

AGENDA
ORO VALLEY TOWN COUNCIL
BUDGET STUDY SESSION
April 10, 2013
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE

STUDY SESSION AT OR AFTER 3:30 PM

CALL TO ORDER

ROLL CALL

1. FY 2013/14 Town Manager's Recommended Budget Department Overviews

FUTURE AGENDA ITEMS (The Council may bring forth general topics for future meeting agendas. Council may not discuss, deliberate or take any action on the topics presented pursuant to ARS 38-431.02H)

ADJOURNMENT

POSTED: 4/3/13 at 5:00 p.m. by ms

When possible, a packet of agenda materials as listed above is available for public inspection at least 24 hours prior to the Council meeting in the office of the Town Clerk between the hours of 8:00 a.m. – 5:00 p.m.

The Town of Oro Valley complies with the Americans with Disabilities Act (ADA). If any person with a disability needs any type of accommodation, please notify the Town Clerk's Office at least five days prior to the Council meeting at 229-4700.



CC-1143

Item # 1.

Town Council Budget Study Session

Meeting Date: 04/10/2013

Requested by: Stacey Lemos

Submitted By: Stacey Lemos, Finance

Department: Finance

Information

SUBJECT:

FY 2013/14 Town Manager's Recommended Budget Department Overviews

RECOMMENDATION:

N/A

EXECUTIVE SUMMARY:

This budget study session will provide the opportunity for the larger service delivery departments to provide the Town Council with an overview of their respective FY 2013/14 recommended budgets. The following departments are scheduled for presentation this evening:

1. Water Utility
2. Development and Infrastructure Services
3. Parks, Recreation and Cultural Resources
4. Police Department
5. Various Department Highlights

Completion of the above overviews may be continued to the next budget study session scheduled for April 24th if more time is needed.

Also, an additional spreadsheet is attached which compares the current FY 2012/13 department budgets in the General Fund to the FY 2013/14 Town Manager Recommended Budget amounts.

BACKGROUND OR DETAILED INFORMATION:

N/A

FISCAL IMPACT:

N/A

SUGGESTED MOTION:

N/A

Attachments

General Fund Dept. Comparison

**General Fund Expenditures by Department
FY 2012/13 to FY 2013/14 Comparison**

DEPARTMENT	FY 2012/13 BUDGET	FY 2013/14 RECOMMENDED	\$ CHANGE	% CHANGE	COMMENTS
Council	\$ 224,618	\$ 225,854	\$ 1,236	0.6%	Memberships & subscriptions; travel & training
Clerk	322,779	337,450	14,671	4.5%	Capital outlay \$11K for online business licensing module
DIS	3,803,751	3,942,185	138,434	3.6%	General Plan update costs \$207K
Finance	744,111	692,808	(51,303)	-6.9%	Discontinuance of sales tax auditor services (\$48K)
General Administration	1,859,094	1,840,729	(18,365)	-1.0%	Fleet costs (budgeted in departments beginning FY 13/14)
Human Resources	496,156	511,432	15,276	3.1%	\$30K salary/classification market study
Information Technology	1,213,633	1,463,852	250,219	20.6%	\$150K replacement permitting system; \$50K replacement phone system; \$45K Microsoft Office update
Legal	816,559	792,724	(23,835)	-2.9%	Personnel reduction
Magistrate Court	757,629	745,379	(12,250)	-1.6%	Personnel revisions
Town Manager's Office	728,648	672,124	(56,524)	-7.8%	Personnel revisions
Parks, Recreation & Cultural Resources	2,630,112	2,491,990	(138,122)	-5.3%	Library services budgeted in FY 12/13 (\$583K); FY 13/14 Fleet costs, utilities, CIP items, Aquatics operating costs
Police	12,667,903	13,835,041	1,167,138	9.2%	Vehicle replacement and reserves \$426K; CIP (Evidence Facility) \$350K; IT costs \$175K; increased operating costs \$147K (field supplies, equipment R&M, etc); pension increases
13/14 Personnel Increase	-	633,945	633,945	0.0%	Funding level merit and step increases, additional personnel requests, reclass requests
Other Financing Uses/Transfers Out	1,045,324	162,729	(882,595)	-84.4%	FY 12/13 included transfer of \$910K to Aquatic Center expansion
TOTAL	\$ 27,310,317	\$ 28,348,242	\$ 1,037,925	3.8%	