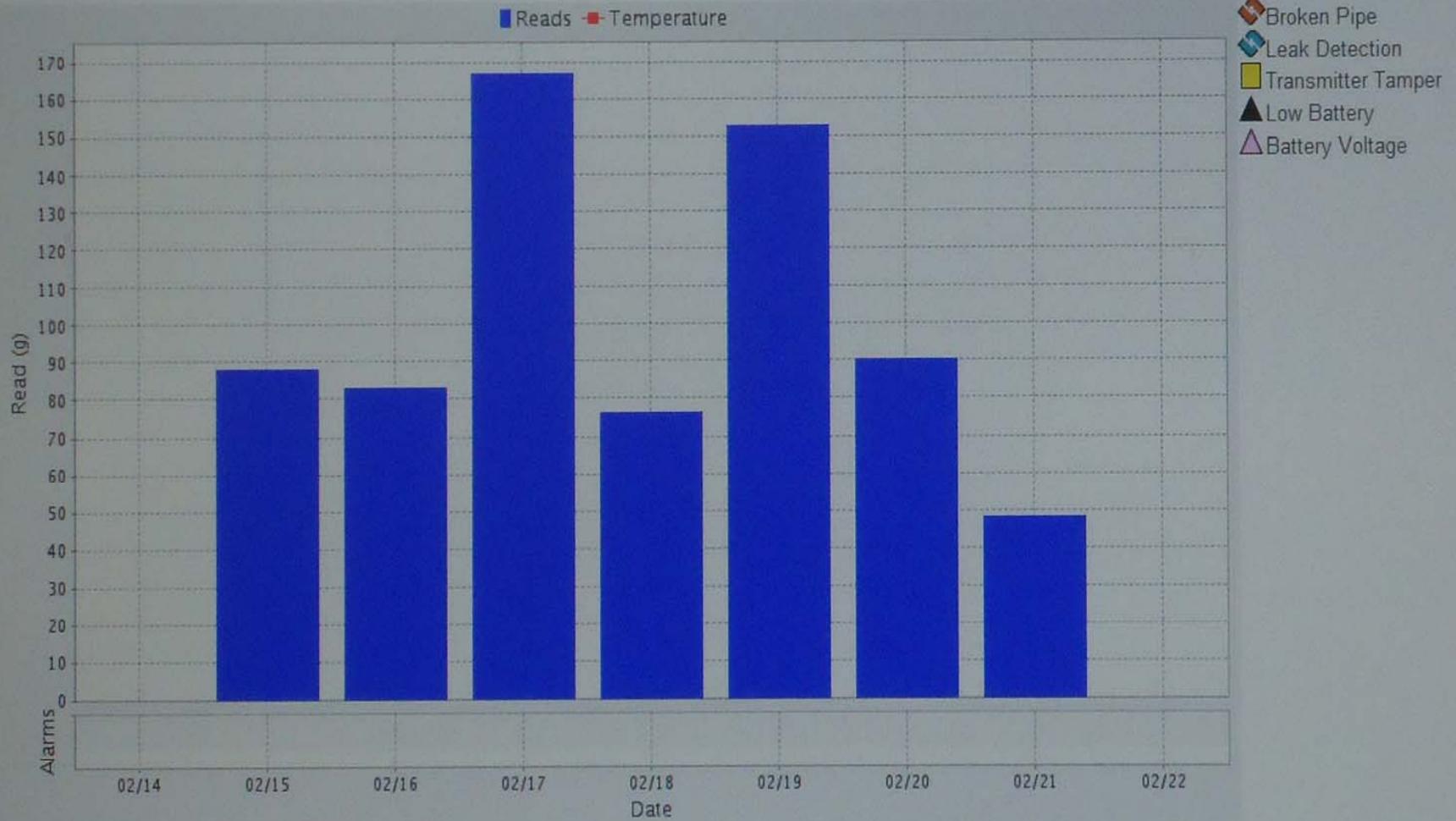


### Gallons Sold By User Type January - December 2011

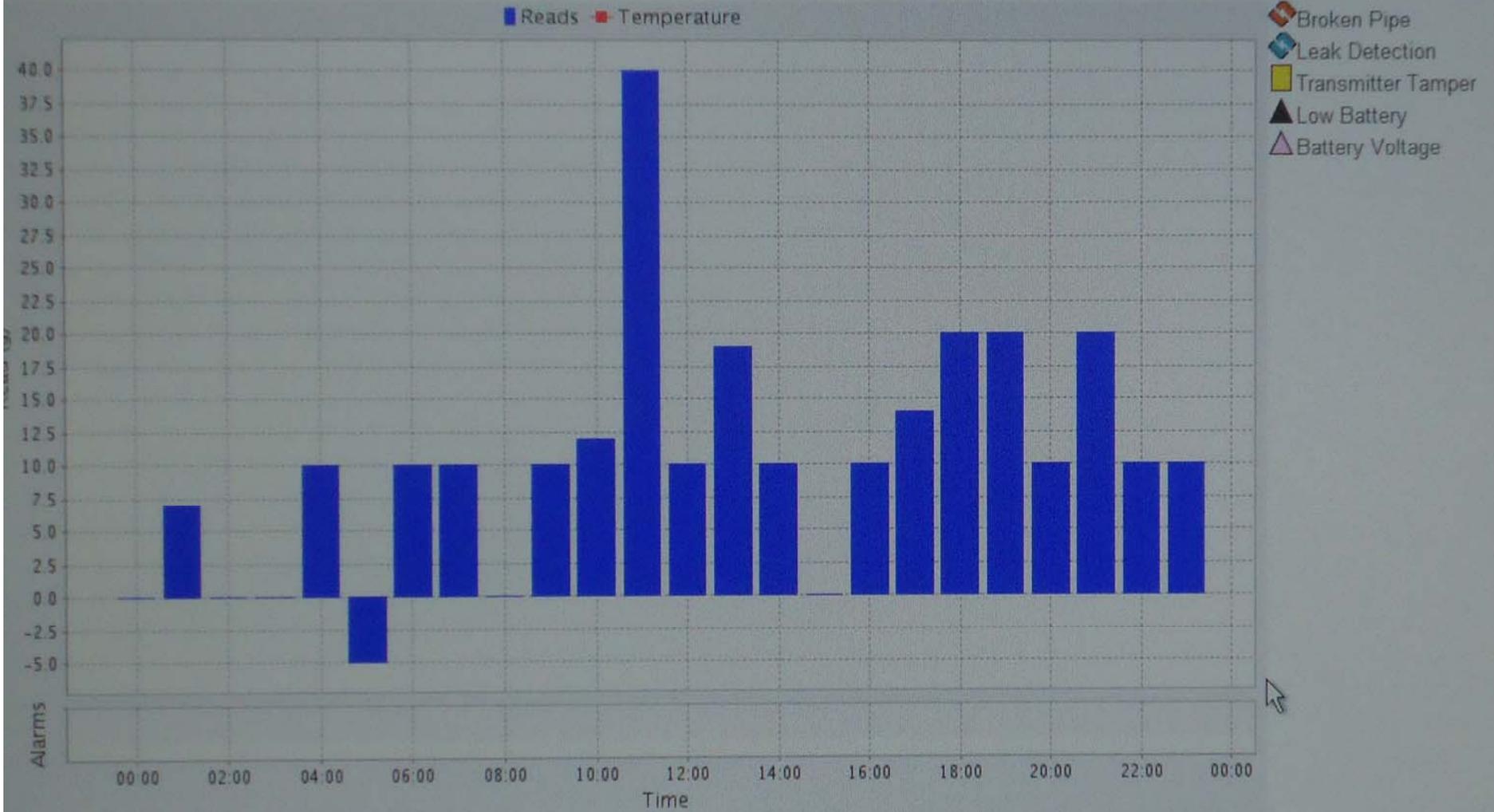


### Revenue By User Type January - December 2011





**FlexNet daily readings**



**FlexNet hourly readings**



# **TOWN OF ORO VALLEY WATER UTILITY COMMISSION**

## **2012 ANNUAL REPORT**

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### **APPENDIX B**

### **WATER QUALITY**

## ORO VALLEY WATER UTILITY WATER QUALITY MONITORING 2011

AL = Action Level

MCL = Maximum Contaminant Level

MRDL = Maximum Residual Disinfectant Level

n/a = not applicable

ppm = parts per million

ppb = parts per billion

pCi/L = picocuries per liter

uS/cm = micro siemens (siemens are the standard unit of measure for conductivity)

nd = not detected at laboratory quantitative limit

EPDS = entry point to the distribution system

MFL = million fibers per liter

MRL = minimum reporting level

ppt = parts per trillion

ppq = parts per quadrillion, or picograms per liter

Hardness scale (grains per gallon): 0-3.5 soft, 3.5-7.0 moderately hard, 7.1-10.5 hard, >10.5 very hard

### Physical Analysis

sampled each 3 year period

Locations: 18 well /booster sites EPDS

Parameters	Standard	average	min	max
PH	6.5 to 8.5	7.3	6.4	7.8
Alkalinity, total	<500 ppm	96.9	46.0	140.0
Hardness/Calcium (grs/gal)	n/a	4	1.8	7
Langelier Index	0	-1.2	-2.7	-0.3
Temperature ©	n/a	12.9	8.5	18
Total Dissolved Solids	<500 ppm	146.5	110	220.0

### Radiochemical Analysis

sampled each 6 year period

Locations: 18 well /booster sites EPDS

Contaminant Name	MCL	average	min	max	contaminant source	health effects	violation?
							yes/no
Gross Alpha	15 pCi/L	2.0	0	5.6	erosion of natural deposits	increased risk of getting cancer	no
Combined Uranium	30ppb	0.9	0	4.7	erosion of natural deposits	increased risk of getting cancer and kidney toxicity	no
Combined Radium	5 pCi/L	0	nd	nd	erosion of natural deposits	increased risk of getting cancer	no

Inorganic Chemical Analysis		sampled each 3 year period			Locations: 18 well /booster sites EPDS		
Contaminant Name	MCL	average	min	max	contaminant source	health effects	violation?
	ppm						yes/no
Antimony (ppb)	0.006	0	nd	nd	petroleum refineries, fire retardants, ceramics, electronics, solder	increases in cholesterol, decreases in blood sugar	no
Arsenic (ppb)	0.01	0	nd	nd	natural deposits, runoff from glass and electronics production	skin damage, problems with circulatory, cancer risk	no
Asbestos (MFL)	7 MFL	0	nd	nd	erosion of natural deposits, cement water mains	risk of developing benign intestinal polyps	no
Barium	2	0	nd	nd	erosion of natural deposits, discharge from drilling and refineries	increase in blood pressure	no
Beryllium (ppb)	0.004	0	nd	nd	refineries, coal, electrical, aerospace, defense industries	intestinal lesions	no
Cadmium (ppb)	0.005	0	nd	nd	natural deposits, galvanized pipes, runoff from batteries and paints	kidney damage	no
Chromium (ppb)	0.1	0	nd	nd	erosion of natural deposits, discharge from steel and pulp mills	allergic dermatitis	no
Copper	1.3	0.0035	0	0.06	erosion of natural deposits, corrosion of household plumbing	liver or kidney damage	no
Cyanide (as free) (ppb)	0.2	0	nd	nd	discharge from metal, plastic, and fertilizer factories	nerve damage or thyroid problems	no
Fluoride	4.0	0.03	0	0.53	natural deposits, discharge from fertilizer and aluminum factories	bone disease, mottling of children's teeth	no
Lead (ppb)	0.015	0	nd	nd	erosion of natural deposits, corrosion of household plumbing	delays in physical or mental development in children	no
Mercury (ppb)	0.002	0	nd	nd	erosion of natural deposits, discharge from refineries and factories	kidney damage	no
Nitrate	10	1.5	1	2.4	natural deposits, fertilizer use, leaching from septic tanks, sewage	infants < six months; blue baby syndrome	no
Nitrite	1	0	nd	nd	natural deposits, fertilizer use, leaching from septic tanks, sewage	infants < six months; blue baby syndrome	no
Selenium (ppb)	0.05	0	nd	nd	natural deposits, discharge from petroleum and metal refineries	circulation problems, numbness in fingers or toes	no
Thallium (ppb)	0.002	0	nd	nd	ore-processing, discharge from electronics, glass, drug factories	kidney, intestine, or liver problems. Hair loss	no

## ORO VALLEY WATER UTILITY WATER QUALITY MONITORING 2011

Synthetic Organic Chemical Analysis	MCL ppm	Sampled each 3 year period			Locations: 18 well /booster sites EPDS		
		average	min	max	contaminant source	health effects	violation? yes/no
2,4-D	0.07	0	nd	nd	runoff from herbicide used on row crops	kidney, liver, or adrenal gland problems	no
2,4,5-TP (Silvex)	0.05	0	nd	nd	residue of banned herbicide	liver problems	no
Alachlor	0.002	0	nd	nd	runoff from herbicide use	increased risk of getting cancer, eye, liver, kidney, spleen problems	no
Toxaphene	0.003	0	nd	nd	runoff/leaching from insecticide used on cotton and cattle	increased risk of getting cancer, liver, kidney, thyroid problems	no
Atrazine	0.003	0	nd	nd	runoff from herbicide used on row crops	cardiovascular system or reproductive problems	no
Carbofuran	0.04	0	nd	nd	leaching of soil fumigant used on rice and alfalfa	blood, nervous systems, reproductive problems	no
Pentachlorophenol	0.001	0	nd	nd	discharge from wood preserving factories	increased risk of getting cancer, liver, kidney problems	no
Chlorodane	0.002	0	nd	nd	residue of banned herbicide	increased risk of getting cancer, liver, nervous system problems	no
Dibromochloropropane (DBCP) (ppt)	0.0002	0	nd	nd	used on soybeans, cotton, pineapples, and orchards	increased risk of getting cancer, reproductive problems	no
Ethylene Dibromide (EDB) (ppt)	0.00005	0	nd	nd	discharge from petroleum refineries	cancer risk, liver, kidney, stomach, and reproductive problems	no
Heptachlor (ppt)	0.0004	0	nd	nd	residue of banned pesticide	cancer risk and liver damage	no
Heptachlor Epoxide (ppt)	0.0002	0	nd	nd	breakdown of heptachlor	cancer risk and liver damage	no
Lindane (ppt)	0.0002	0	nd	nd	runoff/leaching from insecticide used on cattle, lumber, gardens	kidney or liver problems	no
Methoxychlor	0.04	0	nd	nd	runoff from insecticide on fruits, vegetables, alfalfa, livestock	reproductive difficulties	no
PCB (Polychlorinated Biphenyls) (ppt)	0.0005	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk, skin, thymus gland, reproductive problems, immune deficiencies	no
Benzo(a)Pyrene (nanograms/L)	0.0002	0	nd	nd	leaching from linings of water storage tanks and distribution lines	cancer risk, reproductive difficulties	no
Dalapon	0.2	0	nd	nd	runoff from herbicide used on rights of way	minor kidney changes	no
Di(2-ethylhexyl)phthalate	0.006	0	nd	nd	discharge from rubber and chemical factories	cancer risk, liver, reproductive problems	no
Di(2-ethylhexyl)adipate	0.4	0	nd	nd	discharge from chemical factories	weight loss, liver enlargement, reproductive difficulties	no

Dinoseb	0.007	0	nd	nd	runoff from herbicide used on soybeans and vegetables	reproductive difficulties	no
2,3,7,8-TCDD (Dioxin) (ppq)	3*10-8	0	nd	nd	waste incineration, discharge from chemical factories	increased risk of getting cancer, reproductive problems	no
Diquat	0.02	0	nd	nd	runoff from herbicide use	cataracts	no
Endothall	0.1	0	nd	nd	runoff from herbicide use	stomach or intestines problems	no
Endrin	0.002	0	nd	nd	residue of banned insecticide	liver problems	no
*Glyphosate	0.7	0	nd	nd	runoff from herbicide use	kidney, reproductive difficulties	no
Hexachlorobenzene	0.001	0	nd	nd	discharge from metal refineries and agricultural chemical factories	cancer risk. liver, kidneys, reproductive problems	no
Hexachlorocyclopentadiene	0.05	0	nd	nd	discharge from chemical factories	kidneys, stomach problems	no
Oxamyl [Vydate]	0.2	0	nd	nd	runoff from insecticide used on apples, potatoes and tomatoes	slight nervous system effects	no
Picloram	0.5	0	nd	nd	runoff from herbicide use	liver problems	no
Simazine	0.004	0	nd	nd	runoff from herbicide use	blood problems	no
Aroclor 1016	0.00008	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1221	0.02	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1232	0.0005	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1242	0.0003	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1248	0.0001	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1254	0.0001	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no
Aroclor 1260	0.0002	0	nd	nd	runoff from landfills, discharge of waste chemicals	cancer risk. skin, thymus gland, reproductive problems, immune deficiencies	no

## ORO VALLEY WATER UTILITY WATER QUALITY MONITORING 2011

Microbiological Contaminants		Sampled monthly			58 representative distribution system sites		
Contaminant Name	MCL =	no more than 5.0% of monthly samples as total coliform positive			health effects	violation?	
		samples -	positives			yes/no	

Total Coliform Bacteria	737	2		naturally present in the environment	Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present.	no
Fecal coliform / E. coli	737	0		human and animal fecal waste	microbes in wastes can cause diarrhea, cramps, nausea, and headaches	no

Disinfectants & Disinfection Byproducts		Sample quarterly			19 representative distribution system sites		
Contaminant Name	MCL ppm	average	min	max	contaminant source	health effects	violation?
							yes/no

Total Trihalomethanes (TTHM)	0.080	0.0014	0.0000	0.0068	by-product of drinking water disinfection	cancer risk. liver, kidney, or central nervous system problems	no
Chloroform		0.0001	0.0000	0.0013			no
Bromoform		0.0003	0.0000	0.0031			no
Bromodichlormethane		0.0004	0.0000	0.0020	by-product of drinking water disinfection	increased risk of getting cancer	no
Dibromochloromethane		0.0006	0.0000	0.0022			no
Total Haloacetic acids (HAA5)	0.060	0.000	nd	nd			no
Monochloroacetic		0	nd	nd			no
Dichloroacetic		0	nd	0.0034			no
Trichloroacetic		0	nd	nd	no		
Monobromoacetic		0	nd	nd	no		
Dibromoacetic		0	nd	0.0007	no		

Disinfection (Sodium Hypochlorite)		58 representative distribution sites - sampled daily and monthly					
Contaminant Name	MRDL ppm	average	min	max	contaminant source	health effects	violation?
							yes/no

Chlorine Residual	4	0.48	0.08	1.33	water additive used to control microbes	irritating effects to eyes and nose. stomach discomfort	n/a
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B-5

Emergency Response - Baseline Sampling		Sampled Monthly			31 wells and reservoirs		violation?
Parameters	Standard ppm	average	min	max	water quality parameters used for comparison in emergency situations		yes/no
pH	6.5 to 8.5	7.3	7.3	7.3			n/a
Temperature	n/a	23.1	21.0	26.1			
Total Dissolved Solids (ppm)	<500	104	103	105			
Conductivity (uS/cm)	<900	216	214	214			
Chlorine Total (ppm)	4.0	0.38	0.34	0.45			
Chlorine Residual (ppm)	4.0	0.32	0.25	0.40			

Lead and Copper		Sampled every 3 year period			50 private residences		violation?
Contaminant Name	AL ppm	90th % Calc	min	max	contaminant source	health effects	yes/no
Lead	0.015	0.005	nd	0.044	corrosion of household plumbing systems	children could experience delays in their physical or mental development	no
Copper	1.3	0.063	nd	1.6	corrosion of household plumbing systems	gastrointestinal distress. Possible liver or kidney damage	no

## ORO VALLEY WATER UTILITY WATER QUALITY MONITORING 2011

Volatile Organic Chemical Analysis		sampled each 3 year period			Locations: 16 well /booster sites EPDS		violation?
Contaminant Name	MCL ppm	average	min	max	contaminant source	health effects	yes/no
1,1-Dichloroethylene	0.007	0	nd	nd	discharge from industrial chemical factories	liver problems	no
1,1,1-Trichloroethane	0.2	0	nd	nd	discharge from metal degreasing sites and other factories	liver, nervous system, or circulatory system problems	no
1,1,2-Trichloroethane	0.005	0	nd	nd	discharge from industrial chemical factories	liver, kidneys, or immune system problems	no
1,2-Dichloroethane	0.005	0	nd	nd	discharge from industrial chemical factories	increased risk of getting cancer	no
1,2-Dichloropropane	0.005	0	nd	nd	discharge from industrial chemical factories	increased risk of getting cancer	no
Benzene	0.005	0	nd	nd	discharge from factories, leaching storage tanks and landfills	increased risk of getting cancer	no
Carbon Tetrachloride	0.005	0	nd	nd	discharge from chemical plants and other industrial activities	increased risk of getting cancer	no
cis-1,2 Dichloroethylene	0.07	0	nd	nd	discharge from industrial chemical factories	liver problems	no

Ethylbenzene	0.7	0	nd	nd	discharge from petroleum refineries	liver or kidney problems	no
(mono) Chlorobenzene	0.1	0	nd	nd	discharge from chemical and agricultural chemical factories	liver or kidney problems	no
o-Dichlorobenzene	0.6	0	nd	nd	discharge from industrial chemical factories	liver, kidneys, or circulatory systems	no
para-Dichlorobenzene	0.075	0	nd	nd	discharge from industrial chemical factories	liver, kidneys, spleen, or changes in blood	no
Styrene	0.1	0	nd	nd	discharge from rubber and plastic factories. Leaching from landfills	liver, kidneys, or circulatory systems	no
Tetrachloroethylene	0.005	0	nd	nd	discharge from factories and dry cleaners	liver, increased risk of getting cancer	no
Toluene (ppm)	1	0	nd	nd	discharge from petroleum factories	nervous system, kidneys, or liver problems	no
Trans-1,2-Dichlorethylene	0.1	0	nd	nd	discharge from industrial chemical factories	liver problems	no
Trichlorethlene	0.005	0	nd	nd	discharge from metal degreasing sites and other factories	liver problems and increased risk of getting cancer	no
Vinyl Chloride (ppm)	0.002	0	nd	nd	leaching from PVC piping. Discharge from plastics factories	increased risk of getting cancer	no
Xylenes, Total (ppm)	10	0	nd	nd	discharge from petroleum and chemical factories	damage to nervous system	no
1,2,4-Trichlorobenzene	0.07	0	nd	nd	discharge from textile-finishing factories	problems with adrenal glands	no
Dichloromethane	0.005	0	nd	nd	discharge from pharmaceutical and chemical factories	liver problems and increased risk of getting cancer	no

#### EPA's Unregulated Contaminant Monitoring Regulation (UCMR)

Sampled approximately every 6 years

19 EPDS

Contaminant Name	MRL				drinking water.	health effects	violation? yes/no
	ppb	average	min	max			
2,4-dinitrotoluene	2.0	0	nd	nd	used in the production of isocyanate and explosives	central nervous system and blood problems	no
2,6-dinitrotoluene	2.0	0	nd	nd	used as a mixture with 2,4-dinitrotoluene (similar uses)	central nervous system and blood problems	no
Acetochlor	2.0	0	nd	nd	herbicide used with cabbage, citrus, coffee, and corn crops	allergic reactions, skin irritations, possible human carcinogen	no
CAP mono-acid	1.0	0.2	nd	3.9	an herbicide used on grasses and weeds	possible human carcinogen, reproductive problems	no
4,4-DDE	0.8	0	nd	nd	degradation product of DDT, a general insecticide	possible human carcinogen	no
EPIC	1.0	0	nd	nd	herbicide used on annual grasses, weeds, in potatoes and corn	possible neurotoxicity	no
Pollinate	0.9	0	nd	nd	selective herbicide used with rice, controls water grass	sensitization dermatitis or conjunctivitis	no

MATE	5.0	0	nd	nd	octane enhancer in unleaded gasoline	affects central nervous system, blood, and kidneys	no
Nitrobenzene	10.0	0	nd	nd	used to make dyes, herbicides, and drugs	possible human carcinogen and reproductive disorders	no
Perchlorate	4.0	0	nd	nd	oxygen additive in solid fuel propellant for missiles and fireworks	affects kidneys and blood	no
Treacle	2.0	0	nd	nd	herbicide used with sugarcane, alfalfa, and some fruit, etc.	possible liver damage	no
1,3-dinitrobenzene	0.8	0	nd	nd	explosives, the manufacture of agamid fibers, spandex, and dyes	increase in spleen weight	no
2,2,4,4,5,5-hexabromobiphenyl HBB	0.7	0	nd	nd	flame retardants added to plastics	thyroid and liver effects. reduced immune system function	no
2,2,4,4,6-pentabromodiphenylether BDE-100	0.5	0	nd	nd	flame retardants added to plastics	thyroid and liver effects. reduced immune system function	no
2,2,4,4,5,5-hexabromodiphenylether BDE-153	0.8	0	nd	nd	flame retardants added to plastics	thyroid and liver effects. reduced immune system function	no
2,2,4,4-tetrabromodiphenylether BDE-47	0.3	0	nd	nd	flame retardants added to plastics	thyroid and liver effects. reduced immune system function	no
2,2,4,4,5-pentabromodiphenylether BDE-99	0.9	0	nd	nd	flame retardants added to plastics	thyroid and liver effects. reduced immune system function	no
Dimethoate	0.7	0	nd	nd	insecticide for cotton, orchards, vegetable, forestry, and residents	possible human carcinogen	no
Hexahydro-1,3,5-trinitro-1,3,5-triazine RDX	1.0	0	nd	nd	used in detonators, primers, mines, rocket and plastic explosives	possible human carcinogen	no
Terbufos sulfone	0.4	0	nd	nd	control of insects in corn, grain sorghum, and sugar beets fields	plasma cholinesterase inhibition	no
2,4,6-trinitrotoluene TNT	0.8	0	nd	nd	a explosive in bombs and grenades, also used as a propellant	possible human carcinogen	no



# **TOWN OF ORO VALLEY WATER UTILITY COMMISSION**

## **2012 ANNUAL REPORT**

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### **APPENDIX C**

### **STATIC WATER LEVEL MEASUREMENTS**

ORO VALLEY WATER UTILITY

REPORT CREATED: 2012 Jan  
 CURRENT SOUNDING: 2012 Jan  
 NEXT SOUNDING: 2013 Jan

HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO STATIC H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual Avg.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
											SOUNDING TO SNDG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999				
CS-1	55-612365 9054 N BALD EAGLE T.12S,R.13E,SEC24	ACTIVE	1980	16	671	DRILL LOG	2290.04	Sep-80	212.0	2078.0	0.0	0.0					
						OVCU	2290.04	Feb-99	227.0	2063.0	-15.0	-15.0					
						OVCU	2290.04	Feb-00	227.2	2062.8	-0.2	-15.2					
						OVCU	2290.04	Jan-01	228.9	2061.1	-1.7	-16.9	-1.0				
						OVCU	2290.04	Jan-02	228.2	2061.8	0.7	-16.2	-0.4				
						OVCU	2290.04	Jan-03	234.4	2053.6	-6.2	-22.4	-1.9				
						OVCU	2290.04	Jan-04	243.3	2046.7	-8.9	-31.3	-3.3				
						OVCU	2290.04	Jan-05	245.9	2044.2	-2.5	-33.8	-3.1				
						OVCU	2290.04	Jan-06	247.9	2042.1	-2.1	-35.9	-3.0				
						OVCU	2290.04	Jan-07	251.9	2038.1	-4.0	-39.9	-3.1				
						OVCU	2290.04	Feb-08	253.6	2036.5	-1.7	-41.6	-3.0				
						OVCU	2290.04	Jan-09	251.2	2033.9	2.4	-39.2	-2.4				
						OVCU	2290.04	Feb-10	251.6	2033.5	-0.4	-39.6	-2.2				
						OVCU	2290.04	Jan-11	255.4	2034.6	-3.8	-43.4	-2.4				
						OVCU	2290.04	Jan-12	256.7	2033.4	-1.3	-44.7	-2.3				
													-2.21	-3.15	-0.85	-2.72	
CS-2	55-506548 8922 N HARTMAN RD T.12S,R.12E,SEC24	ACTIVE	1984	16	706	DRILL LOG	2229.05	Nov-83	171.0	2058.1	0.0	0.0					
						WELL FILE	2229.05	Feb-92	171.0	2058.1	0.0	0.0					
						OVCU	2229.05	Feb-99	173.0	2055.1	-2.0	-2.0					
						OVCU	2229.05	Feb-00	175.1	2054.0	-2.1	-4.1	-2.1				
						OVCU	2229.05	Jan-01	173.9	2055.2	1.2	-2.9	-0.5				
						OVCU	2229.05	Jan-02	177.2	2051.8	-3.3	-6.2	-1.4				
						OVCU	2229.05	Jan-03	186.9	2042.2	-9.7	-15.9	-3.5				
						OVCU	2229.05	Jan-04	189.7	2033.3	-2.8	-18.7	-3.3				
						OVCU	2229.05	Jan-05	194.7	2034.3	-5.0	-23.7	-3.6				
						OVCU	2229.05	Jan-06	199.9	2023.2	-5.2	-28.9	-3.8				
						OVCU	2229.05	Jan-07	199.3	2023.7	0.6	-28.3	-3.3				
						OVCU	2229.05	Feb-08	196.3	2032.7	3.0	-25.3	-2.6				
						OVCU	2229.05	Jan-09	192.2	2035.8	4.1	-21.2	-1.9				
						OVCU	2229.05	Feb-10	195.6	2033.5	-3.4	-24.6	-2.1				
						OVCU	2229.05	Jan-11	199.9	2029.1	-4.3	-26.9	-2.2				
OVCU	2229.05	Jan-12	203.1	2025.0	-3.2	-32.1	-2.3										
													-2.21	-3.15	-0.85	-2.72	
C-4	55-512346 1545 PUSCH WILDERNESS RD T.12S,R.14E,SEC7	ACTIVE	1986	20	440	WELL FILE	2587.46	Dec-86	123.0	2464.5	0.0	0.0					
						WELL FILE	2587.46	Feb-95	122.7	2464.8	0.3	0.3					
						OVCU	2587.46	Feb-99	148.0	2439.5	-25.3	-25.0					
						OVCU	2587.46	Feb-00	157.0	2430.5	-9.0	-34.0	-9.0				
						OVCU	2587.46	Jan-01	167.7	2419.8	-10.7	-44.7	-9.8				
						OVCU	2587.46	Jan-02	177.4	2410.1	-9.7	-54.4	-9.8				
						OVCU	2587.46	Jan-03	185.7	2401.8	-8.3	-62.7	-9.4				
						OVCU	2587.46	Jan-04	194.9	2392.6	-9.2	-71.9	-9.4				
						OVCU	2587.46	Jan-05	212.7	2374.8	-17.8	-89.7	-10.8				
						OVCU	2587.46	Jan-06	213.0	2374.5	-0.3	-89.9	-9.3				
						OVCU	2587.46	Jan-07	215.8	2371.6	-2.9	-92.8	-8.5				
						OVCU	2587.46	Feb-08	230.1	2357.4	-14.3	-107.1	-9.1				
						OVCU	2587.46	Jan-09	225.0	2362.5	5.1	-102.0	-7.7				
						OVCU	2587.46	Feb-10	227.8	2359.7	-2.8	-104.8	-7.3				
						OVCU	2587.46	Jan-11	232.7	2354.8	-4.9	-109.7	-7.1				
OVCU	2587.46	Jan-12	231.0	2356.5	1.7	-108.0	-6.4										
													-2.21	-3.15	-0.85	-2.72	
C-5	55-537133 222 E NARANJA T.12S,R.13E,SEC12	ACTIVE	1996	16	703	DRILL LOG	2685.23	Mar-96	259.7	2425.5	0.0	0.0					
						OVCU	2685.23	Feb-99	275.0	2410.2	-15.3	-15.3					
						OVCU	2685.23	Feb-00	283.8	2401.4	-8.8	-24.1	-8.8				
						OVCU	2685.23	Jan-01	295.8	2389.4	-12.0	-36.1	-10.4				
						OVCU	2685.23	Jan-02	300.4	2384.8	-4.6	-40.7	-8.5				

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ORO VALLEY WATER UTILITY

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HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
											SOUNDING TO SNDG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999				
						OVVU	2685.23	Jan-03	309.0	2376.2	-8.6	-49.3	-8.5				
						OVVU	2685.23	Jan-04	316.7	2368.5	-7.7	-57.0	-8.3				
						OVVU	2685.23	Jan-05	328.8	2356.4	-12.1	-69.1	-9.0				
						OVVU	2685.23	Jan-06	340.1	2345.2	-11.3	-80.4	-9.3				
						OVVU	2685.23	Jan-07	336.3	2348.9	3.8	-78.6	-7.7				
						OVVU	2685.23	Feb-08	338.1	2347.2	-1.8	-78.4	-7.0				
						OVVU	2685.23	Jan-09	342.9	2342.3	-4.8	-83.2	-6.8				
						OVVU	2685.23	Feb-10	346.4	2338.9	-3.5	-86.7	-6.5				
						OVVU	2685.23	Jan-11	346.7	2338.5	-0.4	-87.0	-6.0				
						OVVU	2685.23	Jan-12	349.3	2335.9	-2.6	-89.6	-5.7				
C-6	55-565547 701 E. LAMBERT T.12S,R.14E,SEC7	ACTIVE	1998	24	710	OVVU	2581.79	Feb-99	173.0	2408.8	0.0	0.0					
						OVVU	2581.79	Feb-00	123.8	2458.0	49.2	49.2	49.2				
						OVVU	2581.79	Jan-01	123.8	2458.0	0.0	49.2	24.6				
						OVVU	2581.79	Jan-02	199.4	2382.4	-75.5	-26.3	-8.8				
						OVVU	2581.79	Jan-03	212.2	2369.6	-12.8	-39.2	-9.8				
						OVVU	2581.79	Jan-04	223.3	2358.5	-11.1	-50.3	-10.1				
						OVVU	2581.79	Jan-05	233.5	2348.3	-10.2	-60.5	-10.1				
						OVVU	2581.79	Jan-06	235.4	2346.4	-1.9	-62.4	-8.9				
						OVVU	2581.79	Jan-07	236.1	2345.7	-0.8	-63.1	-7.9				
						OVVU	2581.79	Feb-08	241.0	2340.8	-4.9	-68.0	-7.6				
						OVVU	2581.79	Jan-09	253.5	2328.3	-12.5	-80.5	-8.1				
						OVVU	2581.79	Feb-10	255.3	2326.5	-1.8	-82.3	-7.5				
						OVVU	2581.79	Jan-11	254.9	2326.9	0.4	-81.9	-6.8				
						OVVU	2581.79	Jan-12	255.5	2326.3	-0.6	-82.5	-6.3				
C-7	55-626749 1201 W. LINDA VISTA T12S,R13E,S23	ACTIVE	1976	16	??	DRILL LOG	2520.78	??	273.0	2247.8	0.0	0.0					
						OVVU	2520.78	Feb-00	300.7	2220.1	-27.7	-27.7	-27.7				
						OVVU	2520.78	Feb-01	303.2	2217.6	-2.5	-30.2	-15.1				
						OVVU	2520.78	Jan-02	309.9	2210.9	-6.7	-36.9	-12.3				
						OVVU	2520.78	Jan-03	319.1	2201.7	-9.2	-46.1	-11.5				
						OVVU	2520.78	Jan-04	318.3	2202.5	0.8	-45.3	-9.1				
						OVVU	2520.78	Jan-05	322.7	2198.1	-4.5	-49.7	-8.3				
						OVVU	2520.78	Jan-06	326.2	2194.6	-3.5	-53.2	-7.6				
						OVVU	2520.78	Jan-07	328.9	2191.9	-2.7	-55.9	-7.0				
						OVVU	2520.78	Feb-08	329.7	2191.1	-0.8	-56.7	-6.3				
						OVVU	2520.78	Jan-09	335.4	2185.4	-5.7	-62.4	-6.2				
						OVVU	2520.78	Feb-10	344.1	2176.7	-8.7	-71.1	-6.5				
						OVVU	2520.78	Jan-11	349.6	2171.2	-5.5	-76.6	-6.4				
						OVVU	2520.78	Jan-12	346.7	2172.1	0.9	-75.7	-5.8				
C-8	55-612364 10791 N HIGHLANDS T.12S,R.13E,SEC12	ACTIVE	1979	16	490	DRILL LOG	2580.91	Feb-79	236.0	2344.9	0.0	0.0					
						WELL FILE	2580.91	Oct-79	235.0	2345.9	1.0	1.0					
						MDWID	2580.91	Oct-89	226.0	2354.9	9.0	10.0					
						OVVU	2580.91	Feb-99	237.0	2343.9	-11.0	-1.0					
						OVVU	2580.91	Feb-00	240.6	2340.3	-3.6	-4.6	-3.6				
						OVVU	2580.91	Jan-01	248.3	2332.6	-7.7	-12.3	-5.7				
						OVVU	2580.91	Jan-02	257.0	2324.0	-8.6	-20.9	-6.6				
						OVVU	2580.91	Jan-03	269.3	2311.7	-12.3	-33.3	-8.1				
						OVVU	2580.91	Jan-04	275.6	2305.3	-6.3	-39.6	-7.7				
						OVVU	2580.91	Jan-05	279.7	2301.2	-4.1	-43.7	-7.1				
						OVVU	2580.91	Jan-06	284.0	2296.9	-4.3	-48.0	-6.7				
						OVVU	2580.91	Jan-07	290.9	2290.0	-6.8	-54.9	-6.7				
						OVVU	2580.91	Feb-08	292.7	2288.2	-1.8	-56.7	-6.2				
						OVVU	2580.91	Jan-09	293.8	2287.1	-1.2	-57.8	-5.7				
						OVVU	2580.91	Feb-10	299.8	2281.1	-6.0	-63.8	-5.7				
						OVVU	2580.91	Jan-11	302.5	2278.4	-2.7	-66.5	-5.5				

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ORO VALLEY WATER UTILITY

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HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO STATIC H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
											SOUNDING TO SNDG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999				
						OVVU	2580.91	Jan-12	300.2	2280.7	2.3	-64.2	-4.9				
C-9	55-208817 420 E PUSCH VIEW LN T.12S,R13E,SEC12	ACTIVE	2006	16	880	OVVU	2538.71	Jan-09	241.4	2297.3	0.0	0.0					
						OVVU	2538.71	Feb-10	250.4	2288.3	-9.0	-9.0	-9.0				
						OVVU	2538.71	Jan-11	250.7	2288.0	-0.3	-9.3	-4.6				
						OVVU	2538.71	Jan-12	249.8	2288.9	0.9	-8.4	-2.8				
D-1	55-589494 1835 E INNOVATION PARK DR T.11S,R.14E,SEC31 *Land surface elevation completed by surveyor in 2008	ACTIVE	2002	16	690	OVVU	2785.91	Jan-03	221.8	2564.1	0.0	0.0					
						OVVU	2785.91	Jan-04	233.3	2552.6	-11.5	-11.5	-11.5				
						OVVU	2785.91	Jan-05	240.6	2545.4	-7.3	-18.8	-9.4				
						OVVU	2785.91	Jan-06	242.3	2543.6	-1.8	-20.5	-6.8				
						OVVU	2785.91	Jan-07	246.0	2539.9	-3.7	-24.2	-6.0				
						OVVU	2785.91	Feb-08	251.7	2534.3	-5.7	-29.8	-6.0				
						OVVU	2785.91	Jan-09	258.5	2527.4	-6.8	-36.7	-6.1				
						OVVU	2785.91	Feb-10	257.1	2528.8	1.4	-35.3	-5.0				
						OVVU	2785.91	Jan-11	257.5	2528.4	-0.4	-35.7	-4.5				
						OVVU	2785.91	Jan-12	259.0	2526.9	-1.5	-37.2	-4.1				
D-4	55-505862 11111 N STALLARD T.12S,R.14E,SEC7	ACTIVE	1983	16	603	WELL FILE	2602.35	Nov-83	122.6	2479.8	0.0	0.0					
						WELL FILE	2602.35	Sep-91	127.0	2475.4	-4.4	-4.4					
						OVVU	2602.35	Feb-99	118.0	2484.4	9.0	4.6					
						OVVU	2602.35	Feb-00	137.3	2465.1	-19.3	-14.7	-19.3				
						OVVU	2602.35	Jan-01	149.8	2452.6	-12.5	-27.2	-15.9				
						OVVU	2602.35	Jan-02	157.1	2445.3	-7.3	-34.5	-13.0				
						OVVU	2602.35	Jan-03	162.7	2439.6	-5.6	-40.1	-11.2				
						OVVU	2602.35	Jan-04	174.2	2428.2	-11.4	-51.6	-11.2				
						OVVU	2602.35	Jan-05	184.3	2418.1	-10.1	-61.7	-11.0				
						OVVU	2602.35	Jan-06	192.2	2410.2	-7.9	-69.6	-10.6				
						OVVU	2602.35	Jan-07	198.5	2403.9	-6.3	-75.9	-10.1				
						OVVU	2602.35	Feb-08	214.2	2388.2	-15.7	-91.6	-10.7				
						OVVU	2602.35	Jan-09	202.3	2400.1	11.9	-79.7	-8.4				
						OVVU	2602.35	Feb-10	204.7	2397.7	-2.4	-82.1	-7.9				
						OVVU	2602.35	Jan-11	208.1	2394.2	-3.4	-85.5	-7.5				
OVVU	2602.35	Jan-12	208.5	2393.8	-0.4	-85.9	-7.0										
D-5	55-612367 10798 N LA CANADA T.12S,R.13E,SEC11	ACTIVE	1981	16	720	DRILL LOG	2620.11	Sep-80	353.0	2267.1	0.0	0.0					
						WELL FILE	2620.11	Aug-81	349.0	2271.1	4.0	4.0					
						WELL FILE	2620.11	Nov-83	367.0	2253.1	-18.0	-14.0					
						WELL FILE	2620.11	Jun-90	371.0	2249.1	-4.0	-18.0					
						OVVU	2620.11	Feb-99	378.1	2242.0	-7.1	-25.1					
						OVVU	2620.11	Feb-00	381.0	2239.1	-2.9	-28.0	-2.9				
						OVVU	2620.11	Feb-01	385.4	2234.7	-4.4	-32.4	-3.6				
						OVVU	2620.11	Jan-02	388.1	2232.0	-2.7	-35.1	-3.3				
						OVVU	2620.11	Jan-03	390.8	2229.3	-2.7	-37.8	-3.2				
						OVVU	2620.11	Jan-04	394.1	2226.0	-3.3	-41.1	-3.2				
						OVVU	2620.11	Jan-05	394.6	2225.5	-0.5	-41.6	-2.7				
						OVVU	2620.11	Jan-06	396.3	2223.8	-1.7	-43.3	-2.6				
						OVVU	2620.11	Jan-07	392.4	2227.7	3.9	-39.4	-1.8				
						OVVU	2620.11	Feb-08	395.4	2224.7	-3.1	-42.4	-1.9				
						OVVU	2620.11	Jan-09	398.7	2221.4	-3.3	-45.7	-2.1				
OVVU	2620.11	Feb-10	402.1	2218.0	-3.4	-49.1	-2.2										
OVVU	2620.11	Jan-11	405.3	2214.9	-3.2	-52.3	-2.3										
OVVU	2620.11	Jan-12	406.2	2213.9	-0.9	-53.2	-2.2										
D-6	55-517374 1565 W CANADA HILLS DR	ACTIVE	1987	20	669	WELL FILE	2585.12	Nov-87	354.0	2231.1	0.0	0.0					
						WELL FILE	2585.12	Dec-88	355.6	2229.5	-1.6	-1.6					
						WELL FILE	2585.12	May-91	356.0	2229.1	-0.4	-2.0					

ORO VALLEY WATER UTILITY

REPORT CREATED: 2012 Jan  
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HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO STATIC H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.) TO SNDOG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999	2011 Annual Avg.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
T.12S,R.13E,SEC10																	
						WELL FILE	2585.12	May-92	390.9	2194.2	-34.9	-36.9					
						OVWU	2585.12	Feb-99	378.0	2207.1	12.9	-24.0					
						OVWU	2585.12	Feb-00	378.5	2206.6	-0.5	-24.5	-0.5				
						OVWU	2585.12	Feb-01	381.8	2203.3	-3.3	-27.8	-1.9				
						OVWU	2585.12	Jan-02	388.7	2196.5	-6.9	-34.7	-3.6				
						OVWU	2585.12	Jan-03	393.6	2191.5	-4.9	-39.6	-3.9				
						OVWU	2585.12	Jan-04	398.9	2186.2	-5.3	-44.9	-4.2				
						OVWU	2585.12	Jan-05	401.3	2183.8	-2.4	-47.3	-3.9				
						OVWU	2585.12	Jan-06	403.9	2181.2	-2.6	-49.9	-3.7				
						OVWU	2585.12	Jan-07	398.2	2187.0	5.8	-44.2	-2.5				
						OVWU	2585.12	Feb-08	403.3	2181.9	-5.1	-49.3	-2.8				
						OVWU	2585.12	Jan-09	402.7	2182.5	0.6	-48.7	-2.5				
						OVWU	2585.12	Feb-10	408.6	2176.5	-5.9	-54.6	-2.8				
						OVWU	2585.12	Jan-11	403.6	2181.5	5.0	-49.6	-2.1				
						OVWU	2585.12	Jan-12	412.8	2172.4	-9.2	-58.8	-2.7				
D-7	55-510019 1331 W LAMBERT LN T.12S,R.13E,SEC14	ACTIVE	1985	20	650	WELL FILE	2507.92	Aug-85	250.0	2257.9	0.0	0.0					
						WELL FILE	2507.92	Dec-91	266.0	2241.9	-16.0	-16.0					
						MDWID	2507.92	Mar-97	269.0	2238.9	-3.0	-19.0					
						MDWID	2507.92	Feb-98	270.0	2237.9	-1.0	-20.0					
						OVWU	2507.92	Feb-99	284.0	2223.9	-14.0	-34.0					
						OVWU	2507.92	Feb-00	282.4	2225.5	1.6	-32.4	1.6				
						OVWU	2507.92	Jan-01	289.3	2218.6	-6.9	-39.3	-2.7				
						OVWU	2507.92	Jan-02	296.2	2211.7	-6.9	-46.2	-4.1				
						OVWU	2507.92	Jan-03	305.0	2202.9	-8.8	-55.0	-5.3				
						OVWU	2507.92	Jan-04	302.9	2205.0	2.1	-52.9	-3.6				
						OVWU	2507.92	Jan-05	307.4	2200.5	-4.5	-57.4	-3.9				
						OVWU	2507.92	Jan-06	315.2	2192.7	-7.8	-65.2	-4.5				
						OVWU	2507.92	Jan-07	315.0	2192.0	-0.8	-65.9	-4.0				
						OVWU	2507.92	Feb-08	317.1	2190.8	-1.2	-67.1	-3.7				
						OVWU	2507.92	Jan-09	309.5	2198.4	7.8	-59.5	-2.6				
						OVWU	2507.92	Feb-10	323.5	2184.5	-14.0	-73.5	-3.6				
						OVWU	2507.92	Jan-11	320.3	2187.6	3.1	-70.3	-3.0				
						OVWU	2507.92	Jan-12	321.1	2186.8	-0.8	-71.1	-2.9				
D-8	55-544219 10440 N STARSEARCHER T.12S,R.13E,SEC11	ACTIVE	1995	16	1000	DRILL LOG	2521.57	Sep-95	242.0	2279.6	0.0	0.0					
						WELL FILE	2521.57	Feb-96	240.7	2280.9	1.3	1.3					
						MDWID	2521.57	Mar-97	252.0	2269.6	-11.3	-10.0					
						MDWID	2521.57	Feb-98	249.0	2272.6	3.0	-7.0					
						OVWU	2521.57	Feb-99	253.0	2268.6	-4.0	-11.0					
						OVWU	2521.57	Feb-00	269.1	2252.5	-16.1	-27.1	-16.1				
						OVWU	2521.57	Jan-01	261.6	2260.0	7.5	-19.6	-4.3				
						OVWU	2521.57	Jan-02	269.3	2252.3	-7.7	-27.3	-5.4				
						OVWU	2521.57	Jan-03	279.6	2242.0	-10.4	-37.6	-6.7				
						OVWU	2521.57	Jan-04	280.7	2240.9	-1.0	-38.7	-5.5				
						OVWU	2521.57	Jan-05	285.2	2236.4	-4.5	-43.2	-5.4				
						OVWU	2521.57	Jan-06	282.0	2239.5	3.2	-40.0	-4.1				
						OVWU	2521.57	Jan-07	295.5	2225.1	-13.4	-53.4	-5.3				
						OVWU	2521.57	Feb-08	288.2	2233.4	7.3	-46.2	-3.9				
						OVWU	2521.57	Jan-09	289.5	2232.1	-1.3	-47.4	-3.6				
						OVWU	2521.57	Feb-10	294.6	2227.0	-5.2	-52.6	-3.8				
						OVWU	2521.57	Jan-11	311.8	2209.8	-17.2	-69.8	-4.9				
						OVWU	2521.57	Jan-12	302.3	2219.3	9.5	-60.3	-3.8				
D-9	55-519954 353 W MEADOWBROOK DR	ACTIVE	1980	16	1000	OVWU	2569.83	Jan-06	373.8	2196.0	0.0	0.0					
						OVWU	2569.83	Jan-07	379.4	2190.4	-5.6	-5.6	-5.6				
						OVWU	2569.83	Feb-08	387.3	2182.5	-7.9	-13.5	-6.8				

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ORO VALLEY WATER UTILITY

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HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO STATIC H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.) TO SNDG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999	2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
	T.12S,R.13E,SEC24					OVWU	2569.83	Jan-09	393.5	2176.3	-6.2	-19.7	-6.6				
						OVWU	2569.83	Feb-10	392.3	2177.6	1.3	-18.4	-4.6				
						OVWU	2569.83	Jan-11	401.0	2168.8	-8.8	-27.2	-5.4				
						OVWU	2569.83	Jan-12	402.5	2167.3	-1.5	-28.7	-4.8				
E-1B	55-218285 471 E. TANGELO T.12S,R.13E,SEC 1 *4-12-2011 New well E-1B on-line and pumping	ACTIVE	2009	14	800	OVWU	2739.00	Jan-12	374.3	2364.7	0.0	0.0					
E-2	55-517644 1201 E TANGERINE T.11S,R.14E,SEC31	ACTIVE	1987	16	700	WELL FILE	2700.86	Nov-87	175.0	2525.9	0.0	0.0					
						WELL FILE	2700.86	Jan-88	171.0	2529.9	4.0	4.0					
						WELL FILE	2700.86	Jun-89	173.5	2527.4	-2.5	1.5					
						WELL FILE	2700.86	Jun-90	177.9	2523.0	-4.4	-2.9					
						WELL FILE	2700.86	Jun-91	182.4	2518.5	-4.5	-7.4					
						WELL FILE	2700.86	Jul-92	185.1	2515.8	-2.7	-10.1					
						WELL FILE	2700.86	Jul-93	192.8	2508.1	-7.7	-17.6					
						WELL FILE	2700.86	Jun-94	183.2	2517.7	9.6	-8.2					
						OVWU	2700.86	Feb-99	190.0	2501.0	-15.8	-24.0					
						OVWU	2700.86	Feb-00	204.3	2496.6	-5.3	-29.3	-5.3				
						OVWU	2700.86	Jan-01	206.5	2492.4	-4.2	-33.5	-4.8				
						OVWU	2700.86	Jan-02	216.3	2484.6	-7.8	-41.3	-5.8				
						OVWU	2700.86	Jan-03	226.4	2474.4	-10.1	-51.4	-6.9				
						OVWU	2700.86	Jan-04	231.7	2469.1	-5.3	-56.7	-6.5				
						OVWU	2700.86	Jan-05	236.8	2462.1	-7.1	-63.8	-6.6				
						OVWU	2700.86	Jan-06	245.0	2455.9	-6.2	-70.0	-6.6				
						OVWU	2700.86	Jan-07	247.7	2453.2	-2.7	-72.7	-6.1				
						OVWU	2700.86	Feb-08	252.7	2448.2	-5.0	-77.7	-6.0				
						OVWU	2700.00	Jan-09	257.0	2449.0	-4.0	-82.0	-5.0				
						OVWU	2700.86	Feb-10	252.7	2448.2	4.6	-77.7	-4.9				
						OVWU	2700.86	Jan-11	259.5	2441.4	-6.8	-84.5	-5.0				
						OVWU	2700.86	Jan-12	255.6	2445.3	3.9	-80.6	-4.4				
E-3	55-517031 1770 E RANCHO VISTOSO BLVD T.11S,R.14E,SEC30	ACTIVE	1987	16	498	WELL FILE	2826.25	Jul-87	175.0	2651.3	0.0	0.0					
						WELL FILE	2826.25	Jun-89	181.8	2644.5	-6.8	-6.8					
						WELL FILE	2826.25	Aug-93	174.8	2651.5	7.0	0.2					
						OVWU	2826.25	Feb-99	181.0	2645.3	-6.2	-6.0					
						OVWU	2826.25	Feb-00	179.4	2646.9	1.6	-4.4	1.6				
						OVWU	2826.25	Jan-01	183.0	2643.3	-3.6	-6.0	-1.0				
						OVWU	2826.25	Jan-02	187.2	2639.0	-4.2	-12.2	-2.1				
						OVWU	2826.25	Jan-03	191.1	2635.2	-3.9	-16.1	-2.5				
						OVWU	2826.25	Jan-04	193.0	2633.3	-1.9	-18.0	-2.4				
						OVWU	2826.25	Jan-05	199.6	2626.7	-6.6	-24.6	-3.1				
						OVWU	2826.25	Jan-06	192.3	2633.9	7.3	-17.3	-1.6				
						OVWU	2826.25	Jan-07	190.5	2635.8	1.9	-15.5	-1.2				
						OVWU	2826.25	Feb-08	202.1	2624.2	-11.6	-27.1	-2.3				
						OVWU	2826.25	Jan-09	208.3	2619.9	-4.2	-31.3	-2.5				
						OVWU	2826.25	Feb-10	208.2	2618.1	-1.8	-33.2	-2.5				
						OVWU	2826.25	Jan-11	216.3	2609.9	-8.2	-41.3	-2.9				
						OVWU	2826.25	Jan-12	205.7	2620.5	10.6	-30.7	-1.9				
E-5B	55-690081 1717 E TANGERINE T.11S,R.14E,SEC31	ACTIVE	2001	16	770	OVWU	2708.35	Mar-01	181.0	2627.4	0.0	0.0					
						OVWU	2708.35	Jan-02	189.9	2518.5	-8.8	-8.8	-8.8				
						OVWU	2708.35	Jan-03	193.1	2515.3	-3.2	-12.1	-6.0				
						OVWU	2708.35	Jan-04	199.8	2508.5	-6.8	-18.8	-6.3				
						OVWU	2708.35	Jan-05	207.9	2500.5	-8.1	-26.9	-6.7				
						OVWU	2708.35	Jan-06	215.3	2493.0	-7.4	-34.3	-6.9				

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ORO VALLEY WATER UTILITY

HISTORIC STATIC WATER LEVELS

REPORT CREATED: 2012 Jan  
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WELL #	ADWR PERMIT ADDRESS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg	
								H2O LEVEL (FT., FROM LS ELEV.)		SOUNDING TO SNDG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE1999					
E-6B	55-583448 12151 N ORACLE T.11S,R.14E,SEC32	ACTIVE	2001	16	800	OVWU	2708.35	Jan-07	219.4	2489.0	-4.0	-38.4	-6.4				
							2708.35	Feb-08	227.3	2481.1	-7.9	-46.3	-6.6				
							2708.35	Jan-09	231.5	2476.8	-4.3	-50.5	-6.3				
							2708.35	Feb-10	222.9	2485.4	8.6	-41.9	-4.7				
							2708.35	Jan-11	228.2	2490.2	-5.3	-47.2	-4.7				
							2708.35	Jan-12	227.8	2490.6	0.4	-46.8	-4.3				
							2666.16	Feb-01	131.0	2535.2	0.0	0.0					
2666.16	Jan-02	141.1	2525.1	-10.1	-10.1	-10.1											
2666.16	Jan-03	145.1	2521.0	-4.1	-14.1	-7.1											
2666.16	Jan-04	149.2	2516.9	-4.1	-18.2	-6.1											
2666.16	Jan-05	156.5	2509.7	-7.3	-25.5	-6.4											
2666.16	Jan-06	162.7	2503.5	-6.2	-31.7	-6.3											
2666.16	Jan-07	164.2	2502.0	-1.5	-33.2	-5.5											
2666.16	Feb-08	174.5	2491.7	-10.3	-43.5	-6.2											
2666.16	Jan-09	171.2	2495.0	3.3	-40.2	-5.0											
2666.16	Feb-10	180.0	2486.2	-8.8	-49.0	-5.4											
2666.16	Jan-11	179.8	2487.3	1.2	-47.8	-4.8											
2666.16	Jan-12	175.8	2490.6	3.3	-44.8	-4.1											
E-7B	55-201425 11823 N INNOVATION MARKET DR T.12S, R14E,SEC5	ACTIVE	2004	14	770	OVWU	2651.54	May-05	148.0	2503.5	0.0	0.0					
							2651.54	Jan-06	157.3	2494.2	-9.3	-9.3	-9.3				
							2651.54	Jan-07	161.0	2490.5	-3.7	-13.0	-6.5				
							2651.54	Feb-08	168.5	2493.0	-7.5	-20.5	-6.8				
							2651.54	Jan-09	165.8	2485.7	2.7	-17.8	-4.5				
							2651.54	Feb-10	173.4	2478.1	-7.6	-25.4	-5.1				
							2651.54	Jan-11	171.3	2480.3	2.2	-23.3	-3.9				
2651.54	Jan-12	169.4	2482.2	1.9	-21.4	-3.1											
F-1	55-543853 12522 E RANCHO VISTOSO BLVD T.11S,R.13E,SEC36	ACTIVE	1994	16	700	WELL FILE	2774.41	Dec-94	255.0	2519.4	0.0	0.0					
							2774.41	Feb-99	269.0	2505.4	-14.0	-14.0					
							2774.41	Feb-00	270.7	2503.7	-1.7	-15.7	-1.7				
							2774.41	Jan-01	274.4	2500.0	-3.7	-19.4	-2.7				
							2774.41	Jan-02	278.9	2495.5	-4.5	-23.9	-3.3				
							2774.41	Jan-03	287.0	2487.5	-8.0	-31.9	-4.5				
							2774.41	Jan-04	294.9	2479.6	-7.9	-39.9	-5.2				
							2774.41	Jan-05	300.2	2474.2	-5.3	-45.2	-5.2				
							2774.41	Jan-06	302.5	2471.9	-2.3	-47.5	-4.8				
							2774.41	Jan-07	311.5	2462.9	-9.0	-56.5	-5.3				
							2774.41	Feb-08	310.5	2464.0	1.0	-55.4	-4.6				
							2774.41	Jan-09	312.1	2462.4	-1.6	-57.1	-4.3				
							2774.41	Feb-10	314.0	2460.5	-1.9	-58.9	-4.1				
2774.41	Jan-11	319.0	2455.5	-5.0	-63.9	-4.2											
2774.41	Jan-12	317.4	2457.0	1.5	-62.4	-3.7											
C-1	55-612368 515 W MATTERHORN T.12S,R.13E,SEC12  2012 Survey elevation pin at base of well pad reflects 2549.97	DEACTIVATED MONITOR	1960	16	400	COT	2549.97	Jan-60	211.0	2339.0	0.0	0.0					
							2549.97	Feb-73	211.2	2336.8	-0.2	-0.2					
							2549.97	May-73	215.3	2334.7	-4.1	-4.3					
							2549.97	Jan-74	212.8	2337.2	2.5	-1.8					
							2549.97	Feb-75	212.0	2338.0	0.8	-1.0					
							2549.97	Apr-76	214.0	2336.0	-2.0	-3.0					
							2549.97	Mar-77	213.1	2336.9	0.9	-2.1					
							2549.97	Jun-80	209.0	2341.0	4.1	2.0					
							2549.97	Feb-99	228.1	2321.9	-19.1	-17.1					
							2549.97	Feb-00	230.6	2319.4	-2.5	-19.6	-2.5				
							2549.97	Jan-01	235.3	2314.7	-4.7	-24.3	-3.6				
							2549.97	Jan-02	243.4	2306.6	-8.1	-32.4	-5.1				

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ORO VALLEY WATER UTILITY

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ADWR PERMIT WELL # ADDRESS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO STATIC H2O LEVEL (FT., FROM LS ELEV.)	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
									SOUNDING TO SNDS.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1969				
				OVCU	2549.97	Jan-03	248.3	2301.7	-4.9	-37.3	-5.1				
				OVCU	2549.97	Jan-04	259.5	2291.5	-10.2	-47.5	-6.1				
				OVCU	2549.97	Jan-05	255.1	2293.8	2.3	-45.1	-4.7				
				OVCU	2549.97	Jan-06	250.0	2290.0	-3.8	-49.0	-4.6				
				OVCU	2549.97	Jan-07	252.3	2287.7	-2.3	-51.3	-4.3				
				OVCU	2549.97	Feb-06	257.5	2282.5	-5.2	-58.5	-4.4				
				OVCU	2549.97	Jan-09	270.9	2279.1	-3.4	-59.9	-4.3				
				OVCU	2549.97	Feb-10	275.6	2274.4	-4.7	-64.6	-4.3				
				OVCU	2549.97	Jan-11	279.8	2270.1	-4.3	-68.6	-4.3				
				OVCU	2549.97	Jan-12	278.5	2271.4	1.3	-67.5	-3.9				
<b>C-2</b>	55-612368	DEACTIVATED	1973	12	400	COT	2568.36	Feb-73	210.0	2358.4	0.0	0.0			
	30 E APPALACHIAN	MONITOR				COT	2568.36	Jan-74	199.0	2369.4	11.0	11.0			
	T.12S,R.13E,SEC12					COT	2568.36	Feb-75	199.0	2369.4	0.0	11.0			
						COT	2568.36	Apr-76	201.4	2367.0	-2.4	6.6			
	2012 Survey elevation pin at base of well pad reflects 2568.36					COT	2568.36	Mar-77	203.0	2365.4	-1.6	7.0			
						COT	2568.36	Jan-78	203.0	2365.4	0.0	7.0			
						COT	2568.36	Mar-79	200.0	2368.4	3.0	10.0			
						WELL FILE	2568.36	Feb-80	192.1	2376.3	7.9	17.9			
						MDWID	2568.36	Feb-96	187.0	2361.4	5.1	23.0			
						OVCU	2568.36	Feb-99	207.7	2360.7	-20.7	2.3			
						OVCU	2568.36	Feb-00	212.4	2356.0	-4.8	-2.4	-4.8		
						OVCU	2568.36	Jan-01	217.7	2350.7	-5.3	-7.7	-5.0		
						OVCU	2568.36	Jan-02	225.3	2343.1	-7.6	-15.3	-5.9		
						OVCU	2568.36	Jan-03	234.9	2333.4	-9.7	-24.9	-6.8		
						OVCU	2568.36	Jan-04	241.4	2327.0	-6.4	-31.3	-6.7		
						OVCU	2568.36	Jan-05	248.4	2320.0	-7.0	-38.4	-6.9		
						OVCU	2568.36	Jan-06	253.3	2315.1	-4.9	-43.3	-6.5		
						OVCU	2568.36	Jan-07	253.7	2314.7	-0.4	-43.7	-6.8		
						OVCU	2568.36	Feb-08	250.5	2307.9	-6.8	-50.4	-6.9		
						OVCU	2568.36	Jan-09	252.9	2305.5	-2.4	-52.9	-6.5		
						OVCU	2568.36	Feb-10	258.5	2299.8	-5.7	-58.5	-6.5		
						OVCU	2568.36	Jan-11	271.1	2297.3	-2.5	-61.1	-6.3		
						OVCU	2568.36	Jan-12	271.6	2296.7	-0.6	-61.6	-4.9		
<b>C-3</b>	55-612370	DEACTIVATED	1971	12	350	COT	2529.00	Dec-71	188.0	2341.0	0.0	0.0			
	7 W GREENOCK DR	MONITOR				COT	2529.00	Jun-73	187.0	2342.0	1.0	1.0			
	T.12S,R.13E,SEC13					COT	2529.00	Jul-74	188.0	2341.0	-1.0	0.0			
						COT	2529.00	Apr-76	189.6	2339.4	-1.6	-1.6			
						WELL FILE	2529.00	May-82	178.0	2350.0	10.6	9.0			
						MDWID	2529.00	Mar-97	185.0	2344.0	-6.0	3.0			
						MDWID	2529.00	Feb-98	194.0	2345.0	1.0	4.0			
						OVCU	2529.00	Feb-99	194.0	2335.0	-10.0	-6.0			
						OVCU	2529.00	Feb-00	197.0	2332.0	-3.0	-9.0	-3.0		
						OVCU	2529.00	Jan-01	202.8	2326.2	-5.8	-14.8	-4.4		
						OVCU	2529.00	Jan-02	208.6	2320.4	-5.8	-20.6	-4.9		
						OVCU	2529.00	Jan-03	218.1	2310.9	-9.5	-30.1	-6.0		
						OVCU	2529.00	Jan-04	224.5	2304.5	-6.4	-36.5	-6.1		
						OVCU	2529.00	Jan-05	227.7	2301.3	-3.2	-39.7	-5.6		
						OVCU	2529.00	Jan-06	232.0	2297.0	-4.3	-44.0	-5.4		
						OVCU	2529.00	Jan-07	234.0	2295.0	-2.0	-46.0	-5.0		
						OVCU	2529.00	Feb-08	239.8	2289.2	-5.8	-51.6	-5.1		
						OVCU	2529.00	Feb-09	244.4	2284.6	-4.6	-56.4	-5.0		
						OVCU	2529.00	Feb-10	251.8	2277.2	-7.4	-63.8	-5.3		
						OVCU	2529.00	Jan-11	253.9	2275.1	-2.1	-65.9	-5.0		
						OVCU	2529.00	Jan-12	256.0	2273.0	-2.1	-68.0	-4.8		

**ORO VALLEY WATER UTILITY**  
**HISTORIC STATIC WATER LEVELS**

REPORT CREATED: 2012 Jan  
 CURRENT SOUNDING: 2012 Jan  
 NEXT SOUNDING: 2013 Jan

WELL #	ADWR PERMIT ADDRESS	STATUS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO	GROUND	CHANGE IN WATER ELEVATION (FT.)							
									STATIC H2O LEVEL (FT., FROM LS ELEV.)	WATER ELEV. (FT., AMSL)	SOUNDING TO SNDRG.	DRILL DATE TO CURRENT	ANNUAL AVG SINCE 1999	2011 Annual Avg.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg	
D-2	55-612366 10156 N FIRST AVE. T.12S,R.14E,SEC18	DEACTIVATED MONITOR	1980	12	571	DRILL LOG	2567.13	Apr-80	217.0	2350.1	0.0	0.0						
						OVVU	2567.13	Feb-89	232.1	2335.0	-15.1	-15.1						
						OVVU	2567.13	Feb-00	239.5	2327.6	-7.4	-22.5	-7.4					
						OVVU	2567.13	Jan-01	243.8	2323.3	-4.3	-26.8	-5.8					
						OVVU	2567.13	Jan-02	249.3	2317.9	-5.4	-32.3	-5.7					
						OVVU	2567.13	Jan-03	255.6	2311.5	-6.4	-38.6	-5.9					
						OVVU	2567.13	Jan-04	261.4	2305.7	-5.8	-44.4	-5.9					
						OVVU	2567.13	Jan-05	267.5	2299.6	-6.2	-50.5	-5.9					
						OVVU	2567.13	Jan-06	271.2	2295.8	-3.8	-54.2	-5.6					
						OVVU	2567.13	Jan-07	275.2	2291.9	-3.9	-58.2	-5.4					
						OVVU	2567.13	Feb-08	278.6	2289.6	-3.4	-61.6	-5.2					
						OVVU	2567.13	Jan-09	282.0	2285.1	-3.4	-65.0	-5.0					
						OVVU	2567.13	Feb-10	287.3	2279.9	-5.3	-70.3	-5.0					
OVVU	2567.13	Jan-11	290.9	2276.2	-3.7	-73.9	-4.9											
OVVU	2567.13	Jan-12	288.5	2278.6	2.4	-71.5	-4.3											
E-4	55-605802 12151 N ORACLE T.11,R.14E,SEC32	DEACTIVATED MONITOR	1946	12	522	WELL FILE	2664.00	Jun-91	119.2	2544.8	0.0	0.0						
						WELL FILE	2664.00	Jul-92	119.7	2544.3	-0.5	-0.5						
						OVVU	2664.00	Feb-99	117.0	2547.0	2.7	2.2						
						OVVU	2664.00	Feb-00	132.4	2531.6	-15.4	-13.2	-15.4					
						OVVU	2664.00	Feb-01	141.7	2522.3	-9.3	-22.5	-12.3					
						OVVU	2664.00	Jan-02	154.7	2509.3	-13.0	-35.5	-12.6					
						OVVU	2664.00	Jan-03	157.0	2507.0	-2.3	-37.8	-10.0					
						OVVU	2664.00	Jan-04	158.6	2505.4	-1.6	-39.4	-8.3					
						OVVU	2664.00	Jan-05	166.5	2497.5	-7.9	-47.3	-6.3					
						OVVU	2664.00	Jan-06	174.7	2489.3	-8.2	-55.5	-6.2					
						OVVU	2664.00	Jan-07	175.6	2488.4	-0.9	-56.4	-7.3					
						OVVU	2664.00	Feb-08	186.1	2477.9	-10.5	-66.9	-7.7					
						OVVU	2004.00	Jan-09	163.7	2478.3	0.3	-68.0	-6.9					
OVVU	2664.00	Feb-10	191.5	2472.5	-5.8	-72.3	-6.8											
OVVU	2664.00	Jan-11	189.6	2474.4	1.9	-70.4	-6.0											
OVVU	2664.00	Jan-12	184.7	2479.3	4.9	-65.5	-5.2											
											1.06	-0.94	-2.60	-3.80				
D-3	55-504285 10000 N ORACLE RD T.12S,R.13E,SEC13	DEACTIVATED	1962	8	440	WELL FILE	2591.00	Jul-82	244.0	2347.0	0.0	0.0						
						WELL FILE	2591.00	Jun-86	242.0	2349.0	2.0	2.0						
						OVVU	2591.00	Feb-99	249.5	2341.6	-7.4	-5.4						
						OVVU	2591.00	Feb-00	255.3	2335.7	-5.9	-11.3	-5.9					
						OVVU	2591.00	Jan-01	259.5	2331.5	-4.2	-15.5	-5.0					
						OVVU	2591.00	Jan-02	?	sounder	hanging	up						
						OVVU	2591.00	Jan-03	?	did	not	sound						
						OVVU	2591.00	Jan-04	?	did	not	sound						
						OVVU	2591.00	Jan-05	?	did	not	sound						
						OVVU	2591.00	Jan-06	?	did	not	sound						
						OVVU	2591.00	Jan-07	?	did	not	sound						
						OVVU	2591.00	Feb-08	?	did	not	sound						
						OVVU	2591.00	Jan-09	?	did	not	sound						
OVVU	2591.00	Feb-10	?	did	not	sound												
OVVU	2591.00	Jan-11	?	did	not	sound												
OVVU	2591.00	Jan-12	?	did	not	sound												
CH 13	55-803467 6 W GREENOCK	DEACTIVATED CAPPED																
OVCB WEST	55-805399 9015 N CAMINO	DEACTIVATED	1965	10	605	Drill Log OVVU	2533.00 2533.00	?? Feb-01	322.0 ?	2211.0 sounder	0.0 hanging	0.0 up						

ORO VALLEY WATER UTILITY

REPORT CREATED: 2012 Jan  
 CURRENT SOUNDING: 2012 Jan  
 NEXT SOUNDING: 2013 Jan

HISTORIC STATIC WATER LEVELS

WELL #	ADWR PERMIT ADDRESS	DATE WELL DRILLED	CASING SIZE (IN.)	WELL DEPTH (FT.)	DATA SOURCE	LAND SURF. ELEV. (FT., AMSL)	DATE OF SOUNDING	DEPTH TO	GROUND WATER ELEV. (FT., AMSL)	CHANGE IN WATER ELEVATION (FT.)			2011 Annual AVG.	System 2Yr Avg	System 5Yr Avg	System 10Yr Avg
								H2O LEVEL (FT., FROM LS ELEV.)		TO SNDG.	TO CURRENT	ANNUAL AVG SINCE 1999				
DE ANZA T12S,R13E,S23	Equipment pulled in 2008				OVVU	2533.00	Jan-02	340.1	2193.0	-16.1	-18.1	-9.0				
					OVVU	2533.00	Jan-03	?	did	not	sound					
					OVVU	2533.00	Jan-03	?	did	not	sound					
					OVVU	2533.00	Jan-04	?	did	not	sound					
					OVVU	2533.00	Jan-05	350.3	2182.8	-10.2	-28.3	-4.7				
					OVVU	2533.00	Jan-06	?	did	not	sound					
					OVVU	2533.00	Jan-07	?	did	not	sound					
					OVVU	2533.00	Feb-08	?	did	not	sound					
					OVVU	2533.00	Feb-09	?	did	not	sound					
					OVVU	2533.00	Feb-10	?	did	not	sound					
					OVVU	2533.00	Jan-11	?	did	not	sound					
					OVVU	2533.00	Jan-12	?	did	not	sound					
					OVCB EAST 9009 N CALLE BUENA VISTA T12S,R13E,S23	DEACTIVATED Equipment lodged in well. Tried to pull out in 2008	1946	8	400	DWR File	2533.00	??	322.0	2211.0	0.0	0.0
OVVU	2533.00	Jan-01	336.0	2197.0						-14.0	-14.0	-14.0				
OVVU	2533.00	Jan-02	336.7	2195.3						-0.7	-14.7	-7.3				
OVVU	2533.00	Jan-03	?	did						not	sound					
OVVU	2533.00	Jan-03	?	did						not	sound					
OVVU	2533.00	Jan-04	?	did						not	sound					
OVVU	2533.00	Jan-05	?	did						not	sound					
OVVU	2533.00	Jan-05	?	did						not	sound					
OVVU	2533.00	Jan-07	?	did						not	sound					
OVVU	2533.00	Feb-08	?	did						not	sound					
OVVU	2533.00	Feb-09	?	did						not	sound					
OVVU	2533.00	Feb-10	?	did						not	sound					
OVVU	2533.00	Jan-11	?	did						not	sound					
OVVU	2533.00	Jan-12	?	did	not	sound										
E-1 471 E. TANGELO T.12S,R.13E,SEC 1 *2-4-2008 Well E-1 off-line and deactivated	ABANDONED 2009	1070	12	615	DRIILL LOG	2739.44	Oct-70	206.0	2445.4	0.0	0.0					
					OVVU	2739.44	Feb-99	299.3	2440.1	-3.3	-3.3					
					OVVU	2739.44	Feb-00	294.5	2444.9	4.8	1.5	4.8				
					OVVU	2739.44	Jan-01	303.9	2435.5	-9.4	-7.9	-2.3				
					OVVU	2739.44	Jan-02	313.4	2426.1	-9.4	-17.3	-4.7				
					OVVU	2739.44	Jan-03	324.5	2415.0	-11.1	-28.5	-6.3				
					OVVU	2739.44	Jan-04	336.2	2403.2	-11.7	-40.2	-7.4				
					OVVU	2739.44	Jan-05	332.8	2406.7	3.4	-36.8	-5.8				
					OVVU	2739.44	Jan-05	354.2	2385.3	-21.4	-59.2	-7.8				
					OVVU	2739.44	Jan-07	355.8	2383.6	-1.7	-59.8	-7.1				
					OVVU	2739.44	Feb-08	349.0	2390.4	6.8	-53.0	-5.5				
					OVVU	2739.44	Jan-09	353.7	2385.7	-4.7	-57.7	-5.4				
					OVVU	2739.44	Feb-10	Site	Under	Construction						
OVVU	2739.44	Jan-11	Site	Under	Construction											
OVVU	2739.44	Jan-12	New	Well	E1-B											



# **TOWN OF ORO VALLEY WATER UTILITY COMMISSION**

## **2012 ANNUAL REPORT**

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### **APPENDIX D**

### **FIVE - YEAR CAPITAL IMPROVEMENT PROGRAM**

Project No.	Project Name	Zone	Category	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	5 YearTotal
<b>Wells</b>									
1	Well Drill & Equip Steam Pump	E	Upgrades		DC \$ 650,000	C \$ 1,000,000			\$ 1,650,000
2	Well Meter Replacement		Upgrades	\$ 60,000	\$ 60,000				\$ 120,000
3	Well E-8 Development	E	Upgrades		\$ 60,000				\$ 60,000
4	Redrill Well E-3	E	Upgrades			DC \$ 600,000	C \$ 1,000,000		\$ 1,600,000
<b>Subtotal</b>				<b>\$ 60,000</b>	<b>\$ 770,000</b>	<b>\$ 1,600,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 3,430,000</b>
<b>Reservoirs</b>									
5	High Mesa control valve and flow meter	E	Upgrades	\$ 50,000					\$ 50,000
<b>Subtotal</b>				<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 50,000</b>
<b>Boosters</b>									
6	High Mesa G-Zone Booster	G	Upgrades			DC \$ 500,000			\$ 500,000
7	High Mesa F-Zone Booster	F	Upgrades			DC \$ 500,000			\$ 500,000
8	Tangerine Booster		Upgrades				DC \$ 150,000		\$ 150,000
9	CDO Booster - possible demolition		Upgrades		C \$ 50,000				\$ 50,000
10	Deer Run Booster	DE	Upgrades					DC \$ 1,200,000	\$ 1,250,000
<b>Subtotal</b>				<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 1,000,000</b>	<b>\$ 150,000</b>	<b>\$ 1,200,000</b>	<b>\$ 2,450,000</b>
<b>Mains</b>									
11	Tangerine Hills - New Hydrants and Valve Replacement		Upgrades	DC \$ 600,000					\$ 600,000
12	E. Lambert Ln. 16" Main (DIS) Rollover	D	Upgrades	C \$ 200,000					\$ 200,000
13	W. Lambert Ln. 12" Main Relocation (DIS)		Upgrades			D \$ 100,000	C \$ 500,000		\$ 600,000
14	Tangerine Shannon / La Canada Main Relcation (DIS)		Upgrades			D \$ 200,000	C \$ 1,000,000		\$ 1,200,000
15	Naranja Shannon / La Cholla Main Relocation (DIS)		Upgrades			D \$ 100,000	C \$ 400,000		\$ 500,000
16	Pusch Ridge Interconnect		Upgrades		\$ 35,000				\$ 35,000
17	Campo Bello - 8 Inch Main Replacement - Rollover		Upgrades	C \$ 700,000					\$ 700,000
18	PRVS Naranja Palisades		Upgrades	C \$ 200,000					\$ 200,000
19	Relocate 3 PRVS OV Area		Upgrades				\$ 100,000		\$ 100,000
20	New 6" PRV Cliff Dweller		Upgrades			\$ 60,000			\$ 60,000
21	Rancho Verde Main Replacement		Upgrades				DC \$ 500,000		\$ 500,000
22	Main Valve Replacement (10)		Upgrades		C \$ 50,000	C \$ 50,000			\$ 100,000
23	CS1 to CS2 Main Replacement		Upgrades		D \$ 75,000	C \$ 250,000			\$ 325,000
<b>Subtotal</b>				<b>\$ 1,700,000</b>	<b>\$ 160,000</b>	<b>\$ 760,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 5,120,000</b>
<b>Structures &amp; Walls</b>									
24	Access Road & Wall - Well D-6		Upgrades		C \$ 100,000				\$ 100,000
25	Crimson Canyon Booster Security Wall		Upgrades				\$ 75,000		\$ 75,000
26	RV Chlorine Storage Rollover		Upgrades	\$ 300,000					\$ 300,000
27	Linda Vista Drainage Improvements		Upgrades					DC \$ 150,000	\$ 150,000
28	Access Road - Well C-8		Upgrades		DC \$ 50,000				\$ 50,000
29	Security Wall - Well C-8		Upgrades			DC \$ 100,000			\$ 100,000
30	Replace Security Wall at CS-2 - Countryside		Upgrades		DC \$ 80,000				\$ 80,000
<b>Subtotal</b>				<b>\$ 300,000</b>	<b>\$ 230,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 150,000</b>	<b>\$ 855,000</b>

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Oro Valley Water Utility  
Proposed Capital Projects Program  
Prepared: February 1, 2012  
Revised: February 27, 2012

**ANNUAL REPORT & BUDGET**

**Potable Water  
Existing System Improvements**

Project No.	Project Name	Zone	Category	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	5 Year Total
<b>Meters &amp; Equipment</b>									
31	Countryside Web Portal - Rollover		Upgrades	\$ 50,000					\$ 50,000
32	AMI Meter Replacement - Oro Valley		Upgrades	\$ 780,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,225,000	\$ 6,880,000
33	Meters for growth & misc. replacement		Upgrades	\$ 78,000					\$ 78,000
34	SCADA server and monitors		Upgrades	\$ 50,000					\$ 50,000
35	Security Equipment		Upgrades	\$ 12,000					\$ 12,000
36	10 KW -Solar Power Pilot WP13 Rollover		Upgrades					\$ 50,000	\$ 50,000
<b>Subtotal</b>				<b>\$ 970,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,275,000</b>	<b>\$ 7,120,000</b>
<b>Vehicles</b>									
37	Vehicle Replacement			\$ 104,500	\$ 85,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 369,500
<b>Subtotal</b>				<b>\$ 104,500</b>	<b>\$ 85,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 369,500</b>
<b>Total Existing System Improvements</b>				<b>\$ 3,184,500</b>	<b>\$ 2,920,000</b>	<b>\$ 5,145,000</b>	<b>\$ 5,410,000</b>	<b>\$ 2,665,000</b>	<b>\$ 19,394,500</b>

Oro Valley Water Utility  
 Proposed Capital Projects Program

Potable Water  
 Expansion Related Improvements

Prepared: February 1, 2012 ANNUAL REPORT & BUDGET  
 Revised: February 27, 2012

Project No.	Project Name	Zone	Category	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	5 Yr
<b>Wells</b>									
									\$
Subtotal				\$ -	\$ -	\$ -	\$ -	\$ -	\$
<b>Reservoirs</b>									
									\$
Subtotal				\$ -	\$ -	\$ -	\$ -	\$ -	\$
<b>Mains</b>									
									\$
									\$
Subtotal				\$ -	\$ -	\$ -	\$ -	\$ -	\$
<b>Total Expansion Related Capital Improvements</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$

D-3

Oro Valley Water Utility  
 Proposed Capital Projects Program

Alternative Water Resources Related Improvements

Prepared: February 1, 2012 **ANNUAL REPORT & BUDGET**

Revised: February 27, 2012

Project No.	Project Name	Zone	Category		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	5 YearTotal
<b>Mains</b>										
1	Land Acquisition - LaCholla D-E Booster		CAP	L	\$ 100,000					\$ 100,000
2	Wheeling Tucson Water 3000 AF/Year		CAP			D 800,000	C \$ 4,600,000	C \$ 4,600,000	C	\$ 10,000,000
Subtotal					\$ 100,000	\$ 800,000	\$ 4,600,000	\$ 4,600,000	\$ -	\$ 10,100,000
<b>Total Alternative Water Resources Related Capital Improvements</b>										
					\$ 100,000	\$ 800,000	\$ 4,600,000	\$ 4,600,000	\$ -	\$ 10,100,000

D-4



# **TOWN OF ORO VALLEY WATER UTILITY COMMISSION**

## **2012 ANNUAL REPORT**

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### **APPENDIX E**

### **LIST OF ACRONYMS**

## LIST OF ACRONYMS

<b>ACH</b>	Automated Clearing House (automatic payment program)
<b>ADEQ</b>	Arizona Department of Environmental Quality
<b>ADWR</b>	Arizona Department of Water Resources
<b>AF</b>	Acre feet
<b>AMI</b>	Advanced Metering Infrastructure
<b>AMR</b>	Automated Meter Reading
<b>AWWA</b>	American Water Works Association
<b>AZWARN</b>	Arizona Water and Wastewater Agency Response Network
<b>BCP</b>	Business Continuity Plan
<b>CAGRD</b>	Central Arizona Groundwater Replenishment District
<b>CAP</b>	Central Arizona Project
<b>CAWCD</b>	Central Arizona Water Conservation District
<b>CPP</b>	Capital Projects Program
<b>CSWSA</b>	Countryside Water Service Area
<b>CY</b>	Calendar Year
<b>DAWS</b>	Designation of Assured Water Supply
<b>EPA</b>	Environmental Protection Agency
<b>ERP</b>	Emergency Response Plan
<b>FEMA</b>	Federal Emergency Management Act
<b>FY</b>	Fiscal Year
<b>GAP</b>	Groundwater Action Plan
<b>GIS</b>	Geographic Information System
<b>GPF</b>	Groundwater Preservation Fee
<b>GPM</b>	Gallons Per Minute
<b>IGA</b>	Intergovernmental Agreement
<b>IOC</b>	Inorganic Compound
<b>ISAC</b>	Information Sharing & Analysis Center
<b>IVR</b>	<b>Interactive Voice Response</b>
<b>MGD</b>	Million Gallons Per Day
<b>MCL</b>	Maximum Contaminate Level
<b>MRP</b>	Meter Replacement Program
<b>MTP</b>	Meter Testing Program
<b>OVWSA</b>	Oro Valley Water Service Area
<b>pCi/L</b>	Picocuries Per Liter
<b>PDEQ</b>	Pima County Department of Environmental Quality
<b>POE</b>	Point Of Entry
<b>ppb</b>	Parts Per Billion
<b>ppm</b>	Parts Per Million
<b>SCADA</b>	Supervisory Control And Data Acquisition
<b>SOC</b>	Synthetic Organic Compound
<b>SSF/RO</b>	Slow Sand Filtration / Reverse Osmosis
<b>TCE</b>	Trichloroethylene
<b>TTHM</b>	Total Trihalomethanes
<b>VA</b>	Vulnerability Assessment
<b>VOC</b>	Volatile Organic Compound
<b>Water CASA</b>	Water Conservation Alliance of Southern Arizona
<b>WOW</b>	Water on the Web



**Town Council Regular Session**

**Item # F.**

**Meeting Date:** 04/04/2012

**Submitted By:** Julie Bower, Town Clerk's Office

**Department:** Town Clerk's Office

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**Information**

**SUBJECT:**

Resolution No. (R)12-15 declaring and adopting the results of the Oro Valley Primary Election held on March 13, 2012

**RECOMMENDATION:**

The attached resolution declares and adopts the results of the Primary Election held on March 13, 2012. The official canvass prepared by Pima County Division of Elections is attached.

