



TOWN COUNCIL REPORT

DATE: 09.14.2012  
TO: Mayor and Councilmembers  
FROM: Greg Caton, Town Manager  
Stacey Lemos, Finance Director  
SUBJECT: Town Capital Needs



This report provides information summarizing some of the Town's current and future capital needs based on data submitted by Town departments in June of 2012.

DISCUSSION

As you know, the adopted FY 2012/13 budget included \$583,000 in Council Designated Reserve Funds consisting of savings generated from transferring the library operations to the Pima County Library District. Prior to the Town Council taking action on June 20<sup>th</sup> to allocate \$386,000 of these funds to the Aquatic Center Project, staff compiled a list of one-time, non-recurring capital and infrastructure needs and wishes from Town departments for possible use of these funds.

Please see the attached list that summarizes these items by department, totaling almost \$4.2 million. These items are not in any prioritized order of importance, but may serve as a basis for preparing our upcoming budget and 5-year Capital Improvement Plan (CIP) for fiscal year 2013/14. In addition, this list is not all-encompassing in that there may be other needs and projects that are recommended during the budget and CIP process in addition to, or in place of, items shown on this list.

During the recession over the past several years, the Town had very limited funds, particularly in the General Fund, for CIP projects. With the economy slowly improving and the structural changes that have been made to the budget, staff anticipates conducting a more comprehensive CIP analysis and evaluation process for the upcoming fiscal year 2013/14. It is expected that this CIP process will begin later this fall in advance of the operating budget preparation that typically begins in January.

RECOMMENDATION / CONCLUSION

This report is for information only.

PARKS, RECREATION, CULTURAL RESOURCES DEPARTMENT

<u>Item</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Comments</u>
Town Hall Courtyard Landscape	Relandscape and Accessorize Town Hall Courtyard - plant materials, new hard surface in front of stage, outdoor furniture and planters. Self perform design and planting.	\$50,000	\$25,000 in FY 13/14 budget
Riverfront Park Booster Pumps	To allow enough irrigation to be applied during the summer bermuda growing months within the nightly water window to improve the quality of the play field surfaces	\$35,000	
Steam Pump Ranch Gates	Restore south gate and install a matching north gate, complete with sliding gate, lights and steel "Steam Pump Ranch" arch above the north gate.	\$30,000	\$12,000 for entry sign in FY 13/14 budget
Replace North Restroom at James D. Kriegh Park	Replace vintage 1972 restroom	\$250,000	FY 15/16 - included in total JDK Pk upgrades est. @ \$2M
New Ramada at James D. Kriegh Park	Two of three existing ramadas integrated into existing aquatics center enhancements. Recommended located just west of Green Field	\$30,000	\$250,000 in FY 16/17
Monument Signage	Install a monument sign at West Lambert Lane	\$10,000	
Information Kiosks	Install replacement information kiosk at James D. Kriegh Park and install new kiosk at Riverfront Park	\$10,000	
Playground Shade Structure	Install new shade structure (to match existing structures) over Keg Accessible Playground at James D. Kriegh Park	\$35,000	FY 15/16 - included in total JDK Pk upgrades est. @ \$2M
Playground Equipment - JDK	Replace dinosaur and old playground equipment at James D. Kriegh Park - includes associated Tot Turf	\$100,000	\$250,000 - FY 19/20
Playground Equipment - RFP	Additional playground equipment Riverfront Park	\$25,000	\$200,000 - FY 20/21 - upgrade all equipment
Computerized Lighting Systems for Ball Fields	Replacement system for Riverfront Park and new system for James D. Kriegh Park (Amount TBD)		
Bleacher Shade Structures	New shade structures for bleachers at Green Field at James D. Kriegh Park	\$40,000	FY 15/16 - included in total JDK Pk upgrades est. @ \$2M