**EXECUTIVE SUMMARY:**

The Primary Election was held on March 13, 2012 to fill three Council seats. The official canvass prepared by the Pima County Elections Department reported the following results:

Bill Garner	5,576
Brendan Burns	5,067
Mike Zinkin	4,975
Steve Solomon	4,285
Mark Napier	3,521
Fred Narcaroti	2,147

A total of 9,356 ballots were cast and in order to be declared elected at the Primary Election, a candidate would need to receive more than 4,678 votes or 50% of the vote plus 1. Three candidates received enough votes to be declared elected at the Primary Election.

Bill Garner, Brendan Burns and Mike Zinkin are declared elected. Because all three Council seats have been filled, the General Election scheduled for May 15, 2012 has been canceled.

**BACKGROUND OR DETAILED INFORMATION:**

Pursuant to ARS §16-204, for cities or towns with a population that is less than 175,000, primaries are held on the second Tuesday in March and general elections are held on the third Tuesday in May.

ARS § 16-408(D) permits the governing body to enter into an agreement with the County Board of Supervisors and Recorder for election services. The Pima County Recorder provided election services to the Town and the Primary Election was conducted as a mail ballot election.

**FISCAL IMPACT:**

The total cost of the Primary Election is unknown at this time. However, a total expenditure of \$110,000 is in Fiscal Year 2011/2012 Election Services category of the Town Clerk's Budget. The Town will receive an invoice outlining the expenditures for the Town's Primary Election from the Pima County Recorder and the Elections Department.

**SUGGESTED MOTION:**

I move to adopt Resolution No. (R)12-15 declaring and adopting the results of the Oro Valley Primary Election held on March 13, 2012.

---

**Attachments**

Reso 12-15

Canvass

**RESOLUTION NO. (R)12-15**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE BALLOT BY MAIL PRIMARY ELECTION HELD ON MARCH 13, 2012 AND DECLARING AN EMERGENCY**

**WHEREAS**, the Town of Oro Valley is a municipal corporation within the State of Arizona and is vested with all the rights, privileges and benefits and is entitled to the immunities and exemptions granted to municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

**WHEREAS**, the Town of Oro Valley, Arizona did hold a ballot by mail Primary Election on the 13th day of March 2012, for the election of three (3) Councilmember seats; and

**WHEREAS**, the election returns have been presented to and have been canvassed by the Town Council; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, Pima County, Arizona, as follows:

**SECTION 1.** That the total number of ballots by mail received for the Primary Election was 9356, representing 33.88% of the registered voters.

**SECTION 2.** That the votes cast for the candidates for Councilmembers were as follows:

**Oro Valley Councilmembers (3 seats open)**

Burns, Brendan M.	5067
Garner, Bill	5576
Napier, Mark	3521
Narcaroti, Fred	2147
Solomon, Steve	4285
Zinkin, Mike	4975
Write-in Votes	45

**SECTION 3.** To be declared elected at the Primary Election, a candidate needed to receive more than 4,678 votes, or 50% of the vote plus 1 vote.

**SECTION 4.** Bill Garner, Mike Zinkin and Brendan Burns, each having received more than the number of ballots required, are hereby declared elected to the Office of Councilmember and each shall serve a four (4) year term commencing June 6, 2012 to June 1, 2016.

**SECTION 5.** As all three (3) Council seats have been filled, the General Election scheduled for May 15, 2012 is hereby cancelled.

**SECTION 6.** Where it is necessary for the preservation of the peace, health and safety of the Town that this Resolution becomes immediately operative, this resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED by the Mayor and Council of the Town of Oro Valley, Arizona this 4th day of April, 2012.

\_\_\_\_\_  
Dr. Satish I. Hiremath, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie K. Bower, Town Clerk

\_\_\_\_\_  
Tobin Rosen, Town Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_



PIMA COUNTY

OFFICIAL  
CANVASS

TOWN OF ORO VALLEY  
PRIMARY ELECTION  
MARCH 13, 2012

PIMA COUNTY ELECTIONS DEPARTMENT  
6550 S. COUNTRY CLUB ROAD  
TUCSON, AZ 85756  
TEL. 520-724-6830



**ELECTIONS DEPARTMENT**  
PIMA COUNTY GOVERNMENT  
6550 S. COUNTRY CLUB ROAD, TUCSON, AZ 85756  
(520) 724-6830 FAX (520) 724-6870

March 15, 2012

In accordance with Arizona Revised Statutes, Title 16, I hereby certify the enclosed tabulation is a full, true and correct copy of the Returns of the Primary Election held pursuant to Arizona Constitution and Arizona Revised Statutes Title 9 and 16 in and for The Town of Oro Valley, Pima County, Arizona on March 13, 2012. This tabulation includes all mail ballots.

Respectfully submitted,

A handwritten signature in black ink that reads "Brad R. Nelson". The signature is written in a cursive style with a large, prominent "R".

Brad R. Nelson, Director  
Pima County Elections

**CANVASS INFORMATION  
TOWN OF ORO VALLEY  
PRIMARY ELECTION  
MARCH 13, 2012**

**MAIL BALLOTS PROCESSED**

9356 Ballots Processed and Counted  
4 Ballots Rejected

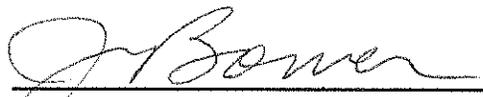


# CERTIFICATION BY THE PIMA COUNTY ACCURACY CERTIFICATION BOARD

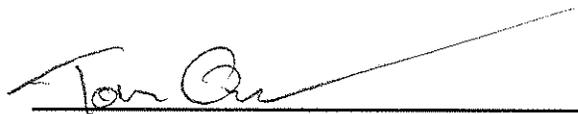
We, the undersigned members of the Accuracy Certification Board, having been duly appointed for the March 13, 2012 Consolidated Elections held in the County of Pima, State of Arizona, on the 6<sup>th</sup> day of March, 2012 at \_\_\_\_\_ verify the Logic and Accuracy Test ballots as required by A.R.S. § 16-449 for use on the optical scan devices and central count systems, adopted pursuant to the Secretary of State's Procedures Manual, do hereby certify to the Secretary of State:

1. THAT the pre-audited group of ballots, prepared pursuant to A.R.S. § 16-449, have been used to ascertain that the equipment and programs, being used in this election, correctly counted the votes cast for all offices and measures;
2. THAT the pre-vote counting test results have been compared with the predetermined correct totals for each office and ballot measure;
3. THAT the cause of any discrepancy was found and corrected; and
4. THAT the Logic and Accuracy Test programs, the Logic and Accuracy test ballots, and the Logic and Accuracy test printed output which were certified as correct by the Accuracy Certification Board were delivered into the custody of the Elections Director or the Office of the Secretary of State.

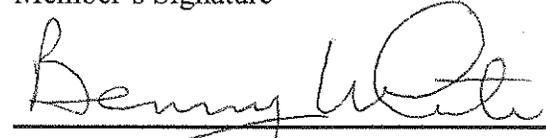
We declare under penalty of perjury under the laws of the State of Arizona that the foregoing is true and correct.

 3/6/12  
Member's Signature Date

 3/6/12  
Member's Signature Date

 3/6/12  
Member's Signature Date

 6/13/12  
Member's Signature Date

 3/6/12  
Member's Signature Date

 3.6.12  
Member's Signature Date

PIMA COUNTY LOGIC AND ACCURACY TEST  
CERTIFICATION FORM

ELECTION LOGIC AND ACCURACY  
POST TEST

We the undersigned do hereby certify that a Logic and Accuracy Test was held for the

March 13, 2012 Consolidated Elections

on the  
15<sup>TH</sup> day of March, 2012 at 10:30  
(day) (Month) (Year) (Time)

and that the Global Election Management System's central count summary report  
matches the pre-audited results. Prepared pursuant to A.R.S. § 16-445.

Pat Pecora DEM

Member's Signature

Randy White REP

Member's Signature

J. Bowe

Member's Signature

[Signature]

Member's Signature

Member's Signature

Member's Signature

**Equipment, Software, Firmware, and Hash Number Certification Statement**

I, Brad R. Nelson state by affixing my signature to this document certify that all election equipment and firmware, as well as all election software to be used in the Consolidated Elections to be held on March 13, 2012 in Pima County have been certified for use by the Arizona Secretary of State and that I have compared the hash number on file with the National Institute of Science (NIST) and Technology for the firmware and software listed below (if on file with NIST) with the hash number of the equipment firmware and software to be used in this election that can be ascertained and certify that the numbers are identical. The following is a list of the equipment, firmware, and software to be used in the aforementioned election:

**VOTING UNITS**

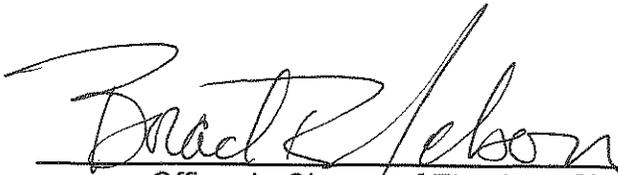
Manufacturer	Model	Firmware Version
<u>Diebold Elections Systems Inc.</u>	<u>AVOS 79811.04</u>	<u>1.96.6</u>
<u>Diebold Elections Systems Inc.</u>	<u>AVOS 79811.03</u>	<u>1.96.6</u>
<u>Diebold Elections Systems Inc.</u>	<u>AVTSx 4.6.4 w/AVPM</u>	<u>BLR7-1.2.1 / WCER7-410.2.1</u>

**CENTRAL COUNT UNITS**

Manufacturer	Model	Firmware Version
<u>Diebold Elections Systems Inc.</u>	<u>AVOS 79811.03</u>	<u>CC2.0.12</u>

**ELECTION MANAGEMENT SOFTWARE**

Manufacturer	Product Name	Version
<u>Diebold Elections Systems Inc.</u>	<u>Global Elections Management System</u>	<u>1.18.24.0</u>

  
\_\_\_\_\_  
Officer in Charge of Elections Signature

3-1-12  
Date

# ELECTION SUMMARY

# Election Summary Report

## 120313PimaConsolidated

### Summary For Jurisdiction Wide, All Counters, All Races

Date:03/15/12

Time:10:37:56

Page:1 of 1

Registered Voters 27612 - Cards Cast 9356 33.88%

Num. Report Precinct 6 - Num. Reporting 6 100.00%

#### TOWN OF ORO VALLEY COUNCIL

	All Mail	
Number of Precincts	6	
Precincts Reporting	6	100.0 %
Vote For	3	
Times Counted	9356/27612	33.9 %
Total Votes	25616	
Times Blank Voted	8	
Times Over Voted	9	
Number Of Under Votes	2401	
<hr/>		
BURNS, BRENDAN M.	5067	19.78%
GARNER, BILL	5576	21.77%
NAPIER, MARK	3521	13.75%
NARCAROTI, FRED	2147	8.38%
SOLOMON, STEVE	4285	16.73%
ZINKIN, MIKE	4975	19.42%
Write-in Votes	45	0.18%

**STATEMENT OF  
VOTES CAST**

Statement of Votes Cast  
 120313PimaConsolidated  
 SOVC For Jurisdiction Wide, All Counters, All Races

Date:03/15/12  
 Time:10:36:45  
 Page:1 of 3

	TURN OUT		
	Reg. Voters	Cards Cast	% Turnout
Jurisdiction Wide			
09-01	4427	2280	51.50%
09-02	5753	1942	33.76%
09-03	5746	1774	30.87%
09-04	5310	1529	28.79%
09-05	3720	1216	32.69%
09-06	2656	615	23.16%
Total	27612	9356	33.88%

Statement of Votes Cast  
 120313PimaConsolidated  
 SOVC For Jurisdiction Wide, All Counters, All Races

Date:03/15/12  
 Time:10:36:45  
 Page:2 of 3

TOWN OF ORO VALLEY COUNCIL

	Reg. Voters	Vote For	Times Counted	Total Votes	Times Blank Voted	Times Over Voted	BURNS, BRENDAN M.	GARNER, BILL	NAPIER, MARK
Jurisdiction Wide									
09-01	4427	3	2280	6292	1	4	1320	1453	748
09-02	5753	3	1942	5270	2	2	1054	1121	772
09-03	5746	3	1774	4859	2	1	971	1084	690
09-04	5310	3	1529	4151	0	1	757	871	630
09-05	3720	3	1216	3354	2	0	662	709	426
09-06	2656	3	615	1690	1	1	303	338	255
Total	27612	18	9356	25616	8	9	5067	5576	3521

Statement of Votes Cast  
 120313PimaConsolidated

Date:03/15/12  
 Time:10:36:45  
 Page:3 of 3

SOVC For Jurisdiction Wide, All Counters, All Races

TOWN OF ORO VALLEY COUNCIL				
	NARCAROTI, FRED	SOLOMON, STEVE	ZINKIN, MIKE	Write-In Votes
Jurisdiction Wide				
09-01	419	1079	1260	13
09-02	490	869	954	10
09-03	371	737	1000	6
09-04	395	740	749	9
09-05	318	552	684	3
09-06	154	308	328	4
Total	2147	4285	4975	45



**Town Council Regular Session**

**Item # G.**

**Meeting Date:** 04/04/2012

**Requested by:** Ainsley Legner

**Submitted By:**

Ainsley Legner, Parks  
Recreations Library CR

**Department:** Parks Recreations Library CR

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**Information**

**SUBJECT:**

Resolution No. (R)12-16 authorizing and approving a Memorandum of Understanding between Oro Valley Fast Pitch Softball, Strongtie Enterprises, LLC and the Town of Oro Valley for four shade structures at Cañada del Oro Riverfront Park

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

Oro Valley Fast Pitch Softball (OVFPS) is donating materials and labor to install four (4) shade structures over the four bleachers at the two softball fields at Canada del Oro Riverfront Park. A Memorandum of Understanding has been developed to allow OVFPS and Strongtie Enterprises, Inc. to access the park and complete the work.

**BACKGROUND OR DETAILED INFORMATION:**

OVFPS is one of the primary users of the two softball fields at Riverfront Park. Their seasons run from March through June and September through November. The existing bleachers at the two softball fields are not shaded. The League is donating the materials and labor to install shade structures over the bleachers to create a more comfortable experience for spectators.

If the MOU is approved, it is anticipated that the installation will be completed by May 1, 2012.

**FISCAL IMPACT:**

The estimated value of the labor and materials to be donated for this project is \$20,000. There is no cost to the Town. The Town will assume ownership and maintenance of the structures once they have been completed.

**SUGGESTED MOTION:**

I MOVE to (approve or deny) Resolution No. (R)12-16.

---

**Attachments**

Reso 12-16

Memorandum of Understanding

**RESOLUTION NO. (R)12-16**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN ORO VALLEY FAST PITCH SOFTBALL, STRONGTIE ENTERPRISES, LLC AND THE TOWN OF ORO VALLEY FOR FOUR SHADE STRUCTURES AT CAÑADA DEL ORO RIVERFRONT PARK**

**WHEREAS**, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

**WHEREAS**, the Town desires to enter into a Memorandum of Understanding with Oro Valley Fast Pitch Softball (“OVFPS”) and Strongtie Enterprises, LLC (“Contractor”) for the construction and installation of four shade structures over the bleachers (“Project”) at Cañada Del Oro Riverfront Park (“Park”); and

**WHEREAS**, OVFPS is a non-profit organization that will donate the monies for the construction and installation of the Project at the Park and will arrange for Project construction; and

**WHEREAS**, the Contractor is a construction company that will construct and install the Project at the Park; and

**WHEREAS**, the Town will be the donee of the Project and will assume all maintenance, control and supervision of the Project upon acceptance; and

**WHEREAS**, it is in the best interest of the Town to enter into the Memorandum of Understanding, attached hereto as Exhibit “A” and incorporated herein by this reference, with OVFPS and the Contractor in order to set forth the terms and conditions relating to the Project at the Park.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, Arizona, that the Memorandum of Understanding, attached hereto as Exhibit “A” and incorporated herein by this reference, between the Town, Oro Valley Fast Pitch Softball and Strongtie Enterprises, LLC for the construction and installation of four shade structures over the bleachers at Cañada Del Oro Riverfront Park is hereby authorized and approved.

**BE IT FURTHER RESOLVED** that the Mayor and any other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as are necessary to carry out the terms of this Memorandum of Understanding.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Oro Valley, Arizona, this 4th day of April, 2012.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Dr. Satish I. Hiremath, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tobin Rosen, Town Attorney

**ATTEST:**

\_\_\_\_\_  
Julie K. Bower, Town Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# EXHIBIT “A”

**MEMORANDUM OF UNDERSTANDING**  
**Cañada Del Oro Riverfront Park**

This Memorandum of Understanding (“MOU”) is entered into as of this \_\_\_ day of \_\_\_\_\_, 2012, by and between Oro Valley Fast Pitch Softball (“OVFPS”), Strongtie Enterprises, LLC (“Contractor”), and the Town of Oro Valley (the “Town”). This MOU memorializes the intent and agreement of the parties with respect to the construction and installation of four shade structures (“Project”) over the bleachers on softball fields at Cañada Del Oro Riverfront Park (“Park”).

**RECITALS**

A. OVFPS is a non-profit organization that will donate the monies for the construction and installation of four shade structures over the bleachers at the Park and arrange for Project construction. OVFPS’s role in the Project is limited strictly the donation of the Project monies and arranging for a general contractor. OVFPS has no role in design, construction and installation of the Project.

B. The Contractor has agreed to provide charitable in-kind donation of services, in the manner described herein.

C. The Town will be the donee of the Project and will assume all maintenance, control and supervision of the Project upon acceptance.

**NOW THEREFORE**, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

**1. SCOPE OF THE PROJECT**

Utilizing OVFPS’s donation, the parties intend and hereby agree to construct and install four shade structures over the bleachers on the softball fields at the Park. The parties shall use reasonable efforts to complete the Project no later than June 1, 2012.

**2. ROLES OF THE PARTIES**

**A. THE CONTRACTOR**

The Contractor is an independent contractor that will comply with all applicable laws, statutes, ordinances, rules and/or regulations governing its work on the Project. The Contractor shall be solely responsible for all means and methods of project work, construction and any and all similar tasks on the Project. The Contractor

represents and warrants that it is qualified to perform the undertaking that is the subject of this Agreement. The Contractor shall retain exclusive supervision and control of the Project until final completion. The Contractor acknowledges that the Park will remain in use during construction and installation of the Project, and Contractor agrees to protect the work as required to protect the safety of persons using the Park.

**B. ORO VALLEY FAST PITCH SOFTBALL**

OVFPS will facilitate the donation of construction funds for the Project and arranges for Project construction and installation. OVFPS's role on the Project is limited strictly providing the funds for the Project and arranging for the general contractor. OVFPS has no role in design or construction of the Project.

**C. THE TOWN.**

The Town is the Owner of the Park, and will be the donee of the Project upon acceptance ("Project Owner"). When the Project is substantially complete, any and all required inspections passed and accepted, the Town will assume ownership, maintenance, control and supervision of the Project and shall be responsible for maintaining and providing appropriate liability insurance or coverage through its self-insurance retention program.

**3. CONSTRUCTION ACTIVITIES AND RESPONSIBILITIES**

Upon execution and approval of this MOU, OVFPS will make the necessary arrangements to begin scheduling Project construction and installation. Only after all requirements, conditions precedent and obligations under this MOU are met will Project construction activities begin. Construction and installation is to commence upon the full execution of this MOU, and the parties shall use reasonable efforts to complete the Project on or before June 1, 2012. The Town shall obtain all required zoning and use permits and approvals needed for the Project, including lighting, if required by Arizona law.

**4. INDEMNITY AND WARRANTY OBLIGATIONS**

A. After construction, installation and acceptance of the Project by the Town, the Town shall indemnify and hold harmless OVFPS and Contractor from any and all liability except workmanship and manufacturing issues, including, but not limited to, manufacturers defects, substandard workmanship, flaws in design, construction and installation

B. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Town its agents, representatives, officers, directors, officials and employees from any and all claims, damages, causes of action, losses, expenses,

demands, judgments or liabilities, including costs of defense and attorney's fees, arising directly or indirectly arising or alleged to have arisen out of the work to be performed, except any injury or damages arising out of the sole negligence of the Town, its officers, agents or employees. Contractor shall provide appropriate insurance to cover its operations under the Contract and shall name the Town as an Additional Insured.

C. The contractor shall warrant and guarantee all the work against defective workmanship or materials for a period of one year commencing on the date of final acceptance of the work under the contract, ordinary wear and tear and unusual abuse or neglect excepted. The contractor shall obtain such manufacturer's or producer's warranties or guaranties on all items, materials, electrical, or mechanical equipment consistent with those provided as customary trade practice. All such warranties or guaranties shall be transferred to the Town at the time of final acceptance.

D. The Contractor agrees to obtain Insurance Coverage of the types and amounts as required in Attachment A and keep the Insurance Coverage in force until all work has been completed and the completed project has successfully completed its warranty period. The Contractor shall furnish the Town with a Certificate evidencing liability insurance policy or policies with the minimum insurance limits as indicated.

**5. TERMINATION**

This MOU may be terminated by any Party upon thirty (30) days written notice.

**6. MISCELLANEOUS**

The parties to this MOU understand that each party entered into this MOU in reliance on the agreement of each of the other parties to perform its obligations hereunder. This MOU is binding and enforceable with respect to the subject matter hereof, and may be modified or amended only by a writing signed by all parties. This MOU shall be governed by and construed in accordance with Arizona law, and shall be subject to the provisions of Arizona Revised Statutes § 38-511.

IN WITNESS WHEREOF, the Parties hereby subscribe their names this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**ORO VALLEY FAST PITCH SOFTBALL**

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

State of Arizona     )  
  ) ss.  
County of             )

On this \_\_\_ day of \_\_\_\_\_, 2012, \_\_\_\_\_, known to me to be the person whose name is subscribed to the within instrument, personally appeared before me and acknowledged that he/she executed the same for the purposes contained.

Given under my hand and seal on \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary

My Commission Expires: \_\_\_\_\_

**STRONGTIE ENTERPRISES, LLC**

By \_\_\_\_\_

Title \_\_\_\_\_

State of Arizona     )  
                                  )  ss.  
County of             )

On this \_\_\_ day of \_\_\_\_\_, 2012, \_\_\_\_\_,  
known to me to be the person whose name is subscribed to the within instrument,  
personally appeared before me and acknowledged that he/she executed the same for the  
purposes contained.

Given under my hand and seal on \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary

My Commission Expires: \_\_\_\_\_

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Dr. Satish I. Hiremath, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie K. Bower, Town Clerk

\_\_\_\_\_  
Tobin Rosen, Town Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## INSURANCE

The Contractor agrees to obtain insurance coverage of the types and amounts required consistent with the coverage limits shown below.

<u>Coverage Afforded</u>	<u>Limits of Liability</u>
Workers' Compensation Employer's Liability	Statute \$100,000
Commercial General Liability Insurance (including blanket contractual and premises/operations)	\$1,000,000 - Bodily Injury Combined Single Limit \$100,000 Property Damage
Comprehensive Automobile Liability (includes Contractor's owned, hired, or non-owned vehicles, assigned to or used in performance of the work)	\$1,000,000 – Bodily Injury and Property Combined Single Limit Each Occurrence

The Contractor shall provide satisfactory certificates on the required insurance coverage before beginning work. All policies shall contain an endorsement providing that written notice be given to the Town at least thirty (30) calendar days prior to termination, cancellation or reduction in coverage policy. Insurance policies shall remain in force until all work has been completed and the completed project has successfully fulfilled its warranty period. If a policy does expire during the life of the Contract, a renewal certificate of the required coverage must be sent to the Town of Oro Valley not less than five (5) business days prior to expiration date. Each certificate shall include project description, project number and the signed acknowledgement of the insurance company.

The Town of Oro Valley shall be included as an additional insured on all policies except Workers' Compensation. Policies for General, Automobile, and Excess Liability are primary over any insurance available to the Town and as to any claims resulting from the Contract, it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.

In regard to General, Automobile, and Excess Liability, the Contractor agrees to indemnify, defend and save harmless the Town of Oro Valley, its Mayor and Council, appointed boards and commissions, officials, officers and employees individually and collectively from all losses, claims, suits, actions, payments and judgments, demands, expenses, attorney's fees, defense costs or actions of any kind and nature resulting from personal injury to any person, including employees of the Contractor or any subcontractor employed by the Contractor (including bodily injury and death) or damages to any property, arising or alleged to have arisen out of the negligent performance of the Contractor for the work to be performed hereunder, except any injury or damages arising out of the sole negligence of the Town, its officers, agents or employees. The amount and type of insurance coverage requirements set forth in the Contract will in no way be construed as limiting the scope of indemnity in this paragraph.



**Town Council Regular Session**

**Item # H.**

**Meeting Date:** 04/04/2012

**Requested by:** Aimee Ramsey

**Submitted By:**

Aimee Ramsey,  
Development Infrastructure  
Services

**Department:** Development Infrastructure Services

---

**Information**

**SUBJECT:**

Resolution No. (R)12-17 amending the Town of Oro Valley Development and Infrastructure Services Department Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

This amendment to the Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy reflects the recent change from Coyote Run to the regional Sun Shuttle Dial-a-Ride system.

The Town of Oro Valley receives Federal Transit Administration (FTA) funds for transit services. The FTA mandates that all entities receiving such funds adopt a Drug and Alcohol Policy for all employees regulated by the FTA. This includes all safety sensitive transit services division employees.

The City of Tucson is the designated recipient of FTA funds in the region. The Town of Oro Valley is considered a subrecipient of the City of Tucson. This amended policy has been reviewed and accepted by the City of Tucson's Transit Service Coordinator acting as the FTA compliance officer for the region.

**BACKGROUND OR DETAILED INFORMATION:**

The Mayor and Council approved the first Transit Service Drug and Alcohol Policy in March 2006, with revisions on December 20, 2006, February 10, 2007, and August 1, 2008. The recent service changes and re-branding have made it necessary for the Town to revise our policy to ensure compliance.

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to (adopt or deny) Resolution No. (R)12-17, amending the Town of Oro Valley Development and Infrastructure Services Department Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy.

---

**Attachments**

Reso 12-17

DIS - Transit D&A Policy

## RESOLUTION NO. (R)12-17

### **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AMENDING THE TOWN OF ORO VALLEY DEVELOPMENT AND INFRASTRUCTURE SERVICES DEPARTMENT TRANSIT SERVICES DIVISION PREVENTION OF ALCOHOL MISUSE AND PROHIBITED DRUG USE POLICY**

**WHEREAS**, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

**WHEREAS**, pursuant to 49 CFR 655 *et seq.*, the Federal Transit Administration (FTA) has the authority to establish programs to be implemented by employers that receive FTA funding that are designed to help prevent accidents, injuries and fatalities resulting from the misuse of alcohol and use of prohibited drugs by employees who perform safety-sensitive functions; and

**WHEREAS**, pursuant to A.R.S. § 9-240, the Town has the authority to provide policies and procedures, and the Town desires to amend the Town of Oro Valley Development and Infrastructure Services Department Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy “(Policy)” to follow the integration of the transit services into the regional system; and

**WHEREAS**, it is in the best interest of the Town to amend the Policy, attached hereto as Exhibit “A”, to reflect the changes.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, Arizona, that the Town of Oro Valley Development and Infrastructure Services Department Transit Services Division Prevention of Alcohol Misuse and Prohibited Drug Use Policy, attached hereto as Exhibit “A”, is hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor and any other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as are necessary to execute and implement the terms of the Policy.

**PASSED AND ADOPTED** by the Mayor and Town Council of the Town of Oro Valley, Arizona, this 4th day of April, 2012.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Dr. Satish I. Hiremath, Mayor

**ATTEST:**

\_\_\_\_\_  
Julie K. Bower, Town Clerk

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tobin Rosen, Town Attorney

\_\_\_\_\_  
Date

# Exhibit “A”

Town of Oro Valley  
Development and Infrastructure  
Service Department  
Transit Services Division

**Prevention of Alcohol Misuse and  
Prohibited Drug Use Policy**



**Adopted: April 4, 2012**

**Oro Valley's Transportation Service**

**12941 Pusch Mountain View Lane**

**Oro Valley, Arizona 85755**

**Phone 520.229.4990 • Fax 520.229.5049**

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**TOWN OF ORO VALLEY - TRANSIT SERVICE DIVISION**  
**POLICY REGARDING ILLEGAL DRUG USE AND**  
**ALCOHOL MISUSE BY SAFETY-SENSITIVE EMPLOYEES**  
**INTRODUCTION**

The Town of Oro Valley (Town) originally adopted this Policy in 2008, and made revisions in January 2012 to comply with the requirements of the Federal Transit Administration (hereinafter "FTA") Regulations, **Prevention of Alcohol Misuse and Prohibited Drug Use In Transit Operations**, 49 CFR Part 655. Federal Transit Regulations 49 CFR Part 655 mandates drug and alcohol testing for safety sensitive positions and prohibits employees from performing safety sensitive functions when an employee has tested positive for drugs and/or alcohol. The regulations governing the procedures for testing programs are set forth in 49 CFR Part 40, as amended. Copies of the Federal regulations 49 CFR Part 40 is available for inspection in Town of Oro Valley's Transit Services Division and Human Resources offices.

This amendment, made in October 2008, is necessary to comply with United States Department of Transportation (DOT) regulations 49 CFR Parts 655 and 40, as amended. The purpose of this policy is to advise safety-sensitive employees of their obligations under federal law and Town of Oro Valley's policy not to use illegal drugs on or off duty, nor to use alcohol on duty or misuse alcohol off duty in a manner that may affect their performance on duty. It sets out the consequences if a safety-sensitive employee does not comply. It also discusses drug and alcohol tests and testing procedures required by federal law or permitted under Town policy. Any provision in this Policy that is not part of Federal Regulations but is covered instead solely by the drug and alcohol provisions of Town policy will be noted throughout this policy in Italics (*Italics*). Finally, this Policy delineates educational, training, assessment and prevention programs available to Town of Oro Valley employees.

The Town of Oro Valley has a designated Drug and Alcohol Program Manager (DAPM) and Designated Employer Representative (DER) to answer employee questions about this Anti-Drug and Alcohol Misuse Program. See Attachment 1

The Town of Oro Valley will use a licensed physician, who is certified as a Medical Review Officer (MRO), to review positive drug test results and to comply with other requirements of FTA Regulations 49 CFR Part 655 and 40, as amended. See Attachment 1

Town of Oro Valley will also designate a Substance Abuse Professional(s) (SAP) who will be available to evaluate Town of Oro Valley employees who are not in compliance with alcohol misuse and anti-drug requirements of FTA Regulations. This is a certified Substance Abuse Professional who has knowledge and clinical experience in the diagnosis and training of drug and alcohol disorders. See Attachment 1

At times authorized by FTA Regulations, Town of Oro Valley will test safety-sensitive employees for the misuse of alcohol. Town of Oro Valley will also test safety-sensitive employees for the use of the following controlled substances:

1. Marijuana
2. Cocaine
3. Opiates
4. Amphetamines
5. Phencyclidine (PCP)

It is a condition of employment that all safety-sensitive employees comply with this Policy and FTA Regulations and any subsequent amendments.

## **Town of Oro Valley Employees Subject to FTA Testing Requirements**

FTA drug and alcohol testing requirements apply to employees who perform or who may be expected to perform a "safety-sensitive function", which includes any of the following duties.

1. Operating a revenue service vehicle, including when not in revenue service.
2. Operating a non-revenue service vehicle, when required to be operated by a holder of a Commercial Driver's License.
3. Controlling dispatch or movement of a revenue service vehicle.
4. Maintaining a revenue service vehicle or equipment used in a revenue service vehicle, or
5. Carrying a firearm for security purposes.
6. Contractor employees that are permitted to perform any of the above listed safety sensitive duties.

Pursuant to the above standard, the following Town of Oro Valley employees positions listed on Appendix A are subject to FTA drug and alcohol use restrictions and drug and alcohol testing.

### **Drug Use Prohibitions and Consequences**

Under the Drug Free Workplace Act, all Town of Oro Valley employees are prohibited from manufacturing, distributing, dispensing, possessing or using illegal drugs in the workplace. Any Town of Oro Valley employee convicted of a criminal drug statute violation that occurred in the Town of Oro Valley workplace is required to notify Town of Oro Valley of that conviction within five days after such conviction, as provided in The Drug Free Workplace Act of 1988. In addition, under FTA Regulations, any safety-sensitive employee who tests positive for the use of prohibited drugs or who refuses to submit to a FTA-required drug test must cease performing safety sensitive duties immediately and must be referred to a substance abuse professional. FTA Regulations state federally mandated cut-off limits for the minimum quantity of a drug that must be detected in the initial test and also in the confirming test in order for a drug test to be reported as a positive. Expressed in nanograms per milliliter (ng/ml), the screen (designated "s") and the confirmation (designated "c") cut-off limits currently are: Marijuana (s50 c15); Cocaine (s300 c150); Opiates (s2000 c2000); PCP (s25 c25); and Amphetamines (s1000 c500).

*Although FTA Regulations do not require that a safety-sensitive employee who tests positive for prohibited drug use or who refuses to take a drug test be terminated from employment, Town of Oro Valley will terminate any employee who tests positive for illegal drug use or who refuses to comply with a reasonable order to submit to a drug test.*

*This termination policy of Town of Oro Valley includes both supervisory and non-supervisory employees and applies regardless of whether illegal drug use occurred on or off the job. Town of Oro Valley Personnel Policies and Procedure Manual specifically provides for termination from employment for either the illegal use of drugs or insubordination, which includes the refusal to comply with a reasonable order of a supervisor to submit to a drug test.*

*The sole exception to this termination policy is that any employee who is using illegal drugs and comes forward prior to being notified of or becoming aware of an imminent drug test of that employee will be referred to a substance abuse professional and given a leave of absence to permit the employee to enter a drug rehabilitation program approved by the substance abuse professional. The employee may use accrued sick leave, vacation, or other accrued leave while on this leave of absence. If the employee has no accrued leave time available, the leave will be without pay. In regard to any approved treatment program, Town of Oro Valley will bear any cost of*

*such a program that is currently covered under the Town's Benefit Program. Should an employee use illegal drugs again, fail to attend or successfully complete any designated drug program, or fail to otherwise comply with applicable FTA Regulations or Town of Oro Valley requirements, he/she will be terminated.*

If the employee successfully completes the program recommended by a substance abuse professional, he/she will be subject to a return-to-duty drug test, a possible alcohol test, and follow-up random tests for up to 60 months after returning to work. FTA Regulations require that the employee must pass a minimum of six follow-up tests within the first 12 months back in a safety-sensitive position. *Should the employee test positive for illegal drug use within the 60-month period, he/she will be terminated.*

### *Legal Drug Use*

*The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functions, motor skills, or judgment may be adversely affected should be discussed by employees with their appropriate health care professional before performing work-related duties. Educational information regarding prescription and over-the-counter medications should be obtained from either a health care professional or pharmacist. Employees are urged strongly to seek and obtain medical advice prior to using prescription or over-the-counter drugs that may adversely affect his/her ability to safely operate or maintain vehicles.*

*A legally prescribed drug means that the individual has a prescription or other written approval from a physician for the use of a drug in the course of medical treatment. If the employee tests positive for drugs, he/she must provide the MRO a valid prescription within 24 hours. A valid prescription includes the patient's name, the name of the substance, quantity/amount to be taken, and the period of time of the authorization. The "illegal use of drugs" is prohibited under the Town's Personnel Policies and Procedures Manual.*

## **Alcohol Misuse Prohibitions and Consequences**

FTA Regulations prohibit a safety-sensitive employee from reporting for any safety-sensitive duty or remaining on duty while having an alcohol concentration of 0.04 or greater. Town of Oro Valley will not permit an employee to perform safety-sensitive duties under these circumstances.

FTA Regulations also prohibit a safety-sensitive employee from consuming any alcohol while performing a safety-sensitive function. Alcohol use means the consumption of any beverage, mixture or preparation, including any medication containing alcohol. Town of Oro Valley will not permit any employee to perform safety-sensitive duties under these circumstances.

FTA Regulations strictly prohibit any safety-sensitive employee from consuming alcohol, including alcohol in medication, within four (4) hours *prior* to performing a safety-sensitive function. In addition, any safety-sensitive employee who is "on call" may not use alcohol during the call time. Should an employee use alcohol while on call, he/she should acknowledge that use when called to report to duty and indicate the inability to perform a safety-sensitive function. If the employee acknowledges the use of alcohol while on call but claims an ability to perform safety sensitive functions, an alcohol test shall be required.

Under FTA Regulations, any safety-sensitive employee who is required to take an alcohol test after an accident is prohibited from using alcohol for eight (8) hours after the accident or until he/she has undergone a post-accident alcohol test, whichever occurs first.

Any safety-sensitive employee who violates any of the above FTA alcohol restrictions or who refuses to submit to a FTA-required alcohol test must cease performing safety-sensitive functions immediately and must be referred to a substance abuse professional. FTA Regulations do not require that Town of Oro Valley terminate a safety-sensitive employee who reports to duty with an alcohol concentration of 0.04 or greater, uses alcohol on the job, or refuses to submit to an alcohol test. *However, Town of Oro Valley will terminate any safety-sensitive employee who reports to duty with an alcohol content of 0.04 or greater, uses alcohol on the job, or refuses to submit to an alcohol test after being given a reasonable order to do so by a supervisor. This applies to both supervisory and non-supervisory employees.*

*The Town of Oro Valley may terminate an employee for drunkenness, drinking on the job, or refusing to comply with a reasonable order of a supervisor to take an alcohol test. Employees who are not drunk while on duty but who use alcohol in violation of FTA Regulations, such as within four (4) hours prior to duty or while on call, are also subject to appropriate disciplinary action.*

*Any Town of Oro Valley employee who believes he/she has an alcohol misuse problem that may affect work performance may seek a medical leave of absence. Any employee who seeks a leave of absence prior to being identified as violating any of the above alcohol misuse rules or prior to being notified of a mandatory alcohol test will not be disciplined, but will be referred to a substance abuse professional. The employee must comply with the recommendations of the substance abuse professional. Any leave of absence granted will be without pay unless the employee has accrued sick or vacation pay. Town of Oro Valley will bear any costs of an approved treatment program to the extent that cost is covered under the Town's Benefits Program.*

If the substance abuse professional recommends that the employee be returned to work, the employee must successfully complete a return to duty alcohol test and possibly a drug test if recommended by the substance abuse professional. FTA Regulations require that the employee must pass a minimum of six follow-up tests within the first 12 months back in a safety-sensitive position. The employee will then be subject to follow-up testing for up to sixty months.

## **Circumstances Under Which A Safety-Sensitive Employee Will Be Tested Pursuant to FTA Regulations**

### **Pre-Employment Testing**

Town of Oro Valley may not allow an applicant to work in a safety-sensitive position or transfer a non safety-sensitive employee to a safety-sensitive position unless the applicant or transferee passes a drug test with a verified negative result. When a covered employee or applicant has not performed a safety-sensitive function for 90 consecutive calendar days regardless of the reason, and the employee has not been in Town of Oro Valley's random selection pool during that time, Town of Oro Valley shall ensure that the employee takes a pre-employment drug test with a verified negative result.

If otherwise qualified, an individual with permanent or long term disabilities that directly renders him/her unable to provide an adequate urine specimen will be able to perform safety-sensitive duties despite their inability to provide urine during a pre-employment test. The certified MRO will determine long term inability to provide urine by medical examination and consultation with the employee's physician.

If an individual cancels a pre-employment test, the individual must take another pre-employment test with a verified negative result prior to the individual performing any safety sensitive function. In addition, any applicant or person transferring to a safety sensitive position who previously failed or refused any DOT required pre-

employment test with any DOT covered employer must show evidence of treatment by a SAP which meets DOT requirements.

The Town's Human Resources Department must obtain and review the information listed below from any employer for whom the applicant was subject to safety-sensitive/CDL requirements within the past two years. The information obtained must include whether the applicant:

1. Has participated in a drug and alcohol testing program required by the DOT in the last two years.
2. Had an alcohol test with a concentration of 0.04 percent or greater in the last two years. This includes prospective employees if they have failed or refused a DOT drug or alcohol pre-employment test within the past two years from an employer who did not hire the employee.
3. Tested positive for a controlled substance test in the last two years. This includes prospective employees if they have failed or refused a DOT drug or alcohol pre-employment test within the past two years from an employer who did not hire the employee.
4. Refused a required test in the last two years.

The Town's Human Resources Department must provide to each of the applicant's previous employers a written authorization from the applicant for release of the required information. The release of this information may take the form of personal interviews, letters, or any other method that ensures confidentiality. If the Human Resources Department is not given written authorization, the Town shall not hire the applicant. The Human Resources Department shall maintain a written, confidential record with respect to each past employer contacted. When a covered employee or applicant has previously failed or refused a DOT pre-employment drug and/or alcohol test, the employee must provide proof of having successfully completed a referral, evaluation and treatment plan meeting DOT requirements.

### **Reasonable Suspicion Testing**

Town of Oro Valley shall conduct a drug or alcohol test when there is a reasonable suspicion to believe that a safety-sensitive employee has used a prohibited drug or has violated any FTA alcohol misuse regulation. Under FTA Regulations, Town of Oro Valley's determination of reasonable suspicion must be made by one trained supervisor or trained Company official and must comply with FTA standards. One trained supervisor or trained Company official must articulate, substantiate, and document physical, behavioral, and performance indicators of probable drug use or alcohol misuse by observing the appearance, behavior, speech or body odors of the covered employee.

*Any trained supervisor having reasonable suspicion of an employee's controlled substance and/or alcohol use in violation of this Policy, or any supervisor receiving notification from a subordinate employee of an employee's violation of this Policy, shall first observe the employee in question for any signs or symptoms of use or abuse of drugs and/or alcohol ensure the safety of the clients, the employee and other employees by removing the employee from performing any safety-sensitive function. The supervisor must evaluate and ascertain that there is specific, contemporaneous and articulable observations concerning appearance, behavior, speech or body odors consistent with possible drug use or alcohol misuse. Completing the Supervisor's Report of Reasonable Suspicion, the trained supervisor shall call the Transit Services Administrator, and/or his/her designee, to order a "Reasonable Cause" test.*

*The supervisor shall notify the subject employee in person and transport him/her immediately, or as soon as practical, to the Town's designated collection site to be tested. The supervisor shall remain at the collection site and ensure the employee is transported to his/her home. The employee shall be placed on administrative leave pending notification of the test result. A refusal to test shall be considered a positive test result and shall result in disciplinary action up to and including termination of employment.*

The supervisor and any other supervisor/manager involved shall document their observations and involvement in the situation to drug and/or alcohol test an employee for substance abuse.

### **Post Accident Testing**

As soon as practicable after a fatal accident, Town of Oro Valley must drug and alcohol test each surviving safety-sensitive employee operating the mass transit vehicle at the time of the accident. Town of Oro Valley must also drug and alcohol test any other safety-sensitive employee whose performance could have contributed to the accident. In the event a FTA drug test is not administered within 32 hours following an accident, management will cease attempts to administer the drug test and document the reasons why. In the event a FTA alcohol test is not administered within two hours following an accident, management will document the reasons why the test was not promptly administered. If an alcohol test is not administered within eight hours following an accident, Town of Oro Valley will make no further effort to administer an alcohol test and will document the reasons why the test was not administered within eight hours.

Under FTA Regulations, a non fatal accident occurs when any individual suffers a bodily injury and immediately receives medical treatment away from the scene of the accident, or if any vehicle involved in the accident incurs disabling damage and is transported away from the scene by a tow truck or other vehicle. As soon as practicable after a non fatal accident, Town of Oro Valley must drug and alcohol test any safety-sensitive employee operating the mass transit vehicle at the time of the accident, unless a Town of Oro Valley supervisor with authority to do so determines, using the best information available at the time of the decision, that the employee's performance can be completely discounted as a contributing factor to the accident. Town of Oro Valley must also drug and alcohol test any other safety-sensitive employee whose performance could have contributed to the accident.

A safety-sensitive employee who is subject to a post-accident test and fails to remain readily available for such testing, including notifying Town of Oro Valley of his/her location if he/she leaves the scene of the accident prior to a test, may be deemed under FTA Regulations to have refused to submit to such testing. A Town of Oro Valley employee is not prohibited from leaving the scene of an accident for a short period of time if necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

In the event that an employee involved in an accident while on-duty either loses his/her life, is unconscious or is injured, the employee will not be drug or alcohol tested unless the individual is able to give consent as per DOT regulations. However, FTA Regulations provide that the results of a blood, urine or breath test conducted by Federal, State, or local officials shall be considered to meet the requirements of this section, provided such test conforms to the applicable Federal, State, or local testing requirements, and that the test results are obtained by Town of Oro Valley. These test results can be used only if Town of Oro Valley was unable to perform a post-accident test within the time period required by FTA regulations.

### **Random Testing**

Random drug and alcohol testing must be carried out by Town of Oro Valley at the minimum annual percentage rate required by FTA Regulations. Town of Oro Valley is currently required to randomly drug test 25% of the total number of safety sensitive employees per year. Town of Oro Valley is currently required to randomly alcohol test 10% of the total number of safety sensitive employees per year. Each safety-sensitive employee shall have an equal chance of being selected each time random tests are conducted regardless of whether the employee was previously randomly selected. Town of Oro Valley utilizes a scientifically valid, computer based random number generator in selecting safety-sensitive employees for random drug and alcohol tests. There is no discretion on the part of management or operations in the selection and notification of individuals for testing.

Random tests will be unannounced and immediate. Testing of randomly-selected covered employees shall be unpredictable. The testing will start in January and be spread reasonably throughout the calendar year and may be conducted on all days and hours during which the transit service is in operation. A safety-sensitive employee shall be randomly tested for alcohol misuse while the employee is performing safety-sensitive functions; just before the employee is to perform safety-sensitive functions; or just after the employee has ceased performing such functions. A safety-sensitive employee may be randomly tested for prohibited drug use anytime while on duty.

### **Return to Duty and Follow-Up Testing**

Should Town of Oro Valley ever choose to return to duty a safety-sensitive employee who refused to submit to a drug test, or who had a verified positive drug test, if the employee is not terminated, FTA regulations require that the employee first be evaluated by a substance abuse professional to determine the necessary follow-up treatment and later, if the employee has complied with all recommendations of the substance abuse professional. With the recommendation of the substance abuse professional, the employee must take a return to duty drug test with a verified negative result as well as an alcohol test if recommended by the substance abuse professional. The employee will also be subject to unannounced follow-up drug and alcohol tests as recommended by the substance abuse professional for up to sixty months after returning to duty. FTA regulations require that at a minimum, the employee must pass six follow-up tests within the first 12 months back performing safety-sensitive duties.

Should Town of Oro Valley choose to return to duty a safety-sensitive employee who failed to comply with FTA alcohol misuse regulations, the employee must first be evaluated by a substance abuse professional to determine the necessary follow-up treatment and later, if the employee has complied with all recommendations of the substance abuse professional. With the recommendation of the substance abuse professional, the employee must also take a return to duty alcohol test with a result indicating an alcohol concentration of less than 0.02. The substance professional may also recommend that the employee be subject to a return to duty drug test. FTA regulations require that the employee must pass a minimum of six follow-up tests within the first 12 months back performing safety-sensitive duties. The employee will also be subject to unannounced follow-up drug and alcohol tests as recommended by the substance abuse professional for up to sixty months after returning to duty. Follow-up testing is carried out in addition to the random testing required of all safety-sensitive employees.

### **Retesting of Employees Whose Alcohol Test Concentration is at Least 0.02, but less than 0.04**

Town of Oro Valley must not permit a safety-sensitive employee who has been alcohol tested and found to have an alcohol concentration of at least 0.02 but less than 0.04 to perform any safety-sensitive function until (1) the employee is alcohol retested with a concentration of less than 0.02, or until (2) the employee's next regularly scheduled duty period if it begins at least eight hours following the test.

### **Refusal to take a FTA Required Drug or Alcohol Test**

It is a condition of employment with Town of Oro Valley that safety-sensitive employees submit to drug or alcohol tests required by FTA Regulations. *This means that Town of Oro Valley will terminate any safety-sensitive employee who knowingly refuses a reasonable order to take a required drug or alcohol test.* Under FTA Regulations, any employee who refuses to submit to a FTA-required drug or alcohol test must be immediately removed from safety-sensitive duties. A refusal by an employee to submit to a FTA-required drug test must be treated by Town of Oro Valley as a verified positive result.

The types of behavior that will be considered a refusal to take a required FTA drug test include:

1. *Intentionally refusing to comply with a direct order to take a test;*

2. Failure to appear for any test (except a pre-employment test) within a reasonable time, after being directed to do so.
3. Failure to remain at the testing site until the testing process is complete; *Provided*, That an employee who leaves the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test.
4. Failure to provide a urine specimen for a drug test; *provided*, that an employee who does not provide a urine specimen because he or she has left the testing site before the testing process commences for a pre-employment test is not deemed to have refused to test.
5. In the case of a directly observed or monitored collection in a drug test, failure to permit the observation or monitoring of your provision of a specimen.
6. Failure to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure.
7. Failure or refusal to take an additional drug test Town of Oro Valley or the collector has directed you to take.
8. Failure to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by Town of Oro Valley. In the case of a pre-employment drug test, the employee is deemed to have refused to test on this basis only if the pre-employment test is conducted following a contingent offer of employment.
9. Failure to cooperate with any part of the testing process (*e.g.*, refuse to empty pockets when so directed by the collector; behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector).
10. If the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.
11. Failure to follow the observer's instructions during an observed collection including instructions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process.
12. Possess or wear a prosthetic or other device that could be used to interfere with the collection process.
13. Admit to the collector or MRO that you adulterated or substituted the specimen.

The types of behavior that will be considered a refusal to take a FTA required alcohol test include:

1. *Intentionally refusing to comply with a direct order to take a test.*
2. Failure to appear for any test within a reasonable time after being directed to do so.
3. Failure to remain at the testing site until the testing process is complete.
4. Failure to provide an adequate amount of saliva or breath for any alcohol test required.
5. Failure to provide a sufficient breath specimen and the physician has determined, through a required medical evaluation, that there was no adequate medical explanation for the failure.
6. Failure to undergo a medical examination or evaluation, as directed by Town of Oro Valley as part of an insufficient breath procedures medical evaluation.
7. Failure to sign the certification at Step 2 of the Alcohol Testing Form.
8. Failure to cooperate with any part of the testing process

*As an employee, when you refuse to take a non-DOT test or sign a non-DOT form, you have not refused to take a DOT test. There are no consequences under DOT agency regulations for refusing to take a non-DOT test required by the Town's Personnel Policies and Procedures Manual. However, intentionally refusing to sign non-DOT drug/alcohol forms, without good and sufficient reason, provided by the collection facility is considered to be a refusal under the current this policy.*

### **Methods of Testing and of Safeguarding the Validity of Tests**

All testing for the presence of illegal drugs or alcohol misuse, will protect the employee and the integrity of the drug and alcohol testing process, safeguard the validity of the test results, and ensure the test results are attributed to the correct covered employee. This will be accomplished by conducting all drug and alcohol testing in accordance with the procedures set forth in 49 CFR Parts 40 **as amended** and 655 as amended.

Specimen validity testing will be conducted on all urine specimens provided for testing under DOT authority. Specimen validity testing is the evaluation of the specimen to determine if it is consistent with normal human urine. The purpose of validity testing is to determine whether certain adulterants or foreign substances were added to the urine, if the urine was diluted, or if the specimen was substituted.

**Drug Testing:** An employee will be directed to a designated collection, facility where a urine specimen will be collected in a confidential, sanitary and secure method. The specimen will be split into two samples in the presence of the donor employee. The two samples will be appropriately labeled, sealed, stored and then transported to a federally certified laboratory for scientific analysis of one of the samples. FTA regulations require that Town of Oro Valley utilize only laboratories certified under the DHHS "Mandatory Guidelines for Federal Workplace Drug Testing Programs" 53FR 11970, April 11, 1988 and subsequent amendments thereto. Town of Oro Valley currently utilizes MedTox Laboratories, Inc. (Laboratory Account Number: 23240) 402 W. Country Rd. D, St. Paul, Mn 55112, a DHHS certified laboratory. An appropriate chain of custody will be maintained to assure that the two samples are not tampered with, altered or misidentified. This will assure that no confusion will arise over whether the ultimate test results are accurate and are the true test results of the donor employee. Collection and forwarding procedures of the collection facility and testing procedures of the certified laboratory must be in compliance with Department of Transportation Drug and Alcohol Testing Procedures, 49 CFR Part 40, as amended: Procedures For Transportation Workplace Drug and Alcohol Testing Programs.

The laboratory will analyze one of the samples. If the initial test is positive, the laboratory must confirm it with a different chemical analysis of the same sample. If the confirmatory test of the same sample is positive, the laboratory will report it to the Town of Oro Valley certified Medical Review Officer ("MRO") who is a licensed physician. Prior to verifying the test as positive, the MRO will contact the employee, if possible, to discuss the test results.

Pursuant to DOT Regulations, Town of Oro Valley will treat a positive dilute drug test as a positive drug test result. Town of Oro Valley will treat a negative dilute drug test as a negative drug test result.

A test reported as a dilute negative will be treated as a negative test by Town of Oro Valley unless the MRO directs that the employee be retested under direct observation because the creatine concentration of the specimen was equal to or greater than 2 mg/dl, but less than or equal to 5 mg/dl.

If the MRO verifies the test as positive, the employee will have 72 hours after being notified by the MRO of the verified positive result to contact the MRO and request that the untested split specimen be tested at a different federally certified laboratory. If this request is made by the employee and the split sample is unavailable or inadequate for testing the employee will be required to go to the collection site for another specimen collection under a direct observation protocol immediately after being directed by Town of Oro Valley. Employees do not have access to a test of their split specimen following an invalid result.

Observed Collections are required in the following circumstances:

1. Anytime the employee is directed to provide another specimen because the temperature on the original specimen was out of the accepted temperature range of 90 degrees F – 100 degrees F.
2. Anytime the employee is directed to provide another specimen because the original specimen appeared to have been tampered with.
3. Anytime a collector observes materials brought to the collection site or the employee's conduct clearly indicates an attempt to tamper with a specimen.
4. Anytime the employee is directed to provide another specimen because the laboratory reported to the MRO that there was not an adequate medical explanation for the result.
5. Anytime the employee is directed to provide another specimen because the MRO determined that the original specimen was positive, adulterated or substituted, but had to be cancelled because the test of the split specimen could not be performed.
6. All Return to Duty Tests.
7. All Follow-up Tests.

**Alcohol Testing:** A breath specimen will be collected through the use of an evidential breath-testing device ("EBT"). The device must be able to either print confirmation tests in triplicate, or three consecutive identical copies. It must also print a unique and sequential number of each completed test and print the number on each copy of the result. The EBT serial number and time of the test must also be printed.

A certified Breath Alcohol Technician ("BAT") who is appropriately trained and can demonstrate competence in the use of the EBT must perform the breath test. Town of Oro Valley will contract with a licensed collection facility to conduct breath alcohol tests with certified and trained facility personnel who are qualified Breath Alcohol Technicians. Testing will be conducted in a confidential setting either at the collection facility or by a mobile collection vehicle operated by the medical facility.

Upon arrival for testing, the Town of Oro Valley employee must provide positive identification to the BAT. The testing procedures will be explained by the BAT and the Town of Oro Valley employee will be required to sign an alcohol testing form prior to testing. The Town of Oro Valley employee will receive a copy of the form at the end of the collection procedure.

The BAT will attach a disposable mouthpiece to the EBT in front of the employee. The employee will then blow forcefully into the mouthpiece for at least six seconds. The BAT must then show the employee the results displayed on the EBT or the printed results.

If the result is an alcohol concentration of less than 0.02, no further testing is required and the test will be reported as negative. If the result is 0.02 or greater, a confirmation test must be performed. This test must be conducted at least 15 minutes, but not more than 30 minutes, after the completion of the initial test. The BAT will conduct an air blank test on the EBT prior to the confirmation test. The confirmation test will be conducted using the same procedures as the initial test. A new mouthpiece will be used.

The confirmation test result will be the final result. If the result displayed on the EBT is not the same as that on the printed form, the test will be cancelled and the EBT will be removed from service.

The BAT will sign and date the results form. The employee will sign and date the certification statement that includes a notice that the employee cannot perform safety-sensitive duties or operate a motor vehicle if the result is 0.02 or greater.

The BAT will notify Town of Oro Valley of the results in a confidential manner. Alcohol test results will not be considered valid if testing procedures are not properly followed. All testing must be accomplished in accordance with the Department of Transportation Drug and Alcohol Testing Procedures, 49 CFR Part 40, as amended.

### **Record Keeping Requirements**

Employee drug and alcohol test results are strictly confidential. The MRO, the laboratory and the Human Resource Department are the sole custodians of all original paperwork and records pertaining to the test results. Employee test records must be maintained in confidence as provided in FTA Regulations. Substance abuse testing information is kept in a locked confidential file, separate from the employee's general personnel file.

Town of Oro Valley may disclose information related to a positive drug/alcohol test of an individual to the individual or the decision maker in a lawsuit, grievance, or other proceeding initiated by or on behalf of the individual and arising from a certified positive test. Employee test results will not be released to anyone else without the written consent of the tested party, except as required by law.

All requests for test records must be submitted in writing to Human Resources. FTA-regulated employees may request copies of their own drug and alcohol records including laboratory records.

# The Effects of Alcohol Misuse on Employees

## Symptoms of Alcohol Abuse and Available Methods of Intervention

The National Council on Alcoholism has provided these statistics indicating the following is linked to the abuse of alcohol:

80% of all deaths by fire, 77% of all falls, 65% of all drownings, 55% of all arrests, 50% of all traffic fatalities, 36% of all accidents involving pedestrians, 22% of all home accidents, at least 30% of all divorce and juvenile delinquency cases, up to 90% of all reported child abuse cases, between 25% and 33% of all homicides, 27,000 people die annually and thousands of death certificates show death due to causes attributable to alcohol abuse. 33% of all hospital beds filled per day involve alcohol, and 50% of emergency room visits per day involve alcohol.

Alcoholism has been listed as our Nation's third leading cause of death, trailing only heart disease and cancer. In 1981, the National Institute of Alcohol Abuse and Alcoholism reported to Congress that alcohol is a factor in 10% of all deaths in this country.

Experts in alcohol abuse prevention have provided the following signs and symptoms of an employee with an alcohol-related problem. One must be fully aware, however, that the symptoms described below may very well be related to personal problems unrelated to alcohol abuse.

### I. **Performance**

#### A. Attendance

- Absences after paydays
- Monday and/or Friday absences
- Leaving work early
- Longer lunch/break periods
- Unexplained absences from work
- Tardiness
- Increased absences from work with a variety of explanations

#### B. Reliability

- Inclination to put things off
- Repeated unmet promises
- Missed deadlines
- Frequently needing more time than previously to do work

#### C. Productivity

- Lowered overall productivity which may be accompanied by periods of high productivity
- May show no productivity problems for a long period, but continued attendance problems

#### D. Quality

- Lowered with decrease in attention to details
- Increase in error/mistakes
- More time needed to achieve former level of quality

## II. Behavior

### A. Attitudes/Habits

- Aggressive behavior
- Avoids supervisor/peers
- Apologetic for absences/past behaviors; if pressed for improvement, may become defensive
- Mood swings during work day
- May sleep at work
- Displays congenial behavior when confronted with performance; if pressed, may become abrupt and argumentative
- Ready with an explanation for most situations

### B. Drinking

- Tickets for DUI
- Becomes intoxicated at work after arriving sober
- Arrives at work under the influence
- Smell of alcohol on breath
- Mood swings after lunch/breaks
- Frequent use of breath purifiers

## III. Appearance

- Changes in appearance may or may not be noticed. The one change that does become apparent with alcohol or drug abuse is the appearance of being tired a great deal of the time.
- Women: May begin to pay less attention to make-up and hair than before.
- Men: May show up to work without shaving and begin to slack off on having hair cut as regularly.
- Attention to personal grooming and hygiene may or may not change.

*Safety-sensitive employees with an alcohol problem should seek assistance from the Employee Assistance Program (EAP). A leave of absence should also be strongly considered. No employee will be disciplined if he/she seeks a leave of absence prior to violating any provision of this Policy, any FTA Regulation, or prior to being notified of any required drug or alcohol test.*

*An employee who has good reason to suspect that a coworker has a serious alcohol problem should strongly consider approaching that employee and suggesting that he/she either seek a leave of absence or seek help through the **EAP**. (See Attachment 1 for Name, Address and telephone number.) Prior to approaching a coworker about an alcohol abuse problem, you may first want to consider seeking help from a supervisor, a management representative, or **EAP**.*

*If a Town of Oro Valley employee reasonably believes that a coworker or a supervisor, while on duty is under the influence of alcohol, is drinking on the job or is in violation of any other FTA alcohol regulation, the employee should immediately report this to management for appropriate action. As difficult as it may be to report a fellow employee, the safety of the public and the safety of all Town of Oro Valley employees must be the primary objective of everyone.*

## **Employee Education and Training Program**

FTA requires a minimum of one hour of drug training for covered employees. Training includes indicators and effects of drug use.

Town of Oro Valley supervisors and managers who may make reasonable suspicion determinations will receive at least 60 minutes of training on recognizing the physical, behavioral, and performance indicators of probable drug abuse.

Supervisors and managers will also receive at least 60 minutes of training to recognize the symptoms of alcohol misuse.

### **Conclusion**

All safety-sensitive employees are required to comply with this Policy. Compliance with FTA Drug and Alcohol Misuse Regulations, and Town of Oro Valley policy regarding drug use and alcohol misuse is a condition of employment. Should you have any questions or concerns regarding your obligations as a safety-sensitive employee, or if you desire to review FTA Regulations on drug abuse and alcohol misuse, do not hesitate to speak to the Drug and Alcohol Program Manager (DAPM) (see Attachment 1).

### **References**

Availability of the following materials;

Hardcopies of:

Federal Transit Administration (FTA) Drug-Free Workplace Act 1988  
DOT 49 CFR Part 40 – Procedures for Transportation Workplace Drug Testing Programs  
FTA Part 655 – Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations are available from the Town of Oro Valley Human Resource Department as well as in the Town of Oro Valley Transit Division Driver's Room.

The following website links may also be use to access the materials;

Federal Transit Administration (FTA) Drug-Free Workplace Act 1988  
WEBSITE: <http://uscode.house.gov/download/pls/41C10.txt>  
DOT 49 CFR Part 40 – Procedures for Transportation Workplace Drug Testing Programs  
WEBSITE: [http://www.dot.gov/ost/dapc/NEW\\_DOCS/Part40\\_complete\\_20041109\\_A.pdf](http://www.dot.gov/ost/dapc/NEW_DOCS/Part40_complete_20041109_A.pdf)  
FTA Part 655 – Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations  
WEBSITE: [http://www.access.gpo.gov/nara/cfr/waisidx\\_03/49cfr655\\_03.html](http://www.access.gpo.gov/nara/cfr/waisidx_03/49cfr655_03.html) Attachment 1



# Appendices

## Forms utilized in the administration of the Town of Oro Valley's Transit Services Division Drug and Alcohol Policy

APPENDIX	FORM
A	Covered Employees [list]
B	Authorization for the Release of Information [form]
C	Drug and Alcohol Testing Notification [form]
D	Post-Accident Substance Abuse Testing Decision Maker [form]
E	Supervisor's Report of Reasonable Suspicion [form]
F	Approved Specimen Collection Sites [list]
G	Procedures for Transportation Workplace Drug and Alcohol Testing Programs
H	Certification of Completion of Drug and Alcohol Awareness Program [form]
I	Verification of Participation in Alcohol/Controlled Substance Testing Program
J	Employee Random Drug Testing Consent [form]

**Appendix A**

**List of Covered Positions by Job Title**

Full-time Transit Driver

Part-time Transit Driver

Relief Transit Driver

Lead Transit Driver

Full-time Transit Dispatcher

Part-time Transit Dispatcher

Transit Services Administrator

**Appendix B**

**AUTHORIZATION FOR THE RELEASE OF INFORMATION**

Prior Employer: \_\_\_\_\_ Driver: \_\_\_\_\_  
Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
\_\_\_\_\_ Soc. Sec. No.: \_\_\_\_\_

In accordance with 49 CFR Part 40, as amended, you are hereby authorized and requested to release to \_\_\_\_\_ (Employer) at \_\_\_\_\_ (Address) any and all information in your possession concerning my participation in a drug and alcohol testing program under 49 CFR Part 40, as amended. I specifically authorized you to release information on any alcohol tests with concentration results of 0.04 or greater, positive controlled substance test results and/or refusals to be tested within two years preceding the date of this request. This authorization also permits the disclosure of any drug or alcohol test results and/or refusal to be tested under 49 CFR Part 40, as amended, including records of any of the above information that have been received by the employer from any other sources, including records from other employers.

I further authorize and request you to release any information in your possession concerning my evaluation by a substance abuse professional, the identity of that substance abuse professional, my participation in any treatment or rehabilitation recommended by the substance abuse professional and the results of any return-to-duty or follow-up drug and/or alcohol test within the two years preceding this request. I also authorize any substance abuse professional identified herein to release any of the above information to the above-listed employer.

A photocopy of this release shall be valid as the original. This authorization shall be valid for one year from the date of signing hereof.

Date: \_\_\_\_\_ Driver Signature: \_\_\_\_\_

**To Be Completed By Prior Employer**

**SUBSTANCE ABUSE TEST RESULTS:**

Driver has never tested positive in or refused to submit to a drug/alcohol test: \_\_\_\_\_.

Controlled Substance: \_\_\_\_\_ positive. Date: \_\_\_\_\_  
Alcohol: \_\_\_\_\_ alcohol concentration > 0.04. Date: \_\_\_\_\_  
Refusal to be tested: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBSTANCE ABUSE EVALUATION:**

Substance Abuse Professional: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date of evaluation: \_\_\_\_\_  
Recommendation: \_\_\_\_\_

Return-to-duty evaluation: \_\_\_\_\_ yes \_\_\_\_\_ no Date: \_\_\_\_\_  
SAP determination: \_\_\_\_\_ compliance \_\_\_\_\_ non-compliance  
Return-to-duty test results: \_\_\_\_\_ negative \_\_\_\_\_ positive

Follow-up testing program: \_\_\_\_\_

**TOWN OF ORO VALLEY**  
**Development and Infrastructure Department - Transit Services Division**  
**Drug and Alcohol Testing Notification Form**

Name:  Date:

Time Employee Departed for Collection:

From: Aimee Ramsey, Transit Services Administrator

Subject to the Town of Oro Valley receiving Federal Transit Administration (FTA) funds, safely sensitive employees are obligated to participate in drug and alcohol testing. All testing performed in connection with this form must be in conformance with the Federal standards and guidelines.

Failure to report to the designated testing facility immediately or refusal to test will be considered a positive test and will be subject to disciplinary action up to and including termination of employment.

You are to report immediately to: <b>US Health Works</b> <b>2945 West Ina Road, Suite 103</b> <b>Tucson, AZ 85741 877-8601</b>	Non-regular hours and weekends <b>520-628-4340 (Grant/Craycroft facility)</b> <b>Techician will meet you at sight</b> <b>must be accompanied by supervisor</b>
---	---

**TEST REQUESTED:**

(Check One)

- Alcohol                       Drug                       Alcohol & Drug

**REASON FOR TEST:**

(Check One)

- Pre-Employment     Random\*     Post Accident  
 Return to Duty     Follow Up     Reasonable Suspicion

***Custody and Control Forms are provided by the clinic.***

*\* You have randomly been chosen by are contractor Tucson Occupational Medicine.*

**Medical Collection Site Personnel:**

Please indicate the date and time the above employee arrived for testing at your site.

Date:  Time:  Facility Representative:

NOTE: Always **TEST FOR ALCOHOL FIRST** before drugs.

**Medical Collection Site Personnel:**

Please send or FAX a completed copy of this form within one day of conducting the above test to:

Aimee Ramsey, Transit Services Administrator  
 Town of Oro Valley, Public Works - Transit Services Division  
 11000 N La Canada, Oro Valley, AZ 85737  
 (520) 229-4980 (520) 229-5049 FAX

Send copy of test verification results from MRO **ASAP** to Human Resource Director or designee.  
 Designee: Bob Easton, Safety & Risk Manager, (520) 229-4751



Appendix E

**Town of Oro Valley Development and Infrastructure Transit Services Division  
Reasonable Suspicion Supervisor's Report From**

**OBSERVED PERSONAL BEHAVIOR (CHECK ALL APPROPRIATE ITEMS)**

BREATH: (Odor of alcoholic beverage)	<input type="checkbox"/> Strong <input type="checkbox"/> None	<input type="checkbox"/> Faint	<input type="checkbox"/> Moderate
EYES:	<input type="checkbox"/> Bloodshot <input type="checkbox"/> Clear <input type="checkbox"/> Dilated Pupils	<input type="checkbox"/> Glassy <input type="checkbox"/> Heavy Eyelids <input type="checkbox"/> Watery	<input type="checkbox"/> Normal <input type="checkbox"/> Fixed Pupils
SPEECH:	<input type="checkbox"/> Confused <input type="checkbox"/> Accent <input type="checkbox"/> Slurred <input type="checkbox"/> Not Understandable	<input type="checkbox"/> Stuttered <input type="checkbox"/> Mumbled <input type="checkbox"/> Good <input type="checkbox"/> Cotton Mouthed	<input type="checkbox"/> Thick Tongued <input type="checkbox"/> Fair <input type="checkbox"/> Mush Mouthed <input type="checkbox"/> Other:
ATTITUDE:	<input type="checkbox"/> Excited <input type="checkbox"/> Indifferent <input type="checkbox"/> Care Free <input type="checkbox"/> Cooperative <input type="checkbox"/> Other	<input type="checkbox"/> Combative <input type="checkbox"/> Talkative <input type="checkbox"/> Cocky <input type="checkbox"/> Profane	<input type="checkbox"/> Hilarious <input type="checkbox"/> Insulting <input type="checkbox"/> Sleepy <input type="checkbox"/> Polite
UNUSUAL ACTION:	<input type="checkbox"/> Hiccoughing <input type="checkbox"/> Fighting <input type="checkbox"/> Other	<input type="checkbox"/> Belching <input type="checkbox"/> Crying	<input type="checkbox"/> Vomiting <input type="checkbox"/> Laughing
BALANCE:	<input type="checkbox"/> Falling <input type="checkbox"/> Swaying	<input type="checkbox"/> Need Support <input type="checkbox"/> Other	<input type="checkbox"/> Wobbling
WALKING:	<input type="checkbox"/> Falling <input type="checkbox"/> Swaying	<input type="checkbox"/> Staggering <input type="checkbox"/> Other	<input type="checkbox"/> Stumbling
TURNING:	<input type="checkbox"/> Falling <input type="checkbox"/> Swaying	<input type="checkbox"/> Swaggering <input type="checkbox"/> Hesitant	<input type="checkbox"/> Stumbling <input type="checkbox"/> Other

Indicate any other unusual actions, statements or observations:

Signs or complaints of illness or injury:

Safety-sensitive function:

- Yes  
 No

Describe: \_\_\_\_\_

**DISPATCHER'S/SUPERVISOR'S OPINION**

Apparent effects of alcohol/drug use:     None         Slight         Obvious         Extreme

Additional Comments: \_\_\_\_\_

Supervisor (Print)	Supervisor Signature	Date/Time
Witness (Print) - <i>optional</i>	Witness Signature	Date/Time

**Appendix F**

**APPROVED SPECIMEN COLLECTION SITES**

The facilities listed below are all authorized to conduct urine specimen collection in accordance with 49 CFR Part 40, as amended for the purpose of any controlled substance test required by the Town of Oro Valley:

Name: US Health Works  
Address: 2945 West Ina Road, Suite 103  
Tucson, AZ 85741  
Phone: (520) 628-4340  
Contact: Amy Niloff, Manager

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_

**Appendix G**

**DEPARTMENT OF TRANSPORTATION  
PROCEDURES FOR TRANSPORTATION WORKPLACE DRUG AND ALCOHOL TESTING PROGRAMS**

The regulations governing the procedures for testing programs are set forth in 49 CFR Part 40, as amended. Copies of the Federal regulations are available for inspection in the Town of Oro Valley's Human Resources Office

**Appendix H**

**Town of Oro Valley Transit Services Division  
Employee Receipt of Policy**

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Name	Title	Date
------	-------	------

Attached is a copy of the Town of Oro Valley's Development and Infrastructure Services – Transit Services Division – Prevention of Alcohol Misuse and Prohibited Drug Use Policy, dated \_\_\_\_\_. Your signature below certifies that you have received a copy of the policy and that it is your responsibility to read and abide by the Policy. Please sign and return this form to Aimee Ramsey, Transit Services Administrator. Town of Oro Valley Drug and Alcohol Testing Program Contacts are listed under appendix F should you have any questions.

---

Employee Signature	Print	Date
--------------------	-------	------

**TOWN OF ORO VALLEY  
RANDOM DRUG AND ALCOHOL TESTING ACKNOWLEDGEMENT FORM**

*The Town of Oro Valley is dedicated to providing a safe working environment for our employees. Our goal is to improve safety awareness and performance, in addition to creating a system of accountability for all employees who perform safety sensitive functions.*

*Please be advised that by signing this form you agree that the Town of Oro Valley may subject you to random drug testing anytime throughout your employment. This testing shall be done anytime you are on duty and you may be selected from a pool or consortium of FTA-mandated, safety-sensitive employees. Selection shall be made through a computerized, scientifically valid, mathematical process used to select individuals for testing. In addition to drug testing, a percentage of names selected for controlled substance testing shall also be tested for alcohol in accordance with FTA Alcohol & Drug Testing Regulations. If selected, your name shall be placed back into the random pool each time and you shall again be subject to selection and testing. You have an equal chance of selection each time a new random list is generated. You shall reasonably expect to be contacted for a random drug/alcohol test on any day/time during the Transit Services Division's hours of operation.*

*If you are selected, you shall be notified by your supervisor and you must report immediately to the nearest Town designated facility for testing. You shall not receive advanced notification of your selection. You may be randomly tested while you are performing safety-sensitive functions, just before you perform safety sensitive functions, or just after you have ceased performing safety sensitive functions.*

*A refusal to test or failure to show up at the testing site shall be considered a positive test result and shall result in discipline up to and including termination of employment.*

*Refusal to sign this form may result in termination of your employment with the Town of Oro Valley.*

---

*By signing this form I agree that I have read and understand the above guidelines. I acknowledge I may be randomly selected for drug and/or alcohol tested by the Town of Oro Valley.*

---

Employee Signature

---

Date



**Town Council Regular Session**

**Item # 1.**

**Meeting Date:** 04/04/2012

**Requested by:** Stacey Lemos

**Submitted By:**

Stacey Lemos, Finance

**Department:** Finance

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**Information**

**SUBJECT:**

PRESENTATION OF TOWN MANAGER'S RECOMMENDED BUDGET FOR FY 2012/13

**RECOMMENDATION:**

For presentation and discussion.

**EXECUTIVE SUMMARY:**

The Council packet materials for the Town Manager's Recommended Budget presentation will be delivered prior to the April 4, 2012 meeting.

**BACKGROUND OR DETAILED INFORMATION:**

More detailed materials will be provided prior to the April 4, 2012 Council meeting.

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

Item for presentation and discussion.

---

Town of Oro Valley  
**TOWN MANAGER'S  
RECOMMENDED BUDGET**  
FY 2012-13





April 4, 2012

To the Honorable Mayor and Town Council:

One of the primary duties of the Town Manager is to prepare and present a balanced annual budget. It is my privilege to present Town Council with the Town Manager's Recommended Budget for fiscal year 2012/13 in the amount of \$97.9 million; a \$3.7 million, or 3.9% increase from the Adopted FY 2011/12 Budget totaling \$94.2 million.

The Town Council has made financial decisions the last two years that have put the Town on a sustainable financial path. These decisions range from increasing revenues and efficiencies to streamlining operations. The organization has reduced staff, and we continue to right-size the organization to ensure that expenditures are aligned with revenues. The Town staff has been extremely dedicated and supportive through the financial crisis we've experienced over the last four years.

The budget was developed with the following core themes:

1. Invest in Town employees
2. Invest in infrastructure and Town assets
3. Economic development as a critical element to creating a healthy financial environment
4. Support regional partnerships and efforts that benefit Oro Valley
5. Support quality-of-life programs and services for community members
6. Implement additional efficiencies and cost-saving measures

### **Invest in Town employees**

The Town has reduced staff considerably over the past four years. The Town has some of the most dedicated and competent employees who have taken on more responsibilities. In an effort to recognize the efforts of our employees over this time, the budget includes a modest 2.5% cost of living adjustment (COLA) for all employees effective 7/1/12, the first since FY 2008/09. The cost impact of the COLA is approximately \$430,000 town-wide.

One of the Town's sizable investments in employees is medical insurance. The Town has seen dramatic increases in this area over the last several years. Specifically, two years ago, the Town received a sizable increase in premiums. The Town absorbed some of the costs, and the plan benefits were reduced in order to save costs. The reduction in the quality of the plan had a significant impact on the cost to employees. Staff have reviewed the Town's medical claim history, in cooperation with the Town's insurance broker, and we believe that now is the time to switch to self-funded insurance. The Town is accepting additional risk in this new funding methodology; however, given the Town's excellent claim history, we believe there are considerable financial benefits to be gained in future years. The Town's annual expenditure for

medical insurance is approximately \$2.2 million, and although we don't anticipate a sizable reduction in the first few years, we believe the benefit can be maintained with less likelihood of potential increases and no further reduction to the quality of the plan. The budget includes establishing the Self Insurance Benefit Fund with a one-time base of \$300,000 contributed from General Fund contingency reserves. Additionally, we are planning for expenditures to remain at approximately \$2.2 million the first year. We feel fortunate that the costs are projected to be flat for the coming year.

For the first time ever, the Town will offer Health Savings Accounts (HSAs) as an option. Considerable education and outreach has been performed, and we believe 5-10% of our employees will take advantage of this new plan in the first year. The HSA plan is a "break even" for the Town, but provides long-term consumer awareness for medical insurance and provides employees with another option that might benefit their personal situation.

### **Invest in infrastructure and Town assets**

The Town is well known for having quality infrastructure. The budget includes more than \$1 million for the pavement preservation program in the Highway Fund, which maintains the current condition of our streets and roads. Although the funding level is slightly below 2011/2012 funding, the bids have been favorable, and the amount of maintenance expected to be delivered remains at a level which will not allow the infrastructure to deteriorate. Maintaining the pavement preservation budget at this level in the Highway Fund involves the use of slightly more than \$300,000 in Highway Fund contingency reserves. Even with this drawdown of contingency reserves, the estimated balance in the Highway Fund contingency reserves at the end of FY 2012/13 will still be approximately \$2.4 million.

An important component of municipal services requires fleet and information technology infrastructure. The budget includes the return of fleet replacement at a modest level. It is critical to restore the funding for scheduled fleet replacement. The budget includes the replacement of six (6) police patrol vehicles, four (4) from the General Fund at a budgeted cost of \$183,000 and two (2) from the Police Impact Fee Fund at a cost of \$89,000. The other funds will see a modest replacement of vehicles per the replacement schedule. Appropriate replacement of computers and other technology is critical to maintain smooth administrative functions. The proposed budget includes computer replacement for aging equipment at a budgeted cost of \$151,000. This includes several servers, desktop computers and mobile data terminals (MDTs) for the police department and building inspectors.

### **Economic development as a critical element to creating a healthy financial environment**

Even with minimal resources dedicated to economic development, the Town has been very successful in primary job development. Given the ever-increasing competitive nature of securing new businesses, additional resources are warranted in this area. The resource allocation to the economic development function will be enhanced to ensure the fiscal stability of the Town. This type of allocation will have a significant return on investment that contributes to effective service delivery throughout the organization.

Business attraction and retention efforts will be expanded through additional resources. The budget includes two additional staff members to the Economic Development Division. An Office Specialist position will be offered to the organization as an internal recruitment which could result in a positive impact on the General Fund. An Economic Development Specialist will assist

in business retention efforts and special events allowing the Economic Development Manager to focus on business attraction and other higher level functions. The Economic Development Division has been moved to the Bed Tax Fund and will no longer be supported by the General Fund.

Additionally, annexation and the expansion of arts and culture will continue to be top priorities in the coming year. Per Council authorization, extensive annexation outreach has been conducted. This will increase in the coming year as more resources are allocated to this area.

### **Support regional partnerships and efforts that benefit Oro Valley**

#### Tourism/Economic Development

The Town has been very successful in partnering with other agencies in order to expand service to residents and decrease operational expenditures. This will continue through support to agencies such as the Metropolitan Tucson Convention and Visitors Bureau (MTCVB), Tucson Regional Economic Opportunities (TREO), and the Greater Oro Valley Chamber of Commerce, formerly known as the Northern Pima County Chamber of Commerce. Funding from the Bed Tax Fund for those agencies is included in the budget at the following levels:

- MTCVB – maintained at ½ of 1% of estimated bed tax collections, or \$74,970
- TREO – maintained at \$41,011
- Greater Oro Valley Chamber of Commerce – restored at \$25,000 (new for FY 12/13)

#### Arizona Department of Corrections

In 2012/2013, the Town is preparing for a partnership with the Arizona Department of Corrections (ADC). This partnership will utilize ADC resources for projects such as vegetation maintenance and road-side cleanup to address Town-wide needs. The purchase of a used vehicle is budgeted for \$25,000 in the General Government Impact Fee Fund to support this program, but the long-term benefits to operational expenditures are significant.

#### Regional Transportation Authority

The Town's successful partnership with the Regional Transportation Authority (RTA) will continue into FY 2012/13 for transit services provided to our residents. The budget includes \$789,000 in funding from the RTA to reimburse the Town for the recently-approved expansion of service. Overall, the Town's FY 2012/13 net subsidy cost for the expanded service is approximately \$173,000, an estimated savings of \$200,000 over the current year net cost to the Town of \$373,000.

#### Pima County Library District (PCLD)

As the Town anticipates completing the transfer of library operations to the Pima County Library District as a branch effective January 1, 2013, the FY 2012/13 budget includes Library Division expenditures for half of the fiscal year totaling just over \$583,000. The General Fund revenue budget includes reimbursement revenues from PCLD for 100% of those costs plus an additional \$30,000 for building maintenance/janitorial costs, for which the Town will continue to pay. The savings associated with the library transfer for the fiscal year (\$583,000) has been set aside in the General Fund budget in a Council-Designated Reserve Account that may be allocated for future use by the Town Council.

## **Support quality-of-life programs and services for community members**

All Town functions contribute to the overall quality of life for residents. From our recognized public safety services to the top-notch Water Utility, and everything in between, these services contribute to what makes the Oro Valley a special place for residents to call home.

### **Enhanced Aquatics Facility**

The Aquatics Facility will soon see the Council-authorized enhancements which will enable us to host large-scale events, generating increased tourism and becoming a source of economic activity. Additionally, the new Aquatics Facility will appeal to a broader audience of potential local users. This recreational gem will be a highly-utilized facility. The Aquatics Division has seen a significant organizational restructuring in order to manage and operate the expanded facility. Additional staff and personnel changes are incorporated in the budget. This includes the addition of five (5) new full-time equivalent (FTE) positions and new compensation required to manage and support the increased activities planned for this facility. The Aquatics program budget for FY 2012/13 is approximately \$170,000 higher than the current FY 2011/12 budget due to increased staffing and operational costs once the facility partially reopens in August, 2012. These incremental increased costs due to the expansion will be funded with Bed Tax revenues transferred into the General Fund.

### **Steam Pump Ranch**

The Steam Pump Ranch historic property will soon see the improvements needed to open the facility to the public including a restroom facility and already enlarged parking area. The Town will refocus programming efforts from the existing recreational leased space located across the street from Town Hall to this space at Steam Pump Ranch. The Town will eliminate the lease of the recreational space saving \$30,000 annually. The Steam Pump Ranch will be the recipient of additional resources and will be host to expanded activities and events.

### **Public Safety Personnel**

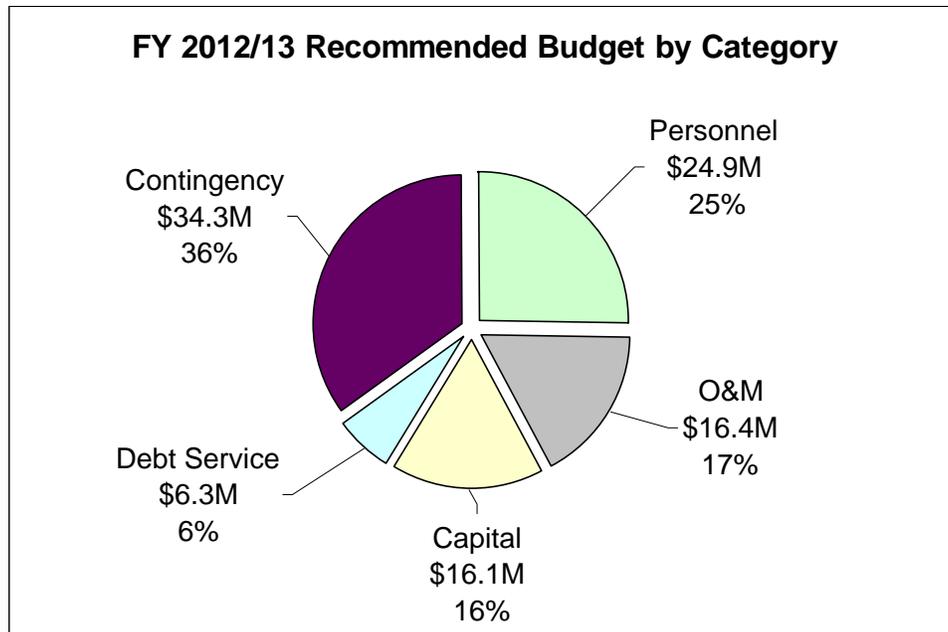
The budget includes funding changes to three (3) police officer positions. The positions were unfunded in the FY 2011/12 adopted budget. In the FY 2012/13 these three (3) officer positions will be funded out of the police seizure and forfeiture funds at a total budgeted cost of \$193,000 with no impact to the General Fund. These three (3) officer positions will backfill for three (3) existing officers that are assigned to regional task force positions.

## **Implement additional efficiencies and cost-saving measures**

The department directors, managers and front-line employees continue to evaluate programs and services in order to find improvements. One program that will receive additional emphasis in the coming year is the volunteer program. The Town has an excellent track record for attracting and retaining volunteers in the Police Department, Transit Division and the Library to support staff's efforts. With the further reduction of staff members, the volunteer program has been expanded to include general Town functions. Seeking community volunteers to assist in Town operations has multiple benefits including improved civic engagement and filling functions from vacated staff positions.

It is typical that a high percentage of municipal operational expenses are related to personnel, and this is the case for Oro Valley at 25% of the Recommended Budget (please see Budget by

Category chart below). As staff vacancies occur, the Town Manager and department directors evaluate if the position needs to be filled, if it can be filled with a part-time employee, or if it can be outsourced. This type of systematic personnel evaluation has occurred over the last fiscal year, resulting in nearly \$600,000 in town-wide salary and benefit savings that will be carried forward into the FY 2012/13 budget, and will continue for the foreseeable future. We have systematically reduced staff over the last four years. In 2007/2008, the Town had 330 full-time, benefitted employees, and in 2012/2013, the proposed budget includes 300 full-time, benefitted employees, a 9% decrease.



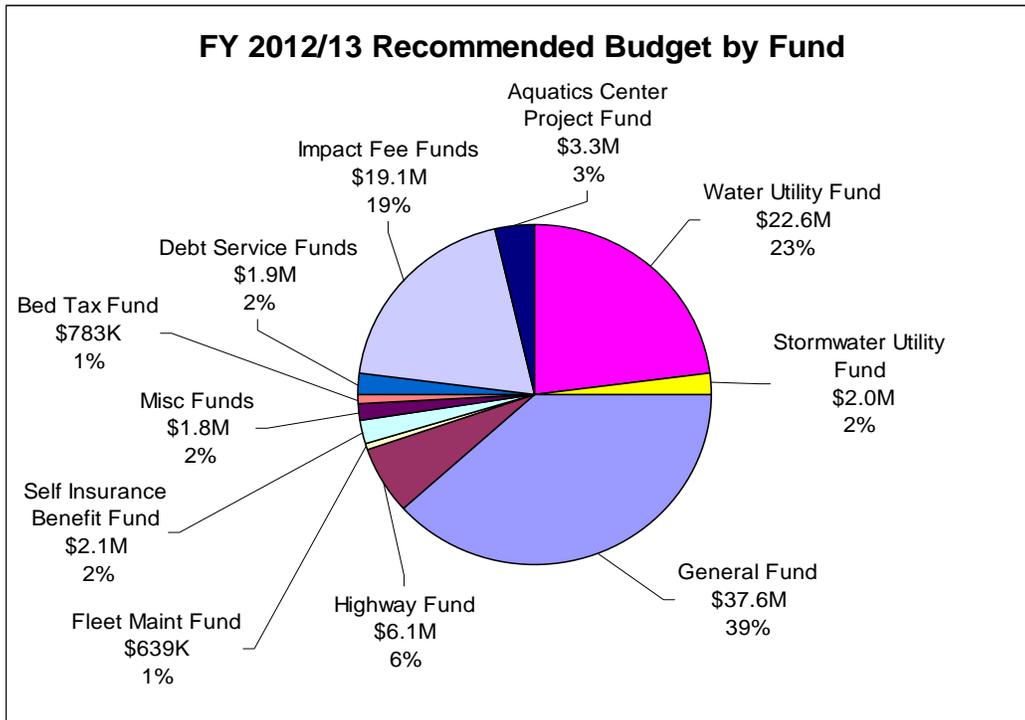
The following tables outline which positions in the current year budget have been either eliminated or reclassified to part-time, non-benefit eligible positions in the FY 12/13 budget and the corresponding cost savings:

<b>POSITIONS ELIMINATED</b>			
<u>Position/Title</u>	<u>FTE</u>	<u>Department</u>	<u>Cost Savings</u>
Senior Civil Engineer	1.00	DIS	\$ 103,889
Civil Engineer Designer	1.00	DIS	76,781
Heavy Equipment Operator I	1.00	DIS	46,391
Ombudsperson	1.00	DIS	56,510
Development Coordinator	1.00	DIS	60,671
Senior Office Assistant (two part-time)	0.96	DIS	34,875
Court Clerk	1.00	Magistrate Court	46,995
Communications Specialist	1.00	Manager's Office	60,363
Reserve Officer (two part-time)	0.96	Police Dept.	46,840
<b>TOTAL</b>	<b>8.92</b>		<b>\$ 533,315</b>

POSITIONS REDUCED FROM FULL-TIME TO PART-TIME			
Full-Time Position/Title	Department	Replaced With	Cost Savings
Heavy Equipment Operator I	DIS	2-19 hr Heavy Equip Operator I	\$ 9,479
Office Specialist	DIS	2-19 hr Office Specialists	9,939
Licensing & Cust Svc Clerk	Clerk	2-19 hr Office Assistants	20,780
Office Assistant	Clerk	1-19 hr Office Assistant	9,436
<b>TOTAL</b>			<b>\$ 49,634</b>

We recognize that one of the points of distinction between the Town of Oro Valley and other municipal organizations is the Town's great staff members. We continue to balance the needs of the community and the resources available to provide services and programs.

The following sections will cover various budget highlights from each of the Town's major funds, while the below chart depicts the Recommended Budget by Fund.



### General Fund Highlights

The recommended General Fund budget totals \$26.8 million (excluding contingency reserves of \$10.9 million), and is 1.8%, or \$472,000, more than the current year adopted budget of \$26.3 million.

The General Fund is balanced with revenues exceeding expenditures resulting in a slight surplus of \$71,000. It is important to note that this budget was balanced exclusive of the \$583,000 cost savings associated with the transfer of library operations to PCLD.

The following are key revenue provisions included in the General Fund budget:

- Local sales taxes slightly less than current year adopted budget at \$11.7 million versus \$11.8 million in FY 2011/12
- License and permit revenues almost 17% less than current adopted budget at \$936,000 versus \$1.1 million in FY 2011/12 due to lower projections for commercial construction in FY 12/13
- \$789,000 budgeted for transit service reimbursement from the RTA
- Overall increase of 12%, or approximately \$1 million, in state-shared revenues
- \$613,000 in revenue budgeted from the Pima County Library District to fund 100% of library operations from July 1, 2012 through December 31, 2012
- Includes a transfer in of Bed Tax Funds in the amount of \$177,000 to fund the incremental increase in the cost of the expanded Aquatics Facility

The following are key expenditure provisions included in the budget:

- 2.5% cost of living increase effective July 1, 2012
- Employee health insurance premiums are programmed to remain flat for FY 12/13
- Department operations and maintenance budgets have been reduced by 7%, or \$430K, from adopted FY 2011/12 levels
- Capital asset replacement funds totaling \$356K are included for computers, servers, mobile data terminals (MDTs), four (4) police vehicles, and a parks utility vehicle
- Expenditures for the Economic Development Division within the Town Manager's Office budget totaling \$240K have been moved to the Bed Tax Fund

The estimated year-end contingency reserve balance in the General Fund for FY 12/13 is \$10.9 million, which equals 41% of the recommended expenditure budget, well above the Town's adopted policy level of 25%.

### **Highway Fund Highlights**

The two main revenue sources in the Highway Fund are construction sales taxes and state-shared highway user revenue funds (HURF), or gas taxes. Proposed Highway Fund revenues total \$3.3 million, which are flat to the current year adopted budget. The Highway Fund also includes approximately \$230,000 in revenues charged to the Stormwater Utility Fund for greater cost recovery of Highway Fund resources utilized during storm cleanup events and ongoing storm facility maintenance. Budgeted expenditures in the Highway Fund total approximately \$3.6 million, which includes a budget of slightly more than \$1 million for pavement preservation. The budget also includes the use of approximately \$300,000 in Highway Fund contingency reserves to sustain operations during FY 2012/13.

### **Bed Tax Fund Highlights**

It is estimated that the Town's 6% Bed Tax will generate approximately \$782,000 in revenues next fiscal year, which is a 13%, or \$117,000, decrease from the current adopted budget of \$900,000. The Bed Tax Fund includes three (3) staff positions in the Economic Development

Division: Economic Development Manager (moved from the Town Manager budget in General Fund), Economic Development Specialist (new position), and Office Specialist (new position). As mentioned earlier, funding is also included for TREO, MTCVB and the Greater Oro Valley Chamber of Commerce. Finally, funding in the amount of \$177,000 will be transferred into the General Fund to pay for the incremental cost increase for the expanded Aquatics Facility.

### **Water Utility Fund Highlights**

The proposed Water Utility budget does not include an increase in the base rate and commodity rates charged for water sales in FY 2012/13, nor does it include an increase to the Groundwater Preservation Fee (GPF) next year. The main reduction seen in funding sources for the Water Utility is the elimination of loan proceeds from the Water Infrastructure Finance Authority (WIFA) due to the completion of existing system capital improvements.

The expense budget for the Water Utility is approximately \$716,000 higher than the adopted FY 2011/12 budget primarily due to the full-year cost of wheeling the Town's allocation of Central Arizona Project (CAP) water from Tucson Water. Also included in the budget is \$830,000 for funding the continuation of the meter replacement program to more efficient, automatic read meters.

### **Five-Year Capital Improvement Program (CIP)**

Given the slow growth in funding sources expected for next fiscal year, staff conducted a limited CIP process earlier this year, focusing mainly on projects that are currently under construction or those new projects that have approved, dedicated funding sources. Included in the recommended budget is the Five-Year Capital Improvement Program for all funds from FY 12/13 through FY 16/17. Total CIP projects in the proposed budget for all funds town-wide for FY 2012/13 amount to \$14.2 million. More detail regarding CIP projects and funding is included in the CIP document found in the last tab of the budget binder.

### **Acknowledgments**

This budget document reflects the efforts of many long hours contributed by staff from all Town departments and input generated by employees, the Town Council and local residents. Special recognition goes to the Town's budget team for their extraordinary collaboration in preparing this recommended budget: Finance Director Stacey Lemos, Budget and Management Analyst Wendy Gomez, Financial Analyst Art Cuaron, and Management Assistant Catherine Vorrasi.

Respectfully submitted,



Greg Caton  
Interim Town Manager



# Town of Oro Valley Fiscal Year 2012 - 2013

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Estimated Fund Balance Report  
 FY 2012/13 Recommended Budget

Updated: March 21, 2012

EXPENDITURES

7/1/12 BEGINNING FUND BALANCE	REVENUE	TRANSFERS IN	TOTAL	PERSONNEL	O&M	CAPITAL	TRANSFERS OUT	DEBT SERVICE	CONTINGENCY	TOTAL
10,837,564	26,680,592	176,747	37,694,903	19,528,236	6,213,958	908,799	135,324	-	10,908,586	37,694,903
2,751,541	3,346,388	-	6,097,929	1,931,872	712,897	1,025,060	-	-	2,428,100	6,097,929
-	638,787	-	638,787	72,437	566,350	-	-	-	-	638,787
300,000	1,824,194	-	2,124,194	-	1,824,194	-	-	-	300,000	2,124,194
292,924	175,000	-	467,924	64,206	-	-	-	-	403,718	467,924
582,189	250,000	-	832,189	128,410	-	-	-	-	703,779	832,189
189,790	787,983	-	977,773	231,126	240,536	-	194,810	-	311,301	977,773
-	47,503	-	47,503	47,503	-	-	-	-	-	47,503
185,240	-	-	185,240	-	-	130,188	-	-	55,052	185,240
1,230,658	183,784	155,706	1,570,148	-	10,000	-	-	644,080	916,068	1,570,148
4,115	367,578	-	371,693	-	2,720	-	-	367,578	1,395	371,693
1,758,770	2,676,000	-	4,434,770	-	224,875	100,000	100,000	1,774,756	2,235,139	4,434,770
6,495,676	118,755	-	6,614,431	-	-	-	-	632,744	5,981,687	6,614,431
715,863	6,412,718	-	7,128,581	-	-	6,154,000	-	-	974,581	7,128,581
451,499	92,001	-	543,500	-	-	400,000	-	-	143,500	543,500
116,046	37,461	-	153,507	-	-	-	-	-	153,507	153,507
103,488	49,840	-	153,328	-	-	88,066	-	-	64,262	153,328
135,430	-	-	135,430	-	-	25,000	-	-	110,430	135,430
3,050,000	300,000	-	3,350,000	-	-	3,350,000	-	-	-	3,350,000
258,821	-	-	258,821	-	-	-	-	-	258,821	258,821
10,263,748	12,258,000	100,000	22,621,748	2,547,470	6,006,851	3,184,500	2,319	2,869,401	8,011,207	22,621,748
650,338	1,299,800	-	1,950,138	304,200	564,249	697,000	-	-	384,689	1,950,138
<b>40,373,700</b>	<b>57,546,384</b>	<b>432,453</b>	<b>98,352,537</b>	<b>24,855,460</b>	<b>16,366,630</b>	<b>16,063,613</b>	<b>432,453</b>	<b>6,288,559</b>	<b>34,345,822</b>	<b>98,352,537</b>

Less Transfers In (432,453)

**FY 2012/13 BUDGET \$ 97,920,084**

Less Transfers Out (432,453)

**FY 2012/13 BUDGET \$ 97,920,084**

Does not include non cash outlays for depreciation or amortization



## Fund Balances

	General Fund (1)	Special Revenue Funds (2)	Enterprise Funds (3)	Capital Projects Funds (4)	Internal Service Funds	Debt Service Funds (5)	2012-2013 Total
<b>Revenues and Other Sources</b>							
Taxes	\$ 12,327,995	\$ 1,099,173	\$ -	\$ -	\$ -	\$ -	\$ 13,427,168
Licenses and Permits	936,469	43,000	-	-	-	-	979,469
Fines	190,000	-	-	-	-	-	190,000
Water Sales	-	-	11,707,800	-	-	-	11,707,800
Charges for Services	1,217,556	276,996	1,236,700	2,456,000	638,787	-	5,826,039
State Shared Revenue	9,175,117	2,480,005	-	-	-	-	11,655,122
Intergovernmental	613,413	-	-	-	-	-	613,413
Grants	1,997,042	260,000	517,800	5,979,000	-	83,784	8,837,626
Seizures & Forfeitures	-	425,000	-	-	-	-	425,000
Impact Fees	-	-	-	926,875	-	-	926,875
Interest Income	89,000	12,700	75,500	6,900	-	367,578	551,678
Miscellaneous	134,000	10,000	20,000	318,000	1,824,194	100,000	2,406,194
Other Financing Sources	176,747	-	100,000	-	-	155,706	432,453
<b>Total</b>	<b>\$ 26,857,339</b>	<b>\$ 4,606,874</b>	<b>\$ 13,657,800</b>	<b>\$ 9,686,775</b>	<b>\$ 2,462,981</b>	<b>\$ 707,068</b>	<b>\$ 57,978,837</b>
<b>Expenditures and Other Uses</b>							
<b>General Government</b>							
<i>Clerk</i>	\$ 322,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322,779
<i>Council</i>	224,618	-	-	-	-	-	224,618
<i>Finance</i>	744,111	-	-	-	-	-	744,111
<i>General Administration</i>	2,245,094	-	-	25,000	1,824,194	-	4,094,288
<i>Human Resources</i>	496,156	-	-	-	-	-	496,156
<i>Information Technology</i>	1,213,633	-	-	-	-	-	1,213,633
<i>Legal</i>	816,559	-	-	-	-	-	816,559
<i>Magistrate Court</i>	757,629	-	-	-	-	-	757,629
<i>Manager</i>	728,648	471,662	-	-	-	-	1,200,310
<i>Debt Service</i>	-	-	-	-	-	1,024,378	1,024,378
Police	12,667,903	240,119	-	89,066	-	-	12,997,088
Dev. & Infrastructure Svcs.	3,803,751	3,669,829	1,565,449	-	638,787	-	9,677,816
Parks and Recreation	1,860,745	-	-	3,780,000	-	-	5,640,745
Library Services	583,413	-	-	-	-	-	583,413
Cultural Resources	185,954	-	-	100,188	-	-	286,142
Water Utility	-	-	11,738,821	2,732,375	-	-	14,471,196
<i>Water Utility Fund Debt Service</i>							
<i>Principal</i>	-	-	1,444,316	-	-	-	1,444,316
<i>Interest</i>	-	-	1,425,085	-	-	-	1,425,085
Roadway Improvements	-	-	-	6,154,000	-	-	6,154,000
Other Financing Uses	135,324	194,810	2,319	100,000	-	-	432,453
<b>Total</b>	<b>\$ 26,786,317</b>	<b>\$ 4,576,420</b>	<b>\$ 16,175,990</b>	<b>\$ 12,980,629</b>	<b>\$ 2,462,981</b>	<b>\$ 1,024,378</b>	<b>\$ 64,006,715</b>
Increase/(Decrease)	71,022	30,454	(2,518,190)	(3,293,854)	-	(317,310)	(6,027,878)
Beginning Fund Balance	\$ 10,837,564	\$ 3,816,444	\$ 10,914,086	\$ 13,270,833	\$ 300,000	\$ 1,234,773	\$ 40,373,700
<b>Ending Fund Balance</b>	<b>\$ 10,908,586</b>	<b>\$ 3,846,898</b>	<b>\$ 8,395,896</b>	<b>\$ 9,976,979</b>	<b>\$ 300,000</b>	<b>\$ 917,463</b>	<b>\$ 34,345,822</b>

This table depicts the estimated beginning fund balance at July 1, 2012, the budgeted revenues and expenditures for FY 2012/13 and the projected ending fund balance at June 30, 2013.

- (1) The General Fund is increasing by \$71,022.
- (2) Special Revenue Funds are increasing by \$30,454.
- (3) Enterprise Funds are decreasing by \$2,518,190 which will be used to fund capital projects.
- (4) Capital Projects Funds are decreasing by \$3,293,854 which will be used to fund capital projects.
- (5) Debt Service Funds are decreasing by \$317,310 which will be used to fund debt service payments.



## Fiscal Year 2012 - 2013

## General Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Local Taxes	12,401,316	11,992,949	12,327,995	-0.6%
Licenses and Permits	1,126,894	822,598	936,469	-16.9%
Federal Grants	805,533	444,244	983,000	22.0%
State Grants	288,500	522,351	1,014,042	251.5%
State Shared Revenues	8,187,264	8,187,264	9,175,117	12.1%
Intergovernmental	591,160	591,160	613,413	3.8%
Charges for Services	1,237,851	1,217,411	1,217,556	-1.6%
Fines	190,000	190,000	190,000	0.0%
Interest Income	22,000	89,000	89,000	304.5%
Miscellaneous	157,500	190,163	134,000	-14.9%
Other Financing Sources	1,125,926	633,426	176,747	-84.3%
<b>Total</b>	<b>\$ 26,133,944</b>	<b>\$ 24,880,566</b>	<b>\$ 26,857,339</b>	<b>2.8%</b>
<b>Expenditures and Other Uses</b>				
Personnel	19,560,099	18,921,467	19,528,236	-0.2%
Operations & Maintenance	6,060,996	5,343,065	5,630,545	-7.1%
Capital Outlay	469,497	466,633	908,799	93.6%
Council-Designated Reserve		67,000	583,413	0.0%
Other Financing Uses	223,352	251,975	135,324 <sup>(A)</sup>	-39.4%
<b>Total</b>	<b>\$ 26,313,944</b>	<b>\$ 25,050,140</b>	<b>\$ 26,786,317</b>	<b>1.8%</b>
Increase/(Decrease)			71,022	
Beginning Fund Balance				
Assigned			\$ 1,591,277	
Unassigned			9,246,287	
<b>Ending Fund Balance</b>				
Assigned			\$ 1,591,277	
Unassigned			9,317,309	
<b>Total Ending Fund Balance</b>			<b>\$ 10,908,586</b>	

(A) Transfer to Municipal Debt Service Fund for Series 2007 and CREBS debt service



## Fiscal Year 2012 - 2013

## Highway Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Local Taxes	367,400	290,093	316,890	-13.7%
Licenses and Permits	42,000	43,500	43,000	2.4%
Charges for Services	15,000	15,000	229,493	1430.0%
State Grants	487,000	286,710	260,000	-46.6%
State Shared Revenues	2,376,464	2,376,464	2,480,005	4.4%
Interest Income	10,700	7,000	7,000	-34.6%
Miscellaneous	10,000	25,000	10,000	0.0%
Other Financing Sources	-	-	-	0.0%
<b>Total</b>	<b>\$ 3,308,564</b>	<b>\$ 3,043,767</b>	<b>\$ 3,346,388</b>	<b>1.1%</b>
<b>Expenditures and Other Uses</b>				
Personnel	1,980,044	1,888,772	1,931,872	-2.4%
Operations & Maintenance	900,983	851,152	712,897	-20.9%
Capital Outlay	1,212,250	1,207,250	1,025,060	-15.4%
Other Financing Uses	400,000	-	-	-100.0%
<b>Total</b>	<b>\$ 4,493,277</b>	<b>\$ 3,947,174</b>	<b>\$ 3,669,829</b>	<b>-18.3%</b>
Increase/(Decrease)			(323,441)	
Beginning Fund Balance Restricted			\$ 2,751,541	
<b>Ending Fund Balance Restricted</b>			<b>\$ 2,428,100</b>	



## Fiscal Year 2012 - 2013

## Bed Tax Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Local Taxes	899,626	711,016	782,283	-13.0%
Interest Income	1,800	5,700	5,700	216.7%
<b>Total</b>	<b>\$ 901,426</b>	<b>\$ 716,716</b>	<b>\$ 787,983</b>	<b>-12.6%</b>
<b>Expenditures</b>				
Personnel	-	-	231,126	0.0%
Operations & Maintenance	235,981	234,204	240,536	1.9%
Capital Outlay	-	-	-	0.0%
Other Financing Uses	1,125,926	1,133,426	194,810	-82.7%
<b>Total</b>	<b>\$ 1,361,907</b>	<b>\$ 1,367,630</b>	<b>\$ 666,472</b>	<b>-51.1%</b>
Increase/(Decrease)			121,511	
Beginning Fund Balance Committed			\$ 189,790	
<b>Ending Fund Balance Committed</b>			<b>\$ 311,301</b>	



## Fiscal Year 2012 - 2013

## Seizures & Forfeitures - State Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Seizures and Forfeitures	100,000	176,750	175,000	75.0%
Interest Income	2,500	-	-	-100.0%
Miscellaneous	-	-	-	0.0%
<b>Total</b>	<b>\$ 102,500</b>	<b>\$ 176,750</b>	<b>\$ 175,000</b>	<b>70.7%</b>
<b>Expenditures</b>				
Personnel	-	-	64,206	0.0%
Operations & Maintenance	-	52,418	-	0.0%
Capital Outlay	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 52,418</b>	<b>\$ 64,206</b>	<b>0.0%</b>
Increase/(Decrease)			110,794	
Beginning Fund Balance Restricted			\$ 292,924	
<b>Ending Fund Balance Restricted</b>			<b>\$ 403,718</b>	



**Fiscal Year 2012 - 2013**

**Seizures & Forfeitures - Federal Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Seizures and Forfeitures	250,000	258,700	250,000	0.0%
Interest Income	1,300	-	-	-100.0%
Miscellaneous	-	-	-	0.0%
<b>Total</b>	<b>\$ 251,300</b>	<b>\$ 258,700</b>	<b>\$ 250,000</b>	<b>-0.5%</b>
<b>Expenditures</b>				
Personnel	-	-	128,410	0.0%
Operations & Maintenance	-	74,017	-	0.0%
Capital Outlay	-	60,000	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 134,017</b>	<b>\$ 128,410</b>	<b>0.0%</b>
Increase/(Decrease)			121,590	
Beginning Fund Balance Restricted			\$ 582,189	
<b>Ending Fund Balance Restricted</b>			<b>\$ 703,779</b>	



## Fiscal Year 2012 - 2013

## Impound Fee Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Charges for Services	50,000	45,987	47,503	-5.0%
Other Financing Sources	-	-	-	0.0%
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 45,987</b>	<b>\$ 47,503</b>	<b>-5.0%</b>
<b>Expenditures</b>				
Personnel	45,987	45,987	47,503	3.3%
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	-	0.0%
<b>Total</b>	<b>\$ 45,987</b>	<b>\$ 45,987</b>	<b>\$ 47,503</b>	<b>3.3%</b>
Increase/(Decrease)			-	
Beginning Fund Balance Restricted			\$ -	
<b>Ending Fund Balance Restricted</b>			<b>\$ -</b>	



**Fiscal Year 2012 - 2013**

**Municipal Debt Service  
Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Federal Subsidy	85,777	85,777	83,784	-2.3%
Interest Income	-	100	-	0.0%
Miscellaneous	-	206,483	100,000	0.0%
Other Financing Sources	228,647	66,735	155,706	-31.9%
<b>Total</b>	<b>\$ 314,424</b>	<b>\$ 359,095</b>	<b>\$ 339,490</b>	<b>8.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	10,000	10,000	10,000	0.0%
Debt Service	619,521	619,521	644,080	4.0%
<b>Total</b>	<b>\$ 629,521</b>	<b>\$ 629,521</b>	<b>\$ 654,080</b>	<b>3.9%</b>
Increase/(Decrease)			(314,590)	
Beginning Fund Balance Restricted			\$ 1,230,658	
<b>Ending Fund Balance Restricted</b>			<b>\$ 916,068</b>	



**Fiscal Year 2012 - 2013**

**Oracle Road Improvement District  
Debt Service Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Interest Repayments	129,703	129,703	117,578	-9.3%
Principal Repayments	235,000	235,000	250,000	6.4%
Penalty	-	1,598	-	0.0%
<b>Total</b>	<b>\$ 364,703</b>	<b>\$ 366,301</b>	<b>\$ 367,578</b>	<b>0.8%</b>
<b>Expenditures</b>				
Operations & Maintenance	1,600	2,470	2,720	70.0%
Debt Service	364,703	364,703	367,578	0.8%
<b>Total</b>	<b>\$ 366,303</b>	<b>\$ 367,173</b>	<b>\$ 370,298</b>	<b>1.1%</b>
Increase/(Decrease)			(2,720)	
Beginning Fund Balance Restricted			\$ 4,115	
<b>Ending Fund Balance Restricted</b>			<b>\$ 1,395</b>	



**Fiscal Year 2012 - 2013**

**RTA Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 (A) Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
RTA Reimbursements	50,000	200	-	-100.0%
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 200</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	35,000	200	-	-100.0%
Capital Outlay	15,000	-	-	-100.0%
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 200</b>	<b>\$ -</b>	<b>-100.0%</b>
Increase/(Decrease)			-	
Beginning Fund Balance			\$ -	
<b>Ending Fund Balance</b>			<b>\$ -</b>	

(A) Beginning FY 2013, revenues and expenditures previously budgeted in the RTA Fund are budgeted in the General Fund



**Fiscal Year 2012 - 2013**

**Alternative Water Resource  
Development Impact Fee Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Charges for Services	2,423,500	2,358,000	2,456,000	1.3%
Interest Income	2,684	800	800	-70.2%
Impact Fees	219,200	515,544	219,200	0.0%
Bond Proceeds	-	-	-	0.0%
Other Financing Sources	-	-	-	0.0%
<b>Total</b>	<b>\$ 2,645,384</b>	<b>\$ 2,874,344</b>	<b>\$ 2,676,000</b>	<b>1.2%</b>
<b>Expenditures</b>				
Operations & Maintenance	214,775	167,762	224,875	4.7%
Capital Outlay	515,000	567,000	100,000	-80.6%
Other Financing Uses	100,000	100,000	100,000 <sup>(A)</sup>	0.0%
Debt Service	1,789,978	1,789,978	1,774,756	-0.9%
<b>Total</b>	<b>\$ 2,619,753</b>	<b>\$ 2,624,740</b>	<b>\$ 2,199,631</b>	<b>-16.0%</b>
Increase/(Decrease)			476,369	
Beginning Fund Balance			\$ 1,758,770	
<b>Ending Fund Balance</b>			<b>\$ 2,235,139</b>	

(A) Transfer to Water Utility Fund



**Fiscal Year 2012 - 2013**

**Potable Water System Development  
Impact Fee Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Interest Income	13,323	4,500	4,500	-66.2%
Special Assessments	114,255	340,907	114,255	0.0%
<b>Total</b>	<b>\$ 127,578</b>	<b>\$ 345,407</b>	<b>\$ 118,755</b>	<b>-6.9%</b>
<b>Expenditures</b>				
Capital Outlay	740,000	505,696	-	-100.0%
Other Financing Uses	-	-	-	0.0%
Debt Service	639,920	639,920	632,744	-1.1%
<b>Total</b>	<b>\$ 1,379,920</b>	<b>\$ 1,145,616</b>	<b>\$ 632,744</b>	<b>-54.1%</b>
Increase/(Decrease)			(513,989)	
Beginning Fund Balance			\$ 6,495,676	
<b>Ending Fund Balance</b>			<b>\$ 5,981,687</b>	



**Fiscal Year 2012 - 2013**

**Townwide Roadway Development  
Impact Fee Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Federal Grants	500,000	-	699,000	39.8%
State Grants	7,443,000	5,312,909	5,280,000	-29.1%
Interest Income	4,000	1,600	1,600	-60.0%
Charges for Services	18,000	18,000	-	-100.0%
Impact Fees	413,078	246,714	414,118	0.3%
Miscellaneous	-	1,512	18,000	0.0%
Bond Proceeds	-	-	-	0.0%
Transfers In	400,000	-	-	-100.0%
<b>Total</b>	<b>\$ 8,778,078</b>	<b>\$ 5,580,735</b>	<b>\$ 6,412,718</b>	<b>-26.9%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	7,998,000	4,745,951	6,154,000	-23.1%
Debt Service	2,615,467	2,615,467	-	-100.0%
<b>Total</b>	<b>\$ 10,613,467</b>	<b>\$ 7,361,418</b>	<b>\$ 6,154,000</b>	<b>-42.0%</b>
Increase/(Decrease)			258,718	
Beginning Fund Balance Restricted			\$ 715,863	
<b>Ending Fund Balance Restricted</b>			<b>\$ 974,581</b>	



**Fiscal Year 2012 - 2013**

**General Government  
Impact Fee Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Impact Fees	67,485	29,838	-	-100.0%
Interest Income	-	5	-	0.0%
<b>Total</b>	<b>\$ 67,485</b>	<b>\$ 29,843</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	25,000	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>0.0%</b>
Increase/(Decrease)			(25,000)	
Beginning Fund Balance Restricted			\$ 135,430	
<b>Ending Fund Balance Restricted</b>			<b>\$ 110,430</b>	



## Fiscal Year 2012 - 2013

## Library Impact Fee Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Impact Fees	32,831	32,831	37,461	14.1%
Interest Income	-	4	-	0.0%
<b>Total</b>	<b>\$ 32,831</b>	<b>\$ 32,835</b>	<b>\$ 37,461</b>	<b>14.1%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Increase/(Decrease)			37,461	
Beginning Fund Balance Restricted			\$ 116,046	
<b>Ending Fund Balance Restricted</b>			<b>\$ 153,507</b>	



**Fiscal Year 2012 - 2013**

**Parks & Recreation  
Impact Fee Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Impact Fees	127,640	127,640	92,001	-27.9%
Interest Income	-	16	-	0.0%
<b>Total</b>	<b>\$ 127,640</b>	<b>\$ 127,656</b>	<b>\$ 92,001</b>	<b>-27.9%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	400,000	-	400,000	0.0%
<b>Total</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>0.0%</b>
Increase/(Decrease)			(307,999)	
Beginning Fund Balance Restricted			\$ 451,499	
<b>Ending Fund Balance Restricted</b>			<b>\$ 143,500</b>	



## Fiscal Year 2012 - 2013

## Police Impact Fee Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Impact Fees	34,477	30,105	49,840	44.6%
Interest Income	-	4	-	0.0%
<b>Total</b>	<b>\$ 34,477</b>	<b>\$ 30,109</b>	<b>\$ 49,840</b>	<b>44.6%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	89,066	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,066</b>	<b>0.0%</b>
Increase/(Decrease)			(39,226)	
Beginning Fund Balance Restricted			\$ 103,488	
<b>Ending Fund Balance Restricted</b>			<b>\$ 64,262</b>	



**Fiscal Year 2012 - 2013**

**Naranja Park  
Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Interest Income	-	-	-	0.0%
Miscellaneous	-	-	-	0.0%
Other Financing Sources	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Increase/(Decrease)			-	
Beginning Fund Balance Restricted			\$ 258,821	
<b>Ending Fund Balance Restricted</b>			<b>\$ 258,821</b>	



**Fiscal Year 2012 - 2013**

**Aquatics Center Project  
Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Other Financing Sources	-	3,050,000	-	0.0%
Donations	-	-	300,000	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,050,000</b>	<b>\$ 300,000</b>	<b>0.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	402,295	-	3,350,000	732.7%
<b>Total</b>	<b>\$ 402,295</b>	<b>\$ -</b>	<b>\$ 3,350,000</b>	<b>732.7%</b>
Increase/(Decrease)			(3,050,000)	
Beginning Fund Balance Restricted			\$ 3,050,000	
<b>Ending Fund Balance Restricted</b>			<b>\$ -</b>	



**Fiscal Year 2012 - 2013**

**Rec In Lieu Fee  
Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Charges for Services	-	-	-	0.0%
Other Financing Sources	-	185,240	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 185,240</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	-	0.0%
Capital Outlay	-	-	130,188	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 130,188</b>	<b>0.0%</b>
Increase/(Decrease)			(130,188)	
Beginning Fund Balance Restricted			\$ 185,240	
<b>Ending Fund Balance Restricted</b>			<b>\$ 55,052</b>	



## Fiscal Year 2012 - 2013

## Fleet Maintenance Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Charges for Services	436,271	436,271	638,787	46.4%
Other Financing Sources	-	-	-	0.0%
Miscellaneous	-	-	-	0.0%
<b>Total</b>	<b>\$ 436,271</b>	<b>\$ 436,271</b>	<b>\$ 638,787</b>	<b>46.4%</b>
<b>Expenditures</b>				
Personnel	78,621	78,621	72,437	-7.9%
Operations & Maintenance	357,650	357,650	566,350	58.4%
<b>Total</b>	<b>\$ 436,271</b>	<b>\$ 436,271</b>	<b>\$ 638,787</b>	<b>46.4%</b>
Increase/(Decrease)			-	
Beginning Fund Balance			\$ -	
<b>Ending Fund Balance</b>			<b>\$ -</b>	



**Fiscal Year 2012 - 2013**

**Benefit Self Insurance  
Fund Summary**

	<b>FY 2012 Budget</b>	<b>FY 2012 Projected</b>	<b>FY 2013 Budget</b>	<b>% to Budget</b>
<b>Revenues and Other Sources</b>				
Self-Insurance Premiums	-	-	1,824,194	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,824,194</b>	<b>0.0%</b>
<b>Expenditures</b>				
Operations & Maintenance	-	-	1,824,194	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,824,194</b>	<b>0.0%</b>
Increase/(Decrease)			-	
Beginning Fund Balance			\$ 300,000	
<b>Ending Fund Balance</b>			<b>\$ 300,000</b>	



## Fiscal Year 2012 - 2013

## Water Utility Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Charges for Services	445,200	541,550	475,200	6.7%
State Grants	-	-	-	100.0%
Interest Income	16,300	125,000	75,000	360.1%
Miscellaneous	-	-	-	100.0%
Other Financing Sources	800,000	811,000	100,000 <sup>(A)</sup>	-87.5%
Water Sales	11,682,799	11,707,800	11,707,800	0.2%
<b>Total</b>	<b>\$ 12,944,299</b>	<b>\$ 13,185,350</b>	<b>\$ 12,358,000</b>	<b>-4.5%</b>
<b>Expenditures</b>				
Personnel	2,422,709	2,419,276	2,547,470	5.1%
Operations & Maintenance	7,466,003	7,128,559	8,890,329	19.1%
Capital Outlay	4,162,000	3,195,174	3,184,500	-23.5%
Debt Service	2,805,717	2,805,718	2,869,401	2.3%
Other Financing Uses	5,295	-	2,319 <sup>(B)</sup>	-56.2%
<b>Total</b>	<b>\$ 16,861,724</b>	<b>\$ 15,548,727</b>	<b>\$ 17,494,019</b>	<b>3.7%</b>
<b>Cash Total *</b>	<b>\$ 13,894,926</b>	<b>\$ 12,665,249</b>	<b>\$ 14,610,541</b>	<b>5.2%</b>
Increase/(Decrease)			(2,252,541)	
Beginning Fund Balance			\$ 10,263,748	
<b>Ending Fund Balance</b>			<b>\$ 8,011,207</b>	

\* Total expenditures less non-cash outlays for Depreciation & Amortization

(A) \$100K transfer from Alternative Water Resource Development Impact Fee Fund

(B) Transfer to Municipal Debt Service Fund for CREBS debt service



## Fiscal Year 2012 - 2013

## Stormwater Utility Fund Summary

	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget	% to Budget
<b>Revenues and Other Sources</b>				
Federal Grants	380,000	253,114	67,800	-82.2%
State Grants	575,000	538,331	450,000	-21.7%
Charges for Services	751,000	751,500	761,500	1.4%
Interest Income	500	130	500	0.0%
Miscellaneous	-	110	20,000	100.0%
<b>Total</b>	<b>\$ 1,706,500</b>	<b>\$ 1,543,185</b>	<b>\$ 1,299,800</b>	<b>-23.8%</b>
<b>Expenditures</b>				
Personnel	271,973	258,772	304,200	11.8%
Operations & Maintenance	408,750	375,040	629,249	53.9%
Capital Outlay	1,075,500	627,207	697,000	-35.2%
Other Financing Uses	-	-	-	0.0%
<b>Total</b>	<b>\$ 1,756,223</b>	<b>\$ 1,261,019</b>	<b>\$ 1,630,449</b>	<b>-7.2%</b>
<b>Cash Total *</b>	<b>\$ 1,756,223</b>	<b>\$ 1,261,019</b>	<b>\$ 1,565,449</b>	<b>-10.9%</b>
Increase/(Decrease)			(265,649)	
Beginning Fund Balance			\$ 650,338	
<b>Ending Fund Balance</b>			<b>\$ 384,689</b>	

\* Total expenditures less non-cash outlays for Depreciation & Amortization

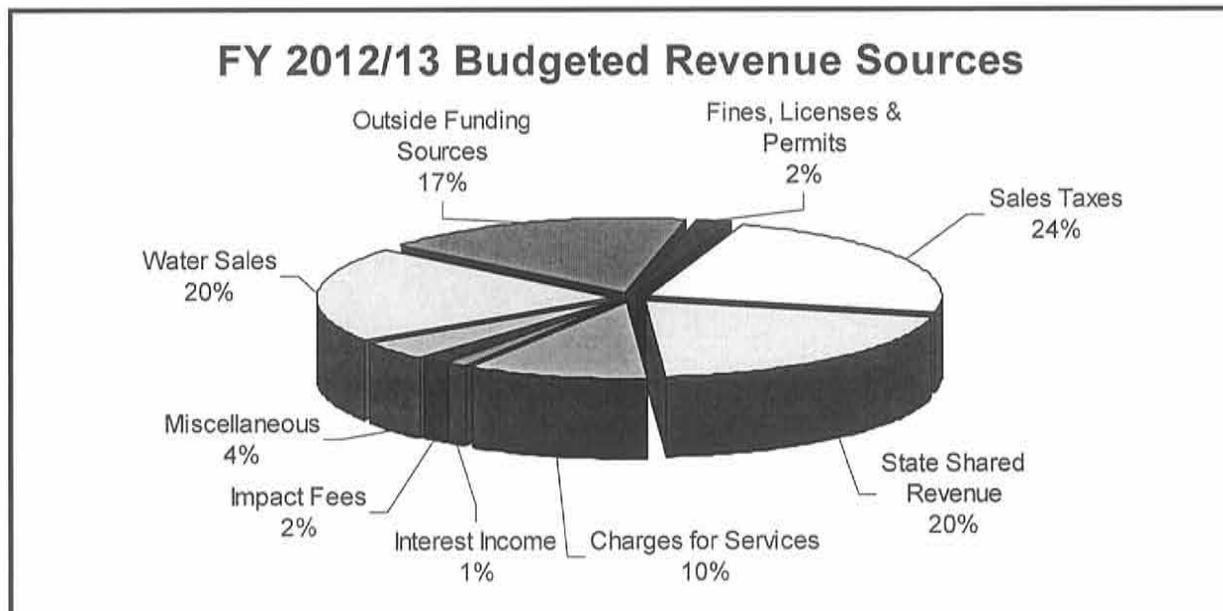


## Revenue Summary

Revenue for FY 2012-13 is estimated to total \$57,546,384. In comparison to the FY 2011-12 budget, revenue is projected to increase 1.8%. Economic recovery at the state and local level will continue to be slow and gradual. The Town's state shared revenue collections will increase for the first time in four years, albeit still below FY 2009-10 actuals. Local construction sales taxes have plunged 77% over the last five years, and are not expected to return to previous levels. The Town relies heavily on economically sensitive revenue sources, with sales taxes and state shared revenues making up 44% of the projected FY 2012-13 revenues.

Local sales tax represents 24% of the Town's FY 2012-13 projected revenues. In this category, taxes related to retail trade are now the biggest contributor. In previous years, taxes related to construction activity were the greatest component. For FY 2012-13, residential construction revenue was projected assuming limited development and activity patterns similar to what is currently being observed. Commercial and residential activity is down significantly from previous years, a factor of economic conditions and of the Town approaching buildout within its incorporated boundaries. In collaboration with Economic Development and Development Services, the Finance department compiled a list of all projects in the pipeline and their likelihood of completion in the next budget year. The FY 2013 budget is forecasted to see an addition of 243K+ square feet of commercial building in the form of office space, retail, a fitness center and completion of a retirement center.

Compiling revenue estimates in a sensitive fiscal climate is a difficult task. Depending on the particular revenue source, estimates are based on susceptibility to economic factors, current performance, economic drivers and indicators, and information received from State reports and other sources. The Town receives a variety of other funding sources to finance operations. Refer to the Revenue Schedule by Fund for detailed changes in revenue from budget year to budget year.





## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010 Actual	FY 2011 Actual	FY 2012		FY 2013 Budget	% to Budget
			Budget	Projected		
<b>General Fund</b>						
Local Sales Tax:						
Local Sales Tax	11,255,150	10,965,452	11,801,316	11,392,949	11,727,995	-0.6%
Sales Tax Audit Recoveries	788,434	95,409	100,000	100,000	100,000	0.0%
Cable Franchise Fees	509,285	514,814	500,000	500,000	500,000	0.0%
<b>Total Local Sales Tax</b>	<b>12,552,870</b>	<b>11,575,674</b>	<b>12,401,316</b>	<b>11,992,949</b>	<b>12,327,995</b>	<b>-0.6%</b>
License & Permit Fees:						
Business Licenses & Permits	170,260	173,396	170,698	170,698	171,140	0.3%
Residential Building Permits	505,226	426,876	352,697	375,000	632,435	79.3%
Commercial Building Permits	331,510	360,645	560,499	225,000	83,394	-85.1%
Sign Permits	36,630	37,445	33,000	37,500	38,000	15.2%
Special Inspection Fees	3,940	4,644	3,000	4,400	4,500	50.0%
Grading Permit Fees	7,704	10,386	7,000	10,000	7,000	0.0%
<b>Total License &amp; Permit Fees</b>	<b>1,055,270</b>	<b>1,013,392</b>	<b>1,126,894</b>	<b>822,598</b>	<b>936,469</b>	<b>-16.9%</b>
Federal Grants:						
CNA	106,572	120,466	122,500	122,500	122,500	0.0%
DEA OT Reimbursement	36,568	26,489	33,807	28,000	30,000	-11.3%
Miscellaneous Federal Grants	11,824	172,384	155,000	6,000	431,000	178.1%
HIDTA	106,721	112,905	116,333	130,700	130,700	12.3%
HIDTA-DEA	80,197	85,851	90,276	66,900	70,000	-22.5%
GOHS	78,351	68,302	143,917	34,924	90,000	-37.5%
Homeland Security	1,900	-	134,700	48,220	99,800	-25.9%
Joint Terrorism Task Force	12,657	9,976	9,000	7,000	9,000	0.0%
<b>Total Federal Grants</b>	<b>434,789</b>	<b>596,374</b>	<b>805,533</b>	<b>444,244</b>	<b>983,000</b>	<b>22.0%</b>
State Grants:						
Safe Schools Grant	60,000	60,000	60,000	60,000	-	-100.0%
Misc State Grants	133,868	272,826	223,500	171,258	220,000	-1.6%
The 100 Club of Arizona	1,295	-	5,000	-	5,000	0.0%
RTA Reimbursements	-	-	-	291,093	789,042	0.0%
<b>Total State Grants</b>	<b>195,163</b>	<b>332,826</b>	<b>288,500</b>	<b>522,351</b>	<b>1,014,042</b>	<b>251.5%</b>
State/County Shared:						
State Income	5,086,954	3,834,911	3,461,502	3,461,502	4,188,806	21.0%
State Sales	2,891,386	3,024,857	3,102,745	3,102,745	3,429,349	10.5%
Vehicle License Tax	1,484,125	1,549,821	1,623,017	1,623,017	1,556,962	-4.1%
<b>Total State/County Shared</b>	<b>9,462,464</b>	<b>8,409,589</b>	<b>8,187,264</b>	<b>8,187,264</b>	<b>9,175,117</b>	<b>12.1%</b>
Other Intergovernmental:						
JDK Park Contributions	30,000	30,000	30,000	30,000	-	-100.0%
PCLD Reimbursements	603,450	592,075	561,160	561,160	613,413	9.3%
<b>Total Other Intergovernmental</b>	<b>633,450</b>	<b>622,075</b>	<b>591,160</b>	<b>591,160</b>	<b>613,413</b>	<b>3.8%</b>
Charges for Services:						
JDK Park Contributions	-	-	-	-	30,000	0.0%
Court Costs	165,537	171,523	230,000	178,860	200,000	-13.0%
Public Defender Fees	7,260	4,687	4,000	3,000	4,000	0.0%
Recording Fees	128	64	-	-	-	0.0%
Zoning & Subdivision Fees	87,629	77,752	50,000	78,000	70,000	40.0%
User Fees - Swimming Pool	119,273	126,290	113,000	85,000	130,000	15.0%
User Fees - Electricity	41,485	55,201	-	50,000	55,000	0.0%
User Fees - Miscellaneous	185,642	153,343	209,750	170,000	80,000	-61.9%
Copy Services	3,698	3,772	4,000	2,500	2,500	-37.5%
Town Hall Usage Fees	4,036	3,172	2,000	5,000	3,000	50.0%
General Government Other	1,028	2,074	1,210	1,210	1,000	-17.4%
Police Report Copying	20,354	27,820	20,000	2,900	2,900	-85.5%
Police Other	8,431	6,156	8,000	3,000	3,000	-62.5%
Building Inspection Copying	59	6	-	-	-	0.0%
Engineer Plan Review Fees	72,620	34,875	33,000	35,000	35,000	6.1%
Grading Review Fees	740	904	500	1,000	1,000	100.0%
Grading Inspection Fees	560	960	700	700	700	0.0%
Fare Box	-	-	39,500	54,000	34,765	-12.0%
Administrative Services	-	-	321,000	321,000	321,000	0.0%
Financial Services	113,591	135,538	135,591	135,591	135,591	0.0%
Real Property Rental Income	81,200	69,500	65,600	65,600	83,600	27.4%
Maps	237	172	-	100	-	0.0%
Code Book Sales	131	152	-	450	-	0.0%



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010	FY 2011	FY 2012		FY 2013	% to Budget
	Actual	Actual	Budget	Projected	Budget	
Pawn Slips	-	1,920	-	2,500	2,500	0.0%
Police Fingerprinting	-	-	-	22,000	22,000	0.0%
<b>Total Charges for Services</b>	<b>913,638</b>	<b>875,881</b>	<b>1,237,851</b>	<b>1,217,411</b>	<b>1,217,556</b>	<b>-1.6%</b>
<b>Fines:</b>						
Fines	202,144	195,993	190,000	190,000	190,000	0.0%
<b>Total Fines</b>	<b>202,144</b>	<b>195,993</b>	<b>190,000</b>	<b>190,000</b>	<b>190,000</b>	<b>0.0%</b>
<b>Interest Income:</b>						
Interest - Investments	61,501	29,305	22,000	89,000	89,000	304.5%
<b>Total Interest Income</b>	<b>61,501</b>	<b>29,305</b>	<b>22,000</b>	<b>89,000</b>	<b>89,000</b>	<b>304.5%</b>
<b>Miscellaneous:</b>						
Donations	59	15,000	-	663	-	0.0%
Miscellaneous	10,749	34,394	15,000	4,000	4,000	-73.3%
Special Events	-	2,275	-	3,000	-	-
Insurance Recoveries	20,584	67,146	20,000	60,000	20,000	0.0%
In-Lieu Income	110,695	109,897	100,000	100,000	100,000	0.0%
Sale of Assets	1,009	41,893	22,500	22,500	10,000	-55.6%
Capital Lease Proceeds	40,516	-	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>183,611</b>	<b>270,605</b>	<b>157,500</b>	<b>190,163</b>	<b>134,000</b>	<b>-14.9%</b>
<b>TOTAL GENERAL FUND</b>	<b>25,694,900</b>	<b>23,921,715</b>	<b>25,008,018</b>	<b>24,247,140</b>	<b>26,680,592</b>	<b>6.7%</b>
<b>Highway Fund</b>						
<b>Local Sales Tax:</b>						
Construction Sales Tax	801,570	291,349	367,400	290,093	316,890	-13.7%
<b>Total Local Sales Tax</b>	<b>801,570</b>	<b>291,349</b>	<b>367,400</b>	<b>290,093</b>	<b>316,890</b>	<b>-13.7%</b>
<b>License &amp; Permit Fees:</b>						
Road Permits	52,756	44,807	42,000	42,000	42,000	0.0%
Floodplain Use Permits	385	1,110	-	1,500	1,000	0.0%
<b>Total License &amp; Permit Fees</b>	<b>53,141</b>	<b>45,917</b>	<b>42,000</b>	<b>43,500</b>	<b>43,000</b>	<b>2.4%</b>
<b>Charges for Services:</b>						
Administrative Services	-	-	15,000	15,000	229,493	1430.0%
<b>Total Charges for Services</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>229,493</b>	<b>1430.0%</b>
<b>State Grants:</b>						
PAG Reimbursements	159,618	125,966	487,000	286,710	260,000	-46.6%
RTA Reimbursements	59,038	7,551	-	-	-	0.0%
<b>Total State Grants</b>	<b>218,657</b>	<b>133,517</b>	<b>487,000</b>	<b>286,710</b>	<b>260,000</b>	<b>100.0%</b>
<b>State/County Shared:</b>						
Highway User	2,667,797	2,693,145	2,376,464	2,376,464	2,480,005	4.4%
<b>Total State/County Shared</b>	<b>2,667,797</b>	<b>2,693,145</b>	<b>2,376,464</b>	<b>2,376,464</b>	<b>2,480,005</b>	<b>4.4%</b>
<b>Interest Income:</b>						
Interest - Investments	15,681	8,834	10,700	7,000	7,000	-34.6%
<b>Total Interest Income</b>	<b>15,681</b>	<b>8,834</b>	<b>10,700</b>	<b>7,000</b>	<b>7,000</b>	<b>-34.6%</b>
<b>Miscellaneous:</b>						
Miscellaneous	9,326	14,685	10,000	10,000	10,000	0.0%
Insurance Recoveries	5,152	7,828	-	15,000	-	0.0%
<b>Total Miscellaneous</b>	<b>14,478</b>	<b>22,513</b>	<b>10,000</b>	<b>25,000</b>	<b>10,000</b>	<b>0.0%</b>
<b>TOTAL HIGHWAY FUND</b>	<b>3,771,324</b>	<b>3,195,274</b>	<b>3,308,564</b>	<b>3,043,767</b>	<b>3,346,388</b>	<b>1.1%</b>
<b>Seizures &amp; Forfeitures Funds</b>						
<b>Interest Income:</b>						
Interest - Investments	5,900	5,496	3,800	-	-	-100.0%
<b>Total Interest Income</b>	<b>5,900</b>	<b>5,496</b>	<b>3,800</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>
<b>Miscellaneous:</b>						
Forfeitures	354,677	323,688	350,000	435,450	425,000	21.4%
<b>Total Miscellaneous</b>	<b>354,677</b>	<b>323,688</b>	<b>350,000</b>	<b>435,450</b>	<b>425,000</b>	<b>21.4%</b>
<b>TOTAL SEIZURES &amp; FORFEITURES FUNDS</b>	<b>360,578</b>	<b>329,184</b>	<b>353,800</b>	<b>435,450</b>	<b>425,000</b>	<b>20.1%</b>



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget      Projected		FY 2013 Budget	% to Budget
<b>Bed Tax Fund</b>						
Local Sales Tax:						
Local Sales Tax	125,711	219,939	899,626	711,016	782,283	-13.0%
<b>Total Local Sales Tax</b>	<b>125,711</b>	<b>219,939</b>	<b>899,626</b>	<b>711,016</b>	<b>782,283</b>	<b>-13.0%</b>
Interest Income:						
Interest - Investments	5,777	2,228	1,800	5,700	5,700	216.7%
<b>Total Interest Income</b>	<b>5,777</b>	<b>2,228</b>	<b>1,800</b>	<b>5,700</b>	<b>5,700</b>	<b>216.7%</b>
<b>TOTAL BED TAX FUND</b>	<b>131,489</b>	<b>222,168</b>	<b>901,426</b>	<b>716,716</b>	<b>787,983</b>	<b>-12.6%</b>
<b>Regional Transportation Authority (RTA) Fund</b>						
State Grants:						
RTA Reimbursements	-	1,256	50,000	200	-	-100.0%
<b>Total State Grants</b>	<b>-</b>	<b>1,256</b>	<b>50,000</b>	<b>200</b>	<b>-</b>	<b>-100.0%</b>
<b>TOTAL RTA FUND</b>	<b>-</b>	<b>1,256</b>	<b>50,000</b>	<b>200</b>	<b>-</b>	<b>-100.0%</b>
<b>Public Transportation Fund</b>						
Federal Grants:						
Miscellaneous Grants	-	-	-	-	-	0.0%
<b>Total Federal Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
State Grants:						
PAG Reimbursements	59,983	34,944	-	-	-	0.0%
RTA Reimbursements	59,162	67,647	-	-	-	0.0%
<b>Total State Grants</b>	<b>119,145</b>	<b>102,591</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
State/County Shared:						
LTAF	104,373	-	-	-	-	0.0%
<b>Total State/County Shared</b>	<b>104,373</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Charges for Services:						
Fare Box	51,817	50,254	-	-	-	0.0%
<b>Total Charges for Services</b>	<b>51,817</b>	<b>50,254</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Interest Income:						
Interest - Investments	1,208	147	-	-	-	0.0%
<b>Total Interest Income</b>	<b>1,208</b>	<b>147</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Miscellaneous:						
Miscellaneous	1	991	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>1</b>	<b>991</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PUBLIC TRANSPORTATION FUND</b>	<b>276,544</b>	<b>153,983</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Fleet Maintenance Fund</b>						
Miscellaneous:						
Insurance Recoveries	6,219	-	-	-	-	0.0%
Sale of Assets	1,290	-	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>7,509</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Charges for Services:						
Fleet Maintenance	-	-	436,271	436,271	638,787	46.4%
<b>Total Charges for Services</b>	<b>-</b>	<b>-</b>	<b>436,271</b>	<b>436,271</b>	<b>638,787</b>	<b>46.4%</b>
<b>TOTAL FLEET MAINTENANCE FUND</b>	<b>7,509</b>	<b>-</b>	<b>436,271</b>	<b>436,271</b>	<b>638,787</b>	<b>46.4%</b>
<b>Benefit Self Insurance Fund</b>						
Miscellaneous:						
Self Insurance Premiums	-	-	-	-	1,824,194	0.0%
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,824,194</b>	<b>0.0%</b>
<b>TOTAL BENEFIT SELF INSURANCE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,824,194</b>	<b>0.0%</b>



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010 Actual	FY 2011 Actual	FY 2012		FY 2013 Budget	%
			Budget	Projected		to Budget
<b>Impound Fee Fund</b>						
Charges for Services:						
Impound Fees	55,210	41,260	50,000	45,987	47,503	-5.0%
<b>Total Charges for Services</b>	<b>55,210</b>	<b>41,260</b>	<b>50,000</b>	<b>45,987</b>	<b>47,503</b>	<b>-5.0%</b>
<b>TOTAL IMPOUND FEE FUND</b>	<b>55,210</b>	<b>41,260</b>	<b>50,000</b>	<b>45,987</b>	<b>47,503</b>	<b>-5.0%</b>
<b>Municipal Debt Service Fund</b>						
Interest Income:						
Interest	106	347	-	100	-	0.0%
<b>Total Interest Income</b>	<b>106</b>	<b>347</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>0.0%</b>
Federal Grants:						
Miscellaneous Grants	-	81,811	85,777	85,777	83,784	-2.3%
<b>Total Federal Grants</b>	<b>-</b>	<b>81,811</b>	<b>85,777</b>	<b>85,777</b>	<b>83,784</b>	<b>-2.3%</b>
Miscellaneous:						
Miscellaneous	-	-	-	206,483	100,000	0.0%
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>206,483</b>	<b>100,000</b>	<b>0.0%</b>
<b>TOTAL MUNICIPAL DEBT SERVICE FUND</b>	<b>106</b>	<b>82,157</b>	<b>85,777</b>	<b>292,360</b>	<b>183,784</b>	<b>114.3%</b>
<b>Oracle Road Debt Service Fund</b>						
Interest Income:						
Special Assessments	152,483	141,543	129,703	129,703	117,578	-9.3%
Penalties	2,340	-	-	1,598	-	0.0%
<b>Total Interest Income</b>	<b>154,823</b>	<b>141,543</b>	<b>129,703</b>	<b>131,301</b>	<b>117,578</b>	<b>-9.3%</b>
Principal Repayments:						
Principal Repayments	213,327	224,267	235,000	235,000	250,000	6.4%
<b>Total Principal Repayments</b>	<b>213,327</b>	<b>224,267</b>	<b>235,000</b>	<b>235,000</b>	<b>250,000</b>	<b>6.4%</b>
<b>TOTAL ORACLE RD DEBT SERVICE FUND</b>	<b>368,151</b>	<b>365,811</b>	<b>364,703</b>	<b>366,301</b>	<b>367,578</b>	<b>0.8%</b>
<b>Townwide Roadway Development Impact Fee Fund</b>						
Federal Grants:						
Miscellaneous Grants	-	-	500,000	-	699,000	39.8%
<b>Total Federal Grants</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>699,000</b>	<b>39.8%</b>
State Grants:						
PAG Reimbursements/HELP Loans	1,178,458	4,457,079	6,200,000	4,863,000	4,657,000	-24.9%
RTA Reimbursements	17,626	331,568	1,243,000	449,909	623,000	-49.9%
<b>Total State Grants</b>	<b>1,196,084</b>	<b>4,788,647</b>	<b>7,443,000</b>	<b>5,312,909</b>	<b>5,280,000</b>	<b>-29.1%</b>
Impact Fees:						
Residential Development Impact Fees	160,054	83,509	94,714	67,648	355,151	275.0%
Commercial Development Impact Fee	180,980	179,793	318,364	179,066	58,967	-81.5%
<b>Total Impact Fees</b>	<b>341,034</b>	<b>263,302</b>	<b>413,078</b>	<b>246,714</b>	<b>414,118</b>	<b>0.3%</b>
Interest Income:						
Interest - Investments	9,322	3,182	4,000	1,600	1,600	-60.0%
<b>Total Interest Income</b>	<b>9,322</b>	<b>3,182</b>	<b>4,000</b>	<b>1,600</b>	<b>1,600</b>	<b>-60.0%</b>
Miscellaneous:						
Miscellaneous	163,817	35,687	-	1,512	-	0.0%
Real Property Rental Income	18,000	18,000	18,000	18,000	18,000	0.0%
<b>Total Miscellaneous</b>	<b>181,817</b>	<b>53,687</b>	<b>18,000</b>	<b>19,512</b>	<b>18,000</b>	<b>0.0%</b>
<b>TOTAL DEVELOPMENT IMPACT FEE FUND</b>	<b>1,728,256</b>	<b>5,108,819</b>	<b>8,378,078</b>	<b>5,580,735</b>	<b>6,412,718</b>	<b>-23.5%</b>



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget      Projected		FY 2013 Budget	% to Budget
<b>Parks &amp; Recreation Development Impact Fee Fund</b>						
Impact Fees:						
Residential Development Impact Fees	162,756	117,584	127,640	127,640	92,001	-27.9%
<b>Total Impact Fees</b>	<b>162,756</b>	<b>117,584</b>	<b>127,640</b>	<b>127,640</b>	<b>92,001</b>	<b>-27.9%</b>
Interest Income:						
Interest - Investments	-	316	-	16	-	0.0%
<b>Total Interest Income</b>	<b>-</b>	<b>316</b>	<b>-</b>	<b>16</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PARKS DEV. IMPACT FEE FUND</b>	<b>162,756</b>	<b>117,901</b>	<b>127,640</b>	<b>127,656</b>	<b>92,001</b>	<b>-27.9%</b>
<b>Library Development Impact Fee Fund</b>						
Impact Fees:						
Residential Development Impact Fees	41,869	30,152	32,831	32,831	37,461	14.1%
<b>Total Impact Fees</b>	<b>41,869</b>	<b>30,152</b>	<b>32,831</b>	<b>32,831</b>	<b>37,461</b>	<b>14.1%</b>
Interest Income:						
Interest - Investments	-	81	-	4	-	0.0%
<b>Total Interest Income</b>	<b>-</b>	<b>81</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL LIBRARY DEV. IMPACT FEE FUND</b>	<b>41,869</b>	<b>30,233</b>	<b>32,831</b>	<b>32,835</b>	<b>37,461</b>	<b>14.1%</b>
<b>Police Development Impact Fee Fund</b>						
Impact Fees:						
Residential Development Impact Fees	30,925	22,271	24,254	24,254	48,376	99.5%
Commercial Development Impact Fee	6,120	5,790	10,223	5,851	1,464	-85.7%
<b>Total Impact Fees</b>	<b>37,044</b>	<b>28,061</b>	<b>34,477</b>	<b>30,105</b>	<b>49,840</b>	<b>44.6%</b>
Interest Income:						
Interest - Investments	-	69	-	4	-	0.0%
<b>Total Interest Income</b>	<b>-</b>	<b>69</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL POLICE DEV. IMPACT FEE FUND</b>	<b>37,044</b>	<b>28,130</b>	<b>34,477</b>	<b>30,109</b>	<b>49,840</b>	<b>44.6%</b>
<b>General Government Development Impact Fee Fund</b>						
Impact Fees:						
Residential Development Impact Fees	(12,766)	16,529	18,419	18,419	-	-100.0%
Commercial Development Impact Fee	14,176	25,991	49,066	11,419	-	-100.0%
<b>Total Impact Fees</b>	<b>1,410</b>	<b>42,520</b>	<b>67,485</b>	<b>29,838</b>	<b>-</b>	<b>-100.0%</b>
Interest Income:						
Interest - Investments	-	92	-	5	-	0.0%
<b>Total Interest Income</b>	<b>-</b>	<b>92</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL GEN. GOVT. IMPACT FEE FUND</b>	<b>1,410</b>	<b>42,612</b>	<b>67,485</b>	<b>29,843</b>	<b>-</b>	<b>-100.0%</b>
<b>Steam Pump Ranch Acquisition Fund</b>						
Federal Grants:						
Miscellaneous Federal Grants	-	-	-	-	-	0.0%
<b>Total Federal Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Other Intergovernmental:						
Pima County Bond Proceeds	45,012	243,100	-	-	-	0.0%
<b>Total Other Intergovernmental</b>	<b>45,012</b>	<b>243,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL STEAM PUMP RANCH FUND</b>	<b>45,012</b>	<b>243,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Water Utility Fund</b>						
Water Sales:						
Residential Water Sales	8,040,762	8,043,658	7,902,858	7,917,000	7,917,000	0.2%
Commercial Water Sales	902,432	921,825	890,149	947,000	947,000	6.4%



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010	FY 2011	FY 2012		FY 2013	% to Budget
	Actual	Actual	Budget	Projected	Budget	
Irrigation Water Sales	1,166,769	1,180,178	1,090,065	1,122,300	1,122,300	3.0%
Turf Related Water Sales	1,737,900	1,799,749	1,653,808	1,624,500	1,624,500	-1.8%
Construction Water Sales	222,447	92,257	134,919	96,000	96,000	-28.8%
Other	720	814	11,000	1,000	1,000	-90.9%
<b>Total Water Sales</b>	<b>12,071,031</b>	<b>12,038,482</b>	<b>11,682,799</b>	<b>11,707,800</b>	<b>11,707,800</b>	<b>0.2%</b>
<b>Charges for Services:</b>						
Engineer Plan Review Fees	3,476	2,465	3,000	5,000	3,000	0.0%
Construction Inspection Fees	13,290	6,963	2,500	1,500	1,500	-40.0%
Misc Service Revenue	14,803	13,749	10,000	15,000	10,000	0.0%
Backflow-Install Permit Fee	1,195	3,900	2,600	2,600	2,600	0.0%
Served by Tucson	12,406	12,866	11,000	10,500	11,000	0.0%
Served by Metro	9,928	9,190	8,000	7,000	7,000	-12.5%
Sewer Fees	168,680	169,676	170,000	170,000	170,000	0.0%
Late Fees	87,776	86,785	65,000	92,500	85,000	30.8%
NSF Fees	6,222	4,445	5,000	5,200	5,000	0.0%
Rain Sensors	38	38	100	250	100	0.0%
Meter Income	20,295	19,677	13,000	36,000	20,000	53.8%
New Service Establish Fees	62,417	71,432	35,000	71,000	40,000	14.3%
Reconnect Fees	42,861	46,783	30,000	35,000	30,000	0.0%
Other	81,841	82,217	90,000	90,000	90,000	0.0%
<b>Total Charges for Services</b>	<b>525,227</b>	<b>530,186</b>	<b>445,200</b>	<b>541,550</b>	<b>475,200</b>	<b>6.7%</b>
<b>Interest Income:</b>						
Interest - Investments	27,275	22,389	16,300	125,000	75,000	360.1%
<b>Total Interest Income</b>	<b>27,275</b>	<b>22,389</b>	<b>16,300</b>	<b>125,000</b>	<b>75,000</b>	<b>360.1%</b>
<b>Miscellaneous:</b>						
Miscellaneous	1,804	5,728	-	-	-	0.0%
Insurance Recoveries	-	5,386	-	-	-	0.0%
Sale of Assets	-	-	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>1,804</b>	<b>11,113</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Other Financing Sources:</b>						
WIFA Loan Proceeds	-	-	700,000	711,000	-	-100.0%
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>700,000</b>	<b>711,000</b>	<b>-</b>	<b>-100.0%</b>
<b>TOTAL WATER UTILITY FUND</b>	<b>12,625,337</b>	<b>12,602,170</b>	<b>12,844,299</b>	<b>13,085,350</b>	<b>12,258,000</b>	<b>-4.6%</b>
<b>Alternative Water Resources Development Impact Fee Fund</b>						
<b>Charges for Services:</b>						
Groundwater Preservation Fee	1,769,142	2,096,093	2,423,500	2,358,000	2,456,000	1.3%
<b>Total Charges for Services</b>	<b>1,769,142</b>	<b>2,096,093</b>	<b>2,423,500</b>	<b>2,358,000</b>	<b>2,456,000</b>	<b>1.3%</b>
<b>Impact Fees:</b>						
Development Impact Fees	475,973	400,988	219,200	515,544	219,200	0.0%
<b>Total Impact Fees</b>	<b>475,973</b>	<b>400,988</b>	<b>219,200</b>	<b>515,544</b>	<b>219,200</b>	<b>0.0%</b>
<b>Interest Income:</b>						
Interest - Investments	6,388	2,320	2,684	800	800	-70.2%
<b>Total Interest Income</b>	<b>6,388</b>	<b>2,320</b>	<b>2,684</b>	<b>800</b>	<b>800</b>	<b>-70.2%</b>
<b>TOTAL AWRDIF FUND</b>	<b>2,251,503</b>	<b>2,499,401</b>	<b>2,645,384</b>	<b>2,874,344</b>	<b>2,676,000</b>	<b>1.2%</b>
<b>Potable Water System Development Impact Fee Fund</b>						
<b>Impact Fees:</b>						
Single Family Connections	196,227	154,026	89,845	159,000	89,845	0.0%
Commercial Connections	63,710	69,880	10,280	135,650	10,280	0.0%
Irrigation Connections	23,980	10,780	10,900	15,260	10,900	0.0%
Fire-Flow Connections	9,690	9,690	3,230	30,997	3,230	0.0%
<b>Total Impact Fees</b>	<b>293,607</b>	<b>244,376</b>	<b>114,255</b>	<b>340,907</b>	<b>114,255</b>	<b>0.0%</b>
<b>Interest Income:</b>						
Interest - Investments	36,666	13,737	13,323	4,500	4,500	-66.2%
<b>Total Interest Income</b>	<b>36,666</b>	<b>13,737</b>	<b>13,323</b>	<b>4,500</b>	<b>4,500</b>	<b>-66.2%</b>