<u>Item</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Comments</u>
Racquetball Court Doors	Replace existing doors at James D. Kreigh Park	\$25,000	\$250,000 - FY 21/22 - Racquetball Court renovation or \$2M in FY 15/16 JDK Pk Upgrades
Riverfront Park Dog Park	New dog park - CDO Riverfront Park	\$60,000	\$150,000 - FY 14/15
Steam Pump Ranch Fencing	Additional Fencing for the new Restrooms	\$5,000	
Parking Lot Lighting	Calle Concordia parking lot is very dark at night. Additional lighting is needed. (Amount TBD)		
Mobile Stage	To be used for special events and cultural programs	\$100,000	\$120,000 - FY 19/20
	<b>SUBTOTAL PARKS, RECREATION, CULTURAL RESOURCES</b>	<b>\$805,000</b>	

<b>DEVELOPMENT &amp; INFRASTRUCTURE SERVICES DEPARTMENT</b>			
Additional Fueling Tanks	New 15,000 gas tank & 10,000 diesel tank for 680 site Place existing gas tanks in service at MOC <b>OR</b> Add fuel storage at MOC with new tanks plus gate/security system	\$45,000 \$25,000 \$100,000	\$172,000 - FY 14/15 through FY 15/16
General Plan Consultant	Additional resources to reduce process length by one year	\$300,000	\$206,500 allocated in FY 13/14
New Permits Plus system	Antiquated and lacks technical support from vendor	\$500,000	\$440,000 - FY 13/14 through FY 14/15
Site Lighting at 680 site	Lighting of office exterior, parking lot and maintenance yard	\$100,000	
	<b>SUBTOTAL DIS (assumes new fuel storage at MOC)</b>	<b>\$1,000,000</b>	

<b>POLICE DEPARTMENT</b>			
Ballistic Helmets	Field Supplies	\$20,000	
Speed Detection Devices	Field Supplies	\$45,000	
Evidence roll-off	Infrastructure (item below could eliminate this)	\$40,000	
Evidence/storage/workspace	Infrastructure	\$500,000	\$350,000 - FY 13/14
Generator (Main Station)	Infrastructure	\$170,000	
HVAC (Main Station)	Infrastructure	\$50,000	To be completed in FY 12/13
Parking Lot Security	Infrastructure	\$100,000	\$60,000 - FY 13/14
Contract IT Support (1 year)	Technology	\$120,000	

<u>Item</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Comments</u>
911 Data Recorder	Technology	\$50,000	
Computers/Software	Technology	\$21,000	\$12,000 - FY 13/14
Servers	Technology	\$8,000	\$24,000 - FY 13/14
Evidence Mgmt Software Upgrade	Technology	\$81,000	
In-Car Video Systems	Technology	\$60,000	\$12,000 - Grant capacity included in FY 13/14
Mobile Data Computers	Technology	\$110,000	\$36,000 - FY 13/14
E-Ticket	Technology	\$75,000	
Defensive Tactics Equipment	Training Succession Planning	\$10,000	
Patrol/Specialty Mgmt Courses	Training Succession Planning	\$25,000	
Patrol Vehicles	Vehicles	\$300,000	\$370,000 - FY 13/14, plus grant for motorcycle (\$24,000)
	<b>SUBTOTAL POLICE</b>	<b>\$1,785,000</b>	
<b>INFORMATION TECHNOLOGY</b>			
Phone System Replacement	Upgrade to VOIP system with new phones (not hosted option)	\$400,000	\$300,000 - FY 13/14 through FY 14/15
Permits IVR Server/SW Upgrade	Permits Interactive Voice Response system upgrade	\$35,000	
MS Office Upgrade	Upgrade all computers with latest version	\$115,000	Included in FY 13/14
	<b>SUBTOTAL IT</b>	<b>\$550,000</b>	
<b>MISCELLANEOUS</b>			
New Carpet	Replace carpet in Administration building	\$50,000	
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$50,000</b>	
	<b>TOTAL ALL DEPARTMENT REQUESTS</b>	<b>\$4,190,000</b>	