## Revenue Schedule by Fund

Major Revenue Accounts	FY 2010 Actual	FY 2011 Actual	FY 2012 Budget      Projected		FY 2013 Budget	% to Budget
<b>TOTAL PWSDF FUND</b>	<b>330,273</b>	<b>258,113</b>	<b>127,578</b>	<b>345,407</b>	<b>118,755</b>	<b>-6.9%</b>
<b>Stormwater Utility Fund</b>						
Federal Grants:						
Miscellaneous Federal Grants	40,676	1,086,932	380,000	253,114	67,800	-82.2%
Total Federal Grants	40,676	1,086,932	380,000	253,114	67,800	-82.2%
State Grants:						
Miscellaneous State Grants	141,618	366,203	575,000	538,331	450,000	-21.7%
Total State Grants	141,618	366,203	575,000	538,331	450,000	-21.7%
Charges for Services:						
Late Fees	1,574	1,895	1,000	1,500	1,500	50.0%
Stormwater Utility Fee	743,369	749,446	750,000	750,000	760,000	1.3%
Total Charges for Services	744,944	751,341	751,000	751,500	761,500	1.4%
Interest Income:						
Interest - Investments	1,210	376	500	130	500	0.0%
Total Interest Income	1,210	376	500	130	500	0.0%
Miscellaneous:						
Miscellaneous	705	925	-	110	-	0.0%
Miscellaneous	-	-	-	-	20,000	0.0%
Total Miscellaneous	705	925	-	110	20,000	0.0%
<b>TOTAL STORMWATER UTILITY FUND</b>	<b>929,153</b>	<b>2,205,776</b>	<b>1,706,500</b>	<b>1,543,185</b>	<b>1,299,800</b>	<b>-23.8%</b>
<b>Solar Photovoltaic Fund</b>						
Other Financing Sources:						
Bond Proceeds	-	2,445,000	-	-	-	0.0%
Total Other Financing Sources	-	2,445,000	-	-	-	0.0%
Interest Income:						
Interest - Investments	-	152	-	-	-	0.0%
Total Interest Income	-	152	-	-	-	0.0%
<b>TOTAL SOLAR PHOTOVOLTAIC FUND</b>	<b>-</b>	<b>2,445,152</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Aquatics Center Project Fund</b>						
Other Financing Sources:						
Bond Proceeds	-	-	-	2,550,000	-	0.0%
Total Other Financing Sources	-	-	-	2,550,000	-	0.0%
Miscellaneous:						
Donations	-	-	-	-	300,000	0.0%
Total Miscellaneous	-	-	-	-	300,000	0.0%
<b>TOTAL AQUATICS CENTER PROJECT FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,550,000</b>	<b>300,000</b>	<b>0.0%</b>
<b>TOTAL REVENUE - ALL FUNDS</b>	<b>\$ 48,818,423</b>	<b>\$ 53,894,212</b>	<b>\$ 56,522,831</b>	<b>\$ 55,783,656</b>	<b>\$ 57,546,384</b>	<b>1.8%</b>

*Note: Does not include Interfund Transfers or Carry-Forward Balances*



## Personnel Schedule

	FY 2010	FY 2011	FY 2012		FY 2013	+/- to Budget
	Actual		Budget	Projected	Budget	
<b>Council</b>						
Mayor	1.00	1.00	1.00	1.00	1.00	-
Council Member	6.00	6.00	6.00	6.00	6.00	-
<b>Total Council</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>
			Full-time employees:		-	
			Part-time employees:		7	
<b>Clerk</b>						
Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Assistant to the Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Licensing & Customer Service Clerk	1.00	1.00	1.00	-	-	(1.00)
Office Assistant	-	0.63	0.63	1.44	1.44	0.81
Communications Intern	-	-	-	-	0.10	0.10
<b>Total Clerk</b>	<b>4.00</b>	<b>4.63</b>	<b>4.63</b>	<b>4.44</b>	<b>4.54</b>	<b>(0.09)</b>
			Full-time employees:		3	
			Part-time employees:		4	
<b>Development &amp; Infrastructure Svcs. (DIS)</b>						
Director, Dev. & Infrastructure Svcs.	-	1.00	1.00	1.00	1.00	-
Town Engineer	1.00	1.00	1.00	1.00	1.00	-
Division Manager, Permitting	-	1.00	1.00	1.00	1.00	-
Division Manager, Planning	-	1.00	1.00	1.00	1.00	-
Div Mgr, Inspection & Compliance/Bldg Official	-	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Operations Division Manager	1.00	1.00	1.00	1.00	1.00	-
Conservation & Sustainability Administrator	-	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	2.00	2.00	1.00	1.00	(1.00)
Principal Planner	-	1.00	1.00	1.00	1.00	-
Civil Engineer	3.00	3.00	3.00	3.00	3.00	-
Stormwater Engineer	1.00	1.00	1.00	1.00	1.00	-
Transit Services Administrator	1.00	1.00	1.00	1.00	1.00	-
Senior Planner	-	3.00	3.00	2.00	2.00	(1.00)
Planner	-	-	-	1.00	1.00	1.00
GIS Analyst	-	-	-	0.50	0.50	0.50
Civil Engineering Designer	2.00	2.00	2.00	1.00	1.00	(1.00)
Engineering Design Reviewer	-	1.00	1.00	1.00	1.00	-
Special Projects Coordinator	-	1.00	-	-	-	-
Plans Examiner II	-	2.00	2.00	2.00	2.00	-
Building Inspector II	-	4.00	4.00	4.00	4.00	-
Plans Examiner I	-	1.00	1.00	1.00	1.00	-
Senior Civil Engineering Tech	1.00	1.00	1.00	1.00	1.00	-
Streets & Drainage Senior Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Senior Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Code Compliance Specialist	-	1.00	1.00	1.00	1.00	-
Construction Inspector	1.00	1.00	1.00	1.00	1.00	-
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	-
Civil Engineering Technician	1.00	1.00	1.00	1.00	1.00	-
Facilities Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic III	1.00	1.00	1.00	1.00	1.00	-
Pavement Management Specialist	1.00	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Streets & Drainage Crew Leader	2.00	2.00	2.00	2.00	2.00	-
Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Zoning Plans Examiner	-	1.00	1.00	1.00	1.00	-
Zoning Technician	-	1.00	1.00	1.00	1.00	-
Development Coordinator	-	1.00	1.00	-	-	(1.00)
Facilities Maintenance Technician	1.00	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic II	1.00	1.00	-	-	-	-
Heavy Equipment Operator III	1.00	1.00	1.00	1.00	1.00	-
Heavy Equipment Operator II	4.00	4.00	4.00	4.00	4.00	-
Heavy Equipment Operator I	2.00	2.00	2.00	0.96	0.96	(1.04)



## Personnel Schedule

	FY 2010	FY 2011	FY 2012		FY 2013	+/- to Budget
	Actual		Budget	Projected	Budget	
Senior Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	1.00	-
Building Permit Technician	-	2.00	2.00	2.00	2.00	-
Office Specialist/Ombudsperson	-	1.00	1.00	-	-	(1.00)
Office Specialist	1.00	1.00	2.00	1.96	1.96	(0.04)
Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	1.00	-
Lead Transit Driver	1.00	1.00	1.00	1.00	1.00	-
Transit Dispatcher	1.00	1.00	1.00	2.11	2.11	1.11
Senior Office Assistant	1.01	2.00	2.96	2.00	2.00	(0.96)
Office Assistant	-	-	-	0.96	0.96	0.96
Transit Driver	4.74	7.11	7.11	10.89	10.89	3.78
<b>Total DIS</b>	<b>43.75</b>	<b>73.11</b>	<b>73.07</b>	<b>73.38</b>	<b>73.38</b>	<b>0.31</b>
				Full-time employees:	62	
				Part-time employees:	25	
<b>Building Safety</b>						
Building Safety Director	1.00	-	-	-	-	-
Chief Building Inspector	1.00	-	-	-	-	-
Plans Examiner II	4.00	-	-	-	-	-
Building Inspector II	5.00	-	-	-	-	-
Building Permit Technician	2.00	-	-	-	-	-
Senior Office Assistant	1.00	-	-	-	-	-
<b>Total Building Safety</b>	<b>14.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Development Review</b>						
Development Review Division Manager	1.00	-	-	-	-	-
Senior Civil Engineer	1.00	-	-	-	-	-
Engineering Design Reviewer	1.00	-	-	-	-	-
Civil Engineering Tech	1.00	-	-	-	-	-
<b>Total Development Review</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Planning &amp; Zoning</b>						
Planning & Zoning Director	-	-	-	-	-	-
Assistant Planning & Zoning Director	1.00	-	-	-	-	-
Principal Planner	1.00	-	-	-	-	-
Senior Planner	3.00	-	-	-	-	-
Special Projects Coordinator	1.00	-	-	-	-	-
Planner	1.00	-	-	-	-	-
Zoning Program Supervisor	1.00	-	-	-	-	-
Zoning Inspector	1.00	-	-	-	-	-
Planning Technician	1.00	-	-	-	-	-
Development Coordinator	1.00	-	-	-	-	-
Senior Office Specialist	1.00	-	-	-	-	-
Senior Office Assistant	1.00	-	-	-	-	-
<b>Total Planning &amp; Zoning</b>	<b>13.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Finance</b>						
Finance Director	1.00	1.00	1.00	1.00	1.00	-
Procurement Administrator	1.00	1.00	1.00	1.00	1.00	-
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	-
Management & Budget Analyst	1.00	1.00	1.00	1.00	1.00	-
Senior Accountant	1.00	1.00	1.00	1.00	1.00	-
Finance Analyst	1.00	1.00	1.00	1.00	1.00	-
Accounting Clerk	1.00	1.00	1.00	1.00	1.00	-
<b>Total Finance</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>
				Full-time employees:	7	
				Part-time employees:	-	
<b>Human Resources</b>						
Human Resource Director	1.00	1.00	1.00	1.00	1.00	-
Safety & Risk Manager	1.00	1.00	1.00	1.00	1.00	-



## Personnel Schedule

	FY 2010	FY 2011	FY 2012		FY 2013	+/- to Budget
	Actual		Budget	Projected	Budget	
Employee and Org. Dev. Analyst	-	1.00	1.00	1.00	1.00	-
Human Resource Specialist	2.00	2.00	2.00	2.00	2.00	-
<b>Total Human Resources</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>
			Full-time employees:		5	
			Part-time employees:		-	
<b>Information Technology</b>						
IT Director	1.00	1.00	1.00	1.00	1.00	-
Network Administrator	1.00	1.00	1.00	1.00	1.00	-
Network Manager	1.00	1.00	-	-	-	-
Systems Analyst	1.00	1.00	1.00	1.00	1.00	-
Data Base Analyst	1.00	1.00	1.00	1.00	1.00	-
GIS Analyst	2.00	2.00	2.00	1.50	1.50	(0.50)
IT Technician	1.00	1.00	1.00	1.00	1.00	-
<b>Total Information Technology</b>	<b>8.00</b>	<b>8.00</b>	<b>7.00</b>	<b>6.50</b>	<b>6.50</b>	<b>(0.50)</b>
			Full-time employees:		7	
			Part-time employees:		-	
<b>Legal</b>						
Town Attorney	1.00	1.00	1.00	1.00	1.00	-
Town Prosecutor	1.00	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	1.00	1.00	1.00	1.00	1.00	-
Senior Paralegal	1.00	1.00	1.00	1.00	1.00	-
Paralegal II	1.00	1.00	1.00	1.00	1.00	-
Legal Secretary	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	1.00	-
<b>Total Legal</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>
			Full-time employees:		8	
			Part-time employees:		-	
<b>Magistrate Court</b>						
Magistrate Judge	1.00	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	1.00	1.00	1.00	-
Courtroom Clerk	1.00	1.00	1.00	1.00	1.00	-
Senior Court Clerk	3.00	3.00	3.00	3.00	3.00	-
Court Clerk	2.00	2.00	2.00	1.00	1.00	(1.00)
Balliff	1.00	1.00	1.00	1.00	1.00	-
<b>Total Magistrate Court</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>(1.00)</b>
			Full-time employees:		8	
			Part-time employees:		-	
<b>Manager</b>						
Town Manager	-	1.00	1.00	1.00	1.00	-
Assistant Town Manager	1.00	1.00	1.00	-	1.00	-
Assistant to the Town Manager	1.00	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Management Intern	0.40	-	-	-	-	-
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	-
Economic Development Specialist	-	-	-	-	1.00	1.00
Economic Development Intern	0.40	0.40	-	-	-	-
Communications Administrator	1.00	-	1.00	1.00	1.00	-
Public Information Officer	1.00	-	-	-	-	-
Communications Specialist	1.00	1.00	1.00	-	-	(1.00)
Communications Intern	0.10	0.10	0.10	0.10	-	(0.10)
Constituent Services Coordinator	1.00	1.00	1.00	1.00	1.00	-
Office Specialist	-	-	-	-	1.00	1.00
<b>Total Manager</b>	<b>9.90</b>	<b>8.50</b>	<b>9.10</b>	<b>7.10</b>	<b>10.00</b>	<b>0.90</b>
			Full-time employees:		10	
			Part-time employees:		-	



## Personnel Schedule

	FY 2010	FY 2011	FY 2012		FY 2013	+/- to Budget
	Actual		Budget	Projected	Budget	
<b>Parks, Recreation, Library &amp; Cultural Rscs.</b>						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Manager	1.00	1.00	1.00	1.00	1.00	-
Recreation Manager	1.00	1.00	1.00	1.00	1.00	-
Multimodal Planner	1.00	1.00	1.00	1.00	1.00	-
Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Senior Park Maintenance Worker	2.00	2.00	2.00	2.00	2.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Senior Office Assistant	1.00	1.00	1.00	-	-	(1.00)
Assistant Recreation Manager	1.00	1.00	1.00	1.00	1.00	-
Recreation Leader	0.40	0.40	0.40	0.40	0.40	-
Assistant Aquatics Manager	-	-	-	-	1.00	1.00
Aquatics Facility Supervisor	-	-	-	-	1.36	1.36
Aquatics Shift Leader	-	-	-	-	2.72	2.72
Park Maintenance Worker	3.00	3.00	3.00	3.00	3.00	-
Park Monitor	0.70	0.70	0.70	0.70	1.23	0.53
Aquatics Facility Attendants	-	-	-	-	2.40	2.40
Recreation Aide	3.05	2.70	1.50	1.50	1.50	-
Water Safety Instructor	9.30	6.15	6.32	6.32	4.00	(2.32)
Library Services Manager	1.00	1.00	1.00	1.00	1.00	-
Librarian II	4.00	4.00	4.00	4.00	4.00	-
Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	-	-	-	0.48	1.00	1.00
Library Associate	4.95	4.95	4.48	4.48	4.48	-
Library Technical Assistant II	4.50	4.36	4.54	4.54	4.51	(0.03)
Library Technical Assistant I	3.05	3.05	3.00	3.00	3.08	0.08
<b>Total Parks, Rec, Library &amp; Cultural Rscs.</b>	<b>45.95</b>	<b>42.31</b>	<b>40.94</b>	<b>40.42</b>	<b>46.68</b>	<b>5.74</b>
					25	
					27	
					(not including seasonal employees)	
<b>Police</b>						
Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Deputy Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Commander	2.00	2.00	2.00	2.00	2.00	-
Lieutenant	5.00	5.00	5.00	5.00	5.00	-
Sergeant	13.00	13.00	13.00	13.00	13.00	-
Detective	5.00	5.00	6.00	6.00	6.00	-
Patrol Officer	49.00	49.00	49.00	49.00	52.00	3.00
Motorcycle Officer	7.00	6.00	7.00	7.00	7.00	-
School Resource Officer	7.00	7.00	7.00	7.00	7.00	-
K-9 Officer	4.00	3.00	3.00	3.00	3.00	-
DUI Officer	2.00	2.00	2.00	2.00	2.00	-
Training Officer	1.00	1.00	1.00	1.00	1.00	-
Reserve Officer	1.90	0.48	2.38	0.96	1.44	(0.94)
Communications Supervisor	1.00	1.00	1.00	1.00	1.00	-
Lead Dispatcher	3.00	3.00	3.00	3.00	3.00	-
Dispatcher	9.00	9.00	9.00	9.00	9.00	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00	-
Records Specialist	6.00	5.00	5.00	5.00	5.00	-
Lead IT Forensics Technician	1.00	1.00	1.00	1.00	1.00	-
Property Forensics Technician	2.00	2.00	2.00	2.00	2.00	-
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-
Emergency Response Planner	-	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic II	-	-	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Specialist	2.00	2.00	2.00	2.00	2.00	-
Office Assistant	1.70	1.25	1.25	1.25	1.25	-
<b>Total Police</b>	<b>128.60</b>	<b>124.73</b>	<b>129.63</b>	<b>128.21</b>	<b>131.69</b>	<b>2.06</b>
					129	
					5	



## Personnel Schedule

	FY 2010	FY 2011	FY 2012		FY 2013	+/- to Budget
	Actual		Budget	Projected	Budget	
<b>Water Utility</b>						
Water Utility Director	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	1.00	-
Water Production Superintendent	1.00	1.00	1.00	1.00	1.00	-
Water Distribution Superintendent	1.00	1.00	1.00	1.00	1.00	-
Water Engineer Project Manager	1.00	1.00	1.00	1.00	1.00	-
Meter Reader Supervisor	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	1.00	-
Water Conservation Specialist	1.00	1.00	1.00	1.00	1.00	-
Lead Water Utility Operator	4.00	4.00	4.00	4.00	4.00	-
Construction Inspector	2.00	2.00	2.00	2.00	2.00	-
Civil Engineer Tech	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator II	7.00	8.00	9.00	9.00	9.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator I	6.00	4.00	5.00	5.00	5.00	-
Customer Service Representative	4.00	4.00	4.00	4.00	4.00	-
<b>Total Water Utility</b>	<b>35.00</b>	<b>34.00</b>	<b>36.00</b>	<b>36.00</b>	<b>36.00</b>	<b>-</b>
			Full-time employees:		36	
			Part-time employees:		-	
<b>Total Personnel</b>	<b>341.20</b>	<b>331.28</b>	<b>336.37</b>	<b>331.05</b>	<b>343.79</b>	<b>7.42</b>
			<b>Full-time employees:</b>		<b>300.00</b>	
			<b>Part-time employees:</b>		<b>68.00</b>	



## Overview

The Mayor and Council consist of seven officials elected by residents of the Town. The Mayor is directly elected by the citizens while the Vice-Mayor is selected by the Council annually. Councilmembers serve four-year overlapping terms in the manner prescribed by State Law and are charged with developing policies for the public health, safety, and welfare of Town residents.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Mayor	1.00	1.00	1.00	1.00
Councilmember	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total FTEs	7.00	7.00	7.00	7.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 77,212	\$ 76,923	\$ 76,923	\$ 78,818
O&M	<u>117,685</u>	<u>143,650</u>	<u>141,200</u>	<u>145,800</u>
Total Expenditures	\$ 194,897	\$ 220,573	\$ 218,123	\$ 224,618

## **REVENUES BY FUNDING SOURCE**

Funded 100% with General Fund revenues

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>COUNCIL-PERSONNEL</b>				
REGULAR EMPLOYEES	71,579	71,304	33,184	73,087
SOCIAL SECURITY/MEDICARE	5,475	5,455	2,538	5,591
WORKERS' COMPENSATION	157	164	34	140
	<b>77,212</b>	<b>76,923</b>	<b>35,757</b>	<b>78,818</b>
<b>COUNCIL-O&amp;M</b>				
CITIZENS CORPS COUNCIL	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FUNDING OUTSIDE SOURCES	0	0	0	0
INSURANCE	17,790	18,100	2,094	18,100
MEMBERSHIPS & SUBSCRIPTIONS	56,827	62,000	59,584	61,600
MISCELLANEOUS OTHER OPERATING	10,751	8,000	3,102	8,000
NON-CAPITALIZED EQUIPMENT	0	300	0	1,000
OFFICE SUPPLIES	789	600	0	500
ORO VALLEY YOUTH COMMISSION	0	0	0	5,000
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	219	150	33	100
PRINTING & BINDING	1,634	1,000	123	1,000
TELECOMMUNICATIONS	7,423	8,500	3,146	9,000
TRAVEL & TRAINING	9,814	33,000	5,097	29,500
VOLUNTEER RECOGNITION	12,438	12,000	10,480	12,000
	<b>117,685</b>	<b>143,650</b>	<b>83,660</b>	<b>145,800</b>
<b>GRAND TOTAL</b>	<b>194,897</b>	<b>220,573</b>	<b>119,417</b>	<b>224,618</b>



## Overview

The Clerk's Office is the centralized information distribution point for our citizens, Town Council and staff. The Clerk's Office is responsible for preserving the legislative history of the Town, maintaining public records of the Town and conducting fair and impartial elections. The Clerk's Office provides staff support to Town Council; public records and information; business licensing; records management; elections; voter registration; and notary services. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Oro Valley Town Code and the administrative policies and objectives of the Town.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Town Clerk	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Deputy Town Clerk	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Assistant to the Town Clerk	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Licensing & Cust Svc Clerk	1.00	1.00	-	-
Office Assistant	0.63	0.63	<b>1.44</b>	<b>1.44</b>
Communications Intern	-	-	-	<b>0.10</b>
<b>Total FTEs</b>	<b>4.63</b>	<b>4.63</b>	<b>4.44</b>	<b>4.54</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 341,040	\$ 303,937	<b>\$ 299,612</b>	<b>\$ 284,127</b>
O&M	34,702	152,152	<b>125,022</b>	<b>38,652</b>
Capital	-	-	<b>27,130</b>	-
<b>Total Expenditures</b>	<b>\$ 375,742</b>	<b>\$ 456,089</b>	<b>\$ 451,764</b>	<b>\$ 322,779</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Business Licenses & Permits	\$ 173,396	\$ 170,698	<b>\$ 170,698</b>	<b>\$ 171,140</b>
Copy Services	3,772	4,000	<b>2,500</b>	<b>2,500</b>
<b>Total Revenues</b>	<b>\$ 177,168</b>	<b>\$ 174,698</b>	<b>\$ 173,198</b>	<b>\$ 173,640</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TOWN CLERK-PERSONNEL</b>				
ASRS CONTRIBUTIONS	21,689	22,764	10,356	20,627
GROUP INSURANCE	42,657	39,633	19,952	23,918
OTHER EMPLOYEE BENEFITS	147	139	78	104
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	257,437	224,606	102,926	222,310
SOCIAL SECURITY/MEDICARE	18,555	16,280	7,414	16,746
WORKERS' COMPENSATION	555	515	108	422
	<b>341,040</b>	<b>303,937</b>	<b>140,835</b>	<b>284,127</b>
<b>TC-ADMIN-0&amp;M</b>				
ADVERTISING	14,482	11,500	2,801	10,000
CONTRACT PERSONNEL SERVICES	0	0	0	0
ELECTIONS	0	110,000	53	0
EQUIPMENT REPAIR & MAINTENANCE	272	785	87	785
MEMBERSHIPS & SUBSCRIPTIONS	849	835	316	835
MISCELLANEOUS OTHER OPERATING	65	100	143	100
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	3,745	2,500	788	2,500
OUTSIDE PROFESSIONAL SERVICES	2,363	9,000	2,449	8,000
POSTAGE	1,814	3,000	1,255	3,000
PRINTING & BINDING	976	1,000	316	1,500
RECORDING FEES	0	3,000	0	1,500
RENTALS	4,589	4,632	2,484	4,632
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	603	1,000	382	1,000
TRAVEL & TRAINING	4,289	4,800	1,016	4,800
	<b>34,048</b>	<b>152,152</b>	<b>12,091</b>	<b>38,652</b>
<b>TC-LIC MGMT-O&amp;M</b>				
ADVERTISING	0	0	0	0
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	0	0





# Development and Infrastructure Services Development Section

## Department Overview

The Development and Infrastructure Services (DIS) Department was established as a new department in FY 2011, consolidating three departments. It is organized into two primary areas of service: Development and Infrastructure. The Development section is organized into three functional divisions: Planning, Permitting, and Inspection and Compliance. The Planning division administers the General Plan and Zoning Code for the harmonious growth of the Town. The Permitting division coordinates all facets of plan review and permitting to assess compliance with the codes and ordinances adopted by the Town. The Inspection and Compliance Division is responsible for inspecting all new and altered commercial and residential construction within the Town to assess compliance with codes and ordinances adopted by the Town.

### PERSONNEL

FY 2011 Actual	27.00
FY 2012 Budget	27.96
<b>FY 2012 Projected</b>	<b>24.48</b>
<b>FY 2013 Budget</b>	<b>24.48</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Administration	\$ 225,845	\$ 232,442	\$ 219,556	\$ 169,193
Plan Review	576,166	623,330	501,558	499,911
Intake, Issuance & Records Mgmt	210,077	217,696	165,591	158,925
Planning	489,512	580,010	530,977	559,325
Annexation & Special Projects	113,472	-	-	-
Conservation & Sustainability	279,262	252,573	102,323	256,617
Inspection	479,858	464,249	464,567	486,960
Code Compliance	63,817	103,961	104,750	109,891
<b>Total Expenditures</b>	<b>\$ 2,438,009</b>	<b>\$ 2,474,261</b>	<b>\$ 2,089,322</b>	<b>\$ 2,240,822</b>

### REVENUES BY FUNDING SOURCE

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Residential Building Permits	\$ 426,876	\$ 352,697	\$ 375,000	\$ 632,435
Commercial Building Permits	360,645	560,499	225,000	83,394
Special Inspection Fees	4,644	3,000	4,400	4,500
Copying Fees/Code Book Sales	152	-	450	-
Zoning & Subdivision Fees	77,752	50,000	78,000	70,000
Sign Permits	37,445	33,000	37,500	38,000
Energy Efficiency & Cons Grant	164,200	150,000	-	150,000
Grading Permit Fees	10,386	7,000	10,000	7,000
Engineer Plan Review Fees	34,875	33,000	35,000	35,000
Grading Review Fees	904	500	1,000	1,000
Grading Inspection Fees	960	700	700	700
<b>Total Revenues</b>	<b>\$ 1,118,839</b>	<b>\$ 1,190,396</b>	<b>\$ 767,050</b>	<b>\$ 1,022,029</b>

# Development Section

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## Administration Program Overview

The primary function of the Development & Infrastructure Services director and the administration program is to ensure harmonious growth as well as the health, safety, and welfare of the public in the built environment. The director, with support of the Town engineer, division managers and administrators, provides leadership, direction and support to the department's staff. Responsibilities include: establishing departmental policy; leadership direction and support of the department's staff; preparation and management of the department's operating and capital budget; code interpretation and enforcement; revisions to the Town Code; Council support; Town Manager's Executive Management Team; customer service including effective public outreach and communication; and resolution of personnel and legal issues.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Director, Development Services	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Office Specialist/Ombudsperson	1.00	1.00	-	-
Total FTEs	2.00	2.00	<b>1.00</b>	<b>1.00</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 199,983	\$ 202,742	<b>\$ 188,075</b>	<b>\$ 144,593</b>
O&M	25,862	29,700	<b>29,464</b>	<b>24,600</b>
Capital	-	-	<b>2,017</b>	-
Total Expenditures	\$ 225,845	\$ 232,442	<b>\$ 219,556</b>	<b>\$ 169,193</b>

# Development Section - Permitting Division

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## Plan Review Program Overview

All Plan Review is performed by the department's staff of certified plans examiners, licensed engineers and technicians. This team is responsible for the review of all commercial and residential construction plans for new and altered site work, utility infrastructure, buildings and other structures which includes the following disciplines: civil, architectural, structural, fire-resistive, life/safety, mechanical, plumbing, and electrical systems, zoning and ADA. Plan review is also provided for all development plans, preliminary and final plats, and improvement and grading plans. In addition, this team ensures implementation of the development approval decisions of the Conceptual Design Review Board and Town Council.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Permitting	0.70	0.70	<b>0.70</b>	<b>0.70</b>
Senior Civil Engineer	1.00	1.00	-	-
Engineering Design Reviewer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Plans Examiner II	2.00	2.00	<b>2.00</b>	<b>2.00</b>
Plans Examiner I	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Zoning Plans Examiner	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Office Specialist	-	-	<b>0.48</b>	<b>0.48</b>
Senior Office Assistant	-	0.48	-	-
<b>Total FTEs</b>	<b>6.70</b>	<b>7.18</b>	<b>6.18</b>	<b>6.18</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 570,919	\$ 577,505	<b>\$ 470,983</b>	<b>\$ 480,636</b>
O&M	5,247	45,825	<b>30,575</b>	<b>19,275</b>
Capital	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 576,166</b>	<b>\$ 623,330</b>	<b>\$ 501,558</b>	<b>\$ 499,911</b>

# Development Section - Permitting Division

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## Intake, Issuance & Records Mgmt Program Overview

All permit applications are received and reviewed by the certified permit technicians to ensure all necessary documentation is included to provide a timely review. At each stage of review, they monitor, coordinate and issue comments until complete. Once review is complete, they issue the permit and coordinate inspections. They also collect and release assurances posted to ensure that development occurs in a timely manner and in compliance with approved plans. This team of technicians is also responsible for records management in compliance with the State's records retention law.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Division Manager, Permitting	0.30	0.30	<b>0.30</b>	<b>0.30</b>
Development Coordinator	1.00	1.00	-	-
Building Permit Tech	2.00	2.00	<b>2.00</b>	<b>2.00</b>
Total FTEs	3.30	3.30	<b>2.30</b>	<b>2.30</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 200,430	\$ 195,596	\$ 143,491	\$ 136,185
O&M	9,647	22,100	<b>22,100</b>	<b>22,740</b>
Total Expenditures	\$ 210,077	\$ 217,696	\$ 165,591	\$ 158,925

# Development Section - Planning Division

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## Planning Program Overview

The primary function of the Planning program is to assure the proper implementation of adopted plans, policies and standards. Planning provides direction and support for the Planning and Zoning Commission, Conceptual Design Review Board, and Board of Adjustment. The planning team coordinates the review of development projects by various Town departments and divisions as well as external review agencies. Planning also prepares and analyzes amendments to the General Plan, zoning code, planned area developments, and rezoning cases. Staff develops recommendations to promote the aesthetic, organized growth and development of the Town, and is responsible for the Community Academy.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Planning	0.80	1.00	<b>1.00</b>	<b>1.00</b>
Senior Planner	3.00	3.00	<b>2.00</b>	<b>2.00</b>
Principal Planner	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Planner	-	-	<b>1.00</b>	<b>1.00</b>
Office Specialist	-	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Assistant	0.90	0.48	-	-
<b>Total FTEs</b>	<b>5.70</b>	<b>6.48</b>	<b>6.00</b>	<b>6.00</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 453,842	\$ 501,210	<b>\$ 452,177</b>	<b>\$ 496,900</b>
O&M	35,670	78,800	<b>78,800</b>	<b>62,425</b>
<b>Total Expenditures</b>	<b>\$ 489,512</b>	<b>\$ 580,010</b>	<b>\$ 530,977</b>	<b>\$ 559,325</b>

# Development Section - Planning Division

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## Annexations & Special Projects Program Overview

The Special Projects and Annexations program is responsible for special projects within the Town, annexation efforts, participation in economic development, public outreach, and other planning and zoning related issues. **Beginning FY 2012, duties of this program were reallocated to the Development Section's Planning program, as well as the Manager's Office.**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Planning	0.10	-	-	-
Special Projects Coordinator	1.00	-	-	-
Senior Office Assistant	0.10	-	-	-
<b>Total FTEs</b>	<b>1.20</b>	<b>-</b>	<b>-</b>	<b>-</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 112,937	\$ -	\$ -	\$ -
O&M	535	-	-	-
<b>Total Expenditures</b>	<b>\$ 113,472</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Development Section - Planning Division

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## Conservation & Sustainability Program Overview

The Office of Conservation and Sustainability is responsible for implementing conservation and environmental sustainability policies town-wide, energy efficiency programs, and seeking outside grants, appropriations and other federal funds.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Planning	0.10	-	-	-
Conserv & Sustainability Administrator	1.00	1.00	1.00	1.00
Total FTEs	1.10	1.00	1.00	1.00

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 113,083	\$ 99,823	\$ 99,823	\$ 104,037
O&M	1,980	2,750	2,500	2,580
Contingency	164,200	150,000	-	150,000
Total Expenditures	\$ 279,262	\$ 252,573	\$ 102,323	\$ 256,617

# Development Section Inspection & Compliance Division

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## Inspection Program Overview

All Inspection is performed by the department's staff of certified inspectors and technicians. This team is responsible for the inspection of all commercial and residential construction plans for new and altered site work, utility infrastructure, buildings and other structures for compliance with the zoning, building and Town codes and ordinances. The following disciplines are included in the inspections: civil, architectural, structural, fire-resistive, life/safety, mechanical, plumbing, electrical systems, zoning and ADA. In addition, this team is responsible for inspection to ensure implementation of the development approval decisions of the Conceptual Design Review Board and Town Council.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Inspection & Compliance	0.80	0.80	<b>0.80</b>	<b>0.80</b>
Building Inspector II	4.00	4.00	<b>4.00</b>	<b>4.00</b>
Zoning Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Assistant	-	0.40	<b>0.40</b>	<b>0.40</b>
Total FTEs	5.80	6.20	<b>6.20</b>	<b>6.20</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 470,669	\$ 444,699	<b>\$ 449,510</b>	<b>\$ 470,210</b>
O&M	9,189	18,050	<b>13,557</b>	<b>15,550</b>
Capital	-	1,500	<b>1,500</b>	<b>1,200</b>
Total Expenditures	\$ 479,858	\$ 464,249	<b>\$ 464,567</b>	<b>\$ 486,960</b>

# Development Section Inspection & Compliance Division

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## Code Compliance Program Overview

This program is responsible for the monitoring and enforcement of the zoning, building and Town codes and ordinances for all construction, plant salvage, landscape, signage, and development performance standards. In addition, this program monitors and enforces the expiration process for all permits and permit applications. This program is supported by the technical expertise of the inspectors, plans examiners, and permit technicians.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Division Mgr, Inspection & Compliance	0.20	0.20	<b>0.20</b>	<b>0.20</b>
Code Compliance Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Assistant	-	0.60	<b>0.60</b>	<b>0.60</b>
Total FTEs	1.20	1.80	<b>1.80</b>	<b>1.80</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 61,634	\$ 101,311	<b>\$ 102,514</b>	<b>\$ 107,346</b>
O&M	2,182	2,650	<b>2,236</b>	<b>2,545</b>
Total Expenditures	\$ 63,817	\$ 103,961	<b>\$ 104,750</b>	<b>\$ 109,891</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>DIS-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	15,188	16,585	3,356	12,416
GROUP INSURANCE	16,222	8,705	1,521	11,429
OTHER EMPLOYEE BENEFITS	971	927	347	832
REGULAR EMPLOYEES	154,053	163,638	44,339	111,350
SOCIAL SECURITY/MEDICARE	11,053	12,512	3,233	8,353
WORKERS' COMPENSATION	2,497	375	79	213
	<b>199,983</b>	<b>202,742</b>	<b>52,874</b>	<b>144,593</b>
<b>DIS-ADMIN-OPERATIONS &amp; MAINT</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	2,500	130	2,000
FIELD SUPPLIES	0	300	0	150
MEMBERSHIPS & SUBSCRIPTIONS	778	1,000	1,065	200
MISCELLANEOUS OTHER OPERATING	1,294	500	145	250
NON-CAPITALIZED EQUIPMENT	0	1,000	290	500
OFFICE SUPPLIES	15,279	14,000	6,058	14,000
POSTAGE	323	200	77	200
PRINTING & BINDING	1,407	2,900	24	1,600
SOFTWARE MAINTENANCE & LICENSI	1,999	0	0	0
TELECOMMUNICATIONS	254	800	202	800
TRAVEL & TRAINING	397	2,200	1,209	1,500
UNIFORMS	200	100	0	0
	<b>21,930</b>	<b>25,500</b>	<b>9,199</b>	<b>21,200</b>
<b>DIS-ADMIN-CAPITAL OUTLAY</b>				
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIS-ADMIN-OTHER FINANCING USES</b>				
CAPITAL LEASE INTEREST	1,169	1,400	259	600
CAPITAL LEASE PRINCIPAL	2,763	2,800	1,329	2,800
	<b>3,932</b>	<b>4,200</b>	<b>1,588</b>	<b>3,400</b>
<b>GRAND TOTAL</b>	<b>225,845</b>	<b>232,442</b>	<b>63,661</b>	<b>169,193</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>DIS-PLAN REVIEW-PERSONNEL</b>				
ASRS CONTRIBUTIONS	42,534	42,877	20,381	38,919
GROUP INSURANCE	59,300	56,952	26,951	46,214
REGULAR EMPLOYEES	431,644	439,051	201,794	364,434
SOCIAL SECURITY/MEDICARE	31,926	32,894	15,066	27,354
WORKERS' COMPENSATION	5,516	5,731	1,205	3,715
	<b>570,919</b>	<b>577,505</b>	<b>265,398</b>	<b>480,636</b>
<b>DIS-PLAN REVIEW-OP &amp; MAINT</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	500	0	400
MEMBERSHIPS & SUBSCRIPTIONS	464	2,275	0	1,245
MISCELLANEOUS OTHER OPERATING	288	500	0	300
NON-CAPITALIZED EQUIPMENT	232	1,150	54	900
OUTSIDE PROFESSIONAL SERVICES	0	35,000	0	10,000
POSTAGE	452	600	68	300
PRINTING & BINDING	1,334	650	48	1,650
TELECOMMUNICATIONS	623	800	402	780
TRAVEL & TRAINING	1,821	4,000	528	3,400
UNIFORMS	34	350	0	300
	<b>5,247</b>	<b>45,825</b>	<b>1,101</b>	<b>19,275</b>
<b>DIS-INTAKE,ISS,REC MGMT-PERS</b>				
ASRS CONTRIBUTIONS	15,110	15,333	5,030	11,631
GROUP INSURANCE	16,472	16,017	5,597	11,791
REGULAR EMPLOYEES	155,664	151,290	49,802	104,317
SOCIAL SECURITY/MEDICARE	11,792	11,518	3,766	7,931
WORKERS' COMPENSATION	1,393	1,438	302	515
	<b>200,430</b>	<b>195,596</b>	<b>64,497</b>	<b>136,185</b>
<b>DIS-INTAKE,ISS&amp;REC MGMT-O &amp; M</b>				
MEMBERSHIPS & SUBSCRIPTIONS	110	400	0	90
MISCELLANEOUS OTHER OPERATING	8,087	16,000	8,307	17,000
NON-CAPITALIZED EQUIPMENT	107	500	0	500
POSTAGE	284	300	136	300
PRINTING & BINDING	1,058	4,150	0	4,100
TRAVEL & TRAINING	0	600	362	600
UNIFORMS	0	150	0	150
	<b>9,647</b>	<b>22,100</b>	<b>8,806</b>	<b>22,740</b>

FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
786,243	841,026	339,801	658,836
<b>GRAND TOTAL</b>			

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>DIS-PLANNING-PERSONNEL</b>				
ASRS CONTRIBUTIONS	31,375	38,031	14,785	42,024
GROUP INSURANCE	33,597	41,503	17,642	48,976
REGULAR EMPLOYEES	349,196	391,235	146,393	376,895
SOCIAL SECURITY/MEDICARE	26,342	29,543	11,076	28,283
UNEMPLOYMENT INSURANCE	11,760	0	2,640	0
WORKERS' COMPENSATION	1,571	898	189	722
	<b>453,842</b>	<b>501,210</b>	<b>192,725</b>	<b>496,900</b>
<b>DIS-PLANNING-OPERATIONS &amp; MAINT</b>				
ADVERTISING	2,380	1,500	2,745	6,500
FIELD SUPPLIES	151	300	6	150
MEMBERSHIPS & SUBSCRIPTIONS	2,859	3,200	724	3,800
MISCELLANEOUS OTHER OPERATING	1,231	6,000	1,025	3,600
NON-CAPITALIZED EQUIPMENT	0	1,000	180	500
OUTSIDE PROFESSIONAL SERVICES	18,483	50,000	8,996	30,000
POSTAGE	4,401	7,500	2,644	7,500
PRINTING & BINDING	4,208	2,800	950	2,600
RENTALS	0	0	0	1,500
TELECOMMUNICATIONS	1,005	1,200	811	1,560
TRAVEL & TRAINING	952	5,000	759	4,550
UNIFORMS	0	300	0	165
	<b>35,670</b>	<b>78,800</b>	<b>18,839</b>	<b>62,425</b>
<b>DIS-ANNEX &amp; SP PROJ-PERSONNEL</b>				
ASRS CONTRIBUTIONS	7,613	0	5	0
GROUP INSURANCE	12,024	0	118	0
REGULAR EMPLOYEES	86,653	0	48	0
SOCIAL SECURITY/MEDICARE	6,472	0	4	0
WORKERS' COMPENSATION	174	0	0	0
	<b>112,937</b>	<b>0</b>	<b>175</b>	<b>0</b>
<b>DIS-ANNEX &amp; SP PROJECTS-O&amp;M</b>				
NON-CAPITALIZED EQUIPMENT	0	0	0	0
PRINTING & BINDING	0	0	0	0
TELECOMMUNICATIONS	525	0	0	0
TRAVEL & TRAINING	10	0	0	0
UNIFORMS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TWRB
<b>DIS-CONSERVATION&amp;SUS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	8,678	7,998	3,862	9,114
GROUP INSURANCE	7,817	6,756	3,311	6,832
REGULAR EMPLOYEES	89,942	78,913	38,243	81,741
SOCIAL SECURITY/MEDICARE	6,441	5,975	2,696	6,193
WORKERS' COMPENSATION	204	181	38	157
	<b>113,083</b>	<b>99,823</b>	<b>48,150</b>	<b>104,037</b>
<b>DIS-CONSERVATION&amp;SUSTAIN-O&amp;M</b>				
MEMBERSHIPS & SUBSCRIPTIONS	967	1,550	0	1,550
PRINTING & BINDING	0	50	14	0
TELECOMMUNICATIONS	0	600	0	480
TRAVEL & TRAINING	1,013	500	82	500
UNIFORMS	0	50	0	50
	<b>1,980</b>	<b>2,750</b>	<b>96</b>	<b>2,580</b>
<b>DIS-CONSERVATION&amp;SUSTAIN-CAP</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIS-CONSERVATION&amp;SUSTAIN-CONT</b>				
CONTINGENCY/RESERVE	164,200	150,000	0	150,000
	<b>164,200</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>
<b>GRAND TOTAL</b>	<b>882,246</b>	<b>832,583</b>	<b>259,984</b>	<b>815,942</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>DIS-INSPECTION-PERSONNEL</b>				
ASRS CONTRIBUTIONS	33,748	33,076	15,629	38,463
GROUP INSURANCE	62,856	56,318	26,944	56,953
REGULAR EMPLOYEES	343,681	326,356	154,738	344,958
SOCIAL SECURITY/MEDICARE	25,184	24,238	11,517	25,665
WORKERS' COMPENSATION	5,199	4,711	990	4,171
	<b>470,669</b>	<b>444,699</b>	<b>209,818</b>	<b>470,210</b>
<b>DIS-INSPECTION-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	222	900	0	0
FIELD SUPPLIES	392	2,700	52	1,315
MEMBERSHIPS & SUBSCRIPTIONS	511	1,000	120	2,985
MISCELLANEOUS OTHER OPERATING	124	500	0	300
NON-CAPITALIZED EQUIPMENT	0	1,800	198	1,000
PRINTING & BINDING	169	350	0	2,100
TELECOMMUNICATIONS	5,044	6,000	1,390	4,500
TRAVEL & TRAINING	1,831	3,400	607	2,150
UNIFORMS	896	1,400	0	1,200
	<b>9,189</b>	<b>18,050</b>	<b>2,367</b>	<b>15,550</b>
<b>DIS-INSPECTION-CAP</b>				
MINOR ASSETS	0	1,500	0	1,200
	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>1,200</b>
<b>DIS-CODE COMPLIANCE-PERSONNEL</b>				
ASRS CONTRIBUTIONS	4,480	7,608	3,592	8,862
GROUP INSURANCE	6,960	12,003	5,645	12,138
REGULAR EMPLOYEES	45,428	75,064	35,560	79,481
SOCIAL SECURITY/MEDICARE	3,391	5,633	2,677	5,973
WORKERS' COMPENSATION	1,376	1,003	211	892
	<b>61,634</b>	<b>101,311</b>	<b>47,684</b>	<b>107,346</b>
<b>DIS-CODE COMPLIANCE-O&amp;M</b>				
FIELD SUPPLIES	6	200	3	200
MEMBERSHIPS & SUBSCRIPTIONS	0	100	0	35
NON-CAPITALIZED EQUIPMENT	289	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	300
POSTAGE	1,467	1,250	543	1,000
PRINTING & BINDING	24	50	0	50

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
TELECOMMUNICATIONS	303	600	153	360
TRAVEL & TRAINING	(10)	250	207	400
UNIFORMS	103	200	0	200
	<u>2,182</u>	<u>2,650</u>	<u>906</u>	<u>2,545</u>
<b>GRAND TOTAL</b>	<b>543,675</b>	<b>568,210</b>	<b>260,776</b>	<b>596,851</b>



# Development and Infrastructure Services Infrastructure Section - Highway Fund

## Overview

The Infrastructure Section of Development & Infrastructure Services is led by the Town Engineer, which is a position required by State Law. The Town Engineer maintains an active role in regional financial and legislative actions for cooperation in the development and maintenance of a quality infrastructure. The Infrastructure Section is organized into three functional divisions: Engineering, Operations, and Transit. The Engineering Division is responsible for managing the design and construction of roadway projects, issuing right-of-way permits for all activities within the Town's right-of-way, developing annual and long term schedules for surface treatments on Town streets, as well as maintaining and operating the Town's traffic intersection signals and lights. The Operations Division is responsible for the Town's Stormwater Utility, maintaining the Town's streets and drainage ways, facilities maintenance including repairs and minor renovations, and fleet maintenance for vehicles and heavy equipment.

Infrastructure Section programs supported by the Highway Fund include Administration, Transportation Engineering, Pavement Management, Street Maintenance, and Traffic Engineering.

### PERSONNEL

FY 2011 Actual	28.30
FY 2012 Budget	28.30
<b>FY 2012 Projected</b>	<b>26.24</b>
<b>FY 2013 Budget</b>	<b>26.04</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Administration	\$ 954,944	\$ 1,069,143	\$ 650,382	\$ 621,498
Transportation Engineering	984,881	1,799,590	1,783,179	1,616,873
Pavement Management	321,385	175,336	118,677	102,051
Traffic Engineering	602,510	608,455	599,855	545,402
Street Maintenance	<u>937,378</u>	<u>840,753</u>	<u>795,081</u>	<u>784,005</u>
Total Expenditures	\$ 3,801,099	\$ 4,493,277	\$ 3,947,174	\$ 3,669,829

### REVENUES BY FUNDING SOURCE

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Construction Sales Tax	\$ 291,349	\$ 367,400	\$ 290,093	\$ 316,890
Licenses & Permits	45,917	42,000	43,500	43,000
State Grants	133,517	487,000	286,710	260,000
Charges for Services	-	15,000	15,000	229,493
HURF Gas Taxes	2,693,145	2,376,464	2,376,464	2,480,005
Interest	8,834	10,700	7,000	7,000
Miscellaneous	22,513	10,000	25,000	10,000
Transfers In	<u>64,804</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	\$ 3,260,078	\$ 3,308,564	\$ 3,043,767	\$ 3,346,388

# Infrastructure Section - Highway Fund

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## Administration Program Overview

The Administration program is responsible for funding and program implementation, contract management, and obtaining reimbursement of outside funding for projects from Pima Association of Governments (PAG), the Arizona Department of Transportation (ADOT), and the Federal Emergency Management Agency (FEMA). Administrative staff responsibilities include clerical duties, maintaining the website, records management, and logistical support.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Town Engineer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Transit Administrator	0.50	0.50	<b>0.50</b>	<b>0.50</b>
GIS Analyst	-	-	<b>0.25</b>	<b>0.25</b>
Administrative Coordinator	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Office Specialist	0.75	-	-	-
Total FTEs	3.25	2.50	<b>2.75</b>	<b>2.75</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 300,468	\$ 265,510	<b>\$ 268,945</b>	<b>\$ 294,601</b>
O&M	142,083	393,633	<b>376,437</b>	<b>316,897</b>
Capital	309,360	10,000	<b>5,000</b>	<b>10,000</b>
Transfers Out	203,033	400,000	-	-
Total Expenditures	\$ 954,944	\$ 1,069,143	<b>\$ 650,382</b>	<b>\$ 621,498</b>

# Infrastructure Section - Engineering Division

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## Transportation Engineering Program Overview

Transportation Engineering is responsible for managing the design and construction of roadway projects. While most large projects are designed by consultants, the Engineering Division has a small in-house design section for small Town projects. This program is responsible for the construction management for all the public roadway projects, large and small as well as issuing right-of-way permits for all activities within the Town's right-of-way.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Engineering Division Manager	0.70	0.70	<b>0.70</b>	<b>0.70</b>
Senior Civil Engineer Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Civil Engineer	0.50	0.50	<b>0.50</b>	<b>0.50</b>
Civil Engineer	-	0.80	<b>0.80</b>	<b>1.00</b>
Civil Engineer/Project Manager	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Civil Engineer Designer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Construction Inspector	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Office Specialist	-	0.75	<b>0.48</b>	<b>0.48</b>
<b>Total FTEs</b>	<b>5.20</b>	<b>6.75</b>	<b>6.48</b>	<b>6.68</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 443,189	\$ 540,690	<b>\$ 527,954</b>	<b>\$ 564,613</b>
O&M	8,355	58,900	<b>55,225</b>	<b>39,450</b>
Capital	533,337	1,200,000	<b>1,200,000</b>	<b>1,012,810</b>
<b>Total Expenditures</b>	<b>\$ 984,881</b>	<b>\$ 1,799,590</b>	<b>\$ 1,783,179</b>	<b>\$ 1,616,873</b>

# Infrastructure Section - Engineering Division

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## Pavement Management Program Overview

The Pavement Management program is responsible for operating the pavement management system and developing annual and long term schedules for surface treatments on Town streets.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Engineering Division Manager	0.20	0.20	<b>0.20</b>	<b>0.20</b>
Civil Engineer	0.20	-	-	-
Civil Engineer Designer	1.00	1.00	-	-
Pavement Management Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
<b>Total FTEs</b>	<b>2.40</b>	<b>2.20</b>	<b>1.20</b>	<b>1.20</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 195,223	\$ 173,586	\$ 116,927	\$ 100,801
O&M	829	1,750	1,750	1,250
Capital	125,334	-	-	-
<b>Total Expenditures</b>	<b>\$ 321,385</b>	<b>\$ 175,336</b>	<b>\$ 118,677</b>	<b>\$ 102,051</b>

# Infrastructure Section - Operations Division

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## Street Maintenance Program Overview

The Street Maintenance program is responsible for maintaining the Town's streets and drainage ways.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Operations Division Manager	0.75	0.75	<b>0.75</b>	<b>0.75</b>
Civil Engineer	0.40	-	-	-
Streets & Drainage Senior Crew Lead	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Streets & Drainage Crew Leader	2.00	2.00	<b>2.00</b>	<b>2.00</b>
Heavy Equipment Operator III	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Heavy Equipment Operator II	4.00	4.00	<b>4.00</b>	<b>4.00</b>
Heavy Equipment Operator I	2.00	2.00	<b>0.96</b>	<b>0.96</b>
Senior Office Assistant	0.35	0.35	<b>0.35</b>	<b>0.05</b>
<b>Total FTEs</b>	<b>11.50</b>	<b>11.10</b>	<b>10.06</b>	<b>9.76</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 657,021	\$ 608,253	<b>\$ 582,941</b>	<b>\$ 565,405</b>
O&M	280,357	232,500	<b>212,140</b>	<b>218,600</b>
Capital	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 937,378</b>	<b>\$ 840,753</b>	<b>\$ 795,081</b>	<b>\$ 784,005</b>

# Infrastructure Section - Engineering Division

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## Traffic Engineering Program Overview

This program is responsible for maintaining and operating the Town's traffic intersection signals and lights, pavement markings, traffic signage, and traffic studies.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Engineering Division Manager	0.10	0.10	<b>0.10</b>	<b>0.10</b>
Senior Civil Engineer	0.50	0.50	<b>0.50</b>	<b>0.50</b>
Civil Engineer	0.20	-	-	-
Senior Traffic Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Traffic Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Traffic Signs/Markings Crew Leader	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Traffic Signs/Markings Worker	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Traffic Signs/Markings Worker	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Assistant	0.15	0.15	<b>0.15</b>	<b>0.05</b>
<b>Total FTEs</b>	<b>5.95</b>	<b>5.75</b>	<b>5.75</b>	<b>5.65</b>

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 419,595	\$ 392,005	<b>\$ 392,005</b>	<b>\$ 406,452</b>
O&M	167,364	214,200	<b>205,600</b>	<b>136,700</b>
Capital	15,551	2,250	<b>2,250</b>	<b>2,250</b>
<b>Total Expenditures</b>	<b>\$ 602,510</b>	<b>\$ 608,455</b>	<b>\$ 599,855</b>	<b>\$ 545,402</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PW-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	23,320	21,231	10,241	25,723
GROUP INSURANCE	20,077	15,785	7,884	17,952
OTHER EMPLOYEE BENEFITS	1,127	954	590	827
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	236,554	209,478	102,146	230,698
SOCIAL SECURITY/MEDICARE	17,242	15,900	7,060	17,505
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	2,147	2,162	455	1,896
	<b>300,468</b>	<b>265,510</b>	<b>128,376</b>	<b>294,601</b>
<b>PW-ADMIN-O&amp;M</b>				
ADVERTISING	0	0	0	0
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	2,000	434	2,000
FLEET COSTS	0	203,033	101,517	157,247
GROUNDS REPAIR & MAINTENANCE	401	0	0	0
INSURANCE	56,121	58,000	6,734	58,000
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	197	700	804	500
MISCELLANEOUS OTHER OPERATING	2,702	3,000	0	2,000
NATURAL GAS & ELECTRICITY	20,623	28,600	9,082	24,000
NON-CAPITALIZED EQUIPMENT	0	500	0	500
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	9,041	9,000	5,060	9,000
OUTSIDE PROFESSIONAL SERVICES	2,245	5,000	1,050	0
POSTAGE	1,141	2,000	182	1,500
PRINTING & BINDING	876	1,000	0	1,000
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	13,352	14,000	6,063	14,000
TRAVEL & TRAINING	2,107	2,800	203	1,150
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WASTE DISPOSAL FEES	7,876	13,000	2,801	9,000
WATER & SEWAGE	25,400	51,000	8,029	37,000
	<b>142,083</b>	<b>393,633</b>	<b>141,959</b>	<b>316,897</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PW-ADMIN-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	309,360	0	0	0
MINOR ASSETS	0	10,000	0	10,000
VEHICLES	0	0	0	0
	<b>309,360</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>
<b>PW-ADMIN-OTHER FIN USES</b>				
TR TO INTERNAL SERVICE FUND	203,033	0	0	0
TRANSFER TO CAPITAL PROJ FUND	0	400,000	0	0
TRANSFER TO DEBT SERVICE FUNDS	0	0	0	0
	<b>203,033</b>	<b>400,000</b>	<b>0</b>	<b>0</b>
<b>PW-TRANSP ENG-PERSONNEL</b>				
ASRS CONTRIBUTIONS	34,352	42,589	18,403	47,314
GROUP INSURANCE	24,666	35,110	14,270	34,641
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	2,666	1,979	0	2,000
REGULAR EMPLOYEES	345,784	418,241	182,213	437,726
SOCIAL SECURITY/MEDICARE	26,034	31,843	13,648	33,304
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	9,688	10,928	2,297	9,628
	<b>443,189</b>	<b>540,690</b>	<b>230,831</b>	<b>564,613</b>
<b>PW-TRANSP ENG-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	916	1,000	48	1,000
MEMBERSHIPS & SUBSCRIPTIONS	722	700	0	1,250
MISCELLANEOUS OTHER OPERATING	61	0	0	0
NON-CAPITALIZED EQUIPMENT	1,940	2,000	503	2,000
OUTSIDE PROFESSIONAL SERVICES	1,400	25,000	0	20,000
STREET IMPROVEMENTS	0	25,000	0	10,000
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,830	4,000	236	4,000
UNIFORMS	1,485	1,200	110	1,200
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>8,355</b>	<b>58,900</b>	<b>897</b>	<b>39,450</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PW-TRANSP ENG-CAPITAL</b>				
ARTERIAL ROADWAYS EQUIPMENT	0	0	0	0
MINOR ASSETS	0	0	0	0
SUBDIVISION STREETS VEHICLES	533,337	1,200,000	112,422	1,012,810
	<b>533,337</b>	<b>1,200,000</b>	<b>112,422</b>	<b>1,012,810</b>
<b>PW-PAVE MGMT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	13,903	12,681	3,868	7,863
GROUP INSURANCE	20,937	17,593	7,713	13,540
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	141,021	125,117	38,294	70,522
SOCIAL SECURITY/MEDICARE	10,523	9,373	2,833	5,197
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	8,839	8,822	2,409	3,679
	<b>195,223</b>	<b>173,586</b>	<b>55,117</b>	<b>100,801</b>
<b>PW-PAVE MGMT-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	6	250	162	250
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	511	500	0	500
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TRAVEL & TRAINING	311	1,000	0	500
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>829</b>	<b>1,750</b>	<b>162</b>	<b>1,250</b>
<b>PW-PAVE MGMT-CAPITAL</b>				
ARTERIAL ROADWAYS EQUIPMENT	128	0	0	0
MINOR ASSETS	0	0	0	0
	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SUBDIVISION STREETS	125,206	0	0	0
VEHICLES	0	0	0	0
	<b>125,334</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PW-ST MAINT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	45,504	43,284	20,262	42,146
GROUP INSURANCE	84,495	77,357	36,813	67,941
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	1,722	6,927	980	7,000
REGULAR EMPLOYEES	459,852	420,151	201,138	395,591
SOCIAL SECURITY/MEDICARE	34,426	31,924	15,338	30,071
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	31,021	28,610	6,014	22,656
	<b>657,021</b>	<b>608,253</b>	<b>280,545</b>	<b>565,405</b>
<b>PW-ST MAINT-O&amp;M</b>				
BLUESTAKE	0	500	0	0
BUILDING REPAIR & MAINTENANCE	228	500	0	0
EQUIPMENT REPAIR & MAINTENANCE	52,167	2,000	1,037	2,000
FIELD SUPPLIES	55,048	60,000	26,621	60,000
GASOLINE & OIL	35,079	0	0	0
GROUNDS REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	60	0	40	100
MISCELLANEOUS OTHER OPERATING	2,775	2,000	692	2,000
NON-CAPITALIZED EQUIPMENT	652	2,000	904	2,000
OFFICE SUPPLIES	8,303	8,000	1,846	6,000
OUTSIDE PROFESSIONAL SERVICES	21,915	20,000	7,812	20,000
RENTALS	6,526	6,000	2,651	5,000
SAFETY COMPLIANCE	3,988	3,000	346	1,500
STREET IMPROVEMENTS	0	0	0	0
STREET MAINTENANCE	83,940	116,000	7,529	110,000
TRAVEL & TRAINING	882	2,500	221	1,000
UNIFORMS	8,796	10,000	3,588	9,000
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>280,357</b>	<b>232,500</b>	<b>53,288</b>	<b>218,600</b>
<b>PW-TRAFF ENG-PERSONNEL</b>				
ASRS CONTRIBUTIONS	30,589	29,261	14,122	33,763
GROUP INSURANCE	39,774	35,912	17,310	32,362
OTHER EMPLOYEE BENEFITS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	0	2,474	463	2,500
REGULAR EMPLOYEES	310,274	286,239	139,359	300,311
SOCIAL SECURITY/MEDICARE	23,006	21,754	10,440	22,919
WORKERS' COMPENSATION	15,952	16,365	3,440	14,597
	<b>419,595</b>	<b>392,005</b>	<b>185,134</b>	<b>406,452</b>
<b>PW-TRAFF ENG-O&amp;M</b>				
BLUESTAKE	0	0	0	0
BUILDING REPAIR & MAINTENANCE	0	0	0	0
ELECTRICITY-STREET LIGHTS	23,014	32,000	6,580	20,000
EQUIPMENT REPAIR & MAINTENANCE	707	350	218	350
FIELD SUPPLIES	31,112	36,000	9,594	36,000
GASOLINE & OIL	3	0	0	0
GROUPS REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	230	250	0	250
MISCELLANEOUS OTHER OPERATING	27	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	58,768	85,000	0	30,000
RENTALS	2,321	0	0	0
SAFETY COMPLIANCE	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
STREET IMPROVEMENTS	0	0	0	0
STREET MAINTENANCE	0	0	0	0
TRAFFIC SIGNAL ELECTRICITY	29,389	36,000	10,317	27,000
TRAFFIC SIGNAL MAINTENANCE	19,110	20,000	4,833	20,000
TRAVEL & TRAINING	1,841	3,500	83	2,000
UNIFORMS	843	1,100	569	1,100
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>167,364</b>	<b>214,200</b>	<b>32,193</b>	<b>136,700</b>
<b>PW-TRAFF ENG-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	0	0
EQUIPMENT	15,551	0	0	0
MINOR ASSETS	0	2,250	0	2,250
SUBDIVISION STREETS	0	0	0	0
VEHICLES	0	0	0	0
	<b>15,551</b>	<b>2,250</b>	<b>0</b>	<b>2,250</b>
<b>GRAND TOTAL</b>	<b>3,801,099</b>	<b>4,493,277</b>	<b>1,220,924</b>	<b>3,669,829</b>



# DIS - Infrastructure Section - Operations Division Custodial & Facility Maintenance

## Overview

Facilities Maintenance provides building maintenance repairs, minor renovations, project management, contract administration, energy management and HVAC services for the Town's facilities. This program is responsible for the maintenance of 15 Town buildings and structures totaling approximately 84,900 square feet of building space.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Facilities Maint Crew Leader	1.00	1.00	1.00	1.00
Facilities Maint Tech	1.00	1.00	1.00	1.00
Civil Engineer	0.20	0.20	0.20	-
Senior Office Assistant	0.15	0.15	0.15	0.15
Total FTEs	2.35	2.35	2.35	2.15

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 133,006	\$ 132,367	\$ 132,367	\$ 117,203
O&M	177,759	171,300	171,300	182,500
Capital	-	-	-	-
Total Expenditures	\$ 310,765	\$ 303,667	\$ 303,667	\$ 299,703

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>CUST/FAC-PERSONNEL</b>				
ASRS CONTRIBUTIONS	9,626	9,849	4,592	9,553
GROUP INSURANCE	18,047	17,660	9,815	15,403
OTHER EMPLOYEE BENEFITS	0	12	0	5
OVERTIME PAY	170	0	242	0
REGULAR EMPLOYEES	97,471	97,180	45,228	85,674
SOCIAL SECURITY/MEDICARE	7,292	7,248	3,371	6,404
WORKERS' COMPENSATION	401	418	88	164
	<b>133,006</b>	<b>132,367</b>	<b>63,336</b>	<b>117,203</b>
<b>CUST/FAC-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	31,127	36,500	14,482	36,500
EQUIPMENT REPAIR & MAINTENANCE	1,355	1,000	184	500
FIELD SUPPLIES	19,227	20,000	6,071	20,000
MISCELLANEOUS OTHER OPERATING	522	1,000	0	0
OUTSIDE PROFESSIONAL SERVICES	123,374	109,600	63,958	122,600
TELECOMMUNICATIONS	970	1,200	520	1,200
TRAVEL & TRAINING	0	800	0	500
UNIFORMS	1,184	1,200	656	1,200
	<b>177,759</b>	<b>171,300</b>	<b>85,871</b>	<b>182,500</b>
<b>GRAND TOTAL</b>	<b>310,765</b>	<b>303,667</b>	<b>149,207</b>	<b>299,703</b>



# DIS - Infrastructure Section - Operations Division Fleet Maintenance

## Overview

The Fleet Maintenance program area is set up as an internal service fund. Each Town department that maintains a fleet of vehicles and/or equipment contributes to this fund based on their respective fleet size and related costs. The Fleet Maintenance program area is responsible for the preventative maintenance and repair of the Town's fleet of vehicles and heavy equipment. This is accomplished through the combination of service contracts and staff. (To note, beginning FY 2012, the Police Department's fleet maintenance costs are budgeted directly in the Police Department).

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Fleet Maintenance Mechanic III	1.00	1.00	1.00	1.00
Fleet Maintenance Mechanic II	1.00	-	-	-
Senior Office Assistant	0.35	<b>0.35</b>	<b>0.35</b>	<b>0.15</b>
<b>Total FTEs</b>	<b>2.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.15</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 145,840	\$ 78,621	\$ 78,621	\$ 72,437
O&M	729,128	357,650	<b>357,650</b>	<b>566,350</b>
<b>Total Expenditures</b>	<b>\$ 874,968</b>	<b>\$ 436,271</b>	<b>\$ 436,271</b>	<b>\$ 638,787</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Transfer from General Fund	\$ 452,612	\$ -	\$ -	\$ -
Transfer from Special Revenue Funds	283,033	-	-	-
Transfer from Enterprise Funds	139,323	-	-	-
Charges for Services	-	436,271	<b>436,271</b>	<b>638,787</b> *
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>\$ 874,968</b>	<b>\$ 436,271</b>	<b>\$ 436,271</b>	<b>\$ 638,787</b>

\* General Fund (Non-Police Dept portion) \$ 263,331 (includes \$193,650 for Transit)  
 Highway Fund \$ 157,247  
 Water Utility Fund \$ 135,603  
 Stormwater Utility Fund \$ 82,606

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>FLEET MAINT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	10,303	5,859	2,885	5,956
GROUP INSURANCE	20,445	8,803	4,628	7,513
OTHER EMPLOYEE BENEFITS	0	47	0	40
OVERTIME PAY	6,140	0	114	0
REGULAR EMPLOYEES	98,374	57,815	28,448	53,417
SOCIAL SECURITY/MEDICARE	7,512	4,347	2,125	4,024
WORKERS' COMPENSATION	3,066	1,750	368	1,487
	<b>145,840</b>	<b>78,621</b>	<b>38,567</b>	<b>72,437</b>
<b>FLEET MAINT-OPERATIONS &amp; MAINT</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	62,000	37,212	62,000
FIELD SUPPLIES	9,304	4,000	1,987	4,000
GASOLINE & OIL	457,381	225,000	87,172	356,190
MISCELLANEOUS OTHER OPERATING	2,166	0	0	0
OFFICE SUPPLIES	0	0	0	0
SAFETY COMPLIANCE	532	350	40	250
TELECOMMUNICATIONS	1,101	350	252	350
TRAVEL & TRAINING	683	350	448	500
UNIFORMS	1,669	600	629	600
VEHICLE REPAIR & MAINTENANCE	256,269	65,000	30,596	142,460
WASTE DISPOSAL FEES	24	0	145	0
	<b>729,128</b>	<b>357,650</b>	<b>158,481</b>	<b>566,350</b>
<b>FLEET MAINT-CAPITAL OUTLAY</b>				
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>874,968</b>	<b>436,271</b>	<b>197,049</b>	<b>638,787</b>



# Infrastructure Section - Operations Division Stormwater Utility

## Overview

The Stormwater Utility is managed through the Operations Division of Development & Infrastructure Services. The Utility is responsible for meeting all quality and quantity issues including the Town's Stormwater Management Plan, Floodplain and Erosion Hazard Management, and supporting all other Town programs that are impacted by storm events. The Utility also coordinates with Federal, State and local government agencies related to the Town's Stormwater program.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Stormwater Engineer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Operations Division Manager	0.25	0.25	<b>0.25</b>	<b>0.25</b>
Civil Engineer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Civil Engineering Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
GIS Analyst	-	-	<b>0.25</b>	<b>0.25</b>
Senior Office Assistant	-	-	-	<b>0.60</b>
Office Specialist	0.25	0.25	<b>0.25</b>	-
Total FTEs	3.50	3.50	<b>3.75</b>	<b>4.10</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 275,264	\$ 271,973	<b>\$ 258,772</b>	<b>\$ 304,200</b>
O&M	260,348	408,750	<b>375,040</b>	<b>564,249</b>
Capital	1,343,479	1,075,500	<b>627,207</b>	<b>697,000</b>
Other Financing Uses	108,804	-	-	-
Total Expenditures	<b>\$ 1,987,896</b>	<b>\$ 1,756,223</b>	<b>\$ 1,261,019</b>	<b>\$ 1,565,449</b>

*Does not include non-cash outlays for depreciation*

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Federal Grants	\$ 1,086,932	\$ 380,000	<b>\$ 253,114</b>	<b>\$ 67,800</b>
State Grants	366,203	575,000	<b>538,331</b>	<b>450,000</b>
Charges for Services	751,341	751,000	<b>751,500</b>	<b>761,500</b>
Miscellaneous	925	-	<b>110</b>	<b>20,000</b>
Interest	376	500	<b>130</b>	<b>500</b>
Total Revenues	<b>\$ 2,205,776</b>	<b>\$ 1,706,500</b>	<b>\$ 1,543,185</b>	<b>\$ 1,299,800</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>STWTR-PERSONNEL</b>				
ASRS CONTRIBUTIONS	20,993	21,468	8,574	25,086
GROUP INSURANCE	21,501	19,455	13,806	34,692
OTHER EMPLOYEE BENEFITS	95	121	35	134
OVERTIME PAY	610	0	0	0
REGULAR EMPLOYEES	213,149	211,817	84,890	224,985
SOCIAL SECURITY/MEDICARE	15,934	16,000	6,345	16,805
WORKERS' COMPENSATION	2,983	3,112	654	2,498
	<b>275,264</b>	<b>271,973</b>	<b>114,303</b>	<b>304,200</b>
<b>STWTR-O&amp;M</b>				
ADVERTISING	1,042	2,000	121	1,200
BAD DEBT EXPENSE	958	1,500	565	1,500
BLUESTAKE	0	0	0	0
DEPRECIATION	60,351	0	0	65,000
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	1,464	4,000	790	3,000
FLEET COSTS	0	44,000	22,000	82,606
GASOLINE & OIL	0	0	0	0
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	1,450	1,500	1,000	6,500
MISCELLANEOUS OTHER OPERATING	6,141	4,000	108	3,000
NON-CAPITALIZED EQUIPMENT	153	500	0	500
OFFICE SUPPLIES	1,415	1,500	714	1,500
OUTSIDE PROFESSIONAL SERVICES	148,899	170,000	70,980	412,493
POSTAGE	550	500	188	500
PRINTING & BINDING	1,327	1,000	489	1,000
RENTALS	891	1,800	553	1,800
SAFETY COMPLIANCE	0	0	0	500
SOFTWARE MAINTENANCE & LICENSI	640	0	0	2,000
STORMWATER MAINTENANCE	20,676	129,000	5,870	40,000
TELECOMMUNICATIONS	1,218	1,500	596	1,200
TRAVEL & TRAINING	4,292	4,000	1,845	4,000
UNIFORMS	532	950	128	950
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>251,999</b>	<b>367,750</b>	<b>105,946</b>	<b>629,249</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>STWTR-CAPITAL</b>				
EQUIPMENT	2,887	123,000	53,014	0
MINOR ASSETS	0	2,500	0	0
TOWNWIDE DRAINAGE PROJECTS	3,507	950,000	91,693	550,000
VEHICLES	0	0	0	0
	<b>6,394</b>	<b>1,075,500</b>	<b>144,707</b>	<b>550,000</b>
<b>STWTR-OTHER FINANCING USES</b>				
CAPITAL LEASE INTEREST	0	3,000	1,781	0
CAPITAL LEASE PRINCIPAL	0	38,000	0	0
TR TO INTERNAL SERVICE FUND	44,000	0	0	0
TRANSFER TO CAPITAL PROJ FUND	0	0	0	0
TRANSFER TO DEBT SERVICE FUNDS	0	0	0	0
TRANSFER TO SPECIAL REV FUNDS	64,804	0	0	0
	<b>108,804</b>	<b>41,000</b>	<b>1,781</b>	<b>0</b>
<b>STWTR-CAPITAL</b>				
EQUIPMENT	0	0	0	100,000
VEHICLES	0	0	0	47,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>147,000</b>
<b>STWTR-O&amp;M</b>				
FIELD SUPPLIES	1,419	0	728	0
OUTSIDE PROF SVCS	6,930	0	578	0
	<b>8,349</b>	<b>0</b>	<b>1,306</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>650,811</b>	<b>1,756,223</b>	<b>368,042</b>	<b>1,630,449</b>



# Development & Infrastructure Services Transit Division

## Overview

The Transit Services division facilitates partnerships and coordinates transportation services among public and private agencies serving Oro Valley to improve mobility for community residents. The division develops long term partnerships with the Regional Transportation Authority (RTA) to improve the transportation network maximizing transportation options available in the communities at the least possible cost. The Transit Services division is proud to directly operate for the RTA the Sun Shuttle Dial-a-Ride service for the region in Oro Valley and surrounding areas. We are committed to providing the highest quality level of various transit alternatives and planning for the future.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Transit Services Administrator	0.50	0.50	<b>0.50</b>	<b>0.50</b>
Dispatcher	1.00	1.00	<b>2.11</b>	<b>2.11</b>
Lead Transit Driver	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Driver	7.11	7.11	<b>10.89</b>	<b>10.89</b>
Office Assistant	-	-	<b>0.96</b>	<b>0.96</b>
Total FTEs	9.61	9.61	<b>15.45</b>	<b>15.45</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES *</u></b>				
Personnel	\$ 354,172	\$ 414,251	\$ 480,401	\$ 605,720
O&M	24,098	156,620	<b>168,763</b>	<b>246,800</b>
Capital	13,819	41,880	<b>26,880</b>	<b>410,706</b>
Transfers Out	80,000	-	-	-
Total Expenditures	\$ 472,089	\$ 612,751	\$ 676,044	\$ 1,263,226

\* Includes RTA Fund

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE *</u></b>				
LTAf	\$ 34,944	\$ -	\$ -	\$ -
RTA Reimbursement	67,647	50,000	<b>291,293</b>	<b>789,042</b>
Federal Grants	-	-	-	<b>300,000</b>
Fare Box	50,254	39,500	<b>54,000</b>	<b>34,765</b>
Interest	147	-	-	-
Miscellaneous	991	22,500	<b>22,500</b>	<b>9,000</b>
Bed Tax Fund Subsidy	-	450,926	<b>258,426</b>	-
General Fund Subsidy	167,132	49,825	<b>49,825</b>	<b>130,418</b>
Total Revenues	\$ 321,115	\$ 612,751	\$ 676,044	\$ 1,263,225

\*Includes RTA Fund

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TRANSIT-PERSONNEL</b>				
<b>(PUBLIC TRANSPORTATION FUND)</b>				
ASRS CONTRIBUTIONS	22,739	0	0	0
GROUP INSURANCE	41,089	0	0	0
OTHER EMPLOYEE BENEFITS	295	0	69	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	259,978	0	0	0
SOCIAL SECURITY/MEDICARE	19,011	0	0	0
WORKERS' COMPENSATION	11,060	0	0	0
	<b>354,172</b>	<b>0</b>	<b>69</b>	<b>0</b>
<b>TRANSIT-ADMIN-O&amp;M</b>				
<b>(PUBLIC TRANSPORTATION FUND)</b>				
ADA ELIGIBILITY DETERMINATIONS	0	0	0	0
ADVERTISING	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	82	0	0	0
INSURANCE	7,060	0	0	0
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	500	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	3,794	0	0	0
OUTSIDE PROFESSIONAL SERVICES	2,130	0	0	0
POSTAGE	59	0	0	0
PRINTING & BINDING	2,303	0	0	0
SAFETY COMPLIANCE	96	0	0	0
SUN TRAN SERVICES	0	0	0	0
TELECOMMUNICATIONS	3,691	0	0	0
TRAVEL & TRAINING	630	0	0	0
UNIFORMS	2,497	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>22,842</b>	<b>0</b>	<b>0</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TRANSIT-ADMIN-CAPITAL (PUBLIC TRANSPORTATION FUND)</b>				
EQUIPMENT	0	0	0	0
MINOR ASSETS	775	0	0	0
VEHICLES	13,044	0	0	0
	<u>13,819</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TRANSIT-ADMIN-OTHER FIN USES (PUBLIC TRANSPORTATION FUND)</b>				
TR TO INTERNAL SERVICE FUND	80,000	0	0	0
	<u>80,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>GRAND TOTAL</b>	<b>470,833</b>	<b>0</b>	<b>69</b>	<b>0</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TRANSIT-GEN FUND-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	23,734	10,647	28,905
GROUP INSURANCE	0	39,936	18,661	39,882
OTHER EMPLOYEE BENEFITS	0	276	69	310
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	0	311,989	131,970	481,139
SOCIAL SECURITY/MEDICARE	0	23,254	9,874	36,205
WORKERS' COMPENSATION	0	15,062	3,166	19,279
	<b>0</b>	<b>414,251</b>	<b>174,388</b>	<b>605,720</b>
<b>TRANSIT-GEN FUND-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	434	4,000
FIELD SUPPLIES	0	100	0	250
FLEET COSTS	0	91,000	45,500	193,650
INSURANCE	0	9,000	1,075	13,000
MEMBERSHIPS & SUBSCRIPTIONS	0	500	500	500
NATURAL GAS & ELECTRICITY	0	0	0	150
OFFICE SUPPLIES	0	4,500	1,735	8,000
OUTSIDE PROFESSIONAL SERVICES	0	2,000	265	2,250
POSTAGE	0	200	1	750
PRINTING & BINDING	0	3,500	1,646	4,200
SAFETY COMPLIANCE	0	100	0	250
TELECOMMUNICATIONS	0	4,500	1,630	9,000
TRAVEL & TRAINING	0	4,000	31	2,000
UNIFORMS	0	2,220	519	6,800
WATER & SEWAGE	0	0	0	2,000
	<b>0</b>	<b>121,620</b>	<b>53,338</b>	<b>246,800</b>
<b>TRANSIT-GEN FUND-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	47,850
MINOR ASSETS	0	0	0	15,350
VEHICLES	0	26,880	0	347,506
	<b>0</b>	<b>26,880</b>	<b>0</b>	<b>410,706</b>
<b>GRAND TOTAL</b>	<b>0</b>	<b>562,751</b>	<b>227,726</b>	<b>1,263,226</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>RTA-OPERATIONS &amp; MAINTENANCE</b>				
BUILDING REPAIR & MAINTENANCE	0	32,850	0	0
NATURAL GAS & ELECTRICITY	114	150	48	0
WATER & SEWAGE	1,142	2,000	58	0
	<b>1,256</b>	<b>35,000</b>	<b>106</b>	<b>0</b>
<b>RTA-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	0	0
BUILDINGS & IMPROVEMENTS	0	15,000	0	0
	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>1,256</b>	<b>50,000</b>	<b>106</b>	<b>0</b>



## *Department Overview*

The Finance Department is responsible for Town financial activities, including accounting, payroll and accounts payable processing, budget development, coordination and analysis, financial statement preparation, audit coordination, debt management, managerial reporting, sales tax compliance, and participation in a variety of other administrative and special projects. The Department also coordinates the development of the Town's Capital Improvement Program, assists with the Town's risk management program and acts as the purchasing oversight agent for the Town.

### **PERSONNEL**

FY 2011 Actual	7.00
FY 2012 Budget	7.00
<b>FY 2012 Projected</b>	<b>7.00</b>
<b>FY 2013 Budget</b>	<b>7.00</b>

### **EXPENDITURES BY PROGRAM AREA**

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Finance Administration	\$ 159,929	\$ 159,387	\$ 158,087	\$ 163,218
Accounting	294,295	294,487	282,713	301,334
Budgeting	156,263	154,963	153,963	162,899
Procurement	<u>112,412</u>	<u>113,362</u>	<u>111,162</u>	<u>116,660</u>
Total Expenditures	\$ 722,898	\$ 722,199	\$ 705,925	\$ 744,111

### **REVENUES BY FUNDING SOURCE**

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Sales Tax Audit Recovery Fees	\$ 95,409	\$ 100,000	\$ 100,000	\$ 100,000
Total Revenues	\$ 95,409	\$ 100,000	\$ 100,000	\$ 100,000

**Administration Program Overview**

The Administration section of the Finance Department provides leadership and resources to support all divisions within the Finance Department, oversees the debt management activities of the Town, and administers the Town's investment program. This section also participates in a variety of other administrative and special projects requested by Town management and the Mayor and Council.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Finance Director	1.00	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00	1.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 153,053	\$ 148,187	\$ 148,187	\$ 152,918
O&M	6,876	11,200	9,900	10,300
Capital	-	-	-	-
Total Expenditures	\$ 159,929	\$ 159,387	\$ 158,087	\$ 163,218

**Accounting Program Overview**

The Accounting section of the Finance Department maintains efficient accounting systems and controls and performs the following activities: payroll and accounts payable processing, accounts receivable, annual audit coordination and financial statement preparation.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Accounting Supervisor	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Total FTEs	3.00	3.00	3.00	3.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 211,086	\$ 210,487	\$ 199,713	\$ 217,634
O&M	83,210	84,000	83,000	83,700
Capital	-	-	-	-
Total Expenditures	\$ 294,295	\$ 294,487	\$ 282,713	\$ 301,334

## Budgeting Program Overview

The Budgeting section of the Finance Department is responsible for preparation and monitoring of the budget Town's annual budget. Duties of this section include: revenue and expenditure analysis, forecasting and modeling, capital improvement plan compilation, performing cost/benefit analyses, and preparing special financial studies and reports.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Personnel</u></b>				
Budget & Management Analyst	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Total FTEs	2.00	2.00	2.00	2.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>Program Expenditures</u></b>				
Personnel	\$ 151,227	\$ 148,813	148,813	156,749
O&M	5,035	6,150	5,150	6,150
Total Expenditures	\$ 156,263	\$ 154,963	\$ 153,963	\$ 162,899

**Procurement Program Overview**

The Procurement division administers the timely procurement of supplies, services and construction needed by Town departments in accordance with the Town Code, Standard Operating Procedure, and all other federal, state and local laws, policies and procedures. One of the primary purposes of this function is to maximize the buying power of the Town and minimize inefficiencies in the purchasing process.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Procurement Administrator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTEs	1.00	1.00	1.00	1.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 109,202	\$ 108,752	\$ 108,752	\$ 112,180
O&M	<u>3,209</u>	<u>4,610</u>	<u>2,410</u>	<u>4,480</u>
Total Expenditures	\$ 112,412	\$ 113,362	\$ 111,162	\$ 116,660

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>FN-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	12,269	12,115	5,618	13,662
GROUP INSURANCE	7,439	6,934	3,334	6,939
OTHER EMPLOYEE BENEFITS	243	243	113	243
REGULAR EMPLOYEES	124,450	119,538	55,628	122,526
SOCIAL SECURITY/MEDICARE	8,078	9,083	3,495	9,313
UNEMPLOYMENT INSURANCE	311	0	0	0
WORKERS' COMPENSATION	263	274	58	235
	<b>153,053</b>	<b>148,187</b>	<b>68,246</b>	<b>152,918</b>
<b>FN-ADMIN-O&amp;M</b>				
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	735	500	285	700
MISCELLANEOUS OTHER OPERATING	233	500	450	500
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	1,177	3,000	597	2,500
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	1,054	3,500	29	3,000
PRINTING & BINDING	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	1,613	1,700	663	1,600
TRAVEL & TRAINING	2,065	2,000	403	2,000
	<b>6,876</b>	<b>11,200</b>	<b>2,426</b>	<b>10,300</b>
<b>FN-ACCOUNTING-PERSONNEL</b>				
ASRS CONTRIBUTIONS	16,571	16,970	6,527	18,542
GROUP INSURANCE	13,563	12,890	5,641	19,925
OTHER EMPLOYEE BENEFITS	0	0	0	0
REGULAR EMPLOYEES	168,084	167,440	67,556	166,296
SOCIAL SECURITY/MEDICARE	12,499	12,803	5,062	12,552
WORKERS' COMPENSATION	368	384	81	319
	<b>211,086</b>	<b>210,487</b>	<b>84,867</b>	<b>217,634</b>
<b>FN-ACCOUNTING-O&amp;M</b>				
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	632	1,000	495	700
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OFFICE SUPPLIES	898	0	796	0
OUTSIDE PROFESSIONAL SERVICES	78,760	80,000	40,706	80,000
POSTAGE	1,480	0	1,050	0
PRINTING & BINDING	835	1,000	0	1,000
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TRAVEL & TRAINING	605	2,000	165	2,000
	<b>83,210</b>	<b>84,000</b>	<b>43,212</b>	<b>83,700</b>
<b>FN-BUDGET-PERSONNEL</b>				
ASRS CONTRIBUTIONS	11,193	11,464	5,316	12,927
GROUP INSURANCE	17,881	15,491	8,726	19,037
OTHER EMPLOYEE BENEFITS	0	0	0	0
REGULAR EMPLOYEES	113,538	113,112	52,636	115,940
SOCIAL SECURITY/MEDICARE	8,366	8,486	3,901	8,623
WORKERS' COMPENSATION	249	260	55	222
	<b>151,227</b>	<b>148,813</b>	<b>70,634</b>	<b>156,749</b>
<b>FN-BUDGET-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	60	150	60	150
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	3,698	4,000	1,872	4,000
TRAVEL & TRAINING	1,278	2,000	523	2,000
	<b>5,035</b>	<b>6,150</b>	<b>2,455</b>	<b>6,150</b>
<b>FN-PROCUREMENT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	8,568	8,774	4,069	9,894
GROUP INSURANCE	6,968	6,642	3,112	6,648
OTHER EMPLOYEE BENEFITS	0	0	0	0
REGULAR EMPLOYEES	86,908	86,570	40,290	88,734
SOCIAL SECURITY/MEDICARE	6,569	6,567	3,065	6,734
WORKERS' COMPENSATION	191	199	42	170
	<b>109,202</b>	<b>108,752</b>	<b>50,578</b>	<b>112,180</b>
<b>FN-PROCUREMENT-O&amp;M</b>				
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	990	1,460	200	980
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	400	0	400
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	2,219	2,750	23	3,100
	<b>3,209</b>	<b>4,610</b>	<b>223</b>	<b>4,480</b>
<b>GRAND TOTAL</b>	<b>722,898</b>	<b>722,199</b>	<b>322,642</b>	<b>744,111</b>



# General Administration

## Overview

The General Administration budget accounts for certain overhead costs such as utility expenses and general liability insurance. It also allocates monetary transfers to subsidize various funds, i.e. debt service and capital projects.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ 1,370,398	\$ 2,091,767	\$ 1,655,949	\$ 1,631,681
Capital	922,136	50,000	6,900	30,000
Council-Designated Reserve	80,956	-	67,000	583,413
Transfers Out	<u>631,294</u>	<u>223,352</u>	<u>251,975</u>	<u>135,324</u>
Total Expenditures	\$ 3,004,784	\$ 2,365,119	\$ 1,981,824	\$ 2,380,418

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>GA-O&amp;M</b>				
ANNEXATION EXPENSES	60	15,000	0	10,000
BUILDING REPAIR & MAINTENANCE	345	0	0	0
CUSTODY PRISONERS	147,293	150,000	56,702	150,000
EMPLOYEE HOLIDAY PARTY	5,194	0	0	5,000
EQUIPMENT REPAIR & MAINTENANCE	7,321	5,000	4,140	8,600
FINGER PRINTING	1,224	0	664	0
FLEET COSTS	0	93,915	46,958	69,681
FUNDING OUTSIDE SOURCES	0	0	0	0
GASOLINE & OIL	0	0	0	0
INSURANCE	(61,258)	100,000	27,492	80,000
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	2,710	3,000	2,609	3,000
MISCELLANEOUS OTHER OPERATING	26,758	25,500	9,346	19,000
NATURAL GAS & ELECTRICITY	72,038	47,007	27,626	48,000
OFFICE SUPPLIES	5,930	10,000	1,198	3,000
ORG SUPPORT SERVICES	0	23,000	0	5,000
OUTSIDE PROFESSIONAL SERVICES	38,956	35,300	57,446	23,300
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	3,896	4,000	1,457	2,900
SAFETY COMPLIANCE	0	0	0	0
TRAVEL & TRAINING	19,033	10,000	2,745	7,000
VEHICLE REPAIR & MAINTENANCE	411	0	0	0
VENTANA REBATE	0	409,545	0	0
WASTE DISPOSAL FEES	3,603	5,000	1,579	3,200
WATER & SEWAGE	5,282	7,000	2,600	7,000
	<b>278,796</b>	<b>943,267</b>	<b>242,562</b>	<b>444,681</b>
<b>GA-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	914,520	50,000	92	30,000
MINOR ASSETS	7,616	0	6,800	0
VEHICLES	0	0	0	0
	<b>922,136</b>	<b>50,000</b>	<b>6,892</b>	<b>30,000</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>GA-OTHER FIN USES</b>				
CAPITAL LEASE INTEREST	385	500	7	0
CAPITAL LEASE PRINCIPAL	7,744	8,000	680	0
TR TO INTERNAL SERVICE FUND	452,612	0	0	0
TRANSFER TO CAPITAL PROJ FUND	11,550	0	0	0
TRANSFER TO DEBT SERVICE FUNDS	0	223,352	0	135,324
TRANSFER TO ENTERPRISE FUND	0	0	0	0
TRANSFER TO SPECIAL REV FUNDS	167,132	0	0	0
	<b>639,423</b>	<b>231,852</b>	<b>687</b>	<b>135,324</b>
<b>GA-CONTINGENCY</b>				
CONTINGENCY/RESERVE	80,956	0	0	583,413
COUNCIL-DESIG RESERVE	<b>80,956</b>	<b>0</b>	<b>0</b>	<b>583,413</b>
<b>GA-O&amp;M</b>				
RETAIL SALES TAX REBATE	329,190	360,000	167,837	393,000
RETAIL SALES TAX REBATE	45,440	45,000	21,941	34,000
RETAIL SALES TAX REBATE	708,842	735,000	359,498	760,000
	<b>1,083,472</b>	<b>1,140,000</b>	<b>549,276</b>	<b>1,187,000</b>
<b>GRAND TOTAL</b>	<b>3,004,784</b>	<b>2,365,119</b>	<b>799,417</b>	<b>2,380,418</b>



# Human Resources

## Department Overview

The Human Resources Department includes three divisions, providing a full range of services for Town employees. The Administration Division provides policy guidance including compliance, performance and compensation management plus training and development; the Personnel Services Division provides staff planning, recruiting, employee relations, and benefits programs services; the Safety and Risk Management Division provides safety and risk management services.

### PERSONNEL

FY 2011 Actual	5.00
FY 2012 Budget	5.00
<b>FY 2012 Projected</b>	<b>5.00</b>
<b>FY 2013 Budget</b>	<b>5.00</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Human Resources Administration	\$ 233,162	\$ 247,366	<b>\$ 246,471</b>	<b>\$ 253,361</b>
Personnel Services	130,366	131,472	<b>131,688</b>	<b>136,566</b>
Safety & Risk Management	<u>106,645</u>	<u>103,811</u>	<b><u>103,121</u></b>	<b><u>106,229</u></b>
Total Expenditures	\$ 470,174	\$ 482,649	<b>\$ 481,280</b>	<b>\$ 496,156</b>

### REVENUES BY FUNDING SOURCE

Funded 100% with General Fund revenues

# Human Resources

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## Administration Program Overview

The Administration division partners with Town management in developing organization improvements; develops and implements policies and procedures; designs and administers annual compensation and classifications plans; administers the performance management process; creates and updates job descriptions; provides or coordinates ongoing training and development opportunities; administers tuition reimbursement; provides orientation programs; and partners with management to develop succession plans or performance improvement plans.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Human Resource Director	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Employee & Org. Dev. Analyst	<u>1.00</u>	<u>1.00</u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
Total FTEs	2.00	2.00	<b>2.00</b>	<b>2.00</b>

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	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 179,243	\$ 198,091	<b>\$ 198,091</b>	<b>\$ 213,586</b>
O&M	53,144	49,275	<b>48,380</b>	<b>39,775</b>
Capital	<u>775</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	\$ 233,162	\$ 247,366	<b>\$ 246,471</b>	<b>\$ 253,361</b>

# Human Resources

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## Personnel Services Program Overview

This division partners with supervisors to plan staffing needs; advertises for open positions; assists in applicant selection; schedules and conducts interviews; coordinates background checks; communicates with applicants and newly selected staff members; consults with supervisors on employee relations and grievance resolution; manages disciplinary procedures; coordinates the employee assistance program; negotiates with public service employee representatives; oversees the Human Resources module of the MUNIS Enterprise Resource Planning (ERP) system, administers the workers compensation program, and coordinates employee recognition and special events. The division also negotiates and administers employee benefits; Consolidated Omnibus Budget Reconciliation Act (COBRA) health coverage administration; leave administration including Family and Medical Leave Act (FMLA), annual leave, accrual, sick time used, donation of leave time, etc.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Human Resource Specialist	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total FTEs	2.00	2.00	2.00	2.00

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	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 108,619	\$ 107,097	\$ 107,097	\$ 110,266
O&M	<u>21,746</u>	<u>24,375</u>	<u>24,591</u>	<u>26,300</u>
Total Expenditures	\$ 130,366	\$ 131,472	\$ 131,688	\$ 136,566

# Human Resources

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## Safety & Risk Management Program Overview

The Safety & Risk Management division administers Town-wide drug testing as required; ensures Arizona Division of Occupational Safety and Health (ADOSH) compliance; and oversees risk management and workplace safety training.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Safety & Risk Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTEs	1.00	1.00	1.00	1.00

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	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 101,282	\$ 100,546	\$ 100,546	\$ 103,654
O&M	<u>5,363</u>	<u>3,265</u>	<u>2,575</u>	<u>2,575</u>
Total Expenditures	\$ 106,645	\$ 103,811	\$ 103,121	\$ 106,229

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>HR-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	14,116	16,047	7,442	18,618
GROUP INSURANCE	10,765	11,128	6,264	14,870
OTHER EMPLOYEE BENEFITS	165	173	87	173
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	143,170	158,330	73,684	166,978
SOCIAL SECURITY/MEDICARE	10,685	12,050	5,450	12,627
WORKERS' COMPENSATION	342	363	76	320
	<b>179,243</b>	<b>198,091</b>	<b>93,004</b>	<b>213,586</b>
<b>HR-ADMIN-O&amp;M</b>				
CONTRACT PERSONNEL SERVICES	0	1,000	596	500
EMPLOYEE HOLIDAY PARTY	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	627	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	1,092	495	250	495
MISCELLANEOUS OTHER OPERATING	15	0	0	0
NON-CAPITALIZED EQUIPMENT	1,641	0	0	0
OFFICE SUPPLIES	7,682	3,500	1,681	3,500
OUTSIDE PROFESSIONAL SERVICES	12,176	14,000	5,229	5,000
POSTAGE	501	900	99	500
PRINTING & BINDING	103	800	6	800
SPECIAL FUNCTIONS	257	0	54	0
TELECOMMUNICATIONS	254	780	332	780
TRAVEL & TRAINING	4,166	2,800	1,595	3,200
TUITION REIMBURSEMENTS	24,633	25,000	14,061	25,000
	<b>53,144</b>	<b>49,275</b>	<b>23,902</b>	<b>39,775</b>
<b>HR-ADMIN-CAPITAL</b>				
MINOR ASSETS	775	0	0	0
	<b>775</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HR-PERSONNEL SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	7,858	8,109	3,761	9,145
GROUP INSURANCE	14,986	12,774	6,665	12,779
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	79,706	80,013	37,237	82,014
SOCIAL SECURITY/MEDICARE	5,893	6,017	2,746	6,171
WORKERS' COMPENSATION	176	184	39	157

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>HR-PERSONNEL SERV-O&amp;M</b>	<b>108,619</b>	<b>107,097</b>	<b>50,448</b>	<b>110,266</b>
EMPLOYEE SERVICE AWARDS	6,746	10,000	260	10,000
MEMBERSHIPS & SUBSCRIPTIONS	845	175	391	300
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RECRUITMENT-ADVERTISING	13,270	13,000	1,404	13,000
TRAVEL & TRAINING	886	1,200	67	3,000
	<b>21,746</b>	<b>24,375</b>	<b>2,122</b>	<b>26,300</b>
<b>HR-PERSONNEL SERV-CAPITAL</b>				
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HR-SAFETY &amp; RISK MGMT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	7,796	7,954	3,688	8,969
GROUP INSURANCE	8,386	8,019	3,769	8,024
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	79,082	78,478	36,520	80,440
SOCIAL SECURITY/MEDICARE	5,845	5,915	2,701	6,067
WORKERS' COMPENSATION	173	180	38	154
	<b>101,282</b>	<b>100,546</b>	<b>46,715</b>	<b>103,654</b>
<b>HR-SAFETY &amp; RISK MGMT-O&amp;M</b>				
EMPLOYEE SERVICE AWARDS	2,567	0	253	0
MEMBERSHIPS & SUBSCRIPTIONS	730	885	0	895
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	118	0	216	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
TELECOMMUNICATIONS	436	480	239	480
TRAVEL & TRAINING	1,512	1,900	553	1,200
	<b>5,363</b>	<b>3,265</b>	<b>1,260</b>	<b>2,575</b>
<b>HR-SAFETY &amp; RISK MGMT-CAPITAL</b>				
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
470,174	482,649	217,451	496,156
<b>GRAND TOTAL</b>			



# Information Technology

## *Department Overview*

The mission of the Information Technology Department is to effectively deploy and manage information services and telecommunications technologies and to assist Town departments individually and collectively in achieving their business goals.

### **PERSONNEL**

FY 2011 Actual	8.00
FY 2012 Budget	7.00
<b>FY 2012 Projected</b>	<b>6.50</b>
<b>FY 2013 Budget</b>	<b>6.50</b>

### **EXPENDITURES BY PROGRAM AREA**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
Administration	\$ 348,928	\$ 375,859	\$ 373,634	\$ 397,405
GIS Services	145,507	148,599	123,731	122,625
Technical Services	305,675	424,560	421,553	360,615
Business Applications & Development	166,302	166,186	170,086	180,338
Telecommunications	107,329	120,500	133,150	152,650
<b>Total Expenditures</b>	<b>\$ 1,073,741</b>	<b>\$ 1,235,704</b>	<b>\$ 1,222,154</b>	<b>\$ 1,213,633</b>

### **REVENUES BY FUNDING SOURCE**

Funded 100% with General Fund revenues

# Information Technology

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## Administration Program Overview

The Administration program manages all of Information Technology's logistics including procurements, budget information and operations, and management and oversight.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
IT Director	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTEs	1.00	1.00	1.00	1.00

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	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 121,077	\$ 120,759	\$ 120,759	\$ 124,430
O&M	<u>227,851</u>	<u>255,100</u>	<u>252,875</u>	<u>272,975</u>
Total Expenditures	\$ 348,928	\$ 375,859	\$ 373,634	\$ 397,405

## GIS Services Program Overview

The GIS division is responsible for providing complete, accurate and current GIS maps, analysis, proposals, and presentations to support the operations used by each department.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
GIS Analyst	2.00	2.00	1.50	1.50
Total FTEs	2.00	2.00	1.50	1.50

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 141,793	\$ 141,349	\$ 118,281	\$ 116,175
O&M	3,714	7,250	5,450	6,450
Total Expenditures	\$ 145,507	\$ 148,599	\$ 123,731	\$ 122,625

## Technical Services Program Overview

The Technical Services division provides management and security of the Town's computer networks, desktop and network Technology acquisition, support, and training.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Network Administrator	1.00	1.00	1.00	1.00
Network Manager	1.00	-	-	-
IT Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTEs	3.00	2.00	2.00	2.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 253,305	\$ 154,803	\$ 154,803	\$ 159,365
O&M	52,370	56,850	54,750	50,250
Capital	<u>-</u>	<u>212,907</u>	<u>212,000</u>	<u>151,000</u>
Total Expenditures	\$ 305,675	\$ 424,560	\$ 421,553	\$ 360,615

## Business Application & Development Program Overview

The Business Application & Development division is responsible for application development and support, database management, project management, web site management and oversight, and development of Electronic Government (E-Gov) and future E-commerce applications.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Systems Analyst	1.00	1.00	1.00	1.00
Database Analyst	1.00	1.00	1.00	1.00
Total FTEs	2.00	2.00	2.00	2.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 156,682	\$ 156,136	\$ 156,136	\$ 161,088
O&M	9,619	10,050	13,950	19,250
Capital	-	-	-	-
Total Expenditures	\$ 166,302	\$ 166,186	\$ 170,086	\$ 180,338

**Telecommunications Program Overview**

The telecommunications division is responsible for the management of all voice and data systems including the Town's PBX (private branch exchange) phone system, voice mail, long distance, Internet access, wireless and point-to-point communication.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ 107,329	\$ 120,500	\$ 133,150	\$ 152,650
Capital	-	-	-	-
Total Expenditures	\$ 107,329	\$ 120,500	\$ 133,150	\$ 152,650

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>IT-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	9,165	9,387	4,353	10,586
GROUP INSURANCE	11,704	11,377	5,274	11,383
OTHER EMPLOYEE BENEFITS	277	243	113	243
REGULAR EMPLOYEES	92,969	92,622	43,100	94,938
SOCIAL SECURITY/MEDICARE	6,758	6,918	3,154	7,098
WORKERS' COMPENSATION	203	212	45	182
	<b>121,077</b>	<b>120,759</b>	<b>56,038</b>	<b>124,430</b>
<b>IT-ADMIN-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	16	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	24	700	0	500
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	1,755	1,000	587	1,000
OUTSIDE PROFESSIONAL SERVICES	950	0	0	0
POSTAGE	140	50	54	200
SOFTWARE MAINTENANCE & LICENSING	224,802	249,950	213,973	267,875
TRAVEL & TRAINING	165	3,400	149	3,400
	<b>227,851</b>	<b>255,100</b>	<b>214,763</b>	<b>272,975</b>
<b>IT-GIS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	11,121	11,396	4,951	10,118
GROUP INSURANCE	9,037	8,654	3,731	8,235
OTHER EMPLOYEE BENEFITS	0	0	0	0
REGULAR EMPLOYEES	112,808	112,445	50,441	90,749
SOCIAL SECURITY/MEDICARE	8,579	8,596	3,851	6,899
WORKERS' COMPENSATION	247	258	54	174
	<b>141,793</b>	<b>141,349</b>	<b>63,028</b>	<b>116,175</b>
<b>IT-GIS-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	250	450	0	450
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	2,000	0	2,000

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	2	0	1	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TRAVEL & TRAINING	3,462	4,800	81	4,000
	<b>3,714</b>	<b>7,250</b>	<b>83</b>	<b>6,450</b>

#### IT-TECH SERV-PERSONNEL

APRS CONTRIBUTIONS	11,480	0	45	0
ASRS CONTRIBUTIONS	11,388	11,664	5,410	13,153
GROUP INSURANCE	24,276	19,241	9,183	19,250
HOLIDAY PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	188,855	115,086	53,841	117,964
SOCIAL SECURITY/MEDICARE	14,207	8,548	4,065	8,772
UNIFORM ALLOWANCE	1,200	0	600	0
WORKERS' COMPENSATION	411	264	56	226
	<b>251,817</b>	<b>154,803</b>	<b>73,199</b>	<b>159,365</b>

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#### IT-TECH SERV-O&M

EQUIPMENT REPAIR & MAINTENANCE	36,276	38,000	18,162	37,000
MEMBERSHIPS & SUBSCRIPTIONS	90	250	0	250
NON-CAPITALIZED EQUIPMENT	9,207	12,000	1,301	7,200
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	2,362	1,800	0	1,800
POSTAGE	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	351	0	510	0
TRAVEL & TRAINING	3,593	4,800	0	4,000
UNIFORMS	492	0	0	0
	<b>52,370</b>	<b>56,850</b>	<b>19,973</b>	<b>50,250</b>

#### IT-TECH SERV-CAPITAL

EQUIPMENT	0	0	11,314	18,000
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>11,314</b>	<b>18,000</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>IT-BUS APPL &amp; DEV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	12,381	12,678	5,880	14,296
GROUP INSURANCE	9,009	8,511	4,021	8,519
OTHER EMPLOYEE BENEFITS	0	0	0	0
REGULAR EMPLOYEES	125,583	125,091	58,221	128,218
SOCIAL SECURITY/MEDICARE	9,434	9,569	4,366	9,809
WORKERS' COMPENSATION	275	287	60	246
	<b>156,682</b>	<b>156,136</b>	<b>72,548</b>	<b>161,088</b>
<b>IT-BUS APPL &amp; DEVELOP-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	290	250	21	250
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	0	299	0
OUTSIDE PROFESSIONAL SERVICES	7,111	5,000	2,659	15,000
POSTAGE	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TRAVEL & TRAINING	2,218	4,800	1,537	4,000
	<b>9,619</b>	<b>10,050</b>	<b>4,516</b>	<b>19,250</b>
<b>IT-TELECOMM-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	8,058	34,000	22,414	34,000
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	99,271	86,500	39,172	118,650
	<b>107,329</b>	<b>120,500</b>	<b>61,586</b>	<b>152,650</b>
<b>IT-TECH SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	37	0	0	0
APRS CONTRIBUTIONS	146	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	48	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	234	0	0	0
IT-CALLOUT-OTHER				
IT-EXT DUTY BEF/AFTER				
IT-MISC-OTHER				
IT-CALLOUT-OTHER				
IT-MISC-OTHER				
IT-CALLOUT-OTHER				
IT-EXT DUTY BEF/AFTER				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	935	0	0	0
SOCIAL SEC/MEDICARE	0	0	0	0
SOCIAL SEC/MEDICARE	18	0	0	0
SOCIAL SEC/MEDICARE	71	0	0	0
	<b>1,488</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>IT-TECH SERV-CAPITAL</b>				
EQUIPMENT	0	212,907	1,642	49,000
MINOR ASSETS	0	0	0	84,000
	<b>0</b>	<b>212,907</b>	<b>1,642</b>	<b>133,000</b>
<b>GRAND TOTAL</b>	<b>1,073,741</b>	<b>1,235,704</b>	<b>578,690</b>	<b>1,213,633</b>



*Department Overview*

The Legal Department is organized into two divisions, Civil and Prosecution, under supervision of the Town Attorney. The Legal Department provides two very different types of legal services to the Town: handling civil matters, including managing legal services by outside counsel; and prosecuting misdemeanor crimes and traffic violations within the Town.

**PERSONNEL**

FY 2011 Actual	8.00
FY 2012 Budget	8.00
<b>FY 2012 Projected</b>	<b>8.00</b>
<b>FY 2013 Budget</b>	<b>8.00</b>

**EXPENDITURES BY PROGRAM AREA**

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
Civil	\$ 362,083	\$ 445,509	\$ <b>395,659</b>	\$ <b>412,213</b>
Prosecution	<u>376,886</u>	<u>396,323</u>	<u><b>387,723</b></u>	<u><b>404,346</b></u>
Total Expenditures	\$ 738,969	\$ 841,832	\$ <b>783,382</b>	\$ <b>816,559</b>

**REVENUES BY FUNDING SOURCE**

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
State Grants	\$ <u>9,026</u>	\$ <u>15,000</u>	\$ <u><b>15,000</b></u>	\$ <u><b>15,000</b></u>
Total Revenues	\$ 9,026	\$ 15,000	\$ <b>15,000</b>	\$ <b>15,000</b>

**Civil Program Overview**

The Civil Division is analogous to the General Counsel's office of a corporation. The Town itself is the client, with the Council and Manager the primary "control group." They set the overall direction of legal services in accordance with goals and objectives set by the Council as the governing board and the Manager as Council's chief administrative officer.

The Division drafts and/or reviews all Town contracts, resolutions and ordinances, policies and procedures; advises officials and employees about regulatory compliance and risk management issues associated with the matter for which they are responsible; advises officials and employees and assists them in complying with administrative requirements such as open meeting, public records and conflict of interest laws. The Civil Division handles code enforcement matters and a variety of negotiations arising out of contract and litigation matters.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Town Attorney	1.00	1.00	1.00	1.00
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00	4.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 344,196	\$ 344,895	\$ 344,895	\$ 355,899
O&M	17,887	100,614	50,764	56,314
Capital	-	-	-	-
Total Expenditures	\$ 362,083	\$ 445,509	\$ 395,659	\$ 412,213

**Prosecution Program Overview**

The Prosecution Division prosecutes or otherwise handles misdemeanor crimes and traffic violations within the Town.

The Prosecution Division also provides legal advice and training to the Oro Valley Police Department in handling criminal investigations of matters that will be prosecuted by the County or Arizona Attorney General.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Town Prosecutor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Assistant Town Prosecutor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Paralegal	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Legal Secretary	<u>1.00</u>	<u>1.00</u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
Total FTEs	4.00	4.00	<b>4.00</b>	<b>4.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 348,234	\$ 345,659	<b>\$ 345,659</b>	<b>\$ 356,482</b>
O&M	18,810	35,664	<b>27,064</b>	<b>32,864</b>
Capital	<u>9,841</u>	<u>15,000</u>	<u><b>15,000</b></u>	<u><b>15,000</b></u>
Total Expenditures	\$ 376,886	\$ 396,323	<b>\$ 387,723</b>	<b>\$ 404,346</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>LG-CIVIL-PERSONNEL</b>				
ASRS CONTRIBUTIONS	27,182	28,115	13,039	31,704
GROUP INSURANCE	17,137	17,606	6,627	17,623
OTHER EMPLOYEE BENEFITS	277	139	139	139
REGULAR EMPLOYEES	275,720	277,410	129,098	284,345
SOCIAL SECURITY/MEDICARE	20,937	21,112	9,896	21,649
UNEMPLOYMENT INSURANCE	1,220	0	1,532	0
WORKERS' COMPENSATION	1,724	513	108	439
	<b>344,196</b>	<b>344,895</b>	<b>160,438</b>	<b>355,899</b>
<b>LG-CIVIL-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	2,136	3,056	1,056	3,056
MEMBERSHIPS & SUBSCRIPTIONS	10,844	14,958	4,937	14,958
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	1,236	3,400	292	2,000
OUTSIDE PROFESSIONAL SERVICES	858	72,000	16	30,000
POSTAGE	965	1,300	428	1,300
PRINTING & BINDING	74	1,300	0	700
TELECOMMUNICATIONS	117	0	153	0
TRAVEL & TRAINING	1,655	4,600	819	4,300
	<b>17,887</b>	<b>100,614</b>	<b>7,701</b>	<b>56,314</b>
<b>LG-CIVIL-CAPITAL</b>				
EQUIPMENT	0	0	0	0
MINOR ASSETS	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LG-PROSECUTION-PERSONNEL</b>				
ASRS CONTRIBUTIONS	26,996	27,647	12,822	31,177
GROUP INSURANCE	26,371	23,890	14,245	23,910
OTHER EMPLOYEE BENEFITS	0	139	0	139
REGULAR EMPLOYEES	273,837	272,792	126,951	279,612
SOCIAL SECURITY/MEDICARE	20,561	20,701	9,549	21,225
WORKERS' COMPENSATION	470	490	103	419
	<b>348,234</b>	<b>345,659</b>	<b>163,670</b>	<b>356,482</b>
<b>LG-PROSECUTION-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	2,180	4,856	1,056	4,356
MEMBERSHIPS & SUBSCRIPTIONS	10,698	14,858	5,002	14,858

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
NON-CAPITALIZED EQUIPMENT	0	250	0	250
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	2,097	3,600	671	2,600
OUTSIDE PROFESSIONAL SERVICES	2,161	5,000	0	5,000
POSTAGE	965	1,500	428	1,200
PRINTING & BINDING	529	3,000	617	3,000
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	181	2,600	2	1,600
	<b>18,810</b>	<b>35,664</b>	<b>7,775</b>	<b>32,864</b>
<b>LG-PROSECUTION-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	9,841	15,000	1,500	15,000
MINOR ASSETS	0	0	0	0
	<b>9,841</b>	<b>15,000</b>	<b>1,500</b>	<b>15,000</b>
<b>GRAND TOTAL</b>	<b>738,969</b>	<b>841,832</b>	<b>341,084</b>	<b>816,559</b>



# Magistrate Court

## Department Overview

Services rendered by Magistrate Court include the processing and adjudication of all cases filed in the court, including the trial or other disposition of misdemeanor criminal cases, criminal traffic cases, town code violations and civil traffic cases; collection of fines, surcharges, restitution and other fees; issuing injunctions against harassment and domestic violence orders of protection, taking applications for and issuing marriage licenses, and performing weddings. Services rendered by the Court are governed by rules set by the Arizona Supreme Court and guided by statutes enacted by the Arizona Legislature.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Magistrate Judge	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00
Courtroom Clerk	1.00	1.00	1.00	1.00
Senior Court Clerk	3.00	3.00	3.00	3.00
Court Clerk	2.00	2.00	1.00	1.00
Bailiff	1.00	1.00	1.00	1.00
<b>Total FTEs</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 627,907	\$ 648,455	\$ 626,130	\$ 635,469
O&M	105,637	133,170	125,723	122,160
<b>Total Expenditures</b>	<b>\$ 733,544</b>	<b>\$ 781,625</b>	<b>\$ 751,853</b>	<b>\$ 757,629</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Court Costs	\$ 171,523	\$ 230,000	\$ 178,860	\$ 200,000
Public Defender Fees	4,687	4,000	3,000	4,000
Fines	195,993	190,000	190,000	190,000
<b>Total Revenues</b>	<b>\$ 372,202</b>	<b>\$ 424,000</b>	<b>\$ 371,860</b>	<b>\$ 394,000</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>MAGISTRATE COURT-PERSONNEL</b>				
APRS CONTRIBUTIONS	6,833	0	2,530	0
ASRS CONTRIBUTIONS	42,162	48,710	20,329	52,251
GROUP INSURANCE	59,780	60,818	21,409	57,767
OTHER EMPLOYEE BENEFITS	286	312	130	277
OVERTIME PAY	4,896	3,000	96	3,075
REGULAR EMPLOYEES	474,430	493,610	209,874	481,544
SOCIAL SECURITY/MEDICARE	34,912	37,442	15,119	36,513
UNEMPLOYMENT INSURANCE	0	0	0	0
UNIFORM ALLOWANCE	1,265	1,200	600	1,200
WORKERS' COMPENSATION	2,552	3,363	707	2,842
	<b>627,116</b>	<b>648,455</b>	<b>270,793</b>	<b>635,469</b>
<b>CT-ADMIN-O&amp;M</b>				
CONTRACT PERSONNEL SERVICES	1,248	1,300	3	0
COURT APPOINTED ATTORNEY FEES	47,957	60,000	11,760	55,000
EQUIPMENT REPAIR & MAINTENANCE	392	1,000	61	1,000
GASOLINE & OIL	0	0	0	0
INSURANCE	16,331	15,370	1,811	15,370
JURY FEES	780	2,000	300	2,000
MEMBERSHIPS & SUBSCRIPTIONS	3,359	3,500	2,112	3,700
MISCELLANEOUS OTHER OPERATING	12	100	68	100
NON-CAPITALIZED EQUIPMENT	0	2,750	740	1,000
OFFICE SUPPLIES	4,599	4,700	1,690	4,700
OUTSIDE PROFESSIONAL SERVICES	9,918	12,500	4,426	15,500
POSTAGE	2,730	4,000	946	4,000
PRINTING & BINDING	2,367	3,500	1,299	3,500
RENTALS	11,216	11,350	5,623	11,650
SOFTWARE MAINTENANCE & LICENSI	1,269	5,000	0	0
TELECOMMUNICATIONS	1,144	2,600	485	1,140
TRAVEL & TRAINING	2,313	3,500	360	3,500
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>105,637</b>	<b>133,170</b>	<b>31,681</b>	<b>122,160</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>MAGISTRATE COURT-PERSONNEL</b>				
APRS CONTRIBUTIONS	55	0	0	0
ASRS CONTRIBUTIONS	24	0	0	0
GROUP INSURANCE	16	0	0	0
GROUP INSURANCE	52	0	0	0
OVERTIME PAY	244	0	0	0
OVERTIME PAY	354	0	0	0
SOCIAL SEC/MEDICARE	18	0	0	0
SOCIAL SEC/MEDICARE	26	0	0	0
	<b>791</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>733,544</b>	<b>781,625</b>	<b>302,475</b>	<b>757,629</b>



## Overview

The Town Manager is responsible for the proper management and administration of the Town and serves as the Chief Administrative Officer of the government under the control and direction of the Town Council. The Town Manager is further responsible for intergovernmental programs, communications, and for coordination of the administrative functions of the various departments, divisions, boards, and services of the Town government. The Town of Oro Valley is made up of the following departments: Clerk; Human Resources; Finance; Legal; Police Department; Water Utility; Development and Infrastructure Services; Parks, Recreation, Library, and Cultural Resources; Information Technology, and Magistrate Court.

### PERSONNEL

FY 2011 Actual	8.50
FY 2012 Budget	9.10
<b>FY 2012 Projected</b>	<b>7.10</b>
<b>FY 2013 Budget</b>	<b>7.00</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
Town Management	\$ 484,282	\$ 507,544	\$ 385,669	\$ 506,034
Council Support & Constituency	92,496	92,226	91,476	-
Communications & Community Rel.	249,159	176,185	128,945	222,614
Economic Development	451,653	337,193	335,033	-
<b>Total Expenditures</b>	<b>\$ 1,277,590</b>	<b>\$ 1,113,148</b>	<b>\$ 941,123</b>	<b>\$ 728,648</b>

### REVENUES BY FUNDING SOURCE

Funded 100% with General Fund and Bed Tax Fund revenues

**Town Management Program Overview**

The Town Manager’s office is responsible for the fiscal health of the Town government, and for direction and coordination of the administrative functions of the various departments, divisions, boards, and services of the Town Government. The Town Manager’s office provides staff support to the Town Council, handles press and media relations, promotes the Town’s legislative agenda through intergovernmental programs, seeks opportunities for partnerships and financial assistance at the county, state and federal levels through grants, legislation and federal appropriation requests. The Town Manager’s office also maintains citizen and community relations, as well as Oro Valley representation on regional boards and quasi-governmental councils to keep our needs considered in regional decision-making.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Town Manager	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Assistant Town Manager	1.00	1.00	-	<b>1.00</b>
Assistant to the Town Manager	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Executive Assistant	0.75	0.75	<b>0.75</b>	<b>0.75</b>
Senior Office Specialist	<u>0.25</u>	<u>0.25</u>	<b><u>0.25</u></b>	<b><u>0.25</u></b>
Total FTEs	4.00	4.00	<b>3.00</b>	<b>4.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 458,360	\$ 476,245	\$ <b>367,869</b>	\$ <b>484,760</b>
O&M	25,982	31,299	<b>17,800</b>	<b>21,274</b>
Contingency	<u>(60)</u>	<u>-</u>	<b><u>-</u></b>	<b><u>-</u></b>
Total Expenditures	\$ 484,282	\$ 507,544	\$ <b>385,669</b>	\$ <b>506,034</b>

**Council Support & Constituency Program Overview**

The Council Support & Constituent Services Division provides administrative support to the Town Council through a one-stop constituent "office" (Constituent Services Office) where concerns, complaints, inquiries, referrals and information requests are addressed with stellar customer service and a common sense approach. The Constituent Services Coordinator (CSC) facilitates public education efforts, coordinates departmental responses, and ensures that constituent voices and perspectives are consistently captured and transmitted to Town leadership. The Constituent Services Office also conducts the Council on Your Corner program and provides outreach to homeowner associations. Constituent issues are tracked to monitor changing community needs and desires, allowing the Town Manager's office to adjust policies and budget options in order to better serve town residents. **Beginning FY 2013, this org has been combined with Communications & Community Relations, now called Communications & Constituent Services.**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Constituent Services Coordinator	1.00	1.00	<b>1.00</b>	-
Senior Office Specialist	0.25	0.25	<b>0.25</b>	-
Executive Assistant	0.25	0.25	<b>0.25</b>	-
Total FTEs	1.50	1.50	<b>1.50</b>	-

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 92,176	\$ 91,476	<b>\$ 91,476</b>	\$ -
O&M	320	750	-	-
Total Expenditures	\$ 92,496	\$ 92,226	<b>\$ 91,476</b>	\$ -

**Communications & Constituent Services Program Overview**

The Communications & Constituent Services Division manages and facilitates all media relations on behalf of the organization. The Communications Administrator is responsible for the oversight of communication, branding, marketing related programs, activities and project management. In addition, the division plans, develops and produces publications and services designed to facilitate communication between Town leadership and residents in order to keep residents informed about Town services, activities and programs. Staff also provides administrative support to the Town leadership through the Constituent Services Office (CSO) where concerns, complaints, inquiries, referrals and information requests are addressed with excellent customer service and a common sense approach. The Constituent Services Coordinator facilitates public education efforts, coordinates departmental responses, and ensures that constituent voices and perspectives are consistently captured and transmitted to Town leadership. The CSO also conducts the Council on Your Corner program as well as outreach activities to homeowner associations. Constituent issues are tracked to monitor changing community needs and desires, allowing the Town leadership to adjust policies and budget options in order to better serve Town residents.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>Personnel</u></b>				
Communications Administrator	-	1.00	<b>1.00</b>	<b>1.00</b>
Communications Specialist	1.00	1.00	-	-
Constituent Services Coordinator	-	-	-	<b>1.00</b>
Communications Intern	0.10	0.10	<b>0.10</b>	-
Executive Assistant	-	-	-	<b>0.25</b>
Senior Office Specialist	<u>0.50</u>	<u>0.50</u>	<u><b>0.50</b></u>	<u><b>0.75</b></u>
Total FTEs	1.60	2.60	<b>1.60</b>	<b>3.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>Program Expenditures</u></b>				
Personnel	\$ 238,029	\$ 159,685	\$ <b>117,373</b>	\$ <b>209,809</b>
O&M	<u>11,130</u>	<u>16,500</u>	<u><b>11,572</b></u>	<u><b>12,805</b></u>
Total Expenditures	\$ 249,159	\$ 176,185	\$ <b>128,945</b>	\$ <b>222,614</b>

**Economic Development Division Overview**

The Economic Development Division provides services such as business recruitment and retention, relocation assistance, liaison to regional tourism and economic development organizations, development project team leadership, and economic analysis and projections. The economic development manager adheres to the 2007 Community Economic Development Strategy (CEDs), which indicated that the residents of Oro Valley are interested in expansion, diversification, and development of local business. **Beginning FY 2013, please see separate template for the Bed Tax Fund.**

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Economic Development Manager	1.00	1.00	<b>1.00</b>	-
Intern	<u>0.40</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total FTEs	1.40	1.00	<b>1.00</b>	-

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
<b><u>General Fund</u></b>				
Personnel	\$ 75,369	\$ 93,962	\$ <b>93,962</b>	\$ -
O&M	<u>5,276</u>	<u>7,250</u>	<u><b>6,867</b></u>	<u>-</u>
Total	\$ 80,646	\$ 101,212	\$ <b>100,829</b>	\$ -
<b><u>Bed Tax Fund</u></b>				
Personnel	\$ 6,624	\$ -	\$ -	\$ -
O&M	<u>364,384</u>	<u>235,981</u>	<u><b>234,204</b></u>	<u>-</u>
Total	\$ 371,007	\$ 235,981	\$ <b>234,204</b>	\$ -

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TM-TOWN MANAGEMENT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	34,897	38,885	11,774	43,849
GROUP INSURANCE	23,832	23,315	7,797	16,575
OTHER EMPLOYEE BENEFITS	269	312	104	243
REGULAR EMPLOYEES	372,543	383,669	116,571	393,260
SOCIAL SECURITY/MEDICARE	25,976	29,184	7,203	30,080
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	843	880	185	753
	<b>458,360</b>	<b>476,245</b>	<b>143,633</b>	<b>484,760</b>
<b>TM-TOWN MANAGEMENT-O&amp;M</b>				
ADVERTISING	0	0	0	0
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	3,411	4,199	1,762	2,324
MISCELLANEOUS OTHER OPERATING	6,316	5,000	772	2,500
NON-CAPITALIZED EQUIPMENT	801	1,000	331	500
OFFICE SUPPLIES	3,262	3,200	791	1,600
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	196	200	38	100
PRINTING & BINDING	969	500	239	500
PUBLIC INFORMATION SERVICES	0	0	0	0
TELECOMMUNICATIONS	3,026	3,500	703	2,400
TRAVEL & TRAINING	8,002	13,700	2,453	11,350
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>25,982</b>	<b>31,299</b>	<b>7,089</b>	<b>21,274</b>
<b>TM-TOWN MANAGEMENT-CONTINGENCY</b>				
CONTINGENCY/RESERVE	(60)	0	0	0
	<b>(60)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TM-SUPP&amp;CONS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	7,574	7,745	3,592	0
GROUP INSURANCE	1,584	1,292	652	0
OTHER EMPLOYEE BENEFITS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
REGULAR EMPLOYEES	76,825	76,418	35,562	0
SOCIAL SECURITY/MEDICARE	6,026	5,846	2,674	0
WORKERS' COMPENSATION	168	175	37	0
	<u>92,176</u>	<u>91,476</u>	<u>42,516</u>	<u>0</u>
<b>TM-SUPP&amp;CONS-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	114	250	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	157	250	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
PUBLIC INFORMATION SERVICES	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	49	250	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<u>320</u>	<u>750</u>	<u>0</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	16,038	12,763	3,680	19,121
GROUP INSURANCE	17,537	8,808	1,740	5,754
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	189,165	128,037	36,651	171,486
SOCIAL SECURITY/MEDICARE	14,123	9,788	2,831	13,119
UNIFORM ALLOWANCE	0	0	0	0
WORKERS' COMPENSATION	477	289	61	329
	<u>237,341</u>	<u>159,685</u>	<u>44,962</u>	<u>209,809</u>

**TM-COMM & CONST SVCS-PERSONNEL**

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	16,038	12,763	3,680	19,121
GROUP INSURANCE	17,537	8,808	1,740	5,754
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	189,165	128,037	36,651	171,486
SOCIAL SECURITY/MEDICARE	14,123	9,788	2,831	13,119
UNIFORM ALLOWANCE	0	0	0	0
WORKERS' COMPENSATION	477	289	61	329
	<u>237,341</u>	<u>159,685</u>	<u>44,962</u>	<u>209,809</u>
<b>TM-COMM &amp; CONST SVCS-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	500	215	500
MEMBERSHIPS & SUBSCRIPTIONS	994	800	0	375
MISCELLANEOUS OTHER OPERATING	459	400	211	400
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	777	1,000	1,375	500
OUTSIDE PROFESSIONAL SERVICES	1,760	0	72	0
POSTAGE	0	250	11	50
PRINTING & BINDING	1,499	1,050	24	750
PUBLIC INFORMATION SERVICES	2,587	2,400	904	2,400
SPECIAL EVENTS	1,118	6,000	1,603	4,000
TELECOMMUNICATIONS	1,157	2,000	360	1,080

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
TRAVEL & TRAINING	779	2,100	217	2,750
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>11,130</b>	<b>16,500</b>	<b>4,993</b>	<b>12,805</b>
<b>ED-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	5,942	7,701	3,571	0
GROUP INSURANCE	4,417	4,292	1,996	0
OTHER EMPLOYEE BENEFITS	35	0	17	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	60,259	75,982	35,361	0
SOCIAL SECURITY/MEDICARE	4,605	5,813	2,718	0
WORKERS' COMPENSATION	111	174	37	0
	<b>75,369</b>	<b>93,962</b>	<b>43,701</b>	<b>0</b>
<b>ED-ADMIN-O&amp;M</b>				
MEMBERSHIPS & SUBSCRIPTIONS	1,972	2,000	1,643	0
MISCELLANEOUS OTHER OPERATING	5	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	250	8	0
POSTAGE	448	1,000	305	0
PRINTING & BINDING	24	100	0	0
TELECOMMUNICATIONS	892	900	378	0
TRAVEL & TRAINING	1,935	3,000	495	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>5,276</b>	<b>7,250</b>	<b>2,829</b>	<b>0</b>
<b>BED TAX-ED-O&amp;M</b>				
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	991	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TOURISM & ECONOMIC DEVELOPMENT	218	0	0	0
TRAVEL & TRAINING	0	0	0	0
	<b>1,209</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BED TAX-ED-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	52	0	6	0
OTHER EMPLOYEE BENEFITS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
REGULAR EMPLOYEES	6,104	0	0	
SOCIAL SECURITY/MEDICARE	467	0	0	
WORKERS' COMPENSATION	0	0	0	
	<b>6,624</b>	<b>0</b>	<b>6</b>	
<b>BED TAX-ED-O&amp;M</b>				
TOURISM & ECON DEV	34,582	60,000	20,744	
TOURISM & ECON DEV	213,271	60,000	28,223	
TOURISM & ECON DEV	115,321	115,981	28,995	
	<b>363,175</b>	<b>235,981</b>	<b>77,962</b>	
<b>TM-COMM &amp; CONST SVCS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	4	0	0	0
ASRS CONTRIBUTIONS	11	0	0	0
ASRS CONTRIBUTIONS	39	0	0	0
GROUP INSURANCE	3	0	0	0
GROUP INSURANCE	8	0	0	0
GROUP INSURANCE	25	0	0	0
OVERTIME PAY	44	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	111	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	400	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SEC/MEDICARE	3	0	0	0
SOCIAL SEC/MEDICARE	8	0	0	0
SOCIAL SEC/MEDICARE	0	0	0	0
SOCIAL SEC/MEDICARE	30	0	0	0
	<b>687</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>1,277,590</b>	<b>1,113,148</b>	<b>367,691</b>	<b>728,648</b>



# Bed Tax Fund

## Bed Tax Fund Overview

The Bed Tax Fund covers all economic development-related costs and activities. Examples include funding of Tucson Regional Economic Opportunities (TREGO) and the Metropolitan Tucson Convention and Visitors Bureau (MTCVB). The FY 2013 Recommended Budget includes funding for operational costs associated with the Aquatics Center expansion, as well as funding for Northern Pima County Chamber of Commerce. **See the Manager program template for data prior to FY 2013.**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Economic Development Mgr.	-	-	-	1.00
Economic Development Spec.	-	-	-	1.00
Office Specialist	-	-	-	1.00
<b>Total FTEs</b>	-	-	-	<b>3.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ 231,126
O&M	-	-	-	240,536
Capital	-	-	-	-
Other Financing Uses	-	-	-	194,810
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 666,472</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Bed Taxes	\$ -	\$ -	\$ -	\$ 782,283
Interest Income	-	-	-	5,700
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 787,983</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>BED TAX-ED-O&amp;M</b>				
INVESTMENT LOSS				170,981
MEMBERSHIPS & SUBSCRIPTIONS				2,505
OFFICE SUPPLIES				250
OUTSIDE PROFESSIONAL SERVICES				0
POSTAGE				800
PRINTING & BINDING				100
TELECOMMUNICATIONS				900
TOURISM & ECONOMIC DEVELOPMENT				0
TRAVEL & TRAINING				5,000
				<u>180,536</u>
<b>BED TAX-ED-PERSONNEL</b>				
ASRS CONTRIBUTIONS				19,773
GROUP INSURANCE				20,177
OTHER EMPLOYEE BENEFITS				104
REGULAR EMPLOYEES				177,340
SOCIAL SECURITY/MEDICARE				13,392
WORKERS' COMPENSATION				340
				<u>231,126</u>
<b>BED TAX - OTHER FINANCING USES</b>				
TRANSFER TO CAPITAL PROJ FUND				0
TRANSFER TO GENERAL FUND				194,810
TRANSFER TO SPECIAL REV FUNDS				0
				<u>194,810</u>
<b>BED TAX-ED-O&amp;M</b>				
TOURISM & ECON DEV				60,000
ED MARKETING				0
TOURISM & ECON DEV				0
HILTON REIMBURSE				0
TOURISM & ECON DEV				0
COMM FUNDING				0
				<u>60,000</u>
<b>GRAND TOTAL</b>				<b>666,472</b>



# Parks, Recreation, Library & Cultural Resources

## Department Overview

This Department represents a consolidation of the Oro Valley Public Library, Parks & Recreation, and the cultural resource components previously nestled in various Town departments. Municipal services are provided in six areas, including parks, recreation, trails, aquatics, library, and cultural and historic resources. This department is further responsible to provide staff support to the Parks and Recreation Advisory Board, the Historic Preservation Commission, the OVPL Family Advisory Board, the OVPL Teen Advisory Board, and the Friends of the Oro Valley Public Library. The Cultural Resources Division is responsible for the management of all Town historic and cultural properties, such as Steam Pump Ranch. Additionally, this Division is responsible for implementation and follow-through of master plans for Town historic sites and cultural resources.

### PERSONNEL

FY 2011 Actual	42.31
FY 2012 Budget	40.94
<b>FY 2012 Projected</b>	<b>40.42</b>
<b>FY 2013 Budget</b>	<b>46.68</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>EXPENDITURES BY PROGRAM AREA</u></b>				
Parks & Rec Administration	\$ 288,204	\$ 284,018	\$ 270,469	\$ 261,156
Parks	686,798	577,289	578,938	728,204
Recreation	286,696	274,824	296,194	232,714
Trails	66,744	65,815	64,910	68,224
Aquatics	460,754	431,965	413,968	600,447
Library	1,145,086	1,115,815	1,137,926	583,413
Cultural Resources	853,612	126,976	134,606	286,142
<b>Total Expenditures</b>	<b>\$ 3,787,894</b>	<b>\$ 2,876,702</b>	<b>\$ 2,897,011</b>	<b>\$ 2,760,300</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Charges for Services	\$ 334,834	\$ 322,750	\$ 305,000	\$ 295,000
Other Intergovernmental	622,075	591,160	591,160	583,413
State Grants	15,560	25,000	25,000	120,000
Pima County Bond Proceeds	243,100	-	-	-
<b>Total Revenues</b>	<b>\$ 1,215,569</b>	<b>\$ 938,910</b>	<b>\$ 921,160</b>	<b>\$ 998,413</b>



# Parks & Recreation

## Overview

These divisions provide municipal Parks and Recreation services to the residents of Oro Valley, including park facilities, recreational programs, reservation services, trails, special events, and all related maintenance functions.

### PERSONNEL

FY 2011 Actual	22.65
FY 2012 Budget	21.62
<b>FY 2012 Projected</b>	<b>21.10</b>
<b>FY 2013 Budget</b>	<b>27.26</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Administration	\$ 288,204	\$ 284,018	\$ 270,469	\$ 261,156
Parks	686,798	577,289	578,938	728,204
Recreation	286,696	274,824	296,194	232,714
Trails	66,744	65,815	64,910	68,224
Aquatics	460,754	431,965	413,968	600,447
<b>Total Expenditures</b>	<b>\$ 1,789,197</b>	<b>\$ 1,633,911</b>	<b>\$ 1,624,479</b>	<b>\$ 1,890,745</b>

### REVENUES BY FUNDING SOURCE

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Swimming Pool User Fees	\$ 126,290	\$ 113,000	\$ 85,000	\$ 130,000
Electricity User Fees	55,201	-	50,000	55,000
Miscellaneous User Fees	153,343	209,750	170,000	80,000
JDK Park Contribution	30,000	30,000	30,000	30,000
State Grants	-	25,000	25,000	45,000
<b>Total Revenues</b>	<b>\$ 364,834</b>	<b>\$ 377,750</b>	<b>\$ 360,000</b>	<b>\$ 340,000</b>

# Parks & Recreation

## Administration Division Overview

The Parks and Recreation Administration Division is responsible for program registrations, processing fees and making deposits, coordinating facility reservations, responding to all phone, walk-in and email inquiries, and clerical and organizational staff support. Additionally, this Division provides administrative support to the Parks and Recreation Advisory Board.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
PRL&CR Director	0.90	0.90	<b>0.90</b>	<b>0.90</b>
Senior Office Specialist	0.90	0.90	<b>0.90</b>	<b>0.90</b>
Senior Office Assistant	1.00	1.00	-	-
Office Assistant	-	-	<b>0.48</b>	<b>1.00</b>
Total FTEs	2.80	2.80	<b>2.28</b>	<b>2.80</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 221,070	\$ 212,955	\$ <b>200,527</b>	\$ <b>193,394</b>
O&M	67,135	71,063	<b>69,942</b>	<b>67,762</b>
Capital	-	-	-	-
Total Expenditures	\$ 288,204	\$ 284,018	\$ <b>270,469</b>	\$ <b>261,156</b>

# Parks & Recreation

## Parks Division Overview

The Parks Division is responsible for building maintenance, janitorial services, turf management, landscape maintenance and property upkeep for all parks, natural trails, and bicycle/pedestrian oasis facilities. Parks is also responsible for the landscape maintenance at Town Hall, including the Police Department and Library. Parks oversees all parks construction projects, including new construction, renovations and repairs.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Parks Maintenance Manager	0.80	0.80	<b>0.80</b>	<b>0.85</b>
Parks Maintenance Crew Lead	0.80	0.80	<b>0.80</b>	<b>1.00</b>
Sr Parks Maintenance Worker	1.80	1.80	<b>1.80</b>	<b>2.80</b>
Parks Maintenance Worker	2.80	2.80	<b>2.80</b>	<b>1.50</b>
Park Monitor/Janitor	0.70	0.70	<b>0.70</b>	<b>1.23</b>
Total FTEs	6.90	6.90	<b>6.90</b>	<b>7.38</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 367,124	\$ 321,922	\$ <b>321,922</b>	\$ <b>375,939</b>
O&M	319,674	230,367	<b>232,016</b>	<b>248,265</b>
Capital	-	25,000	<b>25,000</b>	<b>59,000</b>
Contingency	-	-	-	<b>45,000</b>
Total Expenditures	\$ 686,798	\$ 577,289	\$ <b>578,938</b>	\$ <b>728,204</b>

# Parks & Recreation

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## Recreation Division Overview

The Recreation Division is responsible for providing recreational programs, activities, classes, hikes, and special events for all ages, as well as ball field management and contracts . Programs are provided at parks, public and private schools, and at the Rec Room - a 1,370 sq. ft. storefront space on the southwest corner of La Canada Drive and Naranja Drive.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Recreation Manager	0.90	0.90	<b>0.90</b>	<b>0.90</b>
Assistant Recreation Manager	0.90	0.90	<b>0.90</b>	<b>0.90</b>
Recreation Leader	0.40	0.40	<b>0.40</b>	<b>0.40</b>
Recreation Aide	<u>2.70</u>	<u>1.50</u>	<u><b>1.50</b></u>	<u><b>1.50</b></u>
Total FTEs	4.90	3.70	<b>3.70</b>	<b>3.70</b>

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	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 135,851	\$ 147,314	\$ <b>151,589</b>	\$ <b>152,260</b>
O&M	<u>150,845</u>	<u>127,510</u>	<u><b>144,605</b></u>	<u><b>80,454</b></u>
Total Expenditures	\$ 286,696	\$ 274,824	\$ <b>296,194</b>	\$ <b>232,714</b>

## Trails Division Overview

The Trails Division is responsible for insuring that the Town's Trails Plan, as well as the Pedestrian & Bicycle Plan, is implemented and followed. This Division writes all Parks & Recreation grant applications, handles trail issues, manages the Adopt-a-Trail program, and provides public information, safety and instructional programs. Additionally, Trails performs development review to ensure that all "bike, ped & trails" issues are properly addressed when development occurs.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Multimodal Planner	0.90	0.90	0.90	0.90
Total FTEs	0.90	0.90	0.90	0.90

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	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 64,401	\$ 63,475	\$ 63,475	\$ 65,695
O&M	2,343	2,340	1,435	2,529
Total Expenditures	\$ 66,744	\$ 65,815	\$ 64,910	\$ 68,224

## Aquatics Division Overview

The Aquatics Division is responsible for the safe operation, maintenance and management of the Oro Valley Municipal Pool. This facility includes an Olympic sized swimming pool, a wading pool, canteen, office and bath house. The pool is open year-round and hosts over 120,000 visitors per year. ***An expansion of this facility will be undertaken during the summer and fall of 2012. See the Aquatics Center Project Fund.***

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Aquatics Manager	1.00	1.00	1.00	1.00
Assistant Aquatics Manager	-	-	-	1.00
Facility Supervisor	-	-	-	1.36
Shift Leader	-	-	-	2.72
Facility Attendants	-	-	-	2.40
Water Safety Instructor	6.15	6.32	6.32	4.00
<b>Total FTEs</b>	<b>7.15</b>	<b>7.32</b>	<b>7.32</b>	<b>12.48</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 245,595	\$ 239,586	\$ 218,228	\$ 333,547
O&M	215,159	174,879	177,985	266,900
Capital	-	17,500	17,755	-
<b>Total Expenditures</b>	<b>\$ 460,754</b>	<b>\$ 431,965</b>	<b>\$ 413,968</b>	<b>\$ 600,447</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	16,242	16,483	7,383	15,532
GROUP INSURANCE	21,419	20,471	9,051	14,428
OTHER EMPLOYEE BENEFITS	633	756	303	727
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	169,777	162,637	73,983	151,022
SOCIAL SECURITY/MEDICARE	12,639	12,235	5,544	11,396
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	360	373	78	289
	<b>221,070</b>	<b>212,955</b>	<b>96,342</b>	<b>193,394</b>
<b>PR-ADMIN-O&amp;M</b>				
ADVERTISING	0	0	0	0
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	1,981	1,620	1,276	1,460
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	3,072	3,000	1,499	3,000
GREATER OV ARTS COUNCIL AGREE	0	0	0	0
INSURANCE	28,061	32,000	3,735	32,000
MEMBERSHIPS & SUBSCRIPTIONS	1,353	860	30	600
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	14	1,000	259	1,000
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	4,614	5,000	2,676	5,000
OUTSIDE PROFESSIONAL SERVICES	2,474	3,200	528	2,500
PARKS & RECR. ADVISORY BOARD	1,146	1,000	265	1,000
POSTAGE	345	100	359	300
PRINTING & BINDING	285	350	24	250
RENTALS	1,920	1,900	153	1,900
SPECIAL EVENTS	6,234	8,300	809	6,000
TELECOMMUNICATIONS	826	600	332	600
TRAVEL & TRAINING	3,837	1,500	766	1,520
UNEMPLOYMENT INSURANCE	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WASTE DISPOSAL FEES	2,242	1,900	906	1,900
	<b>58,402</b>	<b>62,330</b>	<b>13,616</b>	<b>59,030</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-ADMIN-OTHER FINANCING USES</b>				
CAPITAL LEASE INTEREST	0	2,131	1,693	0
CAPITAL LEASE PRINCIPAL	0	6,602	7,039	0
INTEREST PAYMENTS	2,131	0	0	1,693
PRINCIPAL PAYMENTS	6,602	0	0	7,039
	<b>8,732</b>	<b>8,733</b>	<b>8,732</b>	<b>8,732</b>
<b>PR-JDK-PERSONNEL</b>				
ASRS CONTRIBUTIONS	10,953	9,811	5,053	11,425
GROUP INSURANCE	17,914	17,420	8,269	15,278
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	9,294	0	3,346	7,100
REGULAR EMPLOYEES	101,795	96,803	46,690	100,088
SOCIAL SECURITY/MEDICARE	8,274	7,238	3,810	8,074
WORKERS' COMPENSATION	2,828	2,926	615	2,705
	<b>151,058</b>	<b>134,198</b>	<b>67,784</b>	<b>144,670</b>
<b>PR-JDK-O&amp;M</b>				
EQUIPMENT	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	120	1,000	60	0
FIELD SUPPLIES	18,521	19,500	11,923	16,000
GASOLINE & OIL	104	0	0	0
GROUPS REPAIR & MAINTENANCE	3,727	1,500	1,932	2,500
MEMBERSHIPS & SUBSCRIPTIONS	485	465	0	465
MISCELLANEOUS OTHER OPERATING	176	0	65	0
NATURAL GAS & ELECTRICITY	28,375	15,755	13,653	24,000
NON-CAPITALIZED EQUIPMENT	669	1,000	1,126	1,000
OUTSIDE PROFESSIONAL SERVICES	9,666	7,000	4,500	7,000
RENTALS	3,635	4,000	1,116	3,000
TELECOMMUNICATIONS	3,168	4,000	1,915	3,500
TRAVEL & TRAINING	3,278	1,500	1,105	1,750
UNIFORMS	3,057	3,250	2,161	3,000
VEHICLE REPAIR & MAINTENANCE	1,924	0	54	0
WASTE DISPOSAL FEES	10,208	5,300	4,088	4,200
WATER & SEWAGE	101,238	57,000	55,272	66,000
	<b>188,352</b>	<b>121,270</b>	<b>98,969</b>	<b>132,415</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-JDK-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	0	25,000	6,800	0
MINOR ASSETS	0	0	0	7,000
VEHICLES	0	0	0	0
	<u>0</u>	<u>25,000</u>	<u>6,800</u>	<u>7,000</u>
<b>PR-JDK-CAPITAL</b>				
VEHICLES	0	0	0	22,000
CAPITAL ASSET REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,000</u>
<b>REC IN LIEU FEE FUND-CAPITAL</b>				
EQUIPMENT	0	0	0	30,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,000</u>
<b>PR-CDO-PERSONNEL</b>				
ASRS CONTRIBUTIONS	10,054	8,705	4,615	10,017
GROUP INSURANCE	13,673	12,552	6,207	13,395
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	8,626	0	2,587	6,225
REGULAR EMPLOYEES	93,362	85,887	43,101	87,754
SOCIAL SECURITY/MEDICARE	7,689	6,489	3,477	7,079
WORKERS' COMPENSATION	3,009	2,596	546	2,372
	<u>136,414</u>	<u>116,229</u>	<u>60,532</u>	<u>126,842</u>
<b>PR-CDO-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	460	1,000	267	0
FIELD SUPPLIES	18,042	18,500	7,995	16,000
GASOLINE & OIL	0	0	0	0
GROUNDS REPAIR & MAINTENANCE	5,633	1,500	1,065	1,500
MEMBERSHIPS & SUBSCRIPTIONS	250	250	0	250
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NATURAL GAS & ELECTRICITY	25,306	15,497	8,555	15,500
NON-CAPITALIZED EQUIPMENT	2,568	750	523	750
OUTSIDE PROFESSIONAL SERVICES	8,578	7,000	6,449	6,000
RENTALS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
TELECOMMUNICATIONS	3,411	3,700	1,460	3,000
TRAVEL & TRAINING	596	650	150	650
UNIFORMS	2,932	3,250	2,482	3,000
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WASTE DISPOSAL FEES	5,408	4,500	2,292	2,700
WATER & SEWAGE	53,088	48,000	38,986	46,000
	<b>126,273</b>	<b>104,597</b>	<b>70,223</b>	<b>95,350</b>
<b>PR-LAMBERT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	1,377	1,267	638	1,408
GROUP INSURANCE	1,936	1,848	862	1,883
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	1,183	0	417	875
REGULAR EMPLOYEES	12,785	12,506	5,901	12,335
SOCIAL SECURITY/MEDICARE	1,052	942	476	995
WORKERS' COMPENSATION	365	378	79	333
	<b>18,699</b>	<b>16,941</b>	<b>8,374</b>	<b>17,829</b>
<b>PR-LAMBERT-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	425	500	698	500
GASOLINE & OIL	0	0	0	0
GROUNDS REPAIR & MAINTENANCE	0	500	590	500
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	53	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	20	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WASTE DISPOSAL FEES	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>478</b>	<b>1,000</b>	<b>1,308</b>	<b>1,000</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-GEN PARK-PERSONNEL</b>				
ASRS CONTRIBUTIONS	4,374	3,949	2,005	4,827
GROUP INSURANCE	7,757	7,539	3,502	6,455
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	3,680	0	1,160	3,000
REGULAR EMPLOYEES	40,687	38,968	18,687	42,291
SOCIAL SECURITY/MEDICARE	3,317	2,920	1,483	3,412
WORKERS' COMPENSATION	1,139	1,178	248	1,143
	<b>60,954</b>	<b>54,554</b>	<b>27,083</b>	<b>61,128</b>
<b>PR-GEN PARKS-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	273	0	22	0
FIELD SUPPLIES	1,423	1,700	946	1,250
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	508	0	0	0
OUTSIDE PROFESSIONAL SERVICES	1,227	0	0	1,250
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	125	500	0	500
UNIFORMS	1,015	1,300	352	750
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>4,571</b>	<b>3,500</b>	<b>1,319</b>	<b>3,750</b>
<b>PR-GEN PARK-CONTINGENCY</b>				
CONTINGENCY/RESERVE	0	0	0	45,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,000</b>
<b>PR - HONEYBEE - PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	0	2,011
GROUP INSURANCE	0	0	0	2,690
OVERTIME PAY	0	0	0	1,250
REGULAR EMPLOYEES	0	0	0	17,621
SOCIAL SECURITY/MEDICARE	0	0	0	1,422
WORKERS' COMPENSATION	0	0	0	476
	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,470</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR - HONEYBEE - O&amp;M</b>				
FIELD SUPPLIES	0	0	0	4,000
GROUNDS REPAIR & MAINTENANCE	0	0	0	7,500
NATURAL GAS & ELECTRICITY	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	1,500
WASTE DISPOSAL FEES	0	0	0	2,500
WATER & SEWAGE	0	0	0	250
	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,750</b>
<b>PR-REC-PROGRAMS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	5,207	5,201	2,465	7,493
GROUP INSURANCE	6,368	5,720	2,779	6,842
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	605	0	22	0
REGULAR EMPLOYEES	82,830	96,681	40,442	108,386
SOCIAL SECURITY/MEDICARE	6,325	7,393	3,165	8,286
WORKERS' COMPENSATION	3,639	2,922	614	2,736
	<b>104,974</b>	<b>117,917</b>	<b>49,487</b>	<b>133,743</b>
<b>PR-REC-PROGRAMS-O&amp;M</b>				
ADVERTISING	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	892	400	350	400
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	5,318	0	0	5,000
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	17	0	0	0
RECREATION PROGRAMS	4,777	1,100	713	2,350
RENTALS	0	0	0	0
TELECOMMUNICATIONS	1,896	2,000	1,209	2,000
TRAVEL & TRAINING	2,267	3,500	2,580	4,000
UNIFORMS	542	600	349	600
	<b>15,708</b>	<b>7,600</b>	<b>5,201</b>	<b>14,350</b>
<b>PR-REC-PROGRAMS-O&amp;M</b>				
RECREATION PROGRAMS YOUTH PROGRAMS	1,871	5,000	496	4,000
RECREATION PROGRAMS HOOPS	1,711	600	0	0
RECREATION PROGRAMS JUNIOR GOLF	1,364	4,660	832	3,500
RECREATION PROGRAMS HIKING	14	100	0	100
	<b>4,960</b>	<b>10,360</b>	<b>1,328</b>	<b>7,600</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-REC-PROGRAMS-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
MINOR ASSETS	0	0	0	0
VEHICLES	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PR-REC-CONT PROG-PERSONNEL</b>				
ASRS CONTRIBUTIONS	2,326	2,299	1,077	1,037
GROUP INSURANCE	2,065	1,998	917	947
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	605	0	13	0
REGULAR EMPLOYEES	23,437	22,682	10,645	15,007
SOCIAL SECURITY/MEDICARE	1,783	1,732	799	1,147
WORKERS' COMPENSATION	662	686	144	379
	<u>30,877</u>	<u>29,397</u>	<u>13,595</u>	<u>18,517</u>
<b>PR-REC-CONT PROG-O&amp;M</b>				
ADVERTISING	16	0	0	0
CONTRACT PERSONNEL SERVICES	21,785	0	0	50,000
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	202	800	400	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	31,856	33,750	18,645	8,504
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RECREATION PROGRAMS	0	0	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	0	0
	<u>53,860</u>	<u>34,550</u>	<u>19,045</u>	<u>58,504</u>
<b>PR-REC-CONT PROG-O&amp;M</b>				
ADVERTISING	1,880	0	0	0
CONTRACT PERS SVCS	74,436	75,000	47,605	0
CONTRACTED PROG				
CONTRACTED PROG				
	<u>76,317</u>	<u>75,000</u>	<u>47,605</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-TRAILS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	4,686	4,737	2,215	5,387
GROUP INSURANCE	7,328	7,092	3,313	7,156
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	47,527	46,737	21,933	48,315
SOCIAL SECURITY/MEDICARE	3,494	3,496	1,626	3,618
WORKERS' COMPENSATION	1,366	1,413	297	1,219
	<b>64,401</b>	<b>63,475</b>	<b>29,385</b>	<b>65,695</b>
<b>PR-TRAILS-O&amp;M</b>				
ADVERTISING	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	0	0	0	0
GROUNDS REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	547	665	65	1,229
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RECREATION PROGRAMS	398	250	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,240	1,425	1,122	1,300
UNIFORMS	0	0	0	0
	<b>2,185</b>	<b>2,340</b>	<b>1,187</b>	<b>2,529</b>
<b>PR-TRAILS-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
MINOR ASSETS	0	0	0	0
VEHICLES	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PR-TRAIL-PRG&amp;MAINT-O&amp;M</b>				
RECREATION PROGRAMS	159	0	0	0
	<u>159</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PR-AQUATICS-PERSONNEL</b>				
ASRS CONTRIBUTIONS	6,067	14,094	2,009	17,580
GROUP INSURANCE	5,035	4,173	1,924	16,312
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	4,773	4,958	1,036	0
REGULAR EMPLOYEES	206,817	194,445	100,786	273,777
SOCIAL SECURITY/MEDICARE	16,201	15,254	7,910	18,784
WORKERS' COMPENSATION	6,701	6,662	1,401	7,094
	<u>245,595</u>	<u>239,586</u>	<u>115,066</u>	<u>333,547</u>
<b>PR-AQUATICS-O&amp;M</b>				
ADVERTISING	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	6,895	0	0	0
FIELD SUPPLIES	62,846	54,000	29,175	98,000
MEMBERSHIPS & SUBSCRIPTIONS	158	295	0	590
MISCELLANEOUS OTHER OPERATING	10	0	0	0
NATURAL GAS & ELECTRICITY	109,107	66,894	32,172	98,000
NON-CAPITALIZED EQUIPMENT	0	1,000	0	1,000
OFFICE SUPPLIES	109	0	0	0
OUTSIDE PROFESSIONAL SERVICES	11,108	14,500	11,718	14,500
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RECREATION PROGRAMS	1,157	3,550	2,046	7,750
RENTALS	0	0	0	0
TELECOMMUNICATIONS	1,795	2,340	1,046	4,560
TRAVEL & TRAINING	9,122	9,800	4,882	10,000
UNIFORMS	1,022	2,500	822	5,500
WATER & SEWAGE	11,830	20,000	6,972	27,000
	<u>215,159</u>	<u>174,879</u>	<u>88,834</u>	<u>266,900</u>
<b>PR-AQUATICS-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	0	17,500	17,755	0
MINOR ASSETS	0	0	0	0
VEHICLES	0	0	0	0
	<u>0</u>	<u>17,500</u>	<u>17,755</u>	<u>0</u>

<u>FY 2010/11</u> ACTUAL	<u>FY 2011/12</u> BUDGET	<u>FY 2011/12</u> ACTUALS THRU DEC	<u>FY 2012/13</u> TMRB
1,789,197	1,633,911	849,569	1,890,745
<b>GRAND TOTAL</b>			



# Library

## Overview

The Oro Valley Public Library is a 25,000 square foot facility and currently operates 50 hours per week. Through December 31, 2012, the Town will operate and maintain the Oro Valley Public Library as an affiliate of the Pima County Public Library system. Effective January 1, 2013, the library will change to branch status, and operations will be assumed by Pima County.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Library Services Manager	1.00	1.00	1.00	1.00
Librarian II	4.00	4.00	4.00	4.00
Library Associate	4.95	4.48	4.48	4.48
Library Technical Assistant II	4.36	4.54	4.51	4.51
Library Technical Assistant I	3.05	3.00	3.08	3.08
Office Specialist	1.00	1.00	1.00	1.00
<b>Total FTEs</b>	<b>18.36</b>	<b>18.02</b>	<b>18.07</b>	<b>18.07</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 815,058	\$ 804,627	\$ 802,833	\$ 417,363
O&M	330,028	311,188	335,093	166,050
Capital	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,145,086</b>	<b>\$ 1,115,815</b>	<b>\$ 1,137,926</b>	<b>\$ 583,413</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Library District Reimbursement	\$ 592,075	\$ 561,160	\$ 561,160	\$ 583,413
State Grants	15,560	-	-	-
<b>Total Revenues</b>	<b>\$ 607,635</b>	<b>\$ 561,160</b>	<b>\$ 561,160</b>	<b>\$ 583,413</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>LIBRARY-PERSONNEL</b>				
ASRS CONTRIBUTIONS	52,951	53,344	25,178	30,395
GROUP INSURANCE	75,545	80,044	35,395	39,477
OTHER EMPLOYEE BENEFITS	675	549	277	277
REGULAR EMPLOYEES	636,817	622,389	293,595	322,371
SOCIAL SECURITY/MEDICARE	47,657	46,873	22,301	24,225
WORKERS' COMPENSATION	1,413	1,428	300	618
	<b>815,058</b>	<b>804,627</b>	<b>377,047</b>	<b>417,363</b>
<b>LB-ADMIN-O&amp;M</b>				
ADVERTISING	0	0	0	0
BUILDING REPAIR & MAINTENANCE	2,661	2,000	1,289	1,000
COLLECTION MATERIALS & SUBS	141,752	175,000	45,747	87,500
EQUIPMENT REPAIR & MAINTENANCE	316	0	0	1,000
GASOLINE & OIL	0	0	0	0
GROUNDS REPAIR & MAINTENANCE	0	0	0	0
INSURANCE	2,245	2,000	226	1,000
MEMBERSHIPS & SUBSCRIPTIONS	421	250	255	250
MISCELLANEOUS OTHER OPERATING	7	1,000	464	500
NATURAL GAS & ELECTRICITY	91,003	55,013	39,732	35,000
NON-CAPITALIZED EQUIPMENT	(1,519)	0	0	0
OFFICE SUPPLIES	9,667	10,000	4,508	5,000
OUTSIDE PROFESSIONAL SERVICES	66,984	53,625	13,526	27,500
POSTAGE	1,581	1,000	582	600
PRINTING & BINDING	439	200	213	150
PROGRAM SUPPLIES	205	500	308	500
RENTALS	2,420	2,400	1,448	1,500
SOFTWARE MAINTENANCE & LICENSI	167	0	0	0
TELECOMMUNICATIONS	1,012	800	462	800
TRAVEL & TRAINING	2,221	2,500	214	1,250
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
VOLUNTEER RECOGNITION	0	0	0	0
WASTE DISPOSAL FEES	1,802	2,000	799	1,000
WATER & SEWAGE	2,585	2,900	1,236	1,500
	<b>325,967</b>	<b>311,188</b>	<b>111,009</b>	<b>166,050</b>

	<u>FY 2010/11 ACTUAL</u>	<u>FY 2011/12 BUDGET</u>	<u>FY 2011/12 ACTUALS THRU DEC</u>	<u>FY 2012/13 TMRB</u>
<b>LB-ADMIN-O&amp;M</b>				
OUTSIDE PROF SVCS				
CULT. HERITAGE GRANT	2,149	0	5,701	0
OFFICE SUPPLIES				
VIRTUAL AUTH GRANT	1,913	0	5,463	0
	<u>4,061</u>	<u>0</u>	<u>11,164</u>	<u>0</u>
<b>GRAND TOTAL</b>	<b>1,145,086</b>	<b>1,115,815</b>	<b>499,220</b>	<b>583,413</b>



# Cultural Resources

## Administration Program Overview

Cultural Resources Administration provides administrative oversight for the division, staff support for the Historic Preservation Commission, and handles all public inquiries. Additionally, Administration writes and manages grants, coordinates with other Town divisions and departments, and facilitates partnerships with outside agencies.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
PRL&CR Director	0.10	0.10	<b>0.10</b>	<b>0.10</b>
Multimodal Planner	0.10	0.10	<b>0.10</b>	<b>0.10</b>
Senior Office Specialist	0.10	0.10	<b>0.10</b>	<b>0.10</b>
Total FTEs	0.30	0.30	<b>0.30</b>	<b>0.30</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 26,384	\$ 26,520	\$ <b>26,520</b>	\$ <b>27,307</b>
O&M	-	2,000	<b>2,000</b>	-
Capital	-	-	-	-
Total Expenditures	\$ 26,384	\$ 28,520	\$ <b>28,520</b>	\$ <b>27,307</b>



# Cultural Resources

## Naranja Park Program Overview

This program area provides for the maintenance and management of this 213-acre passive park. Additionally, the Town has received donated funding for the park's future development.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Parks Maintenance Manager	0.10	0.10	0.10	0.05
Parks Maintenance Crew Lead	0.10	0.10	0.10	-
Senior Parks Maintenance Worker	0.10	0.10	0.10	0.20
Parks Maintenance Worker	0.10	0.10	0.10	-
Total FTEs	0.40	0.40	0.40	0.25

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 18,803	\$ 21,935	\$ 21,935	\$ 14,192
O&M	2,208	1,920	3,500	5,500
Capital	-	-	-	-
Contingency	-	-	-	75,000
Total Expenditures	\$ 21,011	\$ 23,855	\$ 25,435	\$ 94,692

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
State Grants	\$ -	\$ -	\$ -	\$ 75,000
Total Revenues	\$ -	\$ -	\$ -	\$ 75,000



# Cultural Resources

## Steam Pump Program Overview

Expenditures for Steam Pump Ranch consist of maintenance as well as building and infrastructure assessment of the historic site and related staff costs. The project represents Oro Valley's efforts to preserve the history and culture of the Town. Funding for Steam Pump Ranch is provided by Pima County bond proceeds, grants, Town general funds, and recreation in-lieu fees.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Parks Maintenance Manager	0.10	0.10	0.10	0.10
Parks Maintenance Crew Lead	0.10	0.10	0.10	-
Senior Parks Maintenance Worker	0.10	0.10	0.10	-
Parks Maintenance Worker	0.10	0.10	0.10	0.50
Recreation Manager	0.10	0.10	0.10	0.10
Assistance Recreation Manager	0.10	0.10	0.10	0.10
<b>Total FTEs</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.80</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 36,264	\$ 33,601	\$ 33,601	\$ 37,455
O&M	19,761	41,000	47,050	26,500
Capital	383,192	-	-	100,188
Other Financing Uses	367,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 806,217</b>	<b>\$ 74,601</b>	<b>\$ 80,651</b>	<b>\$ 164,143</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Federal Grants	\$ -	\$ -	\$ -	\$ -
Pima County Bond Proceeds	243,100	-	-	-
Other Financing Sources	-	-	-	-
<b>Total Revenues</b>	<b>\$ 243,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>CULTURAL RES-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	1,998	2,061	956	2,324
GROUP INSURANCE	2,425	2,399	1,098	2,402
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	20,267	20,338	9,465	20,847
SOCIAL SECURITY/MEDICARE	1,509	1,529	701	1,569
WORKERS' COMPENSATION	185	193	41	165
	<b>26,384</b>	<b>26,520</b>	<b>12,260</b>	<b>27,307</b>
<b>CULTURAL RES-ADMIN-O&amp;M</b>				
SPECIAL EVENTS	0	2,000	0	0
	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>
<b>CULTURAL RES-NARANJA-PERSONNEL</b>				
ASRS CONTRIBUTIONS	1,377	1,631	638	1,108
GROUP INSURANCE	1,940	2,518	866	2,163
OVERTIME PAY	1,183	0	417	0
REGULAR EMPLOYEES	12,785	16,089	5,901	9,936
SOCIAL SECURITY/MEDICARE	1,052	1,211	476	734
WORKERS' COMPENSATION	466	486	102	251
	<b>18,803</b>	<b>21,935</b>	<b>8,400</b>	<b>14,192</b>
<b>CULTURAL RES-NARANJA-O&amp;M</b>				
FIELD SUPPLIES	0	0	0	2,000
WASTE DISPOSAL FEES	2,208	1,920	1,320	3,500
	<b>2,208</b>	<b>1,920</b>	<b>1,320</b>	<b>5,500</b>
<b>CULTURAL RES-NARANJA-CONT</b>				
CONTINGENCY/RESERVE	0	0	0	75,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>CULTURE RES-STMPUMP-PERSONNEL</b>				
ASRS CONTRIBUTIONS	2,696	2,536	1,262	3,099
GROUP INSURANCE	3,435	3,388	1,554	3,745
OVERTIME PAY	2,141	0	726	0
REGULAR EMPLOYEES	25,208	25,027	11,771	27,793
SOCIAL SECURITY/MEDICARE	2,059	1,894	938	2,117
UNIFORM ALLOWANCE	0	0	0	0
WORKERS' COMPENSATION	725	756	159	701
	<b>36,264</b>	<b>33,601</b>	<b>16,411</b>	<b>37,455</b>
<b>CULTURAL RES-STMPUMP-O&amp;M</b>				
<b>(GENERAL FUND)</b>				
FIELD SUPPLIES	0	1,000	2,243	1,000
GROUNDS REPAIR & MAINTENANCE	0	4,000	2,343	3,000
MISCELLANEOUS OTHER OPERATING	0	2,300	1,013	2,000
NATURAL GAS & ELECTRICITY	0	1,200	606	2,000
OUTSIDE PROFESSIONAL SERVICES	0	26,000	23,163	10,000
RENTALS	0	0	0	1,500
SPECIAL EVENTS	0	1,000	0	2,000
WASTE DISPOSAL FEES	0	3,000	4,226	2,000
WATER & SEWAGE	0	2,500	1,028	3,000
	<b>0</b>	<b>41,000</b>	<b>34,623</b>	<b>26,500</b>
<b>STEAM PUMP FUND-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	476	0	0	0
GASOLINE & OIL	0	0	0	0
GROUNDS REPAIR & MAINTENANCE	5,687	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	5,368	0	0	0
NATURAL GAS & ELECTRICITY	973	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	1,143	0	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
WASTE DISPOSAL FEES	3,735	0	0	0
WATER & SEWAGE	2,378	0	0	0
	<u>19,761</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>STEAM PUMP FUND-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	383,192	0	0	0
VEHICLES	0	0	0	0
	<u>383,192</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>STEAM PUMP FUND-OTHER FINANCING USE</b>				
TRANSFER TO GENERAL FUND	367,000	0	0	0
	<u>367,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>REC IN LIEU FEE FUND-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	100,188
	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,188</u>
<b>GRAND TOTAL</b>	<b>853,611</b>	<b>126,976</b>	<b>73,014</b>	<b>286,142</b>



## Department Overview

The Oro Valley Police Department (OVPD) is a proud member of the Oro Valley Township and is committed to providing needed public safety services to ensure a safe environment. This is accomplished through collaborative partnerships between our organization, our citizens, business owners/managers, schools, community organizations, media, and other government partners. OVPD members seek the highest amount of professional development with one S.E.R.V.I.C.E. vision in mind:

**Seek Excellence Remain Vigilant Involve Community Enforcement**

### PERSONNEL

FY 2011 Actual	125.73
FY 2012 Budget	129.63
<b>FY 2012 Projected</b>	<b>128.21</b>
<b>FY 2013 Budget</b>	<b>128.69</b>

### EXPENDITURES BY PROGRAM AREA

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Administration	\$ 985,521	\$ 999,545	\$ 891,686	\$ 991,892
Support Services	4,346,710	4,798,188	4,818,332	5,248,979
Field Services	5,824,475	5,952,970	5,797,471	6,110,524
Training & Reserves	217,960	303,390	220,388	255,828
Professional Standards	<u>113,894</u>	<u>105,500</u>	<u>99,182</u>	<u>108,183</u>
Total Expenditures	\$ 11,488,560	\$ 12,159,593	\$ 11,827,059	\$ 12,715,406

### REVENUES BY FUNDING SOURCE

	FY 2011 <u>Actual</u>	FY 2012 <u>Budget</u>	FY 2012 <u>Projected</u>	FY 2013 <u>Budget</u>
Federal Grants	\$ 432,174	\$ 655,533	\$ 444,244	\$ 558,000
State Grants	308,241	248,500	191,258	65,000
Report Copying	27,820	20,000	2,900	2,900
Impound Processing	55,210	50,000	45,987	47,503
Other	<u>8,076</u>	<u>8,000</u>	<u>27,500</u>	<u>27,500</u>
Total Revenues	\$ 831,520	\$ 982,033	\$ 711,889	\$ 700,903

Administration Program Overview

Oro Valley Police Department (OVPD) is a true community policing organization and understands community policing is a "way of life" for an organization. In Oro Valley, community policing is considered a core value that underlies all programs and initiatives. The Police Department Administration embodies this philosophy and guides all staff towards embracing this philosophy throughout the entire organization.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Police Chief	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Deputy Police Chief	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lieutenant	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Administrative Services Mgr	<u>1.00</u>	<u>1.00</u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
Total FTEs	4.00	4.00	<b>4.00</b>	<b>4.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 530,960	\$ 525,037	<b>\$ 525,037</b>	<b>\$ 541,387</b>
O&M	454,560	474,508	<b>366,649</b>	<b>450,505</b>
Capital	-	-	-	-
Contingency	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<b>\$ 985,521</b>	<b>\$ 999,545</b>	<b>\$ 891,686</b>	<b>\$ 991,892</b>

### Training & Reserves Program Overview

Training & Reserves is tasked to ensure that members provide the most efficient and effective public safety service to the community in support of a community policing philosophy. Personnel are trained to deliver a high level of service that not only meets community expectations but also allows our staff to maintain professional certifications. Training & Reserves focuses on developing the skills, abilities, knowledge, and talents of the OVPD to maintain professional and expert service. Training & Reserves is also responsible for new-hire recruit officer orientation. This orientation is provided to prepare new officers for the stresses of attending a police academy along with orienting them to Oro Valley.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Reserve Officer	0.48	2.38	<b>0.96</b>	<b>1.44</b>
Training Officer	<u>1.00</u>	<u>1.00</u>	<u><b>1.00</b></u>	<u><b>1.00</b></u>
Total FTEs	1.48	3.38	<b>1.96</b>	<b>2.44</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 131,074	\$ 209,533	\$ <b>140,996</b>	\$ <b>168,993</b>
O&M	86,886	93,857	<b>79,392</b>	<b>86,835</b>
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	\$ 217,960	\$ 303,390	\$ <b>220,388</b>	\$ <b>255,828</b>

**Professional Standards Program Overview**

It is the policy of the OVPD to thoroughly investigate all complaints against its employees in order to preserve public confidence in our willingness to oversee and control the actions of our employees. The Office of Professional Standards (O.P.S.) is managed by a sergeant who oversees and investigates citizens complaints and internally ordered inspections. O.P.S. also maintains records of Use of Force incidences, vehicle pursuits and policy revisions. Finally, O.P.S. conducts the hiring process and background investigations for interested Police department applicants.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Sergeant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total FTEs	1.00	1.00	1.00	1.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 104,574	\$ 100,000	\$ 99,027	\$ 103,683
O&M	<u>9,320</u>	<u>5,500</u>	<u>155</u>	<u>4,500</u>
Total Expenditures	\$ 113,894	\$ 105,500	\$ 99,182	\$ 108,183

Support Services Program Overview

The Support Services Division (SSD) provides the necessary support and enhancement to the Field Services Division and Administration. SSD personnel are specially trained in law enforcement functions specific to the organization and community, which enhance our ability to provide service. SSD must consistently evaluate the service efforts of the Department and make changes based upon these efforts. This is accomplished through technology, expertise, resource allocation, intelligence gathering, and education.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Commander	1.00	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00	2.00
Office Specialist	1.00	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00	4.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 437,969	\$ 431,314	\$ 431,491	\$ 456,497
O&M	5,505	4,300	4,394	400
Total Expenditures	\$ 443,474	\$ 435,614	\$ 435,885	\$ 456,897

**Criminal Investigations Unit Program Overview**

The Criminal Investigations Unit (CIU) is the primary investigative arm of the Police Department and is responsible for investigating all major crimes that occur in Oro Valley. These crimes are coordinated into two separate categories:

Crimes against Person(s): Homicide, Sexual Assault, Aggravated Assault, etc.

Crimes against Property: Burglary, Larceny, Auto-Theft, etc.

Detectives are cross-trained to investigate the various types of crimes committed in Oro Valley and many of them network with Task Force groups outside Oro Valley to enhance service within our community.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	1.00	1.00
Detective	5.00	5.00	5.00	5.00
Crime Analyst	1.00	1.00	1.00	1.00
Total FTEs	7.00	7.00	7.00	7.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 635,880	\$ 622,925	\$ 634,649	\$ 671,983
O&M	10,734	13,725	13,725	10,525
Total Expenditures	\$ 646,614	\$ 636,650	\$ 648,374	\$ 682,508

School Resource Officer Unit Program Overview

The School Resource Officer (SRO) program is designed upon the "Basic Triad Concept" of being a **Law Enforcement Officer, Teacher, and Counselor** to the School Community. This "Community" includes; the school administration, faculty staff, parents, students, *and* the schools surrounding the Oro Valley community. An SRO provides this service in many ways while always taking a personal interest in student's lives, activities, and problems. Officers are assigned to: Canyon del Oro High School, Ironwood Ridge High School, Copper Creek Elementary, Painted Sky Elementary, and Wilson K-8.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	1.00	1.00
SRO Officer	7.00	7.00	7.00	7.00
Total FTEs	8.00	8.00	8.00	8.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 696,517	\$ 690,990	\$ 708,781	\$ 753,143
O&M	1,594	-	112	125
Total Expenditures	\$ 698,110	\$ 690,990	\$ 708,893	\$ 753,268

**Task Force Operations Program Overview**

The OVPD is actively involved in multi-jurisdictional joint task forces across Southern Arizona.

**Counter Narcotics Alliance (CNA)** is a multi- jurisdictional drug task force that consists of 18 participating agencies to include local law enforcement, prosecuting agencies, the Arizona High Intensity Drug Trafficking Area (AZHIDTA), and the Davis Monthan Air Force Base (DMAFB) operating in the Pima County metro area. Each agency compliments the task force with staffing and administrative processes.

**Drug Enforcement Agency (DEA)** has numerous multi- jurisdictional task force groups that include federal agents, prosecuting agencies, and state and local law enforcement agencies. Each task force takes a different segment of the trafficking, production and use of drug related crime to combat this national epidemic.

**Joint Terrorism Task Force (JTTF)** are small cells of highly trained, locally based investigators, analysts, linguists, SWAT experts, and other specialists from dozens of U.S. law enforcement and intelligence agencies. It is a multi-agency effort led by the Justice Department and FBI designed to combine the resources of federal, state, and local law enforcement.

The **Gang and Immigration Intelligence Team Enforcement Mission (GIITEM)** is a multi-jurisdictional task force that focuses on street gang crime as well as U.S. border and immigration crimes. GIITEM strives to accomplish its mission through a task force concept involving personnel from tribal, federal, state, county, and city law enforcement agencies.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Officer	<u>7.00</u>	<u>7.00</u>	<u><b>7.00</b></u>	<u><b>6.00</b></u>
Total FTEs	8.00	8.00	<b>8.00</b>	<b>7.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 739,368	\$ 748,372	\$ <b>717,036</b>	\$ <b>667,778</b>
O&M	-	-	-	-
Capital	<u>95,076</u>	<u>103,617</u>	<u><b>62,451</b></u>	<u><b>88,800</b></u>
Total Expenditures	\$ 834,443	\$ 851,989	\$ <b>779,487</b>	\$ <b>756,578</b>

**Community Resources Program Overview**

The Community Resource Unit (CRU) is dedicated to preventing crime through public education and offers a wide range of presentations and programs.

**Neighborhood Watch Program**

Consists of a cohesive body of concerned citizens addressing issues that affect their neighborhood. OVPD has two officers who organize, train, and provide valuable information to these neighborhoods in order to reduce and prevent crime. Neighborhood Watch provides communities a direct liaison with the OVPD and quarterly newsletters are distributed.

**Crime Free Multi-Housing Program**

This program is similar to Neighborhood Watch but for apartment complexes. It encourages neighbors to interact with one another but also holds apartment managers to strict criteria when signing new leasers.

**Citizen Volunteer Assistants Program (C.V.A.P.)**

This program provides the opportunity for citizens to serve their community by assisting the Police department. The volunteers become an extra set of eyes and ears and assist in many different areas. Volunteers patrol residential neighborhoods, business complexes, shopping centers and assist with scene security at accidents or crime scenes.

**Explorers Program**

Consists of young men and women, ages 14 to 21, who are interested in a career in law enforcement. Police Officers are the Explorer Advisors and assist in weekly instruction and training. Explorers dedicate themselves to community service and help the Crime Prevention Unit during special events.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	1.00	1.00
Officer	1.00	1.00	1.00	2.00
Total FTEs	2.00	2.00	2.00	3.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 208,717	\$ 176,214	\$ 174,235	\$ 273,261
O&M	41,843	34,483	36,570	38,375
Capital	-	-	-	-
Total Expenditures	\$ 250,560	\$ 210,697	\$ 210,805	\$ 311,636

Communications Program Overview

The Communications Center is the primary answering point for all 9-1-1 emergency calls in Oro Valley. The center operates 24 hours a day, 7 days a week. Public Safety Communications is skilled emergency service work that involves receiving emergency and non-emergency requests for police assistance, determining the nature and the urgency of calls, initiating police or other emergency service personnel action and maintaining close contact with field units to monitor response and needed support requirements.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Communications Supervisor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lead Dispatcher	3.00	3.00	<b>3.00</b>	<b>3.00</b>
Dispatcher	<u>9.00</u>	<u>9.00</u>	<u><b>9.00</b></u>	<u><b>9.00</b></u>
Total FTEs	13.00	13.00	<b>13.00</b>	<b>13.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 789,016	\$ 814,174	\$ <b>790,084</b>	\$ <b>825,329</b>
O&M	<u>4,719</u>	<u>3,350</u>	<u><b>3,400</b></u>	<u><b>3,350</b></u>
Total Expenditures	\$ 793,735	\$ 817,524	\$ <b>793,484</b>	\$ <b>828,679</b>

Records Program Overview

The Records Unit is responsible for processing, distributing, and maintaining all public law enforcement records generated by OVPD. The Records Unit adheres to the release policy mandated by State Law. The Unit is also responsible for the handling of impound releases of vehicles, verifying the required documentation through the Motor Vehicle Division, preparing the proper paperwork, and collecting the necessary fees.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Records Supervisor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Records Specialist	5.00	5.00	<b>5.00</b>	<b>5.00</b>
Office Assistant	1.25	1.25	<b>1.25</b>	<b>1.25</b>
Total FTEs	7.25	7.25	<b>7.25</b>	<b>7.25</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 418,755	\$ 344,477	\$ <b>345,245</b>	\$ <b>358,112</b>
O&M	6,085	1,950	<b>2,650</b>	<b>2,650</b>
Total Expenditures	\$ 424,840	\$ 346,427	\$ <b>347,895</b>	\$ <b>360,762</b>

Information Technology Program Overview

The Information Technology Unit (ITU) provides support service to the department and is responsible for planning, acquiring, implementing and developing information technology solutions to facilitate the department's mission. The ITU also evaluates and acquires emerging technologies, information systems and networks that have law enforcement applications. **In FY 2011, ITU program costs were budgeted in the Town's Information Technology Department.**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Detective/IT Manager	-	1.00	1.00	1.00
Total FTEs	-	1.00	1.00	1.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ -	\$ 94,172	\$ 95,393	\$ 99,163
O&M	-	7,925	11,625	21,625
Capital	-	-	-	-
Total Expenditures	\$ -	\$ 102,097	\$ 107,018	\$ 120,788

Fleet Maintenance Program Overview

Fleet Maintenance assists with the procurement, outfitting, assigning and maintenance of all vehicles in the OVPD fleet. Fleet Maintenance ensures that all warranty work is performed and the fleet is maintained to manufacturer specifications at the most competitive rates available. It is further tasked with preventative safety equipment maintenance. **In FY 2011, fleet maintenance costs for all departments were budgeted in a separate Fleet Maintenance Internal Service Fund. Beginning FY 2012, the Police Department's fleet maintenance costs are budgeted in the Police Department.**

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Fleet Maintenance Mechanic II	-	1.00	1.00	1.00
Total FTEs	-	1.00	1.00	1.00

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ -	\$ 59,150	\$ 59,338	\$ 61,169
O&M	-	407,500	430,005	494,870
Capital	-	17,093	70,000	183,093
Total Expenditures	\$ -	\$ 483,743	\$ 559,343	\$ 739,132

Property/I.D. Program Overview

The Property and ID Unit is staffed with skilled technicians that locate, collect, secure and preserve a variety of critical, physical and sometimes fragile evidence at crime scenes. Technicians must write accurate narratives, follow up on collected evidence for scientific analysis, liaison with other agencies for complete related casework, and prepare testimony for court proceedings.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Lead IT Forensic Tech	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Property/ID Technician	<u>2.00</u>	<u>2.00</u>	<b><u>2.00</u></b>	<b><u>2.00</u></b>
Total FTEs	3.00	3.00	<b>3.00</b>	<b>3.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 216,431	\$ 191,107	\$ <b>193,198</b>	\$ <b>204,781</b>
O&M	<u>38,504</u>	<u>31,350</u>	<b><u>33,950</u></b>	<b><u>33,950</u></b>
Total Expenditures	\$ 254,934	\$ 222,457	\$ <b>227,148</b>	\$ <b>238,731</b>

**Field Services Division Overview**

The Field Services Division (FSD) is the largest Division of the Police Department and is comprised of officers and supervisors who provide the "front line" service to the community. FSD must continually monitor crime trends, deployment methods, beat structure, business and neighborhood issues and response times to ensure that the Department is providing the most efficient and effective services.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Commander	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lieutenant	2.00	2.00	<b>2.00</b>	<b>2.00</b>
Emergency Response Planner	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Office Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Total FTEs	6.00	6.00	<b>6.00</b>	<b>6.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 560,250	\$ 551,460	\$ <b>555,333</b>	\$ <b>582,316</b>
O&M	860	2,150	<b>2,150</b>	<b>1,500</b>
Total Expenditures	\$ 561,110	\$ 553,610	\$ <b>557,483</b>	\$ <b>583,816</b>

Patrol Program Overview

The Patrol Division consists of six squads that focus on providing 24 hours, 7 days a week police service to the citizens and visitors of Oro Valley. The Town is divided into four geographical patrol areas that officers are assigned to patrol. Deployment of patrol is based on call loads, crime statistics, and neighborhood issues. The Patrol Division emphasizes a focus on Community Policing. Patrol Officers develop partnerships within the community to promote the prevention of crime and create a safe environment to enhance the quality of life and gain public trust. Analyzing statistics, crime trends and identifying specific problem areas allow the officers to approach each issue in a proactive manner and solve issues before they become problems. Incorporated within the Patrol Division are the K-9 Unit and DUI Unit.

**K-9**

Four K-9 teams (handler/canine) are deployed throughout the week. Three of the teams are "dual purpose" and are trained in two specific areas; patrol/handler protection, and narcotics detection. The remaining team is trained to detect explosives and accelerant components used to make explosive devices. Three separate canine breeds are used: German Shepard, Belgium Malinois, and Golden Retriever.

**DUI**

The DUI Unit is comprised of two officers dedicated solely to actively seeking impaired drivers. Patrol Officers who have developed special skills in the area of drug recognition and phlebotomy supplement them in their task. In total, OVPD maintains six Drug Recognition Experts (DRE's) and seven phlebotomists. DUI Officers assume the lead investigative role in impairment investigations initiated by Patrol Officers and are well versed in the field of impaired driver investigations. The OVPD is a participant in the Southern Arizona DUI Task Force and participates in at least 13 DUI checkpoint deployments each year.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Sergeant	6.00	6.00	6.00	6.00
Lead Officer	6.00	6.00	6.00	6.00
K-9 Officer	3.00	3.00	3.00	3.00
DUI Officer	2.00	2.00	2.00	2.00
Officer	29.00	29.00	29.00	30.00
Total FTEs	46.00	46.00	46.00	47.00

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 3,935,872	\$ 4,009,346	\$ 3,852,445	\$ 4,177,045
O&M	10,415	13,395	11,425	15,655
Capital	-	-	-	-
Total Expenditures	\$ 3,946,287	\$ 4,022,741	\$ 3,863,870	\$ 4,192,700

Motor/Traffic Unit Program Overview

The goals of the Oro Valley Motor Unit are: to respond to citizens traffic concerns; be highly visible to the public and; enforce traffic laws. By staying proactive and achieving these goals, the Motor Unit is able to deter criminal behavior from residing in or targeting Oro Valley. The three measures deploying the Motor Unit are: highest collision intersections, special events, and citizen traffic concerns.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lead Officer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Officer/Special Events Coord.	1.00	1.00	<b>1.00</b>	-
Motorcycle Officer	<u>6.00</u>	<u>7.00</u>	<u><b>7.00</b></u>	<u><b>7.00</b></u>
Total FTEs	9.00	10.00	<b>10.00</b>	<b>9.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 813,244	\$ 881,101	\$ <b>881,101</b>	\$ <b>824,893</b>
O&M	13,057	16,500	<b>16,000</b>	<b>16,000</b>
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	\$ 826,301	\$ 897,601	\$ <b>897,101</b>	\$ <b>840,893</b>

Community Action Team Program Overview

C.A.T. serves as one of the OVPD most pro-active and successful community policing initiatives. The primary premise of C.A.T. is to focus on the "root-causes" of problems and identify which crimes lead to secondary crimes and how they are associated. C.A.T. members spend a great deal of time gathering information on specific issues through various connections with other law enforcement organizations and the public. These "partnerships" foster trust between the community and our organization and has been paramount in our ability to combat crime.

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PERSONNEL</u></b>				
Sergeant	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lead Officer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Officer	<u>4.00</u>	<u>3.00</u>	<b><u>3.00</u></b>	<b><u>3.00</u></b>
Total FTEs	6.00	5.00	<b>5.00</b>	<b>5.00</b>

	<u>FY 2011 Actual</u>	<u>FY 2012 Budget</u>	<u>FY 2012 Projected</u>	<u>FY 2013 Budget</u>
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 490,723	\$ 479,017	<b>\$ 479,017</b>	<b>\$ 492,815</b>
O&M	<u>53</u>	<u>-</u>	<b><u>-</u></b>	<b><u>300</u></b>
Total Expenditures	\$ 490,776	\$ 479,017	<b>\$ 479,017</b>	<b>\$ 493,115</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-ADMIN-PERSONNEL</b>				
APRS CONTRIBUTIONS	33,164	33,396	21,425	39,704
ASRS CONTRIBUTIONS	18,690	18,939	8,876	21,582
GROUP INSURANCE	32,347	29,215	12,336	23,234
HOLIDAY PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	4,456	4,524	2,202	4,508
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	397,281	391,624	184,183	405,656
SOCIAL SECURITY/MEDICARE	27,620	29,760	11,322	30,978
UNIFORM ALLOWANCE	3,600	3,562	1,800	3,600
WORKERS' COMPENSATION	13,637	14,017	2,947	12,125
	<b>530,795</b>	<b>525,037</b>	<b>245,092</b>	<b>541,387</b>
<b>PD-ADMIN-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	5,138	15,667	16,605	20,300
CITIZENS CORPS COUNCIL	940	800	159	1,000
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	5,119	5,500	1,015	5,500
FIELD SUPPLIES	3,534	5,133	535	3,000
GASOLINE & OIL	0	0	0	0
INSURANCE	182,956	186,000	21,737	175,000
MEMBERSHIPS & SUBSCRIPTIONS	7,185	5,500	4,875	7,200
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	79,651	55,530	11,815	25,000
NON-CAPITALIZED EQUIPMENT	17,306	16,000	10,327	22,000
OFFICE LEASE	10	0	19	0
OFFICE SUPPLIES	23,499	22,250	7,709	20,000
OUTSIDE PROFESSIONAL SERVICE	9,712	13,230	1,571	13,460
POSTAGE	3,284	3,200	1,353	3,200
PRINTING & BINDING	8,189	8,700	2,838	8,500
RENTALS	13,945	23,278	10,539	25,395
SOFTWARE MAINTENANCE & LICEI	109	0	50	0
TELECOMMUNICATIONS	84,284	73,800	43,319	87,900
TRAVEL & TRAINING	7,764	35,200	11,415	28,550
UNIFORMS	179	500	190	500
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	3,438	4,220	1,792	4,000
	<b>456,241</b>	<b>474,508</b>	<b>147,863</b>	<b>450,505</b>

PD-TRAIN&RES-PERSONNEL

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	9,806	10,250	4,740	11,984
ASRS CONTRIBUTIONS	0	0	0	0
ASSIGNMENT PAY	2,088	2,058	968	2,080
GROUP INSURANCE	7,786	6,692	3,463	6,771
HOLIDAY PAY	0	0	0	0
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	990	0	0
REGULAR EMPLOYEES	94,530	168,209	39,751	132,049
SHIFT DIFFERENTIAL PAY	101	148	41	150
SOCIAL SECURITY/MEDICARE	7,529	13,057	3,162	10,218
UNIFORM ALLOWANCE	2,400	1,187	600	1,200
WORKERS' COMPENSATION	6,833	6,942	1,459	4,541
	<b>131,074</b>	<b>209,533</b>	<b>54,186</b>	<b>168,993</b>
<b>PD-TRAIN&amp;RES-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	415	500	477	500
CITIZENS ACADEMY	1,870	2,000	1,240	2,800
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	25,416	35,000	11,059	27,000
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	65	0	35	35
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	55,151	500	49	500
OFFICE SUPPLIES	6	55,857	27,101	56,000
OUTSIDE PROFESSIONAL SERVICE	29	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	3,414	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	521	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>86,886</b>	<b>93,857</b>	<b>39,962</b>	<b>86,835</b>
<b>PD-PROF STDS-PERSONNEL</b>				
APRS CONTRIBUTIONS	11,527	11,737	5,542	13,808
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	6,840	6,751	3,132	6,831

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ON CALL PAY	3,111	0	1,293	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	2,474	0	1,785
REGULAR EMPLOYEES	70,528	69,487	32,684	71,976
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	5,376	5,450	2,602	5,588
UNIFORM ALLOWANCE	1,200	1,187	600	1,200
WORKERS' COMPENSATION	2,831	2,914	613	2,495
	<b>101,414</b>	<b>100,000</b>	<b>46,465</b>	<b>103,683</b>
<b>PD-PROF STDS-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	291	400	0	400
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	100	25	0
MISCELLANEOUS OTHER OPERATI	0	0	0	100
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	3,653	5,000	102	4,000
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,781	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>5,725</b>	<b>5,500</b>	<b>127</b>	<b>4,500</b>
<b>PD-SUPP SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	35,130	31,193	18,597	37,085
ASRS CONTRIBUTIONS	10,317	13,451	6,304	15,328
GROUP INSURANCE	25,958	22,888	11,172	29,492
HOLIDAY PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	326,857	323,969	152,353	335,577
SOCIAL SECURITY/MEDICARE	25,047	24,563	11,737	25,305
UNIFORM ALLOWANCE	3,600	3,562	1,800	3,600

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
WORKERS' COMPENSATION	11,059	11,688	2,457	10,110
	<u>437,969</u>	<u>431,314</u>	<u>204,421</u>	<u>456,497</u>
<b>PD-SUPP SERV-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	0	0	94	100
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	50	300	50	300
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	87	0	0	0
OUTSIDE PROFESSIONAL SERVICE	150	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	2,932	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<u>3,218</u>	<u>300</u>	<u>144</u>	<u>400</u>
<b>PD-SUPP SERV-O&amp;M</b>				
FIELD SUPPLIES	481	2,000	595	0
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATI	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	1,032	1,000	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	285	0	0	0
UNIFORMS	489	1,000	928	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<u>2,287</u>	<u>4,000</u>	<u>1,523</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	48,300	54,041	26,014	67,302
ASRS CONTRIBUTIONS	12,454	12,500	5,903	14,244
GROUP INSURANCE	43,154	44,022	18,991	44,535
HOLIDAY PAY	0	0	64	0
ON CALL PAY	8,382	7,916	3,291	8,000
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	16,822	0	33,939
REGULAR EMPLOYEES	430,899	429,928	197,800	445,332
SHIFT DIFFERENTIAL PAY	26	0	31	0
SOCIAL SECURITY/MEDICARE	33,391	34,363	15,426	36,859
UNIFORM ALLOWANCE	6,396	7,125	3,000	7,200
WORKERS' COMPENSATION	16,288	16,208	3,407	14,572
	<b>599,291</b>	<b>622,925</b>	<b>273,928</b>	<b>671,983</b>
<b>PD-INVEST-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	101	0	0	0
FIELD SUPPLIES	128	0	0	0
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	521	625	450	425
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	223	100	0	100
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	8	0	0	0
OUTSIDE PROFESSIONAL SERVICE	3,286	8,000	2,910	5,000
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	4,748	5,000	4,350	5,000
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,719	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>10,734</b>	<b>13,725</b>	<b>7,710</b>	<b>10,525</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	53,566	59,407	25,824	75,225
ASRS CONTRIBUTIONS	13,463	13,655	6,252	15,555

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASSIGNMENT PAY	14,616	14,408	6,776	14,560
GROUP INSURANCE	49,041	51,473	21,332	52,082
HOLIDAY PAY	0	0	0	0
ON CALL PAY	20	2,870	0	2,900
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	176	24,739	0	50,565
REGULAR EMPLOYEES	463,833	456,952	214,918	473,325
SHIFT DIFFERENTIAL PAY	43	0	4	0
SOCIAL SECURITY/MEDICARE	36,511	37,779	17,026	41,023
UNIFORM ALLOWANCE	9,600	9,500	4,800	9,600
WORKERS' COMPENSATION	19,397	20,207	4,248	18,308
	<b>660,266</b>	<b>690,990</b>	<b>301,180</b>	<b>753,143</b>

**SRO-O&M**

BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	403	0	87	100
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	25	0	25	25
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	280	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	886	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>1,594</b>	<b>0</b>	<b>112</b>	<b>125</b>

**PD-TASK FORCE GRANTS-PERSONNEL**

APRS CONTRIBUTIONS	70,264	85,491	34,227	86,851
ASRS CONTRIBUTIONS	571	0	0	0
ASSIGNMENT PAY	0	0	0	0
GROUP INSURANCE	67,585	68,697	28,946	58,031
HOLIDAY PAY	0	0	1,234	0
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	851	94,007	1,676	74,512
REGULAR EMPLOYEES	453,245	426,099	205,968	385,338
SHIFT DIFFERENTIAL PAY	583	4,057	972	4,100
SOCIAL SECURITY/MEDICARE	34,525	39,293	16,201	34,855
UNIFORM ALLOWANCE	9,000	9,500	4,800	8,400
WORKERS' COMPENSATION	21,313	21,228	9,463	15,691
	<b>657,938</b>	<b>748,372</b>	<b>303,487</b>	<b>667,778</b>
<b>PD-TASK FORCE GRANTS-CAPITAL</b>				
EQUIPMENT	39,001	23,917	6,691	0
MINOR ASSETS	29,581	79,700	660	88,800
VEHICLES	24,623	0	0	0
	<b>93,204</b>	<b>103,617</b>	<b>7,350</b>	<b>88,800</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	21,964	21,029	12,189	35,663
ASRS CONTRIBUTIONS	0	0	0	0
ASSIGNMENT PAY	0	0	0	0
GROUP INSURANCE	10,448	8,796	6,706	22,694
HOLIDAY PAY	0	0	848	0
ON CALL PAY	0	792	0	800
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	7,916	0	7,059
REGULAR EMPLOYEES	140,339	120,222	73,887	182,648
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	10,697	9,863	5,686	14,354
UNIFORM ALLOWANCE	3,000	2,375	1,200	3,600
WORKERS' COMPENSATION	7,284	5,221	1,098	6,443
	<b>193,731</b>	<b>176,214</b>	<b>101,614</b>	<b>273,261</b>
<b>PD COMM RESOURCES-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EMPLOYEE SERVICE AWARDS	3,222	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	257	0	195	0
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATIONAL	0	0	0	0
NATURAL GAS & ELECTRICITY	3,939	2,583	1,945	4,425
NON-CAPITALIZED EQUIPMENT	139	0	0	0
OFFICE LEASE	24,945	23,200	11,107	25,000

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	33	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
PUBLIC INFORMATION SERVICES	0	0	0	0
RENTALS	2,398	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,893	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>36,825</b>	<b>25,783</b>	<b>13,247</b>	<b>29,425</b>

**PD COMM RESOURCES-O&M**

BUILDING REPAIR & MAINT	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINT	0	0	0	0
FIELD SUPPLIES	547	2,000	97	2,000
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	853	1,000	0	1,000
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICE	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	420	800	63	800
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>1,821</b>	<b>3,800</b>	<b>160</b>	<b>3,800</b>

**PD COMM RESOURCES-O&M**

BUILDING REPAIR & MAINT	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINT	0	0	0	0
FIELD SUPPLIES	944	2,700	1,858	2,700
GASOLINE & OIL	0	0	0	0
CRIME PREVENT	0	0	0	0
CRIME PREVENT	0	0	0	0
CRIME PREVENT	0	0	0	0
CRIME PREVENT	0	0	0	0
CRIME PREVENT	0	0	0	0
CRIME PREVENT	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTION	0	200	250	450
MISCELLANEOUS OTHER OPER	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	2,207	2,000	44	2,000
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVI	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LIC	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENAN	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>3,150</b>	<b>4,900</b>	<b>2,152</b>	<b>5,150</b>
<b>PD-COMM-PERSONNEL</b>				
ASRS CONTRIBUTIONS	5,031	0	5,439	0
CORP CONTRIBUTION	0	0	0	0
CORP CONTRIBUTIONS	49,499	56,790	20,106	70,011
GROUP INSURANCE	73,156	87,113	40,694	86,696
HOLIDAY PAY	8,704	9,203	3,337	9,533
ON CALL PAY	134	0	38	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	1,854	46,509	0	27,299
REGULAR EMPLOYEES	548,872	558,383	267,626	575,832
SHIFT DIFFERENTIAL PAY	6,796	7,916	3,071	8,000
SOCIAL SECURITY/MEDICARE	42,128	46,833	20,552	46,769
UNEMPLOYMENT INSURANCE	2,627	0	0	0
WORKERS' COMPENSATION	1,329	1,427	300	1,189
	<b>740,130</b>	<b>814,174</b>	<b>361,163</b>	<b>825,329</b>
<b>PD-COMM-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	181	1,200	0	1,200
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	667	850	837	850
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
NON-CAPITALIZED EQUIPMENT	1,115	1,000	944	1,000
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	53	300	0	300
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	2,703	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>4,719</b>	<b>3,350</b>	<b>1,781</b>	<b>3,350</b>

**PD-RECORDS-PERSONNEL**

ASRS CONTRIBUTIONS	26,332	22,861	10,715	26,051
GROUP INSURANCE	37,760	32,886	14,727	33,178
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	289,217	225,561	106,089	233,643
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	20,976	16,665	7,952	17,289
UNEMPLOYMENT INSURANCE	1,680	0	240	0
WORKERS' COMPENSATION	643	517	109	448
	<b>376,608</b>	<b>298,490</b>	<b>139,832</b>	<b>310,609</b>

**RECORDS-IMPOUND FEE FUND-PERSONNEL**

ASRS CONTRIBUTIONS	3,849	3,879	1,799	4,374
GROUP INSURANCE	1,276	799	399	801
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	35	0	35
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	33,079	38,272	17,810	39,229
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	2,963	2,914	1,366	2,989
WORKERS' COMPENSATION	93	88	19	75
	<b>41,260</b>	<b>45,987</b>	<b>21,393</b>	<b>47,503</b>

**PD-RECORDS-O&M**

BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	300	0	300

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	50	150	43	150
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	164	500	75	500
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	1,443	1,000	825	1,700
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	2,337	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	2,091	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>6,085</b>	<b>1,950</b>	<b>944</b>	<b>2,650</b>

**PD-IT-PERSONNEL**

APRS CONTRIBUTIONS	0	11,625	5,478	13,821
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	0	4,466	1,857	4,522
HOLIDAY PAY	0	0	0	0
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	0	71,277	33,588	73,831
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	5,453	2,573	5,648
UNIFORM ALLOWANCE	0	1,187	0	1,200
WORKERS' COMPENSATION	0	164	34	141
	<b>0</b>	<b>94,172</b>	<b>43,531</b>	<b>99,163</b>

**PD-IT-O&M**

BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	4,000	1,087	14,000
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	25	0	25

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	200	72	200
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	3,700	405	7,400
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>0</b>	<b>7,925</b>	<b>1,564</b>	<b>21,625</b>

**PD-FLEET-PERSONNEL**

ASRS CONTRIBUTIONS	0	4,024	1,730	4,586
GROUP INSURANCE	0	11,116	4,699	11,236
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	0	39,704	17,126	41,126
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	2,872	1,192	2,981
UNIFORM ALLOWANCE	0	0	0	0
WORKERS' COMPENSATION	0	1,434	301	1,240
	<b>0</b>	<b>59,150</b>	<b>25,048</b>	<b>61,169</b>

**PD-FLEET-O&M**

BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	0	1,000	249	1,000
GASOLINE & OIL	0	245,000	124,069	328,000
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	235	100
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
RENTALS	0	0	0	0
SAFETY COMPLIANCE	0	200	4	100
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	350	0	0
TRAVEL & TRAINING	0	350	0	0
UNIFORMS	0	600	550	670
VEHICLE REPAIR & MAINTENANCE	0	160,000	59,769	165,000
WATER & SEWAGE	0	0	0	0
	<b>0</b>	<b>407,500</b>	<b>184,876</b>	<b>494,876</b>
<b>PD-FLEET-CAPITAL</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	0	0	0	0
MINOR ASSETS	0	0	0	0
PATROL VEHICLES	0	17,093	32,702	0
	<b>0</b>	<b>17,093</b>	<b>32,702</b>	<b>0</b>
<b>PD-FLEET-CAPITAL</b>				
PATROL VEHICLES	0	0	0	183,093
	<b>0</b>	<b>0</b>	<b>0</b>	<b>183,093</b>
<b>PD-PROP/ID-PERSONNEL</b>				
ASRS CONTRIBUTIONS	14,741	14,540	6,544	17,447
GROUP INSURANCE	15,005	18,383	6,813	15,049
ON CALL PAY	5,821	5,937	1,822	6,000
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	6,927	0	13,726
REGULAR EMPLOYEES	152,450	130,596	62,969	136,746
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	12,223	10,833	4,948	11,913
UNIFORM ALLOWANCE	4,578	3,562	1,200	3,600
WORKERS' COMPENSATION	344	329	69	300
	<b>205,161</b>	<b>191,107</b>	<b>84,364</b>	<b>204,781</b>
<b>PD-PROP/ID-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENAN	426	550	585	650
FIELD SUPPLIES	30,769	25,000	11,090	25,000
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	372	300	100	300
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NON-CAPITALIZED EQUIPMENT	2,595	3,000	160	3,000
OFFICE SUPPLIES	1,764	1,000	1,677	3,000
OUTSIDE PROFESSIONAL SERVICE	1,644	1,500	983	2,000
POSTAGE	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
PRINTING & BINDING	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	927	0	0	0
UNIFORMS	6	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>38,504</b>	<b>31,350</b>	<b>14,595</b>	<b>33,950</b>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	40,817	45,635	25,037	55,117
ASRS CONTRIBUTIONS	14,966	12,429	5,826	14,163
GROUP INSURANCE	46,056	45,468	26,120	46,000
HOLIDAY PAY	0	0	424	0
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	4,605
REGULAR EMPLOYEES	412,483	402,429	210,767	416,849
SHIFT DIFFERENTIAL PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	30,818	30,325	15,911	31,781
UNIFORM ALLOWANCE	2,400	3,562	1,800	3,600
WORKERS' COMPENSATION	11,535	11,613	2,441	10,201
	<b>559,075</b>	<b>551,461</b>	<b>288,327</b>	<b>582,316</b>
<b>PD-FIELD SERV-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	984	1,650	0	1,000
GASOLINE & OIL	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	252	500	0	500
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	(376)	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
	860	2,150	0	1,500
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	332,597	392,641	170,329	464,751
ASRS CONTRIBUTIONS	12,598	5,966	2,774	6,793
ASSIGNMENT PAY	16,636	14,408	8,524	14,560
GROUP INSURANCE	301,844	319,050	141,204	346,913
HOLIDAY PAY	20,859	19,296	10,282	19,988
ON CALL PAY	20,273	20,780	8,398	21,000
OVERTIME PAY	239	183,066	0	142,621
REGULAR EMPLOYEES	2,179,259	2,200,971	1,013,571	2,317,399
SHIFT DIFFERENTIAL PAY	31,209	27,707	14,581	28,000
SOCIAL SECURITY/MEDICARE	170,790	185,226	81,240	190,783
UNIFORM ALLOWANCE	31,395	48,686	24,000	50,400
WORKERS' COMPENSATION	85,339	99,879	27,815	86,023
	<b>3,203,039</b>	<b>3,517,676</b>	<b>1,502,717</b>	<b>3,689,231</b>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	11,784	20,600	3,896	23,188
GROUP INSURANCE	13,039	17,640	4,534	7,399
HOLIDAY PAY	1,332	1,781	459	1,845
OVERTIME PAY	0	28,895	0	24,945
REGULAR EMPLOYEES	71,815	92,560	22,656	93,979
SHIFT DIFFERENTIAL PAY	2,173	3,068	775	3,100
SOCIAL SECURITY/MEDICARE	5,676	9,449	1,821	9,416
UNIFORM ALLOWANCE	1,800	2,375	600	2,400
WORKERS' COMPENSATION	4,535	5,115	1,075	4,189
	<b>112,154</b>	<b>181,483</b>	<b>35,816</b>	<b>170,461</b>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	34,661	34,903	14,634	40,497
ASSIGNMENT PAY	7,320	6,175	2,904	6,240
GROUP INSURANCE	36,185	33,163	14,201	33,539
HOLIDAY PAY	580	1,781	0	1,845
ON CALL PAY	19	0	1,803	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	28,994	0	24,945
REGULAR EMPLOYEES	211,073	173,387	83,502	179,600
SHIFT DIFFERENTIAL PAY	2,911	3,661	1,513	3,700
SOCIAL SECURITY/MEDICARE	16,727	15,894	6,807	16,071
UNIFORM ALLOWANCE	4,200	3,562	1,800	3,600
WORKERS' COMPENSATION	11,935	8,667	1,822	7,316
	<b>325,611</b>	<b>310,187</b>	<b>128,985</b>	<b>317,353</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	89,474	100,433	37,714	107,320
ASRS CONTRIBUTIONS	0	0	0	0
ASSIGNMENT PAY	14,008	16,466	4,840	16,640
GROUP INSURANCE	69,992	81,888	29,754	70,971
HOLIDAY PAY	9,533	10,291	3,830	10,660
ON CALL PAY	12,838	10,489	5,833	10,600
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	43,540	0	37,555
REGULAR EMPLOYEES	533,818	532,614	216,886	495,434
SHIFT DIFFERENTIAL PAY	1,951	2,375	71	2,400
SOCIAL SECURITY/MEDICARE	43,918	46,192	17,772	43,124
UNIFORM ALLOWANCE	12,231	11,875	4,284	10,800
WORKERS' COMPENSATION	25,481	24,938	5,243	19,389
	<b>813,244</b>	<b>881,101</b>	<b>326,226</b>	<b>824,893</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	53,239	54,999	24,070	64,189
GROUP INSURANCE	44,364	41,892	19,047	42,377
HOLIDAY PAY	584	0	0	0
ON CALL PAY	1,878	2,078	624	2,100
OVERTIME PAY	90	34,139	0	29,057
REGULAR EMPLOYEES	334,488	299,311	146,251	310,035
SHIFT DIFFERENTIAL PAY	3,113	1,682	703	1,700
SOCIAL SECURITY/MEDICARE	26,439	25,322	11,447	25,760
UNIFORM ALLOWANCE	12,000	5,937	3,600	6,000
WORKERS' COMPENSATION	14,529	13,657	2,871	11,597
	<b>490,723</b>	<b>479,017</b>	<b>208,612</b>	<b>492,815</b>
<b>PD-PATROL-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
PATROL	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTOMY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	0	300	0	300
PATROL	106	0	0	0
PATROL	0	0	0	0
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	150	150
PATROL	0	0	0	0
MISCELLANEOUS OTHER OPERATIVE	0	0	0	0
PATROL	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
PATROL	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
PATROL	0	0	0	0
OFFICE LEASE	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICEI	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	2,456	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<b>2,563</b>	<b>300</b>	<b>150</b>	<b>450</b>
<b>PD-PATROL-O&amp;M</b>				
FIELD SUPPLIES	0	0	0	2,000
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	200
OUTSIDE PROFESSIONAL SERVICE	0	0	0	1,000
TRAVEL & TRAINING	15	0	0	0
UNIFORMS	0	0	0	1,000
	<b>15</b>	<b>0</b>	<b>0</b>	<b>4,200</b>
<b>PD-PATROL-O&amp;M</b>				
FIELD SUPPLIES	1,734	4,800	671	4,000
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	165	265	55	265
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NON-CAPITALIZED EQUIPMENT	24	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	3,016	5,000	1,340	4,000
POSTAGE	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	310	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>5,249</b>	<b>10,065</b>	<b>2,066</b>	<b>8,265</b>
<b>PD-PATROL-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENAN	434	600	0	600
FIELD SUPPLIES	0	100	0	100
MEMBERSHIPS & SUBSCRIPTIONS	0	60	0	60
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	500	35	500

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	687	500	0	500
	<u>1,121</u>	<u>1,760</u>	<u>35</u>	<u>1,760</u>
<b>PD-PATROL-O&amp;M</b>				
FIELD SUPPLIES	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	780	0	780
OUTSIDE PROFESSIONAL SERVICE	310	190	110	200
TRAVEL & TRAINING	105	0	0	0
	<u>415</u>	<u>970</u>	<u>110</u>	<u>980</u>
<b>PD-PATROL-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
CUSTODIAL SUPPLIES	0	0	0	0
CUSTODY PRISONERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	2,341	5,000	979	5,000
FIELD SUPPLIES	3,140	3,500	420	3,000
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	685	500	0	500
MISCELLANEOUS OTHER OPERATIONAL	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	1,375	2,500	926	2,500
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	60	0	0	0
POSTAGE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
SOFTWARE MAINTENANCE & LICENSE	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	1,228	0	0	0
UNIFORMS	4,227	5,000	2,106	5,000
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER & SEWAGE	0	0	0	0
	<u>13,057</u>	<u>16,500</u>	<u>4,430</u>	<u>16,000</u>
<b>PD-PATROL-O&amp;M</b>				
FIELD SUPPLIES	53	0	0	300
TRAVEL & TRAINING	0	0	0	0
	<u>53</u>	<u>0</u>	<u>0</u>	<u>300</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-O&amp;M</b>				
FIELD SUPPLIES	590	300	51	0
GASOLINE & OIL	0	0	0	0
GROUP INSURANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	115	0	0	0
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NON-CAPITALIZED EQUIPMENT	139	0	0	0
OFFICE SUPPLIES	37	0	0	0
POSTAGE	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	150	0	0	0
UNIFORMS	23	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>1,053</b>	<b>300</b>	<b>51</b>	<b>0</b>

<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	16	0	0	0
APRS CONTRIBUTIONS	19	0	0	0
APRS CONTRIBUTIONS	91	0	33	0
APRS CONTRIBUTIONS	30	0	0	0
GROUP INSURANCE	13	0	0	0
GROUP INSURANCE	20	0	0	0
GROUP INSURANCE	113	0	38	0
GROUP INSURANCE	10	0	0	0
OVERTIME PAY	100	0	0	0
OVERTIME PAY	119	0	0	0
OVERTIME PAY	585	0	201	0
OVERTIME PAY	191	0	0	0
SOCIAL SECURITY/MEDICARE	8	0	0	0
SOCIAL SECURITY/MEDICARE	9	0	0	0
SOCIAL SECURITY/MEDICARE	43	0	15	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<b>1,381</b>	<b>0</b>	<b>286</b>	<b>0</b>

<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	70	0
APRS CONTRIBUTIONS	56	0	0	0
GROUP INSURANCE	0	0	10	0
GROUP INSURANCE	10	0	0	0
OVERTIME PAY	0	0	431	0
OVERTIME PAY	359	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	33	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	27	0	0	0
	452	0	544	0
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	50	0
GROUP INSURANCE	0	0	43	0
OVERTIME PAY	0	0	304	0
SOCIAL SECURITY/MEDICARE	0	0	23	0
	0	0	419	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	34	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	209	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	16	0
	0	0	260	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	47	0	0	0
APRS CONTRIBUTIONS	253	0	30	0
GROUP INSURANCE	52	0	0	0
GROUP INSURANCE	181	0	25	0
OVERTIME PAY	302	0	0	0
OVERTIME PAY	1,616	0	185	0
SOCIAL SECURITY/MEDICARE	22	0	0	0
SOCIAL SECURITY/MEDICARE	121	0	14	0
	2,592	0	254	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	408	0	331	0
GROUP INSURANCE	233	0	176	0
OVERTIME PAY	2,613	0	2,028	0
SOCIAL SECURITY/MEDICARE	195	0	152	0
	3,448	0	2,687	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	53	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	0	0	10	0
OVERTIME PAY	0	0	326	0
SOCIAL SECURITY/MEDICARE	0	0	25	0
	<u>0</u>	<u>0</u>	<u>414</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	152	0	93	0
GROUP INSURANCE	66	0	65	0
OVERTIME PAY	975	0	572	0
SOCIAL SECURITY/MEDICARE	74	0	43	0
	<u>1,267</u>	<u>0</u>	<u>773</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	25	0
GROUP INSURANCE	0	0	19	0
OVERTIME PAY	0	0	151	0
SOCIAL SECURITY/MEDICARE	0	0	11	0
	<u>0</u>	<u>0</u>	<u>205</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	370	0	63	0
GROUP INSURANCE	282	0	66	0
OVERTIME PAY	2,364	0	388	0
SOCIAL SECURITY/MEDICARE	177	0	28	0
	<u>3,193</u>	<u>0</u>	<u>546</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	260	0	165	0
GROUP INSURANCE	169	0	169	0
OVERTIME PAY	1,663	0	1,012	0
SOCIAL SECURITY/MEDICARE	125	0	74	0
	<u>2,217</u>	<u>0</u>	<u>1,420</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	30	0	1	0
GROUP INSURANCE	22	0	1	0
OVERTIME PAY	188	0	9	0
SOCIAL SECURITY/MEDICARE	14	0	1	0
	<u>253</u>	<u>0</u>	<u>12</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	87	0
GROUP INSURANCE	0	0	28	0
OVERTIME PAY	0	0	535	0
SOCIAL SECURITY/MEDICARE	0	0	41	0
	<u>0</u>	<u>0</u>	<u>690</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	18	0	69	0
GROUP INSURANCE	29	0	102	0
OVERTIME PAY	112	0	425	0
SOCIAL SECURITY/MEDICARE	2	0	31	0
	<u>161</u>	<u>0</u>	<u>627</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	2,106	0	835	0
ASRS CONTRIBUTIONS	17	0	0	0
GROUP INSURANCE	1,650	0	659	0
OVERTIME PAY	13,618	0	5,118	0
SOCIAL SECURITY/MEDICARE	1,015	0	381	0
	<u>18,407</u>	<u>0</u>	<u>6,992</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	8	0
OVERTIME PAY	0	0	50	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
	<u>0</u>	<u>0</u>	<u>62</u>	<u>0</u>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	17	0
GROUP INSURANCE	0	0	6	0
OVERTIME PAY	0	0	106	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>138</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	2	0	11	0
GROUP INSURANCE	2	0	9	0
OVERTIME PAY	13	0	67	0
SOCIAL SECURITY/MEDICARE	1	0	5	0
	<u>18</u>	<u>0</u>	<u>92</u>	<u>0</u>



	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	212	0	0	0
OVERTIME PAY	1,862	0	0	0
SOCIAL SECURITY/MEDICARE	137	0	0	0
	<u>2,503</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	382	0	27	0
GROUP INSURANCE	272	0	9	0
OVERTIME PAY	2,442	0	167	0
SOCIAL SECURITY/MEDICARE	183	0	13	0
	<u>3,279</u>	<u>0</u>	<u>216</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	39	0
GROUP INSURANCE	0	0	41	0
OVERTIME PAY	0	0	237	0
SOCIAL SECURITY/MEDICARE	0	0	18	0
	<u>0</u>	<u>0</u>	<u>334</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	21	0	0	0
APRS CONTRIBUTIONS	255	0	108	0
GROUP INSURANCE	1	0	0	0
GROUP INSURANCE	187	0	97	0
OVERTIME PAY	134	0	0	0
OVERTIME PAY	1,631	0	663	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
SOCIAL SECURITY/MEDICARE	121	0	49	0
	<u>2,359</u>	<u>0</u>	<u>917</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
ACADEMEY	66	0	7	0
AOT	332	0	40	0
SPEAKING	36	0	0	0
ACADEMEY	53	0	6	0
AOT	198	0	21	0
SPEAKING	19	0	0	0
ACADEMEY	407	0	45	0
AOT	2,068	0	246	0
CIT/TEEN ACAD	0	0	0	0
EXPLORERS	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	230	0	0	0
SOCIAL SECURITY/MEDICARE	30	0	3	0
SOCIAL SECURITY/MEDICARE	155	0	18	0
SOCIAL SECURITY/MEDICARE	17	0	0	0
	<b>3,611</b>	<b>0</b>	<b>387</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	10	0	101	0
GROUP INSURANCE	10	0	6	0
OVERTIME PAY	66	0	619	0
SOCIAL SECURITY/MEDICARE	5	0	47	0
	<b>92</b>	<b>0</b>	<b>774</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	74	0
GROUP INSURANCE	0	0	19	0
OVERTIME PAY	0	0	452	0
SOCIAL SECURITY/MEDICARE	0	0	35	0
	<b>0</b>	<b>0</b>	<b>580</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	1,934	0	1,989	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	881	0	683	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	12,375	0	12,198	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	936	0	925	0
	<b>16,126</b>	<b>0</b>	<b>15,795</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	35	0
GROUP INSURANCE	0	0	11	0
OVERTIME PAY	0	0	213	0
SOCIAL SECURITY/MEDICARE	0	0	16	0
	<b>0</b>	<b>0</b>	<b>275</b>	<b>0</b>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	5	0
GROUP INSURANCE	0	0	7	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	0	0	32	0
SOCIAL SECURITY/MEDICARE	0	0	2	0
	0	0	47	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	131	0	83	0
GROUP INSURANCE	138	0	57	0
OVERTIME PAY	840	0	507	0
SOCIAL SECURITY/MEDICARE	62	0	38	0
	<b>1,171</b>	<b>0</b>	<b>684</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	86	0
GROUP INSURANCE	0	0	128	0
OVERTIME PAY	0	0	525	0
SOCIAL SECURITY/MEDICARE	0	0	38	0
	<b>0</b>	<b>0</b>	<b>777</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	16	0	160	0
APRS CONTRIBUTIONS	0	0	11	0
GROUP INSURANCE	5	0	125	0
GROUP INSURANCE	0	0	15	0
OVERTIME PAY	101	0	980	0
OVERTIME PAY	0	0	69	0
SOCIAL SECURITY/MEDICARE	8	0	73	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
	<b>130</b>	<b>0</b>	<b>1,438</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	92	0	88	0
ASRS CONTRIBUTIONS	8	0	0	0
GROUP INSURANCE	99	0	52	0
OVERTIME PAY	670	0	542	0
SOCIAL SECURITY/MEDICARE	50	0	41	0
	<b>919</b>	<b>0</b>	<b>724</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	19	0
GROUP INSURANCE	0	0	16	0
OVERTIME PAY	0	0	117	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	0	0	9	0
	0	0	161	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	260	0	0	0
GROUP INSURANCE	139	0	0	0
OVERTIME PAY	1,663	0	0	0
SOCIAL SECURITY/MEDICARE	126	0	0	0
	<b>2,188</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	55	0	0	0
GROUP INSURANCE	22	0	0	0
OVERTIME PAY	352	0	0	0
SOCIAL SECURITY/MEDICARE	27	0	0	0
	<b>456</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	1,175	0	543	0
GROUP INSURANCE	855	0	364	0
OVERTIME PAY	7,458	0	3,331	0
SOCIAL SECURITY/MEDICARE	558	0	251	0
	<b>10,047</b>	<b>0</b>	<b>4,489</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	95	0
GROUP INSURANCE	0	0	26	0
OVERTIME PAY	0	0	585	0
SOCIAL SECURITY/MEDICARE	0	0	45	0
	<b>0</b>	<b>0</b>	<b>751</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	469	0	208	0
GROUP INSURANCE	254	0	141	0
OVERTIME PAY	3,001	0	1,276	0
SOCIAL SECURITY/MEDICARE	224	0	95	0
	<b>3,948</b>	<b>0</b>	<b>1,721</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	17	0
GROUP INSURANCE	0	0	6	0
OVERTIME PAY	0	0	106	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>138</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	945	0	115	0
ASRS CONTRIBUTIONS	13	0	0	0
GROUP INSURANCE	815	0	18	0
OVERTIME PAY	6,174	0	705	0
SOCIAL SECURITY/MEDICARE	457	0	54	0
	<u>8,404</u>	<u>0</u>	<u>891</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	126	0
GROUP INSURANCE	0	0	172	0
OVERTIME PAY	0	0	770	0
SOCIAL SECURITY/MEDICARE	0	0	56	0
	<u>0</u>	<u>0</u>	<u>1,124</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	813	0	884	0
GROUP INSURANCE	616	0	730	0
OVERTIME PAY	5,203	0	5,420	0
SOCIAL SECURITY/MEDICARE	387	0	402	0
	<u>7,019</u>	<u>0</u>	<u>7,436</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	40	0
GROUP INSURANCE	0	0	15	0
OVERTIME PAY	0	0	246	0
SOCIAL SECURITY/MEDICARE	0	0	19	0
	<u>0</u>	<u>0</u>	<u>321</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	625	0	0	0
OVERTIME PAY	4,000	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	306	0	0	0
	4,931	0	0	0
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	43	0
GROUP INSURANCE	0	0	14	0
OVERTIME PAY	0	0	266	0
SOCIAL SECURITY/MEDICARE	0	0	20	0
	0	0	344	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	716	0	109	0
GROUP INSURANCE	526	0	22	0
OVERTIME PAY	4,578	0	669	0
SOCIAL SECURITY/MEDICARE	343	0	51	0
	6,163	0	851	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	203	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	1,299	0	0	0
SOCIAL SECURITY/MEDICARE	99	0	0	0
	1,602	0	0	0
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	12	0	0	0
GROUP INSURANCE	6	0	0	0
OVERTIME PAY	79	0	0	0
SOCIAL SECURITY/MEDICARE	6	0	0	0
	103	0	0	0
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	256	0	206	0
GROUP INSURANCE	133	0	109	0
OVERTIME PAY	1,639	0	1,263	0
SOCIAL SECURITY/MEDICARE	123	0	96	0
	2,151	0	1,675	0
<b>PD-PATROL-PERSONNEL</b>				

SOCIAL SECURITY/MEDICARE AZ DIST CLASSIC

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	65	0	117	0
GROUP INSURANCE	62	0	96	0
OVERTIME PAY	413	0	715	0
SOCIAL SECURITY/MEDICARE	30	0	54	0
	<u>570</u>	<u>0</u>	<u>982</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	218	0	142	0
GROUP INSURANCE	218	0	72	0
OVERTIME PAY	1,384	0	869	0
SOCIAL SECURITY/MEDICARE	102	0	66	0
	<u>1,921</u>	<u>0</u>	<u>1,149</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	140	0	17	0
GROUP INSURANCE	111	0	20	0
OVERTIME PAY	895	0	105	0
SOCIAL SECURITY/MEDICARE	66	0	8	0
	<u>1,212</u>	<u>0</u>	<u>150</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	338	0	172	0
GROUP INSURANCE	299	0	121	0
OVERTIME PAY	2,164	0	1,057	0
SOCIAL SECURITY/MEDICARE	160	0	79	0
	<u>2,961</u>	<u>0</u>	<u>1,429</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	233	0	91	0
GROUP INSURANCE	239	0	64	0
OVERTIME PAY	1,488	0	557	0
SOCIAL SECURITY/MEDICARE	109	0	42	0
	<u>2,070</u>	<u>0</u>	<u>754</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	65	0	0	0
APRS CONTRIBUTIONS	56	0	0	0
APRS CONTRIBUTIONS	31	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	65	0	0	0
GROUP INSURANCE	65	0	0	0
GROUP INSURANCE	16	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	413	0	0	0
OVERTIME PAY	355	0	0	0
OVERTIME PAY	201	0	0	0
SOCIAL SECURITY/MEDICARE	30	0	0	0
SOCIAL SECURITY/MEDICARE	26	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<u>1,338</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	25	0
GROUP INSURANCE	0	0	22	0
OVERTIME PAY	0	0	152	0
SOCIAL SECURITY/MEDICARE	0	0	11	0
	<u>0</u>	<u>0</u>	<u>210</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	13	0	0	0
GROUP INSURANCE	12	0	0	0
OVERTIME PAY	130	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>164</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	22	0	38	0
GROUP INSURANCE	23	0	28	0
OVERTIME PAY	139	0	230	0
SOCIAL SECURITY/MEDICARE	10	0	17	0
	<u>194</u>	<u>0</u>	<u>313</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	1,018	0	847	0
GROUP INSURANCE	848	0	628	0
OVERTIME PAY	6,500	0	5,191	0
SOCIAL SECURITY/MEDICARE	482	0	388	0
	<u>8,848</u>	<u>0</u>	<u>7,053</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS_THRU DEC	FY 2012/13 TMRB
APSRs CONTRIBUTIONS	3	0	0	0
APSRs CONTRIBUTIONS	95	0	0	0
GROUP INSURANCE	4	0	0	0
GROUP INSURANCE	112	0	0	0
OVERTIME PAY	17	0	0	0
OVERTIME PAY	610	0	0	0
SOCIAL SECURITY/MEDICARE	1	0	0	0
SOCIAL SECURITY/MEDICARE	44	0	0	0
	<u>887</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	8	0	0	0
GROUP INSURANCE	11	0	0	0
OVERTIME PAY	52	0	0	0
SOCIAL SECURITY/MEDICARE	4	0	0	0
	<u>74</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	32	0	0	0
APSRs CONTRIBUTIONS	31	0	0	0
GROUP INSURANCE	28	0	0	0
GROUP INSURANCE	39	0	0	0
OVERTIME PAY	205	0	0	0
OVERTIME PAY	200	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
SOCIAL SECURITY/MEDICARE	14	0	0	0
	<u>564</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	71	0	55	0
APSRs CONTRIBUTIONS	9	0	127	0
APSRs CONTRIBUTIONS	42	0	0	0
APSRs CONTRIBUTIONS	163	0	13	0
GROUP INSURANCE	72	0	29	0
GROUP INSURANCE	8	0	53	0
GROUP INSURANCE	39	0	0	0
GROUP INSURANCE	156	0	15	0
OVERTIME PAY	457	0	336	0
OVERTIME PAY	58	0	777	0
OVERTIME PAY	266	0	0	0
OVERTIME PAY	1,042	0	80	0
SOCIAL SECURITY/MEDICARE	33	0	25	0
SOCIAL SECURITY/MEDICARE	4	0	59	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	20	0	0	0
SOCIAL SECURITY/MEDICARE	77	0	6	0
	<u>2,518</u>	<u>0</u>	<u>1,575</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	42	0	0	0
GROUP INSURANCE	37	0	0	0
OVERTIME PAY	267	0	0	0
SOCIAL SECURITY/MEDICARE	20	0	0	0
	<u>365</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	28	0	232	0
APRS CONTRIBUTIONS	38	0	0	0
GROUP INSURANCE	25	0	178	0
GROUP INSURANCE	40	0	0	0
OVERTIME PAY	177	0	1,420	0
OVERTIME PAY	243	0	0	0
SOCIAL SECURITY/MEDICARE	13	0	106	0
SOCIAL SECURITY/MEDICARE	18	0	0	0
	<u>583</u>	<u>0</u>	<u>1,935</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	24	0
GROUP INSURANCE	0	0	35	0
OVERTIME PAY	0	0	144	0
SOCIAL SECURITY/MEDICARE	0	0	10	0
	<u>0</u>	<u>0</u>	<u>214</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	16	0	58	0
APRS CONTRIBUTIONS	0	0	58	0
APRS CONTRIBUTIONS	14	0	15	0
GROUP INSURANCE	17	0	56	0
GROUP INSURANCE	0	0	55	0
GROUP INSURANCE	15	0	14	0
OVERTIME PAY	101	0	353	0
OVERTIME PAY	0	0	355	0
OVERTIME PAY	88	0	92	0
SOCIAL SECURITY/MEDICARE	7	0	26	0
SOCIAL SECURITY/MEDICARE	0	0	26	0
SOCIAL SECURITY/MEDICARE	7	0	7	0
	<u>264</u>	<u>0</u>	<u>1,116</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	586	0	961	0
APSRs CONTRIBUTIONS	0	0	30	0
APSRs CONTRIBUTIONS	89	0	137	0
GROUP INSURANCE	553	0	849	0
GROUP INSURANCE	0	0	35	0
GROUP INSURANCE	62	0	102	0
OVERTIME PAY	3,732	0	5,890	0
OVERTIME PAY	0	0	181	0
OVERTIME PAY	566	0	839	0
SOCIAL SECURITY/MEDICARE	276	0	436	0
SOCIAL SECURITY/MEDICARE	0	0	13	0
SOCIAL SECURITY/MEDICARE	42	0	63	0
	<b>5,907</b>	<b>0</b>	<b>9,535</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	15	0
APSRs CONTRIBUTIONS	111	0	0	0
APSRs CONTRIBUTIONS	60	0	20	0
GROUP INSURANCE	0	0	5	0
GROUP INSURANCE	77	0	0	0
GROUP INSURANCE	41	0	15	0
OVERTIME PAY	0	0	94	0
OVERTIME PAY	711	0	0	0
OVERTIME PAY	384	0	120	0
SOCIAL SECURITY/MEDICARE	0	0	7	0
SOCIAL SECURITY/MEDICARE	54	0	0	0
SOCIAL SECURITY/MEDICARE	29	0	9	0
	<b>1,465</b>	<b>0</b>	<b>285</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
ASRS CONTRIBUTIONS	21	0	0	0
GROUP INSURANCE	13	0	10	0
OVERTIME PAY	213	0	0	0
SOCIAL SECURITY/MEDICARE	16	0	(0)	0
	<b>263</b>	<b>0</b>	<b>10</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	189	0	147	0
APSRs CONTRIBUTIONS	0	0	25	0
APSRs CONTRIBUTIONS	5	0	0	0
APSRs CONTRIBUTIONS	100	0	0	0
APSRs CONTRIBUTIONS	85	0	0	0

	FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
	ACTUAL	BUDGET	ACTUALS THRU DEC	TMRB
APSRs CONTRIBUTIONS	11	0	29	0
TRAFFIC/MOTORS-CITIZEN/TEE				
APSRs CONTRIBUTIONS	22	0	0	0
TRAFFIC/MOTORS-EXPLORERS				
APSRs CONTRIBUTIONS	0	0	33	0
TRAFFIC/MOTORS-MOTORS				
APSRs CONTRIBUTIONS	35	0	121	0
TRAFFIC/MOTOR-COLOR GUAR				
APSRs CONTRIBUTIONS	0	0	87	0
TRAFFIC/MOTOR-OTHER				
APSRs CONTRIBUTIONS	1,116	0	303	0
TRAFFIC/MOTOR-DUI TASK FOF				
APSRs CONTRIBUTIONS	25	0	23	0
TRAFFIC/MOTOR-TOWN COUNC				
APSRs CONTRIBUTIONS	237	0	0	0
TRAFFIC/MOTORS-SEATBELT C				
APSRs CONTRIBUTIONS	116	0	678	0
TRAFFIC/MOTORS-COVER OPE				
APSRs CONTRIBUTIONS	7	0	0	0
TRAFFIC/MOTORS-MEETING				
APSRs CONTRIBUTIONS	127	0	0	0
TRAFFIC/MOTORS-OTHER				
APSRs CONTRIBUTIONS	161	0	295	0
TRAFFIC/MOTORS-4TH OF JUL)				
APSRs CONTRIBUTIONS	61	0	71	0
TRAFFIC/MOTORS-EL TOUR DE				
APSRs CONTRIBUTIONS	154	0	0	0
TRAFFIC/MOTORS-INVESTIGAT				
APSRs CONTRIBUTIONS	109	0	0	0
TRAFFIC/MOTORS-AZ DISTANC				
APSRs CONTRIBUTIONS	44	0	0	0
TRAFFIC/MOTORS-SAFETY DA)				
APSRs CONTRIBUTIONS	167	0	471	0
TRAFFIC/MOTOR-OTHER				
APSRs CONTRIBUTIONS	28	0	0	0
IRONKIDS				
APSRs CONTRIBUTIONS	136	0	125	0
TRAFFIC/MOTOR-EXT DUTY BE				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	0	0	13	0
TRAFFIC/MOTORS-OTHER				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	5	0	0	0
TRAFFIC/MOTORS-IN-SERVICE				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	67	0	0	0
TRAFFIC/MOTORS-AOT				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	0	0	0	0
TRAFFIC/MOTORS-DUI				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	34	0	0	0
TRAFFIC/MOTORS-AOT				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	6	0	17	0
TRAFFIC/MOTORS-CITIZEN/TEE				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	18	0	0	0
TRAFFIC/MOTORS-EXPLORERS				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	0	0	37	0
TRAFFIC/MOTORS-MOTORS				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	31	0	62	0
TRAFFIC/MOTOR-COLOR GUAR				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	816	0	200	0
TRAFFIC/MOTOR-DUI TASK FOF				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	28	0	25	0
TRAFFIC/MOTOR-TOWN COUNC				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	193	0	0	0
TRAFFIC/MOTORS-SEATBELT C				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	88	0	528	0
TRAFFIC/MOTORS-COVER OPE				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	4	0	0	0
TRAFFIC/MOTORS-MEETING				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	88	0	0	0
TRAFFIC/MOTORS-OTHER				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	107	0	232	0
TRAFFIC/MOTORS-4TH OF JUL)				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	67	0	67	0
TRAFFIC/MOTORS-EL TOUR DE				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	93	0	0	0
TRAFFIC/MOTORS-AZ DISTANC				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	25	0	0	0
TRAFFIC/MOTORS-SAFETY DA)				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	129	0	436	0
TRAFFIC/MOTOR-OTHER				
GROUP INSURANCE				
APSRs CONTRIBUTIONS	15	0	0	0
IRONKIDS				
APSRs CONTRIBUTIONS	1,204	0	899	0
TRAFFIC/MOTOR-EXT DUTY BE				
OVERTIME PAY				
APSRs CONTRIBUTIONS	0	0	153	0
TRAFFIC/MOTORS-OTHER				
OVERTIME PAY				
APSRs CONTRIBUTIONS	35	0	0	0
TRAFFIC/MOTORS-IN-SERVICE				
OVERTIME PAY				
APSRs CONTRIBUTIONS	641	0	0	0
TRAFFIC/MOTORS-AOT				
OVERTIME PAY				
APSRs CONTRIBUTIONS	544	0	0	0
TRAFFIC/MOTORS-AOT				
OVERTIME PAY				
APSRs CONTRIBUTIONS	68	0	180	0
TRAFFIC/MOTORS-CITIZEN/TEE				
OVERTIME PAY				
APSRs CONTRIBUTIONS	142	0	0	0
TRAFFIC/MOTORS-EXPLORERS				
OVERTIME PAY				
APSRs CONTRIBUTIONS	0	0	204	0
TRAFFIC/MOTORS-MOTORS				
OVERTIME PAY				
APSRs CONTRIBUTIONS	224	0	745	0
TRAFFIC/MOTOR-COLOR GUAR				
OVERTIME PAY				
APSRs CONTRIBUTIONS	0	0	530	0
TRAFFIC/MOTOR-OTHER				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	7,124	0	1,859	0
OVERTIME PAY	160	0	140	0
OVERTIME PAY	1,519	0	0	0
OVERTIME PAY	743	0	4,158	0
OVERTIME PAY	44	0	0	0
OVERTIME PAY	811	0	0	0
OVERTIME PAY	1,032	0	1,807	0
OVERTIME PAY	391	0	435	0
OVERTIME PAY	988	0	0	0
OVERTIME PAY	695	0	0	0
OVERTIME PAY	279	0	0	0
OVERTIME PAY	1,068	0	2,890	0
OVERTIME PAY	177	0	0	0
SOCIAL SECURITY/MEDICARE	89	0	67	0
SOCIAL SECURITY/MEDICARE	0	0	12	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
SOCIAL SECURITY/MEDICARE	48	0	0	0
SOCIAL SECURITY/MEDICARE	42	0	0	0
SOCIAL SECURITY/MEDICARE	5	0	14	0
SOCIAL SECURITY/MEDICARE	11	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	15	0
SOCIAL SECURITY/MEDICARE	17	0	56	0
SOCIAL SECURITY/MEDICARE	0	0	41	0
SOCIAL SECURITY/MEDICARE	534	0	139	0
SOCIAL SECURITY/MEDICARE	12	0	10	0
SOCIAL SECURITY/MEDICARE	113	0	0	0
SOCIAL SECURITY/MEDICARE	56	0	308	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
SOCIAL SECURITY/MEDICARE	61	0	0	0
SOCIAL SECURITY/MEDICARE	78	0	135	0
SOCIAL SECURITY/MEDICARE	29	0	32	0
SOCIAL SECURITY/MEDICARE	76	0	0	0
SOCIAL SECURITY/MEDICARE	52	0	0	0
SOCIAL SECURITY/MEDICARE	21	0	0	0
SOCIAL SECURITY/MEDICARE	80	0	213	0
SOCIAL SECURITY/MEDICARE	13	0	0	0
	<b>23,984</b>	<b>0</b>	<b>19,067</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	26	0	0	0
GROUP INSURANCE	21	0	0	0
OVERTIME PAY	164	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	12	0	0	0
	<b>224</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	83	0	17	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	62	0	13	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	524	0	105	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	39	0	8	0
	<u>707</u>	<u>0</u>	<u>143</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	204	0	2	0
GROUP INSURANCE	157	0	1	0
OVERTIME PAY	1,301	0	12	0
SOCIAL SECURITY/MEDICARE	98	0	1	0
	<u>1,760</u>	<u>0</u>	<u>17</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	3	0	0	0
GROUP INSURANCE	3	0	0	0
OVERTIME PAY	21	0	0	0
SOCIAL SECURITY/MEDICARE	2	0	0	0
	<u>29</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	229	0	68	0
GROUP INSURANCE	127	0	54	0
OVERTIME PAY	1,462	0	420	0
SOCIAL SECURITY/MEDICARE	110	0	31	0
	<u>1,928</u>	<u>0</u>	<u>573</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	610	0	144	0
GROUP INSURANCE	487	0	106	0
OVERTIME PAY	3,902	0	880	0
SOCIAL SECURITY/MEDICARE	292	0	66	0
	<u>5,291</u>	<u>0</u>	<u>1,196</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	37	0
GROUP INSURANCE	0	0	25	0
OVERTIME PAY	0	0	229	0
SOCIAL SECURITY/MEDICARE	0	0	17	0
	<u>0</u>	<u>0</u>	<u>308</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	103	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	32	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	631	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	48	0
	<u>0</u>	<u>0</u>	<u>814</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	55	0	60	0
GROUP INSURANCE	35	0	24	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	350	0	370	0
SOCIAL SECURITY/MEDICARE	26	0	28	0
	<u>465</u>	<u>0</u>	<u>483</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	11	0	70	0
GROUP INSURANCE	16	0	33	0
OVERTIME PAY	69	0	430	0
SOCIAL SECURITY/MEDICARE	5	0	32	0
	<u>101</u>	<u>0</u>	<u>566</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	49	0	169	0
APRS CONTRIBUTIONS	0	0	28	0
APRS CONTRIBUTIONS	0	0	8	0
APRS CONTRIBUTIONS	11	0	0	0
GROUP INSURANCE	61	0	185	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	0	0	37	0
GROUP INSURANCE	0	0	11	0
GROUP INSURANCE	15	0	0	0
OVERTIME PAY	310	0	1,034	0
OVERTIME PAY	0	0	172	0
OVERTIME PAY	0	0	52	0
OVERTIME PAY	69	0	0	0
SOCIAL SECURITY/MEDICARE	23	0	76	0
SOCIAL SECURITY/MEDICARE	0	0	13	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
SOCIAL SECURITY/MEDICARE	5	0	0	0
	<b>543</b>	<b>0</b>	<b>1,789</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	201	0	34	0
GROUP INSURANCE	158	0	44	0
OVERTIME PAY	1,284	0	207	0
SOCIAL SECURITY/MEDICARE	96	0	15	0
	<b>1,739</b>	<b>0</b>	<b>299</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	64	0	0	0
APRS CONTRIBUTIONS	106	0	15	0
GROUP INSURANCE	48	0	0	0
GROUP INSURANCE	55	0	10	0
OVERTIME PAY	409	0	0	0
OVERTIME PAY	676	0	91	0
SOCIAL SECURITY/MEDICARE	31	0	0	0
SOCIAL SECURITY/MEDICARE	51	0	7	0
	<b>1,438</b>	<b>0</b>	<b>123</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	591	0	0	0
APRS CONTRIBUTIONS	27	0	0	0
GROUP INSURANCE	492	0	0	0
OVERTIME PAY	3,781	0	0	0
OVERTIME PAY	174	0	0	0
SOCIAL SECURITY/MEDICARE	283	0	0	0
SOCIAL SECURITY/MEDICARE	13	0	0	0
	<b>5,361</b>	<b>0</b>	<b>0</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	181	0	0	0
GROUP INSURANCE	106	0	0	0
OVERTIME PAY	1,160	0	0	0
SOCIAL SECURITY/MEDICARE	87	0	0	0
	<b>1,535</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	238	0	151	0
GROUP INSURANCE	206	0	62	0
OVERTIME PAY	1,522	0	928	0
SOCIAL SECURITY/MEDICARE	111	0	69	0
	<b>2,076</b>	<b>0</b>	<b>1,211</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	29	0
APRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	0	0	13	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	178	0	179	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	14	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<b>178</b>	<b>0</b>	<b>235</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	5	0
APRS CONTRIBUTIONS	417	0	142	0
ASRS CONTRIBUTIONS	0	0	5	0
ASRS CONTRIBUTIONS	119	0	0	0
GROUP INSURANCE	0	0	3	0
GROUP INSURANCE	354	0	101	0
OVERTIME PAY	0	0	49	0
OVERTIME PAY	3,879	0	874	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
SOCIAL SECURITY/MEDICARE	291	0	65	0
	<b>5,060</b>	<b>0</b>	<b>1,248</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	105	0	42	0
GROUP INSURANCE	47	0	19	0
OVERTIME PAY	670	0	256	0
SOCIAL SECURITY/MEDICARE	51	0	20	0
	<b>873</b>	<b>0</b>	<b>337</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	139	0	94	0
ASRS CONTRIBUTIONS	12	0	0	0
GROUP INSURANCE	73	0	1	0
OVERTIME PAY	1,009	0	578	0
SOCIAL SECURITY/MEDICARE	76	0	44	0
	<b>1,309</b>	<b>0</b>	<b>717</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	22	0	0	0
ASRS CONTRIBUTIONS	93	0	169	0
ASRS CONTRIBUTIONS	67	0	0	0
ASRS CONTRIBUTIONS	0	0	29	0
GROUP INSURANCE	33	0	0	0
GROUP INSURANCE	69	0	117	0
OVERTIME PAY	821	0	0	0
OVERTIME PAY	595	0	1,140	0
SOCIAL SECURITY/MEDICARE	63	0	0	0
SOCIAL SECURITY/MEDICARE	44	0	86	0
	<b>1,808</b>	<b>0</b>	<b>1,541</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	26	0
GROUP INSURANCE	0	0	12	0
OVERTIME PAY	0	0	157	0
SOCIAL SECURITY/MEDICARE	0	0	12	0
	<b>0</b>	<b>0</b>	<b>207</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
ASRS CONTRIBUTIONS	19	0	0	0
GROUP INSURANCE	12	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	192	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<b>238</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	111	0	49	0
ASRS CONTRIBUTIONS	15	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	118	0	36	0
OVERTIME PAY	859	0	298	0
SOCIAL SECURITY/MEDICARE	63	0	22	0
	<u>1,166</u>	<u>0</u>	<u>404</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	390	0	0	0
APRS CONTRIBUTIONS	116	0	467	0
ASRS CONTRIBUTIONS	12	0	0	0
ASRS CONTRIBUTIONS	15	0	31	0
GROUP INSURANCE	232	0	0	0
GROUP INSURANCE	69	0	301	0
OVERTIME PAY	2,616	0	0	0
OVERTIME PAY	772	0	2,968	0
SOCIAL SECURITY/MEDICARE	196	0	0	0
SOCIAL SECURITY/MEDICARE	58	0	221	0
	<u>4,477</u>	<u>0</u>	<u>3,987</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	31	0	0	0
GROUP INSURANCE	13	0	0	0
OVERTIME PAY	199	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<u>258</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	174	0	165	0
ASRS CONTRIBUTIONS	26	0	0	0
GROUP INSURANCE	53	0	93	0
OVERTIME PAY	1,382	0	1,011	0
SOCIAL SECURITY/MEDICARE	104	0	76	0
	<u>1,739</u>	<u>0</u>	<u>1,345</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	19	0	20	0
GROUP INSURANCE	8	0	9	0
OVERTIME PAY	120	0	120	0
SOCIAL SECURITY/MEDICARE	9	0	9	0
	<u>156</u>	<u>0</u>	<u>158</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	178	0	260	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	72	0	65	0
GROUP INSURANCE	170	0	138	0
OVERTIME PAY	1,859	0	1,825	0
SOCIAL SECURITY/MEDICARE	139	0	137	0
	<b>2,418</b>	<b>0</b>	<b>2,426</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	22	0	93	0
GROUP INSURANCE	11	0	37	0
OVERTIME PAY	138	0	573	0
SOCIAL SECURITY/MEDICARE	10	0	44	0
	<b>180</b>	<b>0</b>	<b>746</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	63	0	47	0
APRS CONTRIBUTIONS	6	0	0	0
ASRS CONTRIBUTIONS	0	0	7	0
GROUP INSURANCE	26	0	5	0
GROUP INSURANCE	6	0	0	0
OVERTIME PAY	405	0	313	0
OVERTIME PAY	39	0	0	0
SOCIAL SECURITY/MEDICARE	30	0	24	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<b>578</b>	<b>0</b>	<b>395</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	12	0	1	0
GROUP INSURANCE	5	0	1	0
OVERTIME PAY	71	0	8	0
SOCIAL SECURITY/MEDICARE	5	0	1	0
	<b>93</b>	<b>0</b>	<b>10</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	127	0	20	0
ASRS CONTRIBUTIONS	54	0	14	0
GROUP INSURANCE	137	0	13	0
OVERTIME PAY	1,349	0	174	0
SOCIAL SECURITY/MEDICARE	101	0	13	0
	<b>1,768</b>	<b>0</b>	<b>235</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	309	0	308	0
GROUP INSURANCE	97	0	179	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	1,960	0	1,890	0
SOCIAL SECURITY/MEDICARE	148	0	142	0
	<u>2,514</u>	<u>0</u>	<u>2,519</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	17	0	2	0
GROUP INSURANCE	8	0	1	0
OVERTIME PAY	106	0	12	0
SOCIAL SECURITY/MEDICARE	8	0	1	0
	<u>140</u>	<u>0</u>	<u>16</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	31	0	0	0
GROUP INSURANCE	15	0	0	0
OVERTIME PAY	201	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<u>263</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	55	0
GROUP INSURANCE	0	0	15	0
OVERTIME PAY	0	0	337	0
SOCIAL SECURITY/MEDICARE	0	0	26	0
	<u>0</u>	<u>0</u>	<u>433</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	41	0	53	0
APRS CONTRIBUTIONS	57	0	53	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	24	0	10	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	35	0	33	0
GROUP INSURANCE	42	0	7	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	265	0	324	0
OVERTIME PAY	607	0	361	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	19	0	24	0
SOCIAL SECURITY/MEDICARE	45	0	28	0
	<u>1,137</u>	<u>0</u>	<u>893</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APSRs CONTRIBUTIONS	122	0	8	0
APSRs CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	106	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	780	0	48	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	57	0	4	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>1,064</u>	<u>0</u>	<u>59</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APSRs CONTRIBUTIONS	146	0	52	0
APSRs CONTRIBUTIONS	71	0	0	0
GROUP INSURANCE	67	0	15	0
GROUP INSURANCE	65	0	0	0
OVERTIME PAY	937	0	318	0
OVERTIME PAY	457	0	0	0
SOCIAL SECURITY/MEDICARE	70	0	24	0
SOCIAL SECURITY/MEDICARE	34	0	0	0
	<u>1,849</u>	<u>0</u>	<u>409</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APSRs CONTRIBUTIONS	129	0	49	0
APSRs CONTRIBUTIONS	125	0	167	0
APSRs CONTRIBUTIONS	61	0	0	0
APSRs CONTRIBUTIONS	174	0	63	0
ASRS CONTRIBUTIONS	17	0	0	0
GROUP INSURANCE	63	0	43	0
GROUP INSURANCE	0	0	148	0
GROUP INSURANCE	119	0	59	0
OVERTIME PAY	824	0	298	0
OVERTIME PAY	1,186	0	1,026	0
OVERTIME PAY	393	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	1,279	0	389	0
SOCIAL SECURITY/MEDICARE	61	0	22	0
SOCIAL SECURITY/MEDICARE	61	0	76	0
SOCIAL SECURITY/MEDICARE	30	0	0	0
SOCIAL SECURITY/MEDICARE	96	0	28	0
	<u>4,617</u>	<u>0</u>	<u>2,368</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	22	0	0	0
GROUP INSURANCE	21	0	0	0
OVERTIME PAY	140	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>193</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
SRO-EXTENDED DUTY BEFORE	1,099	0	816	0
SRO-EXTENDED DUTY BEFORE	95	0	215	0
SRO-EXTENDED DUTY BEFORE	694	0	527	0
SRO-OTHER	0	0	0	0
SRO-EXTENDED DUTY BEFORE	7,992	0	7,182	0
SRO-EXTENDED DUTY BEFORE	576	0	525	0
	<u>10,456</u>	<u>0</u>	<u>9,265</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
SRO-EXTENDED DUTY BEFORE	0	0	6	0
SRO-EXTENDED DUTY BEFORE	0	0	7	0
SRO-EXTENDED DUTY BEFORE	0	0	35	0
SRO-EXTENDED DUTY BEFORE	0	0	3	0
	<u>0</u>	<u>0</u>	<u>50</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
SRO-GENERAL INVESTIGATION	0	0	0	0
SRO-IN-SERVICE	7	0	14	0
SRO-AOT	11	0	21	0
SRO-OTHER	0	0	0	0
SRO-CITIZEN/TEEN ACADEMY	5	0	0	0
SRO-SCHOOLS	55	0	0	0
SRO-EXPLORERS	118	0	0	0
SRO-OTHER	0	0	34	0
SRO-DUI TASK FORCE GRANT	48	0	106	0
SRO-COVER OPEN SHIFT	100	0	0	0
SRO-AOT	67	0	7	0
SRO-CITIZEN/TEEN ACADEMY	0	0	9	0
SRO-OTHER	0	0	0	0
SRO-GENERAL INVESTIGATION	0	0	0	0
SRO-IN-SERVICE	3	0	6	0
SRO-AOT	6	0	5	0
SRO-OTHER	0	0	0	0
SRO-AOT	1	0	0	0
SRO-CITIZEN/TEEN ACADEMY	5	0	6	0
SRO-SCHOOLS	27	0	0	0
SRO-EXPLORERS	359	0	0	0
SRO-OTHER	0	0	16	0
SRO-DUI TASK FORCE GRANT	23	0	61	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	21	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	44	0	88	0
OVERTIME PAY	68	0	127	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	683	0	76	0
OVERTIME PAY	31	0	88	0
OVERTIME PAY	350	0	0	0
OVERTIME PAY	753	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	209	0
OVERTIME PAY	308	0	653	0
OVERTIME PAY	638	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	7	0
SOCIAL SECURITY/MEDICARE	5	0	9	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	52	0	6	0
SOCIAL SECURITY/MEDICARE	2	0	7	0
SOCIAL SECURITY/MEDICARE	26	0	0	0
SOCIAL SECURITY/MEDICARE	52	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	16	0
SOCIAL SECURITY/MEDICARE	23	0	47	0
SOCIAL SECURITY/MEDICARE	49	0	0	0
	<b>3,943</b>	<b>0</b>	<b>1,618</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	360	0	100	0
GROUP INSURANCE	177	0	46	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	2,301	0	614	0
SOCIAL SECURITY/MEDICARE	174	0	47	0
	<b>3,012</b>	<b>0</b>	<b>807</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	32	0	0	0
GROUP INSURANCE	32	0	0	0
OVERTIME PAY	203	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<b>283</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	34	0
GROUP INSURANCE	0	0	31	0
OVERTIME PAY	0	0	206	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	0	0	15	0
SRO-OTHER	0	0	286	0
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	72	0
APRS CONTRIBUTIONS	45	0	0	0
APRS CONTRIBUTIONS	157	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	0	0	27	0
GROUP INSURANCE	77	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	0	0	440	0
OVERTIME PAY	285	0	0	0
OVERTIME PAY	1,006	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	34	0
SOCIAL SECURITY/MEDICARE	22	0	0	0
SOCIAL SECURITY/MEDICARE	76	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<b>1,669</b>	<b>0</b>	<b>572</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	240	0	291	0
ASRS CONTRIBUTIONS	0	0	7	0
GROUP INSURANCE	74	0	107	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	1,533	0	1,850	0
SOCIAL SECURITY/MEDICARE	117	0	141	0
	<b>1,963</b>	<b>0</b>	<b>2,396</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	21	0
GROUP INSURANCE	0	0	12	0
OVERTIME PAY	0	0	127	0
SOCIAL SECURITY/MEDICARE	0	0	9	0
	<b>0</b>	<b>0</b>	<b>168</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	52	0
GROUP INSURANCE	0	0	33	0
OVERTIME PAY	0	0	319	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	0	0	24	0
COMM RES-CITIZEN/TEEN ACAI	0	0	428	0
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	924	0	1,292	0
GROUP INSURANCE	770	0	869	0
OVERTIME PAY	5,893	0	7,920	0
SOCIAL SECURITY/MEDICARE	439	0	593	0
	<b>8,026</b>	<b>0</b>	<b>10,674</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	183	0	0	0
GROUP INSURANCE	48	0	0	0
OVERTIME PAY	1,171	0	0	0
SOCIAL SECURITY/MEDICARE	89	0	0	0
	<b>1,491</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	438	0	778	0
GROUP INSURANCE	289	0	615	0
OVERTIME PAY	2,800	0	4,773	0
SOCIAL SECURITY/MEDICARE	211	0	350	0
	<b>3,737</b>	<b>0</b>	<b>6,516</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	25	0	0	0
GROUP INSURANCE	8	0	0	0
OVERTIME PAY	160	0	0	0
SOCIAL SECURITY/MEDICARE	12	0	0	0
	<b>205</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	90	0
GROUP INSURANCE	0	0	62	0
OVERTIME PAY	0	0	553	0
SOCIAL SECURITY/MEDICARE	0	0	39	0
	<b>0</b>	<b>0</b>	<b>744</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	187	0	0	0
COMM RES-OTHER				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	32	0	0	0
OVERTIME PAY	1,197	0	0	0
SOCIAL SECURITY/MEDICARE	91	0	0	0
	<u>1,508</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	74	0
GROUP INSURANCE	0	0	33	0
OVERTIME PAY	0	0	456	0
SOCIAL SECURITY/MEDICARE	0	0	33	0
	<u>0</u>	<u>0</u>	<u>596</u>	<u>0</u>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APSRs CONTRIBUTIONS	29	0	0	0
GROUP INSURANCE	9	0	0	0
OVERTIME PAY	186	0	0	0
SOCIAL SECURITY/MEDICARE	14	0	0	0
	<u>238</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	60	0
GROUP INSURANCE	0	0	27	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	367	0
SOCIAL SECURITY/MEDICARE	0	0	27	0
	<u>0</u>	<u>0</u>	<u>480</u>	<u>0</u>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APSRs CONTRIBUTIONS	125	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	797	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	61	0	0	0
	<u>983</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	174	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	744	0	0	0
GROUP INSURANCE	196	0	0	0
OVERTIME PAY	4,763	0	0	0
SOCIAL SECURITY/MEDICARE	363	0	0	0
	<b>6,066</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	33	0	4	0
GROUP INSURANCE	36	0	4	0
OVERTIME PAY	200	0	22	0
SOCIAL SECURITY/MEDICARE	15	0	2	0
	<b>283</b>	<b>0</b>	<b>31</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	469	0	248	0
GROUP INSURANCE	184	0	92	0
OVERTIME PAY	3,001	0	1,523	0
SOCIAL SECURITY/MEDICARE	228	0	116	0
	<b>3,882</b>	<b>0</b>	<b>1,978</b>	<b>0</b>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	518	0	0	0
GROUP INSURANCE	139	0	0	0
OVERTIME PAY	3,313	0	0	0
SOCIAL SECURITY/MEDICARE	253	0	0	0
	<b>4,222</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	43	0	451	0
ASRS CONTRIBUTIONS	0	0	16	0
GROUP INSURANCE	0	0	213	0
OVERTIME PAY	278	0	2,820	0
SOCIAL SECURITY/MEDICARE	21	0	207	0
	<b>342</b>	<b>0</b>	<b>3,706</b>	<b>0</b>
<b>PD-PROF STDS-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	59	0
GROUP INSURANCE	0	0	29	0
OVERTIME PAY	0	0	360	0
SOCIAL SECURITY/MEDICARE	0	0	27	0
	<u>0</u>	<u>0</u>	<u>475</u>	<u>0</u>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	33	0	0	0
GROUP INSURANCE	11	0	0	0
OVERTIME PAY	213	0	0	0
SOCIAL SECURITY/MEDICARE	16	0	0	0
	<u>273</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	285	0	127	0
GROUP INSURANCE	259	0	95	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	1,822	0	776	0
SOCIAL SECURITY/MEDICARE	136	0	58	0
	<u>2,501</u>	<u>0</u>	<u>1,056</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	23	0	0	0
GROUP INSURANCE	16	0	0	0
OVERTIME PAY	150	0	0	0
SOCIAL SECURITY/MEDICARE	11	0	0	0
	<u>201</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	238	0
GROUP INSURANCE	0	0	190	0
OVERTIME PAY	0	0	1,459	0
SOCIAL SECURITY/MEDICARE	0	0	109	0
	<u>0</u>	<u>0</u>	<u>1,995</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	65	0	72	0
GROUP INSURANCE	42	0	40	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	414	0	444	0
SOCIAL SECURITY/MEDICARE	31	0	33	0
	<u>553</u>	<u>0</u>	<u>591</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	7	0	0	0
GROUP INSURANCE	5	0	0	0
OVERTIME PAY	46	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<u>60</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-COMM RESOURCES-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	21	0
OVERTIME PAY	0	0	127	0
SOCIAL SECURITY/MEDICARE	0	0	10	0
	<u>0</u>	<u>0</u>	<u>158</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	153	0	302	0
GROUP INSURANCE	87	0	56	0
OVERTIME PAY	965	0	1,849	0
SOCIAL SECURITY/MEDICARE	73	0	141	0
	<u>1,279</u>	<u>0</u>	<u>2,347</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	75	0	13	0
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	25	0	0	0
OVERTIME PAY	480	0	79	0
SOCIAL SECURITY/MEDICARE	37	0	6	0
	<u>617</u>	<u>0</u>	<u>98</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	39	0	11	0
GROUP INSURANCE	26	0	10	0
OVERTIME PAY	247	0	66	0
SOCIAL SECURITY/MEDICARE	17	0	5	0
	<u>328</u>	<u>0</u>	<u>91</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	22	0	0	0
GROUP INSURANCE	19	0	0	0
OVERTIME PAY	227	0	0	0
SOCIAL SECURITY/MEDICARE	17	0	0	0
	<u>285</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	73	0	48	0
GROUP INSURANCE	20	0	26	0
OVERTIME PAY	464	0	292	0
SOCIAL SECURITY/MEDICARE	35	0	22	0
	<u>592</u>	<u>0</u>	<u>387</u>	<u>0</u>
<b>PD-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	13	0	0	0
GROUP INSURANCE	9	0	0	0
OVERTIME PAY	133	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>166</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	16	0	20	0
GROUP INSURANCE	15	0	21	0
OVERTIME PAY	99	0	121	0
SOCIAL SECURITY/MEDICARE	7	0	9	0
	<u>137</u>	<u>0</u>	<u>171</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	41	0	0	0
GROUP INSURANCE	35	0	0	0
OVERTIME PAY	265	0	0	0
SOCIAL SECURITY/MEDICARE	19	0	0	0
	<u>361</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-IT-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	17	0
GROUP INSURANCE	0	0	6	0
OVERTIME PAY	0	0	104	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>134</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APSRs CONTRIBUTIONS	138	0	0	0
GROUP INSURANCE	86	0	0	0
OVERTIME PAY	883	0	0	0
SOCIAL SECURITY/MEDICARE	67	0	0	0
	<u>1,174</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APSRs CONTRIBUTIONS	37	0	0	0
GROUP INSURANCE	42	0	0	0
OVERTIME PAY	237	0	0	0
SOCIAL SECURITY/MEDICARE	17	0	0	0
	<u>333</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APSRs CONTRIBUTIONS	5	0	0	0
GROUP INSURANCE	3	0	0	0
OVERTIME PAY	35	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<u>46</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	41	0
GROUP INSURANCE	0	0	26	0
OVERTIME PAY	0	0	251	0
SOCIAL SECURITY/MEDICARE	0	0	19	0
	<u>0</u>	<u>0</u>	<u>337</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	14	0	0	0
GROUP INSURANCE	11	0	0	0
OVERTIME PAY	88	0	0	0
SOCIAL SECURITY/MEDICARE	7	0	0	0
	<u>118</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	0	0	25	0
OVERTIME PAY	0	0	152	0
SOCIAL SECURITY/MEDICARE	0	0	12	0
	<u>0</u>	<u>0</u>	<u>189</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	45	0
GROUP INSURANCE	0	0	14	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	273	0
SOCIAL SECURITY/MEDICARE	0	0	21	0
	<b>0</b>	<b>0</b>	<b>353</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	28	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	16	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	177	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	13	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<b>234</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	52	0
GROUP INSURANCE	0	0	44	0
OVERTIME PAY	0	0	319	0
SOCIAL SECURITY/MEDICARE	0	0	24	0
	<b>0</b>	<b>0</b>	<b>439</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	50	0	0	0
OVERTIME PAY	320	0	0	0
SOCIAL SECURITY/MEDICARE	25	0	0	0
	<b>395</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	46	0	0	0
GROUP INSURANCE	14	0	0	0
OVERTIME PAY	297	0	0	0
SOCIAL SECURITY/MEDICARE	23	0	0	0
	<b>380</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-INVEST-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	189	0	0	0
GROUP INSURANCE	74	0	0	0
OVERTIME PAY	1,209	0	0	0
SOCIAL SECURITY/MEDICARE	91	0	0	0
	<u>1,563</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	24	0
GROUP INSURANCE	0	0	34	0
OVERTIME PAY	0	0	144	0
SOCIAL SECURITY/MEDICARE	0	0	11	0
	<u>0</u>	<u>0</u>	<u>213</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	727	0	171	0
GROUP INSURANCE	480	0	34	0
OVERTIME PAY	4,650	0	1,049	0
SOCIAL SECURITY/MEDICARE	349	0	80	0
	<u>6,207</u>	<u>0</u>	<u>1,334</u>	<u>0</u>
<b>PD-PROP/ID-PERSONNEL</b>				
ASRS CONTRIBUTIONS	15	0	0	0
GROUP INSURANCE	14	0	0	0
OVERTIME PAY	151	0	0	0
SOCIAL SECURITY/MEDICARE	11	0	0	0
	<u>191</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-INVEST-PERSONNEL</b>				
APRS CONTRIBUTIONS	24	0	0	0
GROUP INSURANCE	23	0	0	0
OVERTIME PAY	154	0	0	0
SOCIAL SECURITY/MEDICARE	12	0	0	0
	<u>212</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PROP/ID-PERSONNEL</b>				
ASRS CONTRIBUTIONS	741	0	513	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	14	0	11	0
ASRS CONTRIBUTIONS	0	0	32	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	21	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	13	0	0	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	10	0	17	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	0	0	5	0
ASRS CONTRIBUTIONS	0	0	11	0
ASRS CONTRIBUTIONS	12	0	0	0
GROUP INSURANCE	636	0	429	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	13	0	6	0
GROUP INSURANCE	0	0	29	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	14	0	0	0
GROUP INSURANCE	12	0	0	0
GROUP INSURANCE	8	0	15	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	5	0
OVERTIME PAY	0	0	10	0
OVERTIME PAY	7,510	0	5,081	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	143	0	108	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	315	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	209	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	137	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	104	0	169	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	53	0
OVERTIME PAY	0	0	107	0
OVERTIME PAY	127	0	0	0
SOCIAL SECURITY/MEDICARE	563	0	378	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	11	0	8	0
SOCIAL SECURITY/MEDICARE	0	0	23	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	16	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	8	0	12	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>10,340</u>	<u>0</u>	<u>7,349</u>	<u>0</u>

PD-PROP/ID-PERSONNEL

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	46	0	8	0
GROUP INSURANCE	41	0	6	0
OVERTIME PAY	470	0	82	0
SOCIAL SECURITY/MEDICARE	35	0	6	0
	<u>592</u>	<u>0</u>	<u>103</u>	<u>0</u>
<b>PD-RECORDS-PERSONNEL</b>				
RECORDS-EXT DUTY BEFORE//	0	0	18	0
RECORDS-CITIZEN/TEEN ACAD	0	0	5	0
RECORDS-EXT DUTY BEFORE//	0	0	20	0
RECORDS-CITIZEN/TEEN ACAD	0	0	6	0
RECORDS-EXT DUTY BEFORE//	0	0	175	0
RECORDS-TRAINING-IN-SERVIC	0	0	0	0
RECORDS-CITIZEN/TEEN ACAD	0	0	50	0
RECORDS-EXT DUTY BEFORE//	0	0	13	0
RECORDS-CITIZEN/TEEN ACAD	0	0	4	0
	<u>0</u>	<u>0</u>	<u>291</u>	<u>0</u>
<b>PD-RECORDS-PERSONNEL</b>				
RECORDS-COVER OPEN SHIFT	69	0	20	0
RECORDS-COVER OPEN SHIFT	72	0	11	0
RECORDS-COVER OPEN SHIFT	698	0	199	0
RECORDS-COVER OPEN SHIFT	0	0	0	0
RECORDS-COVER OPEN SHIFT	48	0	14	0
	<u>887</u>	<u>0</u>	<u>245</u>	<u>0</u>
<b>PD-COMM-PERSONNEL</b>				
COMMUNICATION-TRAINING-OI	8	0	0	0
COMMUNICATION-COVER OPEI	11	0	223	0
COMMUNICATION-MISC-MEETI	5	0	9	0
COMMUNICATION-MISC-OTHER	1	0	0	0
COMMUNICATION-CALLOUT-OT	0	0	22	0
COMMUNICATION-EXT DUTY BE	2	0	23	0
COMMUNICATION-TRAINING-OI	88	0	0	0
COMMUNICATION-CITIZEN/TEE	0	0	5	0
COMMUNICATION-ADMIN PAPE	0	0	0	0
COMMUNICATION-COMM TRAIN	81	0	20	0
COMMUNICATION-COVER OPEI	3,866	0	1,434	0
COMMUNICATION-MISC-MEETI	44	0	58	0
COMMUNICATION-MISC-OTHER	54	0	1	0
COMMUNICATION-EL TOUR DE	17	0	0	0
COMMUNICATION-CALLOUT-OT	0	0	161	0
COMMUNICATION-EXT DUTY BE	14	0	160	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OVERTIME PAY	660	0	0	0
OVERTIME PAY	0	0	66	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	662	0	112	0
OVERTIME PAY	38,986	0	10,563	0
OVERTIME PAY	299	0	317	0
OVERTIME PAY	569	0	143	0
OVERTIME PAY	188	0	0	0
OVERTIME PAY	216	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	12	0
SOCIAL SECURITY/MEDICARE	1	0	12	0
SOCIAL SECURITY/MEDICARE	49	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	48	0	8	0
SOCIAL SECURITY/MEDICARE	2,920	0	784	0
SOCIAL SECURITY/MEDICARE	22	0	23	0
SOCIAL SECURITY/MEDICARE	43	0	11	0
SOCIAL SECURITY/MEDICARE	14	0	0	0
SOCIAL SECURITY/MEDICARE	16	0	0	0
	<b>48,885</b>	<b>0</b>	<b>14,174</b>	<b>0</b>

**PD-PROF STDS-PERSONNEL**

APRS CONTRIBUTIONS	24	0	0	0
GROUP INSURANCE	13	0	0	0
OVERTIME PAY	156	0	0	0
SOCIAL SECURITY/MEDICARE	11	0	0	0
	<b>204</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PD-PROF STDS-PERSONNEL**

APRS CONTRIBUTIONS	40	0	21	0
APRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	22	0	10	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	259	0	129	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	18	0	10	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<b>340</b>	<b>0</b>	<b>170</b>	<b>0</b>

**PD-PROF STDS-PERSONNEL**

APRS CONTRIBUTIONS	52	0	0	0
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	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	30	0	0	0
OVERTIME PAY	334	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	24	0	0	0
	<u>440</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	21	0	0	0
GROUP INSURANCE	14	0	0	0
OVERTIME PAY	134	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>180</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-BUR B-PERSONNEL</b>				
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PROF STDS-PERSONNEL</b>				
APRS CONTRIBUTIONS	72	0	0	0
APRS CONTRIBUTIONS	32	0	0	0
GROUP INSURANCE	37	0	0	0
OVERTIME PAY	463	0	0	0
OVERTIME PAY	206	0	0	0
SOCIAL SECURITY/MEDICARE	33	0	0	0
SOCIAL SECURITY/MEDICARE	16	0	0	0
	<u>860</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-SUPP SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	4	0
GROUP INSURANCE	0	0	7	0
OVERTIME PAY	0	0	41	0
SOCIAL SECURITY/MEDICARE	0	0	3	0
	<u>0</u>	<u>0</u>	<u>55</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	7	0	2	0
GROUP INSURANCE	9	0	3	0
OVERTIME PAY	70	0	23	0
SOCIAL SECURITY/MEDICARE	5	0	2	0
	<u>92</u>	<u>0</u>	<u>30</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
ASRS CONTRIBUTIONS	0	0	19	0
ASRS CONTRIBUTIONS	0	0	7	0
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	0	0	24	0
GROUP INSURANCE	0	0	9	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	0	0	187	0
OVERTIME PAY	0	0	70	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	14	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>0</u>	<u>0</u>	<u>336</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	5	0	0	0
GROUP INSURANCE	6	0	0	0
OVERTIME PAY	47	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<u>61</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	54	0	0	0
GROUP INSURANCE	36	0	0	0
OVERTIME PAY	347	0	0	0
SOCIAL SECURITY/MEDICARE	26	0	0	0
	<u>464</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-SUPP SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	7	0
GROUP INSURANCE	0	0	12	0
OVERTIME PAY	0	0	68	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
	<u>0</u>	<u>0</u>	<u>92</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	20	0	10	0
GROUP INSURANCE	8	0	8	0
OVERTIME PAY	205	0	97	0
SOCIAL SECURITY/MEDICARE	16	0	7	0
	<u>249</u>	<u>0</u>	<u>123</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	6	0	0	0
GROUP INSURANCE	6	0	0	0
OVERTIME PAY	39	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<u>54</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	23	0
GROUP INSURANCE	0	0	19	0
OVERTIME PAY	0	0	227	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	17	0
	<u>0</u>	<u>0</u>	<u>286</u>	<u>0</u>
<b>PD-IT-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	47	0
GROUP INSURANCE	0	0	16	0
OVERTIME PAY	0	0	286	0
SOCIAL SECURITY/MEDICARE	0	0	22	0
	<u>0</u>	<u>0</u>	<u>370</u>	<u>0</u>
<b>PD-PROP/ID-PERSONNEL</b>				
ASRS CONTRIBUTIONS	12	0	0	0
OVERTIME PAY	124	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>146</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-IT-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	59	0
GROUP INSURANCE	0	0	20	0
OVERTIME PAY	0	0	364	0
SOCIAL SECURITY/MEDICARE	0	0	28	0
	<u>0</u>	<u>0</u>	<u>471</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	518	0	113	0
GROUP INSURANCE	414	0	84	0
OVERTIME PAY	3,315	0	694	0
SOCIAL SECURITY/MEDICARE	248	0	52	0
	<u>4,495</u>	<u>0</u>	<u>943</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	2,732	0	790	0
GROUP INSURANCE	2,235	0	533	0
OVERTIME PAY	17,441	0	4,841	0
SOCIAL SECURITY/MEDICARE	1,299	0	362	0
	<b>23,706</b>	<b>0</b>	<b>6,526</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	21	0	0	0
GROUP INSURANCE	11	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	135	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<b>177</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	35	0	4	0
APRS CONTRIBUTIONS	11	0	21	0
APRS CONTRIBUTIONS	1,545	0	876	0
APRS CONTRIBUTIONS	224	0	158	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	20	0	3	0
GROUP INSURANCE	7	0	11	0
GROUP INSURANCE	1,275	0	650	0
GROUP INSURANCE	125	0	37	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	227	0	22	0
OVERTIME PAY	70	0	126	0
OVERTIME PAY	9,873	0	5,369	0
OVERTIME PAY	1,429	0	970	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	17	0	2	0
SOCIAL SECURITY/MEDICARE	5	0	10	0
SOCIAL SECURITY/MEDICARE	733	0	398	0
SOCIAL SECURITY/MEDICARE	108	0	74	0
	<b>15,705</b>	<b>0</b>	<b>8,730</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	87	0
APRS CONTRIBUTIONS	60	0	37	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	10	0	0	0
GROUP INSURANCE	0	0	91	0
GROUP INSURANCE	13	0	24	0
GROUP INSURANCE	12	0	0	0
OVERTIME PAY	0	0	534	0
OVERTIME PAY	384	0	228	0
OVERTIME PAY	67	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	39	0
SOCIAL SECURITY/MEDICARE	29	0	17	0
SOCIAL SECURITY/MEDICARE	5	0	0	0
	<u>580</u>	<u>0</u>	<u>1,057</u>	<u>0</u>
<b>PD-COMM-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	11	0
GROUP INSURANCE	0	0	31	0
OVERTIME PAY	0	0	106	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>155</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	6	0	0	0
GROUP INSURANCE	6	0	0	0
OVERTIME PAY	40	0	0	0
SOCIAL SECURITY/MEDICARE	3	0	0	0
	<u>55</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	91	0	25	0
APRS CONTRIBUTIONS	0	0	155	0
APRS CONTRIBUTIONS	24	0	3	0
GROUP INSURANCE	0	0	43	0
GROUP INSURANCE	8	0	1	0
OVERTIME PAY	585	0	154	0
OVERTIME PAY	0	0	948	0
OVERTIME PAY	148	0	17	0
SOCIAL SECURITY/MEDICARE	45	0	12	0
SOCIAL SECURITY/MEDICARE	0	0	72	0
SOCIAL SECURITY/MEDICARE	11	0	1	0
	<u>914</u>	<u>0</u>	<u>1,429</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	213	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	105	0	0	0
OVERTIME PAY	1,365	0	0	0
SOCIAL SECURITY/MEDICARE	103	0	0	0
	<u>1,787</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PROF STDS-PERSONNEL</b>				
APRS CONTRIBUTIONS	125	0	17	0
GROUP INSURANCE	71	0	10	0
OVERTIME PAY	797	0	103	0
SOCIAL SECURITY/MEDICARE	57	0	8	0
	<u>1,048</u>	<u>0</u>	<u>137</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	12	0	0	0
GROUP INSURANCE	5	0	0	0
OVERTIME PAY	74	0	0	0
SOCIAL SECURITY/MEDICARE	5	0	0	0
	<u>96</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	138	0	111	0
GROUP INSURANCE	81	0	35	0
OVERTIME PAY	877	0	683	0
SOCIAL SECURITY/MEDICARE	66	0	52	0
	<u>1,162</u>	<u>0</u>	<u>881</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	14	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	185	0
GROUP INSURANCE	6	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	77	0
OVERTIME PAY	87	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	7	0	1,131	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>113</u>	<u>0</u>	<u>1,479</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	31	0
GROUP INSURANCE	0	0	13	0
OVERTIME PAY	0	0	191	0
SOCIAL SECURITY/MEDICARE	0	0	15	0
	<u>0</u>	<u>0</u>	<u>249</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	63	0	18	0
APRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	43	0	8	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	406	0	109	0
OVERTIME PAY	0	0	0	0
SOCIAL SECURITY/MEDICARE	31	0	8	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>543</u>	<u>0</u>	<u>143</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	16	0
GROUP INSURANCE	0	0	9	0
OVERTIME PAY	0	0	95	0
SOCIAL SECURITY/MEDICARE	0	0	7	0
	<u>0</u>	<u>0</u>	<u>127</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	16	0
GROUP INSURANCE	0	0	14	0
OVERTIME PAY	0	0	101	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>138</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	5	0
GROUP INSURANCE	0	0	3	0
OVERTIME PAY	0	0	32	0
SOCIAL SECURITY/MEDICARE	0	0	2	0
	<u>0</u>	<u>0</u>	<u>42</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	83	0	149	0
GROUP INSURANCE	45	0	61	0
OVERTIME PAY	530	0	915	0
SOCIAL SECURITY/MEDICARE	40	0	70	0
	<u>698</u>	<u>0</u>	<u>1,196</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	21	0
GROUP INSURANCE	0	0	11	0
OVERTIME PAY	0	0	127	0
SOCIAL SECURITY/MEDICARE	0	0	10	0
	<u>0</u>	<u>0</u>	<u>169</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	218	0	0	0
APRS CONTRIBUTIONS	123	0	0	0
ASRS CONTRIBUTIONS	0	0	0	0
ASRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	190	0	0	0
GROUP INSURANCE	110	0	0	0
OVERTIME PAY	1,398	0	0	0
OVERTIME PAY	785	0	0	0
SOCIAL SECURITY/MEDICARE	105	0	0	0
SOCIAL SECURITY/MEDICARE	59	0	0	0
	<u>2,987</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	263	0	0	0
GROUP INSURANCE	216	0	0	0
OVERTIME PAY	1,683	0	0	0
SOCIAL SECURITY/MEDICARE	126	0	0	0
	<u>2,288</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	17	0
GROUP INSURANCE	0	0	16	0
OVERTIME PAY	0	0	106	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	<u>0</u>	<u>0</u>	<u>148</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	34	0
APRS CONTRIBUTIONS	0	0	44	0
APRS CONTRIBUTIONS	0	0	36	0
GROUP INSURANCE	0	0	19	0
GROUP INSURANCE	0	0	20	0
GROUP INSURANCE	0	0	21	0
OVERTIME PAY	0	0	207	0
OVERTIME PAY	0	0	270	0
OVERTIME PAY	0	0	223	0
SOCIAL SECURITY/MEDICARE	0	0	16	0
SOCIAL SECURITY/MEDICARE	0	0	21	0
SOCIAL SECURITY/MEDICARE	0	0	17	0
	<u>0</u>	<u>0</u>	<u>926</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	87	0	0	0
APRS CONTRIBUTIONS	736	0	540	0
APRS CONTRIBUTIONS	111	0	0	0
APRS CONTRIBUTIONS	829	0	283	0
APRS CONTRIBUTIONS	31	0	51	0
GROUP INSURANCE	44	0	0	0
GROUP INSURANCE	729	0	417	0
GROUP INSURANCE	72	0	0	0
GROUP INSURANCE	724	0	270	0
GROUP INSURANCE	31	0	0	0
OVERTIME PAY	558	0	0	0
OVERTIME PAY	4,707	0	3,312	0
OVERTIME PAY	710	0	0	0
OVERTIME PAY	5,307	0	1,735	0
OVERTIME PAY	197	0	315	0
SOCIAL SECURITY/MEDICARE	42	0	0	0
SOCIAL SECURITY/MEDICARE	349	0	247	0
SOCIAL SECURITY/MEDICARE	53	0	0	0
SOCIAL SECURITY/MEDICARE	395	0	129	0
SOCIAL SECURITY/MEDICARE	15	0	24	0
	<u>15,728</u>	<u>0</u>	<u>7,323</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	20	0
GROUP INSURANCE	0	0	20	0
OVERTIME PAY	0	0	121	0
SOCIAL SECURITY/MEDICARE	0	0	9	0
	<u>0</u>	<u>0</u>	<u>169</u>	<u>0</u>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	643	0	345	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	8	0
APRS CONTRIBUTIONS	0	0	0	0
GROUP INSURANCE	665	0	311	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	0	0
OVERTIME PAY	4,073	0	2,117	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	50	0
OVERTIME PAY	66	0	0	0
SOCIAL SECURITY/MEDICARE	302	0	157	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<b>5,749</b>	<b>0</b>	<b>2,992</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	17	0
GROUP INSURANCE	0	0	24	0
OVERTIME PAY	0	0	103	0
SOCIAL SECURITY/MEDICARE	0	0	7	0
	<b>0</b>	<b>0</b>	<b>152</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	69	0	328	0
GROUP INSURANCE	41	0	241	0
OVERTIME PAY	476	0	2,009	0
SOCIAL SECURITY/MEDICARE	33	0	151	0
	<b>620</b>	<b>0</b>	<b>2,728</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	180	0
GROUP INSURANCE	0	0	227	0
OVERTIME PAY	0	0	1,101	0
SOCIAL SECURITY/MEDICARE	0	0	80	0
	<b>0</b>	<b>0</b>	<b>1,587</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	1,390	0	379	0
GROUP INSURANCE	1,257	0	259	0
OVERTIME PAY	8,892	0	2,325	0
SOCIAL SECURITY/MEDICARE	660	0	176	0
	<b>12,199</b>	<b>0</b>	<b>3,139</b>	<b>0</b>



	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GROUP INSURANCE	235	0	0	0
OVERTIME PAY	3,950	0	2,298	0
OVERTIME PAY	2,129	0	0	0
SOCIAL SECURITY/MEDICARE	292	0	174	0
SOCIAL SECURITY/MEDICARE	159	0	0	0
	<b>8,255</b>	<b>0</b>	<b>3,067</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	11	0
APRS CONTRIBUTIONS	0	0	22	0
GROUP INSURANCE	0	0	16	0
GROUP INSURANCE	0	0	13	0
OVERTIME PAY	0	0	69	0
OVERTIME PAY	0	0	138	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
SOCIAL SECURITY/MEDICARE	0	0	10	0
	<b>0</b>	<b>0</b>	<b>285</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	20	0	23	0
GROUP INSURANCE	14	0	15	0
OVERTIME PAY	126	0	139	0
SOCIAL SECURITY/MEDICARE	9	0	10	0
	<b>169</b>	<b>0</b>	<b>188</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	11	0
GROUP INSURANCE	0	0	14	0
OVERTIME PAY	0	0	69	0
SOCIAL SECURITY/MEDICARE	0	0	5	0
	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	13	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	1,181	0	384	0
APRS CONTRIBUTIONS	0	0	19	0
APRS CONTRIBUTIONS	37	0	0	0
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	0	0	61	0
APRS CONTRIBUTIONS	56	0	115	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
APRS CONTRIBUTIONS	11	0	93	0
GROUP INSURANCE	0	0	11	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	1,260	0	420	0
GROUP INSURANCE	0	0	24	0
GROUP INSURANCE	42	0	0	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	28	0	41	0
GROUP INSURANCE	6	0	33	0
GROUP INSURANCE	0	0	83	0
OVERTIME PAY	83	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	7,544	0	2,354	0
OVERTIME PAY	0	0	118	0
OVERTIME PAY	237	0	0	0
OVERTIME PAY	158	0	0	0
OVERTIME PAY	0	0	376	0
OVERTIME PAY	358	0	706	0
OVERTIME PAY	72	0	572	0
SOCIAL SECURITY/MEDICARE	0	0	6	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	557	0	174	0
SOCIAL SECURITY/MEDICARE	0	0	9	0
SOCIAL SECURITY/MEDICARE	17	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	29	0
SOCIAL SECURITY/MEDICARE	27	0	54	0
SOCIAL SECURITY/MEDICARE	5	0	44	0
	<b>11,678</b>	<b>0</b>	<b>5,738</b>	<b>0</b>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	31	0	0	0
GROUP INSURANCE	35	0	0	0
OVERTIME PAY	201	0	0	0
SOCIAL SECURITY/MEDICARE	15	0	0	0
	<b>282</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PD-GRANTS-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	18	0
APRS CONTRIBUTIONS	12	0	0	0

	FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
	ACTUAL	BUDGET	ACTUALS THRU DEC	TMRB
APRS CONTRIBUTIONS	223	0	7	0
GIITEM - EXTENDED DUTY BEFI				
GIITEM - SURVEILLANCE	163	0	478	0
APRS CONTRIBUTIONS	96	0	174	0
GIITEM - SEARCH WARRANT				
APRS CONTRIBUTIONS	148	0	169	0
GIITEM - GENERAL INVESTIGAT				
APRS CONTRIBUTIONS	0	0	9	0
GIITEM - OTHER				
APRS CONTRIBUTIONS	189	0	0	0
GIITEM-INVESTIGATIONS SP AS				
APRS CONTRIBUTIONS	0	0	29	0
GIITEM - AOT				
APRS CONTRIBUTIONS	0	0	0	0
GIITEM - ADMINISTRATIVE PAPI				
APRS CONTRIBUTIONS	25	0	0	0
GIITEM - MEETING				
APRS CONTRIBUTIONS	81	0	0	0
GIITEM - OTHER				
APRS CONTRIBUTIONS	60	0	7	0
GIITEM-STONEGARDEN				
GROUP INSURANCE	5	0	0	0
GIITEM - OTHER JURISDICTION				
GROUP INSURANCE	97	0	3	0
GIITEM - EXTENDED DUTY BEFI				
GROUP INSURANCE	5	0	157	0
GIITEM - SURVEILLANCE				
GROUP INSURANCE	37	0	73	0
GIITEM - SEARCH WARRANT				
GROUP INSURANCE	68	0	61	0
GIITEM - GENERAL INVESTIGAT				
GROUP INSURANCE	0	0	3	0
GIITEM - OTHER				
GROUP INSURANCE	73	0	0	0
GIITEM-INVESTIGATIONS SP AS				
GROUP INSURANCE	0	0	9	0
GIITEM - AOT				
GROUP INSURANCE	0	0	0	0
GIITEM - ADMINISTRATIVE PAPI				
GROUP INSURANCE	12	0	0	0
GIITEM - MEETING				
GROUP INSURANCE	34	0	0	0
GIITEM - OTHER				
GROUP INSURANCE	23	0	3	0
GIITEM-STONEGARDEN				
GROUP INSURANCE	0	0	107	0
OVERTIME PAY				
GROUP INSURANCE	79	0	0	0
GIITEM - OTHER JURISDICTION				
OVERTIME PAY	1,408	0	43	0
GIITEM - EXTENDED DUTY BEFI				
OVERTIME PAY	1,045	0	2,932	0
GIITEM - SURVEILLANCE				
OVERTIME PAY	612	0	1,064	0
GIITEM - SEARCH WARRANT				
OVERTIME PAY	944	0	1,037	0
GIITEM - GENERAL INVESTIGAT				
OVERTIME PAY	0	0	54	0
GIITEM - OTHER				
OVERTIME PAY	1,210	0	0	0
GIITEM-INVESTIGATIONS SP AS				
OVERTIME PAY	0	0	0	0
GIITEM - CRISIS NEGOTIATIONS				
OVERTIME PAY	0	0	179	0
GIITEM - AOT				
OVERTIME PAY	0	0	0	0
GIITEM - OTHER				
OVERTIME PAY	0	0	0	0
GIITEM - ADMINISTRATIVE PAPI				
OVERTIME PAY	158	0	0	0
GIITEM - MEETING				
OVERTIME PAY	519	0	0	0
GIITEM - OTHER				
OVERTIME PAY	371	0	41	0
GIITEM-STONEGARDEN				
OVERTIME PAY	0	0	0	0
GIITEM - OTHER				
OVERTIME PAY	0	0	8	0
GIITEM - OTHER				
OVERTIME PAY	6	0	0	0
GIITEM - OTHER JURISDICTION				
SOCIAL SECURITY/MEDICARE	108	0	3	0
SOCIAL SECURITY/MEDICARE	82	0	224	0
SOCIAL SECURITY/MEDICARE	47	0	81	0
SOCIAL SECURITY/MEDICARE	72	0	79	0
SOCIAL SECURITY/MEDICARE	0	0	4	0
SOCIAL SECURITY/MEDICARE	92	0	0	0
SOCIAL SECURITY/MEDICARE	0	0	14	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
SOCIAL SECURITY/MEDICARE	12	0	0	0
GIITEM - MEETING				

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	40	0	0	0
SOCIAL SECURITY/MEDICARE	28	0	3	0
	<u>8,182</u>	<u>0</u>	<u>7,072</u>	<u>0</u>
<b>PD-PROF STDS-PERSONNEL</b>				
APRS CONTRIBUTIONS	32	0	34	0
GROUP INSURANCE	15	0	16	0
OVERTIME PAY	206	0	206	0
SOCIAL SECURITY/MEDICARE	15	0	15	0
	<u>268</u>	<u>0</u>	<u>271</u>	<u>0</u>
<b>PD-FIELD SERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	13	0	0	0
GROUP INSURANCE	11	0	0	0
OVERTIME PAY	130	0	0	0
SOCIAL SECURITY/MEDICARE	10	0	0	0
	<u>163</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	27	0	0	0
GROUP INSURANCE	27	0	0	0
OVERTIME PAY	176	0	0	0
SOCIAL SECURITY/MEDICARE	13	0	0	0
	<u>243</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SRO-PERSONNEL</b>				
APRS CONTRIBUTIONS	41	0	0	0
GROUP INSURANCE	46	0	0	0
OVERTIME PAY	264	0	0	0
SOCIAL SECURITY/MEDICARE	20	0	0	0
	<u>371</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	0
APRS CONTRIBUTIONS	57	0	111	0
GROUP INSURANCE	0	0	0	0
GROUP INSURANCE	0	0	87	0
OVERTIME PAY	0	0	0	0
OVERTIME PAY	366	0	679	0
SOCIAL SECURITY/MEDICARE	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE	28	0	50	0
OTHER-STONEGARDEN	451	0	926	0
<b>PD-FLEET-PERSONNEL</b>				
ASRS CONTRIBUTIONS	0	0	12	0
GROUP INSURANCE	0	0	32	0
OVERTIME PAY	0	0	116	0
SOCIAL SECURITY/MEDICARE	0	0	8	0
	0	0	168	0
<b>PD COMM RESOURCES-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENAN	0	0	0	0
FIELD SUPPLIES	21	0	0	0
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATI	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	25	0	0	0
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	0	0	0	0
OUTSIDE PROFESSIONAL SERVICE	0	0	0	0
PRINTING & BINDING	0	0	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	0	0	0	0
UNIFORMS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	46	0	0	0
<b>PD-ADMIN-PERSONNEL</b>				
GROUP INSURANCE	0	0	5	0
EMERGENCY RESPONSE PLAN	0	0	5	0
<b>PD-ADMIN-O&amp;M</b>				
GROUP INSURANCE	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	(1,783)	0	0	0
PRINTING & BINDING	79	0	0	0
RENTALS	0	0	0	0
TELECOMMUNICATIONS	0	0	164	0
TRAVEL & TRAINING	0	0	52	0
	(1,703)	0	216	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>PD-PROF STDS-O&amp;M</b>				
OFFICE SUPPLIES	3,565	0	0	0
TRAVEL & TRAINING	30	0	0	0
	<u>3,595</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-GRANTS-CAPITAL</b>				
GROUP INSURANCE	24	0	0	0
TRAVEL & TRAINING	1,847	0	(66)	0
	<u>1,871</u>	<u>0</u>	<u>(66)</u>	<u>0</u>
<b>PD-ADMIN-O&amp;M</b>				
UNIFORMS	23	0	0	0
	<u>23</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PD-PATROL-PERSONNEL</b>				
APSRs CONTRIBUTIONS	2,694	0	3,453	0
ASRS CONTRIBUTIONS	16	0	0	0
ASSIGNMENT PAY	480	0	0	0
GROUP INSURANCE	3,417	0	3,635	0
HOLIDAY PAY	0	0	212	0
ON CALL PAY	0	0	0	0
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	17,440	0	20,962	0
SHIFT DIFFERENTIAL PAY	12	0	0	0
SOCIAL SECURITY/MEDICARE	2,178	0	1,697	0
UNIFORM ALLOWANCE	11,097	0	1,188	0
WORKERS' COMPENSATION	0	0	689	0
	<u>37,333</u>	<u>0</u>	<u>31,836</u>	<u>0</u>
<b>PD-TRAIN&amp;RES-O&amp;M</b>				
FIELD SUPPLIES	0	0	102	0
	<u>0</u>	<u>0</u>	<u>102</u>	<u>0</u>
<b>GRAND TOTAL</b>	<b>11,488,560</b>	<b>12,159,593</b>	<b>5,463,950</b>	<b>12,715,406</b>



# Water Utility

## Department Overview

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. Responsibilities include regulatory compliance, customer service, promoting water conservation, generating customer billings, collection of utility revenues, efficient use of available water resources, planning for future water resource requirements, and coordination with the development community.

### PERSONNEL

FY 2011 Actual	34.00
<b>FY 2012 Budget</b>	<b>36.00</b>
FY 2012 Projected	36.00
FY 2013 Budget	36.00

### EXPENDITURES BY PROGRAM AREA

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
Administration	\$ 4,934,622	\$ 6,801,084	\$ 6,495,167	\$ 8,551,015
Engineering & Planning	2,275,350	3,890,784	3,028,958	2,827,321
Production	2,354,944	2,418,808	2,363,574	2,401,617
Distribution	754,732	784,250	777,550	830,588
<b>Total Expenditures</b>	<b>\$ 10,319,648</b>	<b>\$ 13,894,926</b>	<b>\$ 12,665,249</b>	<b>\$ 14,610,541</b>

*Does not include non-cash outlays for depreciation and amortization*

### REVENUES BY FUNDING SOURCE

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
Charges for Services	\$ 530,186	\$ 445,200	\$ 541,550	\$ 475,200
State Grants	-	-	-	-
Interest	22,389	16,300	125,000	75,000
Miscellaneous	11,113	-	-	-
WIFA Loan Proceeds	-	700,000	711,000	-
Water Sales	12,038,482	11,682,799	11,707,800	11,707,800
Other Financing Sources	-	100,000	100,000	100,000
<b>Total Revenues</b>	<b>\$ 12,602,170</b>	<b>\$ 12,944,299</b>	<b>\$ 13,185,350</b>	<b>\$ 12,358,000</b>

## Administration Division Overview

The Administration Division is responsible for the overall management of the Utility, customer service, meter reading, water utility billings, collection of water revenues, administration of department's budget, implementation of water rates, fees and charges, and strategic planning.

Programs within this division include:

- Customer Service/Billing/Collections/Meters
- Water Conservation
- Water Resource Planning

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Water Utility Director	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Water Utility Administrator	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Senior Office Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Customer Service Supervisor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Meter Reader Supervisor	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Water Utility Operator I	4.00	5.00	<b>5.00</b>	<b>5.00</b>
Customer Service Rep.	4.00	4.00	<b>4.00</b>	<b>4.00</b>
Water Conservation Specialist	1.00	1.00	<b>1.00</b>	<b>1.00</b>
<b>Total FTEs</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 926,957	\$ 966,592	<b>\$ 964,106</b>	<b>\$ 1,005,857</b>
O&M	1,887,913	2,158,480	<b>1,972,343</b>	<b>3,688,938</b>
Capital	579,758	865,000	<b>753,000</b>	<b>984,500</b>
Other Financing Uses	95,642	5,295	-	<b>2,319</b>
Debt Service	1,444,352	2,805,717	<b>2,805,718</b>	<b>2,869,401</b>
<b>Total Expenditures</b>	<b>\$ 4,934,622</b>	<b>\$ 6,801,084</b>	<b>\$ 6,495,167</b>	<b>\$ 8,551,015</b>

*Does not include non-cash outlays for depreciation and amortization*

## Engineering & Planning Division Overview

This Division is responsible for managing design and construction of the capital improvement program and new development, construction inspection and the geographic information mapping system.

Programs within this division include:

- Construction Inspection
- Mapping
- Capital Improvements

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Engineering Division Manager	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Project Manager	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Engineering Design Reviewer	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Construction Inspector	2.00	2.00	<b>2.00</b>	<b>2.00</b>
Civil Engineering Technician	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Total FTEs	6.00	6.00	<b>6.00</b>	<b>6.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 490,019	\$ 484,408	<b>\$ 484,408</b>	<b>\$ 504,375</b>
O&M	105,113	121,376	<b>114,376</b>	<b>162,946</b>
Capital	1,680,218	3,285,000	<b>2,430,174</b>	<b>2,160,000</b>
Total Expenditures	<b>\$ 2,275,350</b>	<b>\$ 3,890,784</b>	<b>\$ 3,028,958</b>	<b>\$ 2,827,321</b>

## Operations Division - Production Overview

This Division is responsible for production of the potable water supply, operation and maintenance of all potable and reclaimed water production, facilities including wells, reservoirs, booster stations, electrical controls and operation and maintenance of security devices. Programs within this division include:

- Disinfection
- Security
- Preventative Maintenance

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Water Production Superintendent	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lead Water Utility Operator	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Water Utility Operator II	4.00	5.00	<b>5.00</b>	<b>5.00</b>
Total FTEs	6.00	7.00	<b>7.00</b>	<b>7.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 455,852	\$ 434,399	\$ <b>433,452</b>	\$ <b>487,740</b>
O&M	1,892,795	1,972,409	<b>1,918,122</b>	<b>1,901,877</b>
Capital	6,297	12,000	<b>12,000</b>	<b>12,000</b>
Total Expenditures	\$ 2,354,944	\$ 2,418,808	\$ <b>2,363,574</b>	\$ <b>2,401,617</b>

*Does not include non-cash outlays for depreciation and amortization*

## Operations Division - Distribution Overview

This Division is responsible for the operation and maintenance of potable and reclaimed water distribution facilities including, but not limited to, water mains, fire hydrants, and valves.

Programs within this division include:

- Water Quality Sampling
- Backflow Prevention
- Preventative Maintenance

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PERSONNEL</u></b>				
Water Distribution Superintendent	1.00	1.00	<b>1.00</b>	<b>1.00</b>
Lead Water Utility Operator	3.00	3.00	<b>3.00</b>	<b>3.00</b>
Water Utility Operator II	4.00	4.00	<b>4.00</b>	<b>4.00</b>
Total FTEs	8.00	8.00	<b>8.00</b>	<b>8.00</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 545,290	\$ 537,310	\$ <b>537,310</b>	\$ <b>549,498</b>
O&M	209,442	246,940	<b>240,240</b>	<b>253,090</b>
Capital	-	-	-	<b>28,000</b>
Total Expenditures	\$ 754,732	\$ 784,250	\$ <b>777,550</b>	\$ <b>830,588</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>WTR-ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	27,201	27,565	12,919	31,412
GROUP INSURANCE	17,865	16,537	8,059	16,729
OTHER EMPLOYEE BENEFITS	1,240	1,218	590	1,248
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	279,239	280,767	129,022	290,827
SOCIAL SECURITY/MEDICARE	19,848	21,391	8,489	22,161
UNEMPLOYMENT INSURANCE	0	0	0	0
WORKERS' COMPENSATION	605	624	131	540
	<b>345,997</b>	<b>348,102</b>	<b>159,210</b>	<b>362,917</b>
<b>WTR-ADMIN-O&amp;M</b>				
ADMINISTRATIVE SERVICES	0	300,000	150,000	358,000
ADVERTISING	120	200	0	200
AMORTIZATION	158,658	254,784	0	158,658
BOND ISSUANCE COSTS	0	0	0	0
BOTTLED WATER	3,930	2,500	(1,255)	0
BUILDING REPAIR & MAINTENANCE	0	0	0	0
DEPRECIATION	2,254,406	2,241,600	0	2,254,406
EQUIPMENT REPAIR & MAINTENANCE	1,045	1,500	452	1,500
FLEET COSTS	0	95,323	47,661	135,603
GASOLINE & OIL	61	0	15	0
INSURANCE	68,576	65,662	7,640	46,000
INVESTMENT LOSS	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	11,125	10,570	6,952	10,835
MISCELLANEOUS OTHER OPERATING	0	500	0	500
NATURAL GAS & ELECTRICITY	5,874	5,400	2,668	6,100
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE LEASE	65,600	65,600	32,802	65,600
OFFICE SUPPLIES	4,627	3,125	1,589	3,125
OUTSIDE PROFESSIONAL SERVICES	65,235	68,000	31,510	150,000
POSTAGE	0	500	0	500
PRINTING & BINDING	0	1,000	816	1,000
REGULATORY EXPENSE	0	13,200	14,400	14,400
RENTALS	6,253	5,600	1,920	5,900
SAFETY COMPLIANCE	768	200	202	350
SOFTWARE MAINTENANCE & LICENSI	0	0	0	0
TELECOMMUNICATIONS	1,651	1,400	601	1,500
TRAVEL & TRAINING	3,193	2,000	1,441	2,300
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER UTILITY COMMISSION	2,596	2,000	431	2,000
	<b>2,653,719</b>	<b>3,140,664</b>	<b>299,843</b>	<b>3,218,477</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>WTR-ADMIN-DEBT SERVICE</b>				
INTEREST PAYMENTS	1,444,352	1,495,063	0	1,425,085
PRINCIPAL PAYMENTS	0	1,310,654	0	1,444,316
	<u>1,444,352</u>	<u>2,805,717</u>	<u>0</u>	<u>2,869,401</u>
<b>WTR-ADMIN-OTHER FIN USES</b>				
TR TO INTERNAL SERVICE FUND	95,323	0	0	0
TRANSFER TO CAPITAL PROJ FUND	0	0	0	0
TRANSFER TO DEBT SERVICE FUNDS	319	5,295	0	2,319
	<u>95,642</u>	<u>5,295</u>	<u>0</u>	<u>2,319</u>
<b>WTR-CUST SVC &amp; METER-PERSONNEL</b>				
ASRS CONTRIBUTIONS	36,638	40,364	18,310	45,810
GROUP INSURANCE	71,120	76,824	33,098	80,976
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	3,462	6,432	10,583	7,500
REGULAR EMPLOYEES	368,158	391,829	176,773	403,353
SOCIAL SECURITY/MEDICARE	27,581	29,715	14,084	30,610
WORKERS' COMPENSATION	7,139	7,371	1,550	6,330
	<u>514,098</u>	<u>552,535</u>	<u>254,397</u>	<u>574,579</u>
<b>WTR-CUST SVC &amp; METER-O&amp;M</b>				
BAD DEBT EXPENSE	44,096	25,000	11,907	25,000
CONTRACT PERSONNEL SERVICES	0	0	0	0
EQUIP. R&M-SERVICES	8,836	6,500	7,395	14,000
EQUIPMENT R&M - METERS	16,444	16,500	3,921	10,000
EQUIPMENT REPAIR & MAINTENANCE	242	650	110	2,150
FIELD SUPPLIES	1,718	1,000	952	2,000
GASOLINE & OIL	0	0	0	0
GROUPS REPAIR & MAINTENANCE	900	1,500	250	1,500
INTEREST ON SECURITY DEPOSITS	461	400	123	250
MEMBERSHIPS & SUBSCRIPTIONS	74	0	0	0
NON-CAPITALIZED EQUIPMENT	2,109	2,000	764	4,120
OFFICE SUPPLIES	10,619	8,000	4,226	8,400
OUTSIDE PROFESSIONAL SERVICES	98,100	85,100	35,499	86,800
POSTAGE	85,355	88,400	32,969	86,750
PRINTING & BINDING	26,252	21,000	4,141	19,000
RECLAIMED WATER FOR RESALE	0	0	0	0
SAFETY COMPLIANCE	939	1,200	1,022	1,200
SOFTWARE MAINTENANCE & LICENSING	26,618	23,600	3,788	24,000
TELECOMMUNICATIONS	4,416	4,700	2,217	7,300
TRAVEL & TRAINING	2,292	3,000	1,105	3,000
UNIFORMS	3,570	3,650	2,466	3,650

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WATER PURCHASED FOR RESALE	18,146	17,100	4,305	0
WORKERS' COMPENSATION	0	0	0	0
	<u>351,184</u>	<u>309,300</u>	<u>117,160</u>	<u>299,120</u>
<b>WTR-CUST SVC &amp; METER-O&amp;M</b>				
WATER PURCHASED FOR RESALE	0	0	0	7,400
WATER PURCHASED FOR RESALE	0	0	0	9,800
WATER PURCHASED FOR RESALE	0	0	0	837,500
	<u>0</u>	<u>0</u>	<u>0</u>	<u>854,700</u>
<b>WTR-CUST SVC &amp; METER-CAPITAL</b>				
EQUIPMENT	0	0	0	0
METERS	0	135,000	51,995	78,000
MINOR ASSETS	0	0	0	0
VEHICLES	0	0	0	0
	<u>0</u>	<u>135,000</u>	<u>51,995</u>	<u>78,000</u>
<b>WTR-CUST SVC &amp; METER-CAPITAL</b>				
VEHICLES	0	0	0	76,500
CAPITAL ASSET REPLACE	0	0	0	76,500
	<u>0</u>	<u>0</u>	<u>0</u>	<u>76,500</u>
<b>WTR-CUST SVC &amp; METER-CAPITAL</b>				
METERS	0	730,000	668,941	50,000
COUNTRYSIDE METER REPLACE	0	730,000	668,941	50,000
	<u>0</u>	<u>730,000</u>	<u>668,941</u>	<u>50,000</u>
<b>WTR-CUST SVC &amp; METER-CAPITAL</b>				
METERS	0	0	0	780,000
OV METER REPLACE	0	0	0	780,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>780,000</u>
<b>WTR-CONSERV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	4,807	4,871	2,283	5,551
GROUP INSURANCE	8,135	7,853	3,708	7,939
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	48,755	48,060	22,603	49,782

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE WORKERS' COMPENSATION	3,633 1,533 <b>66,861</b>	3,589 1,582 <b>65,955</b>	1,696 333 <b>30,622</b>	3,721 1,368 <b>68,361</b>
<b>WTR-CONSERV-O&amp;M</b>				
CONSERVATION	758	5,000	2,489	5,000
EQUIPMENT REPAIR & MAINTENANCE	96	100	22	75
FIELD SUPPLIES	263	250	76	200
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	3,300	5,300	4,000	5,330
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	525	750	255	650
OUTSIDE PROFESSIONAL SERVICES	15,058	4,000	0	12,000
POSTAGE	0	0	0	0
PRINTING & BINDING	24	1,500	0	1,500
SAFETY COMPLIANCE	31	100	0	100
TELECOMMUNICATIONS	298	300	125	250
TRAVEL & TRAINING	401	800	0	800
UNIFORMS	179	300	0	300
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>20,934</b>	<b>18,400</b>	<b>6,967</b>	<b>26,205</b>
<b>WTR-WTR RES-O&amp;M</b>				
CAP WATER CAPITAL CHARGES	0	0	0	0
CAP WATER DELIVERY CHARGES	749,280	647,500	118,611	778,500
OUTSIDE PROFESSIONAL SERVICES	37,831	40,000	14,165	130,000
WATER RIGHTS	0	0	0	0
	<b>787,111</b>	<b>687,500</b>	<b>132,776</b>	<b>908,500</b>
<b>WTR-WTR RES-O&amp;M</b>				
REGULATORY EXPENSE	474,936	420,000	251,771	315,000
REGULATORY EXPENSE	13,094	79,000	51,092	75,000
REGULATORY EXPENSE	0	0	0	405,000
	<b>488,030</b>	<b>499,000</b>	<b>302,863</b>	<b>795,000</b>
<b>WTR-ENG ADMIN-PERSONNEL</b>				
ASRS CONTRIBUTIONS	19,450	19,711	9,238	22,462
GROUP INSURANCE	13,573	12,657	6,066	12,804
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	197,291	194,484	91,465	201,453

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE WORKERS' COMPENSATION	15,114 1,866 <b>247,294</b>	14,878 1,927 <b>243,657</b>	7,056 405 <b>114,230</b>	15,411 1,667 <b>253,797</b>
<b>WTR-ENG ADMIN-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
GASOLINE & OIL	20	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	235	435	235	235
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OFFICE SUPPLIES	2,918	2,000	1,500	2,000
OUTSIDE PROFESSIONAL SERVICES	88,467	103,591	47,138	103,591
PRINTING & BINDING	1,899	2,000	901	2,000
RENTALS	2,874	3,900	1,424	3,000
SAFETY COMPLIANCE	355	200	262	430
SOFTWARE MAINTENANCE & LICENSI	2,367	2,500	1,035	39,940
TELECOMMUNICATIONS	1,829	1,700	475	1,200
TRAVEL & TRAINING	733	1,000	2	3,200
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>101,696</b>	<b>117,326</b>	<b>52,973</b>	<b>155,596</b>
<b>WTR-CAPITAL IMPROV-PERSONNEL</b>				
ASRS CONTRIBUTIONS	8,385	8,499	3,983	9,685
GROUP INSURANCE	4,652	4,271	2,061	4,322
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	0	0	0	0
REGULAR EMPLOYEES	85,056	83,853	39,432	86,858
SOCIAL SECURITY/MEDICARE	6,461	6,415	3,013	6,645
WORKERS' COMPENSATION	186	192	40	166
	<b>104,741</b>	<b>103,230</b>	<b>48,529</b>	<b>107,676</b>
<b>WTR-CAPITAL IMPROV-CAPITAL</b>				
BOOSTER STATIONS	0	0	0	0
BOOSTER STATIONS	0	700,000	182,846	0
BOOSTER STATIONS	0	60,000	0	0
EQUIPMENT	0	50,000	0	0
RESERVOIRS	0	0	0	0
RESERVOIRS	0	170,000	83,156	0
RESERVOIRS	0	40,000	0	0
STRUCTURES	0	0	0	0
STRUCTURES	0	0	0	0
STRUCTURES	0	0	0	0
STRUCTURES	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	300,000
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
	0	0	0	0

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	15,000	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	50,000	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	1,200,000	753,283	200,000
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	0
TRANSMISSION/DISTRIBUTION MAIN	0	1,000,000	22,720	700,000
WELLS	0	0	0	0
WELLS	0	0	0	0
WELLS	0	0	0	0
WELLS	0	0	10	0
	<b>0</b>	<b>3,285,000</b>	<b>1,042,014</b>	<b>1,200,000</b>
<b>WTR-CAPITAL IMPROV-CAPITAL</b>				
WELLS	0	0	0	60,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>WTR-CAPITAL IMPROV-CAPITAL</b>				
EQUIPMENT	0	0	0	50,000
RESERVOIRS	0	0	0	50,000
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	200,000
TRANSMISSION/DISTRIBUTION MAIN	0	0	0	600,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>900,000</b>
<b>WTR-CONST INSP-PERSONNEL</b>				
ASRS CONTRIBUTIONS	10,385	10,654	4,899	12,135
GROUP INSURANCE	12,594	12,045	5,710	12,180
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	715	1,979	0	2,000
REGULAR EMPLOYEES	104,628	103,139	48,506	106,835
SOCIAL SECURITY/MEDICARE	7,965	7,953	3,697	8,239
WORKERS' COMPENSATION	1,696	1,751	368	1,514
	<b>137,984</b>	<b>137,521</b>	<b>63,180</b>	<b>142,903</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>WTR-CONST INSP-O&amp;M</b>				
FIELD SUPPLIES	414	200	79	200
GASOLINE & OIL	0	0	0	0
NON-CAPITALIZED EQUIPMENT	266	200	42	3,350
OFFICE SUPPLIES	183	150	191	200
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
PRINTING & BINDING	0	50	0	50
SAFETY COMPLIANCE	393	300	58	400
TELECOMMUNICATIONS	1,407	1,300	541	1,300
TESTING	(70)	500	25	500
TRAVEL & TRAINING	55	250	0	250
UNIFORMS	769	1,100	885	1,100
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>3,417</b>	<b>4,050</b>	<b>1,822</b>	<b>7,350</b>
<b>WTR-PROD-POT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	32,826	31,828	15,964	39,060
GROUP INSURANCE	53,672	54,832	20,536	62,712
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	11,078	7,916	5,156	11,500
REGULAR EMPLOYEES	322,557	306,124	152,906	338,817
SOCIAL SECURITY/MEDICARE	24,799	23,362	11,905	26,021
WORKERS' COMPENSATION	10,920	10,337	2,173	9,630
	<b>455,852</b>	<b>434,399</b>	<b>208,640</b>	<b>487,740</b>
<b>WTR-PROD-POT-O&amp;M</b>				
EQUIP. R&M-BOOSTERS	18,594	20,500	4,448	33,875
EQUIP. R&M-RESERVOIRS	11,809	28,000	13,208	54,300
EQUIP. R&M-TELEMETRY	12,759	9,875	750	9,875
EQUIP. R&M-WELLS	128,123	90,500	14,285	88,144
EQUIPMENT REPAIR & MAINTENANCE	5,424	5,000	12,150	8,000
FIELD SUPPLIES	2,622	3,000	708	3,000
GASOLINE & OIL	0	0	0	0
GROUPS REPAIR & MAINTENANCE	786	3,180	707	3,350
MEMBERSHIPS & SUBSCRIPTIONS	1,033	300	300	300
NON-CAPITALIZED EQUIPMENT	1,485	1,500	148	3,300
OFFICE SUPPLIES	1,285	850	537	1,000
OUTSIDE PROFESSIONAL SERVICES	0	1,800	150	1,800
POWER PURCHASED FOR PUMPING	886,049	900,000	421,404	800,000
PRINTING & BINDING	0	250	0	250
RENTALS	0	500	0	400
SAFETY COMPLIANCE	975	1,125	170	1,125
SOFTWARE MAINTENANCE & LICENSING	3,032	2,897	0	3,517
TELECOMMUNICATIONS	2,688	2,900	994	2,400
TRAVEL & TRAINING	1,542	2,100	121	2,100

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
UNIFORMS	3,955	4,020	3,242	4,620
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<u>1,082,159</u>	<u>1,078,297</u>	<u>473,322</u>	<u>1,021,356</u>
<b>WTR-PROD-POT-O&amp;M</b>				
CHEMICALS	32,518	37,000	23,865	38,000
EQUIP. R&M-DISINFECTION	18,322	5,000	9,612	26,200
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	0	0	0	0
NON-CAPITALIZED EQUIPMENT	795	700	98	1,300
RENTALS	675	600	218	600
SAFETY COMPLIANCE	149	575	0	600
TESTING	840	890	728	900
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<u>53,299</u>	<u>44,765</u>	<u>34,522</u>	<u>67,600</u>
<b>WTR-PROD-POT-O&amp;M</b>				
EQUIPMENT REPAIR & MAINTENANCE	3,237	3,500	0	1,600
FIELD SUPPLIES	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	23,470	16,520	1,750	17,000
TELECOMMUNICATIONS	0	0	0	0
VEHICLE REPAIR & MAINTENANCE	11	0	0	0
	<u>26,718</u>	<u>20,020</u>	<u>1,750</u>	<u>18,600</u>
<b>WTR-PROD-POT-CAPITAL</b>				
MINOR ASSETS	0	0	0	0
SECURITY EQUIPMENT	0	12,000	0	12,000
	<u>0</u>	<u>12,000</u>	<u>0</u>	<u>12,000</u>
<b>WTR-PROD-REC-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
DEPRECIATION	470,414	470,414	0	470,414
EQUIP. R&M-BOOSTERS	3,430	3,000	0	3,300
EQUIP. R&M-RESERVOIRS	11	250	0	1,000
EQUIP. R&M-TELEMETRY	11,272	5,470	1,323	4,560
EQUIPMENT R&M - METERS	1,478	2,000	925	2,000
EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0
FIELD SUPPLIES	690	1,000	450	1,300
GASOLINE & OIL	0	0	0	0
GROUND'S REPAIR & MAINTENANCE	472	800	36	800

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
NON-CAPITALIZED EQUIPMENT	508	500	0	1,700
OFFICE SUPPLIES	522	500	192	1,000
OUTSIDE PROFESSIONAL SERVICES	306	1,900	153	1,900
POWER PURCHASED FOR PUMPING	56,031	65,000	17,364	55,000
RECLAIMED WATER FOR RESALE	629,228	725,000	275,014	700,000
REGULATORY EXPENSE	0	0	0	0
RENTALS	0	0	0	0
SAFETY COMPLIANCE	292	375	370	375
SOFTWARE MAINTENANCE & LICENSI	2,000	2,182	0	3,516
TELECOMMUNICATIONS	2,143	2,880	905	2,300
TESTING	0	1,500	0	1,500
UNIFORMS	668	670	0	770
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>1,179,465</b>	<b>1,283,441</b>	<b>296,731</b>	<b>1,251,435</b>
<b>WTR-PROD-REC-O&amp;M</b>				
CHEMICALS	10,711	12,000	3,548	9,000
EQUIP. R&M-DISINFECTION	10,737	2,500	1,558	2,500
FIELD SUPPLIES	120	500	99	500
NON-CAPITALIZED EQUIPMENT	0	700	0	700
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
SAFETY COMPLIANCE	0	0	0	0
TESTING	0	600	288	600
	<b>21,568</b>	<b>16,300</b>	<b>5,493</b>	<b>13,300</b>
<b>WTR-DIST-POT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	26,034	26,621	11,000	30,014
GROUP INSURANCE	23,176	20,912	8,238	24,863
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	2,694	4,948	3,551	5,000
REGULAR EMPLOYEES	261,407	257,714	105,364	264,182
SOCIAL SECURITY/MEDICARE	20,044	20,094	8,318	20,505
WORKERS' COMPENSATION	9,611	8,646	1,818	7,400
	<b>342,965</b>	<b>338,935</b>	<b>138,289</b>	<b>351,964</b>
<b>WTR-DIST-POT-PERSONNEL</b>				
ASRS CONTRIBUTIONS	14,401	14,387	6,812	16,293
GROUP INSURANCE	27,712	26,839	12,654	20,091
OTHER EMPLOYEE BENEFITS	0	0	0	0
OVERTIME PAY	1,403	0	430	0
REGULAR EMPLOYEES	144,658	141,958	67,020	146,127

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
SOCIAL SECURITY/MEDICARE WORKERS' COMPENSATION	10,833 3,320 <u>202,325</u>	10,518 4,673 <u>198,375</u>	5,042 982 <u>92,940</u>	11,005 4,017 <u>197,533</u>
<b>WTR-DIST-POT-O&amp;M</b>				
OFFICE SUPPLIES	0 0 <u>0</u>	0 0 <u>0</u>	134 134 <u>0</u>	0 0 <u>0</u>
<b>WTR-DIST-POT-O&amp;M</b>				
EQUIP. R&M-HYDRANTS	6,673	4,000	1,761	4,000
EQUIP. R&M-MAINS	74,823	100,000	19,656	100,000
EQUIP. R&M-SERVICES	11,451	8,000	2,269	8,000
EQUIPMENT R&M - METERS	0	1,000	0	500
EQUIPMENT REPAIR & MAINTENANCE	201	1,000	111	1,000
FIELD SUPPLIES	1,235	1,300	954	1,500
GASOLINE & OIL	0	0	0	0
GROUPS REPAIR & MAINTENANCE	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	0	0
NATURAL GAS & ELECTRICITY	0	0	0	0
NON-CAPITALIZED EQUIPMENT	28	1,000	2,429	1,000
OFFICE LEASE	0	0	0	0
OFFICE SUPPLIES	90	500	92	400
OUTSIDE PROFESSIONAL SERVICES	0	0	0	0
RENTALS	0	1,000	0	500
SAFETY COMPLIANCE	883	1,500	0	1,500
TELECOMMUNICATIONS	1,995	1,840	820	1,840
TRAVEL & TRAINING	680	1,500	0	1,500
UNIFORMS	1,610	2,520	1,553	2,500
VEHICLE REPAIR & MAINTENANCE	0	0	0	500
WASTE DISPOSAL FEES	955	700	305	0
	<u>100,623</u>	<u>125,860</u>	<u>29,950</u>	<u>124,740</u>
<b>WTR-DIST-POT-O&amp;M</b>				
EQUIP. R&M-BACKFLOW	1,926	2,500	525	2,500
EQUIPMENT R&M - METERS	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	132	150	67	150
FIELD SUPPLIES	1,000	1,500	289	1,300
GASOLINE & OIL	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	100	0	100
NON-CAPITALIZED EQUIPMENT	0	500	0	500

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
OFFICE SUPPLIES	186	800	31	800
OUTSIDE PROFESSIONAL SERVICES	1,151	500	0	500
POSTAGE	3,932	7,200	366	4,500
PRINTING & BINDING	2,425	2,400	0	2,650
REGULATORY EXPENSE	0	0	0	0
SAFETY COMPLIANCE	128	1,500	504	1,500
TELECOMMUNICATIONS	1,041	980	466	980
TESTING	88,848	90,000	22,453	100,000
TRAVEL & TRAINING	198	900	0	900
UNIFORMS	1,720	1,890	1,720	1,890
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
	<b>102,687</b>	<b>110,920</b>	<b>26,421</b>	<b>118,270</b>
<b>WTR-DIST-POT-O&amp;M</b>				
BLUESTAKE	5,243	4,100	3,573	4,000
EQUIPMENT REPAIR & MAINTENANCE	0	500	0	500
FIELD SUPPLIES	0	0	0	0
GASOLINE & OIL	0	0	0	0
NON-CAPITALIZED EQUIPMENT	0	250	0	250
TELECOMMUNICATIONS	298	330	125	330
UNIFORMS	591	630	598	650
VEHICLE REPAIR & MAINTENANCE	0	0	0	0
WORKERS' COMPENSATION	0	0	0	0
	<b>6,131</b>	<b>5,810</b>	<b>4,296</b>	<b>5,730</b>
<b>WTR-DIST-POT-CAPITAL</b>				
VEHICLES	0	0	0	28,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,000</b>
<b>WTR-DIST-REC-O&amp;M</b>				
BLUESTAKE	0	450	0	450
EQUIP. R&M-MAINS	0	2,500	0	2,500
EQUIP. R&M-SERVICES	0	1,000	0	1,000
FIELD SUPPLIES	0	0	0	0
RENTALS	0	400	0	400
	<b>0</b>	<b>4,350</b>	<b>0</b>	<b>4,350</b>
<b>GRAND TOTAL</b>	<b>10,936,852</b>	<b>16,861,724</b>	<b>4,660,009</b>	<b>17,494,019</b>



# Water Utility Alternative Water Resources Development

## Overview

The Alternative Water Resource Development Impact Fee Fund accounts for expenditures for alternative water resource capital costs and any related debt service. Revenues are received from a groundwater preservation fee and impact fees. Specific activities include analysis, planning, design and construction of infrastructure required to deliver alternative water resource (Central Arizona Project and reclaimed water) to the Town.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ 413,509	\$ 214,775	\$ 167,762	\$ 224,875
Capital	20,610	515,000	<b>567,000</b>	<b>100,000</b>
Debt Service	731,688	1,789,978	<b>1,789,978</b>	<b>1,774,756</b>
Other Financing Uses	-	100,000	<b>100,000</b>	<b>100,000</b>
Total Expenditures	\$ 1,165,807	\$ 2,619,753	\$ 2,624,740	\$ 2,199,631

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Groundwater Preservation Fee	\$ 2,096,093	\$ 2,423,500	\$ 2,358,000	\$ 2,456,000
Impact Fees	400,988	219,200	<b>515,544</b>	<b>219,200</b>
Interest	2,320	2,684	<b>800</b>	<b>800</b>
Total Revenues	\$ 2,499,401	\$ 2,645,384	\$ 2,874,344	\$ 2,676,000

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>AWF-O&amp;M</b>				
CAP WATER CAPITAL CHARGES	154,575	154,575	77,288	154,575
INVESTMENT LOSS	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	258,934	60,200	4,136	70,300
	<b>413,509</b>	<b>214,775</b>	<b>81,424</b>	<b>224,875</b>
<b>AWF-CAPITAL</b>				
BOOSTER STATIONS	0	0	0	0
LAND	0	0	0	100,000
TRANSMISSION/DISTRIBUTION MAIN	20,610	515,000	65,452	0
	<b>20,610</b>	<b>515,000</b>	<b>65,452</b>	<b>100,000</b>
<b>AWF-DEBT SERVICE</b>				
INTEREST PAYMENTS	731,688	675,370	0	626,852
PRINCIPAL PAYMENTS	0	1,114,608	0	1,147,904
	<b>731,688</b>	<b>1,789,978</b>	<b>0</b>	<b>1,774,756</b>
<b>AWF-OTHER FINANCING USES</b>				
TRANSFER TO ENTERPRISE FUND	0	100,000	0	100,000
	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>GRAND TOTAL</b>	<b>1,165,807</b>	<b>2,619,753</b>	<b>146,876</b>	<b>2,199,631</b>



# Water Utility Potable Water System Development

## Overview

The Potable Water Systems Development Impact Fee Fund accounts for expenditures for potable water capital improvements that are growth-related and debt service. Revenues are received from impact fees which are collected and used for repayment of bonds sold to finance the capital projects. Specific activities include design and construction of infrastructure required to deliver potable water to meet the needs of future customers.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Capital	\$ 2,851,999	\$ 740,000	\$ 505,696	\$ -
Debt Service	329,920	639,920	639,920	632,744
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 3,181,919</b>	<b>\$ 1,379,920</b>	<b>\$ 1,145,616</b>	<b>\$ 632,744</b>

## **REVENUES BY FUNDING SOURCE**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
Single Family Connections	\$ 154,026	\$ 89,845	\$ 159,000	\$ 89,845
Multi - Family Connections	-	-	-	-
Commercial Connections	69,880	10,280	135,650	10,280
Irrigation Connections	10,780	10,900	15,260	10,900
TURF Connections	-	-	-	-
Fire Flow Connections	9,690	3,230	30,997	3,230
Interest	13,737	13,323	4,500	4,500
<b>Total Revenues</b>	<b>\$ 258,113</b>	<b>\$ 127,578</b>	<b>\$ 345,407</b>	<b>\$ 118,755</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>CONN FEES-CAPITAL</b>				
RESERVOIRS	2,520,402	680,000	332,464	0
TRANSMISSION/DISTRIBUTION MAIN	331,598	60,000	0	0
	<b>2,851,999</b>	<b>740,000</b>	<b>332,464</b>	<b>0</b>
<b>CONN FEES-DEBT SERVICE</b>				
INTEREST PAYMENTS	329,920	329,920	0	312,744
PRINCIPAL PAYMENTS	0	310,000	0	320,000
	<b>329,920</b>	<b>639,920</b>	<b>0</b>	<b>632,744</b>
<b>CONN FEE-OTHER FINANCING USES</b>				
TRANSFER TO ENTERPRISE FUND	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>3,181,919</b>	<b>1,379,920</b>	<b>332,464</b>	<b>632,744</b>



# Roadway Development Impact Fee Fund

## Overview

This Fund is used to manage all roadway Capital Improvement Projects (CIP) from planning, design, and construction. This process includes consultant selection and preparation of the Request for Proposal (RFP) process, review of traffic control plans, and contract administration. This fund is managed by Development & Infrastructure Services staff.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ -
Capital	1,884,630	7,998,000	4,745,951	6,154,000
Debt Service	3,000,000	2,615,467	2,615,467	-
<b>Total Expenditures</b>	<b>\$ 4,884,630</b>	<b>\$ 10,613,467</b>	<b>\$ 7,361,418</b>	<b>\$ 6,154,000</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Federal Grants	\$ -	\$ 500,000	\$ -	\$ 699,000
State Grants	4,788,647	7,443,000	5,312,909	5,280,000
Interfund Loan	-	400,000	-	-
Impact Fees	263,302	413,078	246,714	414,118
Interest	3,182	4,000	1,600	1,600
Miscellaneous	53,687	18,000	19,512	18,000
<b>Total Revenues</b>	<b>\$ 5,108,819</b>	<b>\$ 8,778,078</b>	<b>\$ 5,580,735</b>	<b>\$ 6,412,718</b>

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	13	0
	<u>0</u>	<u>0</u>	<u>13</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS	61,100	12,000	24,410	0
ARTERIAL ROADWAYS	0	0	0	0
	<u>61,100</u>	<u>12,000</u>	<u>24,410</u>	<u>0</u>
<b>TWIF-ADM-DEBT SVC</b>				
INTEREST PAYMENTS	0	102,334	102,334	0
PRINCIPAL PAYMENTS	3,000,000	2,513,133	13,133	0
	<u>3,000,000</u>	<u>2,615,467</u>	<u>115,467</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS	56,374	170,000	13,110	105,000
	<u>56,374</u>	<u>170,000</u>	<u>13,110</u>	<u>105,000</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	0	1,123,000	0	1,123,000
ARTERIAL ROADWAYS	0	0	0	0
	<u>0</u>	<u>1,123,000</u>	<u>0</u>	<u>1,123,000</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	0	0
ARTERIAL ROADWAYS	0	5,000	0	0
	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS LAMBERT	220,956	0	43,293	48,000
	<u>220,956</u>	<u>0</u>	<u>43,293</u>	<u>48,000</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS LAMBERT	7,672	4,920,000	1,310,856	4,629,000
	<u>7,672</u>	<u>4,920,000</u>	<u>1,310,856</u>	<u>4,629,000</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS HARDY @ NORTHERN	87,936	0	1,632	0
	<u>87,936</u>	<u>0</u>	<u>1,632</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS MAGEE-ORACLE/1ST	2,288	0	0	0
	<u>2,288</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS MAGEE-ORACLE/1ST	1,170,075	0	0	0
	<u>1,170,075</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS CALLE CON BIKE LANE	8	0	0	0
	<u>8</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS CALLE CON BIKE LANE	98,719	0	0	0
	<u>98,719</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS BIG WASH BRIDGE	3,982	40,000	1,423	0
	<u>3,982</u>	<u>40,000</u>	<u>1,423</u>	<u>0</u>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	0	378,000	362,792	0
	<u>0</u>	<u>378,000</u>	<u>362,792</u>	<u>0</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	175,520	0	0	0
ARTERIAL ROADWAYS	0	1,350,000	0	0
	<u>175,520</u>	<u>1,350,000</u>	<u>0</u>	<u>0</u>
<b>TWIF-DESIGN-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	0	50,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
<b>TWIF-CONST-CAPITAL</b>				
ARTERIAL ROADWAYS	0	0	0	199,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>199,000</u>
<b>GRAND TOTAL</b>	<b>4,884,630</b>	<b>10,613,467</b>	<b>1,872,995</b>	<b>6,154,000</b>



# General Government Impact Fee Fund

## Overview

This Fund is used to manage the collection and expending of development impact fees dedicated to general government purposes. General government impact fees are assessed on both residential and commercial development within the Town. **Beginning FY 2013, these fees will no longer be collected.**

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ -
Capital	-	-	-	25,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 25,000

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Residential Impact Fees	\$ 16,529	\$ 18,419	\$ 18,419	\$ -
Commercial Impact Fees	25,991	49,066	11,419	-
Interest Income	92	-	5	-
Total Revenues	\$ 42,612	\$ 67,485	\$ 29,843	\$ -

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
GEN GOVT IMP - CAPITAL VEHICLES	0	0	0	25,000
<b>GRAND TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>



# Library Impact Fee Fund

## Overview

This Fund is used to manage the collection and expending of development impact fees dedicated to the Oro Valley Public Library. Library impact fees are assessed on residential development within the Town.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ -
Capital	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Residential Impact Fees	\$ 30,152	\$ 32,831	\$ 32,831	\$ 37,461
Interest Income	81	-	4	-
Total Revenues	\$ 30,233	\$ 32,831	\$ 32,835	\$ 37,461



# Parks & Recreation Impact Fee Fund

## Overview

This Fund is used to manage the collection and expending of development impact fees dedicated to parks and recreation purposes. Parks & Recreation impact fees are assessed on residential development within the Town.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ -
Capital	-	400,000	-	400,000
Total Expenditures	\$ -	\$ 400,000	\$ -	\$ 400,000

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Residential Impact Fees	\$ 117,584	\$ 127,640	\$ 127,640	\$ 92,001
Interest Income	316	-	16	-
Total Revenues	\$ 117,901	\$ 127,640	\$ 127,656	\$ 92,001

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
P&R-IMPACT-CAPITAL BUILDINGS & IMPROVEMENTS	0	400,000	0	400,000
	<u>0</u>	<u>400,000</u>	<u>0</u>	<u>400,000</u>
<b>GRAND TOTAL</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>400,000</b>



# Police Impact Fee Fund

## Overview

This Fund is used to manage the collection and expending of development impact fees dedicated to public safety purposes. Police impact fees are assessed on both residential and commercial development within the Town.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ -
Capital	-	-	-	<b>89,066</b>
Total Expenditures	\$ -	\$ -	\$ -	<b>\$ 89,066</b>

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Residential Impact Fees	\$ 22,271	\$ 24,254	\$ 24,254	\$ 48,376
Commercial Impact Fees	5,790	10,223	<b>5,851</b>	<b>1,464</b>
Interest Income	69	-	4	-
Total Revenues	\$ 28,130	\$ 34,477	\$ 30,109	\$ 49,840

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
PD IMPACT - CAPITAL VEHICLES	0	0	0	89,066
	<u>0</u>	<u>0</u>	<u>0</u>	<u>89,066</u>
<b>GRAND TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>89,066</b>



# Seizures and Forfeiture Fund - Federal

## Department Overview

Federal anti-racketeering revenue is generated as a result of the Police department's participation in investigating and seizing assets associated with illegal activities. The reimbursement of approved expenditures is administered by the Pima County Attorney's Office under strict Federal regulation. These funds are intended to be used in support of continuing law enforcement efforts and cannot be used to supplant any part of normal budget items.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ 3,792	\$ -	\$ -	\$ 128,410
O&M	104,546	-	74,017	-
Capital Outlay	30,778	-	60,000	-
Total Expenditures	\$ 139,115	\$ -	\$ 134,017	\$ 128,410

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Interest	\$ 2,467	\$ 1,300	\$ -	\$ -
Forfeiture - State and Local	313,093	250,000	258,700	250,000
Total Revenues	\$ 315,561	\$ 251,300	\$ 258,700	\$ 250,000

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>S&amp;F JUSTICE-PERSONNEL</b>				
APRS CONTRIBUTIONS	481	0	0	16,914
GROUP INSURANCE	0	0	0	8,705
OTHER EMPLOYEE BENEFITS	0	0	0	69
OVERTIME PAY	3,076	0	0	0
REGULAR EMPLOYEES	0	0	0	90,354
SOCIAL SECURITY/MEDICARE	235	0	0	6,912
UNIFORM ALLOWANCE	0	0	0	2,400
WORKERS' COMPENSATION	0	0	0	3,056
	<b>3,792</b>	<b>0</b>	<b>0</b>	<b>128,410</b>
<b>SEIZURES &amp; FORFEIT-JUSTICE-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	0	0
EQUIPMENT REPAIR & MAINTENANCE	780	0	1,232	0
FIELD SUPPLIES	998	0	11,581	0
FUNDING OUTSIDE SOURCES	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	364	0	0	0
MISCELLANEOUS OTHER OPERATING	5,239	0	24	0
NON-CAPITALIZED EQUIPMENT	81,605	0	9,285	0
OUTSIDE PROFESSIONAL SERVICES	4,279	0	706	0
POSTAGE	0	0	0	0
SOFTWARE MAINTENANCE & LICENSI	3,260	0	0	0
TELECOMMUNICATIONS	0	0	927	0
TRAVEL & TRAINING	5,921	0	1,617	0
UNIFORMS	1,746	0	2,098	0
VEHICLE REPAIR & MAINTENANCE	353	0	0	0
	<b>104,546</b>	<b>0</b>	<b>27,470</b>	<b>0</b>
<b>SEIZURES &amp; FORFEIT-JUSTICE-CAP</b>				
BUILDINGS & IMPROVEMENTS	0	0	0	0
EQUIPMENT	30,778	0	27,121	0
MINOR ASSETS	0	0	2,372	0
PATROL VEHICLES	0	0	0	0
	<b>30,778</b>	<b>0</b>	<b>29,493</b>	<b>0</b>

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>SEIZURES &amp; FORFEIT-JUSTICE-O&amp;M</b>				
FIELD SUPPLIES	0	0	3,534	0
GASOLINE & OIL	0	0	478	0
NON-CAPITALIZED EQUIPMENT	0	0	1,233	0
	<b>0</b>	<b>0</b>	<b>5,244</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>139,115</b>	<b>0</b>	<b>62,207</b>	<b>128,410</b>



# Seizures and Forfeiture Fund - State

## Department Overview

State anti-racketeering revenue is generated as a result of the Police department's participation in investigating and seizing assets associated with illegal activities. The reimbursement of approved expenditures is administered by the Pima County Attorney's Office under strict State regulation. These funds are intended to be used in support of continuing law enforcement efforts and cannot be used to supplant any part of normal budget items.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ 64,206
O&M	36,153	-	52,418	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 36,153	\$ -	\$ 52,418	\$ 64,206

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Interest	\$ 3,028	\$ 2,500	\$ -	\$ -
Forfeiture - State and Local	10,595	100,000	176,750	175,000
Total Revenues	\$ 13,623	\$ 102,500	\$ 176,750	\$ 175,000

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>S&amp;F STATE-PERSONNEL</b>				
APRS CONTRIBUTIONS	0	0	0	8,457
GROUP INSURANCE	0	0	0	4,353
OTHER EMPLOYEE BENEFITS	0	0	0	35
REGULAR EMPLOYEES	0	0	0	45,177
SOCIAL SECURITY/MEDICARE	0	0	0	3,456
UNIFORM ALLOWANCE	0	0	0	1,200
WORKERS' COMPENSATION	0	0	0	1,528
	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,206</b>
<b>SEIZURE &amp; FORFEIT-STATE-O&amp;M</b>				
BUILDING REPAIR & MAINTENANCE	0	0	1,048	0
EQUIPMENT REPAIR & MAINTENANCE	406	0	0	0
FIELD SUPPLIES	13,932	0	0	0
FUNDING OUTSIDE SOURCES	0	0	0	0
MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0
MINOR ASSETS	0	0	0	0
MISCELLANEOUS OTHER OPERATING	0	0	116	0
NON-CAPITALIZED EQUIPMENT	5,885	0	0	0
OFFICE LEASE	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	879	0	3,144	0
PRINTING & BINDING	391	0	0	0
SOFTWARE MAINTENANCE & LICENSI	0	0	1,302	0
TELECOMMUNICATIONS	0	0	0	0
TRAVEL & TRAINING	13,701	0	2,746	0
UNIFORMS	94	0	0	0
VEHICLE REPAIR & MAINTENANCE	866	0	6,209	0
	<b>36,153</b>	<b>0</b>	<b>14,566</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>36,153</b>	<b>0</b>	<b>14,566</b>	<b>64,206</b>



# Municipal Debt Service

## Overview

The Municipal Debt Service Fund allocates money for principal and interest payments on the issuance of Municipal Property Bonds. The Town has issued bonds for the acquisition of land and construction of buildings to support Town services. Repayments of this debt is pledged with excise sales tax, state shared revenue and other permit and fee revenues.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ 10,350	\$ 10,000	\$ 10,000	\$ 10,000
Debt Service	<u>488,954</u>	<u>619,521</u>	<u>619,521</u>	<u>644,080</u>
Total Expenditures	\$ 499,304	\$ 629,521	\$ 629,521	\$ 654,080

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Interest	\$ 347	\$ -	\$ 100	\$ -
Federal Subsidy	81,811	85,777	85,777	83,784
Miscellaneous	-	-	206,483	100,000
Transfers In	<u>319</u>	<u>228,647</u>	<u>66,735</u>	<u>155,706</u>
Total Revenues	\$ 82,476	\$ 314,424	\$ 359,095	\$ 339,490

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>MDS-O&amp;M</b>				
BOND ISSUANCE COSTS	0	0	0	0
OUTSIDE PROFESSIONAL SERVICES	10,350	10,000	4,683	10,000
	<u>10,350</u>	<u>10,000</u>	<u>4,683</u>	<u>10,000</u>
<b>MDS-DEBT SERVICE</b>				
INTEREST PAYMENTS	253,984	314,701	159,566	322,170
PRINCIPAL PAYMENTS	234,970	304,820	304,820	321,910
	<u>488,954</u>	<u>619,521</u>	<u>464,386</u>	<u>644,080</u>
<b>GRAND TOTAL</b>	<b>499,304</b>	<b>629,521</b>	<b>469,069</b>	<b>654,080</b>



# Oracle Road Improvement District

## Overview

The Oracle Road Improvement District Fund allocates money for principal and interest payments on the issuance of improvement district bonds. The Town issued bonds in 2005 to finance the widening of Oracle Road along the Rooney Ranch development. The bonds are repaid by the assessments levied on the property owners in this improvement district.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ 6,345	\$ 1,600	\$ 2,470	\$ 2,720
Debt Service	<u>366,203</u>	<u>364,703</u>	<u>364,703</u>	<u>367,578</u>
Total Expenditures	\$ 372,548	\$ 366,303	\$ 367,173	\$ 370,298

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Interest Repayments	\$ 141,543	\$ 129,703	\$ 129,703	\$ 117,578
Penalty	-	-	1,598	-
Principal Repayments	<u>224,267</u>	<u>235,000</u>	<u>235,000</u>	<u>250,000</u>
Total Revenues	\$ 365,811	\$ 364,703	\$ 366,301	\$ 367,578

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
<b>ORDS-O&amp;M</b>				
OUTSIDE PROFESSIONAL SERVICES	6,345	1,600	335	2,720
	<u>6,345</u>	<u>1,600</u>	<u>335</u>	<u>2,720</u>
<b>ORDS-DEBT SERVICE</b>				
INTEREST PAYMENTS	141,203	129,703	67,789	117,578
PRINCIPAL PAYMENTS	225,000	235,000	235,000	250,000
	<u>366,203</u>	<u>364,703</u>	<u>302,789</u>	<u>367,578</u>
<b>GRAND TOTAL</b>	<b>372,548</b>	<b>366,303</b>	<b>303,124</b>	<b>370,298</b>



# Aquatic Center Project Fund

## Fund Overview

The Aquatic Center Project Fund is a new Capital Project Fund. This fund will be used to account for construction of an expanded Town aquatics facility.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
Capital Outlay	\$ -	\$ 402,295	\$ -	\$ 3,350,000
Total Expenditures	\$ -	\$ 402,295	\$ -	\$ 3,350,000

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Other Financing Sources	\$ -	\$ -	\$ 3,050,000	\$ -
Donations	-	-	-	300,000
Total Revenues	\$ -	\$ -	\$ 3,050,000	\$ 300,000

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
AQUATIC CENTER -CAPTIAL OUTLAY BUILDINGS & IMPROVEMENTS	0	402,295	0	3,350,000
	0	402,295	0	3,350,000
<b>GRAND TOTAL</b>	<b>0</b>	<b>402,295</b>	<b>0</b>	<b>3,350,000</b>



# Benefit Self Insurance Fund

## Fund Overview

The Benefit Self Insurance Fund is a new Internal Service Fund for FY 2013. This fund will be used to manage costs related to the Town's self funding of health insurance.

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>PROGRAM EXPENDITURES</u></b>				
O&M	\$ -	\$ -	\$ -	\$ 1,824,194
Total Expenditures	\$ -	\$ -	\$ -	\$ 1,824,194

	FY 2011 Actual	FY 2012 Budget	FY 2012 Projected	FY 2013 Budget
<b><u>REVENUES BY FUNDING SOURCE</u></b>				
Self-Insurance Premiums	\$ -	\$ -	\$ -	\$ 1,824,194
Total Revenues	\$ -	\$ -	\$ -	\$ 1,824,194

# BUDGET COMPARISON REPORT

	FY 2010/11 ACTUAL	FY 2011/12 BUDGET	FY 2011/12 ACTUALS THRU DEC	FY 2012/13 TMRB
BENEFIT SELF INSURANCE-0&M	0	0	0	1,824,194
CLAIM SETTLEMENT	0	0	0	1,824,194
<b>GRAND TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,824,194</b>



## Capital Improvement Program Overview

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### Overview

Providing infrastructure is a primary function of a local government. Maintaining public safety, town services, parks and recreation facilities, adequate transportation systems, and the community's quality of life are all heavily dependent on how the Town handles infrastructure issues.

The Capital Improvement Program (CIP) is a comprehensive, five-year plan of capital projects that will support the continued growth and development of the Town. The CIP establishes the Capital Budget, which is submitted as the capital outlay portion of the annual Town budget. The CIP is used in implementing the General Plan and supporting the Town's adopted Strategic Plan by developing a prioritized schedule of short-range and long-range community capital needs, evaluating projects, and analyzing the community's ability and willingness to pay for them in the most cost-effective way. The Town uses the CIP as its method in determining future infrastructure requirements and planning the financing of facilities and equipment to maintain the service levels provided to Town citizens.

The Town identifies capital projects as those which:

- Cost \$50,000 or more;
- Have an expected useful life of five or more years; and
- Becomes, or preserves, an asset of the Town

Town staff, a Town Council representative, and board and commission representatives, form a CIP Technical Advisory Committee (CIPTAC). Each year the CIPTAC identifies new projects for inclusion in the CIP. The new projects incorporate goals and objectives identified in the Towns' Strategic Plan for the coming fiscal year. The approved CIP projects are incorporated into the Town's annual budget, while the remaining years offer insight into the needs of the Town for the next four years.

The CIP is comprised of four components:

- Needs assessment that identifies all needed and planned community infrastructure
- Financial analysis and determination of options and projected costs
- A plan that programs infrastructure by year over a five-year period
- A capital budget to be included in the annual budget for the new fiscal year

The Town uses the Capital Improvement Program as an avenue of communication to the public. Through the CIP document, residents and businesses are provided with an accurate and concise view of the Town's long term direction for capital investment and the Town's need for stable revenue sources to fund large multi-year capital projects.

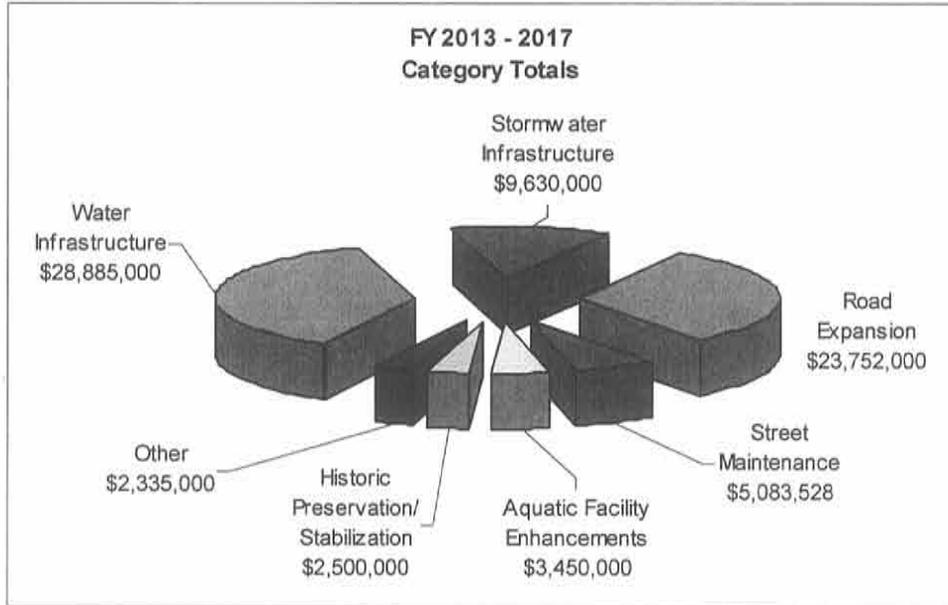
**An internal, cross-departmental review of capital projects was completed in order to prepare the proposed Five-Year Capital Improvement Plan rather than convening the CIP Technical Advisory Committee as has been standard practice in prior fiscal years.**



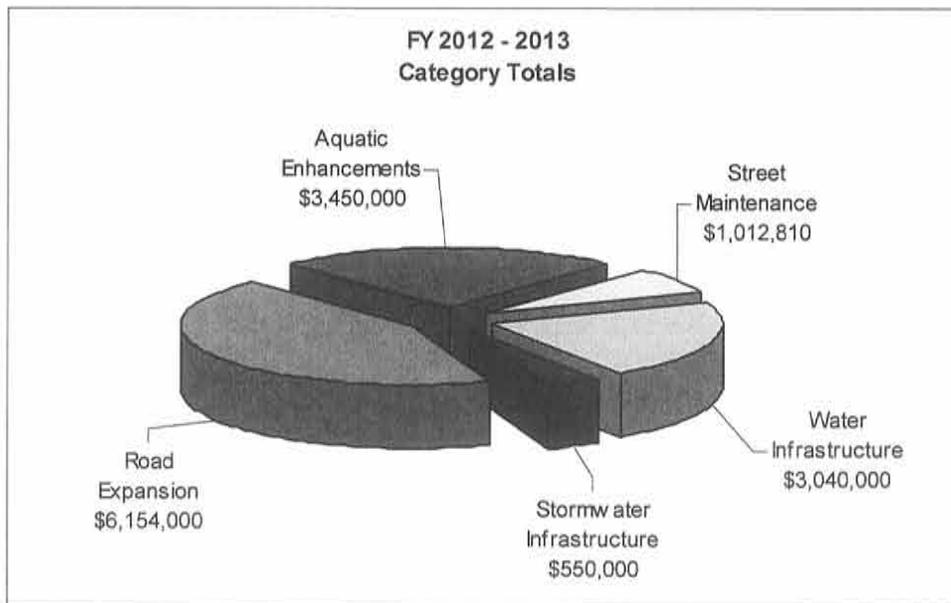
# Capital Improvement Program Overview

## Capital Improvement Program Summary

The cumulative 5-year capital budget for the Town of Oro Valley totals \$75,635,528 for fiscal years 2012-13 through 2016-17. The five year outlook is concentrated on roadway expansion, stormwater infrastructure and water infrastructure. The graph below shows the allocations by category for the given years:



The amount allocated for CIP projects in the FY 12/13 proposed budget is \$14,206,810. The graph below shows the allocations by category for FY 12/13. The projects included in the FY 12/13 CIP reflect the needs of the Town based on goals established in both the General and Strategic Plans. The projects represent a significant investment in the infrastructure of the Town and attempt to meet the needs of the community.





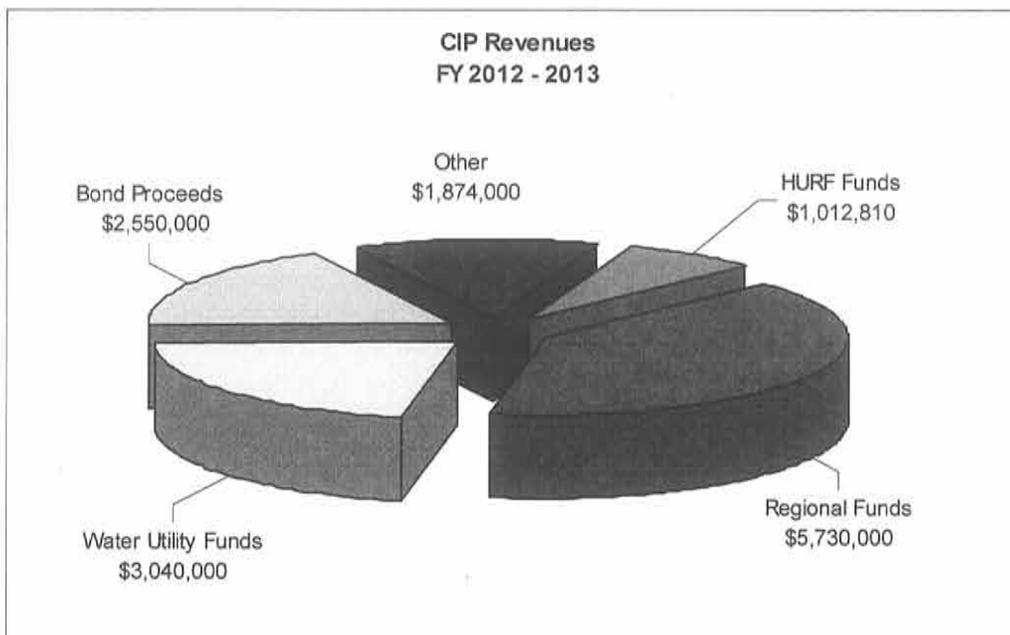
## Capital Improvement Program Overview

### Financing the Capital Improvement Program

Over the years, the Town of Oro Valley has financed a substantial portion of capital improvements through operating revenue and use of cash reserves. The "pay-as-you-go" financing method has been the preferred method for funding CIP projects in the past. The following options are considered when analyzing potential funding sources for CIP projects:

- Pay-as-you-go financing
- Bonds
- Certificates of participation
- Lease-purchase agreements
- Improvement districts
- Development impact fee ordinances
- Federal and State grants
- Donations and intergovernmental agreements
- User fees

Funding for the 2012 - 2013 CIP is derived from a variety of sources as depicted in the chart below:



Significant funding is generated through local taxes, development fees, intergovernmental grants, and Pima County bond proceeds. The Town relies heavily on income related to development to fund the projects, and a challenge for the Town will be to continue to develop funding sources to replace this income as construction activity has severely declined due to the economic recession.

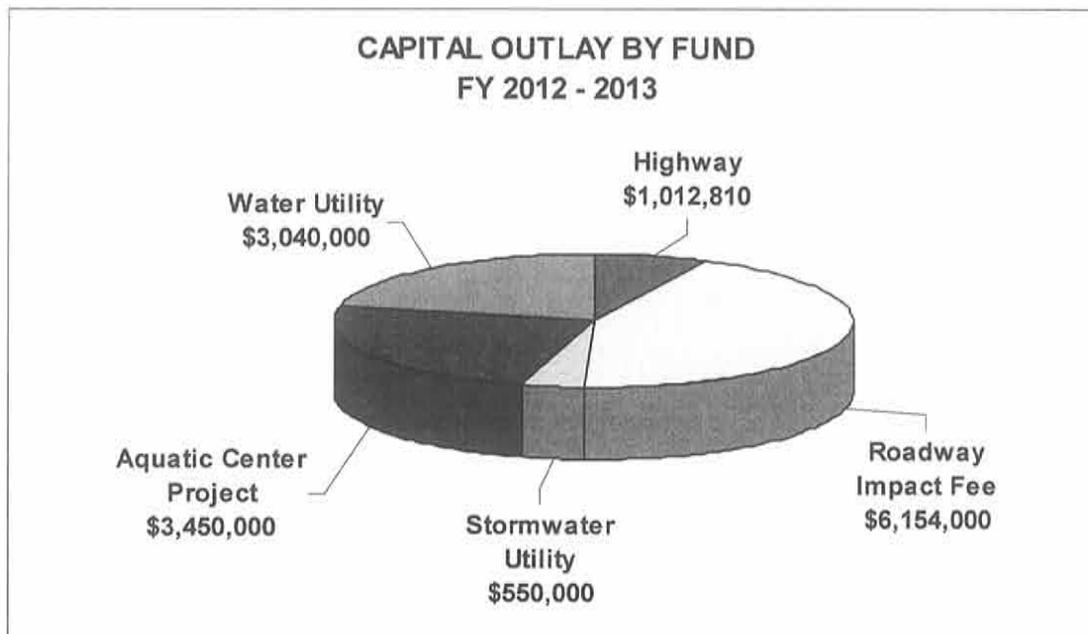


## Capital Improvement Program Overview

Table 1 below shows the Five Year CIP Projects by Fund:

**Table 1**

<b>Fund</b>	<b>Fiscal Year</b>				
	<b>12/13</b>	<b>13/14</b>	<b>14/15</b>	<b>15/16</b>	<b>16/17</b>
General	\$ -	\$ 1,470,000	\$ 2,750,000	\$ 325,000	\$ 150,000
Highway	\$ 1,012,810	\$ 934,739	\$ 1,077,642	\$ 1,381,642	\$ 816,695
Roadway Impact Fee	\$ 6,154,000	\$ -	\$ 6,496,000	\$ 9,102,000	\$ 2,000,000
Stormwater Utility	\$ 550,000	\$ 3,300,000	\$ 1,700,000	\$ 1,580,000	\$ 2,500,000
Aquatic Center Project	\$ 3,450,000	\$ -	\$ -	\$ -	\$ -
Water Utility	\$ 3,040,000	\$ 3,635,000	\$ 9,685,000	\$ 9,950,000	\$ 2,575,000
<b>Total All Funds</b>	<b>\$ 14,206,810</b>	<b>\$ 9,339,739</b>	<b>\$ 21,708,642</b>	<b>\$ 22,338,642</b>	<b>\$ 8,041,695</b>





## Projects by Fund

Table 2 below identifies the General Fund Projects for Fiscal Years 2013 – 2017:

**Table 2**

**General Fund**

Project Name	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Acella Permits Upgrade	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Replace Field Lights at JDK Park	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Dog Parks at RFP & JDK Parks	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Replace Restroom at JDK Park	\$ -	\$ -	\$ -	\$ 275,000	\$ -
Ramada at JDK Park	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SPR: Stables & Tack House Renovation (2)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
SPR: Pump House Treatment (2)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
SPR: Proctor Lieber House Renovation (2)	\$ -	\$ -	\$ 1,250,000	\$ -	\$ -
SPR: Guest House-Bunk Houses Renovation (2)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Carlos House & Chicken Coop Renovation (2)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Replace Playground Equipment - JDK Park (1)	\$ -	\$ 70,000	\$ 50,000	\$ 50,000	\$ -
Phone System Replacement	\$ -	\$ 600,000	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ -</b>	<b>\$ 1,470,000</b>	<b>\$ 2,750,000</b>	<b>\$ 325,000</b>	<b>\$ 150,000</b>

Note 1: Funded with Recreation In Lieu Fees

Note 2: Contingent upon future Pima County bond fund approval

Table 3 below identifies the Highway Fund Projects for Fiscal Years 2013 – 2017:

**Table 3**

**Highway Fund**

Project Name	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Surface Treatments	\$ 1,012,810	\$ 934,739	\$ 1,077,642	\$ 1,301,642	\$ 756,695
New 4X4 Backhoe	\$ -	\$ -	\$ -	\$ 80,000	\$ -
Bobcat w/attachments	\$ -	\$ -	\$ -	\$ -	\$ 60,000
<b>Totals</b>	<b>\$ 1,012,810</b>	<b>\$ 934,739</b>	<b>\$ 1,077,642</b>	<b>\$ 1,381,642</b>	<b>\$ 816,695</b>



## Projects by Fund

Table 4 below identifies the Stormwater Fund Projects for Fiscal Years 2013 – 2017:

**Table 4**

<b>Stormwater Fund</b>					
<b>Project Name</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>
Northern Avenue Drainage Improvements	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Capacity for Pima County Flood Control District Project	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Linda Vista Drainage Improvements	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Naranja Drainage Improvements	\$ -	\$ 1,700,000	\$ -	\$ -	\$ -
Lomas De Oro @ Lambert Lane Drainage Improvements	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
Lambert Road Box Culvert	\$ -	\$ -	\$ 600,000	\$ -	\$ -
Moore Road Box Culverts	\$ -	\$ -	\$ 800,000	\$ -	\$ -
Carmack Wash Drainage Improvements	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Highland Wash Basin Improvements	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Northern Ave. Future Annex. Improvements	\$ -	\$ -	\$ -	\$ 80,000	\$ -
Arroyo Grande Basin Improvements	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Pegler Wash Drainage Improvements	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Vehicle Wash Rack Enclosure	\$ -	\$ -	\$ 50,000	\$ -	\$ -
<b>Totals</b>	<b>\$ 550,000</b>	<b>\$ 3,300,000</b>	<b>\$ 1,700,000</b>	<b>\$ 1,580,000</b>	<b>\$ 2,500,000</b>

Table 5 below identifies the Roadway Impact Fee Fund Projects for Fiscal Years 2013 – 2017:

**Table 5**

<b>Roadway Impact Fee Fund</b>					
<b>Project Name</b>	<b>FY 12/13</b>	<b>FY 13/14</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>
Tangerine Rd: Shannon to La Canada	\$ -	\$ -	\$ 261,000	\$ 5,500,000	\$ -
Naranja Drive	\$ -	\$ -	\$ 1,585,000	\$ 602,000	\$ 2,000,000
Lambert Lane - Phase 2 (La Can. To Rancho Sonora)	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -
Lambert Lane - Phase 1 (La Can. to Push View Lane)	\$ 4,677,000	\$ -	\$ 1,650,000	\$ -	\$ -
Canada del Oro Shared Use-Path Final Phase	\$ 1,228,000	\$ -	\$ -	\$ -	\$ -
La Cholla Blvd. & Moore Road Intersection Study	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Oro Valley Sign Panel Upgrades	\$ 199,000	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 6,154,000</b>	<b>\$ -</b>	<b>\$ 6,496,000</b>	<b>\$ 9,102,000</b>	<b>\$ 2,000,000</b>



## Projects by Fund

Table 6 below identifies the Existing System Improvement Projects for the Water Utility for Fiscal Years 2013 – 2017:

Existing System Improvements					
<u>Project Name</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
AMI Meter Replacement - Oro Valley	\$ 780,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,225,000
Campo Bello - 8 Inch Main Replacement - Rollover	\$ 700,000				
Tangerine Hills - New Hydrants and Valve Replacement	\$ 600,000				
RV Chlorine Storage Rollover	\$ 300,000				
E. Lambert Ln. 16" Main (DIS) Rollover	\$ 200,000			\$ -	\$ -
PRVS Naranja Palisades	\$ 200,000				
Well Meter Replacement	\$ 60,000	\$ 60,000			
High Mesa control valve and flow meter	\$ 50,000				
Countryside Web Portal - Rollover	\$ 50,000				
Well Drill & Equip Steam Pump	\$ -	\$ 650,000	\$ 1,000,000		
Access Road & Wall - Well D-6	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Well E-8 Development		\$ 60,000			
Redrill Well E-3			\$ 600,000	\$ 1,000,000	
High Mesa G-Zone Booster			\$ 500,000		\$ -
High Mesa F-Zone Booster			\$ 500,000		\$ -
Tangerine Booster				\$ 150,000	
CDO Booster - possible demolition		\$ 50,000			
Deer Run Booster					\$ 1,200,000
W. Lambert Ln. 12" Main Relocation (DIS)			\$ 100,000	\$ 500,000	
Tangerine Shannon / La Canada Main Relcation (DIS)			\$ 200,000	\$ 1,000,000	
Naranja Shannon / La Cholla Main Relocation (DIS)			\$ 100,000	\$ 400,000	
Pusch Ridge Interconnect		\$ 35,000			
Relocate 3 PRVS OV Area				\$ 100,000	
New 6" PRV Cliff Dweller			\$ 60,000		
Rancho Verde Main Replacement				\$ 500,000	
Main Valve Replacement (10)		\$ 50,000	\$ 50,000		
CS1 to CS2 Main Replacement		\$ 75,000	\$ 250,000		
Crimson Canyon Booster Security Wall				\$ 75,000	
Linda Vista Drainage Improvements					\$ 150,000
Access Road - Well C-8		\$ 50,000			
Security Wall - Well C-8			\$ 100,000		
Replace Security Wall at CS-2 - Countryside		\$ 80,000			
<b>Totals</b>	<b>\$ 2,940,000</b>	<b>\$ 2,835,000</b>	<b>\$ 5,085,000</b>	<b>\$ 5,350,000</b>	<b>\$ 2,575,000</b>

Table 7 below identifies the CAP Improvements scheduled for Fiscal Years 2013 – 2017:

CAP Water Improvements					
<u>Project Name</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
Land Acquisition - LaCholla D-E Booster	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Wheeling Tucson Water 3000 AF/Year	\$ -	\$ 800,000	\$ 4,600,000	\$ 4,600,000	\$ -
<b>Totals</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ 4,600,000</b>	<b>\$ 4,600,000</b>	<b>\$ -</b>

Table 8 below identifies the Aquatic Center Improvements scheduled for Fiscal Years 2013 – 2017:

Aquatic Center Project Fund					
<u>Project Name</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
Aquatics Facility Enhancements	\$ 3,450,000	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 3,450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## Project Descriptions

The following are detailed descriptions of all of the projects identified for Fiscal Year 2012-2013 above. They include the operating impact to the Town as well as indicating any additional funding the Town will receive to complete the project.

PROJECT TITLE:	Oro Valley Surface Treatments				
DEPARTMENT:	Development and Infrastructure Services, Street Division				
PROJECT COST:	\$1,012,810				
PRIMARY FUNDING:	Highway Fund				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Pavement preservation and surface treatments of Oro Valley streets and roads				
PROJECT JUSTIFICATION:	Preserves the existing Town infrastructure and extends street/road lifespan				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	Varies depending on pavement preservation application type				
<hr/>					
PROJECT TITLE:	Northern Avenue Drainage Improvements				
DEPARTMENT:	Development and Infrastructure Services, Operations Division				
PROJECT COST:	\$100,000				
PRIMARY FUNDING:	Stormwater Utility Fund				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Drainage improvements at Northern Avenue				
PROJECT JUSTIFICATION:	Improvements will provide increased channel capacity				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-
<hr/>					
PROJECT TITLE:	Capacity for Pima County Flood Control District Project				
DEPARTMENT:	Development and Infrastructure Services, Operations Division				
PROJECT COST:	\$450,000				
PRIMARY FUNDING:	Pima County Flood Control District				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Capacity included to allow Town to complete project once anticipated funding is provided				
PROJECT JUSTIFICATION:	N/A				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-
<hr/>					



## Project Descriptions

PROJECT TITLE: Lambert Lane Widening (La Canada to Pusch View Lane) - Rollover Project  
 DEPARTMENT: Development and Infrastructure Services  
 PROJECT COST: \$4,677,000  
 PRIMARY FUNDING: Pima Association of Governments Regional Funds  
 ADDITIONAL FUNDING: Impact Fees  
 PROJECT DESCRIPTION: Widen Lambert Lane between La Canada and Pusch View Lane to 4 lanes  
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: CDO Shared Use Path - Final Phase  
 DEPARTMENT: Development and Infrastructure Services  
 PROJECT COST: \$1,228,000  
 PRIMARY FUNDING: Regional Transportation Authority (RTA) Funds  
 ADDITIONAL FUNDING: Federal Transportation Enhancement Grant  
 PROJECT DESCRIPTION: Construct new 12' linear trail along CDO multi-use path  
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: La Cholla Blvd. & Moore Road Intersection Study  
 DEPARTMENT: Development and Infrastructure Services  
 PROJECT COST: \$50,000  
 PRIMARY FUNDING: Pima Association of Governments Regional Funds  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Safety study of the La Cholla and Moore intersection  
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-



## Project Descriptions

PROJECT TITLE: Oro Valley Sign Panel Upgrades  
 DEPARTMENT: Development and Infrastructure Services  
 PROJECT COST: \$199,000  
 PRIMARY FUNDING: Highway Safety Improvement Program Grant  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Upgrade & replace panels Townwide to meet current Manual Uniform Traffic Control Devices  
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: AMI Meter Replacement  
 DEPARTMENT: Water  
 PROJECT COST: \$780,000  
 PRIMARY FUNDING: Water Utility Fund  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Townwide replacement of aging meters to Automated Meter Infrastructure technology  
 PROJECT JUSTIFICATION: Current meters inefficient and under registering

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	Additional revenue anticipated due to increased accuracy in meter reading				
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Campo Bello - 8 Inch Main Replacement  
 DEPARTMENT: Water  
 PROJECT COST: \$700,000  
 PRIMARY FUNDING: Water Utility Fund  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Install new 8 Inch pipe and new fire hydrants  
 PROJECT JUSTIFICATION: Current system undersized and costly to maintain

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	1,000	1,000	1,000	1,000
Operating Savings	-	-	-	-	-



## Project Descriptions

PROJECT TITLE: Tangerine Hills - New Hydrant and Valve Replacement  
 DEPARTMENT: Water  
 PROJECT COST: \$600,000  
 PRIMARY FUNDING: Water Utility Fund  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Install new fire hydrants and replace valves  
 PROJECT JUSTIFICATION: Provide fire protection and replace non operating valves  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: RV Chlorine Storage  
 DEPARTMENT: Water  
 PROJECT COST: \$300,000  
 PRIMARY FUNDING: Water Utility Fund  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Construct chlorine storage building at reclaimed water facility in Rancho Vistoso  
 PROJECT JUSTIFICATION: Relocate chlorine storage to a more secure location and reduce liability  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	1,000	1,000	1,000	1,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: East Lambert Lane 16 inch Main Relocation - Rollover  
 DEPARTMENT: Water  
 PROJECT COST: \$200,000  
 PRIMARY FUNDING: Water Utility Fund  
 ADDITIONAL FUNDING: None  
 PROJECT DESCRIPTION: Relocate existing water main - Autumn Hills to First Avenue  
 PROJECT JUSTIFICATION: To accommodate Public Works Road Improvement Project  
 OPERATING IMPACT:

	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	1,000	1,000	1,000	1,000
Operating Savings	-	-	-	-	-



## Project Descriptions

PROJECT TITLE:	Pressure Reducing Valves at Naranja Palisades				
DEPARTMENT:	Water				
PROJECT COST:	\$200,000				
PRIMARY FUNDING:	Water Utility Fund				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Installing of pressure reducing valves in the Naranja Palisades service area				
PROJECT JUSTIFICATION:	Reduce high pressure in the Naranja Palisades service area				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-
PROJECT TITLE:	Well Meter Replacement				
DEPARTMENT:	Water				
PROJECT COST:	\$60,000				
PRIMARY FUNDING:	Water Utility Fund				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Install electronic strap on flow meters at 10 wells				
PROJECT JUSTIFICATION:	Reduce maintenance cost and increase meter accuracy				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	500	500	500	500	500
Operating Savings	-	-	-	-	-
PROJECT TITLE:	High Mesa Control Valve and Flow Meter				
DEPARTMENT:	Water				
PROJECT COST:	\$50,000				
PRIMARY FUNDING:	Water Utility Fund				
ADDITIONAL FUNDING:	None				
PROJECT DESCRIPTION:	Install control valve actuator and new flow meter				
PROJECT JUSTIFICATION:	To balance water system E-Zone loading				
OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	500	500	500	500	500
Operating Savings	-	-	-	-	-



## Project Descriptions

**PROJECT TITLE:** Countryside Web Portal - Rollover  
**DEPARTMENT:** Water  
**PROJECT COST:** \$50,000  
**PRIMARY FUNDING:** Water Utility Fund  
**ADDITIONAL FUNDING:** None  
**PROJECT DESCRIPTION:** Complete implementation of web portal to allow customers to monitor water usage  
**PROJECT JUSTIFICATION:** Completes AMR project in Countryside that began in FY 11/12

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	2,000	2,000	2,000	2,000	2,000
Operating Savings	-	-	-	-	-

**PROJECT TITLE:** Land Acquisition - La Cholla D - E Booster  
**DEPARTMENT:** Water  
**PROJECT COST:** \$100,000  
**PRIMARY FUNDING:** Alternative Water Resource Development Impact Fee Fund  
**ADDITIONAL FUNDING:** None  
**PROJECT DESCRIPTION:** Purchase land for booster to accommodate future CAP infrastructure  
**PROJECT JUSTIFICATION:** Needed land to construct booster station for future CAP infrastructure

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

**PROJECT TITLE:** Aquatics Facility Enhancements  
**DEPARTMENT:** Aquatic Center Project Fund  
**PROJECT COST:** \$3,450,000  
**PRIMARY FUNDING:** Excise Tax Bond Proceeds (\$2,550,000)  
**ADDITIONAL FUNDING:** Bed Tax Contingency (\$500,000), Park Impact Fees (\$400,000)  
**PROJECT DESCRIPTION:** Construction of a new aquatics facility to include an expanded lap pool & new recreational pool  
**PROJECT JUSTIFICATION:** Expansion of pool & programs will enhance the Town's Economic Development strategy

OPERATING IMPACT:	Fiscal Years				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
Operating Revenue	-	-	-	-	-
Operating Costs	Please see Aquatics budget in Parks and Recreation for detailed revenues & expenditures				
Operating Savings	-	-	-	-	-



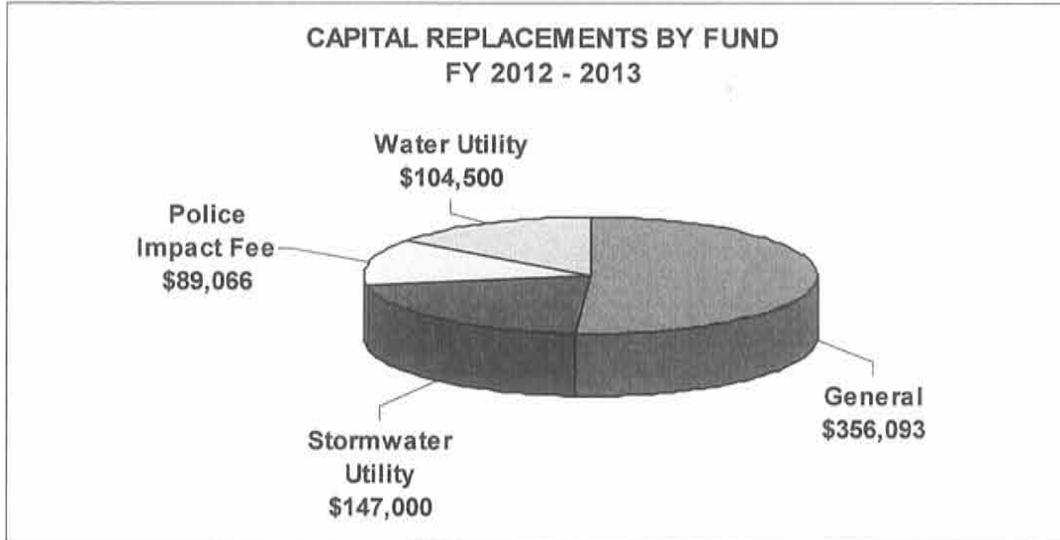
## Capital Asset Replacement Program

The information that follows details the Town's Capital Asset Replacement plan for Fiscal Years 2013 – 2017.

Table 1 below shows the 5 year replacements by Fund:

**Table 1**

<u>Fund</u>	<u>Fiscal Year</u>				
	<u>12/13</u>	<u>13/14</u>	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>
General	\$ 356,093	\$ 1,467,918	\$ 815,118	\$ 349,714	\$ 181,000
Highway	\$ -	\$ 80,000	\$ 120,000	\$ 108,000	\$ -
Stormwater Utility	\$ 147,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 35,000
Police Impact Fee	\$ 89,066	\$ -	\$ -	\$ -	\$ -
Water Utility	\$ 104,500	\$ 85,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>Total All Funds</b>	<b>\$ 696,658</b>	<b>\$ 1,682,918</b>	<b>\$ 1,045,118</b>	<b>\$ 617,714</b>	<b>\$ 276,000</b>





## Capital Asset Replacements by Fund

Table 1 below identifies the General Fund replacements for Fiscal Years 2013 – 2017:

General Fund		Table 1				
Department	Replacement Asset	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
IT	Computers	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Police	Police Vehicles (4)	\$ 183,093	\$ -	\$ -	\$ -	\$ -
IT	OVPD MDT	\$ 25,000	\$ 50,000	\$ -	\$ 75,000	\$ -
IT	Servers (2)	\$ 42,000	\$ -	\$ -	\$ -	\$ -
PARKS	Heavy Duty Utility Vehicle	\$ 22,000	\$ -	\$ -	\$ -	\$ -
IT	DIS MDT	\$ 9,000	\$ -	\$ -	\$ -	\$ 21,000
IT	Microsoft Office	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Police	Police Vehicles (23)	\$ -	\$ 956,918	\$ -	\$ -	\$ -
IT	Servers (5)	\$ -	\$ 183,000	\$ -	\$ -	\$ -
PARKS	2 Light Duty Utility Vehicles	\$ -	\$ 20,000	\$ -	\$ -	\$ -
DIS	Ford SUV (1)	\$ -	\$ 28,000	\$ -	\$ -	\$ -
Police	Police Vehicles (17)	\$ -	\$ -	\$ 715,118	\$ -	\$ -
PARKS	Light Duty Pick-up Truck	\$ -	\$ -	\$ 20,000	\$ -	\$ -
PARKS	Heavy Duty Truck	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Police	Police Vehicles (4)	\$ -	\$ -	\$ -	\$ 139,714	\$ -
DIS	Ford Truck (1)	\$ -	\$ -	\$ -	\$ 25,000	\$ -
PARKS	Small Tractor and Back Hoe	\$ -	\$ -	\$ -	\$ -	\$ 30,000
DIS	Ford Trucks (2)	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>Totals</b>		<b>\$ 356,093</b>	<b>\$ 1,467,918</b>	<b>\$ 815,118</b>	<b>\$ 349,714</b>	<b>\$ 181,000</b>

Table 2 below identifies the Highway Fund replacements for Fiscal Years 2013 – 2017:

Highway Fund		Table 2				
Department	Replacement Asset	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
DIS	Ford Trucks (2)	\$ -	\$ 60,000	\$ -	\$ -	\$ -
DIS	New utility bed	\$ -	\$ 10,000	\$ -	\$ -	\$ -
DIS	New water tank	\$ -	\$ 10,000	\$ -	\$ -	\$ -
DIS	1-ton crew-cab flat bed	\$ -	\$ -	\$ 45,000	\$ -	\$ -
DIS	Ford Trucks (2)	\$ -	\$ -	\$ 60,000	\$ -	\$ -
DIS	New water tank	\$ -	\$ -	\$ 15,000	\$ -	\$ -
DIS	Crack Vac	\$ -	\$ -	\$ -	\$ 45,000	\$ -
DIS	Ford Trucks (2)	\$ -	\$ -	\$ -	\$ 53,000	\$ -
DIS	New utility bed	\$ -	\$ -	\$ -	\$ 10,000	\$ -
<b>Totals</b>		<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 120,000</b>	<b>\$ 108,000</b>	<b>\$ -</b>

Table 3 below identifies the Stormwater Fund replacements for Fiscal Years 2013 – 2017:

Stormwater Fund		Table 3				
Department	Replacement Asset	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
DIS	Crack Vac	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
DIS	Broom Bear Sweeper	\$ 85,000	\$ 35,000	\$ 35,000	\$ -	\$ -
DIS	Broom Bear Sweeper	\$ -	\$ -	\$ -	\$ 100,000	\$ 35,000
DIS	1-ton cr-cab flat bed	\$ 47,000	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		<b>\$ 147,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 35,000</b>



## Capital Asset Replacements by Fund

Table 4 below identifies the Enterprise Fund replacements for Fiscal Years 2013 – 2017:

Enterprise Fund		Table 4				
<u>Department</u>	<u>Replacement Asset</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
Water	Ford Trucks (4)	\$ 104,500	\$ -	\$ -	\$ -	\$ -
Water	Replacement Vehicles	\$ -	\$ 85,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>Totals</b>		<b>\$ 104,500</b>	<b>\$ 85,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

Table 5 below identifies the Police Impact Fee Fund replacements for Fiscal Years 2013 – 2017:

PD Impact Fee Fund		Table 5				
<u>Department</u>	<u>Replacement Asset</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
Police	Police Vehicles (2)	\$ 89,066	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		<b>\$ 89,066</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Town Council Regular Session**

**Item # 3.**

**Meeting Date:** 04/04/2012

**Requested by:** Ainsley Legner

**Submitted By:**

Ainsley Legner, Parks  
Recreations Library CR

**Department:** Parks Recreations Library CR

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**Information**

**SUBJECT:**

DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION NO. (R)12-18 APPROVING UPDATES FOR THE TOWN'S NAMING AND BRANDING POLICY

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

Proposed additions to the existing Naming and Branding Policy address the placement of memorials; naming criteria for parks and open space; memorial items available for purchase; and renaming parks facilities. Additionally, the thresholds for the Request for Proposal (RFP) process for sponsorships have been changed to match the Town's code. The recommended language was crafted with input from the Parks and Recreation Advisory Board, the Procurement Administrator and the Town Attorney.

**BACKGROUND OR DETAILED INFORMATION:**

The existing Naming and Branding Policy was approved by Town Council on February 7, 2007. No changes have been made to the document since that time.

Last year, the Parks and Recreation Advisory Board (PRAB) developed a sub-committee to take a look at the document and recommend updates to address deficiencies in the document. The full Board unanimously approved the draft developed by the subcommittee and asked that their recommendations be presented to the Town Council for approval.

The recommended additions to the policy include: 1) language to specifically address memorials, 2) a section outlining the criteria for naming parks and open space, 3) a section which requires that Parks and Recreation maintain a list and specifications of items available for purchase for memorials, and 4) additional language regarding renaming parks. Finally, it is recommended that the thresholds for the Request for Proposal process in the sponsorship section be revised to match the Town's code.

**FISCAL IMPACT:**

No immediate fiscal impact. Benefits associated with the naming and branding of specific facilities will be brought forward to Town Council as opportunities become available.

**SUGGESTED MOTION:**

I MOVE to (approve or deny) Resolution No. (R)12-18.

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**Attachments**

Reso 12-18

Policy

**RESOLUTION NO. (R)12-18**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY AUTHORIZING AND APPROVING AMENDMENTS TO THE TOWN OF ORO VALLEY'S NAMING AND BRANDING POLICY.**

**WHEREAS**, the Town of Oro Valley is a political subdivision of the State of Arizona vested with all associated rights, privileges and benefits and is entitled to the immunities and exemptions granted municipalities and political subdivisions under the Constitution and laws of the State of Arizona and the United States; and

**WHEREAS**, on February 7, 2007, the Town approved Resolution No. (R)07-18, establishing the Town of Oro Valley's Naming and Branding Policy ("Policy"); and

**WHEREAS**, the Town desires to amend the Policy to clarify naming criteria and memorial policy; and

**WHEREAS**, it is in the best interest of the Town to approve the amendments to the Town of Oro Valley's Naming and Branding Policy, attached hereto as Exhibit No. "A" and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, Arizona that the amendments to the Town of Oro Valley's Naming and Branding Policy, attached hereto as Exhibit "A" and incorporated herein by this reference, with additions in ALL CAPS and deletions shown in ~~strikethrough~~ text are hereby approved.

**PASSED AND ADOPTED** by the Mayor and Town Council of the Town of Oro Valley, Arizona this 4th day of April, 2012.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Dr. Satish I. Hiremath, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie K. Bower, Town Clerk

\_\_\_\_\_  
Tobin Rosen, Town Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# **EXHIBIT “A”**

# Town of Oro Valley

## Naming and Branding Policy

### PURPOSE

To outline the policy, criteria, and process for

- (1) The official naming and renaming of Oro Valley Parks AND OPEN SPACE;  
AND THE PLACEMENT OF MEMORIALS;
- (2) Sponsorship agreements for the branding of Town facilities, features and sponsored events.

The following policies are designed to apply either independently or in conjunction with one another. Any deviation from these policies shall require the approval of the Town Council.

### OFFICIAL NAMING AND RENAMING OF ORO VALLEY PARKS, AND THE PLACEMENT OF MEMORIALS

#### I. BACKGROUND

Parks are integral to Oro Valley's identity. As an agency devoted to public service through Parks and Recreation, it is a goal of Oro Valley Parks and Recreation to be seen as part of the fabric of the community. Stewardship of the public Parks and Recreation system for the greatest benefit of the community-at-large is also a long-term goal of Oro Valley Parks and Recreation. Through the naming of Town owned parks and open spaces, the Town hopes to instill a sense of ownership in those places where the community may congregate and share their common experience.

#### II. DEFINITIONS

The following are definitions for terms used within this policy:

- A. **Park:** Park shall mean any Town owned park, preserve, playground, recreation center, trail, or any other area or facility devoted to active or passive recreation.
- B. **Open Space:** Open Space shall be defined as any Town owned natural open space or landscaped open space or the total thereof. Natural open space shall mean any natural, completely undisturbed, desert area. Landscaped open space shall mean an area improved through the harmonious combination of natural desert growth with the introduction of trees, shrubs, and groundcover which may contain natural topping material such as boulders, rock, stone, or granite or other approved material.

**C. MEMORIALS:** MEMORIALS SHALL BE DEFINED AS ANY MARKER, TREE, SITE FURNITURE, OR OTHER SPECIFIC ITEM THAT IS PLACED IN A TOWN OWNED PROPERTY IN MEMORY OR RECOGNITION OF A PERSON, DATE, EVENT, PET OR OTHER RECOGNITION AS DEEMED APPROPRIATE.

### III. PROCESS

Introduction: Park and open space names should be chosen keeping in mind continuity and relevance to the community. Park and open space names that are similar to existing parks or properties in the greater Oro Valley area should be avoided in order to minimize confusion. Parks and open spaces owned by the Town of Oro Valley will be named through an administrative process in accordance with the following considerations:

- A. Names for parks and open spaces shall include geographical locations, natural or geological features. (e.g. Pusch Ridge Park)
- B. Park and open space names may also include:
  - 1. Words of common usage such as “memorial” or “recreational”;
  - 2. Proper names of individuals;
  - 3. Names of groups or organizations; and
  - 4. Names of wildlife;
  - 5. An example that incorporates these criteria would be “John G. Doe Pusch Ridge Memorial Park”
- C. Parks and open spaces shall maintain their gratuitous names for a period of no less than 10 years.
- D. NAMING CRITERIA – IN MOST CASES, PARKS AND OPEN SPACE PROPERTIES SHALL BE NAMED IN A MANNER TO REFLECT LOCAL COMMUNITY REQUESTS OR TO IDENTIFY THE LOCATION OF THE PARK, OR OPEN SPACE PROPERTY, AND USE OF THE PARK FACILITY. ONE OR MORE OF THE FOLLOWING CRITERIA MAY BE CONSIDERED IN NAMING OR CHANGING THE NAME OF A PARK, PARK FACILITY, OR OPEN SPACE PROPERTY AFTER AN INDIVIDUAL OR GROUP:
  - 1. USABLE PARK LAND IS DONATED TO THE TOWN OF ORO VALLEY;
  - 2. A MONETARY CONTRIBUTION EQUAL TO THE VALUE OF THE LAND FOR A PARK, OR OPEN SPACE PROPERTY IS GIFTED TO ORO VALLEY;
  - 3. A MONETARY CONTRIBUTION IS MADE EQUAL TO THE COST OF DEVELOPMENT OF A PARK, OPEN SPACE PROPERTY OR FACILITY SITE;
  - 4. AN INDIVIDUAL OR FAMILY IS RECOGNIZED FOR EXTRAORDINARY ACCOMPLISHMENTS OR CONTRIBUTIONS TO THE ORO VALLEY PARKS AND RECREATION SYSTEM OR ORO VALLEY COMMUNITY; OR
- E. FACILITIES WITHIN PARKS AND OPEN SPACE PROPERTIES I.E., PLAYFIELDS, PLAYGROUNDS, PICNIC SHELTERS, TRAILS, TRAILHEADS, ETC. CAN BE NAMED SEPARATELY FROM THE PARKS THEY ARE IN

SUBJECT TO THE GENERAL APPROVAL PROCESS DESCRIBED IN THIS PROCEDURE.

~~D.~~ F. The renaming of a park or open space shall only occur upon a showing that the previous name is no longer relevant to the community, or that the proposed new name better exemplifies a value or honor the Town wishes to express.

~~E.~~ G. Proposals FOR MEMORIALS OR for the naming or renaming of parks, park facilities, and/or open spaces may come from the Mayor and Council, Town Staff, or the general public. Proposals must be submitted in writing to the Oro Valley Parks and Recreation Director.

~~F.~~ H. Written proposals shall include the following:

1. A statement as to how the proposed name is consistent with the criteria stated in this Policy.
2. Justification for the suggested park name.
3. In the case of renaming of a park or open space, justification as to why the park or open space should be renamed.

~~G.~~ I. If the proposal is to name or rename a park after a person or persons, the proposal shall include justification as to why the specific naming proposal is an appropriate honor.

~~H.~~ J. If the proposal is to name or rename a park after a person or persons, written permission from the person, or their next of kin, shall be included with the proposal.

~~I.~~ K. In the event a park site is jointly or wholly acquired, held or owned by other public jurisdictions, but managed by Oro Valley Parks and Recreation, the other involved jurisdictions shall be consulted and given the opportunity to submit a written recommendation as to the proposed name.

~~J.~~ L. Public notice of a proposal to rename a park or open space shall be posted within ten (10) business days of receipt by Oro Valley Parks and Recreation.

~~K.~~ M. All proposals shall be forwarded to the Oro Valley Parks and Recreation Advisory Board for review and recommendation to the Mayor and Council.

~~L.~~ N. A majority vote of the seated Town Council members will be required for naming or renaming a park or open space.

O. PARKS AND RECREATION WILL MAINTAIN A LIST AND SPECIFICATIONS OF ITEMS AVAILABLE FOR PURCHASE FOR MEMORIALS PLACED WITHOUT A PLAQUE OR OTHER FORMAL RECOGNITION. THESE ITEMS WILL INCLUDE TREES, BENCHES, PARK EQUIPMENT, SIGNAGE,

PICNIC TABLES, ETC. THESE ITEMS MAY BE APPROVED FOR PURCHASE BY THE DEPARTMENT DIRECTOR OR DESIGNEE. MEMORIAL ITEMS REQUESTED TO BE PLACED WITH A PLAQUE OR OTHER FORMAL RECOGNITION WILL BE SUBJECT TO THE PROCESS AS OUTLINED ABOVE.

#### IV. RENAMING

THE RENAMING OF PARKS, FACILITIES AND OPEN SPACE PROPERTIES IS STRONGLY DISCOURAGED. IT IS RECOMMENDED THAT EFFORTS TO CHANGE A NAME BE SUBJECT TO THE MOST CRITICAL EXAMINATION SO AS NOT TO DIMINISH THE ORIGINAL JUSTIFICATION FOR THE NAME OR DISCOUNT THE VALUE OF THE PRIOR CONTRIBUTORS. PARKS NAMED BY DEED RESTRICTION SHALL NOT BE CONSIDERED FOR RENAMING.

# RECEIPT OF DONATIONS

## I. BACKGROUND

The Town of Oro Valley encourages and welcomes donations to enhance Town services. However, donations are not intended to substitute for basic government financial support.

## II. DEFINITION

A donation is any equipment, furnishings, program materials, art or cash given to the Town of Oro Valley. This policy is not applicable to special endowments or grants, including gifts of real property, which are handled on an individual basis.

## III. GENERAL GUIDELINES

- A. The Town of Oro Valley highly recommends and strongly encourages groups and/or individuals to discuss their possible donation with the appropriate Town department prior to making a donation.
- B. Donations may be accepted on a conditional or unconditional basis. Definitions for and the processing of either type of donation are described below.
- C. In the discretion of the appropriate Town department or division, donated equipment, furnishings, program materials and/or art will be evaluated for quality and will only be accepted if they meet or exceed written standards set forth by the Town Manager, or designee, and provided upon request to anyone considering a donation of equipment.
- D. Oro Valley will make every effort to honor the donor's requests and specifications as closely as possible. Oro Valley will work with potential donors to develop mutually satisfactory donations. If it is not possible to meet a specific request, Oro Valley shall inform the donor who may reserve the right to withdraw any offer.
- E. All donations are tax deductible. However, Town staff cannot provide assessments of value of donated items. If needed for tax purposes, donors should have a professional appraisal performed prior to donating any items. Town staff, upon request, will provide a donation receipt that the donor may fill out for their own use.
- F. Donor information is confidential and will not be sold or shared with other individuals, groups or organizations unless otherwise requested or authorized by the donor.

## IV. PROCESS

### A. Conditional Donations

Conditional donations are those given upon the understanding that they will be used as specified by the donor.

1. Monetary donations that are given for a specific purpose shall be used for that purpose upon approval by the Town Manager, or designee, in case of donations of \$20,000 or less, or the Town Council in cases of donations greater than \$20,000. Offers of conditional monetary donations will be communicated to the appropriate Town department or division and/or Town board/commission for review and recommendations.
2. Equipment, artwork, and other materials donated upon condition of specific use will be accepted on a case-by-case basis, taking into consideration the needs of the Town and possible uses for the donated materials.

### B. Unconditional Donations

Unconditional donations are those given to the Town without specification as to their use.

1. The Town of Oro Valley shall provide a priority wish list to citizens and potential donors outlining Town needs. All accepted donations are appropriately and gratefully acknowledged in writing.
2. Monetary Donations
  - a. Those making monetary donations are encouraged to do so by check. Checks should be made out to the “Town of Oro Valley” and forwarded to the Town Manager, or designee.
  - b. Cash donations become public funds and shall be expended according to the Town’s procurement process.
3. Acceptance of Monetary Donations
  - a. Donations of \$20,000 or more shall be reviewed by the applicable department or division supervisor who will submit a use recommendation to the appropriate board or commission, or other Town staff, based on current needs within the Town. Any recommendations generated by board/commission or staff review will be forwarded on to the Town Council. The Town Council must approve the donation before it may be accepted.

- b. Donations between \$1,000 and \$20,000 shall be reviewed by the applicable department or division supervisor to determine a use recommendation. The supervisor shall submit their recommendation(s) to the appropriate board or commission, or to other Town staff, for review and any recommendations their review generates. The supervisor shall then take a use recommendation to the Town Manager, or designee, for approval.
- c. Donations of \$1,000 or less may be accepted by the applicable department or division supervisor.

#### 4. Non-Monetary Donations

- a. Use of donated art will be determined by the Town staff with advice from the Public Art Review Committee, based upon the appropriateness and space availability within a park, building or facility.
- b. Donated parks or playground equipment, furnishings and/or program materials shall become the property of Oro Valley upon final delivery. The use of any such donated equipment is in the discretion of the Town Manager, or designee.
- c. The Town of Oro Valley does not offer pick-up services for donated materials.

# SPONSORSHIP AGREEMENTS AND CORPORATE BRANDING

## I. BACKGROUND

This section provides a sponsorship and branding policy for Oro Valley facilities, properties, amenities, events and programs. This policy is not intended to address the naming of parks and open spaces, as that is addressed by the OFFICIAL NAMING AND RENAMING OF ORO VALLEY PARKS Policy. The intent of this Policy is to establish a consistent approach, criteria and guidelines specific to the exclusive right to use Oro Valley facilities, properties, amenities, events and programs as a means of acknowledging a Sponsor.

## II. DEFINITIONS

- A. **Sponsorship Agreement** is a contract between the Town of Oro Valley and an individual, corporation, partnership or other business entity or organization (“Sponsor”), by the terms of which the Sponsor provides funds, goods or services to the Town of Oro Valley, as consideration for recognition, acknowledgement or other promotional considerations or benefits, with respect to Town owned and/or managed facilities, properties, amenities, events and programs. Sponsorship Agreements are distinct from donations or gifts to the Town for which there may be limited recognition or no consideration, which are addressed in the RECEIPT OF GENERAL GIFTS AND DONATIONS Policy.
- B. **Sponsorship Opportunity** is any idea or proposal for sponsorship that has been suggested for further consideration by the Town Manager, or designee, and Town advisory boards/commissions.
- C. **Sponsorship Proposal** is any document submitted by a potential sponsor for consideration in response to a Request for Proposals.

## III. PROCEDURE:

- A. Sponsorship opportunities may be initiated by the Mayor and Council, Town Staff or members of the public. All sponsorship opportunities shall be submitted to the Town Manager, or designee, in writing.
- B. Sponsorship opportunities shall be forwarded to the appropriate Town department or division for further investigation and discussion.
- C. Town staff will prepare a written description of all submitted sponsorship opportunities, defining the scope of a sponsorship program or project, including a description of the community benefit, financial goals, means of recognition and potential interested sponsors, and submit the description to the appropriate advisory board and/or the Town Manager, or designee. After review is completed and recommendations compiled, the sponsorship opportunity shall be forwarded to the Town Council for approval. If a sponsorship opportunity will result in a

name change to an existing facility, the history and “legacy” of the current facility name should be taken into consideration and/or incorporated within the proposed new name.

- D. If a sponsorship opportunity will result in over ~~\$20,000~~ \$50,000 in annual revenue, in-kind goods or services to the Town, either through direct revenue or through the value of the naming rights, Town Staff shall follow the Town’s Request for Proposal (RFP) process to solicit sponsorship proposals. Criteria for evaluating the sponsorship proposals submitted will be determined before the RFP is issued, and will be listed in the RFP, using the “General Guidelines” listed below and taking into consideration the unique nature of each sponsorship opportunity. The Sponsorship Agreement shall be awarded to the potential sponsor whose proposal best conforms in all material respects to the requirements and criteria set forth in the RFP.
- E. If the sponsorship opportunity is anticipated to result in less than ~~\$20,000~~ \$50,000 in annual revenue, goods and/or services to the Town, and does not involve naming rights, Town Staff may contract directly with a Prospective Sponsor, without issuing an RFP.
  - 1. Town Staff will solicit potential sponsors by publicly announcing selection criteria and providing a time period in which potential sponsors may respond.
  - 2. The Town may elect to issue an RFP for Sponsorship Agreements which may result in annual revenue less than ~~\$20,000~~ \$50,000, if it is deemed appropriate considering the circumstances, or is otherwise deemed to be in the best interest of the Town.
- F. Town staff may solicit the assistance of a qualified third party firm that can determine the value of any proposed naming rights.

#### IV. GENERAL GUIDELINES

- A. The Town may actively solicit proposals for sponsorships, including naming rights for Town facilities, properties, amenities, events and programs.
- B. The Town will only enter into Sponsorship Agreements that are consistent with the Town’s character, values and service priorities.
- C. No Sponsorship Agreement will impair or diminish the authority of the Town and its responsibilities with respect to any municipal facility or event that is the subject of the Agreement.
- D. All Sponsorship Agreements shall be subject to all state, federal and local laws, ordinances, rules, and regulations.
- E. All Sponsorship Agreements will be subject to approval by the Town Council.

- F. The Town shall always have the right and opportunity to reject any submitted proposal.
- G. Any Sponsorship Agreement entered into by the Town shall include the right at any time to suspend or terminate the agreement if the circumstances arise whereby the continued arrangement would no longer satisfy the selection criteria by which the Sponsorship was initially evaluated and approved. All Sponsorship Agreements shall specify by the terms of the contract that any monies given to the Town in consideration for sponsorship shall become the property of the Town and shall not be returned or refunded.
- H. The Town will not enter into a Sponsorship Agreement with the following:
  - 1. Businesses that are subject to regulation or monitoring by local, state, or federal law enforcement agencies, including the Oro Valley Police Department, for regulatory compliance, including, but not limited to sexually oriented businesses, bars, gun shops, manufacturers or sellers of firearms or weapons.
  - 2. Religious or political organizations.
  - 3. Commercial enterprises whose business is substantially derived from the sale and/or manufacture of alcohol or tobacco, except under the condition that no brand name of any alcoholic or tobacco product shall be used in the name of a Town facility, program or event nor in the advertisement thereof.
  - 4. Individuals or commercial enterprises having pending business transactions or applications, or continuing business associations with the Town, if a Sponsorship Agreement would create the appearance of impropriety.